

Quarter 4

1 April to 30 June 2023

Manningham Quarterly Report

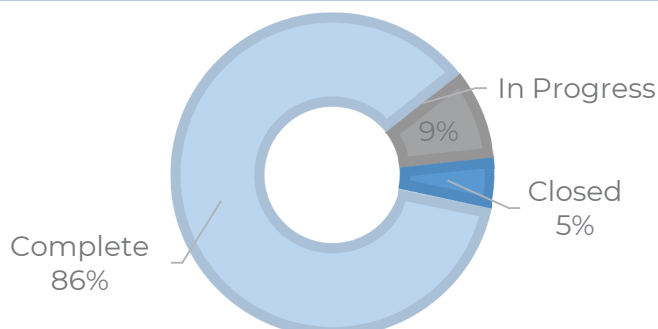
Key information on our performance and governance



1. Capital Works

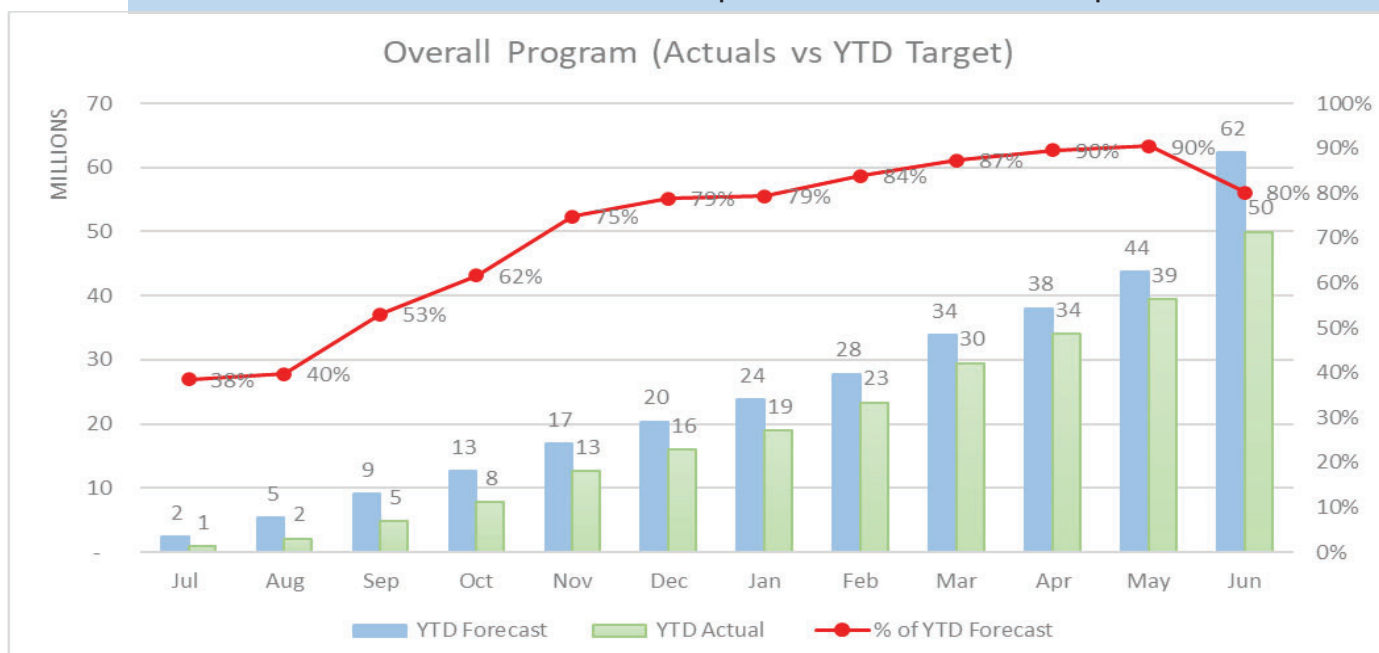
This report includes results for 1 April - 30 June (Quarter 4), 2022/23 in key performance areas of Capital Works Finance, Councillor and CEO Expenses, Governance, Community Engagement and Chief Executive Key Performance Indicators.

Project Overview



Adopted Budget	\$65.2m
less carry forward adjustments	*-\$0.7m
Final Approved Budget	\$64.5m
less adjustments	-\$2.2m
updated Forecast	\$62.3m

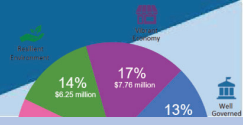
Program Complete	Projects Complete	Value of Capital Works	Capital Income & Grants
80%	86%	\$50m	\$7.6m



Capital Spotlight

- \$45.9 million (m) was spent on capital infrastructure projects (84% of budget) and a further \$4.1m was spent on property acquisition projects (54% of budget) for a total capital spend of \$50m. 86% of projects nominated in the capital program were completed on time. Of the remaining projects a small number (5%) were re-prioritised and closed, and the remaining 9% will be completed in 2023/24.
- The \$50m expenditure was distributed between assets including \$11.1m on roads, \$10.4m on buildings, \$4.4m on recreation and leisure facilities, \$3.8m on drainage, \$3.7m on open space, \$2.2m on footpaths, \$2m on technology, \$1.5m on circular economy projects and \$1.3m on plant and equipment.
- The majority of infrastructure spending (\$24.2m) was on renewing existing assets, \$8.6m on upgrading existing assets and \$15.2m on new assets and/or expanding asset networks.
- 2022/23 program highlights include the delivery of a new pavilion at Deep Creek Reserve and the reconstruction of Tuckers Road.
- The final result was better than initially expected, given challenging market conditions, including:
 - low contractor and consultant availability and labour shortages;
 - long lead times for material delivery.

1. Capital Works



Major Projects

Sporting and Community Facilities



Koonung Park Masterplan implementation
– new furniture and tree pits in car park



Aranga Reserve Playspace Renewal
Turfing of Bare Areas



Ruffey Lake Park Signage



Tunstall Square Kindergarten
Extension

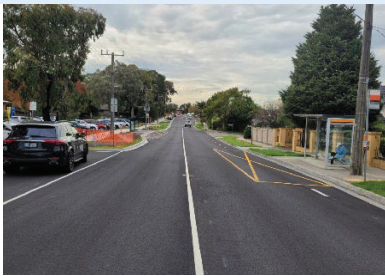


Deep Creek Reserve Pavilion
Redevelopment



Brendan Reserve Playspace Renewal
completed including new ball court,
access path, furniture, and landscaping

Roads and Drainage



Tuckers Road & Footpath Reconstruction



Tolsoy Footpath Construction



Blackburn Road Footpath



Everard Drive Drainage



Jumping Creek Road



Saxonwood Drive Resealing Works

2. Financial Status

Year to Date (YTD) Income Statement

Account Group	Annual Adopted Budget	Full Year Actuals \$'000	Variance \$'000	Variance %
1. Income				
Rates - General	117,381	117,480	99	0.1%
Statutory Charges, Fees & Fines	3,726	2,926	(800)	(21.5%)
User Charges	10,073	8,749	(1,324)	(13.1%)
Interest Received	650	2,776	2,126	327.1%
Grants & Subsidies	11,375	13,860	2,486	21.9%
Capital Grants & Contributions	6,624	7,079	455	6.9%
Other Income	8,014	8,092	78	1.0%
Net gain/(loss) on disposal of Property, Infrastructure, Plant and Equipment	91	(1,827)	(1,918)	(2113%)
Total 1. Income	157,934	159,136	1,203	0.8%
2. Expenditure				
Employee Costs	57,869	61,531	(3,662)	(6.3%)
Materials & Contracts	30,696	32,146	(1,449)	(4.7%)
Interest	45	52	(7)	(15.3%)
Utilities	2,304	2,062	242	10.5%
Other	17,775	26,619	(8,844)	(49.8%)
Depreciation	29,261	29,128	134	0.5%
Total 2. Expenditure	137,952	151,538	(13,587)	(9.8%)
Operating Surplus / (Deficit)	19,982	7,598	(12,384)	(62.0%)

Executive Summary

At the 30 June 2023, Council achieved an Operating Surplus of \$7.60 million (m), \$12.38m or 62.0% unfavourable compared to the full year adopted budget Operating Surplus of \$19.98m.

