

Quarter 1

1 July to 30 September 2022

Manningham Quarterly Report

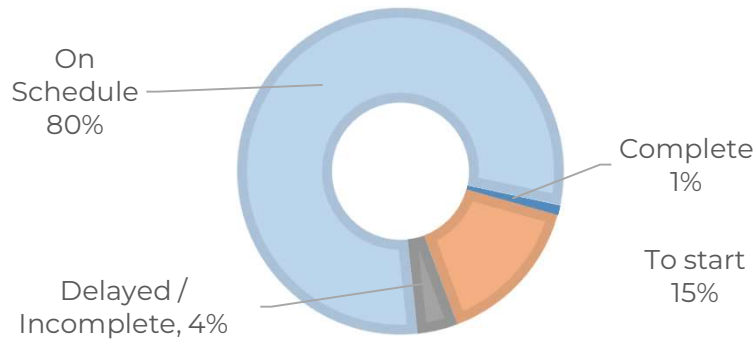
Key information on our performance and governance



Warrandyte's newest community park
and playspace *wonguim wilam*

1. Capital Works

Capital Works Projects



Adopted Budget	\$65.2m
Less Adjustments	*-\$3.2m
Updated Forecast	\$62.0m

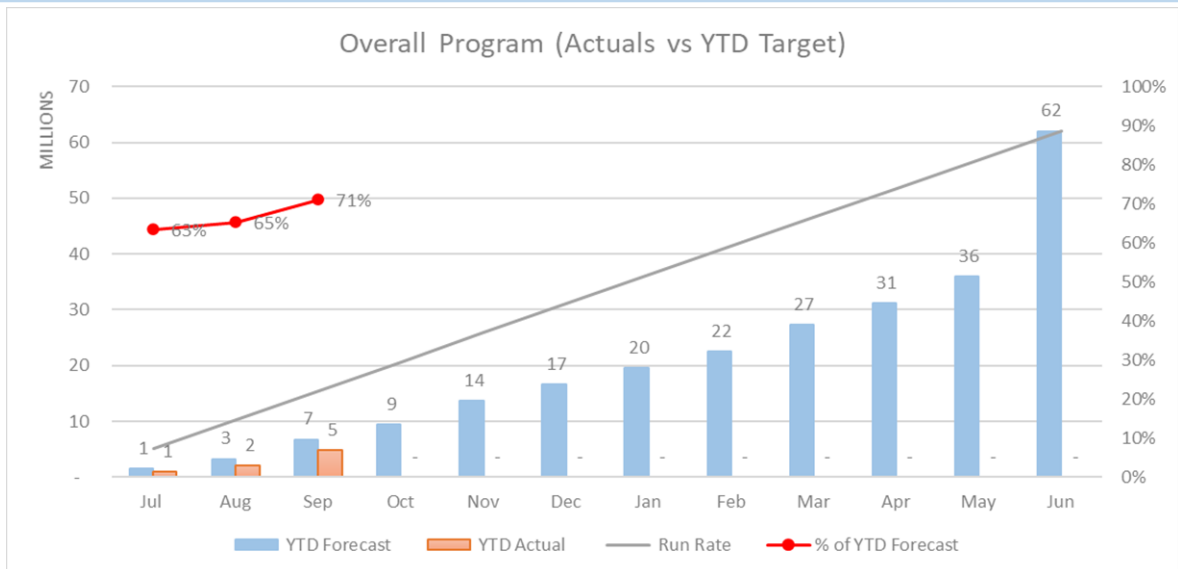
Program Complete	Projects Complete	Value of Capital Works	Capital Income & Grants
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8%

1%

\$4.8m

\$5.0m



Capital Spotlight

- The adopted 2022/23 capital budget of \$65.2million (m) included an allowance of \$2.5m for FOGO (Food Organics & Garden Organics) which has been reclassified as operational expenditure. A reduction in the final carry forward figure and a small adjustment to expected income has resulted in an updated capital budget forecast of \$62m. This is still a significant increase over previous years.
- Total capital expenditure as at the end of September 2022 was \$4.8m which equates to 8% of the total budget. 7 projects have been delayed or deferred, 2 projects have been completed, 137 projects are on track and 26 projects have yet to commence.
- The 8% of budget spent is typical for this time of year, but with 7 projects being delayed or deferred and a further two projects identified as being at risk, efforts are already underway to mitigate against a potential underspend. \$1.9m in transfers have been processed, and 7 supplementary projects have been either approved or are in the process of being approved.

2. Financial Status

Income Statement

Account Group	YTD Current Budget \$'000	YTD Actuals \$'000	YTD Variance \$'000	YTD Variance %	Annual Adopted Budget \$'000	Annual Forecast \$'000
1. Income						
Rates - General	116,259	116,263	4	0.0%	117,381	117,420
Statutory Charges, Fees & Fines	963	665	(299)	(31.0%)	3,726	3,228
User Charges	2,342	1,905	(438)	(18.7%)	10,073	9,756
Interest Received	162	333	171	105.1%	650	1,100
Grants & Subsidies	2,339	2,503	164	7.0%	11,375	11,500
Capital Grants & Contributions	60	985	925	1546.7%	6,624	6,653
Other Income	1,707	787	(920)	(53.9%)	8,014	8,107
Infrastructure, Plant and Equipment	23	(23)	(23)	(100.0%)	91	91
Total 1. Income	123,855	123,440	(415)	(0.3%)	157,934	157,855
2. Expenditure						
Employee Costs	14,999	14,279	720	4.8%	57,869	57,869
Materials & Contracts	7,546	6,538	1,008	13.4%	30,696	31,816
Interest	11	2	9	79.6%	45	45
Utilities	597	498	99	16.6%	2,304	2,313
Other	8,290	8,875	(585)	(7.1%)	17,775	18,965
Depreciation	7,315	7,385	(70)	(1.0%)	29,261	29,294
Total 2. Expenditure	38,758	37,577	1,181	3.0%	137,952	140,302
Operating Surplus / (Deficit)	85,097	85,864	767	0.9%	19,982	17,554

Executive Summary

At the end of September, Council's Operating Surplus was \$767 thousand (k) or 0.9% favourable compared to the year-to-date (YTD) adopted budget.

