



Ordinary Meeting of the Council

MINUTES

Date:	Wednesday, 26 April 2017
Time:	7:00pm
Location:	Council Chamber, Civic Centre 699 Doncaster Road, Doncaster

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**MANNINGHAM CITY COUNCIL
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL
HELD ON 26 APRIL 2017 AT 7:00PM
IN COUNCIL CHAMBER, CIVIC CENTRE
699 DONCASTER ROAD, DONCASTER**

The meeting commenced at 7:00pm.

PRESENT: Mayor Michelle Kleinert (Mayor)
Councillor Mike Zafiropoulos (Deputy Mayor)
Councillor Anna Chen
Councillor Andrew Conlon
Councillor Sophy Galbally
Councillor Geoff Gough
Councillor Dot Haynes
Councillor Paul McLeish
Councillor Paula Piccinini

OFFICERS PRESENT: Chief Executive Officer, Mr Warwick Winn
Director Assets & Engineering, Mr Leigh Harrison
Director Planning & Environment, Ms Teresa Dominik
Director Community Programs, Mr Chris Potter
Director Shared Services, Mr Philip Lee
Executive Manager People & Governance, Ms Jill Colson

**1 OPENING PRAYER AND STATEMENTS OF
ACKNOWLEDGEMENT**

The Mayor read the Opening Prayer & Statements of Acknowledgement.

2 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

There were no apologies.

MOTION OF CONDOLENCE - MARGORY LAPWORTH

The Mayor advised Councillors that it was with deep regret and sadness that she had to inform Council of the recent passing of Mrs Margory Lapworth, longstanding Warrandyte resident and active community advocate of more than 25 years.

MOVED: GALBALLY
SECONDED: MCLEISH

That Standing Order 16.1 be suspended to enable a motion of condolence to be taken.

CARRIED

MOVED: GALBALLY
SECONDED: MCLEISH

That this Council:

- **Place on record its sadness and regret at the recent passing of Margory Lapworth OAM;**
- **Record its appreciation for the contribution by Mrs Lapworth as an active community advocate who worked tirelessly to support people in need; and**
- **Extend its sympathy and condolences to Mrs Lapworth's family at this difficult time.**

CARRIED by Councillors Standing in Silent Assent

MOVED: GALBALLY
SECONDED: MCLEISH

That Standing Orders be resumed.

CARRIED

3 PRIOR NOTIFICATION OF CONFLICT OF INTEREST

The Chairman asked if there were any written disclosures of a conflict of interest submitted prior to the meeting and invited Councillors to disclose any conflict of interest in any item listed on the Council Agenda.

The Chief Executive Officer advised that he has received one written disclosure of a conflict of interest, being from:-

- Cr Paula Piccinini for Item 10.3 concerning Draft Ruffey Creek Linear Park Management Plan, the interest being an indirect interest due to residential amenity.

4 CONFIRMATION OF MINUTES

MOVED: CR PAULA PICCININI
SECONDED: CR MIKE ZAFIROPOULOS

That the Minutes of Ordinary Meeting of the Council held on 28 March 2017 be confirmed.

CARRIED

5 VERBAL QUESTIONS FROM THE PUBLIC

There were no Questions from the Public.

6 PRESENTATIONS

6.1 Councillor Geoff Gough - Acknowledgement of 20 Years of Service as a Councillor

The Mayor acknowledged Councillor Geoff Gough on recently achieving the milestone of 20 years of continuous service as a Councillor to the City of Manningham, including four Mayoral terms. The Mayor thanked Councillor Gough for his continued contribution, advocacy and passion for working with the local community.

7 PETITIONS

7.1 Petition Letter - Historical Church, 283 Springvale Road, Donvale (Mullum Mullum Ward)

MOVED: CR PAUL MCLEISH
SECONDED: CR DOT HAYNES

That the Petition with 140 signatures requesting Council to save the historic church and hall at 283 Springvale Road, Donvale be received and referred to the appropriate Officer for consideration.

CARRIED

8 ADMISSION OF URGENT BUSINESS

8.1 Determination of Mayoral and Councillor Allowance

MOVED: CR MIKE ZAFIROPOULOS
SECONDED: CR PAULA PICCININI

That Council admits for consideration the following item of Urgent Business: Determination of Mayoral and Councillor Allowances, at Item 15 of this meeting.

CARRIED

9 PLANNING PERMIT APPLICATIONS

There are no Planning Permit Applications.




10 PLANNING & ENVIRONMENT

10.1 Amendment C112 to Manningham Planning Scheme - 775-779 Doncaster Road, Doncaster - Removal of Restrictive Covenant - Consideration of Panel Report

File Number: IN17/210

Responsible Director: Director Planning and Environment

Attachments:

- 1 Amendment C112 Panel Report [↓](#) 
- 2 C112 Adopted Amendment documentation [↓](#) 
- 3 Amendment C112 Covenant Beneficiaries [↓](#) 

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider the report of the Independent Panel which considered submissions in relation to Amendment C112 to the Manningham Planning Scheme, and to make a decision whether or not to adopt the Amendment in the manner recommended by the Panel.

*The Panel Report was received by Council on 2 March 2017 and released to the public on 28 March 2017. A copy of the Panel Report is attached (see **Attachment 1**).*

Amendment C112 proposes to amend the Schedule to Clause 52.02 Easements, Restrictions and Reserves to the Manningham Planning Scheme, to remove the restrictive covenants that encumber the land at 775, 777 and 779 Doncaster Road, Doncaster. The restrictive covenants that currently apply to the abovementioned properties allow for only one dwelling to be constructed on each lot and require the dwellings to be constructed of specified materials.

The properties are located on a main road and are included within the Residential Growth Zone (RGZ) under the provisions of the Manningham Planning Scheme, as well as being affected by the Design and Development Overlay Schedule 8 (DDO8) which contains objectives designating the properties as being suitable for three storey 'apartment style' development.

The proponent argues that the removal of the restrictive covenants would allow for the future development of the land in a manner which is consistent with the current planning controls that apply to the properties, the State Planning Policy Framework, the Local Planning Policy Framework and the Manningham Residential Strategy 2012.

The Amendment was placed on public exhibition from 22 September to 24 October 2016. A total of six submissions were received in response to the proposed amendment, all of which objected to the proposed amendment.

On 15 November 2016, Council officers under delegated authority, requested the appointment of an Independent Panel to consider all submissions received. A Panel Hearing was conducted on 21 February 2017. The report of the Independent Panel recommends that Amendment C112 to the Manningham Planning Scheme be adopted as exhibited.

Pursuant to sections 27 of the Planning and Environment Act, Council must consider the Panel's report before deciding whether or not to adopt the Amendment (with or without changes), or to abandon all or part of the Amendment.

1. RECOMMENDATION

That Council:

- A. Notes the content of the Panel Report for Amendment C112 to the Manningham Planning Scheme;**
- B. Pursuant to section 29 of the *Planning and Environment Act 1987*, adopts Amendment C112, as recommended by the Panel in the form set out in Attachment 2;**
- C. Submits the adopted Amendment C112 to the Minister for Planning for approval in accordance with section 31 of the Planning and Environment Act 1987.**
- D. Notifies all submitters of Council's decision.**

MOVED: CR DOT HAYNES
SECONDED: CR ANDREW CONLON

That the Recommendation be adopted.

CARRIED

2. BACKGROUND**775-779 Doncaster Road, Doncaster**

- 2.1 The land affected by the Amendment includes three properties at 775, 777 and 779 Doncaster Road Doncaster, located to the north of Doncaster Road, approximately 160 metres to the west of the Church Road intersection and one kilometre to the east of the intersection of Tram Road and Doncaster Road.
- 2.2 The Amendment site comprises three regular size allotments with a total site area of approximately 2,096sqm.
- 2.3 The properties are included within the Residential Growth Zone (Schedule 2) where increased housing densities are specifically encouraged.
- 2.4 The subject land and the adjoining land to the north, east and west of the subject site is developed with single detached dwellings.

Restrictive Covenants

- 2.5 Many residential lots in the City of Manningham have titles which contain restrictive covenants. Covenants or restrictions can limit the use and development of the land in various ways, including a restriction that not more than one dwelling may be erected. This is commonly known as a single dwelling covenant.
- 2.6 The covenant is noted on the title and the full details are contained in a separate document called the Instrument of Transfer.

- 2.7 A covenant is not extinguished with the sale of land – the restriction is passed on to each subsequent purchaser (legal beneficiary).
- 2.8 Whilst planning schemes provide more comprehensive and transparent planning controls that guide use and development throughout a municipality, covenants can still apply and cause issues if a landowner wishes to develop their land, depending on the restriction of the covenant.

Legal beneficiaries

- 2.9 Owners of land within the same subdivision are not all necessarily beneficiaries of a covenant shown on the title for a particular lot. The extent of nearby land owners having the benefit of the covenant is dependent upon the wording of the covenant and the date that each lot was transferred from the parent title.
- 2.10 In the case of the subject proposal the proponent has provided that, in relation to 775-779 Doncaster Road, Doncaster, the land benefited by this restrictive covenant is all the land in Plan of Subdivision No. 54013. The map at **Attachment 3** highlights in pink the sites at 775-779 Doncaster Road, Doncaster and highlights in yellow the balance of the land in Plan of Subdivision No. 54013 which is considered to have the benefit of the restrictive covenants applying to the sites at 775-779 Doncaster Road.

Planning and Environment (Restrictive Covenants) Act 2000

- 2.11 At a general level, the *Restrictive Covenants Act 2000* ensures that restrictive covenants play a larger role in planning decisions about how land is used or developed.
- 2.12 Under the Act, Council is prohibited from granting or amending a permit if anything authorised by the permit or amendment would result in a breach of a registered restrictive covenant. The only exception is if a permit is also granted to allow the removal or variation of the restrictive covenant. In this instance, Council would place a condition on the permit which states that this permit is not to come into effect until the covenant is removed or varied. In the case of a planning application to remove a covenant, if objections are received from beneficiaries objecting to the proposed removal of the covenant, the application must be refused.
- 2.13 Planning application PL15/025524 which was lodged in August 2015, in relation to 775, 777 and 779 Doncaster Road, Doncaster and proposed the removal of the restrictive covenant as it applied to the subject sites. The application was advertised and seven objections were received; three were received from properties that are not legal beneficiaries to the restrictive covenant. Based on Council advice that the application would be refused, the applicant chose to withdraw that application, in December 2015.

Removal of a Covenant

- 2.14 There are three methods available for the variation or removal of a restrictive covenant on the title:
- Pursue the variation or removal through the Supreme Court;
 - Apply for variation or removal via a planning permit; or
 - Apply for an amendment to the Manningham Planning Scheme.

- 2.15 With regard to the planning scheme amendment mechanism, section 6 (2) (g) of the *Planning and Environment Act 1987* provides that a planning scheme may regulate or provide for the removal or variation of a restrictive covenant.
- 2.16 Recent panels have used the following criteria to assess proposals for removal of restrictive covenant proposals via amendments to planning schemes including:
- The purpose of the restrictive covenant;
 - The benefit of the covenant;
 - Changes which have occurred in the character of the neighbourhood and circumstances which impact on the relevance of the covenant;
 - The detrimental impact on the amenity of the neighbouring properties;
 - Consistency with planning policies; and
 - Creation of an undesirable precedent.
- 2.17 The Panel Report for Amendment C50 to the Manningham Planning Scheme (which introduced elements of the Residential Character Guidelines into the Manningham Planning Scheme), responded to a request to remove restrictive covenants along Doncaster Road. In that instance, submitters indicated that development was inappropriate due to existing covenants on properties in this area.
- 2.18 The Panel Report came to the following conclusions regarding the relevance of restrictive covenants:
- 2.19 *“As a general planning principle the Panel does not accept that covenants should override the strategic planning for an area. The broader state and local policies to direct development toward activity centres should be the primary concern of planning provisions. Should private arrangements exist that prevent the implementation of these strategic direction then this is a separate matter that can be addressed in other forums.”*
- 2.20 Whilst this conclusion responds to a submission for a separate planning scheme amendment, the same principles would apply to other areas where restrictive covenants apply.
- 2.21 Amendment C112 seeks to facilitate the removal of the restrictive covenant as it applies to 775 to 779 Doncaster Road, Doncaster by modifying the Schedule to Clause 52.02 of the Manningham Planning Scheme. Upon approval of the Amendment, it will be possible for the owner of each of the lots affected by this Amendment to lodge a plan for certification under section 23 of the *Subdivision Act 1988* showing the restrictive covenants as removed. Upon that plan of subdivision being lodged and registered at the Titles Office, the restrictive covenants affecting each lot will be removed.
- 2.22 At its meeting on 26 July 2016, Council resolved to request the Minister for Planning to authorise the preparation and exhibition of the amendment. The amendment was placed on public exhibition from 22 September to 24 October 2016. A total of six submissions were received in response to the proposed amendment.

- 2.23 Council resolved under delegation on 15 November 2016 to request that a Panel be appointed under section 8 of the *Planning and Environment Act 1987* to consider the subject amendment and the submissions received. A Panel Hearing was conducted at the Council offices on 21 February 2017.

3. DISCUSSION / ISSUE

- 3.1 Pursuant to section 27 of the *Planning and Environment Act 1987* (the Act), Council must consider the Panel's report before deciding whether or not to adopt the Amendment (with or without changes), or to abandon all or part of the Amendment.

- 3.2 The Panel report was received on 2 March 2017 and was released on the 27 March 2017. The Panel report considered all written submissions to the Amendment during the hearing.

- 3.3 The Panel's overall conclusions and recommendations were that:

"Based on the reasons set out in this report, the Panel recommends:

Amendment C112 to the Manningham Planning Scheme should be adopted as exhibited."

- 3.4 The Panel, in recommending that the Amendment be adopted as exhibited, concluded that:

"the removal of the covenants represents a satisfactory balancing of policies and interests, resulting in a net community benefit to the citizens of Manningham and Victoria. The Amendment is supported and should proceed."

4. IMPACTS AND IMPLICATIONS

- 4.1 The broader community, in particular the beneficiaries to the restrictive covenant have had the opportunity to comment on the proposed removal of the covenants and make submissions during the exhibition of the Amendment. In addition, any subsequent planning application for development of the subject sites would also be advertised.

5. FINANCE / RESOURCE IMPLICATIONS

- 5.1 Planning Scheme amendments are prepared and administered by the City Strategy Unit. The proponent of the Amendment will meet the costs of the amendment process in accordance with the *Planning and Environment (Fees) Regulations 2000*, including the panel hearing.

6. COMMUNICATION AND ENGAGEMENT

- 6.1 In addition to direct notification sent to all submitters, a copy of the Panel Report was also made available on the Council website.
- 6.2 Each submitter will continue to be informed at each key step of the Amendment process.

7. TIMELINES

- 7.1 In accordance with Ministerial Direction 15, Council (the planning authority) is required to make a decision on the Amendment within 40 business days of the date it receives the Panel's report (i.e. by 3 May 2017).
- 7.2 A planning authority must submit an adopted amendment under section 31 of the Act, together with the prescribed information, within 10 business days of the date the amendment was adopted.

8. DECLARATIONS OF CONFLICT OF INTEREST

No Officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

Planning and Environment Act 1987

Panel Report

Manningham Planning Scheme Amendment C112
Removal of restrictive covenants in Doncaster Road

Front page

2 March 2017



Planning and Environment Act 1987

Panel Report pursuant to section 25 of the Act

Manningham Planning Scheme Amendment C112

Removal of restrictive covenants in Doncaster Road

2 March 2017



Sarah Carlisle, Chair

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List of Abbreviations

the Act	<i>Planning and Environment Act 1987</i>
DDO8	Design and Development Overlay Schedule 8
GRZ2	General Residential Zone Schedule 2
LPPF	Local Planning Policy Framework
MSS	Municipal Strategic Statement
RGZ2	Residential Growth Zone Schedule 2
SPPF	State Planning Policy Framework
VPP	Victoria Planning Provisions

Overview

Amendment Summary

The Amendment	Manningham Planning Scheme Amendment C112
Common name	Removal of restrictive covenants in Doncaster Road
Brief description	The Amendment proposes to authorise removal of single dwelling covenants from properties at 775, 777 and 779 Doncaster Road, Doncaster
Subject site	775, 777 and 779 Doncaster Road, Doncaster
The Proponent	Willman Pty Ltd
Planning Authority	Manningham City Council
Authorisation	17 August 2016
Exhibition	22 September to 24 October 2016
Submissions	Number of Submissions: 6 Opposed: 6 <ul style="list-style-type: none"> • Owners of 2 Ibis Street, Doncaster • Owners of 4 Ibis Street, Doncaster • Owners of 6 Zander Court, Doncaster • Owners of 7 Zander Court, Doncaster • Owners of 121 Church Road, Doncaster • Owners of 1 Inglewood Close, Doncaster East.

Panel Process

The Panel	Sarah Carlisle
Directions Hearing	18 December 2016, Manningham Council Chambers, Doncaster Road Doncaster
Panel Hearing	21 February 2017, Manningham Council Chambers, Doncaster Road Doncaster
Site Inspections	Unaccompanied, 18 December 2016
Appearances	Ms Susan Ross, Strategic Planner, representing Manningham City Council Ms Tania Cincotta of Best Hooper, representing the Proponent and called the following expert witness: <ul style="list-style-type: none"> • Mr David Crowder, Ratio Consultants on Planning Mr David Bailey, Objector
Date of this Report	2 March 2017

Executive Summary

(i) Summary

The Amendment proposes to authorise the removal of restrictive covenants currently applying to three contiguous lots at 775, 777 and 779 Doncaster Road, Doncaster (the Site). The covenants allow only one dwelling with outhouses and garage on each lot, and restrict the materials that can be used to construct the dwellings.

The Site fronts onto Doncaster Road, a six lane divided arterial road accommodating two regular and two smart bus services in a dedicated bus lane. The area surrounding the Site is predominantly residential, characterised by single detached dwellings with some multi-unit developments located nearby. The Site is within walking distance of local services and amenities including primary and secondary schools and the Doncaster Hill Activity Centre.

The Amendment was exhibited for four weeks in September and October 2016, and received six submissions, five of which were from benefitting landowners. All six submissions objected to the removal of the covenants, raising concerns including:

- the potential for an increase in multi-unit developments in the area
- Doncaster already has a proliferation of multi-unit developments
- traffic and parking problems resulting from increased densities
- detrimental effects on the character of the neighbourhood
- surrounding owners purchased knowing the covenant would prevent multi-unit development on the lots
- removal of the covenants would create an undesirable precedent
- removal of the covenants contravenes section 60(5) of the *Planning and Environment Act 1987*.

Higher density residential development on the Site is strongly supported by the State and local policy frameworks, as well as the applicable zone and overlay controls. While the removal of the covenants may negatively impact the interests of some nearby landowners, removing the covenants will deliver broader community benefits including urban consolidation, more efficient use of existing infrastructure and services, and more sustainable land use. In the Panel's view, these broader community benefits outweigh the potential disbenefits.

The Panel concludes that the removal of the covenants represents a satisfactory balancing of policies and interests, resulting in a net community benefit to the citizens of Manningham and Victoria. The Amendment is supported and should proceed.

(ii) Recommendation

Based on the reasons set out in this Report, the Panel recommends:

Amendment C112 to the Manningham Planning Scheme should be adopted as exhibited.

1 Introduction

1.1 The Amendment

(i) Amendment description

The Amendment proposes to facilitate the removal of restrictive covenants currently applying to three contiguous lots at 775, 777 and 779 Doncaster Road, Doncaster (the Site). The restrictive covenant allows only one dwelling with outhouses and garage on each lot, and requires the dwellings to be constructed of only specified materials.

(ii) The Site and surrounds

The three lots making up the Site are shown in Figure 1. Each lot is currently occupied by a single detached one storey dwelling with outbuildings.



Figure 1 The Site

The Site fronts onto Doncaster Road. This section of Doncaster Road is a six lane divided road accommodating two regular and two smart bus services in a dedicated bus lane.

The area surrounding the Site is a residential area, generally characterised by single detached dwellings. Some multi-unit developments are located nearby – to the west at 787 Doncaster Road, and to the north east at 2 Thiele Street.

Further afield, Doncaster Secondary College is located approximately 150 metres to the north of the Site (in Ibis Street). Approximately 300 metres to the east of the Site is the Doncaster Hill activity centre, accommodating Westfield Doncaster Shopping Centre, Doncaster Primary School, the Manningham Council Chambers and Civic Centre and

residential areas. To the south of the Site, on the other side of Doncaster Road, is a multi-unit development consisting of single storey units aimed at the retirement market.

1.2 Background to the proposal

(i) Overview

The Amendment proposes to modify the Schedule to Clause 52.02 of the Manningham Planning Scheme, to allow the owner of the lots to lodge a plan under section 23 of the *Subdivision Act 1988* removing the covenants. The covenants would be removed when the plan is registered at the Titles Office.

There is currently no redevelopment proposal for the Site before Council.

(ii) Introduction of the covenants

The covenants were created in 1962 and 1963, and provide that:

... shall not be built or constructed or erected on either of the said lots any building other than one private dwelling house of brick or brick veneer, stone or concrete together with outhouses and garage for such private dwelling house ...

(iii) Lots benefitting from the covenants

Best Hooper, lawyers for the Proponent, undertook title searches to identify the beneficiaries that Council needed to notify as part of the amendment process. The lots that benefit from the covenant are identified in yellow in Figure 2 below.



Figure 2 Properties benefitting from covenants

Additional notice requirements apply to an Amendment that authorises the variation or removal of a restrictive covenant, including direct notification to all benefitting landowners, and signs placed on the land¹. The Panel is satisfied that Council has met its notice obligations.

(iv) Lots burdened by similar covenants

Best Hooper identified the lots in the original subdivision that were burdened by a restrictive covenant in similar terms to the covenants sought to be removed. The lots burdened by a covenant are identified in Figure 3 below in pink. The lots in green were not burdened by a covenant.

Best Hooper advises that the covenants applying to the Site are the first of the covenants in the original subdivision sought to be removed. The other covenants have remained in place since the 1960s.



Figure 3 Plan showing properties in the original subdivision burdened by single dwelling covenants

1.3 Exhibition and panel process

The Amendment was placed on public exhibition between 22 September 2016 and 24 October 2016, with six opposing submissions received. At its meeting of 15 November 2016, Council resolved to refer the submissions to a Panel. The Panel was appointed under delegation from the Minister for Planning on 17 November 2016 and comprised Sarah Carlisle (Chair).

¹ Refer to sections 19(1)(ca) and 19(2A) of the Act.

A Directions Hearing was held in relation to the Amendment on 18 December 2016. Following the Directions Hearing, the Panel undertook an inspection of the Site and its surrounds. The Panel then met in the offices of Council on 21 February 2017 to hear submissions about the Amendment.

1.4 Summary of issues raised in submissions

The Panel considered all written submissions made in response to the exhibition of the Amendment, as well as further submissions, evidence and other material presented to it during the Hearing, and observations from site visits.