The key favourable variances include:

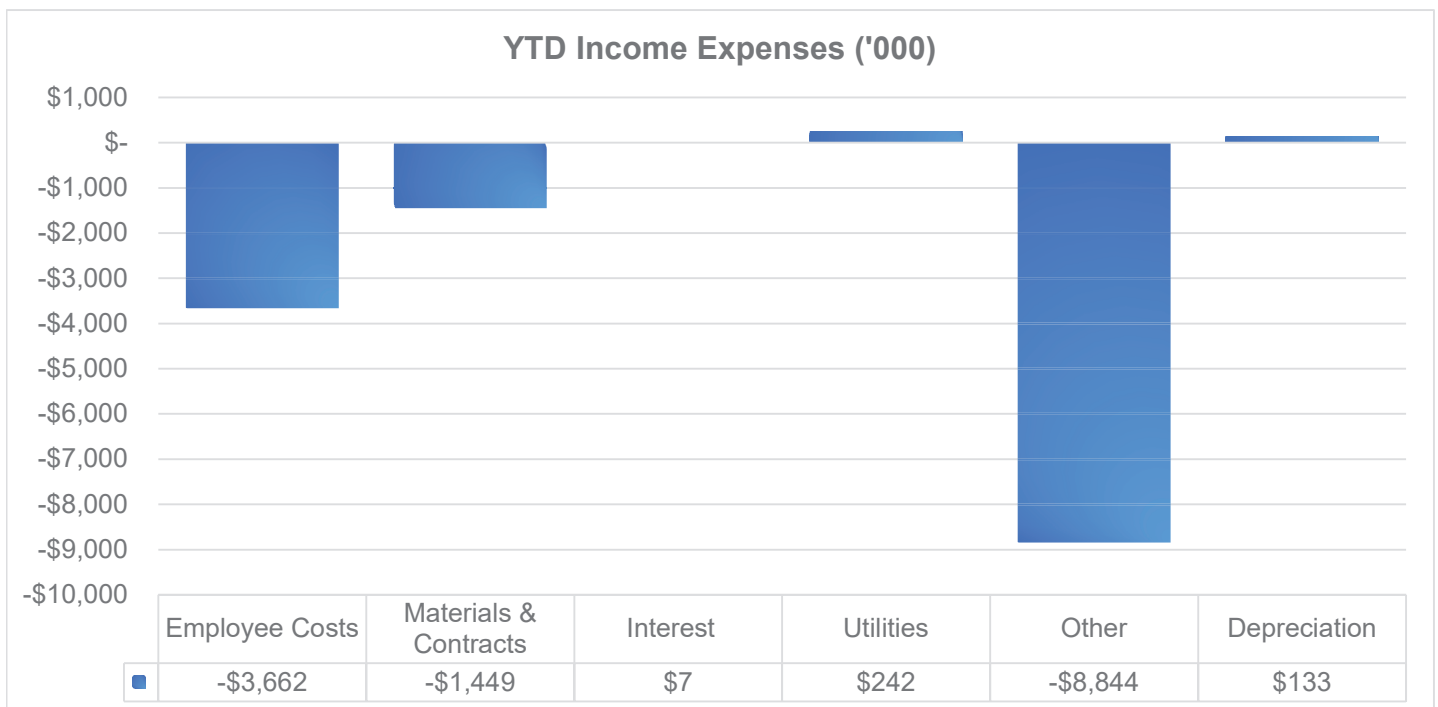
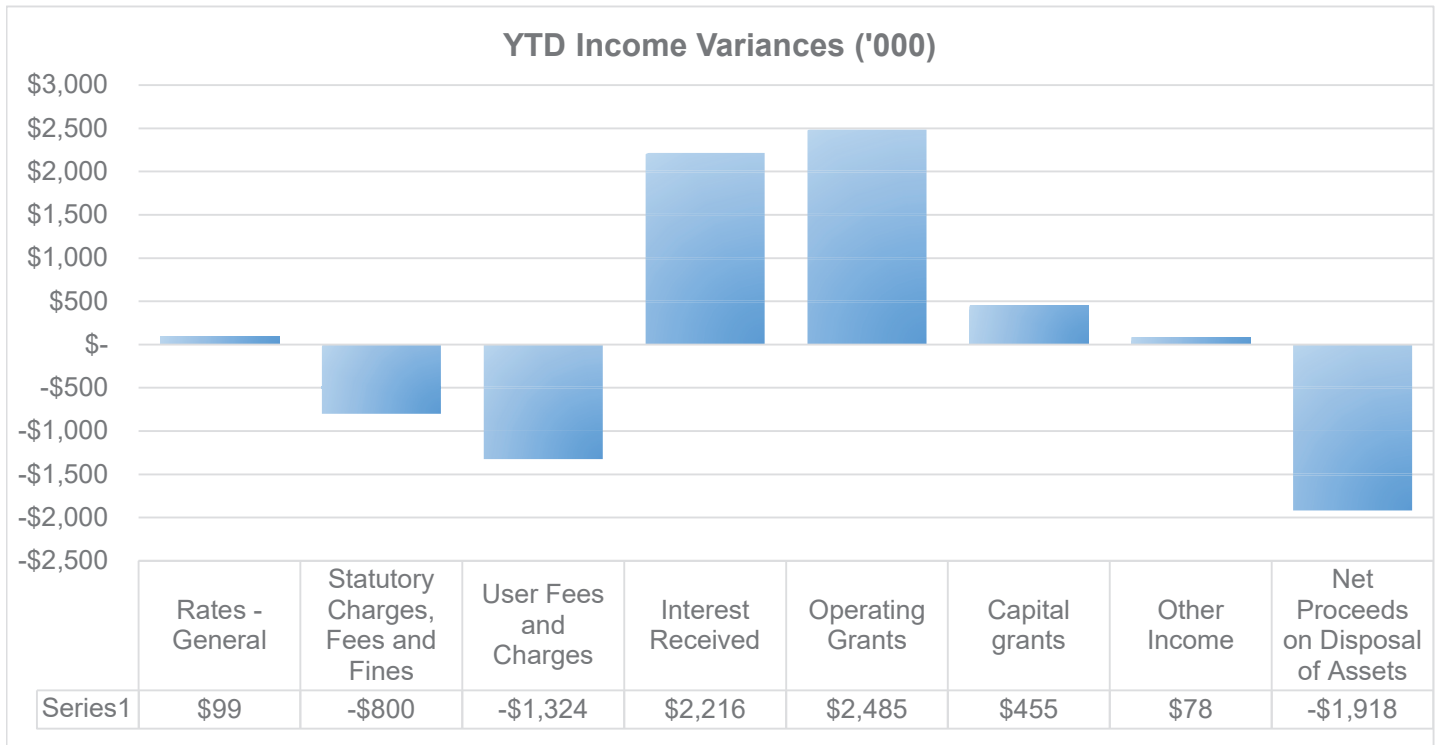
- \$2.49m favourable Operating Grants income primarily due to timing of the Financial Assistance Grants payment with the Federal Government bringing forward 100% of the 2023/24 grant allocation into the current year (budgeted to receive 50% in 2022/23); recognition of prior year funding for Social Support, Food Subsidy and placemaking outdoor activation programs; higher than budgeted School Crossing supervision funding; unbudgeted protecting Manningham's biodiversity values through strategic deer control grant and funding towards the Beyond Peer-to-Peer project.
- \$2.13m favourable Interest Received due to increasing term deposit interest rates.
- \$455k favourable Capital Grants income primarily due to change in the timing of Financial Assistance Grants (FAG) with the Federal Government bringing forward 100% of the 2023/24 grant allocation into the current year.
- \$78k favourable Other Income. Contributed Assets from Developers was \$1.51m favourable and miscellaneous income (includes forfeited bonds) being \$679k favourable. This was offset by Open Space (Developer) contributions income of \$2.3m unfavourable.