The key favourable variances include:

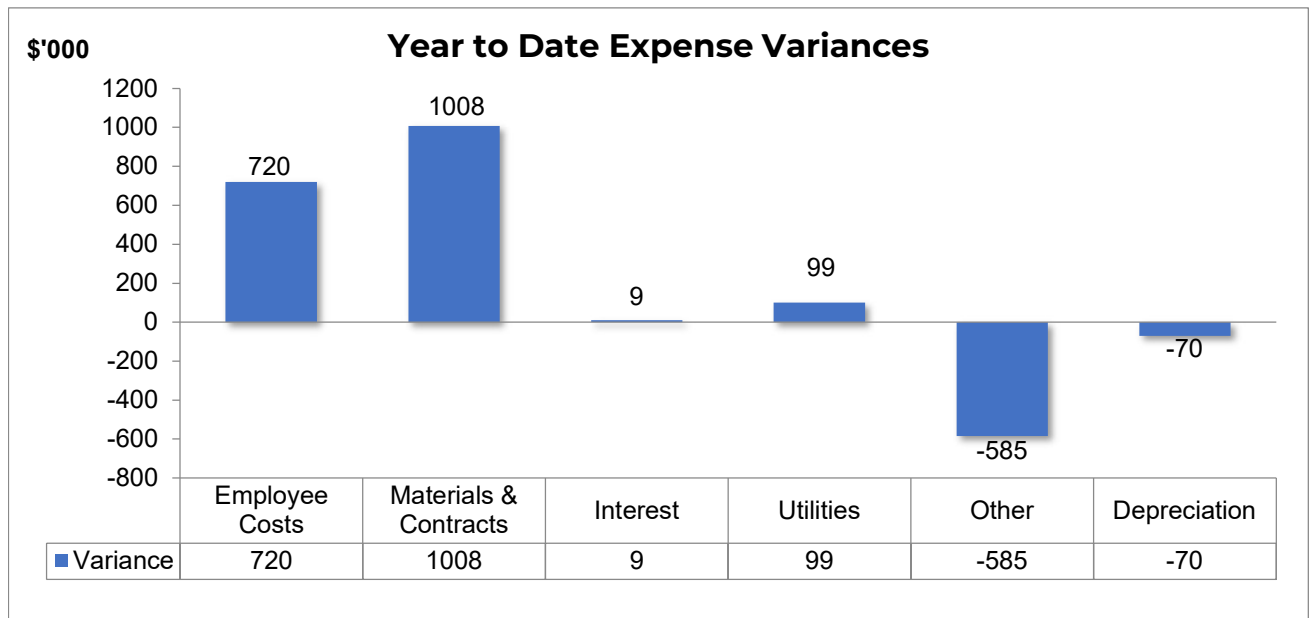
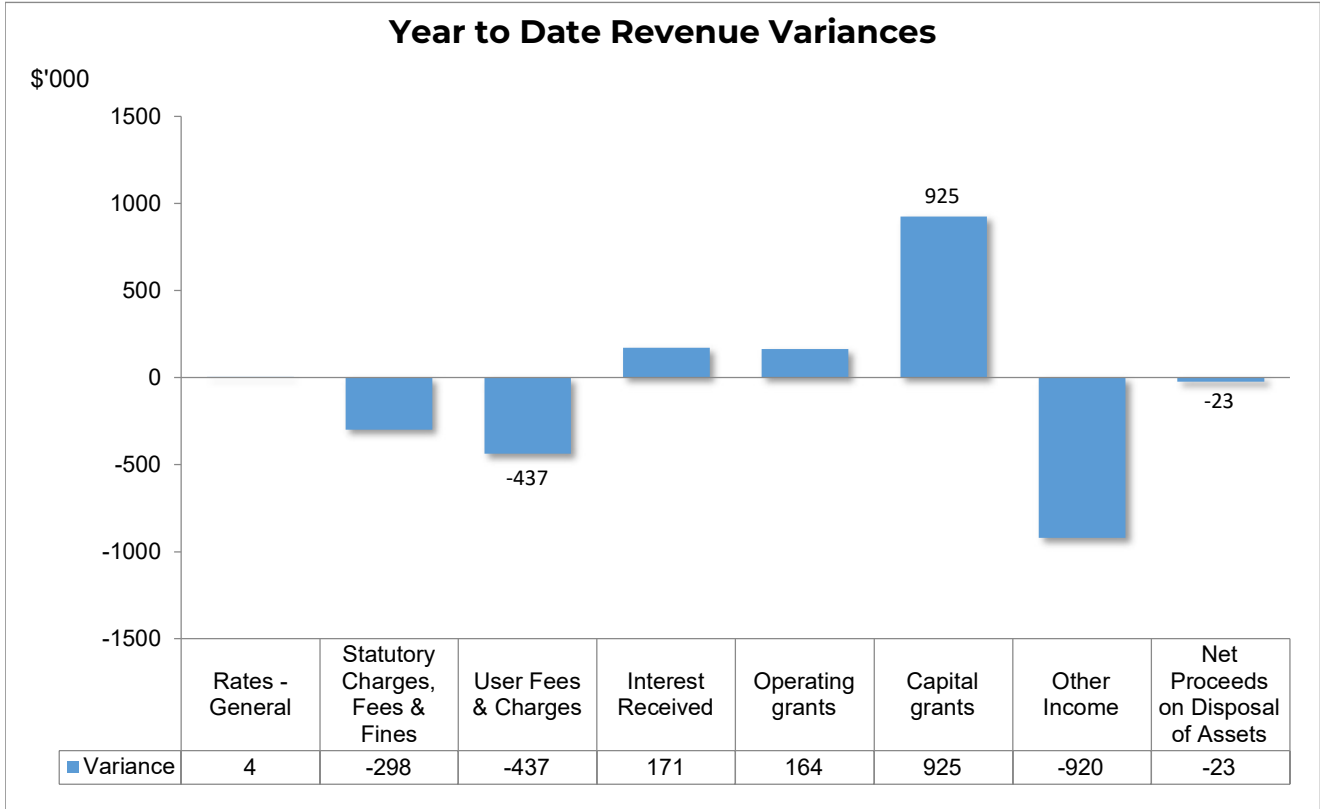
- \$925k favourable Capital Grants income due to unbudgeted receipt of Local Roads and Community Infrastructure Program (Phase 2) monies from the Department of Infrastructure & Transport for road sealing projects.
- \$1.01m favourable Materials & Contracts due to the timing of expenditure for City Amenity, City Infrastructure, City Projects and City Assets - mainly in the Contractors account.
- \$720k favourable Employee Costs due to a large number of vacancies.
- \$164k favourable Grants & Subsidies income primarily due to the timing of Department of Health payments to Aged & Disability Services, a small increase in the Grants Commission payment amount for 2022/23 and early receipt of Emergency Resource Program payments.
- \$171k favourable Interest Received due to increasing term deposit interest rates.