The key issues raised in the submissions are briefly summarised as follows:

(i) Planning Authority and Proponent

The key issues for the Council and the Proponent were:

- ensuring that the Site can be developed in accordance with the strategic planning policy framework and the planning controls.

(ii) Individual submitters

The key issues for individual submitters (which remain outstanding) were:

- the impacts of the removal of the covenants on benefitting owners, including:
 - the potential for an increase in multi-unit developments in the area
 - traffic and parking problems resulting from increased densities
 - detrimental effects on the character of the neighbourhood
 - surrounding owners purchased knowing the covenant would prevent multi-unit development on the lots
- removal of the covenants will set an undesirable precedent
- removal of the covenants contravenes section 60(5) of the *Planning and Environment Act 1987*.

This report deals with the issues under the following headings:

- Planning context
- General observations about restrictive covenants
- Consideration of issues

2 Planning context

The Panel has reviewed the policy context of the Amendment, and has made a brief appraisal of the relevant zone and overlay controls and other relevant planning strategies.

2.1 Policy framework

(i) Plan Melbourne

Plan Melbourne identifies that within the eastern sub-region (which includes Manningham), an estimated 80,000 to 110,000 additional dwellings are anticipated to be required by 2031. Plan Melbourne directs medium and high density development closer to services and jobs, including activity centres and public transport services, and encourages better use of existing assets including redeveloping underutilised and well-located urban areas to house more people and create opportunities for new investment in businesses and services. Plan Melbourne also encourages the provision of diverse and affordable housing.

(ii) State Planning Policy Framework

Council submitted that the Amendment is supported by the following clauses in the SPPF:

- **Clause 11 (Settlement)**, which encourages housing diversity, economic viability, accessibility and integration of land use planning and transport, and facilitating sustainable development that takes full advantage of existing settlement patterns.
- **Clause 16 (Housing)**, which encourages housing diversity to meet community needs, and the efficient provision of supporting infrastructure, including walkability to activity centres, public transport, schools and open space.

Mr Crowder's evidence highlighted the following additional clauses in the SPPF:

- **Clause 15 (Built environment and Heritage)**, which encourages urban environments that are safe, functional and provide good quality built environments that contribute positively to local urban character and enhance the public realm while minimising detrimental impact on neighbouring properties.
- **Clause 18 (Transport)**, which encourages higher land use densities near (among other things) principal bus routes, sustainable personal transport options, and an adequate supply of appropriately designed and located car parking.

(iii) Local planning policy framework

Council submitted that the Amendment is supported by the following clauses in the LPPF:

- **Clauses 21.04 and 21.05** of the Municipal Strategic Statement (MSS), which identify main road locations as suitable for substantial change and as a focus for higher density development.
- **The Strategic Framework Plan** for the municipality contained in Clause 21.04 of the MSS, which identifies this section of Doncaster Road as a preferred location for medium and higher density housing.
- **Clause 21.05 (Residential)** of the MSS, which identifies the Site as being located in Precinct 2: Residential Areas Surrounding Activity Centres and along Main Roads,

and states “A substantial level of change is anticipated in Precinct 2 with these areas being a focus for higher density developments.”

- **Clause 21.05-2 (Housing)**, which identifies population growth, housing diversity, the need for urban consolidation, and the potential impact of new development on surrounding areas as key issues. It encourages higher density housing close to activity centres and along main roads, and promotes the consolidation of lots to provide for a diversity of housing types and design options.

Mr Crowder’s evidence also referred to **Clause 21.03 (Key Influences)** of the MSS, which examines (among other things) the future housing needs of the municipality, and recognises that an ageing population, coupled with the trend toward smaller family structures in Manningham, will result in increased demand for medium density housing.

(iv) Other planning strategies or policies used in formulating the Amendment

The *Manningham Residential Strategy* (2012) is a reference document under Clause 21.05 of the MSS. Like the Strategic Framework Plan in the MSS, the Manningham Residential Strategy designates land immediately adjacent to Doncaster Road as being suitable for ‘substantial change’. The Residential Strategy refers to residential areas surrounding neighbourhood activity centres and along main roads:

... as an area of substantial change, where there is a focus on multi-level apartment style development on larger sized lots. It is inappropriate, particularly along main roads, to have development opportunities constrained by small scale, single storey non-residential uses such as consulting rooms.

2.2 Planning scheme provisions

(i) Zones

The Site is zoned Residential Growth Zone Schedule 2 (RGZ2), as are the other properties along this section of Doncaster Road with Doncaster Road frontage. The RGZ2 is specific to residential areas along main roads. Residential land to the north of the Site is zoned General Residential Zone Schedule 2. The zoning of the Site and surrounding area is shown in Figure 4 below.

The purposes of the RGZ include:

- *To provide housing at increased densities in buildings up to and including four storey buildings.*
- *To encourage a diversity of housing types in locations offering good access to services and transport including activities areas.*
- *To encourage a scale of development that provides a transition between areas of more intensive use and development and areas of restricted housing growth.*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

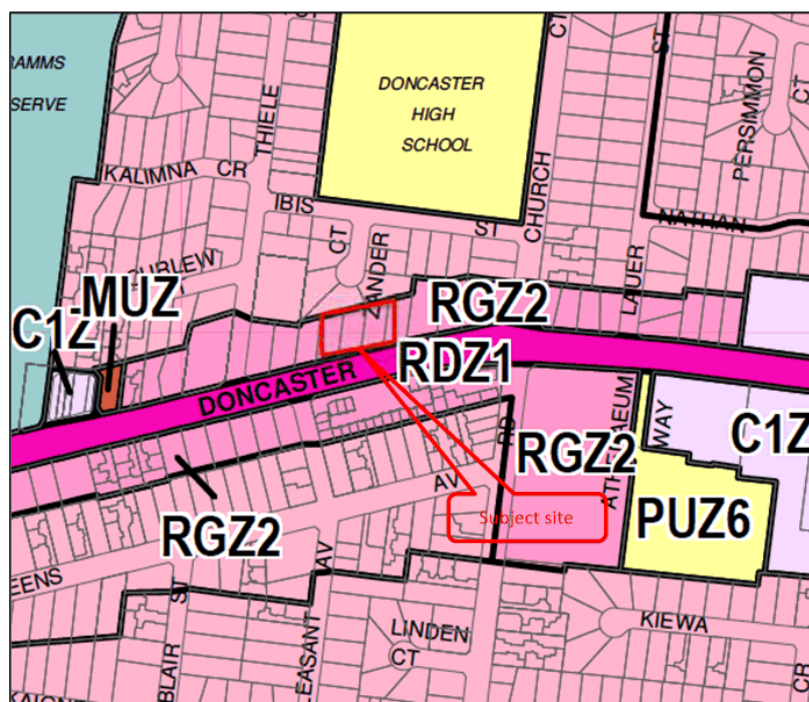


Figure 4 Zoning map, Site and surrounds

(ii) Overlays

The Design and Development Overlay Schedule 8 (DDO8) applies to the Site. DDO8 guides development in residential areas surrounding activity centres and along main roads.

The DDO8 refers to three precincts:

- the Main Road Sub-precinct, shown as DDO8-1 on the planning scheme maps (extracted in Figure 5 below)
- Sub-precinct A, shown as DDO8-2 on the planning scheme maps
- Sub-precinct B, shown as DDO8-3 on the planning scheme maps.

The Site is located within the Main Road Sub-precinct (DDO8-1).

DDO8 contains a number of design objectives which seek to encourage a range of housing types and good design and built form outcomes. DDO8 encourages higher residential densities within the Main Road Sub-precinct and (to a lesser extent) Sub-precinct A.

Design objectives that are particularly relevant to the Main Road Sub-precinct (DDO8-1) are:

- *To increase residential densities and provide a range of housing types around activity centres and along main roads.*

- To support three storey, 'apartment style', developments within the Main Road sub-precinct and in sub-precinct A, where the minimum land size can be achieved.

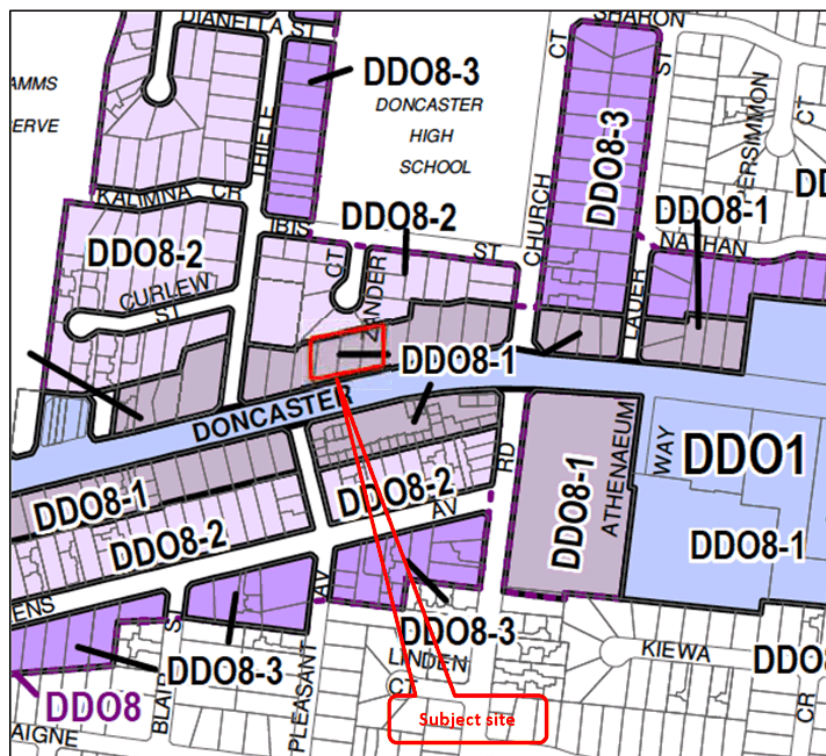


Figure 5 Design and Development Overlay map, Site and surrounds

(iii) Particular provisions

The Scheme does not contain any particular provisions that apply specifically to an amendment that authorises the removal of a restrictive covenant. However, particular provisions may apply if and when the Site is sought to be redeveloped. In particular, if the Site is sought to be redeveloped for apartments or units, Clause 55 (Two or more dwellings on a lot and residential buildings) will apply. Clause 55 imposes (among other things) minimum street setback, height, site coverage and site permeability standards that apply where none are specified in the relevant zone or overlay. Clause 55 also contains controls relating to on-site and off-site amenity, car parking, open space and other matters.

(iv) Height limits

The RGZ2 does not include a maximum building height. Accordingly, the default maximum building height under the RGZ (13.5 metres) applies. This is a discretionary limit.

The DDO8 controls include height limits. In DDO8-1 and DDO8-2 areas, the height limit is 11 metres for land parcels of 1,800 square metres or more. For land parcels less than 1,800 square metres, the height limit is 9 metres (10 metres if the land slopes). The height limits are discretionary in DDO8-1 areas, and mandatory in DDO8-2 areas.

Clause 21.05 (Residential) of the MSS encourages three storey (11 metre) 'apartment style' developments on sites over 1,800 square metres in DDO8-1 areas along main roads. It states that higher developments on the perimeter of the Main Road sub-precinct should be stepped down, so that the scale and form complement the interface of DDO8-2 and DDO8-3 areas or other adjoining zones.

2.3 Ministerial Directions and Practice Notes

Council submitted that the Amendment meets the relevant requirements of Ministerial Direction No. 11 – Strategic Assessment of Amendments, and the Ministerial Direction on the Form and Content of Planning Schemes under section 7(5) of the Act. Council's response to the Strategic Assessment Guidelines is set out in the Explanatory Report, and is not repeated here.

Council submitted that the Amendment is consistent with Plan Melbourne and Ministerial Direction No 9 – Metropolitan Strategy, as it facilitates medium and higher density development closer to services and jobs, and encourages better use of existing assets including redeveloping underutilised and well-located urban areas to house more people and create opportunities for new investment in businesses and services.

2.4 Conclusion

The Panel concludes that the Amendment is supported by, and implements, the relevant sections of the State and Local Planning Policy Frameworks, and is consistent with the relevant Ministerial Directions and Practice Notes. The Amendment is strategically justified.

3 General observations about restrictive covenants

3.1 The relationship between restrictive covenants and planning controls

Restrictive covenants are private agreements, generally registered on the certificate of title to land. They restrict what can be done on the land, and bind current and future owners of the land.

Covenants operate independently of the planning controls that apply to the land. However, the *Planning and Environment Act 1987* (the Act) ensures that covenants are recognised in decisions about land use and development that are made under the Act. For example, a responsible authority cannot grant a permit if anything authorised by the permit would breach a covenant (unless a permit is also granted to allow the removal or variation of the covenant).

Difficulties can arise where covenants restrict use or development of land that is otherwise permitted or encouraged under the planning controls. As noted in the Reformed Zones Ministerial Advisory Committee's report in 2009:

The extent to which a private planning treaty (such as a single dwelling covenant) could undermine public planning policy of urban consolidation is a concern.

Having said that, covenants (particularly long standing covenants) can result in an identifiable neighbourhood character developing, which in turn can influence the choice of the appropriate residential zone to be applied to the land. The Residential Zones Standing Advisory Committee noted in its 2014 report²:

Planning authorities should be able to implement contemporary strategic planning aspirations for an area, independent of covenants. However, it is apparent that if a covenant has resulted in an identifiable character, particularly one that is recognised at the strategic level and/or protected by a VPP tool such as a [Heritage Overlay] or [Neighbourhood Character Overlay], then that local character should be a factor in applying the zones.

3.2 The methods for removing a restrictive covenant

There are four ways to remove a restrictive covenant:

- by application to the Supreme Court under the *Property Law Act 1958*
- by a Deed of Consent under the *Transfer of Land Act 1958*
- by a planning permit application
- by a planning scheme amendment³.

The first two methods can be difficult and costly, and are used infrequently since the Act was amended to introduce the third and fourth methods of removing a covenant.

² Residential Zones Standing Advisory Committee Stage One Overarching Issues Report June 2014.

³ Section 6(2)(g) of the *Planning and Environment Act 1987* enables a planning scheme to authorise the variation or removal of a restrictive covenant for the purpose of sections 23 and 24 of the *Subdivision Act 1988*.

The Proponent lodged a permit application to remove the covenants in August 2015⁴. The application was advertised and seven objections were received, four of which were from landowners that benefit from the covenants. After being advised by Council that the application would be refused, the Proponent chose to withdraw the application in December 2015.

3.3 Tests for a planning permit application

Permit applications for removing a covenant are subject to specific statutory tests that are set out in sections 60(2) and 60(5) of the Act. These tests are focussed on the potential detriment to benefitting land owners if the covenant is removed. Section 60(5)⁵ of the Act states:

- (5) *The responsible authority must not grant a permit which allows the removal or variation of a [restrictive covenant] unless it is satisfied that—*
 - (a) *the owner of any land benefited by the restriction (other than an owner who, before or after the making of the application for the permit but not more than three months before its making, has consented in writing to the grant of the permit) will be unlikely to suffer any detriment of any kind (including any perceived detriment) as a consequence of the removal or variation of the restriction; and*
 - (b) *if that owner has objected to the grant of the permit, the objection is vexatious or not made in good faith.*

3.4 Tests for a planning scheme amendment

No specific tests are set out in the Act for a planning scheme amendment that would authorise the removal of a covenant.

Previous panels have found that while potential detriment to benefitting owners is a relevant consideration, the tests for a permit application should not be applied to an amendment in the same way that they would apply to a permit application. For example, the Panel considering Amendment L161 to the Melbourne Planning Scheme stated in its October 1995 report:

The panel considered that it would be wrong, given the existence of the alternative approach under Section 6(2)(g), to simply transfer the tests associated with the planning permit process to the planning scheme process. The Planning Scheme Amendment process is a broader application and must take into account wider strategic objectives ... including consideration of government policies and all other relevant factors ...

⁴ Planning application PL15/025524.

⁵ Section 60(5) applies to a permit application to remove a covenant created before 25 June 1991. Section 60(2) applies to a permit application to remove a covenant created after 25 June 1991. Although the section 60(2) tests are slightly different to those in section 60(5), they too are focussed on potential detriment to benefitting owners.

When considering the impacts of varying a covenant, proprietary rights are one factor to be assessed in the assessment. The nature of the rights to be varied cannot be ignored. Ultimately, a panel must weigh the nature of the right to be varied against the community benefit sought to be achieved.

The L161 Panel then set out relevant considerations for an amendment:

- the purpose of the covenant
- the practical benefits of the covenant, including:
 - neighbourhood character or any changes that may have impact on the relevance of the covenant
 - possible amenity impacts of removing the covenant
- the consistency of the covenant and the proposed changes to it with public planning policy
- whether the proposed use and development is a reasonable use of the land
- the degree to which the proposed changes might create an undesirable precedent.

Over time, these considerations have been refined. Now, the widely accepted criteria for an amendment to authorise variation or removal of a covenant are those set out in the Mornington Peninsula C46 Panel report:

First, the Panel should be satisfied that the Amendment would further the objectives of planning in Victoria. The Panel must have regard to the Minister's Directions, the Planning Provisions, MSS, strategic plans, policy statements, codes or guidelines in the Scheme, and significant effects the Amendment might have on the environment, or which the environment might have on any use or development envisaged in the Amendment.

Second, the Panel should consider the interests of affected parties, including the beneficiaries of the covenant.

Third, the Panel should consider whether the removal or variation of the covenant would enable a use or development that complies with the Planning Scheme.

Finally, the Panel should balance conflicting policy objectives in favour of net community benefit and sustainable development. If the Panel concludes that there will be a net community benefit and sustainable development it should recommend the variation or removal of the covenant.

These principles have been adopted and applied by many subsequent panels⁶. This Panel agrees that these are the appropriate criteria, and the following chapter considers the issues raised in submissions against these criteria.

⁶ See, for example, the panel reports for Casey C67 (June 2005), Manningham C72 (September 2008), Maroondah C85 (April 2014) and Darebin C140 (June 2014).

4 Consideration of issues

4.1 Planning objectives

(i) The issue

Is the Amendment consistent with the objectives of planning in Victoria?

(ii) Submissions

Council submitted that the Amendment implements the objectives of planning in Victoria set out in section 4 of the Act, and the objectives and strategies set out in the SPPF and LPPF, because it:

- provides new housing opportunities, and facilitates infill residential development, in a location that is identified in State and local policy (including the Manningham Residential Strategy) as a preferred location for medium and higher density housing
- provides the opportunity for residential development within close proximity to existing transport and services, consistent with State and local planning objectives
- provides the opportunity for multiple dwellings on the Site, consistent with the purposes of the RGZ and objectives of the DDO8
- assists in the supply of diverse housing options within an established urban area
- facilitates more sustainable land use, through the consolidation and more efficient utilisation of the Site
- takes full advantage of the existing settlement pattern.

The Proponent submitted that the removal of the covenants would further the objectives of planning in Victoria. It submitted that there is clear strategic support for redevelopment of the subject site for multi-unit, multi storey development. Such redevelopment is consistent with the purposes of the RGZ2 and the objectives of the DDO8 to encourage higher density residential developments along main roads, and is encouraged by those parts of the State and local planning policy frameworks outlined in Chapter 2.1.

Mr Crowder's evidence was that the Site's attributes, and its physical and strategic planning context, clearly lend it to multi-dwelling development. It is a large parcel of land located on a main road with high quality public transport services, in close proximity to several activity centres. His evidence was that the lots making up the Site present *"excellent infill development opportunities and are appropriate candidates for furthering urban consolidation objectives"*.

Objectors did not directly address this criterion in their submissions.

(iii) Discussion

The Panel agrees with Council and the Proponent that there is strong strategic support for the redevelopment of the Site for higher density residential, given its location on a main road and its proximity to the Doncaster Hill Activity Centre and other nearby services such as the primary and secondary schools. The Panel considers that the covenants hinder the

redevelopment of the Site in line with planning objectives that are clearly outlined in the Scheme.

4.2 Will development comply with the Planning Scheme?

(i) The issue

Will the Amendment facilitate development of the Site that complies with the Scheme?

(ii) Submissions

Council and the Proponent submitted that removal of the covenants would facilitate the redevelopment of the Site for higher density residential development, which would be consistent with the purposes of the applicable zone controls (the RGZ2) and the applicable strategic planning framework. They submitted that any future redevelopment application would need to comply with the specific requirements of the RGZ, the DDO8 and any applicable particular provisions (which in the case of a proposal for apartments or units, would include Clause 55).

(iii) Discussion

The Panel agrees that any proposal to redevelop the lots making up the Site for more than one dwelling per lot would comply with the purposes and objectives of the RGZ2 and DDO8, and would be consistent with the applicable strategic planning framework. Any proposal for apartments or units on the Site would require a planning permit, and that permit application would need to meet the requirements of the Scheme in terms of heights, setbacks, densities, car parking and so on.

4.3 Interests of affected parties

(i) The issues

Submitters raised the following issues:

- the potential for an increase in multi-unit developments in the area
- traffic and parking problems resulting from increased densities
- detrimental effects on the character of the neighbourhood
- surrounding owners purchased knowing the covenant would prevent multi-unit development on the lots.

(ii) Submissions

Mr Bailey, one of the landowners who benefits from the covenant, spoke of his concerns regarding traffic and parking, visual bulk, overlooking and a loss of privacy if the covenants are removed and the Site redeveloped for units or apartments. He pointed to the fact that residents in Ibis Street and Zander Court are already suffering these sorts of impacts as a result of the unit developments at 787 Doncaster Road and 2 Thiele Street. Mr Bailey and other benefitting landowners also referred to the fact that they bought their properties knowing that the covenants were in place and believing themselves to be 'safe' from multi-unit development on surrounding lots.

Council submitted that the high urban design and built form standards contained in the DDO8 would ensure that future development on the Site will be an appropriate outcome that minimises unreasonable impacts on the amenity of surrounding properties.

Council responded to the specific concerns raised by submitters as follows:

- Access to the Site will be restricted to Doncaster Road, and will be subject to VicRoads approval. Access will not be available from surrounding local streets; and any increases in traffic volumes in the surrounding streets would be minimal.
- The number of vehicle movements generated from potential redevelopment of the Site would be easily accommodated by the existing road network, particularly given the Site is well served by SmartBus services; has good access to bicycle trails and on-road facilities; and is close to amenities.
- Any proposed residential development would need to comply with the car parking requirements specified in the Scheme; and any redevelopment would be likely to include basement car parking for occupiers and visitors.
- Any proposal to redevelop the Site would require a Traffic Impact Assessment Report, which would enable traffic and parking impacts to be fully assessed.
- Any proposal to redevelop the Site would require a site analysis and design response demonstrating compliance with the design objectives contained in the DDO8.

The Proponent relied on Mr Crowder's evidence that amenity impacts such as noise, overlooking, overshadowing and traffic will be considered at the time of an application for a planning permit to redevelop the Site, and that the applicable controls (including Clause 55 and DDO8) would help to ensure that any off-site amenity impacts of a redevelopment would be reasonable.