These are offset by:

- \$8.84m unfavourable Other Expenses mainly due to the: transfer of \$7.35m of operational expenditure budgeted in capital works program but has been classified as non-capital; software licence costs being \$1.09m greater than budgeted and \$429k of unanticipated legal expenses for historical and other matters.
- \$3.67m unfavourable Employee costs primarily due to a provision raised for one off restructure costs because of Council's decision to transition out of Commonwealth Home Support Program. This was partly offset by some savings due to vacancies.
- \$1.92m unfavourable net loss on disposal of assets mainly attributable to write-off of infrastructure assets (drainage, pipes, pits, roads, footpaths, and cycleways) totalling \$2.75m and buildings (\$0.16m) as part of the capital works program to replace old assets with new. This is partly offset by a net gain of \$0.92m on disposal/ replacement of existing assets in the ongoing Plant Replacement Program and sale of a parcel of land within the North East Link project area to the Victorian Government.
- \$1.45m unfavourable Materials & Contracts mainly due to increased activity in Parks and Natural Environment for essential maintenance and catching up on lower than projected work during COVID-19 outbreak. Also costs associated with the implementation of the new Food Organic Garden Organic (FOGO) waste service (originally budgeted in the capital works program but is operational expenditure in nature) and waste collection/transportation costs due to an increase in the fuel levy.
- \$1.32m unfavourable Fees & User Charges income primarily due to lower than anticipated utilisation of Community Venues & Functions \$775k, Aquarena contract income (\$615k) lower than budgeted, development engineering (\$107k) unfavourable, Early Years @ MC² (\$103k) unfavourable, Animal Registration and Local Law Permit fees being (\$154k) lower than anticipated.
- \$800k unfavourable Statutory Charges, Fees & Fines income mainly due to \$449k lower than anticipated parking infringements, \$144k unfavourable permits/consultancy and \$112k unfavourable fire infringements.

2. Financial Status

Year to Date Income and Expenditure Variances by Category



2. Financial Status

Cash and Investments

Council's cash and cash investments balance as at 30 June 2023 is \$90m.

Summary of Council Investments

Average Weighted interest rate	4.65%
Average monthly interest \$	\$231,364
Maximum interest rate earned	5.51%

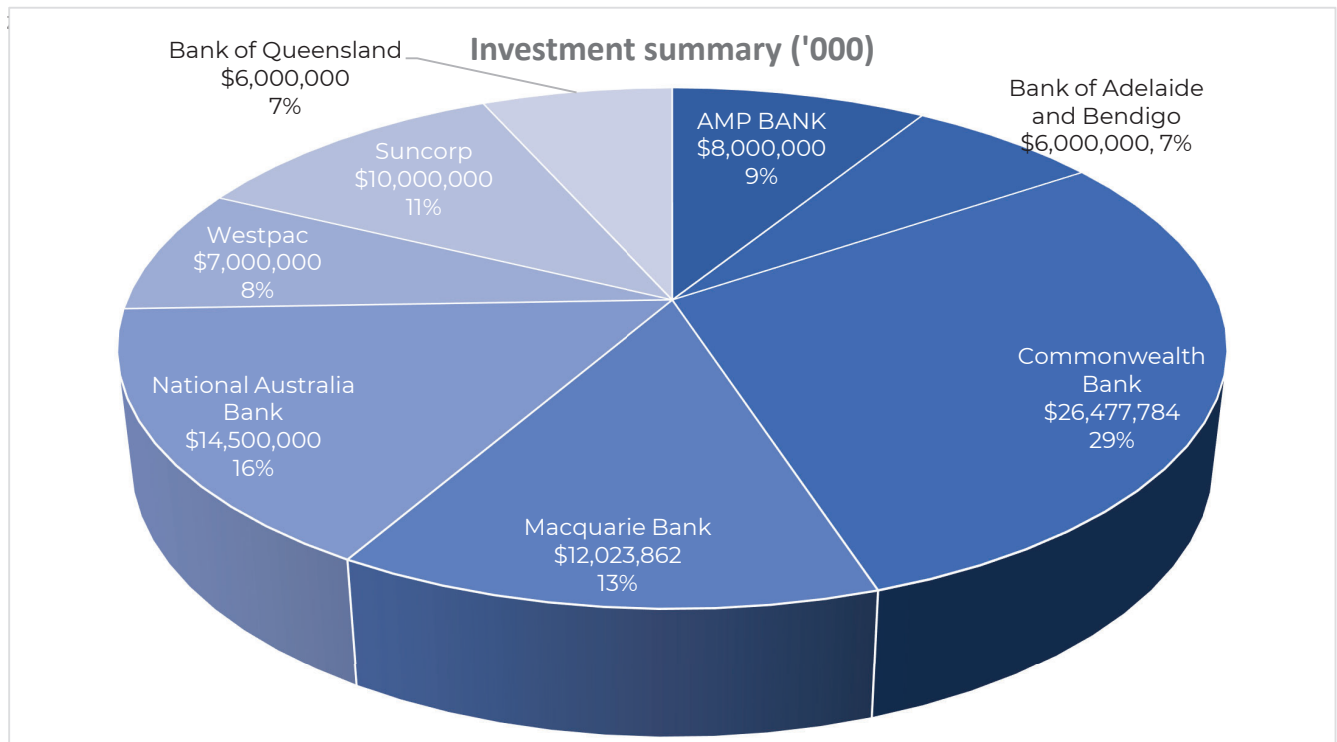
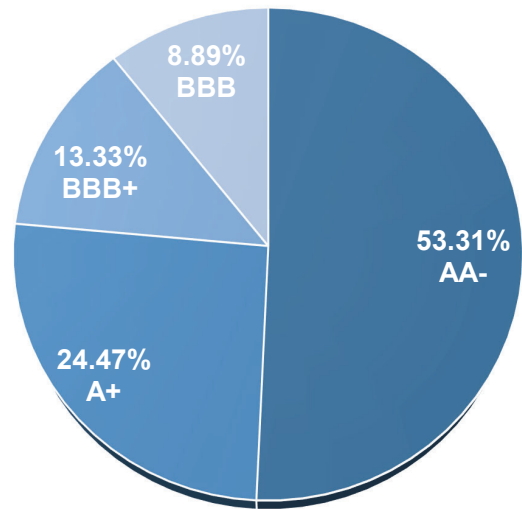
Investments by Risk (S & P Long Term Credit Rating)

What is the S & P Risk Rating?

The Standard & Poor (S&P) is a universal credit rating.

There are 17 ratings, using letters A-D. This is achieved by doubling or tripling letters - the more the better. Ratings also can include a plus sign (which is better than standalone letters) or a minus sign (which is worse than standalone letters).

The best is "AAA." This rating means it is highly likely that the borrower will repay its debt. The worst is "D," which means the issuer has already defaulted.