These are partly offset by:

- \$920k unfavourable *Other Income* from timing variances in receipt of Developers (Open Space) Contributions.
- \$585k unfavourable Other Expenses mainly due to higher than budgeted software licence costs, corporate insurance premium, and also postage costs relating to Waste educational activities. The timing relating to the Strategic Property Portfolio, technology implementation and Library expenses partly offset this unfavourable variance.
- \$299k unfavourable Statutory Charges, Fees & Fines mainly due to parking infringements (\$197k)(City Compliance) and permits income (\$84k) (Statutory Planning).
- \$438k unfavourable Fees & User Charges primarily due to lower than anticipated activities in Community Venues & Functions \$68k, City Compliance \$31k and City Amenity - Aquarena contract income \$185k.

2. Financial Status

Year to Date Income and Expenditure Variances by Category



2. Financial Status

Cash and Investments

Council's cash and cash investments balance as at September 2022 is \$94.03 million

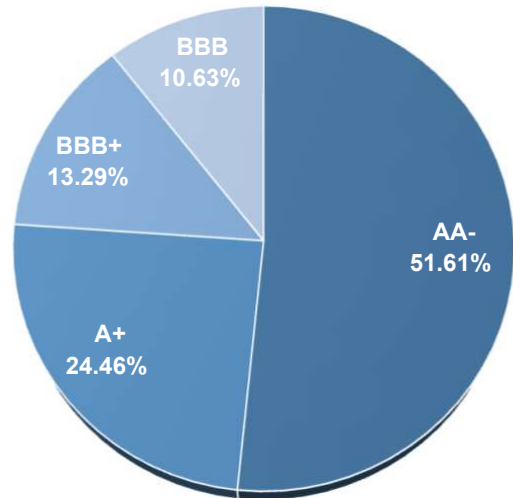
Summary of Council's Investments

Average Weighted interest rate	2.32%
Average monthly interest \$	111,087
Maximum interest rate earned	4.05%

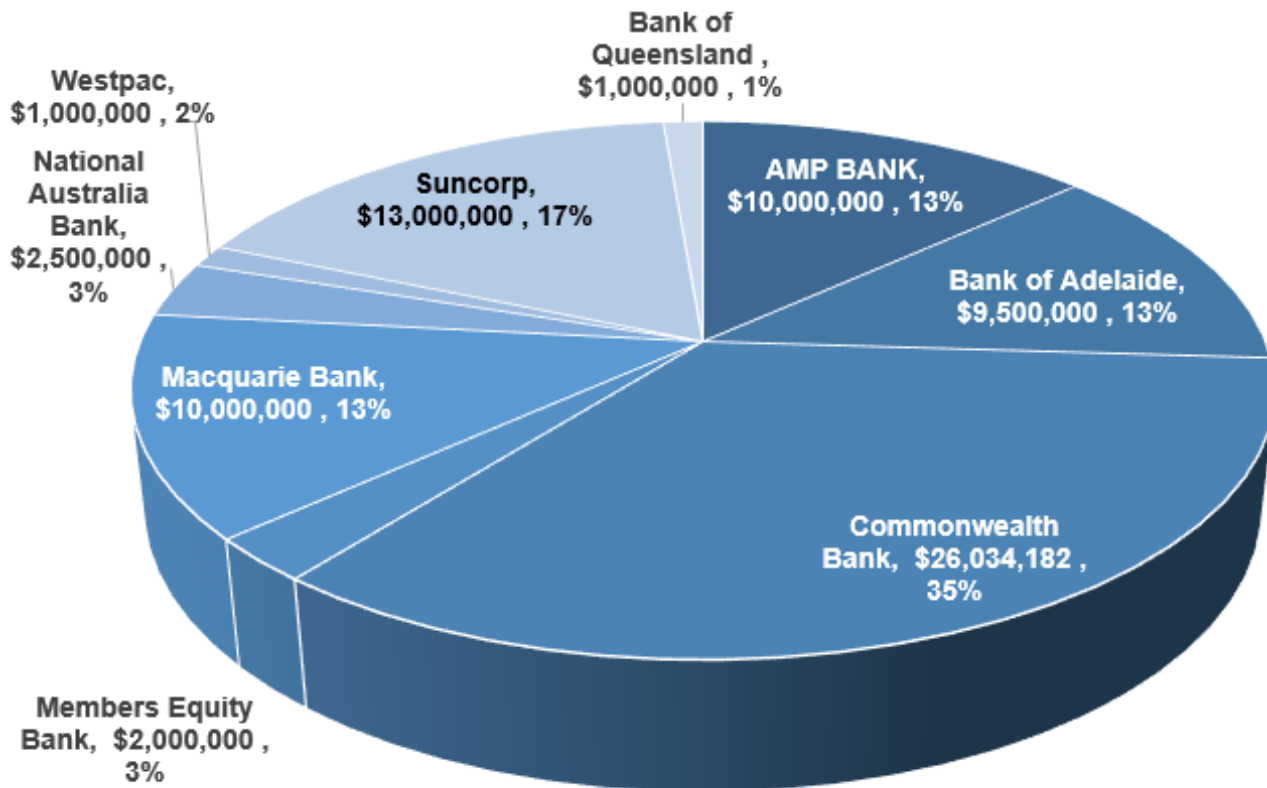
Standard & Poor (S&P) is a universal credit rating. There are 17 ratings only using four different letters A-D. This is achieved by doubling or tripling letters—the more the better. Ratings can also include a plus sign (which is better than standalone letters) or a minus sign (which is worse than standalone letters).

The best is "AAA." This rating means it is highly likely that the borrower will repay its debt. The worst is "D," which means the issuer has already defaulted.