With regard to potential impacts on neighbourhood character, Mr Crowder's evidence was that the transformation of the character of the area – from predominantly single dwellings to a mix of single dwellings and some multi-level apartments and townhouse developments – is already well underway, and can be expected to continue given the applicable planning policy framework, zoning and overlay controls. He stated:

It follows that, regardless of what happens with this Amendment, in all likelihood there is going to be substantial change to the character and intensity of development in the block comprising the relevant plan of subdivision and beyond (ie – a more intense development on the review site would not represent an isolated intrusion into an otherwise intact subdivision area that is likely to remain intact).

(iii) Discussion

There is little doubt that a unit or apartment development on the Site has the potential to impact negatively on the amenity of surrounding landowners, including landowners who benefit from the covenants. The Panel acknowledges that the concerns expressed by Mr Bailey and other surrounding residents are real, and that the removal of the covenants would result in a loss of certainty regarding what might, or might not, happen on the Site.

The task of the Panel is to weigh these potential impacts on benefitting landowners against (among other things) the broader benefits that removal of the covenants might achieve.

Amenity impacts of a redevelopment of the Site on surrounding properties will be considered as part of any planning permit application. The Panel accepts that the applicable planning controls (in particular the DDO8) will ensure that redevelopment proposals are subject to high urban design standards. The DDO8 contains design objectives that are specifically tailored to ensuring that amenity impacts on surrounding properties are not unreasonable, for instance:

- *To ensure new development is well articulated and upper storey elements are not unduly bulky or visually intrusive, taking into account the preferred neighbourhood character.*
- *To ensure the design and siting of dwellings have regard to the future development opportunities and future amenity of adjoining properties.*
- *To ensure developments of two or more storeys are sufficiently stepped down at the perimeter of the Main Road sub-precinct to provide an appropriate and attractive interface to sub-precinct A or B, or other adjoining zone.*
- *To ensure overlooking into adjoining properties is minimised.*
- *To encourage landscaping around buildings to enhance separation between buildings and soften built form.*

There are no exemptions from third party notice and review rights under the applicable controls. Potentially impacted landowners will have the right to participate fully in the application process (including recourse to VCAT if they are unhappy with the outcome).

With regard to neighbourhood character, the Panel accepts Mr Crowder's evidence that this area is in transition, and that the neighbourhood character will likely continue to evolve, with more intensive development to occur not just along Doncaster Road, but also in the surrounding DDO8-2 areas. The Panel notes that the neighbourhood character of the area is not specifically recognised or protected under the Scheme (for example, by the application of a Neighbourhood Character Overlay). The Panel considers that higher density residential redevelopment of the Site would not unduly impact on the neighbourhood character, given the potential for surrounding properties to be redeveloped (including properties that are within the original subdivision but are not affected by a covenant).

4.4 Net community benefit

(i) The issue

Would the Amendment result in a net community benefit?

(ii) Submissions

The Proponent relied on Mr Crowder's evidence that removing the covenants will deliver a net community benefit. His evidence was:

Specifically, development in accordance with the planning scheme would enable one of the key planks of the planning scheme, urban consolidation, to

be realised. This would then assist in achieving objectives in relation to housing diversity and affordability.

The redevelopment of land for multiple dwellings will invariably have impacts on the character and amenity of a locale, thereby representing potential community 'disbenefits'. However, in my opinion there are sufficient 'safeguards' in the planning scheme to ensure such impacts are appropriately considered and ultimately within acceptable parameters ...

Accordingly, I consider that the removal of the restrictive covenants will achieve a net community benefit and the amendment should be approved.

Council's Part B submission pointed to the strong strategic support for higher density housing on the Site, and the fact that the covenants constrain the development of the Site for higher density housing. It concluded:

The proposed amendment is consistent with and will implement State and local planning policies, including Plan Melbourne (as discussed in Part A of Council's submission) and will deliver a net community benefit in this regard.

(iii) Discussion

The Panel agrees that the redevelopment of the Site for higher density residential will bring substantial benefits to the broader community in terms of urban consolidation, more efficient use of existing infrastructure and services, and other benefits actively sought to be achieved by the applicable planning policy framework (summarised in Chapter 2.1).

4.5 Other matters

(i) The issues

The issues are:

- removal of the covenant will set an undesirable precedent
- removal of the covenants contravenes section 60(5) of the Act.

(ii) Submissions

Surrounding residents who benefit from the covenants (and other similar covenants burdening other properties in the original subdivision) submitted that removing the covenants from the Site would set an undesirable precedent. They said it would likely result in future attempts to remove similar covenants from other lots in the subdivision being successful. In response, the Proponent submitted that the land along Doncaster Road (including the Site) *"has a different strategic context to the residential land to the north given the Residential Growth zoning and arterial road location."*

(iii) Discussion

Manningham Amendment C72 proposed to remove covenants in the nearby Doncaster Hill Activity Centre. The C72 Panel considered the issue of precedent, commenting in its September 2008 report:

Nor can the removal of covenants be forever prevented. The law currently allows their removal and/or variation by a number of means, first by application to the Supreme Court, second by permit application to council (which can ultimately be determined on review by the Victorian Civil and Administrative Tribunal), and third by planning scheme amendment. Each application is determined on its individual merits depending on the different applicable tests, the impact on the owners and occupiers of the land enjoying the benefit of the covenant and whether anyone objects to the removal and/or variation.

This Panel agrees with the reasoning of the C72 Panel. The law allows covenants to be removed in appropriate circumstances. Each application to remove a covenant (by whatever method) will be assessed on its merits, and assessed against the relevant statutory tests or criteria that apply. Removal of one covenant in a subdivision does not automatically justify removal of other similar covenants.

Furthermore, the Panel agrees with the Proponent that the strategic context of the Site, including its main road location, is somewhat different to that of the lots in Ibis Street and Zander Court that are also burdened by covenants. A proposal to remove the covenants from those lots would not necessarily result in the same outcome as a proposal to remove the covenants from the Site.

Submitters submitted that the removal of the covenants would contravene section 60(5) of the Act. As noted in Chapter 3.4, the tests that apply to a planning permit application to remove a covenant under section 60(5) do not apply to a planning scheme amendment to facilitate removal of a covenant.

4.6 Conclusions

The Panel concludes that the removal of the covenants (and the consequent facilitation of higher density residential development on the Site) is consistent with State and local planning objectives set out in the Act and the Scheme, and is strongly supported by the applicable State and local policy frameworks. It would facilitate development on the Site that is encouraged by the applicable zone and overlay controls, although any redevelopment proposal would need to meet the requirements of the Scheme.

The removal of the covenants may negatively impact the interests of some nearby landowners. These impacts must be weighed against the other criteria, including whether removal of the covenants would result in a net community benefit.

The Panel concludes that the removal of the covenants will deliver community benefits in terms of urban consolidation, more efficient use of existing infrastructure and services, and other benefits actively sought to be achieved by the applicable planning policy framework. In the Panel's view, these broader community benefits outweigh the potential disbenefits to the landowners that benefit from the covenant.

Important factors influencing the Panel's conclusion in this regard are:

- the design objectives contained in the DDO8 that seek to ensure a high quality built form outcome with a particular emphasis on protecting the amenity of surrounding land

- potentially affected parties will have the opportunity to participate fully in the planning permit application process, during which any amenity impacts of a redevelopment proposal can be specifically addressed.

The Panel does not consider that removing the covenants from the Site will create an undesirable precedent. Any future applications to remove other covenants in the subdivision must be assessed on their merits, and against the relevant statutory tests or criteria.

The Panel concludes that the removal of the covenants represent a satisfactory balancing of policies and interests resulting in a net community benefit to the citizens of Manningham and Victoria.

4.7 Recommendation

The Panel makes the following recommendation:

Amendment C112 to the Manningham Planning Scheme should be adopted as exhibited.

Appendix A Document list

No.	Date	Description	Tabled by
1	21/2/17	Council's Part B submission	Ms Ross
2	21/2/17	Summary of planning permit applications in the surrounding area	Ms Ross
3	21/2/17	Submission from Best Hooper on behalf of the Proponent	Ms Cincotta
4	21/2/17	Title searches of properties within the original subdivision	Ms Cincotta
5	21/2/17	Title searches of properties in Thiele Street, abutting the original subdivision to the east	Ms Cincotta
6	21/2/17	Panel report for Manningham Planning Scheme Amendment C72	Ms Cincotta
7	21/2/17	Page 1 of the Activity Centre Zone Schedule 1, identifying the boundaries of the Doncaster Hill Activity Centre	Ms Ross

*Planning and Environment Act 1987***MANNINGHAM PLANNING SCHEME****AMENDMENT C112****INSTRUCTION SHEET**

The planning authority for this amendment is the Manningham City Council.

The Manningham Planning Scheme is amended as follows:

Planning Scheme Ordinance

The Planning Scheme Ordinance is amended as follows:

1. In Particular Provisions – Clause 52.02, replace the Schedule with a new Schedule in the form of the attached document.

End of document

Planning and Environment Act 1987

MANNINGHAM PLANNING SCHEME

AMENDMENT C112

EXPLANATORY REPORT

Who is the planning authority?

This amendment has been prepared by the Manningham City Council as the planning authority for this amendment.

The Amendment has been made at the request of Wilman Pty Ltd.

Land affected by the Amendment

The Amendment applies to the following properties, being the land described as:

- 775 Doncaster Road, Doncaster (Lot 20 on Plan of Subdivision 54013 Certificate of Title Volume 8308 Folio 572);
- 777 Doncaster Road, Doncaster (Lot 19 on Plan of Subdivision 54013 Certificate of Title Volume 8308 Folio 571); and
- 779 Doncaster Road, Doncaster (Lot 18 on Plan of Subdivision 54013 Certificate of Title Volume 8308 Folio 570).

What the amendment does

All of the lots to which the Amendment applies are subject to a restrictive covenant which allows only one dwelling with outhouses and garage on each lot and requires the dwellings to be constructed of only specified materials.

The Amendment seeks to facilitate the removal of the restrictive covenant from each of the lots to which the Amendment applies, by modifying the Schedule to Clause 52.02 of the Manningham Planning Scheme. Consequently, it will be possible for the owner of each of the lots affected by this Amendment to lodge a plan of removal of restriction for certification under Section 23 of the *Subdivision Act 1988* showing the restrictive covenants as removed. Upon that plan of subdivision being lodged and registered at the Titles Office, the restrictive covenants affecting each lot will be removed.

Strategic assessment of the Amendment

Why is the Amendment required?

Amendment C112 is required to remove the restrictive covenants from 775, 777 and 779 Doncaster Road, Doncaster, to enable the subject properties to be developed in accordance with the planning scheme controls that apply to the property and to facilitate development consistent with the vision of the *Manningham Residential Strategy (March 2012)*, which is a reference document in the Manningham Planning Scheme.

How does the Amendment implement the objectives of planning in Victoria?

Amendment C112 is consistent with the objectives of planning in the *Planning and Environment Act 1987*. The Amendment seeks to facilitate the removal of a restrictive covenant from the subject properties to enable development in accordance with the vision of the *Manningham Residential Strategy (March 2012)* and the planning provisions that apply to the subject land.

Clause (1) of Section 4 of the *Planning and Environment Act 1987* outlines the objectives of planning in Victoria. The relevant objectives are:

- (a) 'to provide for the fair, orderly, economic and sustainable use, and development of land;'
- (g) 'to balance the present and future needs of all Victorians;'

Clause (2) outlines the objectives of the planning framework established by the Act. The relevant objectives are:

- (a) 'to ensure sound, strategic planning and co-ordinated action at State, regional and municipal levels;..'
- (e) 'to facilitate development which achieves the objectives of planning in Victoria and planning objectives set up in planning schemes.'
- (g) 'to encourage the achievement of planning objectives through positive actions by responsible authorities and planning authorities.'

How does the Amendment address any environmental, social and economic effects?

The Amendment will have positive social and economic effects by allowing for the removal of existing restrictive covenants which currently limits, among other things, the subject properties to accommodating only one dwelling on a lot.

The Amendment facilitates development opportunities to fulfil the objectives of the *Manningham Residential Strategy (March 2012)* and the planning provisions that apply to the subject properties.

The Amendment is not anticipated to have any negative environmental effects.

Does the Amendment address relevant bushfire risk?

The Amendment applies to land in an established urban area and bushfire risk is not relevant in this instance.

Does the Amendment comply with the requirements of any Minister's Direction applicable to the amendment?

The Amendment is affected by Ministerial Direction No. 9 Metropolitan Strategy and Direction No.11 Strategic Assessment of Amendments. This amendment meets the requirements of both these Directions.

Ministerial Direction No. 9 Metropolitan Strategy relates to *Plan Melbourne – Metropolitan Planning Strategy*.

Specifically, Plan Melbourne identifies that Melbourne has grown rapidly over the past decade and that by 2061 the city's population could be 7.7 million, requiring approximately 1.6 million additional dwellings. Within the eastern sub-region, including the City of Manningham, an estimated 80,000 to 110,000 additional dwellings are anticipated to be required by 2031.

A key aspect of the strategy is that the provision of medium and high density development is to be directed closer to services and jobs. Furthermore, Plan Melbourne seeks to make 'better use of existing assets' which includes redeveloping underutilised and well-located urban areas to house more people and create opportunities for new investment in businesses and services.

This amendment will provide the opportunity for multiple dwellings on the subject sites. This is considered to be appropriate as the sites are already ear-marked for 'substantial change'

by virtue of their location within a Residential Growth Zone with direct access to an arterial road (Doncaster Road). The properties are also affected by the Design and Development Overlay Schedule 8 which contains objectives designating the properties as being suitable for three storey 'apartment style' development.

The removal of the restrictive covenants will allow for the objectives of these planning controls to be realised by permitting opportunities for multiple dwellings on these sites, as well as providing a range of housing options within close proximity to the Doncaster Hill Activity Centre, as identified in Plan Melbourne.

How does the Amendment support or implement the State Planning Policy Framework and any adopted State policy?

The State Planning Policy Framework (SPPF) identifies principles of land use and development planning relevant to the current amendment. The amendment is consistent with the following:

- Clause 11 Settlement: Planning is to anticipate and respond to the needs of existing and future communities through provision of zoned and serviced land for housing, employment, recreation and open space, commercial and community facilities and infrastructure.
- Clause 11.02-1 Supply of Urban Land: Planning for urban growth should consider opportunities for the consolidation, redevelopment and intensification of existing urban areas.
- Clause 11.04-2 Housing Choice and Affordability: To reduce the cost of living by increasing housing supply near services and public transport.
- Clause 16.01-1 Integrated Housing: Increase the supply of housing in existing urban areas by facilitating increased housing yield in appropriate locations, including under-utilised urban land.
- Clause 16.01-2 Location of Residential Development: Encourage higher density housing development on sites that are well located in relation to activity centres, employment corridors and public transport. Planning should also identify opportunities for increased residential densities to help consolidate urban areas.
- Clause 17.01-1 Business: To encourage developments which meet the community's need for retail, entertainment, office and other commercial services and provide net community benefit in relation to accessibility, efficient infrastructure use and the aggregation and sustainability of commercial facilities.

How does the Amendment support or implement the Local Planning Policy Framework, and specifically the Municipal Strategic Statement?

The Amendment is consistent with the objectives and strategies outlined in the Local Planning Policy Framework (LPPF) of the Manningham Planning Scheme. In particular:

- Clause 21.03 Key Influences: encourages higher density housing in close proximity to activity centres, major roads and transport routes that address changing demographic needs.
- Clause 21.04 Vision – Strategic Framework: depicts the subject sites, alongside other sites along Doncaster Road, as being a preferred location for medium and higher density housing.

- Clause 21.05-2 Housing: identifies that a substantial level of change is anticipated in Precinct 2, which applies to the subject sites, with these areas being a focus for higher density development.

The removal of the restrictive covenants will allow for a greater density and diversity of housing opportunities for the sites as envisaged by the LPPF.

Does the Amendment make proper use of the Victoria Planning Provisions?

Amendment C112 makes proper use of the Victoria Planning Provisions.

How does the Amendment address the views of any relevant agency?

The exhibition of the Amendment will provide the opportunity for relevant agencies to comment on the Amendment. The Amendment does not propose to create any new referral authority or referral requirements. Additionally, all interested people and parties will have the opportunity to comment and make submissions through the statutory exhibition process.

Does the Amendment address relevant requirements of the Transport Integration Act 2010?

The Amendment will not have a significant impact on or undermine the functionality of the existing transport system.

Resource and administrative costs

- **What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?**

The amendment will not have a noticeable impact on the resource and administrative costs of the responsible authority.

Where you may inspect this Amendment

The Amendment is available for public inspection, free of charge, during office hours at the following places:

- during office hours, at the office of the planning authority, Manningham City Council, 699 Doncaster Road, Doncaster
- at the Manningham website at www.yoursaymanningham.com.au/amendment-C112
- at the Doncaster branch library.

The Amendment can also be inspected free of charge at the Department of Environment, Land, Water and Planning website at www.delwp.vic.gov.au/public-inspection.

MANNINGHAM PLANNING SCHEME

18/12/2008
C72
Proposed
C112

SCHEDULE TO CLAUSE 52.02

1.0

18/12/2008
C72

Proposed C112

Under Section 23 of the Subdivision Act 1988

Land	Easement or restriction	Requirement
9 Murndal Drive, Donvale being Lot 1 LP 115808 and being the land described in Certificate of Title Volume 9176 Folio 633 and 11-13 Murndall Drive, Donvale being Lot 2 LP 115808 and being the land described in Certificate of Title Volume 9193 Folio 088	The restriction contained in instrument of transfer Number E885405 dated 20 June 1973	Vary by deleting "other than a single dwelling house with outbuildings and" and deleting "single" before the word "dwelling"
9 Tidcombe Crescent, Doncaster East being Lot 42 LP 145759 and being the land described in Certificate of Title Volume 9610 Folio 334	The restrictions contained in instrument of transfer Number L912396H registered on 30 September 1985	Vary by deleting paragraph 1
16 Hepburn Road, Doncaster being Lot 10 PS 056685 and further being the land described in Certificate of Title Volume 08458 Folio 832	The restriction contained in instrument of transfer Number B729113	The whole of the restriction is authorised for removal
18 Hepburn Road, Doncaster being Lot 9 PS 056685 and further being the land described in Certificate of Title Volume 08420 Folio 975	The restriction contained in instrument of transfer Number B416060	The whole of the restriction is authorised for removal
20 Hepburn Road, Doncaster being Lot 4 PS 056685 and further being the land described in Certificate of Title Volume 08420 Folio 970	The restriction contained in instrument of transfer Number B416119	The whole of the restriction is authorised for removal
22 Hepburn Road, Doncaster being Lot 5 PS 056685 and further being the land described in Certificate of Title Volume 08420 Folio 971	The restriction contained in instrument of transfer Number B416077	The whole of the restriction is authorised for removal

MANNINGHAM PLANNING SCHEME

Land	Easement or restriction	Requirement
24 Hepburn Road, Doncaster being Lot 6 PS 056685 and further being the land described in Certificate of Title Volume 08420 Folio 972	The restriction contained in instrument of transfer Number C687853	The whole of the restriction is authorised for removal
1 Short Street, Doncaster being Lot 3 PS 056685 and further being the land described in Certificate of Title Volume 08420 Folio 969	The restriction contained in instrument of transfer Number B531223	The whole of the restriction is authorised for removal
<u>775 Doncaster Road, Doncaster being Lot 20 on PS 54013 and further being the land described in Certificate of Title Volume 8308 Folio 572</u>	<u>The restriction contained in instrument of transfer Number B718174</u>	<u>The whole of the restriction is authorised for removal</u>
<u>777 Doncaster Road, Doncaster being Lot 19 on PS 54013 and further being the land described in Certificate of Title Volume 8308 Folio 571</u>	<u>The restriction contained in instrument of transfer Number B399468</u>	<u>The whole of the restriction is authorised for removal</u>
<u>779 Doncaster Road, Doncaster being Lot 18 on PS 54013 and further being the land described in Certificate of Title Volume 8308 Folio 570</u>	<u>The restriction contained in instrument of transfer Number B707395</u>	<u>The whole of the restriction is authorised for removal</u>

2.0
18/12/2008
C72

Under Section 24A of the Subdivision Act 1988

Land	Person	Action
None specified		

3.0


Under Section 36 of the Subdivision Act 1988

Land	Easement or right of way	Requirement
None specified		

ATTACHMENT 4 – Plan showing legal beneficiaries to restrictive covenant



10.2 Yarra Valley Country Club and Former Bulleen Drive-In Site: request to Minister for Planning

File Number: IN17/181
Responsible Director: Director Planning and Environment
Attachments: 1 Map of Key Sites [↓](#)
2 Bulleen Drive-In Site - General Principles for Development September 2005 [↓](#) 

EXECUTIVE SUMMARY

The Department of Environment, Land, Water and Planning (DELWP) is seeking Council's views in relation to a request by Linked Solutions for the Minister for Planning to intervene in the planning of the Yarra Valley Country Club site in 9-15 Templestowe Road, Bulleen, the former Bulleen Drive-In site in Greenaway Street Bulleen and adjacent public land (Refer Attachment 1).

Council is currently considering an application for redevelopment of the Yarra Valley Country Club for a mix of leisure and recreation facilities and medium density residential development (PL 15/025573). However, it is unclear at this time if the use and development proposed for the site is within what the current Planning Scheme provisions would allow and it is likely that the Planning Scheme would need to be amended to facilitate such development.

There is no current application or amendment request in relation to the Bulleen Drive-In site, but changes to the Manningham Planning Scheme would also need to be made to facilitate any future redevelopment of that site.

In relation to the current application for a planning permit, under the Planning and Environment Act 1987, the Minister for Planning has the powers to direct Council to refer the application to the Minister for Planning or request the Minister to decide the application. Under the Act the Minister may also intervene in relation to amendments to the Manningham Planning Scheme by assuming the role of planning authority. The Minister also has powers under the Act to establish advisory committees to advise on any matters he may refer to him.

Given the recent release of the Yarra River Action Plan and a specific short term action for a Precinct Structure Plan for this section of the Yarra River, it is considered that the best way to proceed would be to set up an Advisory Committee to expedite the collaborative preparation of that Plan. It would be anticipated that this would include recommendations to manage the future development of land in the precinct through amendments to the Manningham Planning Scheme and related applications for planning permits.

Both these sites, as well as the other public land affected by their future use and development, are very significant sites in Manningham. The issues which have already arisen, and will continue to do so, are recognised as complex, particularly given the range of State government agencies and authorities and potential land exchanges. Therefore, Council would seek to be a partner in any process set up to oversee the development of a Precinct Structure Plan. This would include for the Terms of Reference of an Advisory Committee to provide for Council to consider its role as the planning authority and responsible authority in relation to its Planning Scheme where this was in the best interest of the Manningham community.