2. Financial Status

Balance Sheet

	June 2023 (\$)	June 2022 (\$)	Movement (\$)
Assets			
Current Assets			
Cash and cash equivalents	21,501	24,623	(3,122)
Trade and other receivables	17,862	15,925	1,937
Other financial assets	68,500	68,679	(179)
Other assets	4,097	2,371	1,726
	111,960	111,598	362
Non-Current Assets			
Trade and other receivables	398	374	24
Investments in associates	3,156	2,865	291
Property, infrastructure, plant, equipment and	2,638,064	2,444,670	193,394
Right-of-use assets	2,158	2,358	(200)
Intangible assets	4,734	6,987	(2,253)
	2,648,510	2,457,254	191,256
Total Assets	2,760,470	2,568,852	191,618
Liabilities			
Current Liabilities			
Trade and other payables	20,550	16,814	(3,736)
Trust funds and deposits	13,389	13,890	501
Unearned income/revenue	5,424	7,858	2,434
Provisions	14,894	13,976	(918)
Lease liabilities	339	297	(42)
	54,596	52,835	(1,761)
Non-Current Liabilities			
Provisions - Non Current	1,542	1,141	(401)
Lease liabilities	1,960	2,164	204
	3,502	3,305	(197)
Total Liabilities	58,098	56,140	(1,958)
Net Assets	2,702,372	2,512,712	189,660
Equity			
Accumulated Surplus	830,338	822,326	8,012
Reserves	1,872,034	1,690,386	181,648
Total Equity	2,702,372	2,512,712	189,660

Reason for YTD variances - as at 30 June 2023

Total Current Assets have slightly increased compared to 30 June 2022.

Current assets include cash and cash equivalents (cash held in bank accounts and term deposits or other highly liquid investments with terms of three months or less), other financial assets (term deposits with terms between three and twelve months) and monies owed to Council by ratepayers and others.

Non Current Assets have increased compared to 30 June 2022 as a result of assets created from the 2022/23 capital works program and the revaluation of Council's assets.

Non-current assets include property, infrastructure, plant & equipment and intangible assets which represents 99.9 per cent of Council's non-current assets

Current Liabilities ave increased compared to 30 June 2022 primarily due to the timing of payments made to creditors (trade and other payables), and an increase in leave entitlements (long service leave and annual leave) and provisions made based on Net Present Value (NPV) calculations as at 30 June 2023.

Non Current Liabilities are slightly above the 30 June 2022 figure..

Equity As at 30 June 2023, the increase in Equity compared to 30 June 2022 is essentially related to the surplus for the year & revaluation of Council's assets (land, buildings and infrastructure assets).

Equity includes Accumulated Surplus and Reserves. Reserves include Asset Revaluation reserves and other cash reserves which Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. This component includes Reserves such as the Open Space Reserve and the Doncaster Hill Development Contributions Plan Reserve. These amounts are transferred to or from the accumulated surplus of Council and are separately disclosed.

2. Financial Status

Cash Reserves

The **Open Space (resort and recreation) Reserve** was established to control contributions received from developers that will, upon completion of developments be utilised to acquire and create open space, and develop recreation and other facilities for residents in the respective development areas.

The **Doncaster Hill activity centre DCP Reserve** was established to control contributions levied on developers under the Doncaster Hill Development Contributions Plan Overlay (DCPO) and funds will be used to develop social and community infrastructure in accordance with the conditions contained in the DCPO.

\$'000	Opening Balance at 1 July 2022	Actual Income at 30 June 2023	Actual Expenditure 2022/23	Closing Balance at 30 June 2023
Open Space Reserve	\$13,159	\$3,930	\$2,191	\$14,898
Doncaster Hill DCP Reserve	\$1,103	\$74	\$200	\$977

2022/23 Open Space Reserve Contributions Summary

Property	Amount	Property	Amount
777 Doncaster Road DONCASTER	\$320,000	18 Morna Road DONCASTER EAST	\$70,000
2-4 Old Warrandyte Road DONVALE	\$315,300	26 Leslie Street DONVALE	\$67,500
12 Curlew Court DONCASTER	\$168,000	24 Sunhill Road, TEMPLESTOWE LR	\$67,500
1 Kelly Street DONCASTER	\$154,400	29 Lawanna Drive, TEMPLESTOWE	\$65,000
13 Arnold Grove DONCASTER	\$134,000	24 Studley Street, DONCASTER	\$62,000
30 Churchill Street, DONCASTER EAST	\$133,600	369 Thompsons Road TEMPLESTOWE LR	\$55,000
1 Lord Street DONCASTER EAST	\$132,000	3 Alexander Crescent TEMPLESTOWE LR	\$51,450
14 Elvie Street, DONCASTER EAST	\$128,000	7 Marlene Close DONCASTER EAST	\$50,000
12 Montgomery Street, DONCASTER EAST	\$126,400	817 Doncaster Road, DONCASTER	\$7,500
9 Thiele Street DONCASTER	\$124,000		
26 Oxford Street Nunuwading Vic 3131	\$122,500		
111 Beverley Street DONCASTER EAST	\$122,000		
121 Beverley Street, DONCASTER EAST	\$120,000		
9-11 Austin Street BULLEEN	\$113,500		
1/8 Anderson Street TEMPLESTOWE	\$112,000		
5 Saxon Street, DONCASTER	\$108,000		
23 Banool Quadrant DONCASTER EAST	\$108,000		
11 Balmoral Avenue TEMPLESTOWE LR	\$100,000		
3 Kelly Street, DONCASTER	\$98,596		
238 Manningham Road, TEMPLESTOWE LR	\$95,040		
45 Glendale Avenue TEMPLESTOWE	\$90,000		
55 Williamsons Road, DONCASTER	\$90,000		
2 Newmans Road TEMPLESTOWE	\$88,500		
3 Fran Court, TEMPLESTOWE LR	\$88,000		
2 Lionel Street DONCASTER EAST	\$85,750		
108 Manningham Road, BULLEEN	\$80,000		
99 Atkinson Street TEMPLESTOWE	\$76,250		
Total Year to Date			\$3,929,786

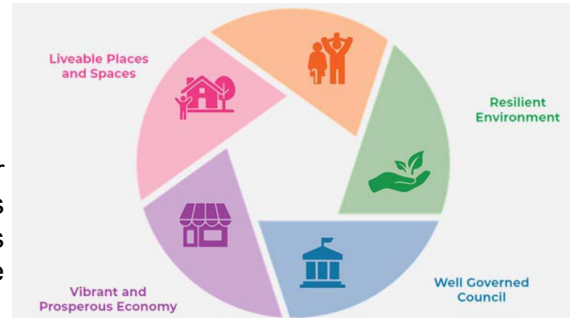
Council Plan 2021-2025

Community Vision 2040

Manningham is a peaceful, inclusive and safe community. We celebrate life with its diverse culture, wildlife, and natural environment. We are resilient and value sustainable and healthy living, a sense of belonging, and respect for one another.

Our Council Plan 2021-2025 has five themes:

Healthy Community | Liveable Places and Spaces | Resilient Environment | Vibrant and Prosperous Economy | Well Governed Council



We have developed goals for each theme, in consultation with our local community, partners, Councillors and staff. We progress these goals through actions and Major Initiatives. Major Initiatives are significant pieces of work, usually over the four years of the Council Plan. For 2022/23 there are 19 Major Initiatives.

At the end of 2022/23, all our Major Initiatives are **on track** for delivery over the four years of the Council Plan, or **complete**, where the milestone has been achieved. You can find the full details of our progress in our Annual Report at www.manningham.vic.gov.au.

Tracking our progress: On Track ●

Complete ●

Off Track ●

Action we have taken to progress the goals of our Council Plan

Progress



Healthy Community

- Healthy, Safe and Resilient
- Inclusive and Connected

- We will undertake evidence-based planning for equitable, inclusive and accessible services and infrastructure improvements for prominent issues including:**
 - Commence gender equality impact assessments on Council policies, services and programs.**

Action

- In line with our commitment to gender equality and to fulfill requirements of the Victorian Gender Equality Act 2020, we are completing gender equality impact assessments as needed. This quarter an impact assessment was undertaken on changes to the Commonwealth-funded Aged Care Service.
- We have started developing a Manningham Gender Impact Assessment Framework. This will guide the program of assessments to be done each year.

