

Home-based Business Application for Pre-approval Planning Requirements Declaration

Purpose

To ensure that the amenity of the neighbourhood is not adversely affected by a business conducted in or from a dwelling.

Requirements to be met – by ticking the below, I am declaring that I will operate my home-based business committed to meeting the following requirements:

The person conducting the home-based business must use the dwelling as their principal place of residence. No more than two persons who do not live in the dwelling may work in the home-based business at any one time.

The net floor area used in conducting the business including the storage of any materials or goods must not exceed 100 square metres or one-third of the net floor area of the dwelling, whichever is the lesser. The net floor area includes outbuildings and works normal to a dwelling.

The business must not impose a load on any utility greater than normally required for domestic use.

The business must not adversely affect the amenity of the neighbourhood in any way including:

- The appearance of any building, works or materials used
- The parking of motor vehicles
- The transporting of materials or goods to or from the dwelling
- The hours of operation
- Electrical interference
- The storage of chemicals, gases or other hazardous materials
- Emissions from the site

No motor vehicle may be adjusted, modified, serviced or repaired for gain.

Only one commercial vehicle (a commercial goods vehicle, commercial passenger vehicle or tow truck within the meaning of the Transport Act 1983), not exceeding 2 tonnes capacity and with or without a trailer registered to a resident of the dwelling may be present at any time. The vehicle must not be fuelled or repaired on the site.

No goods other than goods manufactured or serviced in the home-based business may be offered for sale. This requirement does not apply to goods offered for sale online.

Materials used or goods manufactured, serviced or repaired in the home-based business must be stored within a building.

No goods manufactured, serviced or repaired may be displayed so that they are visible from outside the site.

Any goods offered for sale online must not be collected from the dwelling.

*Applicant Declaration

I declare that my application meets the above planning requirements. I understand that registration may be denied or cancelled if the business does not comply with these requirements.

Name of Applicant*

Signature of Applicant*

Privacy Statement

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