1. RECOMMENDATION

That Council:

A. Requests the Minister for Planning to set up an Advisory Committee to expedite the collaborative development of a Precinct Structure Plan for the Yarra corridor between Bulleen Park and Banyule Flats, identified as Action 21 of the Yarra River Action Plan, with an initial focus on land along Bulleen Road and Templestowe Road, with:

- 1 Manningham City Council being an active member of the Advisory Committee;**
- 2 The Advisory Committee to take into consideration the General Principles for Development for the Bulleen Drive-In Site 2005 (refer Attachment 2); and**
- 3 The Terms of Reference for the Advisory Committee providing for Council to consider its role as the planning authority and responsible authority in relation to its Planning Scheme where this is in the best interests of the Manningham community.**

MOVED: CR MIKE ZAFIROPOULOS

SECONDED: CR SOPHY GALBALLY

That the Recommendation be adopted.

CARRIED

2. BACKGROUND

2.1 The key sites described in this report are shown in **Attachment 1**.

Yarra Valley Country Club, 9-15 Templestowe Road, Bulleen

2.2 The Yarra Valley Country Club occupies a site of approximately 22.2ha located between Templestowe Road and Yarra River adjoining the Heide Museum of Modern Art.

2.3 Current use and development of the site includes recreation facilities for golf, bowls, tennis, squash and swimming as well as conference and meeting facilities and bistro dining.

2.4 At that time, under the Manningham Planning Scheme the site was affected by the following zones and overlays:

- Special Use Zone Schedule 1 (Private Education Centres, Golf Courses and Sports Grounds) – SUZ1;
- Environmental Significance Overlays:
 - Schedule 1 – Yarra River Environs (ESO1);

- Schedule 2 – Site of Biological Significance (ESO2); and
 - Schedule 3 - Buffer Conservation Areas Supporting Sites of Biological Significance (ESO3);
 - Land Subject to Inundation Overlay - LSIO; and
 - Public Acquisition Overlay PAO2 (Melbourne Parks and Waterways - Open Space) along the Yarra River frontage and PAO4 (Roads Corporation (VicRoads) - Road Widening) along Templestowe Road.
- 2.5 Under the zone, a permit is required to use land for a dwelling and the use must be in association with an education centre, leisure and recreation facility or place of assembly.
- 2.6 On 8 September 2015, an application for a planning permit (PL15/025573) was lodged for a leisure and recreation facility and associated dwellings (nine apartment buildings with 366 dwellings), a liquor licence and vegetation removal. The proposal also includes adjoining land at 17-23 Templestowe Road, Bulleen, owned by Parks Victoria.
- 2.7 Key events in the consideration of the application for a planning permit have included:
- 29/09/2015 – Letter sent to applicants advising that the application did not demonstrate a level of association between the proposed dwellings and either an Education Centre, Place of Assembly or Leisure and Recreation Facility and seeking further information under section 54 of the *Planning and Environment Act*;
 - Over the following months the applicant sought six extensions of time to provide the further information requested;
 - 4 July 2017 - The application was amended, with the dwelling component now to comprise 202 three storey dwellings.
 - 03/02/2017 – Applicant provided the additional information requested.
- 2.8 However on 24 February 2017, as part of Amendment GC48 to the Manningham Planning Scheme, some of the Planning Scheme overlays affecting the site changed, in particular:
- Environmental Significance Overlay Schedule 1 was replaced with Significant Landscape Overlay Schedule 2 - Yarra (Birrarung) River Corridor Environs – SLO2; and
 - A new overlay was introduced and applied to the site - Design and Development Overlay Schedule 2-c (Yarra (Birrarung) River Corridor Protection) – DDO2-C.
- 2.9 The controls (a Design and Development Overlay – Schedule 2 description (DDO2) and Significant Landscape Overlay – Schedule 2 (SLO2) include mandatory requirements in relation to the setback of development from the Yarra River and building height. It is clear that the development proposed in the

application exceeds the mandatory requirements relating to both development setbacks and maximum building heights.

- 2.10 The new controls also include different application requirements and decision guidelines to the previous controls which related to the site.
- 2.11 Accordingly, on 28 February 2017, a letter was sent to the applicant suggesting that:
 1. The application be reviewed and modified to comply with the mandatory requirements which allow Council the opportunity to consider the merits of the proposal – alternatively that the application be withdrawn.
 2. The material provided to Council for consideration refers to incorrect planning controls and requirements and needs to be updated for the current application to be considered by Council.
- 2.12 That letter also specified that under section 54 of the *Planning and Environment Act 1987* the following information is required:
 1. The Design Reports submitted with the application updated to reflect the new DDO2 and SLO2 planning controls that apply to the land
 2. Site plans, elevations and cross sections of the proposed dwellings showing the 9m mandatory height limit (for sloping sites) as outlined in the DDO2. This will address the following application of the DDO2: *A site plan showing all building elevations including the maximum building height using AHD measured from natural ground level at any point including any area of cut and fill.*

Former Bulleen Drive-In Site – 49 Greenaway Street, Bulleen

- 2.13 The former Bulleen Drive-in site is a vacant, derelict site of about 6.5ha in area located adjacent to the Yarra River near the intersection of Manningham Road and Bulleen Road, Bulleen.
- 2.14 The site is owned by the Greek Orthodox Church Community of Melbourne and Victoria and its future use and development have been the subject of contention over a number of years.
- 2.15 Whilst the site is large and has excellent locational attributes, being close to the Eastern Freeway and arterial road network, the Bulleen Gateway activity centres and the Yarra Valley Parklands, most of it is unsuitable for most development due to being subject to flooding.
- 2.16 Under the Manningham Planning Scheme the site is affected by the following zones and overlays:
 - Residential Growth Zone Schedule 2 (Residential Areas Along Main Roads) - a narrow area at the front of the site closest to Bulleen Road – RGZ2
 - Urban Floodway Zone (UFZ) - the majority of the site;
 - Environmental Significance Overlays:

- Schedule 2 – Sites of Biological Significance (ESO2); and
 - Schedule 3 – Buffer Conservation Areas Supporting Sites of Biological Significance (ESO2);
 - Significant Landscape Overlay Schedule 2 - Yarra (Birrarung) River Corridor Environs – SLO2;
 - Design and Development Overlay Schedule 2-b (Yarra (Birrarung) River Corridor Protection) – DDO2-b;
 - Heritage Overlay (HO72) - Archaeological site Bulleen Drive-In (fmr) – 49 Greenaway Street, Bulleen
 - Land Subject to Inundation Overlay - LSIO; and
 - Public Acquisition Overlay PAO2 (Melbourne Parks and Waterways - Open Space) across the whole of the site zoned Urban Floodway Zone, although it is understood that Parks Victoria is no longer interested in acquiring the site.
- 2.17 An Advisory Committee appointed under the *Planning and Environment Act 1987* considered the future of this and other sites in the vicinity during 1996. It produced what was known as the Gibson Report, which set out guidelines for the way in which this and other land could be developed. Using those guidelines the GOCMV prepared a joint venture proposal for the land involving a BBC Hardware House and community centre. A further Advisory Committee was set up to consider that proposal and the general future of the site and adjoining land owned by Council. The joint venture proposal was later abandoned.
- 2.18 However as a result of the Advisory Committee process, the key stakeholders – the GOCMV, Council, Melbourne Water and Parks Victoria – reached agreement about the future use and development of the Bulleen Drive-In site. That agreement was recognised by a package of measure involving the establishment of a development platform above the 1:100 year flood level on the eastern portion of the site; creation of a wetland close to the Yarra River; transfer of land on the western portion of the site adjacent to the Yarra River to Parks Victoria; and provision of a set of Planning Scheme controls to guide the future use and development of the development platform and the remaining land. The Minister for Planning supported the components of that agreement.
- 2.19 In 2005, in response to a number of enquiries regarding the future development of the site, Council, in conjunction with Melbourne Water and Places Victoria, developed general principles for development of the site. Those principles were to provide guidance on the issues that needed to be considered as part of any use and/or development of the site. Refer **Attachment 2**.
- 2.20 Currently there is no formal application for redevelopment, or request for rezoning, of the Bulleen Drive-In Site. However recent publicity suggests that the land owner is interested in development of the site for housing, aged care facilities, educational facilities, a function centre and café/restaurant.

Yarra River Action Plan 2017

- 2.21 In conjunction with the approval of amendments to the Planning Schemes of those municipalities abutting the Yarra River between Richmond and Warrandyte,

the Statement Government also announced the Yarra River Action Plan *Wilip-gin Birrarung murrn*, as a response to the Protecting the Yarra Ministerial Advisory Committee's (MAC) Final Report. The Action Plan supports all of the MAC's 30 recommendations. The Plan is a joint commitment by the Ministers of Planning, Environment and Water and includes continued participation of the Wurundjeri Council.

2.22 The Action Plan is guided by the following five objectives:

1. A healthy river
2. The Great Yarra Parklands
3. A culturally diverse riverscape
4. Securing the Yarra footprint
5. Modern governance

2.23 Thirty actions are to be taken to achieve these objectives which will be empowered by a new Yarra Protection Bill and will be overseen by a new Minister Advisory Council, the Birrarung Council.

2.24 Of particular relevance to Manningham and the Bulleen precinct is Action 21 – Cultural River Precinct Structure Plan:

Action 21

Timing: Short term

CULTURAL RIVER PRECINCT STRUCTURE PLAN

Develop a precinct structure plan to provide direction to the future land use changes for the Yarra corridor between Bulleen Park and Banyule Flats. This precinct has the opportunity to become an internationally-significant cultural precinct, centred on the relationship between the arts, nature and Traditional Owner heritage. The precinct has a number of public acquisition overlays and land use opportunities that should be reviewed as a whole to provide certainty to land owners and developers.

2.25 This action is related to Recommendation 29 of the Ministerial Advisory Committee's report which was adopted in full by the Government and stated:

Early start projects

RECOMMENDATION 29

Provide Melbourne Water (or another appropriate entity) with immediate funding to lead the development and implementation of solutions to two areas where there has been long standing community issues, numerous plans undertaken and for which there are currently significant development proposals. These are:

- i. *Secure the footprint, provide all abilities access, and connect the Yarra Main Trail between Victoria Street to Dights Falls.*

- ii. *Develop an integrated precinct plan to provide direction to the future land use changes for the Yarra corridor between Bolin Bolin Billabong and the Yarra Valley Country Club that recognises the internationally significant arts and culture precinct, Traditional Owner cultural values, environmental values of the wetlands and provides certainty to land owners and developers.*

3. DISCUSSION / ISSUE

- 3.1 The Department of Environment, Land, Water and Planning is seeking Council's views in relation to a request made by the applicant in June 2016 for the Minister for Planning to call in the current application planning permit (PL15/025573) under section 97B of the *Planning and Environment Act 1987*. Although it is not clearly articulated in this letter, a subsequent letter to the Minister dated 31 January 2017 clarified that the request for the Minister to use his powers to intervene, related to both the long term plan for the Yarra Valley Country Club site and the future development of the Bulleen Drive-In site.
- 3.2 The reasons given for the request include:
- Intervention by the Minister will maximise the net community benefit of the proposal;
 - The matter is one of genuine State or regional significance; and
 - The matter requires coordination to facilitate decision making.
- 3.3 In response to the request to the 'call in' request, (correspondence dated 13 December 2016) the applicant was advised by DELWP to continue to work with Council in relation to the application and that if it is still considered that the proposal warrants Ministerial intervention that the applicant obtain the support of Council prior to further consideration of the request for call in. In that letter the Department expressed the view that Manningham City Council as the responsible authority "is best placed to consider the current permit application."

Ministerial Intervention

- 3.4 Under the *Planning and Environment Act 1987*, the Minister for Planning, under prescribed circumstances, may direct a Council, as the responsible authority, to refer an application for a planning permit to the Minister for Planning (section 97B) or before a Council makes a decision on an application for a permit it may request the Minister to decide the application (section 97C).
- 3.5 Under either of these provisions, the Minister becomes the responsible authority for the application for a permit and is required to comply with most of the same provisions as would apply if Council were considering the application – in relation to matter such as giving of notice, referral of the application and matters that are required to be considered.
- 3.6 Under section 96E of the Act, there is a mandatory requirement in the above circumstances for the Minister to refer any objections and submissions to an independent panel for consideration.

- 3.7 Under the Act, the Minister may also intervene in relation to amendments to the Manningham Planning Scheme by assuming the role of planning authority for the amendment. The Minister also has powers under the Act to establish advisory committees to advise on any matters which he may refer to them.
- 3.8 While it is acknowledged that consideration of the use and development of land in this precinct would have significant resourcing issues for Council, at the same time it is a very significant decision for a council to relinquish its role as the planning authority and responsible authority in relation to its Planning Scheme.
- 3.9 Both these sites, as well as the other public land affected by their future use and development, are very significant sites in Manningham. Furthermore, the issues which have already arisen, and will continue to do so, are recognised as complex, particularly given the range of State government agencies and authorities and potential land exchanges involved. Therefore, it is important that all relevant stakeholders are represented in any process set up to resolve these issues.
- 3.10 Given the recent release of the *Yarra River Action Plan 2017* and a specific action relating to the need for a Precinct Structure Plan for this section of the Yarra River, it is considered that the best way to proceed would be to seek the Minister's support to expedite the preparation of that Plan. It would be anticipated that this would include recommendations to manage the future development of land in the precinct through amendments to the Manningham Planning Scheme and related applications for planning permits.
- 3.11 However it will be important that Council has a key role on any Advisory Committee and in particular that the previous work undertaken as part of the previous Advisory Committee work relating to the Bulleen Drive-In site, including the general principles for development of the site developed by Council, Melbourne Water and Places Victoria, is considered by any new Advisory Committee. Refer Attachment 2

4. COUNCIL PLAN / STRATEGY

- 4.1 In the *Council Plan 2013-2017*, under the theme of 'Enjoy and Protect our Natural Spaces' there is a goal that "Our open spaces, bushlands, creeks and rivers are valued and preserved."
- 4.2 Under the theme 'Planning for Where We Live', there is a goal of "A considered and sustainable approach to residential and commercial development balancing the needs of our diverse population with our natural surroundings".
- 4.3 Council's *Open Space Strategy 2014* also includes goals to:
- Value, expand and enhance the Open Space network;
 - Make the most of existing Open Spaces; and
 - Attract more people, more often, to Open Space.

5. IMPACTS AND IMPLICATIONS

Regional

- 5.1 The *Yarra River Action Plan* recognises the network of parklands along the Yarra River as part of one integrated asset and recognises the importance of the River to the economic prosperity and vitality to the broader region, including Melbourne and the Yarra Valley.

Environmental

- 5.2 As outlined in the *Yarra River Action Plan*, protection and improvement of the health of the Yarra River (and Port Phillip Bay) and its riparian ecology, protection of iconic and naturalistic river landscapes from inappropriate development and all key elements of the objectives of the Plan.

Community

- 5.3 The Yarra River precinct is highly valued by the Manningham community and there is likely to be a strong expectation from the community that they are involved in planning for future use and development within the precinct.
- 5.4 Community access to, and movement along the River will be one of the key issues for the community.

6. IMPLEMENTATION

Finance / Resource Implications

- 6.1 The Council resource requirements for involvement in an Advisory Committee would most likely require a review of the current strategic planning work program.
- 6.2 In its role as planning authority or responsible authority in relation to the Manningham Planning Scheme, costs would be somewhat covered by prescribe fees for consideration of amendments and planning applications.

Communication and Engagement

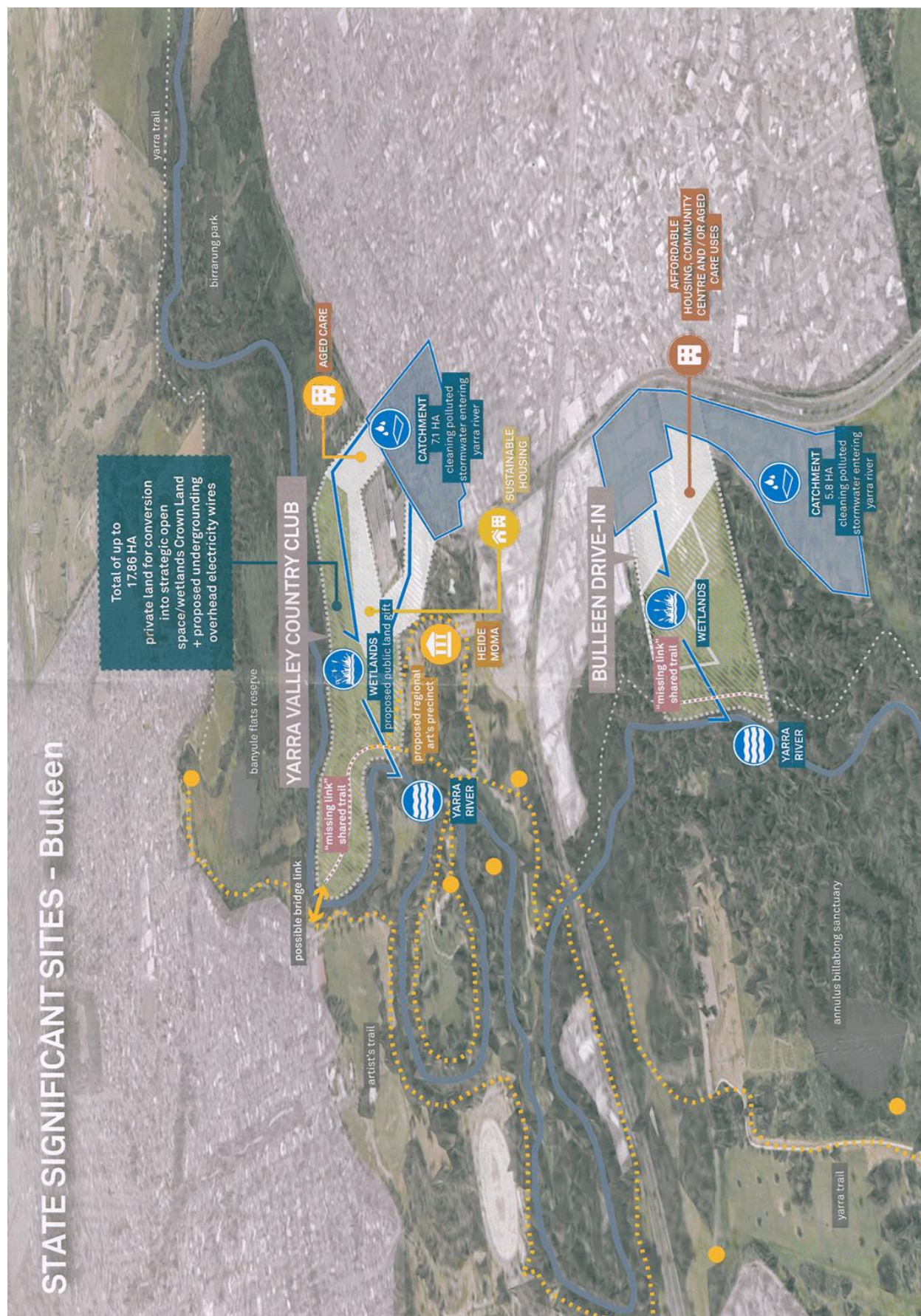
- 6.3 It will be important that there is comprehensive community consultation in relation to any proposals for use and development of land within this highly valued precinct, both through exhibition of any amendments to the Manningham Planning Scheme or advertising of any applications for planning permits.

Timelines

- 6.4 Given that there is a current application for use and development of the Yarra Valley Country Club site, it will be important that a way forward in relation to that site at least, is agreed to as soon as possible.

7. DECLARATIONS OF CONFLICT OF INTEREST

No Officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.



BULLEEN DRIVE-IN SITE – 49 GREENAWAY STREET, BULLEEN
GENERAL PRINCIPLES FOR DEVELOPMENT

On 21 June 2005 Council officers met with representatives from Melbourne Water and Parks Victoria with a view to identifying general guiding principles for the future use and development of the former Bulleen Drive-in Site.

In general, any proposed use or development of the subject land must have regard to the recommendations of the *Advisory Committee Final Report Proposed Rezoning and Redevelopment of the Former Bulleen Drive-in Site* (January 2003). The Advisory Committee Panel Report provides recommendations in relation to, amongst other things, the preferred zoning of the site, other planning controls to be applied to the site to guide its use and development, the limit of any development, land to be transferred to Parks Victoria, works required to be undertaken by the owner/developer and the timing of the land transfer and required earthworks and landscaping.

Due to the complexity of the issues relating to the subject land, Council would be seeking a combined amendment (to rezone the land and apply additional planning controls) and planning permit application (for the proposed use and development of the subject land) pursuant to Section 96 of the *Planning and Environment Act 1987*. A Section 173 Agreement, a draft of which is included in Attachment H of the Advisory Committee Report, would form part of the proposal.

The following additional principles have been developed by Council officers and are generally consistent with current Council policies and strategies, including the Municipal Strategic Statement (MSS). It is recommended that future development proposals take them into consideration, however, compliance with them does not guarantee Council support for any application.

Zoning

- The Advisory Committee panel Report recommended that the land be rezoned to a Mixed Use Zone, however, rezoning of the land to a Residential 1 Zone (or part thereof) will also be considered.

Height

- The maximum height of any residential development is three (3) storeys. This height limit is in addition to any earthworks that may be required to be undertaken. This is consistent with the *Manningham Residential Character Guidelines* (2005).

Preferred Use and Development

- The adjacent retail shopping strip primarily serves local needs.
- Council officers do not support the creation of this area as a de-facto Neighbourhood Activity Centre through the development of the subject site with predominantly retail uses.
- The preferred use and development of the site is for the southern part of the site to be developed for residential purposes and for the northern portion of the site to be developed for office and/or retail purposes.

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Revised 13 September 2005

2.

- Any proposed use and development of land for a mixed use development comprising residential together with office and/or retail purposes should be designed and sited to provide a buffer between industrial land to the north and any proposed residential development.
- A maximum of 10% of the total area of the land available for development purposes may be used for retail purposes.
- Development of the site for Trade Supplies, Office or other uses will be considered, however, any proposal must be consistent with current Council policy.

Flood & Drainage Issues

- Issues relating to drainage will need to be appropriately considered as part of any application to use and develop the site. Melbourne Water has recommended that a central core for stormwater management be provided as part of any development of the site.
- Development must not result in any loss of flood storage.
- Development to incorporate Water Sensitive Urban Design principles for treatment of runoff.
- In relation to core area, provision should be made for overland flows from the upstream catchment to pass through the site, and that floor levels are a minimum of 600mm above the 100 year flood level (and above overland flows).
- The entrance to any underground car park should be a minimum of 600mm above the 100 year flood level.

Heritage Values

- The site has been identified as being of archaeological significance (HO72).
- It is likely that an archaeological survey will need to be undertaken before and during any proposed works.

Other Matters to be considered

- The Panel report has provided some limited discussion in relation to the potential for the owner of the subject site to include the Council owned land located to the east of the site as part of the future development of the subject site. Council has not formally considered this matter. As such any proposal to include the Council owned land as part of a proposal will need to be negotiated separately.
- Issues relating to traffic management will need to be investigated in detail as part of any future planning application.
- Parks Victoria will need to accept any stormwater treatment proposed for the middle ground as this land will become park Victoria's on the satisfactory completion of the stormwater works.