- improve the range of accessible supports and services available to young people within Manningham, exploring a youth hub, advocating for improved mental health resources and working collaboratively with youth agencies.**

Action

We continue working to improve local access to supports and services for young people:

- Advocacy materials developed for youth mental health.
- Scheduled talks with Local MP Keith Wolahan, and the Eastern Melbourne Primary Health Network.
- Working with regional partners including Access Health and Eastern Metro Primary Health Network to build support and awareness. Our neighbour, Whitehorse Council is supportive.
- We continue to search for a suitable location for a Youth Hub in Manningham.
- We are excited to increase the number of internships at Council with two new 12-month positions in our Risk and Legal teams. We are supporting our interns to gain legal experience and an insight into local government while completing their University law degrees.

- Developing a collaborative forum to engage with businesses, community leaders, community groups and residents from culturally diverse backgrounds.**

Action

- We held a successful Manningham Volunteer Expo to promote volunteering in Manningham across areas from aged care, disability, new migrant services, gardening and conservation, animal welfare, hospitality, emergency and other community services.
- Meetings of the Manningham RAP, Multicultural Network and Multicultural Communities Advisory Committee were held to engage across these groups.

3. Council Plan 2021-2025

iv. Investigate extended use of community facilities, including libraries through a new Community Infrastructure Plan.

Action

- We are exploring other ways to extend use of our community facilities including afterhours access for Warrandyte Library, layout changes for Doncaster and Bulleen Libraries, as well as site investigation for Men's Shed and an Early Years Infrastructure plan.
- Extended hours for Doncaster and The Pines Libraries continue. Doncaster Library is now open until 8pm on Mondays Tuesdays and Fridays. The Pines Library is now open on Sundays 1- 4pm.
- Our draft 20-year Community Infrastructure Plan to guide and maximise the use of our community facilities has undergone community consultation with outcomes to be presented in the coming months.

2. Work to connect service providers, community groups, local organisations and networks to improve and profile community outcomes through forums and connections.

Action

- We participated in the Eastern Volunteers Community of Practice Forum.
- We are regularly attending the growing Multicultural Communities Network.
- We started planning a 2023 International Students Welcome Program in collaboration with Whitehorse and Boroondara Councils.
- We held a panel discussion event to raise awareness for International Day Against Homophobia, Biphobia and Transphobia (IDAHOBIT). The event attracted over 70 community members.

3. We will support and educate to connect inclusive and healthy communities (inclusive of our First Nations and culturally diverse communities) through:

- i. Environmental and waste program
- ii. Implementing the Reconciliation Action Plan (RAP) to enhance recognition of First Nation Peoples
- iii. Resources and information that link our community to understanding of and responses to family violence

Action

- We have assisted residents to reduce waste going to landfill, offering environmental and waste education to support the introduction of FOGO (Food Organics, Green Organics). Education included over 60 information sessions, regular market stalls, shopping centre pop and presenting to various community groups. For our non-English speaking residents, translated brochures on FOGO are available at Customer Service or can be download on the FOGO website page. Instructional step-by-step 'how to' videos and other useful information is also available on the FOGO website page.
- Our new Reconciliation Plan is being implemented through existing and new activities.
- We held the *Unfinished Business* exhibition in our Art Gallery over Reconciliation Week and NAIDOC week. The exhibition highlights stories of 30 first Nations people with disabilities. The exhibition attracted a high number of visitors and we in linked programs with the libraries.
- We promote gender equality and the prevention of violence through establishing a local partnership with VicHealth, and with information on health and well-being website/cards on family/domestic violence.
- We participated in the Eastern Elder Abuse Network (EEAN) Prevention Community of Practice coordinated by Eastern Community Legal Centre.

FOGO starts on 1 July 2023

FOGO stands for **Food Organics Garden Organics**.



Manningham residents are now able to place food waste into your existing green lid bin with your garden waste for it to be recycled into compost.

Currently 56 per cent of waste found in our average red lid garbage bin is food waste. When food waste breaks down in landfill it creates methane, a greenhouse gas which is 23 times more damaging to the atmosphere than carbon dioxide.

Removing food waste from residential garbage bins in Manningham will divert up to 20,000 tonnes per year from landfill – that's enough waste to fill the outdoor pool at Aquarena 40 times.

This will help us move towards achieving our climate targets of net zero emissions by 2028 and net zero community emissions by 2035.

3. Council Plan 2021-2025

Action we have taken to progress the goals of our Council Plan

Progress



Liveable Places and Spaces

Goals:

- Inviting places and spaces
- Enhanced parks, open space, and streetscapes
- Well connected, safe and accessible travel
- Well utilised and maintained community infrastructure.

4. Strengthen our principles to guide responsible planning for new developments by:

- adoption of key strategic documents including Liveable City Strategy 2040, the Environmental Strategy and review of the Manningham Planning Scheme by June 2022
- investigating enhanced planning controls to enhance the protection of our natural environment.

Action

- The Manningham Planning Scheme review recommendations as well as the Liveable City Strategy and the Climate Emergency Action Plan have been adopted and are being implemented.
- We adopted our new Community Local Law 2023 30 May 2023 which includes enhanced protection of our environment.

5. Provide ways for people to connect by:

- prioritising grant funding to support inclusion and connections to respond to community needs.
- deliver actions in our Transport Action Plan and Bus Network Review 2017 including contributing to the planning of the Suburban Rail Loop (SRL), Doncaster Busway, Bus Rapid Transits, bus network and service improvements and enhancing our walking and cycling network.

Action

- The Annual Community Grants program has now closed and applications are being assessed.
- The new Community Assessment Panel has been established and will meet to assess grants in May for recommendation to go to Council in June.
- The Annual Grants Program will run between July 2023 and June 2024.
- The Community Grants Policy encompassing the new Neighbourhood House funding stream will open in late 2023 to commence January 2024, in-line with the current partnership grants.
- We are advocating for bus reform within Manningham including a bus review and new services.
- The Suburban Rail Loop Environmental Effects Statement process has been completed with the Minister for Planning assessment released - will continue to advocate for the mirroring of the Stage 1 and 2 alignments with a bus service.
- Ongoing discussions with Department of Transport and Planning regarding proposed bus reform. Changes are currently being proposed as part of the new Bulleen Park and Rider facility.

6. Investigate use of our facilities and identify opportunities to develop or repurpose facilities and the use of Council land for multi-use purposes to meet changing community needs through:

- finalising the Community Infrastructure Plan and commence implementing the 20-year Action Plan
- strengthening utilisation and performance of stadiums in conjunction with stadium managers
- improving access to sport and recreation facilities and spaces for broad community use and benefit.

Action

- We are implementing plans for the 20 year Community Infrastructure Plan with ongoing capital works scheduling.
- The new Leisure Service Contract will provide an opportunity to expand services/programs that are offered throughout a range of Council facilities. In doing so, a fresh strategic approach will allow the investigation of the potential of re-purposing or reprogramming facility components to meet the changing community needs. Starting from July 1, 2023, Aligned Leisure will manage all ten Manningham aquatic and leisure facilities (including Aquarena) under the name of *Active Manningham*.
- A new Sports Facility Development Plan has been endorsed. The Plan looks at current facilities and how they can be improved, opportunities for new facilities and whether land is fit for purpose to address emerging sport trends.

3. Council Plan 2021-2025

Action we have taken to progress the goals of our Council Plan

Progress

7. **We will continue to advocate, influence and respond to the North East Link Project (NELP) authority for improved mitigation measures and environmental outcomes, particularly around urban design outcomes and to reduce construction impact of the project on the community.** ●

Action

We liaise regularly with the NELP authority to promote the desired outcomes for Manningham:

- The *central tunnel package* works have commenced, and we are reviewing ongoing design plans, construction compound plans and liaising on a daily basis with NELP / SPARK.
- The *early works package* is complete.
- The *southern package alliance* has been engaged and council officers have commenced meeting with NELP to advocate for improvements along Koonung Creek Linear Trail.
- The new Bulleen Park and Ride facility is now open for operation.