**Investments by Risk
(S & P Long Term Credit Rating)**



Investment summary



2. Financial Status

	September 2022 (\$)	June 2022 (\$)	Movement (\$)
ASSETS			
Current Assets			
Trade and Other Receivables	106,648,317	15,924,167	90,724,150
Accrued Income	1,381,697	692,721	688,976
Cash and Cash Equivalents	9,534,188	12,622,907	(3,088,719)
Other Financial Assets	84,500,000	80,679,367	3,820,633
Prepayments	190,458	1,461,554	(1,271,096)
	202,254,660	111,380,716	90,873,944
Non-Current Assets			
Investments in associates	2,865,159	2,865,159	0
Sundry Debtors - Non Current	582,529	590,227	(7,698)
Infrastructure, Property, Plant & Equipment	2,451,312,387	2,454,017,279	(2,704,892)
	2,454,760,075	2,457,472,665	(2,712,590)
TOTAL ASSETS	2,657,014,735	2,568,853,381	88,161,354
LIABILITIES			
Current Liabilities			
Trade and Other Payables	27,521,341	24,684,395	(2,836,946)
Provisions	13,768,007	14,427,560	659,553
Trust Funds and Deposits	13,843,037	13,722,789	(120,248)
	55,132,385	52,834,744	(2,297,641)
Non-Current Liabilities			
Provisions - Non Current	3,305,477	3,305,477	0
	3,305,477	3,305,477	0
TOTAL LIABILITIES	58,437,862	56,140,222	(2,297,640)
NET ASSETS	2,598,576,874	2,512,713,158	85,863,715
EQUITY			
Accumulated Surplus	822,328,506	790,207,403	32,121,103
Reserves	1,690,384,653	1,690,384,653	(0)
Suspense	0	0	0
Current Retained Earnings	85,863,715	32,121,101	53,742,614
TOTAL EQUITY	2,598,576,874	2,512,713,158	85,863,716

Reason for Year to date variances

Current Assets

Current assets include cash and cash equivalents (cash held in bank accounts and term deposits or other highly liquid investments with terms of three months or less), other financial assets (term deposits with terms between three and twelve months) and monies owed to Council by ratepayers and others.

As at 30 September 2022, total current assets (trade and other receivables) have increased compared to 30 June 2022 due to the 2022/23 annual rates and charges being raised during July 2022.

Non Current Assets

Property, infrastructure, plant & equipment and intangible assets represents 99.9 per cent of Council's non-current assets. As at 30 September 2022, the total non-current assets are in line with the 30 June 2022 figure.

Current Liabilities

As at 30 September 2022, the total current liabilities have increased compared to 30 June 2022 primarily due to the timing of payments to be made to creditors (trade and other payables).

Non Current Liabilities

As at 30 September 2022, the total non current liabilities are in line with the 30 June 2022 figure.

Equity (Accumulated Surplus and Reserves)

Equity includes Accumulated Surplus and Reserves. Reserves include Asset Revaluation reserves and other cash reserves which Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. This component includes Reserves such as the Open Space Reserve and the Doncaster Hill.

2. Financial Status

Open Space Reserve and Doncaster Hill Development Contributions Plan (DCP)

- Reserve Summary

\$'000s	Opening Balance at 1 July 2022	YTD Actual Income at 30 Sept 2022	Forecast Expenditure for 2022/23	Projected Reserve Balance (accounting for Forecast expenditure)
Open Space Reserve	\$13,159	\$673	\$6,199	\$7,633
Doncaster Hill DCP Reserve	\$1,103	\$0	\$0	\$1,103

The **Open Space (resort and recreation) Reserve** was established to control contributions received from developers that will, upon completion of developments be utilised to acquire and create open space, and develop recreation and other facilities for residents in the respective development areas.

The **Doncaster Hill activity centre DCP Reserve** was established to control contributions levied on developers under the Doncaster Hill Development Contributions Plan Overlay (DCPO) and funds will be utilised to develop social and community infrastructure in accordance with the conditions contained in the DCPO.

2022/23 Open Space Reserve Contributions Summary

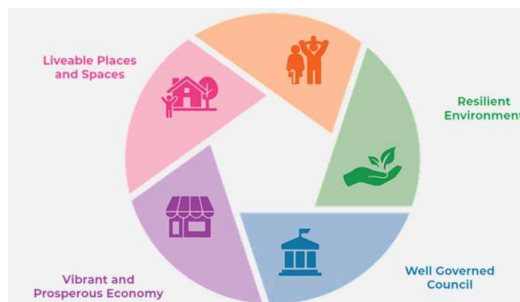
Property	Amount
14 Elvie Street, DONCASTER EAST, 3109	\$128,000
12 Montgomery Street, DONCASTER EAST, 3109	\$126,400
1/8 Anderson Street, TEMPLESTOWE, VIC, 3016	\$112,000
11 Balmoral Avenue, TEMPLESTOWE LR, VIC, 3107	\$100,000
108 Manningham Road, BULLEEN, VIC, 3105	\$80,000
29 Lawanna Drive, TEMPLESTOWE, VIC, 3106	\$65,000
24 Studley Street, DONCASTER, 3108	\$62,000
Total Year to Date	\$673,400

Council Plan 2021-2025

Our Council Plan 2021-2025 has five themes:

- Healthy Community
- Liveable Places and Spaces
- Resilient Environment
- Vibrant and Prosperous Economy
- Well Governed Council

We developed goals for each theme in consultation with our local community, partners, Councillors and staff. We progress the Council Plan goals through actions and major initiatives each year



Major Initiatives are significant pieces of work, usually over the four years of the Council Plan. There are 19 major initiatives and initiatives to progress our 2021-25 Council Plan goals. You can find the full details of previous quarters and year's progress in our Manningham Annual Report at www.manningham.vic.gov.au.

Action we have taken to progress the goals of our Council Plan

Progress

Healthy Community

Goals:

- Healthy, Safe and Resilient
- Inclusive and Connected

1. We will undertake evidence-based planning for equitable, inclusive and accessible services and infrastructure improvements for prominent issues including:

i. Commence gender equality impact assessments on Council policies, services and

- Action**
- In line with our commitment to gender equality and fulfill requirements of the Victorian Gender Equality Act 2020, a Gender Impact Assessment was undertaken on the draft Climate Emergency Action Plan with two workshops with diverse participation of 14 community and community organisations representatives.

ii. improve the range of accessible supports and services available to young people within Manningham, exploring a youth hub, advocating for improved mental health resources and working collaboratively with youth agencies.

- Action**
- We have worked to improve youth mental health services our advocacy and collaboration with others through:
- #manninghamneedsaheadspace campaign and activities at Warrandyte market, Westfield and The Pines.
 - regular meetings with EACH Manningham Youth Services and presentation of annual report to Council
 - discussion with Council regarding alternative venues for a Youth Hub
 - site investigation for Headspace services
 - youth employment expo held at Council's Function Centre.

iii. Developing a collaborative forum to engage with businesses, community leaders, community groups and residents from culturally diverse backgrounds.

- Action**
- We have held forums to further relationships and outcomes for the Manningham community, including youth employment and a CALD mental health forum with mental health providers

iv. Investigate extended use of community facilities, including libraries through a new Community Infrastructure Plan.