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Revised 13 September 2005

10.3 Draft Ruffey Creek Linear Park Management Plan

File Number: IN17/215

Responsible Director: Director Planning and Environment

Attachments: 1 Draft Ruffey Creek Linear Park Management Plan [↓](#) 

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's endorsement for the public exhibition of the draft Ruffey Creek Linear Park Management Plan for a period of six weeks in order to seek further community feedback prior to finalisation of the Management Plan.

Ruffey Creek Linear Park (RCLP) is located in the suburbs of Templestowe and Doncaster in the west of Manningham. It provides a habitat corridor along the Ruffey Creek from Ruffey Lake Park to Finns Reserve, where the creek enters the Yarra River. The Linear Park has an area of 9.6 hectares and generally ranges from 10-50 metres wide and has a length of approximately three kilometres.

Council's Open Space Strategy (2014) classifies the Linear Park as a reserve with regional catchment and multiple functions. The Ruffey Trail is a major feature of the Linear Park, which also offers informal recreation, flora/fauna protection and pedestrian links to surrounding residential areas.

Approximately two thirds of the Linear Park is owned or managed by Council, with the remaining third being Melbourne Water freehold land. Melbourne Water is the waterway and floodplain manager and has jurisdiction over main waterways including Ruffey Creek.

The draft Ruffey Creek Linear Park Management Plan has been prepared to guide the future use, development and maintenance of the Linear Park and is the basis for planning for new capital works to improve the park over the next ten years. Development of the draft Management Plan has been based on consultation with the local community and park users.

The vision for the Linear Park is 'A healthy habitat corridor along the Ruffey Creek, accessed via a complete off-road shared trail where the community can experience health and wellbeing benefits and a healthy natural environment'.

The draft Management Plan includes three key objectives, as well as a series of recommended actions to enable achievement of the vision, in relation to the use the park, assets, infrastructure and facilities.

Key actions identified through the development of the Management Plan include completing the missing links between Parker and Foote Streets and along Eumeralla Avenue; providing safer road crossings along the Ruffey Trail; improving the recreation amenity of the Linear Park with proposed rest areas/ trail heads and a new playspace proposed at Montpellier Avenue entrance to the Park.

Bushland and associated landscape improvements are also recommended actions of the draft Management Plan in relation to mowing and weed control, as well as revegetation to extend the remnant vegetation communities and fauna habitat of the Ruffey Creek corridor. Better co-ordinated public land management with Melbourne Water is also recommended.

1. RECOMMENDATION

That Council:

- A. Endorses the Draft Ruffey Creek Linear Park Management Plan (Attachment 1) for public exhibition for a period of six weeks.**
- B. Notes that, after reviewing the feedback from the public exhibition, a further report will be presented to Council for endorsement of the final Management Plan.**
- C. Notes that a business case will be required for capital works identified in the draft Management Plan.**

Conflict of Interest

Councillor Paula Piccinini stated:

"Councillors, I wish to disclose that I have a conflict of interest in this item being an indirect interest of due to residential amenity and I will be leaving the meeting room for the duration of this matter."

Having disclosed his conflict of interest Councillor Paula Piccinini left the meeting at 7:20pm and returned at 7:23pm after the matter had been finalised and took no part of in the discussion and voting on this item.

MOVED: CR GEOFF GOUGH
SECONDED: CR ANNA CHEN

That the Recommendation be adopted.

CARRIED

2. BACKGROUND

Existing conditions

- 2.1 Ruffey Creek Linear Park (RCLP) is located in the suburbs of Templestowe and Doncaster in the west of Manningham. It has an area of 9.6 hectares, generally ranges from 10-50 metres in width and has a length of approximately three kilometres. It provides a habitat corridor along the Ruffey Creek from Ruffey Lake Park to Finns Reserve, where the creek enters the Yarra River.
- 2.2 The RCLP is classified in Manningham's *Open Space Strategy(2014)* as a reserve with a regional catchment with the following functions:
 - Linear park
 - Informal recreation
 - Flora and fauna
 - Pedestrian link
 - Drainage.

- 2.3 The Ruffey Trail is a major feature of the Linear Park and is part of Manningham's regional shared path network. It forms a significant almost continuous shared path along the Ruffey Creek, which links to Ruffey Lake Park trail network at King Street and to the Main Yarra Trail within the Yarra Valley Parklands.
- 2.4 The Ruffey Trail crosses four heavily trafficked roads: King Street, Williamsons Road, Foote Street and Parker Street. Minor road crossings include Ruffey Street and Dellfield Drive.
- 2.5 Approximately two thirds of the land within the Linear Park is owned and managed by Manningham Council and Council also manages the Crown Land between James Street and Parker Street. Melbourne Water freehold land comprises the balance of the land within the Linear Park.

Previous Plan

- 2.6 The *Ruffey Creek Linear Park Concept Plan* was adopted by Council in 1995. It included a vision to create a Linear Park comprising a continuous link of publicly owned land along the Ruffey Creek. Since then Council has implemented recommendations of the Concept Plan, including:
- Ongoing strategy of land purchase for the Ruffey Trail construction;
 - Construction of the Ruffey Trail shared path, with the exception of the two missing links at Eumeralla Avenue section and Parker Street- Foote Street section;
 - Construction of an underpass at Williamsons Road and installation of lighting at King Street underpass;
 - Construction of pedestrian refuges at Foote and Parker Streets;
 - Installation of wayfinding signage along the Ruffey Trail; and
 - Ongoing bushland/vegetation and waterway management within the Ruffey Creek corridor.

Consultation

- 2.7 Development of the draft Management Plan has been based on comprehensive consultation.
- 2.8 In November 2015, a community survey was mailed to a 2295 property owners and occupiers within 400 metres of the Linear Park and signage was placed throughout the Linear Park.
- 2.9 A web-based version of the same survey was available to the general public via Council's web-based site '*Your Say Manningham*'.
- 2.10 Notices were also placed in the local newspaper and an article about the draft Management Plan was included in *Manningham Matters*.

- 2.11 Meetings were held with Melbourne Water and consultation was undertaken with relevant Council service units, including Parks and Recreation, Engineering and Technical Services, Engineering Operations and Health and Local Laws.
- 2.12 A total of 279 people responded to the survey. Community feedback suggests that the Linear Park is extremely popular for recreation and physical activity and is used on a regular basis. It is highly valued by the local community for its natural attributes and accessibility from surrounding residential streets.
- 2.13 The main reasons given for visiting the Linear Park were identified as walking (79%), nature appreciation (36%), relaxing (36%), walking the dog (27%) and cycling (23%).
- 2.14 The most suggested areas for improvement were:
- Completion of the Ruffey Trail, particularly the on-road sections of the Trail;
 - Providing safe road crossings and links to surrounding neighbourhood; and
 - Maintenance of the Park with weed control and revegetation of the creek corridor.
- 2.15 The feedback provided from the consultation has been a key consideration in the development of the draft Management Plan, together with Council, State and Federal Government policies, strategies and guidelines.

3. DISCUSSION / ISSUE

- 3.1 The vision for the draft Management Plan is:
- *'A healthy habitat corridor along the Ruffey Creek, accessed via a complete off-road shared trail where the community can experience health and wellbeing benefits and a healthy natural environment'.*
- 3.2 Three key objectives have been developed to achieve the vision for the RCLP:

Objective 1: Management Partnerships

A co-ordinated approach to the management of the RCLP between Council and Melbourne Water to maintain and enhance the positive aspects of the existing landscape, including remnant vegetation, the secluded native bushland character, as well as some more open areas for informal recreation.

Objective 2: Safe and Accessible

Complete the two missing links of the Ruffey Trail and provide a level of safety with a well maintained shared path with improved access to surrounding residential areas to encourage recreation and sustainable transport.

Objective 3: Recreation Opportunities

Improve visitor amenity and encourage opportunities for recreation, physical activity and connection with other people and the natural environment.

- 3.3 The draft Management Plan also recommends a series of actions to support achievement of its vision and objectives.
- 3.4 The following key issues and actions have been identified through the development of the draft Management Plan. The numbers of the specific actions in the Management Plan are included where relevant.

Complete missing link between Parker and Foote Streets

- 3.4.1 Currently pedestrians and cyclists use the on-road link along Parker and McLachlan Streets. A parcel of land at 104-108 Parker Street has been identified for future acquisition for improved access along the Ruffey Creek Linear Park. The *Manningham Open Space Strategy 2014* includes the following recommendation:

Acquire 700m² of 104 Parker Street to complete Ruffey Trail between Parker and Foote Streets.

- 3.4.2 It is proposed that Council would negotiate the acquisition of the 700m² portion of 104-108 Parker Street to enable trail construction along the creek. Refer Attachment 2 (Action 7).
- 3.4.3 An application for a planning permit for a nine lot subdivision of this land is currently being assessed. The owner is aware of Council's interest in this land which is located on the opposite side of Ruffey Creek to the majority of the land holding.
- 3.4.4 The draft Management Plan recommends construction of a 2.5 metre wide shared path between Foote and Parker Street. Two options are currently being evaluated. In addition to the acquisition of part of 104-108 Parker Street the trail on the southern side of the creek would be assisted by additional land acquisition.
- 3.4.5 The purchase of a 75m² section of 111 Foote Street would enable a simpler trail construction without requiring a footbridge across the creek. Refer Attachment 2. The land is currently outside the fenced part of that property. In February 2017 the Manager Property Service wrote to the owner offering to purchase this parcel of land for \$25,000. Council has not yet had a response to this offer.
- 3.4.6 An existing Public Acquisition Overlay (PAO1) in the Manningham Planning Scheme also exists over the rear portion of 3/59 Parker Street. This area comprises the northern bank of the creek currently with Melbourne Water's responsibility for maintenance. There is no intention to remove this PAO, but there is also no urgency for Council to acquire that land.
- 3.4.7 The title of 63 Parker Street (occupied by Melissa's Café), includes Ruffey Creek and the northern bank of the creek. This includes approximately 100m² of grass area adjacent to Ruffey Trail that Council has maintained for many years. The property boundary extends to the edge of the Trail at one point. Given the proximity of this land to the creek and its current informal public maintenance, it is proposed to negotiate the purchase this parcel of land. (Action 6)

Rationalise Land Tenure

- 3.4.8 Parts of the Linear Park from Riverwood Avenue to Atkinson Street and at Wood and James Street are located on disused sections of road reserves. It is desirable to align the boundary of the Linear Park with areas maintained as parkland by undertaking a road discontinuance to Riverwood Lane around Atkinson Street (Action 6).

Complete missing link Eumeralla Avenue

- 3.4.9 Eumeralla Avenue is currently used as an on-road link between completed sections of the Ruffey Trail. The road has very low volumes of vehicular traffic as its southern end is closed and joins Council land within the RCLP. There are eight residential driveways along Eumeralla Avenue; five north of St Georges Avenue and three to the south. (Actions 8 & 9)
- 3.4.10 It is proposed to convert Eumeralla Avenue south of St Georges Avenue to a shared road to improve safety for pedestrians and cyclists and to construct a shared path on the western side of Eumeralla Avenue between St Georges Avenue and Nambour Road to connect with the existing Ruffey Trail on the eastern side of Ruffey Creek.

Safer road crossings

- 3.4.11 Pedestrian operated signals are proposed at Foote / McLachlan Streets crossing as recommended in the *Manningham Bicycle Strategy (2013)*. New signals will improve safety and avoid the need to also cross to the McLachlan Street. Funding for the signals would be via the Bicycle Strategy implementation. (Action 25)
- 3.4.12 The existing speed hump at Dellfield Drive is proposed to be replaced with a raised crossing realigned with the Ruffey Trail. (Action 24)
- 3.4.13 It is also proposed to construct a pedestrian refuge on the western side of the pedestrian bridge on Parker Street to align with the trail and respond to the likely pedestrian movements when the link between Foote and Parker Streets is completed. (Action 26 & 27)

Rest areas/Trail heads

- 3.4.14 Good parking, amenities and recreation facilities are provided at both ends of the Ruffey Trail, but there are few features along the trail. It is proposed to construct a trail head at the corner of Foote and McLachlan Street comprising a shelter, picnic setting, seating, rubbish bin, drinking fountain, bicycle loops, signage, landscaping, fencing and car parking. Rest areas are proposed at Ruffey Street and Dellfield Drive, with a small picnic area at Kersey Place. (Actions 33, 34, 36 & 37)
- 3.4.15 A new playspace with landscaping and seating is also proposed at the Montpellier Avenue entrance to the Linear Park as recommended in *Manningham Open Space Strategy (2014)*. (Action 36) *Bushland protection and landscape improvement*

- 3.4.16 RCLP predominantly supports indigenous revegetation, along with areas of mown open space, remnant native vegetation and plantings. Most of the vegetation within the RCLP is highly modified, with the exception of significant vegetation located in the area between St Kevin's school site and Melbourne Water creek frontage. As part of the Ruffey Biosite 30, this area supports Valley Grassy Forest Ecological Vegetation Class that has a high or very high Conservation status identified in the *Manningham Biosites of Biological Significance Review (2004)*.
- 3.4.17 Areas adjoining the Linear Park provide important support for the core habitat of the Ruffey Creek corridor. Buffer areas are located adjoining Melbourne Water land between James Street and Wood Street, between Foote Street and Dellfield Drive and in adjoining residential areas around Eumeralla Avenue to Williamsons Road. All remnant indigenous vegetation, even individual trees, are of value within buffer areas and should be conserved.
- 3.4.18 The RCLP is listed as a high priority for management in *Manningham Bushland Management Strategy (2012)* and 54% of the respondents to the consultation survey valued the RCLP for its natural environment.
- 3.4.19 The RCLP is maintained by both Melbourne Water and Council, with a focus on maintaining and improving vegetation along the Ruffey Creek corridor. Melbourne Water is the waterway and floodplain manager for Ruffey Creek and is responsible for new path proposals, including bridge crossings and boardwalks along waterway corridors.
- 3.4.20 The draft Management Plan recommends that Council continue to work with Melbourne Water in the ongoing maintenance and environmental improvement of the Linear Park. Actions in the draft Management Plan also relate to mowing, weed control and revegetation to extend remnant vegetation communities and fauna habitat.

Walking connections

- 3.4.21 It is proposed to upgrade the link path to Duxon Drive from Ruffey Trail with steps and a bike rail, due to the steepness of the existing path. (Action 15)
- 3.4.22 The path from Ruffey Street to Riverwood Street located on the opposite side of the creek to the Ruffey Trail is in poor condition. The draft Management Plan recommends upgrading the existing path, which will improve pedestrian safety and provide a circuit walk for local residents to Finns Reserve. (Action 35)
- 3.4.23 The opportunity exists to develop a secondary trail network on the opposite side of the creek to the Ruffey Trail. The draft Management Plan includes actions to maintain and extend, where feasible, mown grass paths to provide circuit and a variety walking routes and experiences within the Linear Park. Modest infrastructure will be required, such as creating pedestrian openings in existing barriers. (Actions 16, 17, 18 & 27)

Dog controls

- 3.4.24 A number of survey respondents expressed concerns regarding the behaviour of dog off-lead, especially given the narrowness of the Ruffey Trail corridor.
- 3.4.25 Council's Open Space and Streetscape Advisory Committee at its meeting on 27 February 2017 also expressed concern about having dog off-lead in the vicinity of the Ruffey Trail and requested that once completed the Trail be made dogs on-lead.
- 3.4.26 Changes to the dog controls to require dogs to be on-lead within five metres of Ruffey Trail within the Ruffey Creek Linear Park have been included in the draft Plan for public consultation (Action 20). Such controls would come into effect on completion of the trail and would be similar to dog controls along sections of the Koonung Trail, although Ruffey Creek Trail is not considered a main commuter trail. There are opportunities to run dogs off-lead in the larger open areas of RCLP, such as at Montpellier Avenue and at each end of the Ruffey Trail in Ruffey Lake Park and Finns Reserve and on the informal paths on the opposite side of the creek to the trail.

4. COUNCIL PLAN / STRATEGY

- 4.1 The *Manningham Open Space Strategy (2014)* identifies the Ruffey Trail as a key link, which is a high priority to improve the trail connection into and through the open space network and give the community better options for walking or cycling to and through their open spaces. A related objective of the Strategy is:

Manningham Open Space Strategy Action: Objective 1.1

1.1.2 Continue to develop path networks connecting to and through linear parks in line with Linear Park Management Plans.

5. IMPACTS AND IMPLICATIONS**Community**

- 5.1 The proposed developments and enhancements of RCLP proposed as actions in the Management Plan will improve the overall safety, accessibility, use and amenity of the RCLP. This will have a positive impact on the neighbouring residents and users of the park and encourage greater usage.
- 5.2 An increase in use of the Linear Park will have a positive impact on the health and wellbeing of users, increasing the level of physical activity and opportunities to connect with nature and their local community.

Environmental

- 5.3 The draft RCLP Management Plan aims to ensure that the ongoing management of the linear park remains environmentally sustainable, while continuing to balance provision of recreational opportunities and experiences and protection of indigenous flora and fauna.

- 5.4 Extending the remnant vegetation communities along the Ruffey Creek corridor will support the ecological integrity of Ruffey Biosite 30 enhancing the habitat link between areas of high conservation value.

6. IMPLEMENTATION

Finance / Resource Implications

- 6.1 The financial implications are included in Section *Objectives and Actions* of the draft Management Plan.
- 6.2 The majority of operational actions in the draft Management Plan will be funded through existing resources. Actions in the Management plan have been prioritised in terms of Stages 1, 2 and 3 with estimated costings for proposed capital works, including costings for the two options for the shared path between Foote and Parker Streets as follows:

Stage 1	\$728,143 (Option 1)	or	\$1,131,569 (Option 2)
Stage 2	\$587,000		\$587,000
Stage 3	\$160,000		\$160,000
TOTAL	\$1,475,143		\$1,878,569

- 6.3 A business case will be required for all capital works identified in the draft Management Plan.

Communication and Engagement

- 6.4 It is proposed that following Council's endorsement the draft Ruffey Creek Linear Park Management Plan, it will be placed on public exhibition for a six week period inviting submissions.
- 6.5 Notices will be also placed in the local newspapers and signage advertising the exhibition of the draft Plan will be placed within the Linear Park.
- 6.6 Respondents to the survey who indicated that they wished to be kept informed about the development of draft Management Plan will also be informed about the exhibition.
- 6.7 The draft Management Plan will be also made available on Council's web site via 'Your Say Manningham'.
- 6.8 A copy of the draft Management Plan will also be made available at the Civic Centre and Manningham libraries.

Timelines

- 6.9 It is proposed that the draft Ruffey Creek Linear Park Management Plan be placed on public exhibition for a six week period.
- 6.10 After the review of feedback received in response to the draft Management Plan, a further report will be presented to Council for endorsement of the final Management Plan.

7. DECLARATIONS OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.



DRAFT

Ruffey Creek Linear Park Management Plan



April 2017

DRAFT Ruffey Creek Linear Park Management Plan 2017

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DRAFT Ruffey Creek Linear Park Management Plan 2017

EXECUTIVE SUMMARY

Ruffey Creek Linear Park is an open space corridor linking Ruffey Lake Park in Doncaster to the Yarra River in Templestowe. For most of its three kilometre length, it offers a bushland experience for pedestrians and cyclists on an off-road shared path known as the Ruffey Trail. The land is variously owned by Council, Melbourne Water and the Crown.

Manningham's *Open Space Strategy (2014)* classifies Ruffey Creek Linear Park as a reserve with a regional catchment and multiple functions. In addition to the Ruffey Trail, the Linear Park offers provides drainage functions and opportunities for informal recreation, flora/fauna protection, dog walking and unstructured bush play and forms part of Manningham's regional trail network. The Ruffey corridor supports small areas of the Ruffey Biosite as identified in the *Manningham Biosites Sites of (Biological) Significance Review (2004)*, as well as expansive areas of buffer vegetation.

Manningham City Council prepares Management Plans for complex open spaces such as Ruffey Creek Linear Park that accommodate a range of uses, facilities and services and/or open space areas, including sporting facilities, bushland, linear parks and other reserves with regional or district catchments. Such areas are important community assets and due to competing priorities and limited funding for development, it is crucial to plan and prioritise the use, development and management of these areas.

The Ruffey Creek Linear Park Management Plan has been prepared to provide for:

- future use, development, management and maintenance of the Linear Park;
- improved facilities for informal recreation;
- resolution of on-road sections of the linear trail; and
- indicative capital works expenditure to implement the Plan over the next ten years.

The Management Plan will be used as a resource document for Council officers in the planning development and management of the Linear Park and will also be available to the community to assist in understanding the vision for the Reserve.

Key recommendations of the Management Plan include:

- Establishing a Shared Path Agreement with Melbourne Water
- An off-road shared path link between Foote and Parker Streets, including bridge and boardwalk
- A shared path on Eumeralla Avenue between St Georges Avenue and Nambour Road
- Eumeralla Avenue to be a shared road south of St Georges Avenue
- Improved safety and amenity at road crossings
- Where feasible, a mown secondary path system
- Trail head facilities at McLachlan Street, including a shelter, seating, signage, drinking water, landscaping and parking
- Improved park amenity and rest areas at Kersey Place, Montpellier Crescent, Dellfield Drive and James Street
- Introduction of a requirement for dogs to be on-lead within five metres of the trail
- A new playspace at Montpellier Crescent as per the *Open Space Strategy (2014)*
- Provision of litter bins.

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VISION & OBJECTIVES

The vision and objectives for the Ruffey Creek Linear Park Management Plan are set out in Figure 1.