8. **We will continue to work to maintain to a high standard our roads, footpaths and drains (as scheduled) including Melbourne Hill Road Drainage Upgrade.** ●

Action

- Major drainage and roads projects are continuing with design of Jumping Creek Road and Melbourne Hill Road area (drainage) nearing completion. See page 2 for more details.

9. **We will deliver the Road Improvement Program (as scheduled) including Jumping Creek Road, Tuckers Road, Knees Road and Templestowe Village connecting roads.** ●

Action

- Trail works along Jumping Creek Road started in June, prior to major roadworks scheduled to start in the new financial year.
- Tuckers Road upgrade works, including new footpaths, a shared path, underground drainage, kerb and channel, and new pavement are now complete.
- Other major drainage and roads projects are continuing with design of Jumping Creek Road and Melbourne Hill Road area (drainage) nearing completion. Knees Road works have been completed.

10. **We will deliver Parks and Recreation Facilities Upgrades (as scheduled) including Pettys Reserve Sporting Development (Stage 2), Rieschiecks Reserve Pavilion Redevelopment and Deep Creek Reserve.** ●

Action

- Pettys Reserve Sporting Development (Stage 2) is complete with the new playspace and synthetic soccer pitches now being enjoyed by the community.
- Rieschiecks Reserve Pavilion Redevelopment is complete and Deep Creek Reserve is underway.

11. **We will deliver the Parks Improvement Program including Ruffey Lake Park Landscape Masterplan, New Open space on Hepburn Road, Victoria Street place space upgrade, Wonguim Wilam (stage play space 2 upgrade).** ●

Action

- We are working on the Ruffey Lake Park Landscape Masterplan with the installation of new signage, Disc Golf course upgrade, tree planting and a third exercise station with a ninja style, new yoga and meditation platform.
- The new open space on Hepburn will go out to tender in the coming months. The Victoria Street place-space is currently in detailed design and will be out for tender in July 2023.
- Wonguim wilam (playspace stage 2 upgrade) is now open to the public. The First Nations artwork is underway.



Resilient Environment

Goals:

- Protect and enhance our environment and biodiversity.
- Reduce our environmental impact and adapt to climate

12. We will deliver the Environmental Strategy and strengthen principles to protect the environment, biodiversity and wildlife by

- advocating to government and business on environmental issues
- improving management practices of bushland maintenance, pest animal and environmental weed control and monitoring, evaluating and improvement mechanisms
- exploring biodiversity improvement or environmental community engagement programs for local public areas in collaboration with the Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation, Melbourne Water and Parks Victoria
- improving the sustainability of Council's environmental practices.

Action

To strengthen principles to protect the environment, biodiversity and wildlife:

- We continue to collaborate with a range of government organisations and local community environment groups to deliver biodiversity improvement programs.
- We undertook ongoing maintenance of Council's bushland reserves by contractors. A new bushland maintenance work program has been developed. A new work program and contract renewal will result in improved on-ground biodiversity outcomes.
- We have provided advice to the North East Link on the environmentally sustainable design features of sport and recreation facilities that they will newly build to offset facility loss elsewhere.
- We are progressing environmental actions in our new Reconciliation Action Plan.
- We continue to improve our own environmental practices in the delivery of the Climate Emergency Action Plan to achieve the ambitious zero emissions targets. Examples include the transition to electric cars for a number of Council's fleet service.



Vibrant and Prosperous Economy

Goals:

- Grow our local business, tourism and economy.

13. Support local business through:

- demonstrating leadership to increase procurement with Social Enterprises, Aboriginal Enterprises and Australian Disability Enterprises (collectively known as Social Benefit Suppliers) and local businesses.
- capacity building and support through the Business Development Program.
- exploring local opportunities to support local businesses to collaborate via a hub or co-working space.
- implementing the recommendations in the Doncaster Hill Strategy and Economic Development Strategy to encourage and support tourism and employment opportunities

Action

- We have embedded our Council Plan themes of community, environment and economic (supporting local business) objectives as part of the procurement sourcing planning process.
- The local business register is actively monitored by Community Services. Council officers are directed to search for local businesses first when buying goods and services.
- We have been working with Eastern Innovation Business Centre and Flexible Working Australia to take part in a regional Boosting Co-working program.
- We are reviewing the continuation of the \$3,000 grant from Metropolitan Partnerships to assist in the future development of a co-working space within Manningham.
- We have held initial discussions with the Manningham Uniting Church co-working space and a range of benchmarking has been done to inform next steps. Further scoping has been undertaken to determine the feasibility of a co-working space including locations and layout.
- We are providing on-going support to the business community in a post-COVID recovery period including the launch of a new buy local campaign (Find Your Local).

3. Council Plan 2021-2025

Action we have taken to progress the goals of our Council Plan

Progress



Well Governed Council

Goals:

- A financially sustainable Council that manages resources effectively and efficiently
- A Council that values our customers and community in all that we do change.

14. Explore different ways to improve community satisfaction with our communications on local community issues, services and activities.

Action

- We are continually working to improve community satisfaction with our communications including our website and *Manningham Matters*.
- We are making several Council documents, including our Council Plan and rates notice available in easy English.
- We have made our Policy, Strategies and Action Plans easier to find on our website.

15. Explore ways to enhance performance reporting across social, environment and economic outcomes against community need.

Action

- Throughout the year we have improved ways that we report outcomes to the community including:
- presenting an update on our progress to Community Panel representatives, who were involved in writing the Community Vision 2040 and recommendations for our Council Plan
 - redesigning our website to assist the community to navigate through our strategies and action plans and the links between our commitments, progress and community outcomes
 - reviewing the Manningham Quarterly Report to make it an easy-to-read summary of our progress on the Council Plan and other key areas.

16. Improve our customer experience to better understand and meet their specific needs.

Action

- We have undertaken Customer research by ZingInsights! to improve Customer Service operations and more broadly improve our Customer Experience (CX).
- We are commitment to continually improve our service delivery. Our internal dashboards are being updated/refined to better report and understand customer needs across the multiple ways our customers communicate with us including as message chat, phone and in person.
- A recent community survey showed that almost two thirds of our customers had a positive experience.

17. Ensure our long-term financial sustainability by preparing our Budget and 10-year Financial Plan incorporating key strategies to Council by 30 June 2023.

Action

- We adopted the 2023/24 Budget and 10-Year Financial Plan in June, following extensive involvement with the Community, Councillors and Officers.
- A period of online community engagement via *YourSay Manningham* on budget priorities was undertaken during November 2022 to January 2023, and again in May and June 2023. More than 200 community members participated in this online engagement which helped inform the budget and 10-Year Financial Plan.

18. We will maximise public value through the systematic planning and review of Council's services and effective, early and broad engagement on projects.

Action

- Eight service reviews have been completed this year: five using our new service management process.
- Early community engagement continues to occur. One of the most significant examples this year is the community education campaign on the implementation of FOGO. Other examples include leading the Active Manningham Program, the Climate Emergency Action Plan, the Local Law, Healthy Ageing, and 2023/24 Annual Budget.

19. We will take a proactive and motivated approach to be an open and transparent Council.

Action

- We are improving the format of Council report to be proactively transparent in information sharing.
- We have also built capacity on the importance of transparency and accountability in decision making; educating officers about conflicts of interest to promote community confidence in decision making.

4. Councillor Expenses

An allocation of \$10,473 for each Councillor and \$11,896 for the Mayor is budgeted each financial year to reimburse Councillors for expenses incurred while carrying out their official roles.

Significant demands are placed on Councillors in carrying out their civic and statutory roles attending community meetings and events, capacity building and advocacy meetings in pursuit of the best outcomes for the municipality. The Mayor has a slightly higher allowance as they are required to carry out additional civic and ceremonial duties.