- Action**
- We have extended use of our Doncaster and The Pines Libraries. Doncaster Library is now open until 8pm on Mondays, Tuesdays and Fridays. The Pines Library is now open on Sundays 1-4pm.
 - We sent a letter of advocacy to the Municipal Association of Victoria on extended library hours to reduce from gambling and other anti-social behaviour (Libraries After Dark program)
 - Our draft 20-year Community Infrastructure Plan to guide and maximise the use of our community facilities is being readied for community comment next quarter.
 - We have awarded a tender for The Pines Library and Community Hub. Stakeholder consultation started.

3. Council Plan 2021-2025

Action we have taken to progress the goals of our Council Plan

Progress

2. Work to connect service providers, community groups, local organisations and networks to improve and profile community outcomes through forums and connections

Action

- We have held a *Strength Through Connection* event on food in multicultural communities with the library
- We met with each of the Neighborhood Houses to enhance programming. International student event held at Heide Gallery to increase awareness of local services and build local connections
- We worked closely with the Wurundjeri Woi-wurrung Corporation in areas of land and cultural
- Following the success of the LGBTIQA+ Parenting Seminar, Manningham Youth Services (EACH) delivered support group for LGBTIQA+ families.

3. We will support and educate to connect inclusive and healthy communities (inclusive of our First Nations and culturally diverse communities) through:

- i. Environmental and waste program
- ii. Implementing the Reconciliation Action Plan (RAP) to enhance recognition of First Nation Peoples
- iii. Resources and information that link our community to understanding of and responses to family violence

Action

- We have permanently added our new *Acknowledgement of Country* to our Council meeting rooms
- We held our July National Tree Day (the first in three years after the Covid-19 hiatus)
- We ran two community planting events at Ruffey Lake Park and in Warrandyte's Pound Bend (with the Middle Yarra Landcare Network) which were attended by hundreds of people
- Our new Reconciliation Action Plan has been approved by the Wurundjeri Woi-wurrung Corporation and is being prepared for endorsement by Reconciliation Australia
- We held *Plastic Free July*, community gardening days, nature walks and other sustainable living events and seminars with over 500 participants and attendees
- We promote local environmental education programs in our monthly 'Environment Events – What' On' email newsletter to over 1300 subscribers.



Liveable Places and Spaces

Goals:

- Inviting places and spaces
- Enhanced parks, open space, and streetscapes
- Well connected, safe and accessible travel
- Well utilised and maintained community infrastructure

4. Strengthen our principles to guide responsible planning for new developments by:

- iv. Adoption of key strategic documents including Liveable City Strategy 2040, the Environmental Strategy and review of the Manningham Planning Scheme by June 2022, and
- v. investigate enhanced planning controls to enhance the protection of our environment.

Action

- The draft Environment Strategy is in final stages and is aligned with the recently adopted draft Climate Action Plan
- Our Liveable City Strategy 2040 was adopted, following consideration of 360 community submissions
- We progressed the review of the Manningham Planning Scheme, undertaking consultation with the community, Councillors and other stakeholders for recommendations to a number of actions to enhance the Planning Scheme. Subject to Council's endorsement, it will be submitted to the Minister for Planning.

5. Provide ways for people to connect by:

- i. Prioritise grant funding to support community inclusion and connections to respond to community needs
- ii. deliver actions in our Transport Action Plan and Bus Network Review 2017 including contributing to the planning of the Suburban Rail Loop (SRL), Doncaster Busway, Bus Rapid Transits, bus network and service improvements and enhancing our walking and cycling network.

Action

- We are advocating for bus reform within Manningham including a bus review and new services
- Following our submission to the *Suburban Rail Loop (Stage 1) Environmental Effects Statement*, the process is now complete, with the Minister for Planning assessment released
- We continue to advocate for the mirroring of the Stage 1 & 2 alignment with a bus service
- Advocated for walking and cycling improvements through the Eastern Transport Coalition.

3. Council Plan 2021-2025

Action we have taken to progress the goals of our Council Plan

Progress

6. investigate use of our facilities and identify opportunities to develop or repurpose facilities and the use of Council land for multi-use purposes to meet changing community needs through:

- i. Finalising the Community Infrastructure Plan and commence implementing the 20-year Action Plan.
- ii. Strengthening utilisation and performance of stadiums in conjunction with stadium managers, and
- iii. Improving community access to sport and recreation facilities and spaces for broad community use and benefit.

Action

- Our tender process started for the future of contracted services for leisure facilities
- We delivered recreation initiatives for the local community including *This Girl Can* events
- We continue to liaise with sports clubs on continuous and community activation improvements
- Our Expressions of Interest for our Recreation and Sport Advisory Committee progressed
- We engaged on our Active Manningham Program on Your Say Manningham for recreation opportunities.

7. We will continue to advocate, influence and respond to the North East Link Project (NELP) authority for improved mitigation measures and environmental outcomes, particularly around urban design outcomes and to reduce to reduce construction impact of the project on the community.

Action

- *The Spark consortium was awarded by the North East Link Authority. The tunnelling work is part of Primary Package.*
- We work with NELP / SPARK daily, to review ongoing design plans, construction compound plans
- The NEL central tunnel package works have commenced.
- The Early Works package is almost complete with final rectification works being undertaken, the new Bulleen Park and Ride facility is being constructed

8. We will continue to work to maintain to a high standard our roads, footpaths and drains (as scheduled) including Melbourne Hill Road Drainage Upgrade.

Action

- Integrated Water Management Strategy Implementation Plan endorsed which will guide review of our management of water and respond to emerging challenges including population growth, climate change and increasing flood and drought risk
- Other major drainage works are continuing with Melbourne Hill Road area nearing completion.

9. We will deliver the Road Improvement Program (as scheduled) including Jumping Creek Road, Tuckers Road, Knees Road and Templestowe Village connecting roads

Action

- Delivery of Tuckers Road upgrade is continuing with completion expected late this year.
- Other major drainage and roads projects are continuing with design of Jumping Creek Road and Melbourne Hill Road area (drainage) nearing completion.

10. We will deliver the Parks and Recreation Facilities Upgrades (as scheduled) including Petty's Reserve Sporting Development (Stage 2), Rieschiecks Reserve Pavilion Redevelopment and Deep Creek Reserve

Action

We delivered upgrades to our parks and recreation facilities, including progressing the Petty's Reserve Sporting Development (Stage 2), Rieschiecks Reserve Pavilion Redevelopment, and Deep Creek Reserve.