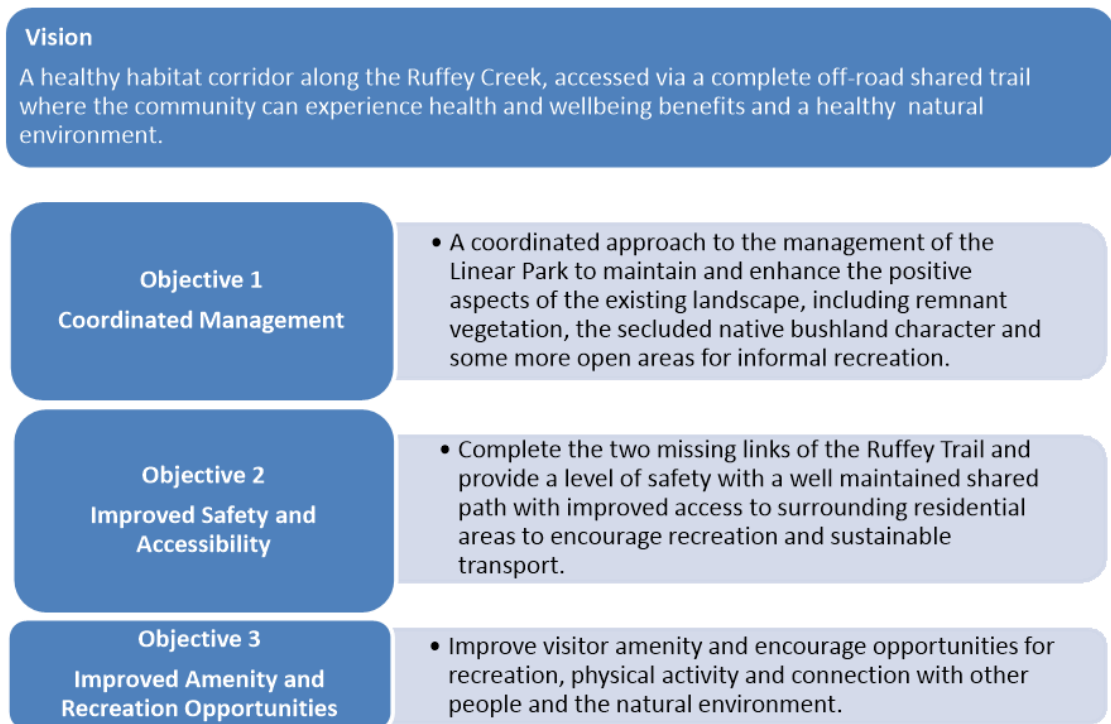


Figure 1: Vision and Objectives

DRAFT Ruffey Creek Linear Park Management Plan 2017

1. INTRODUCTION

1.1 Location

Ruffey Creek Linear Park is located within the suburbs of Templestowe and Doncaster in the west of Manningham. (Figure 2)

The Ruffey Creek is a tributary of the Yarra River and rises in Doncaster East near Blackburn Road and flows seven kilometers northwest to the Yarra River at Finns Reserve. The Ruffey Creek emerges above ground at Victoria Street and flows through Ruffey Lake Park and enters Ruffey Creek Linear Park at King Street. The Ruffey Trail commences in Ruffey Lake Park beside the Lake.

1.2 Background

Ruffey Creek Linear Park (RCLP) provides a habitat corridor along the Ruffey Creek from Ruffey Lake Park to Finns Reserve, where the creek enters the Yarra River. The bushland character of the Linear Park provides a surprising contrast to the surrounding suburban development and is highly valued and frequently used by the local community. A major feature of the park is the popular Ruffey Trail, which runs along the waterway and links to significant open space at each end of the Ruffey Trail and to Manningham's regional trail network.

The *Ruffey Creek Linear Park Concept Plan (1995)* provided a vision to create a linear park comprising a continuous link of publicly owned land along the Ruffey Creek. The Concept Plan recommended an ongoing strategy of land purchase, the staged development of a cycle/pedestrian path along the Ruffey Creek valley and vegetation and waterway management recommendations, including flood mitigation and water quality improvement features proposed in the Ruffey Lake Park Master Plan (1993).

Over the years Council has implemented recommendations of the Concept Plan including:

- Construction of the Ruffey Trail shared path, with the exception of the two missing links at the Eumeralla Avenue section and Parker Street-Foote Street section
- Construction of an underpass at Williamsons Road
- Improvements to the King Street underpass including path upgrade and lighting
- Construction of pedestrian refuges at Foote and Parker Streets
- Installation of wayfinding signage along the Ruffey Trail
- Ongoing bushland/ vegetation and waterway management of the Ruffey Creek corridor
- Land acquisition west of Williamsons Road to enable trail construction.

1.3 Study Area

The Ruffey Creek Linear Park Study Area (Figure 3) comprises Crown land, Council land and Melbourne Water land along the Ruffey Creek and environs and extends approximately three kilometres downstream of King Street in Doncaster to Wood Street, Templestowe. Small areas of private land are included within the study area.

The Linear Park covers an area of approximately 9.6 hectares and forms a narrow bushland corridor about 10-50 metres wide, but widening out significantly in a few locations.

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Figure 2: Location of Ruffey Creek Linear Park within the City of Manningham

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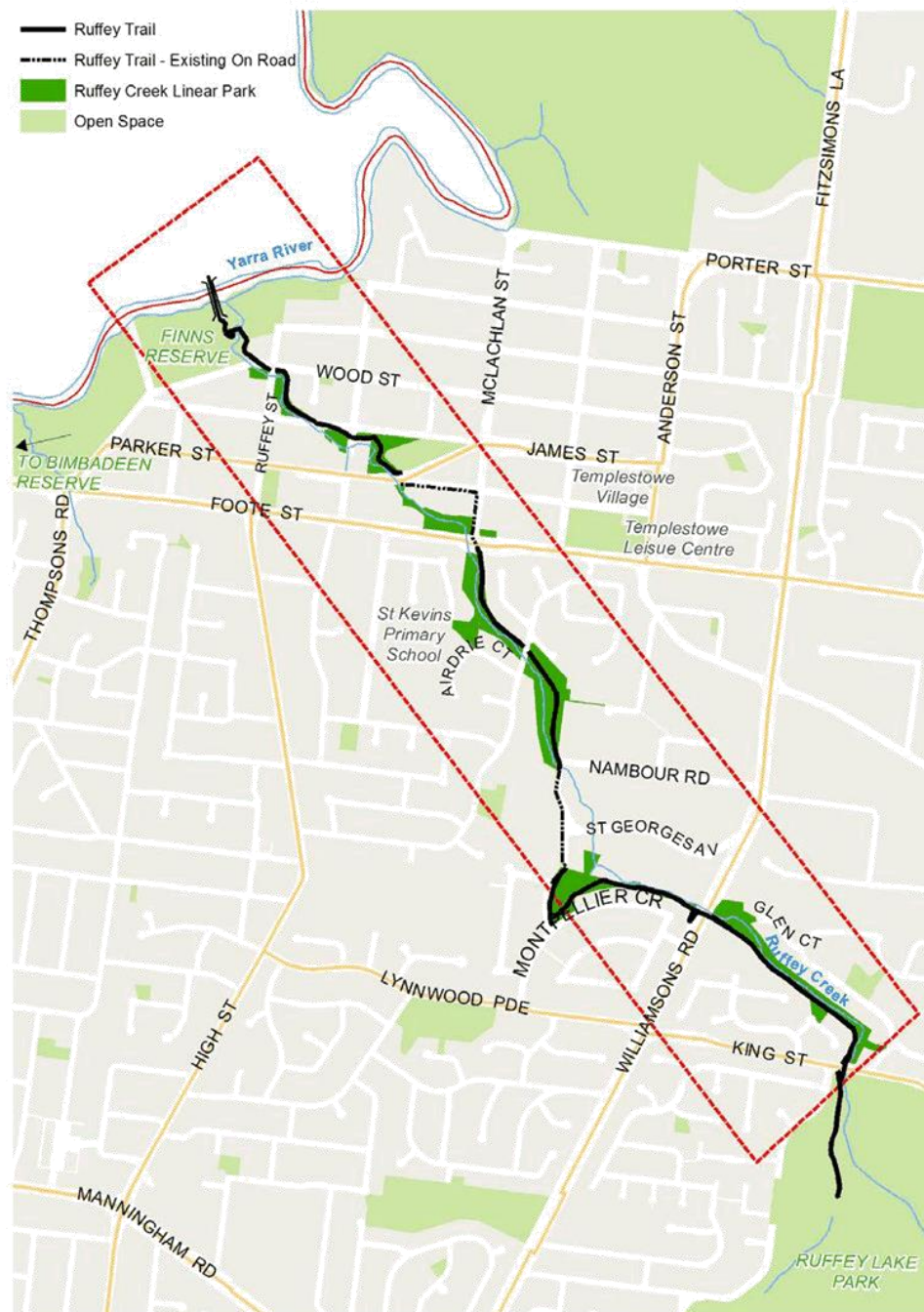


Figure 3: Ruffey Creek Linear Park Study Area

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1.4 Purpose

Manningham City Council prepares Management Plans for complex open spaces such as Ruffey Creek Linear Park that accommodate a range of uses, facilities and services and/or open space areas, including sporting facilities, bushland, linear parks and other reserves with regional or district catchments. Such areas are important community assets and due to competing priorities and limited funding for development, it is crucial to plan and prioritise the use, development and management of these areas.

The purpose of the Ruffey Creek Linear Park Management Plan is to provide for:

- Future use, development, management and maintenance of the Linear Park
- Improved facilities for informal recreation
- Resolution of on-road sections of the Linear Trail and completion of missing links between Parker and Foote Streets and Eumeralla Avenue
- Indicative capital works expenditure to implement the Plan over the next ten years.

1.5 Methodology

The process for developing the draft Management Plan has included the following stages:

- Initial stakeholder and community survey of households surrounding the Linear Park and of park users
- Review of previous plans and related strategies
- Desktop ecological assessments
- Review and analysis of the recreation uses, including walking, dog walking, cycling and play
- Analysis of the infrastructure and facilities, including the trail network
- Liaison with other land managers and authorities
- Identification of key issues, constraints and opportunities
- Identification of recommendations to address key issues and opportunities.

Consultation undertaken to date is summarised in Appendix 1. Further consultation on the draft Ruffey Creek Linear Park Management Plan will be undertaken through a six week public exhibition period.

Following consideration of public submissions, the final Ruffey Creek Linear Park Management Plan will be endorsed by Council and the recommendations will be implemented through Council's capital works program.

1.6 Monitoring and Review

Ongoing monitoring of this plan will be undertaken to ensure that objectives and recommendations remain relevant and meet the needs of the community. A full review of the Management Plan will be carried out by Council five years after the completion of all the capital works recommended in this Management Plan.

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2. EXISTING CONDITIONS

2.1 Surrounding community

The Ruffey Creek Linear Park is situated in established residential areas developed mainly between 1950s and 1980s. Apart from Doncaster Hill, these areas will experience limited change with small to moderate population growth. The local population is characterized by a mixture of mature families with older children combined with a large increase in the aging population, particularly the over 60s. Households are becoming smaller, with an increase in empty nesters and lone person households. To accommodate the aging demographic, the demand for infrastructure such as seating will continue to increase and easy access to the Trail from the surrounding residential area will be important for this age group. Over half the survey respondents were over 60 years old and more than half comprise an adults only household.

By contrast, Doncaster Hill and areas along major arterial roads are the few areas in the City of Manningham which will significantly increase in population and grow younger over time. It is anticipated that children will increase from 17% to 25% of residents of Doncaster Hill in the next 20 years. Providing accessible, safe and interesting open space will be important for future generations living in high density areas with limited private open space.

Three schools lie to the south of Ruffey Creek, with St Kevin's school directly adjoining an area of environmental significance which previously formed part of the school's land.

Other nearby reserves include Swilk, Dellfield, Lynwood and Hillcroft Reserves.

Proximity to the Linear Park is highly valued by local residents within 400 metres walking distance. The Linear Park is more critical to those living beyond this distance, where there are a number of gaps in open space provision, noted in Manningham's *Open Space Strategy (2014)*.

2.2 Land tenure and management

Approximately two thirds of the land within Linear Park is owned and managed by Manningham City Council and Council manages Crown Land between James and Parker Streets as the Committee of Management. Melbourne Water freehold land comprises approximately one third of land within the Linear Park. Part of the Linear Park from Riverwood Lane around to Atkinson Street and at Wood Street and James Street is located on disused sections of road reserves. Figure 4 shows land tenure within the Linear Park and further details of land tenure and the land management regime of each agency are included in Appendix 4.

Ruffey Creek Linear Park is maintained by both Melbourne Water and Manningham City Council, with a focus on maintaining and improving vegetation along the Ruffey Creek corridor. Both Council's bushland management team and landscape works team are involved in different parts of the reserve, depending on their environmental values and maintenance regime. Maps 1-5 and Appendix 4 detail the complexity of land tenure and maintenance arrangements currently in place, including agencies having responsibility for maintenance of portions of each other's land.

Approximately 750 lineal metres of Ruffey Trail passes over Melbourne Water land within the Linear Park and Council will be required to enter into Melbourne Water Shared Pathways Agreement to ensure compliance with Melbourne Water requirements for shared paths.

The title of 63 Parker Street (occupied by Melissa's Café) includes Ruffey Creek and the northern bank of the creek. This includes approximately 100 m² of grass area adjacent to Ruffey Trail that Council has maintained for many years. The property boundary extends up to the edge of the shared path at one point, [Refer Figure 7].

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An existing Public Acquisition overlay (PAO1) exists over the rear portion of 3/59 Parker Street comprising the opposite (northern) bank of Ruffey Creek. The land is currently managed by Melbourne Water as a vegetated creek bank, (Refer Figure 7).

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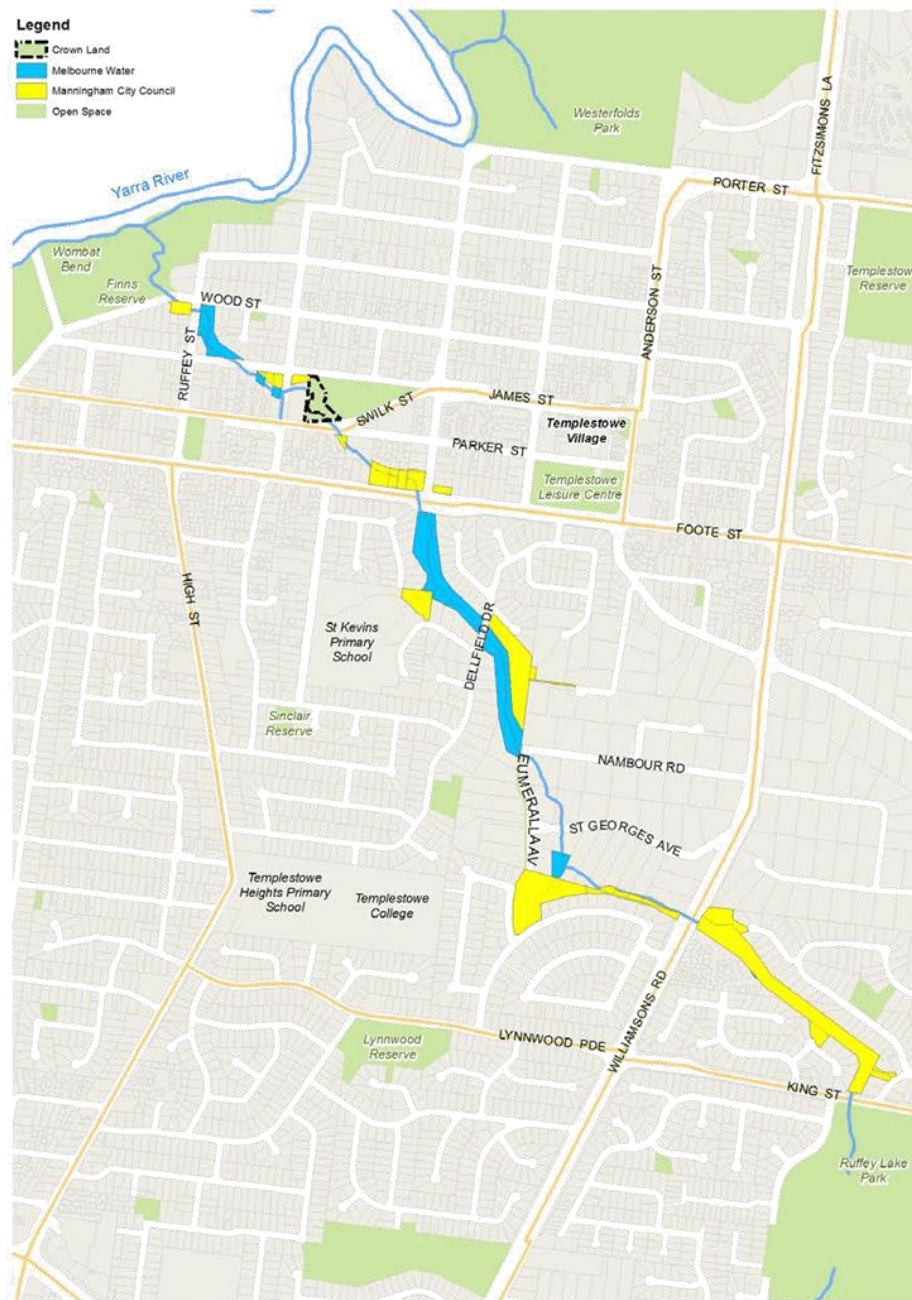


Figure 4: Land Tenure Ruffey Creek Linear Park

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2.3 Natural environment

Ruffey Creek Linear Park forms a narrow gully line from King Street to the Yarra River at Finns Reserve in Templestowe. The Linear Park predominantly supports indigenous revegetation, along with areas of mown open space, remnant native vegetation and plantings. Most of the vegetation within the Linear Park is highly modified and fragmented.

Ruffey Biosite 30 identified in *Manningham Biosites Sites of (Biological) Significance Review (2004)* comprises 7.35ha of regionally significant bushland in three sections along the Ruffey Creek making it one of the smallest Biosites in Manningham. The sections include Finns Reserve, Ruffey Lake Park and the area between St Kevin's School site and Melbourne Water creek frontage, which is the only section of the Biosite in the Ruffey Creek Linear Park. It contains *Valley Grassy Forest* Ecological Vegetation Class (EVC) that has a High or Very High Conservation Status. A description of the Valley Grassy Forest EVC is provided in Appendix 3.

The Ruffey Creek Linear Park is listed as a high priority for management in Council's *Bushland Management Strategy (2012)*.

Unclassified Buffer Areas, which have been substantially modified so no longer fit in the EVC classifications, act as additional important ecological support for the core habitat of the Ruffey Creek Corridor. Buffer areas are located adjoining Melbourne Water land between James Street and Wood Street and between Foote Street and Dellfield Drive and in adjoining residential areas around Eumeralla Avenue to Williamsons Road. All remnant indigenous vegetation, even individual trees, are of value within buffer areas and should be conserved.

The vegetation corridor along Ruffey Creek provides habitat for a range of animals, including frogs, reptiles and a large variety of birds. A total of 50 vertebrate fauna species and 119 vascular flora species have been recorded for this Biosite.

2.4 Landscape characteristics

Ruffey Creek Linear Park contains a variety of landscape settings, along with the consistent presence of Ruffey Creek itself:

- *Restored Bushland*: Planted indigenous species have created the predominant landscape character.
- *Remnant vegetation*: Adjacent to St Kevin's School and where Ruffey Creek passes through Finns Reserve near the Yarra River.
- *Open mown areas*: Mown grass with scattered trees.

Most adjacent residential properties are screened by vegetation and paling fences, so their visual impact on the Linear Park is muted and they generally do not provide for passive surveillance of the Linear Park. This is reflected in community feedback that the Linear Park is perceived to be isolated and unsafe.

In general the Linear Park is noticeably different from its suburban surrounds in both its landscape character and the experience it offers visitors.

2.5 Cultural heritage values

The *Aboriginal Heritage Regulations 2007* require that a Cultural Heritage Management Plan be prepared for any development proposed in areas of cultural sensitivity. Areas of sensitivity relevant to Manningham and these guidelines include:

- Areas registered as a cultural heritage place and any land within 50 metres of that place; and
- Waterways and land within 200 metres of waterways, except where land has been significantly altered or disturbed.

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The area of Cultural Heritage Sensitivity covers the full extent of Ruffey Creek Linear Park, and all land within 200 metres of the Ruffey Creek.

2.6 Ruffey Trail

The Ruffey Trail is a major feature of the Linear Park and is part of Manningham's regional shared path network as shown on Figure 5. Once the current Mullum Mullum Trail works are complete, Manningham will offer a 43 kilometre circuit along the Main Yarra, Mullum Mullum and Koonung Trails, with further off-road links to the CBD, Frankston, Diamond Creek and Greensborough. While the Ruffey Trail is not part of this circuit, it will act as an off-road link to the circuit from Doncaster Hill, Ruffey Lake Park and other residences within the area.

The Trail is 2.5 metres wide and forms a significant, almost continuous shared path along Ruffey Creek. It links to the Ruffey Lake Park trail network at King Street and to the Main Yarra Trail within the Yarra Valley Parklands.

Maps 1-5 show the location of the Trail within the Ruffey Creek Linear Park.

From Ruffey Lake Park downstream to Eumeralla Avenue, the Trail alignment follows the western side of the creek on Council land and passes through underpasses at King Street and Williamsons Road. The Trail is on-road along Eumeralla Avenue, then connects to the shared path on the eastern side of the creek at Nambour Road and continues on Melbourne Water land downstream to Foote Street.

Between Foote Street and Parker Street the route is again on-road due to land tenure constraints, meaning pedestrians and cyclists must use Parker and McLachlan Streets. Between Parker and James Streets the shared path crosses Crown Land and Council land on the eastern side of the creek which continues across James Street through Council land to Wood Street. The Ruffey Trail passes through three short sections of disused road reserves.

The Ruffey Trail crosses four major roads. Underpasses are provided at King and Williamsons Roads. Pedestrian refuges have been constructed at Foote and Parker Streets; community feedback included safety concerns and requested underpasses or signals at these two crossings.

The Parker Street designated route crosses two roads: the main road and a side street. This is particularly indirect and likely to be disregarded by users not inclined to detour. Council's *Bicycle Strategy 2013* contains a recommendation for a signalised crossing at Foote Street in the long term.

There are several pedestrian and cycling links to surrounding streets. Parts of the trail link to Council's Principal Pedestrian Network, which is designed to provide permanent footpath facilities and pedestrian linkages required to public transport, activity centres, schools and community facilities.

Incomplete sections of the Ruffey Trail are:

Between Parker and Foote Street

The *Open Space Strategy 2014* recommends that Council "acquire 700m² of 104-108 Parker Street to complete the Ruffey Trail link between Parker and Foote Streets' (Rec 8.1). Council is currently negotiating future acquisition of a portion of 104-108 Parker Street for improved access along the Ruffey Creek Linear Park as part of a residential subdivision. Two possible routes for this connection are discussed in Section 4.2.

Eumeralla Avenue

Eumeralla Avenue is currently used as an on-road link as part of the Ruffey Trail. There is no footpath so pedestrians as well as cyclists use the road. Sightlines are very limited in places due to topography and the road alignment. Eumeralla Avenue has very low volumes of vehicular traffic as its southern end is closed where it reaches the Council land within the Linear Park. There are eight residential driveways along Eumeralla Avenue: five north of St Georges Avenue and three to the south.

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2.7 Nearby open space and linkages

The Ruffey Trail links to:

- *Finns Reserve*: Located at the confluence of Ruffey Creek and the Yarra River. It is a regional park containing the Wombat Bend All Abilities Playspace, public toilets and strategic links to the Main Yarra Trail and the wider Yarra Valley Parklands.
- *The Main Yarra Trail*: Links to the CBD to the west and connects to the Mullum Mullum Trail in Templestowe to the east. Making use of the Mullum Mullum Trail, it connects to the Koonung Trail forming part of the 43 kilometres trail circuit of the western part of Manningham.
- *Ruffey Lake Park*: A regional park upstream in Doncaster, which provides The Boulevard, Victoria Street and Church Road playspaces, barbeques, picnic facilities, public toilets, open parkland and an extensive internal circuit path network.
- *Doncaster Hill*: A link will be created from Doncaster Hill to the Ruffey Trail at Ruffey Lake Park to cater for the forecasted additional population in Doncaster Hill and encourage use of alternative transport, as per the *Manningham Bicycle Strategy 2013* and *Doncaster Hill Pedestrian and Cycling Plan 2010*.
- *Templestowe Village*: The increasing population in Templestowe Village will require access to the open space provided in the linear park, as per recommendation 9.5 of the *Open Space Strategy 2014*.