The Council Expenses Policy guides the reimbursement of Councillor expenses. This budget is all inclusive and covers conferences and training, travel, child minding and information and communications technology expenses. As part of Council's commitment to remaining accountable and transparent, these expenses are presented to the community each quarter.

Categories include: Travel (including accommodation, cab charges), Car Mileage, Childcare, Information and Communication Technology, Conferences and Training (including professional development, workshops), General Office Expenses (including meeting incidentals), Formal Attendances (including community events and functions) and Other (publications).

Councillor	Travel	Car Mileage	Child-care	Information Communication Technology	Conference & Training	General Office Expense	Formal Attendance	Member -ship	Other	Total Qtr	Year to Date
Cr A Chen	\$1,260	\$537	\$0	\$0	\$0	\$0	\$201	\$95	\$0	\$2,093	\$3,963
Cr A Conlon	\$0	\$470	\$0	\$721	\$0	\$0	\$0	\$0	\$0	\$1,191	\$2,723
Cr D Diamante (Mayor)	\$1,860	\$0	\$0	\$0	\$0	\$0	\$213	\$95	\$0	\$2,167	\$5,007
Cr G Gough	\$1,456	\$412	\$0	\$805	\$0	\$0	\$0	\$0	\$27	\$2,700	\$4,590
Cr M Kleinert	\$715	\$195	\$0	\$247	\$0	\$126	\$76	\$95	\$0	\$1,453	\$5,087
Cr C Lange	\$0	\$1,985	\$0	\$470	\$0	\$0	\$80	\$95	\$0	\$2,630	\$3,574
Cr T Lightbody (Deputy Mayor)	\$913	\$1,562	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,475	\$4,306
Cr L Mayne	\$0	\$0	\$0	\$243	\$0	\$0	\$0	\$95	\$0	\$338	\$6,085
Cr S Mayne	\$651	\$1,215	\$0	\$757	\$132	\$0	\$95	\$0	\$0	\$2,850	\$3,784

Notes for the Quarter

1. A -\$22.11 GST adjustment for Councillor (Cr) T Lightbody to the figure reported last quarter.
2. Allowances have been adjusted to reflect that Cr Deirdre Diamante was elected Mayor and Cr Tomas Lightbody was elected Deputy Mayor on 3 November 2022.

5. Chief Executive Expenses

The Chief Executive Officer (CEO) incurs expenses while carrying out the role. Expense categories related specifically to the CEO role are travel, food and beverage, conferences and seminars and miscellaneous (misc.). Gifts declared are also included in this Report, although are not an expense to Council. The CEO is required to be transparent in the use of Council resources as per the Employee Code of Conduct.

	Travel	Food and beverage	Conferences and seminars	Gifts declared	Misc.	Total Qtr	Total Year
Andrew Day	\$547	\$0	\$0	\$0	\$0	\$547	\$4,056

Notes

Expense categories

Travel

Costs associated with assisting the CEO in meeting transport costs incurred whilst attending meetings, functions and conferences. This includes taxi services, uber services, car parking fees, airfares, accommodation costs etc.

Food and Beverage

Costs associated with food or beverages that directly relate to the CEO role within a professional context.

Conferences and seminars

Costs associated with registration fees from attendance by the CEO at conferences, functions and seminars. Meetings such as these are normally held by local government related organisations, professional bodies and institutions, educational institutions and private sector providers on areas and events which impact on the role of the CEO and the City in general. This category also includes memberships and subscriptions to bodies and organisations whose activities are relevant to role of the CEO.

Gifts Declared

Any gifts that exceed the token gift threshold (\$50) that the CEO is required to declare as per the Token Gift Policy.

Miscellaneous

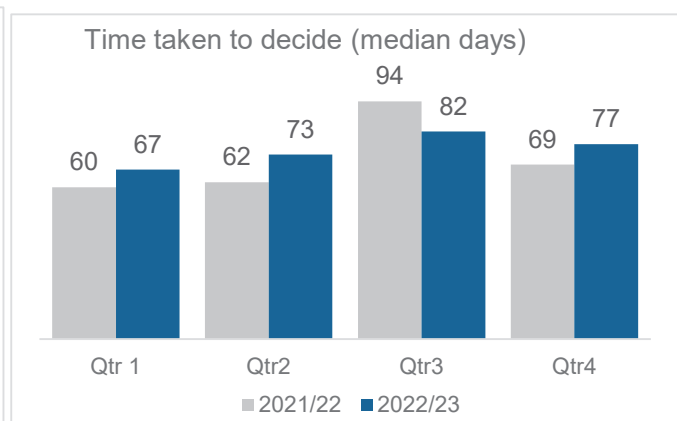
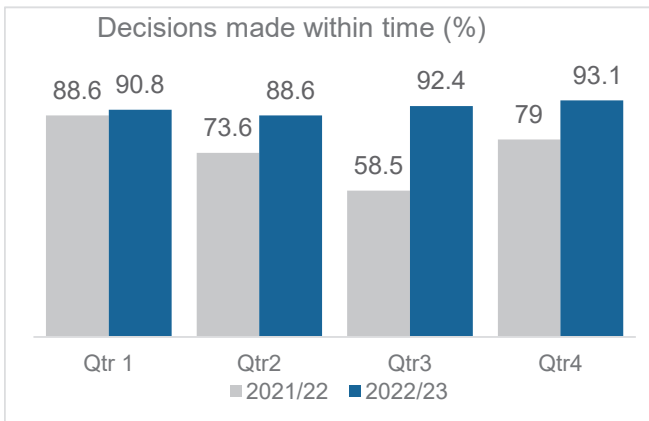
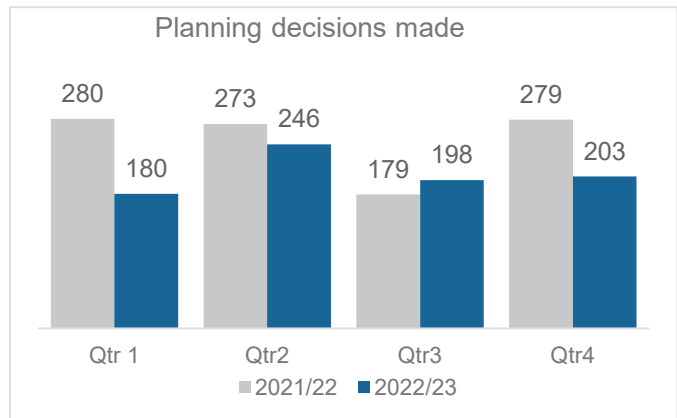
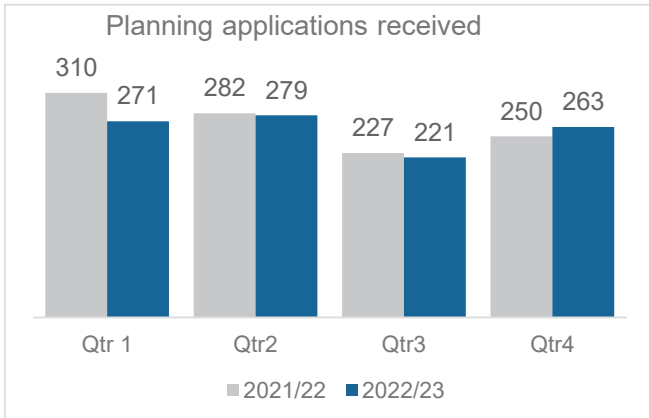
Any other costs associated with the CEO role not covered by the categories above.

6. Governance

We monitor our service performance to make sure we maximise our public value and to make improvements where needed. A portion of our performance indicators are in the local government performance reporting framework. The areas below are of particular interest, the full suite is published in our Annual Report.