11. We will deliver the Parks Improvement Program including Ruffey Lake Park Landscape Masterplan New Open space on Hepburn Road, Victoria Street place space upgrade, Wonguim Wilam (stage play space 2 upgrade)

Action

- Upgrades to path network in Reserves including Ruffey Lake Park and Landscape Reserve
- Work progressing on the Ruffey Lake Park Landscape Masterplan implementation including the development of new signage, Disc Golf course upgrade, third exercise station and tree planting.
- The new Open space on Hepburn is in the final detailed design stages prior to tender later this year. The Victoria Street place space upgrade concept design is out for community consultation in October.
- wonguim wilam (stage play space 2 upgrade) is now open to the public and there was an official opening celebration on Sunday 18 September for the completion of the masterplan.

3. Council Plan 2021-2025

Action we have taken to progress the goals of our Council Plan

Progress



Resilient Environment

Goals:

- Protect and enhance our environment and biodiversity
- Reduce our environmental impact and adapt to climate

12. We will deliver the Environmental Strategy and strengthen principles to protect the environment, biodiversity and wildlife by



- Advocating to government and business on environmental issues
- Improving management practices of bushland maintenance, pest animal and environmental weed control and monitoring, evaluating and improvement mechanisms
- Exploring biodiversity improvement or environmental community engagement programs for local public areas in collaboration with the Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation, Melbourne Water and Parks Victoria
- Exploring protection measures in the new Community Local Law, and
- Improving the sustainability of Council's environmental practices

Action

- We completed robust internal and external consultation to inform the Manningham Planning Scheme review
- We reviewed and updated our Bushland management strategy, and new contract for bushland management awarded
- Our Environment Strategy is waiting adoption of Climate Emergency Action Plan, which is scheduled for November/December Council meeting
- Our Community Local Law was open for consultation and we are preparing to consider feedback
- We are promoting use of our electric pool vehicles and electric vehicle chargers to drive change, reduce our emissions and create a greener future in Manningham.



Vibrant and Prosperous Economy

Goals:

- Grow our local business, tourism and economy

15. Support local business through:



- Demonstrating leadership to increase procurement with Social Enterprises, Aboriginal Enterprises and Australian Disability Enterprises (collectively known as Social Benefit Suppliers) and local businesses.
- Capacity building and support through the Business Development Program.
- Exploring local opportunities to support local businesses to collaborate via a hub or co-working space
- Implementing the recommendations in the Doncaster Hill Strategy and Economic Development Strategy to encourage and support tourism and employment opportunities

Action

- We have been working with Eastern Innovation Business Centre and Flexible Working Australia to take part in a regional Boosting Co-working program. We were successful in obtaining \$3,000 grant to support co-working, and local business can access a \$100 voucher to use at local co-working location
- We held initial discussions with the Manningham Uniting Church on a co-working space and a range of benchmarking has been done to inform next steps
- With the State Government funded Business Concierge program coming to a close in June 2022, recruitment for a full time position commenced
- We continued to support local business, engaging directly with traders on a range of issues including business permits and business development programs. In response to previous feedback, the focus for 2022 continues to be marketing and Search Engine Optimisation (SEO) support.
- Business mentoring and the development programs continue to be delivered as required.

3. Council Plan 2021-2025

Action we have taken to progress the goals of our Council Plan

Progress



Well Governed Council

Goals:

- A financially sustainable Council that manages resources effectively and efficiently
- A Council that values our customers and community in all that we do change

16. Explore different ways to improve community satisfaction with our communications on local community issues, services and activities



Action

- We released an *improving the way we communicate* survey to shape the future of Council communications and ensure customers receive the information they need at the right time and via their preferred format. Results are being analysed to inform future planning.
- We promoted key advocacy priorities for the Manningham community in the lead up to the State election
- We conducted extensive research into current and emerging community engagement techniques so that we keep up to date with the most effective approaches to reach people and gather feedback on local issues, services and activities

17. Explore ways to enhance performance reporting across social, environment and economic outcomes against community need.



Action

- We are looking at opportunities to include partners, customers and community voices in the progress and outcomes of projects
- Improved our website and ways to include stronger links to the Council Plan themes, our performance and updating the community on progress and outcomes.

18. Improve our customer experience to better understand and meet their specific needs



Action

- Improvements were made to the rate notice information available on our website resulting in reduction in calls to our customer services team.
- Live chat usage continues to grow with 1806 interactions with customers this quarter.
- The transfer of Snap Send Solve requests to our Customer Relationship Management (CRM) system was successfully automated in May, with 778 requests being received via this new process.
- Planning for future automations with CRM is occurring, including email correspondence with our customers.

19. Ensure our long term financial sustainability by preparing our Budget and 10-year Financial Plan incorporating key strategies to Council by 30 June 2022



Action

- Early planning has commenced as part of the budgeting and planning cycle for 2023/24
- Please refer to section 2 of this report for details

20. We will maximise public value through the systematic planning and review of Council's services and effective, early and broad engagement on projects



Action

- Our early planning has commenced for the 23/24 Budget cycle, including community engagement
- We completed one service review this quarter, and progressed another three reviews
- Our commitment to early community engagement continues with projects including Tunstall Square Pop Up Park, DISC Master Plan, and the Active Manningham Program.

21. We will take a proactive and motivated approach to be an open and transparent Council



Action

- Developed our Annual Report with a transparent approach to planning, resources and accountability.

4. Chief Executive expenses

The Chief Executive Officer (CEO) incurs expenses while carrying out the role. Expense categories related specifically to the CEO role are travel, conferences and seminars and miscellaneous. Gifts declared are also included in this report although not an expense to Council. The CEO is required to be transparent in the use of Council resources as per the Employee Code of Conduct.

	Travel	Food and beverage	Conferences and seminars	Gifts declared	Misc.	Total Qtr	Total Year
Andrew Day	\$256.56	\$37.00	\$0.00	\$0.00	\$0.00	\$293.56	\$293.56

Notes:

All costs are GST exclusive

Expense categories

Travel

Costs associated with assisting the CEO in meeting transport costs incurred whilst attending meetings, functions and conferences. This includes taxi services, uber services, car parking fees, airfares, accommodation costs etc.

Food and Beverage

Costs associated with food or beverages that directly relate to the CEO role within a professional context.

Conferences and seminars

Costs associated with registration fees from attendance by the CEO at conferences, functions and seminars. Meetings such as these are normally held by local government related organisations, professional bodies and institutions, educational institutions and private sector providers on areas and events which impact on the role of the CEO and the City in general. This category also includes memberships and subscriptions to bodies and organisations whose activities are relevant to role of the CEO.

Gifts declared

Any gifts that exceed the token gift threshold (\$50.00) that the CEO is required to declare as per the Token Gift Policy.