2.8 Access and awareness

Due to the number of road crossings, there are multiple access points to the Linear Park. These are supplemented by a few pedestrian links.

In a few locations, the presence of a park frontage is not clear due to the absence of paths or signage, or difficulty in distinguishing between public and private land. This lack of clarity impacts on both access and awareness and discourages community use of the Linear Park.

Topography is a constraint to accessibility in some places. In particular the pedestrian link from Duxson Drive is extremely steep.

2.9 Play

Currently there are no built playspaces in Ruffey Creek Linear Park, although there are major playspaces located at each end:

- one at Wombat Bend in Finns Reserve; and
- three within Ruffey Lake Park.

Through the *Open Space Strategy* (2014), two new playspaces are proposed locally: one within the Linear Park near the junction of Montpellier Crescent and Romilly Avenue and another nearby at Swilk Reserve some 150 metres from the Trail in adjacent public open space.

The narrow linear form of the Linear Park means that open grassed areas for informal play such as ball games and kite-flying are limited. Some more open areas exist at:

- Montpellier Crescent/Romilly Avenue;
- James Street; and
- Kersey Place.

Ruffey Creek Linear Park does, however, provide excellent opportunities for nature play in the Park's more natural areas. It is important to acknowledge that the entire open space is an opportunity for play, not just proprietary built elements.

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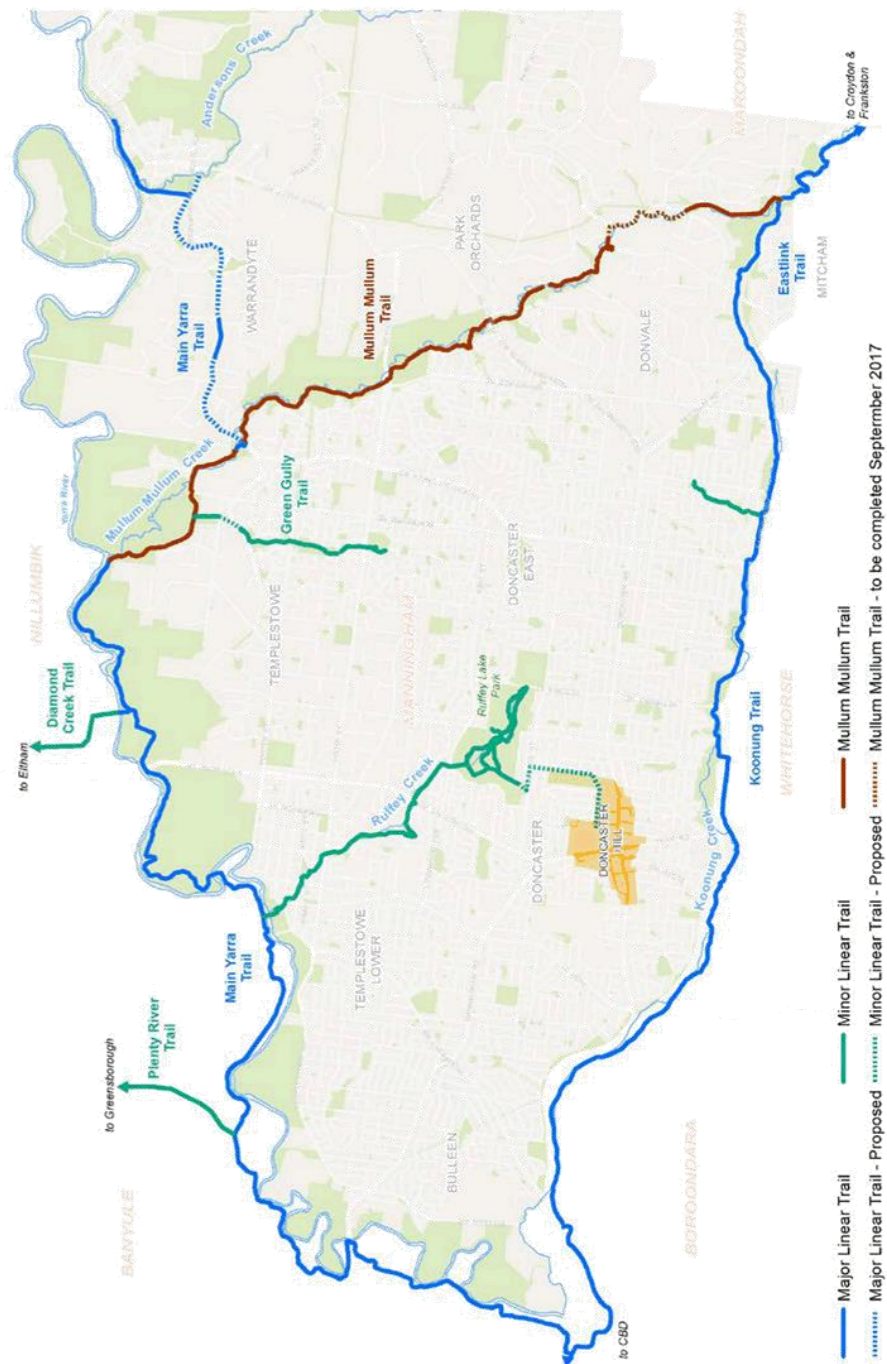


Figure 5: Manningham Trail Network

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3. USE OF THE LINEAR PARK

The *Manningham Open Space Strategy 2014* classifies Ruffey Creek Linear Park as a reserve with a regional catchment and multiple functions. The Ruffey Trail is a major feature of the Linear Park which also offers informal recreation, flora and fauna habitat and pedestrian links to surrounding residential areas.

Community consultation has confirmed that the Linear Park is very popular for recreation and physical activity and is used on a regular basis. It is also highly valued by the local community for its natural attributes.

The use of the Ruffey Creek Linear Park is likely to increase as healthy active lifestyles are promoted by all levels of government. Further usage is also anticipated as population densities increase around Templestowe Village and Doncaster Hill. Facilitating increased use of alternative transport is an important aspect of this management plan, including the need to complete the two missing links of the Ruffey Trail.

3.1 Walking

Walking has numerous physical and mental wellbeing benefits and can be enjoyed by a wide range of people.

Walking is the most common recreational activity in Manningham. The *Active for Life Recreation Strategy (2010-2025)* found that 54% of residents rated walking as the most popular recreation activity, compared to state response of 33% and national 34%. Residents indicated that they use exercise as a form of transport (45%) with nearly all (90%) selecting walking as their preferred of travel. The most popular destinations for walking were to the shopping centre (45%) or the park (15%).

Factors which encourage walking and use of open space include:

- Interest
- Diversity
- Visual appeal
- Accessibility
- Legibility/ease of navigation
- Real and perceived safety.

Constraints to walking include:

- Distance to open space from local residences
- Topography
- Perceptions of personal safety risk
- Vehicular traffic and road crossings
- Poorly controlled dogs and dog litter
- Conflict with cyclists.

Approximately 74% of respondents to the Ruffey Creek Linear Park community survey use the Ruffey Trail for walking. Some local residents in the survey expressed concern with safety relating to road crossings, particularly Foote Street and Parker Street. Personal safety on the Trail was a concern primarily by women, and in many cases in response to isolated, but serious, violent crimes which have occurred elsewhere in Melbourne. Isolated and poorly lit areas are also perceived by some to be less safe.

Providing good pedestrian paths in urban settings is important in providing a healthy and convenient alternative to accessing everyday services. There are opportunities for improvements to the Ruffey Trail, particularly completing the missing links, maintaining the path standard and improving wayfinding, access and perceived safety.

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Completion of the shared path to link to Doncaster Hill via Ruffey Lake Park, as recommended in the *Manningham Bicycle Strategy 2013* and *Doncaster Hill Pedestrian and Cycling Plan 2010*, is also a major opportunity. This will become increasingly important as the population of Doncaster Hill increases in the future. [Refer Actions 25, 26, 39 and 40]

3.2 Cycling

Cycling is the fourth main recreation activity in Manningham and is increasingly a choice for everyday transport.

Manningham's linear parks play an important role in providing off-road cycling networks. The on-road network being developed in Manningham provides links to the off-road path network through the implementation of the *Manningham Bicycle Strategy 2013*, the *Principal Pedestrian Network (PPN)* and *Making Manningham Mobile 2010*, which are summarized in Appendix 2. Sharing of these pathways by pedestrians and cyclists will become increasingly important as these pursuits grow.

23% of respondents to the survey ride along the Ruffey Trail, which forms part of Manningham's regional trail network. With multiple access points, the Trail provides the local and wider population with access to an all-ages facility for recreational and commuter cycling.

It is anticipated that cycling activity will increase significantly due to a number of factors:

- Increasing population density and apartment living in Manningham is aligned with commuter cycling activity
- Completion of the Shared Trail between Doncaster Hill and Ruffey Lake Park
- Completion of the adjoining 43 kilometre circuit trail incorporating the Koonung, Mullum Mullum and Main Yarra Trails
- Completion of an off-road/shared road route for the Ruffey Trail will increase appeal

[Refer Sections 4.2-4.5, Actions 7-11, 15, 25, 26, 33, 34 and 36]

3.3 Dog walking

The benefits associated with dog walking are the same as those of walking and are also important for the dog's health and wellbeing. Dog walking is a popular activity along the Ruffey Creek Linear Park, which is a designated as a 'dog off lead' area throughout its entire length. 31% of survey respondents owned a dog and several respondents valued highly the 'dog off lead' policy.

However, a number of survey respondents expressed concerns regarding the behaviour of dogs off-lead, with some respondents saying that they no longer used the Linear Park for that reason. 16% of survey respondents stated that pet management would improve the Linear Park. Dog litter is a clear issue, with numerous survey comments regarding dog litter, with complaints about owners not picking up after their dogs or dumping bagged dog litter in the absence of litter bins.

Dogs can however have direct and indirect negative impacts on native vegetation and habitat through predation on wildlife, disturbance through noise and roaming, as well as the nutrient impact of dog litter.

It is proposed to amend dog controls when the trail is completed when usage can be expected to increase. The change will require dogs to be on lead within five metres of the Ruffey Trail, while dogs can be run off lead in larger open areas along the linear park such as Montpelier Crescent, and at each end of the trail at Ruffey Lake Park and Finns Reserve. This will create consistent dog controls on all regional linear shared path trails in Manningham. [Action 20]

On lead controls may also help reduce dog litter, and provision of bins along the trail will also assist. [Refer Action 28]

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3.4 Nature appreciation

The Ruffey Creek Linear Park offers a distinct nature experience; a 'green oasis' offering escape from the suburban surrounds. Remnant vegetation is limited; the great majority of vegetation has been planted as part of rehabilitation of the waterway.

Maintaining the environmental values and character of the Linear Park is critical to the provision of most of the other benefits of the Linear Park that is recreational opportunities and experiences in a natural setting surrounded by an urban environment.

More than half the survey respondents (59%) did not know that the Linear Park was home to remnant native vegetation, indicating that there is for Council to support improved awareness and appreciation of the Park's natural values. This could include community education, planting programs and fencing to protect and highlight sensitive areas. [Refer Action 42]

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4. MANAGEMENT, INFRASTRUCTURE & FACILITIES

4.1 Coordinated public land management

Both Council's bushland management team and landscape works team are involved in different parts of the Linear Park, depending on their environmental values and maintenance regime. Potential exists to increase areas of planting into some areas of mown grass to improve habitat values, and possibly create maintenance efficiencies by simplifying the areas requiring different maintenance regime and reducing mowing. Other areas which have been dominated by woody weed species could also be revegetated with indigenous species. A mown strip would be maintained along each side of the shared path. [Refer Actions 2-4]

Council's Parks and Recreation Unit is responsible for a huge open space network and at times planting can age or fail and require a periodic injection of funds to refresh. It would be timely to undertake a periodic review of all planted areas and undertake a comprehensive upgrade, including removal of large woody weeds, infill planting, mulching, and erosion management. [Refer Action 4]

4.2 Ruffey Trail

While most of the existing Ruffey Trail is in relatively good condition, there are some areas which require improvements to meet safety standards, including path upgrades, drainage measures and, in some circumstances, replacement of existing balustrades. [Refer Action 11]

Melbourne Water

The Ruffey Trail traverses Melbourne Water land along the eastern side of the creek in sections between Nambour Road and Foote Street and between James and Wood Streets, but Melbourne Water does not have ongoing responsibility for the ownership and maintenance of paths and crossings.

A more collaborative and coordinated approach to land management and maintenance between Melbourne Water and Council could create efficiencies and improve outcomes on the ground. [Refer Action 1]

A Shared Pathway Agreement for the use of Melbourne Water's land for the Ruffey Trail will be required to ensure compliance with Melbourne Water's requirements for shared paths located on its land. [Refer Action 2]

Road crossings

The Ruffey Trail crosses four heavily trafficked roads: King Street, Williamsons Road, Foote Street and Parker Street. King Street and Williamsons Road have underpasses to separate cars from other transport and recreation. Pedestrian refuges are provided at Foote Street and Parker Streets. Minor road crossings include Ruffey Street, Mahoney Street and Dellfield Drive.

There is a need for intersection and road crossing treatments, including tactile pavers and bicycle grab rails. [Refer Action 10]

A pedestrian operated signal is proposed at Foote Street in the long term in the *Manningham Bicycle Strategy (2013)* and a design which avoids the need to also cross McLachlan Street is preferred (Refer Figure 6). [Refer Action 25]

The Parker Street crossing follows a circuitous route. A more direct crossing should be investigated as part of the completion of the adjacent section of the Ruffey Trail. [Refer Action 26]

A speed hump at Dellfield Drive should be realigned with the Ruffey Trail to improve safety. Installation of speed humps on both approaches to the trail at Ruffey Street should also be considered and an at-grade treatment, such as a painted crosswalk, should be constructed to highlight the crossing point. [Refer Action 24]

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Underpasses are often perceived as unsafe due to their isolation. However attractive and well-maintained spaces deter vandalism and improve perceptions of safety. Opportunities for public artwork on or in the vicinity of the underpasses should also be explored. [Refer Action 30].

Portions of the park which are currently designated road reserve should be correctively discontinued [Refer Action 6].

Foote Street to Parker Street link

Currently between Foote and Parker Streets pedestrians and cyclists use the on-road link along Parker and McLachlan Streets rather than follow the creek. In order to complete the missing link between Foote Street and Parker Street, there are two options for completion of the Trail on each side of the Creek, both require the purchase of land currently in private ownership.

The title of 104-108 Parker Street covers both sides of the creek and in order to construct the link along the creek a portion of this property on the western side of the creek needs to be acquired. The *Open Space Strategy* 2014 recommends that Council “acquire 700m² of 104-108 Parker Street to complete the Ruffey Trail link between Parker and Foote Streets’ (Rec 8.1). The residential sub-division of this property is currently being assessed and Council is seeking to acquire the required land at the same time. Should this negotiation not be successful, a Public Acquisition Overlay could be applied to ensure the creation of the trail in this location. Either option for the alignment of the link would require acquisition of this portion of 104-108 Parker Street.

Option 1 would require Council to purchase of a second parcel of land, being a portion of 111 Foote Street.

Both parcels for possible acquisition are shown in Figure 7, along with relevant land already subject to a Public Acquisition Overlay (Refer Figure 7).

Option 1: South/West route

Moving downstream from Foote Street it involves a 2.5 metre shared path heading west from the corner of Foote and McLachlan Streets for approximately 130 lineal metres to a boardwalk section to negotiate the very steep banks along the southwestern side of the creek. The shared path, with boardwalk sections, would continue on the southern side of the creek for approximately 100 metres to Parker Street.

The acquisition of a 75m² unfenced section of 111 Foote Street would enable a more direct trail route and ease of construction. This route is likely to cost significantly less than Option 1 as a footbridge would not be required. Due to significant cost savings, Option 2 is the preferred option to complete this section of the Ruffey Trail. [Refer Action 7]

This route does not lend itself as well to the creation of a trail head/picnic and rest area as this side of the creek is in close proximity to the busy and fast-moving traffic of Foote Street. If the trail head/picnic area was to remain on the north/east side of the Creek, it may not be as well used or effective in improving the amenity of the Trail, however it would still have value in providing passive recreation and amenity to the local community (Refer Figure 6).

Option 2: North/East route

Moving downstream from Foote Street it involves a 2.5 metre shared path from corner of Foote and McLachlan Streets along the northern bank of the creek for approximately 150 lineal metres to a footbridge over the creek. The shared path, with boardwalk sections, would continue on the southern side of the creek for approximately 100 metres to Parker Street. This option would bring the path directly past the proposed Trail Head and rest area (Refer Action 36, refer Figure 9).

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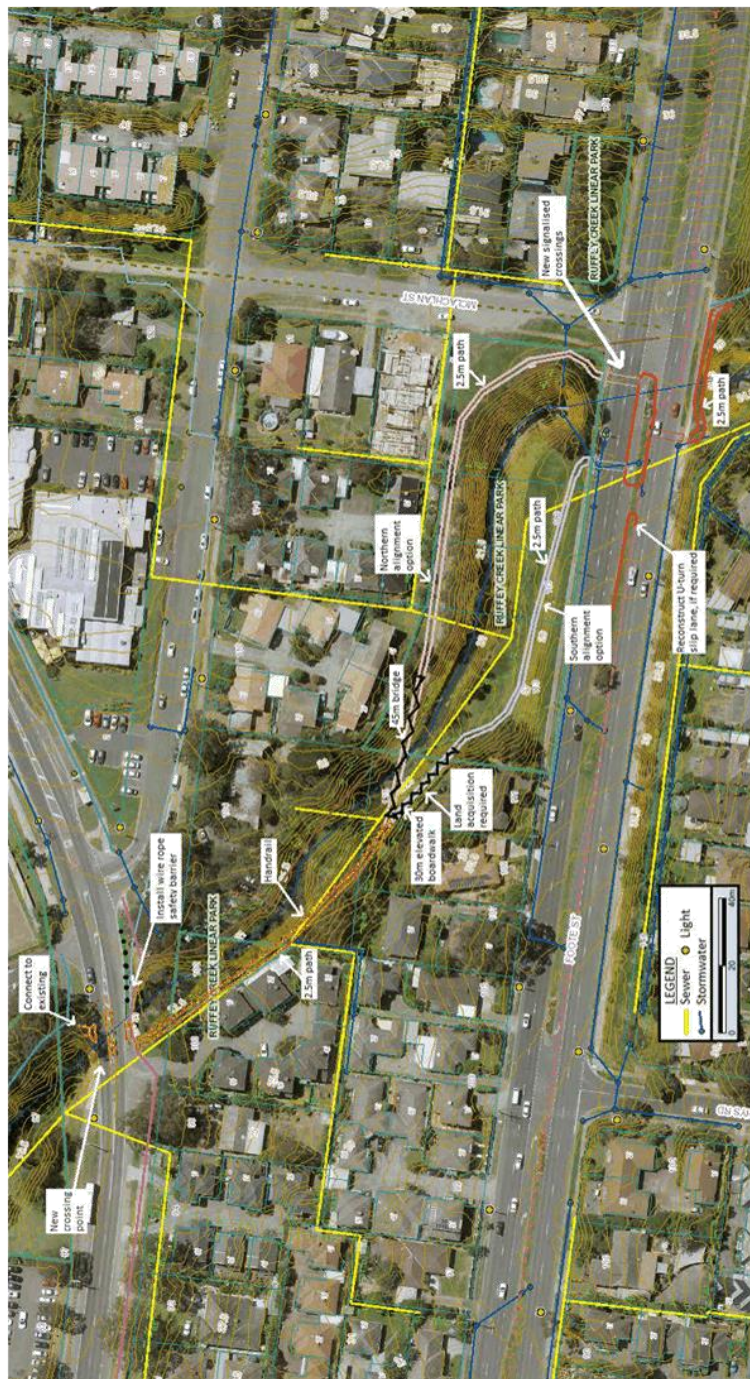


Figure 6: Proposed off-road Trail between Foote Street and Parker Street, showing route options on both sides of Ruffey Creek

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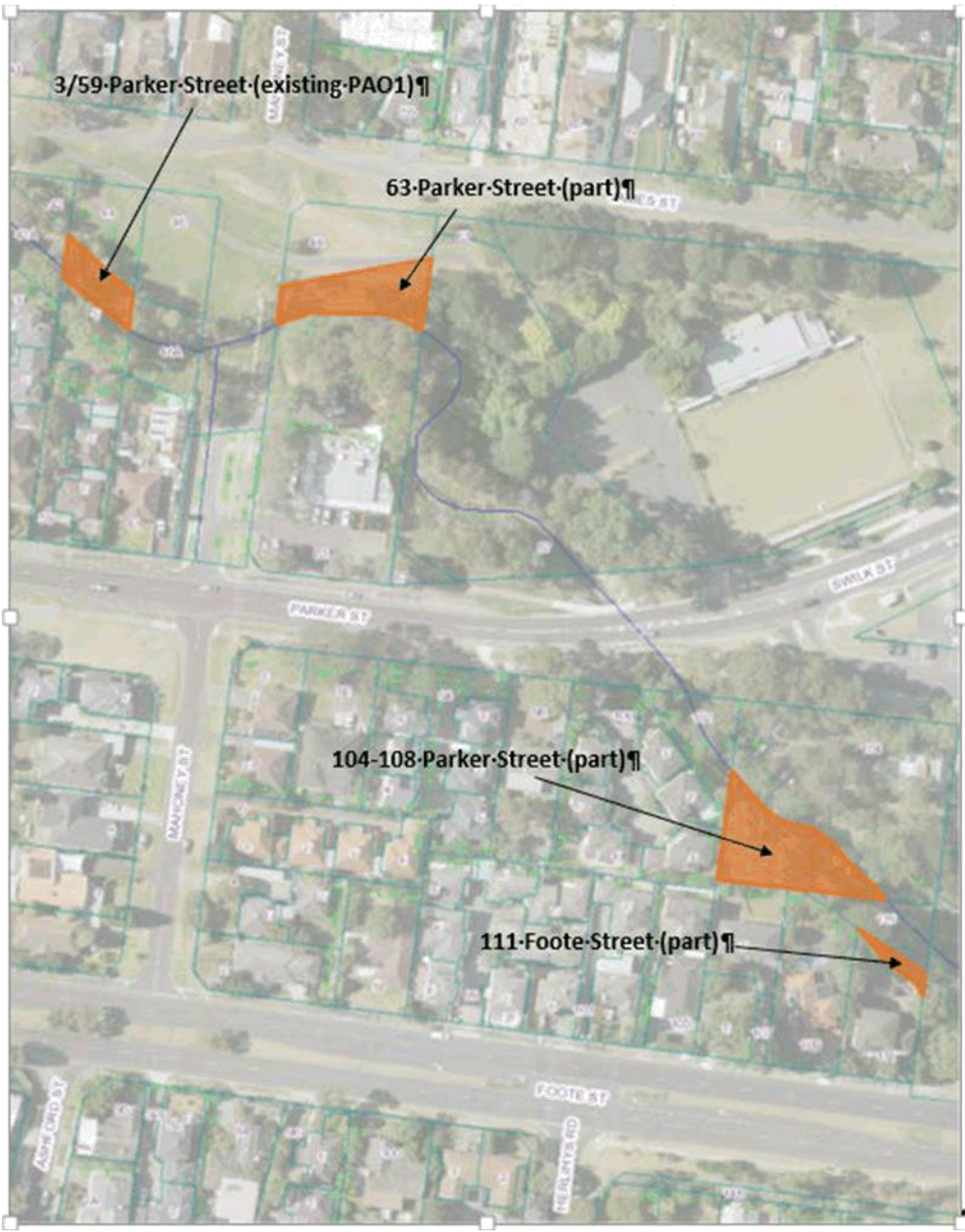


Figure 7: Potential Future Land Acquisition

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4.3 Shared road

It is proposed to convert Eumeralla Avenue to a shared road south of St Georges Avenue meaning that pedestrians, cyclists and vehicles use the same paved area. Signage, traffic calming measures and paving treatments will indicate the status of the road for all users. An off-road shared path is also proposed to be created on the west side of Eumeralla Avenue between St Georges Avenue and Nambour Road.