Statutory Planning

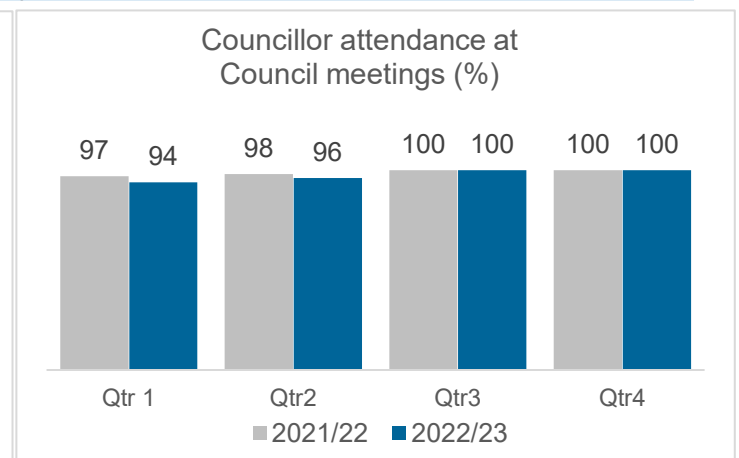
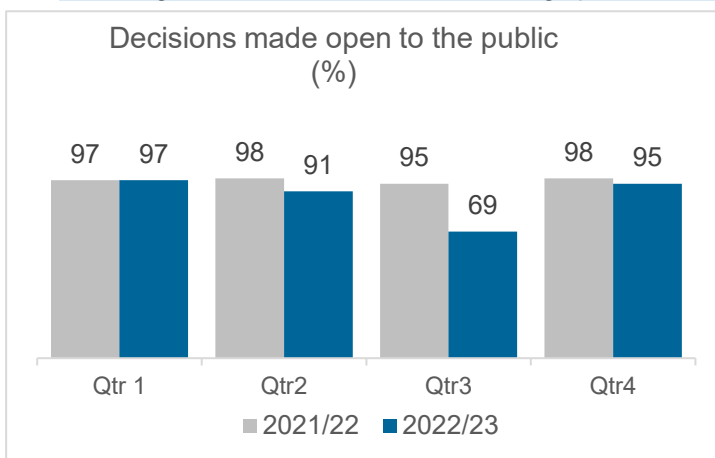
Statutory planning services include the assessment of planning permit applications for new development proposals and changes to land use activities under the Planning and Environment Act 1987.



Statutory Planning have continued to process planning applications in a timely manner achieving 93.1% of standard stream applications decided within 60 statutory days. The number of applications received and the number of decisions made, demonstrates improvement when compared with the previous years data for the period.

Council decision making

Manningham Council is committed to being open and transparent Council.



Council's priority is open decision making where possible. Decisions made that are closed to the public include confidential matters as defined in the Local Government Act 2020. These include contractual and property matters and information that may prejudice Council's position in commercial negotiations if prematurely released.

7. Community Engagement

Engagement Projects



Healthy Ageing and social connection

Hearing your ideas about how older adults can stay active and keep connected in Manningham.



Community Infrastructure Plan

Comment on our long term plan for our community buildings - from maternal child health centres to senior citizen centres.



Draft Pricing Policy for Active Open Space

We're committed to providing inclusive and equitable access to our outdoor sports fields.



Economic Development Strategy

Reinvigorating and supporting businesses and creating opportunities to attract new industries and investments.

What you told us

Healthy Ageing and social connection in Manningham

We heard from over 295 older adults and carers about keeping socially connected and active in our community. This information will help us plan for the services, programs and infrastructure needed to support older adults in the future.

What are the priority issues for older adults in our community?

1. Expanding and enhancing community and personal transport to support social participation.
2. Providing information about services and events in hard copy formats.
3. Providing hands-on assistance to older persons to connect digitally to essential systems like MyGov, Centrelink, My Aged Care.
4. Improving physical access to Council buildings - ramps and other modifications to assist those with mobility problems.
5. Expanding communications and specific services for older residents from culturally diverse backgrounds.
6. Providing information sessions on key life stages - retirement, financial management (superannuation), Centrelink benefits, downsizing own home/moving to retirement village, wills and financial entitlements.
7. Recognising the mental health stresses of carers and providing appropriate support and information.



Progress on recent engagement

Food Organics, Green Organics (FOGO)

We have delivered over twelve months of activities to engage and educate Manningham residents about the introduction of FOGO services, which aims to reduce the amount of garbage diverting to landfill. We have engaged community groups including Rotary, The Lions Club and Scouts and held tours at the Bio Gro organics facility in Dandenong South.

We held regular information sessions at our local libraries, shopping centres, learning centres and primary schools as well as the Warrandyte and Park Orchards markets.

Visit www.manningham.vic.gov.au for 'How to' instructional videos, in-language FOGO booklets and Frequently Asked Questions (FAQs).

The FOGO service will make a significant difference in reducing waste going to landfills, supporting our goals of net zero emissions by 2028 and net zero community emissions by 2035 in our adopted Climate Emergency Action Plan (CEAP)

Draft Pricing Policy for use of Council Active Open Space

A year ago we started talking to our sporting clubs that use Manningham facilities about ways to help us strengthen inclusive and equitable access to our active open spaces. This feedback informed the draft Policy, which was then also discussed at a sporting group workshop, and shared for comment on YourSay Manningham in March. We are now reviewing the feedback and refining the policy for Council's consideration.

8. Chief Executive KPIs

Each September, the Chief Executive and Councillors develop a series of Key Performance Indicators (KPIs) for the Chief Executive to focus on, in areas to improve community outcomes (aligned to the Council Plan) and organisational performance. There are 20 CEO KPIs to improve community outcomes. Progress to date is included below.

Performance: On Track ● **Monitor** ● **Off Track** ●

Community

- 1 Provide quarterly reports to Council on the implementation of the Community Infrastructure Plan. ●
- 2 Develop community assets 'access and utilisation report' and present to Council by 30 September 2023. ●
- 3 Implementation of strategies to improve retention and encourage diversity, including employment opportunities targeting youth (such as graduate programs). ●

Environment

- 4 Climate Action Plan adopted and Year 1 actions commenced by September 2023. ●
- 5 Progress flood mapping reforms with committee convened and timelines for mapping established by 1 July 2023. ●
- 6 Develop a 10-year prioritised list of drainage projects which will consider available flood mapping for presentation to Council by 30 September 2023. ●

Places and Spaces

- 7 Active transport strategy presented to Council by 1 July 2023. ●
- 8 90% completion of Capital Works Program.
86% has been achieved. Please see section 1 for details ●
- 9 Provide quarterly progress reports to Council on the implementation of the Asset Plan. ●
- 10 Immediate Liveable City Strategy actions are categorised into a 5-year implementation plan and presented to Council by 30 June 2023. 90% of high priority actions to be delivered during this timeframe. ●
- 11 Provide quarterly reports to Council on the Road Management Plan (including maintenance scheduling). ●
- 12 Implement a new Community Bus Service model by 1 July 2023. ●

Economy

- 13 Economic Development Strategy presented to Council by 1 July 2023. Progress plans for business hub and co-working space options. If feasible, complete preliminary design phase by 30 September. ●

Well Governed Council

- 14 Preparation of preliminary designs for at least one of the key Strategic Property Portfolio sites and present a process and options for property portfolio transactions by 1 July 2023. ●
- 15 Council's State election advocacy agenda is promoted with a report to SBS on outcomes by 30 March. ●
- 16 90% of the Council Plan Major Initiatives and Initiatives are on track at the end of the financial year. ●
- 17 Prepare and present an Annual Budget to Council in alignment with Council's 10 year Financial Plan. Meet the organisation financial budget target as set out in the annual budgets for 2022/23. ●
- 18 Provide an annual report to Councillors on service review areas and outcomes. ●
- 19 Improved collaborative processes and reporting in place to reduce response and resolution times for service requests and community enquiries / community feedback on service handling satisfaction. ●
- 20 Annual reporting of employee diversity (gender/young people/older workers/culture) to Council. ●