Miscellaneous

Any other costs associated with the CEO role not covered by the categories above.

5. Councillor Expenses

An allocation of \$10,473 for each Councillor and \$11,896 for the Mayor is budgeted each financial year to reimburse Councillors for expenses incurred while carrying out their official roles.

Significant demands are placed on Councillors in carrying out their civic and statutory roles attending community meetings and events, capacity building and advocacy meetings in pursuit of the best outcomes for the municipality. The Mayor has a slightly higher allowance as they are required to carry out additional civic and ceremonial duties.

The Council Expenses Policy guides the reimbursement of Councillor expenses. This budget is all inclusive and covers conferences and training, travel, child minding and information and communications technology expenses. As part of Council's commitment to remaining accountable and transparent, these expenses will be presented to the community each quarter.

Categories include: Travel (including accommodation, cab charges), Car Mileage, Childcare, Information and Communication Technology, Conferences and Training (including professional development, workshops), General Office Expenses (including meeting incidentals), Formal Attendances (including community events and functions), Memberships and Other (publications).

Councillor	Travel	Car Mileage	Childcare	Information Communication Technology	Conferences & Training	General Office Expenses	Formal Attendances	Memberships	Other	Total Qtr	Year to Date	Allowance (Financial Year)
Cr A Chen		\$221					\$38	\$90		\$349	\$349	\$10,473
Cr A Conlon				\$75			\$51			\$125	\$125	\$10,473
Cr D Diamante (Deputy Mayor)					\$60			\$90		\$150	\$150	\$10,473
Cr G Gough							\$205			\$205	\$205	\$10,473
Cr M Kleinert (Mayor)	\$154			\$121		\$107	\$433	\$90	\$93	\$998	\$998	\$11,896
Cr C Lange								\$90		\$90	\$90	\$10,473
Cr T Lightbody	\$309									\$309	\$309	\$10,473
Cr L Mayne				\$158	\$4,988			\$90		\$5,236	\$5,236	\$10,473
Cr S Mayne		\$112								\$112	\$112	\$10,473

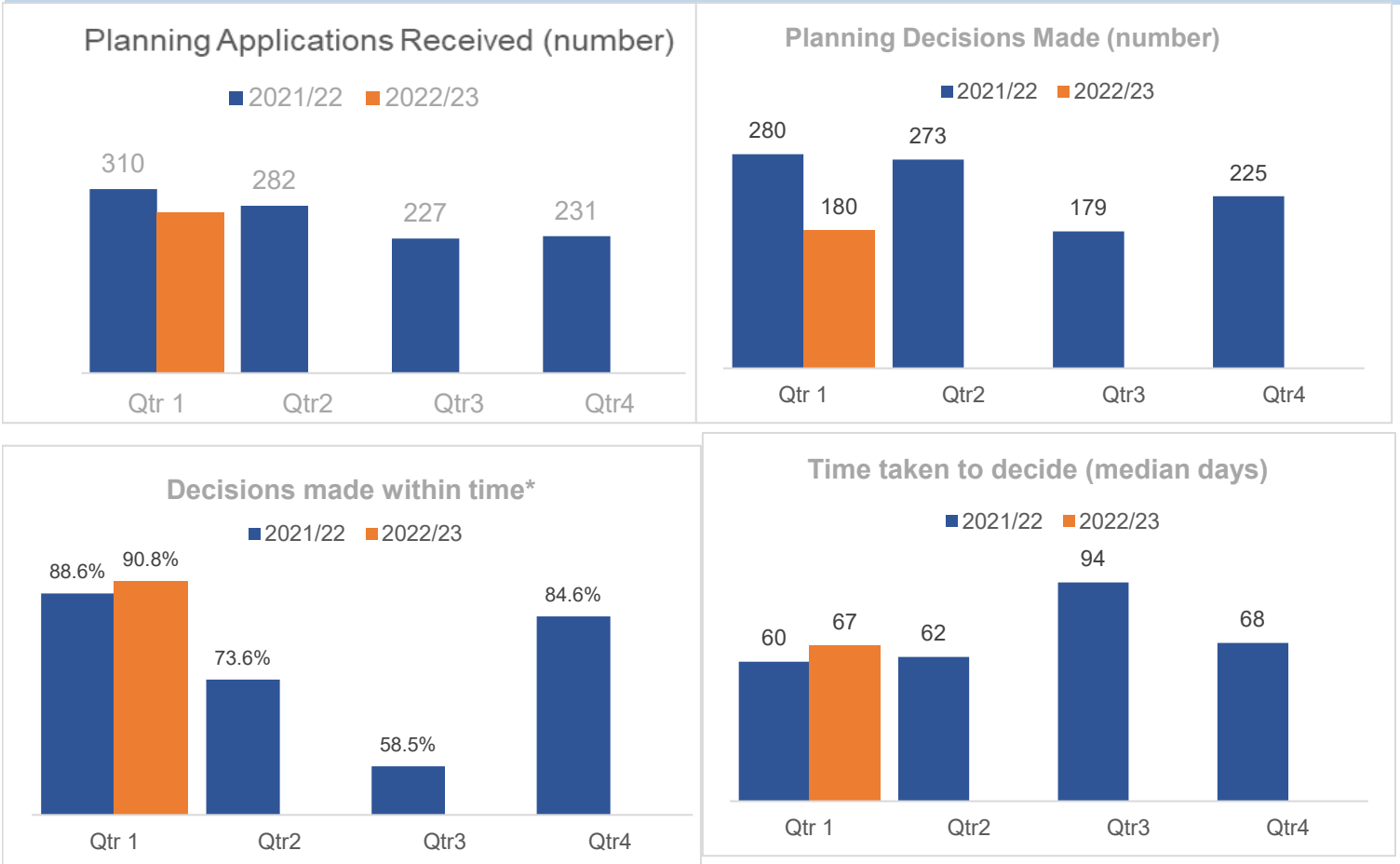
Notes for the Quarter

*Cr L Mayne attend Australian Institute of Company Directors which is amortised over two financial year periods.

6. Well Governed

The indicators below are focus areas from the Local Government Performance Reporting Framework. The full set of data is available on the Know Your Council website

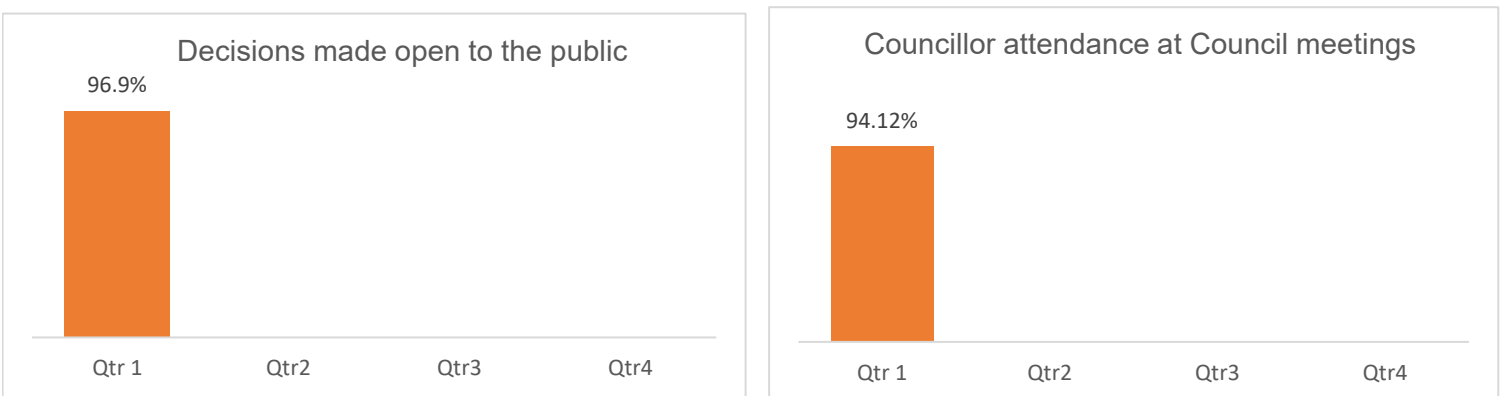
Statutory Planning



Decisions made within time have continued to increase from 84.6% in the previous quarter to 90.8% for this quarter. In comparison to the 2021/22 quarterly result the percentage is marginally higher. The Number of Planning Applications Received have also continued to increase from the previous quarter from 231 applications to 271, whilst only marginally lower than the 2021/22 quarterly result.

*The Planning and Environment Act 1987 defines 60 statutory days as the time permitted for Councils to determine a planning application. The 60 statutory days includes weekends, public holidays and commences when the application is lodged.

Council's Decision Making



- 96.9% decisions or resolutions were made open to the public, with 1 out of 33 resolutions being confidential as they related to contractual matters.
- There was 94% attendance by Councillors at Council meetings this quarter

7. Community Engagement

Live engagement projects for the period:



Main Yarra Trail extension

We're creating a seamless connection from the CBD to Warrandyte. The shared trail will benefit both pedestrians and cyclists by joining the Main Yarra, Mullum Mullum and the EastlinkTrails.



Community Local Law

We are updating our Community Local Law. The Law is made by each local government area relating to health and safety issues in the community.



Active Manningham

Help us develop the 2023-2025 Active Manningham program. Through Active Manningham, we provide our community with opportunities to participate in different sports and recreation.



Plastics Free July

Plastic Free July is helping people worldwide to be part of the solution to plastic pollution. We hosted five pop-up events at our local activity centres to chat with residents about reducing waste and to give out samples of re-useable and recyclable products.

Some of what you told us for what is proposed:

Main Yarra Trail

"Council should switch streetlights to energy-efficient LEDs; Provide incentives to recycle and repurpose building materials; We need safe bike lanes for easy and direct commuting"

90% high agreement

Climate Emergency Action Plan

"Action on climate change makes financial sense and this should be highlighted to the general public. Also moving to renewables creates jobs";

"The surface condition of local roads is appalling. Repair and upgrade them with recycled materials consistent with waste reduction targets";

"Plant more trees".

Progress on recent engagements:

- **Climate Emergency Action Plan:** we have used the online platform *Polis* to boost resident's interest and influence over our Climate Emergency Action Plan.
- **Macedon Square upgrade:** we organised two reconnect sessions (facilitated by MosaicLab) to hear the concerns from the Macedon Square local community and build trust on plans to upgrade the Square. This process will lead to a co-design approach to the new plan.

Spotlight: Using Polis to collect and gather information on what is important to you

Climate emergency action plan Manningham Council

Council has endorsed a Draft Climate Emergency Action Plan to meet the climate mitigation targets adopted in late 2021.

Manningham's climate mitigation targets are:

- net zero emissions by 2028 for Council operations
- net zero emissions by 2035 for the Manningham community

We are now seeking your comments and new ideas on the draft actions to achieve net zero emissions.

How does this work?

You will see comments about the Climate Emergency Action Plan and other community ideas on how to reach our targets.

You will have three options: agree with the comment; disagree with the comment, or, if unsure, pass on the comment.

Polis is a real-time system for gathering, analyzing and understanding what large groups of people think in their own words. Polis allows us to consider and analyse community interest in views. Both Council and community can submit ideas and the community vote on these ideas.


Polis will make it easier for us to understand where there is consensus on the topic within the Manningham community.

We are committed to making it easy to participate in Council's decision making

[Register to have your say on upcoming projects at yoursay.manningham.vic.gov.au](https://yoursay.manningham.vic.gov.au)

8. CEO Key Performance Indicators


Agreed by Council as key focus areas for our Chief Executive, Andrew Day to achieve by September 2022.

 **on track**

 **monitor**


 **complete**

A Council approved Streetscape Management Plan and Nature Strip Policy by 30 June 2022. 


Emissions targets are set by 30 December 2021 and progress reported back to Council at least annually.
Targets adopted by Council in November 2021. 


FOGO implemented to the Manningham community in 2022/23. 


90% of the Council Plan Major Initiatives and Initiatives are on track at the end of the financial year. 


90% completion of annual capital works program implemented
83% of capital works program and 88% of capital works projects were completed 


Service Management Framework is resourced and implemented. 

Workforce Plan completed by 31 December 2021 and implementation of annual actions as in the Plan.
Workforce Plan complete, actions have now been assigned. 

Asset plan to be presented to Council and adopted by 30 June 2022 and actions from 2022/23 to be implemented as per the action plan. 

Finalise the Community Infrastructure Plan by 30 June 2022 and implement the Action Plan. 

Completion of the Gender Equity Action Plan (GEAP) in line with legislative requirements and implementation of annual actions. 

Improved consultation and engagement satisfaction results, from the previous year, in the Community Satisfaction Survey (or equivalent). *This survey is managed by the Victorian Government. For 2022, the same result as 2021 was achieved.* 

Implement a program of Community Engagement training for officers. 

Delivery of the milestones and timelines as agreed in the advocacy plan for 2021/22 and 2022/23. 

Manningham Council

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