A small section of shared road is proposed in Eumeralla Avenue south of St Georges Road, to improve pedestrian and cycling safety. A shared road gives equal priority to pedestrians, cyclists and vehicles. VicRoads standards for provision of safe shared roads will be met, including low speed limits and traffic calming treatments.

Changes to create a shared road may consist of:

- signage
- coloured surface treatment to the existing road surface
- speed hump or other traffic calming measures.

[Refer Action 8]

4.4 Shared path

A new off-road shared path is also proposed along the west side of Eumeralla Avenue. This is the safest option given restricted sightlines along this steep road. Path construction will also enable drainage improvements. (Refer Figure 7). [Refer Action 9]

4.5 Rest areas and trail heads

Good parking, amenities and recreational facilities are provided at both ends of the Ruffey Trail, but there are few features along the Trail. New rest areas, comprising seating and landscaping, proposed in the following locations:

- Kersey Place – (Refer Figure 9)
- McLachlan Street (Foote Street) – (Refer Figure 10)
- Dellfield Drive – (Refer Figure 11)
- Ruffey Street (west) – (seat and planting only)

McLachlan Street rest area would form a more significant feature on the Trail and act as a trail head. Features will include a shelter, picnic setting, seating, bike racks, drinking fountain and signage. Options for in-street parking in that location should also be explored.

A proposed new playspace at the Montpellier Street entrance will also provide a rest area for the Trail.

[Refer Actions 33 – 37]

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Figure 8: Location of proposed Eumeralla Shared Road and Shared Path.

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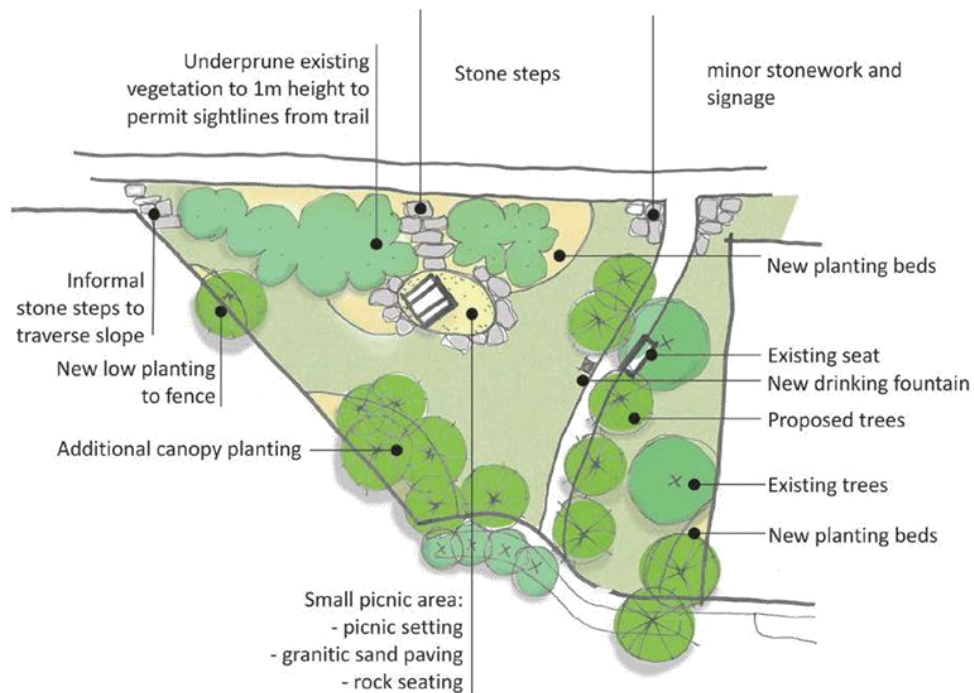


Figure 9: Kersey Place rest area concept



Figure 10: McLachlan Street rest area and trail head concept (incorporating path alignment option 1)

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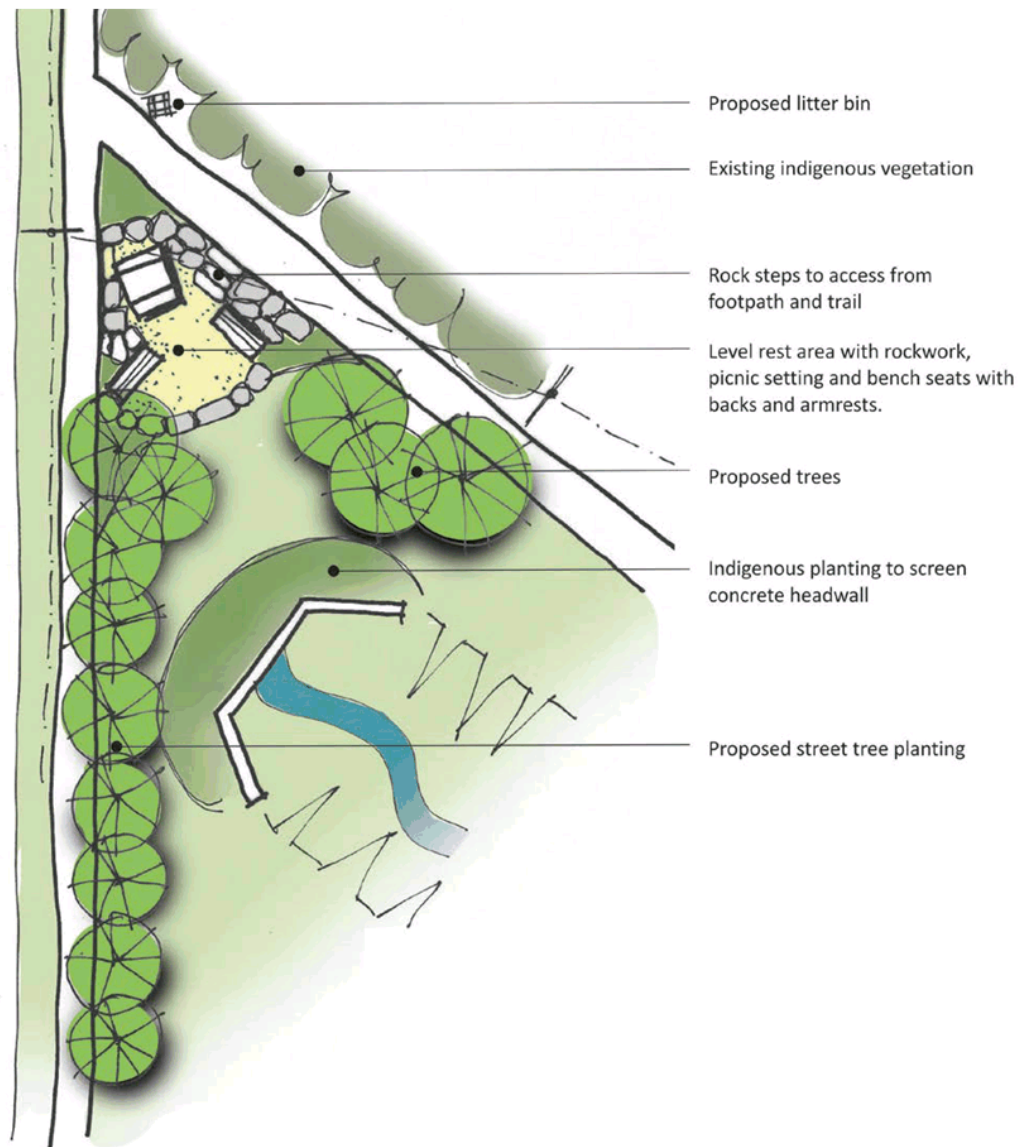


Figure 11: Dellfield Drive rest area concept

4.6 Pedestrian links

There is a pedestrian link from Airdrie Court to Ardgower Court past a constructed wetland towards the creek. However access to the Linear Park is limited due to steepness of the topography and lack of signage. Signage should be provided to demarcate public land and provide the opportunity for those that can navigate the slope. [Refer Actions 13 & 21].

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A very steep sealed path connects to residential properties in Duxsons Drive however the path is not well signed and its steepness currently limits access. There are opportunities to construct steps due to the steepness of the path and provide wayfinding signs within the surrounding residential area to promote access to the Linear Park via this link. A handrail and bike channel will be provided. [Refer Action 15]

4.7 Secondary trail

The opportunity exists to develop a secondary trail network on the opposite side of the Ruffey Creek to the Ruffey Trail shared path. Some secondary routes already exist as large or narrow mown areas, but elsewhere this has not been provided or is not possible due to the narrowness of parts of the corridor or steep embankments.

The benefits of a secondary trail are:

- More immediate access to open space for local residents
- The creation of multiple walking routes throughout the Linear Park to provide options in terms of distance and varied experiences
- Promoting more opportunities for walking and other healthy activities.

Possible problems include:

- Ecological impacts through heavy use on unmade routes
- Raising unrealistic community expectations of a complete secondary trail the full length of the Linear Park
- Future impact on the character of the Linear Park if the secondary trail becomes so popular it needs to be sealed.

It is proposed to maintain and extend, where feasible, the existing informal secondary paths consisting of mown grass. Modest infrastructure works will be required, such as creating pedestrian openings in existing fences. The usage of these paths will be monitored to assess their environmental impact. If excessive soil compaction, erosion or vegetation damage occurs, these routes will be closed.

[Refer Actions 16, 17, 19 & 32]

4.8 Playspaces

The *Open Space Strategy* (2014) recommends provision of a new playspace in the linear park at the Montpellier entrance. This will serve the residents of an increasingly dense urban area in the Ruffey Open Space Precinct, as well as providing more diverse recreational opportunities and experiences along the Ruffey Trail. It will consist of a mixture of traditional built elements, as well as landscape elements inviting nature-based play.

In future the linear park will also benefit from a second new playspace to be located nearby in Swilk Reserve. [Refer Action 35]

More useable and amenable open space could be created by amending surface levels south of James Street, to effectively enlarge the park and reduce the area dedicated to road verge. This would better enable informal ball play or other activities requiring larger open grassed areas (Refer Figure 12) [Refer Action 38]

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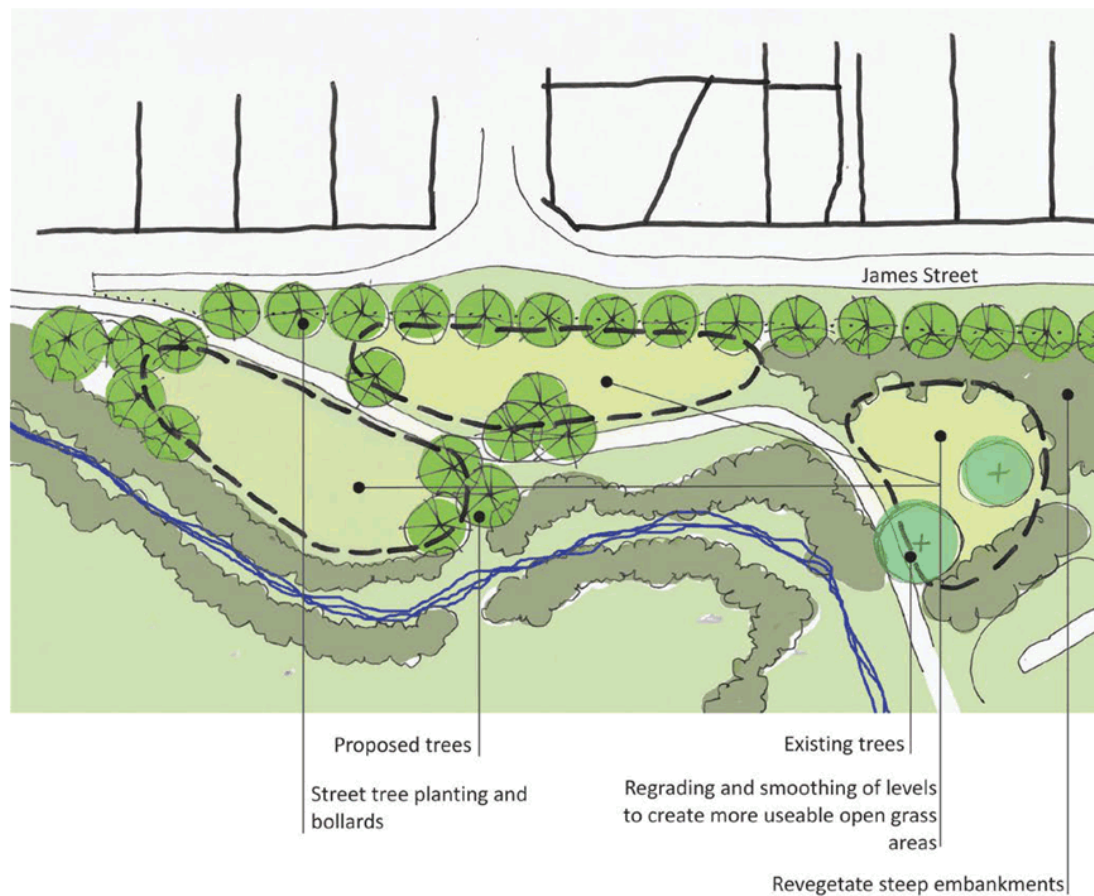


Figure 12: James Street open space concept

4.9 Minor infrastructure

Seats

There is currently very little seating along the Ruffey Creek Linear Park. Seating gives users the opportunity to rest and take time to enjoy the surroundings in areas offering more features or viewing points. Having regard to the ageing population, demand for infrastructure such as seating will continue to increase and it will be important to ensure that these areas are accessible and enjoyable for the local community. [Refer Action 31]

Signage

Directional signage along the Ruffey Trail was installed in 2010 and any remaining outdated old signs should be removed. A high-profile sign should be provided at the downstream end of the trail to improve awareness. Additional signage could improve access and awareness at a few entrances and provision of wayfinding signs in nearby neighbourhoods would promote public awareness and access to the Linear Park. [Refer Actions 13 & 14]

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Bollards

In order to prevent cars entering the Linear Park, some areas will require bollards or fencing to be installed, such as the area along Melbourne Water land at Ruffey Street in Templestowe. [Refer Action 27]

Lighting

The underpasses at Williamsons Road and King Street are already lit. However Council's policy on lighting of reserves is that they are only lit at night where there is a pedestrian link to public transport or an activity centre. This applies to the path between Williamsons Road and Glen Court. Lifestyles are changing, however, and there is increasing interest in opportunities to exercise outside work hours, which in winter is often outside daylight hours. The opportunity exists to light the trail to allow evening and early morning exercise and cycling commutes, but would need to be considered as part of the development of a municipal-wide policy.

In the meantime, the following measures may assist:

- The effectiveness of existing spotlights on power poles as street lights could be improved by trimming branches that are casting shadows across the trail
- Existing street lights could be upgraded to enhance lighting conditions in the surrounds.

It is recommended that a closer assessment of lighting conditions be undertaken.

[Refer Actions 22 & 23]

Litter bins

Dog litter can regularly be seen in the Linear Park, most commonly that which has been collected in bags but not disposed of properly. Dog litter was a common complaint in the community feedback.

While Council's informal policy is to only provide litter bins at barbecues and district or regional reserves, but not elsewhere due to strict OH&S requirements for staff and contractors, which restricts the ability to provide bins away from roads, and well as due the expense to the ratepayers. As such, bins have not typically been provided along regional trails. Any provision of bins must comply with occupational health and safety requirements for maintenance staff and contractors, Council must also consider the location of litter bins to avoid them being misused as sites for household waste dumping.

Visitors using the Linear Park, including dog owners will be encouraged to take their rubbish home, but bins will be provided at strategic locations, at road crossings where accessible to maintenance staff. Bins should be provided at Dellfield Drive and be considered at Ruffey Street and McLachlan Street rest areas. The last two locations have historically been problematic regarding dumping of household waste or hard rubbish, but the request from the community regarding additional bins is recognised. Further investigation and a possible trial installation will inform the feasibility of these locations.

[Refer Action 28]

Fences

Council should work with adjoining landowners to encourage transparent fencing for the purpose of passive surveillance and improved amenity of both the Linear Park and the adjoining properties. [Refer Action 29]

DRAFT Ruffey Creek Linear Park Management Plan 2017

5. ACTIONS

The following actions have been grouped under the objectives for the Ruffey Creek Linear Park Management Plan. Refer to *Future Work Program* Maps 1-5 for location of actions. Costings are indicative only and funds have not yet been committed in the Council budget.

Action No.	Actions	Map Reference	Unit Responsible	Council Capital \$			Council Operational \$
				Stage 1	Stage 2	Stage 3	
1	<p>Collaborate with Melbourne Water in ongoing maintenance and environmental improvement works including:</p> <ul style="list-style-type: none"> Mow along the western side of Ruffey Creek on Melbourne Water land between Eumeralla Avenue and Foote Street to create a circuit path (Maps 3 and 4) Possible revegetation of Melbourne Water land at 7 Eumeralla Avenue (Map 2) Consider simplifying land tenure by Council accepting isolated parcel of Melbourne Water land comprising 41 square metres at 232 A Williamsons Road (Map 1). <p><i>Refer Section 4.1 & 4.7</i></p>	All	P&R, CS, MW	\$50,000 (AG)			\$50,000 (AG)
2	<p>Enter into a shared path agreement with Melbourne Water for the use of the Ruffey Trail on Melbourne Water land.</p> <p><i>Refer Section 4.2</i></p>	All	P&R, CS				
3	<p>Review all existing native vegetation and revegetated areas and undertake a comprehensive refresh of all beds, including, as required:</p> <ul style="list-style-type: none"> Pruning Removal of dead trees and other vegetation Weed management Infill planting Mulching Erosion/drainage management Other works as required <p><i>Refer Section 2.3, 4.1 & Appendix 4</i></p>	All	P&R	\$65,000			
4	<p>Undertake ongoing vegetation maintenance on the bushland and landscaped areas of the park, including mowing, weed control and revegetation to extend remnant vegetation communities and fauna habitat.</p> <p><i>Refer Section 2.3, 4.1 & Appendix 4</i></p>	All	P&R				\$25000 bushland (AG) + \$2000 Mowing (AG)
5	<p>Extend revegetation planting where possible to improve habitat value, including on the embankment south of James Street to the east on Crown land.</p> <p><i>Refer Section 4.1 & Appendix 4</i></p>	5	P&R				

DRAFT Ruffey Creek Linear Park Management Plan 2017

Objective 1: Management Partnerships

A coordinated approach to the management of the linear park to maintain and enhance the positive aspects of the existing landscape, including remnant vegetation, the secluded native bushland character as well as some more open areas for informal recreation.

Action No.	Actions	Map Reference	Unit Responsible	Council Capital \$			Council Operational \$
				Stage 1	Stage 2	Stage 3	
6	In order to align the boundary of the linear park with areas maintained as parkland undertake a road discontinuities in vicinity of Riverwood Lane, Atkinson Street and James Streets and negotiate with the owners of 63 Parker Street for the acquisition of the section of the property on the opposite side of the creek. <i>Refer Section 2.2</i>	5	FS,				

Objective 2: Safe and Accessible

Complete the two missing links of the Ruffey Trail and provide a level of safety with a well maintained shared path with improved access to surrounding residential areas to encourage recreation and sustainable transport.

Action No.	Actions	Map Reference	Unit Responsible	Council Capital \$			Council Operational \$
				Stage 1	Stage 2	Stage 3	
7	Construct the Ruffey Trail between Foote and Parker Streets. Two trail routes have been investigated. Both options will require the acquisition of approximately 700m ² of 104-108 Parker Street as recommended in the Open Space Strategy 2014. Option 1: Construct a 2.5 metre wide asphalt shared path together with a boardwalk between Foote Street and Parker Street on the south side of Ruffey Creek. This option would also include the acquisition of a 75m ² portion of 111 Foote Street. Option 2: Construct a 2.5 metre wide asphalt shared path together with a footbridge bridge and boardwalk between Foote Street and Parker Street on the north side of Ruffey Creek <i>Refer Section 4.2</i>	4	P&R, CS 1: \$437,143 2: 840,569				
8	Convert Eumeralla Avenue south of St Georges Avenue to a shared road to improve safety for pedestrians and cyclists. <i>Refer Section 4.3</i>	2	ETS	\$15,000			
9	Construct a shared path on the western side of Eumeralla Avenue, between St Georges Avenue and Nambour Road. <i>Refer Section 4.4</i>	2	ETS	\$75,000			
10	Undertake improvement works including cycling infrastructure at road crossings, such as grab rails and fencing to improve safety and amenity. <i>Refer Section 4.2</i>	All	ETS		\$30,000		
11	Maintain and repair shared path surface, including drainage to improve safety. <i>Refer Section 4.2</i>	All	EO		\$155,000		
12	Improve safety near steep banks, using built and natural treatments as appropriate. Liaise with Melbourne Water where required. <i>Refer Section 4.2</i>	All	EO, ETS, P&R, MW	\$50,000			
13	Install signage in accordance with Council's Signage Strategy, including: Foote Street and Parker Streets entrances to the new section of Ruffey Trail (Map 4); Dellfield Avenue (Map 3); at the new section of the Ruffey Trail at northern	2,3,4	CS, EO		\$15,000		

DRAFT Ruffey Creek Linear Park Management Plan 2017

Objective 2: Safe and Accessible Complete the two missing links of the Ruffey Trail and provide a level of safety with a well maintained shared path with improved access to surrounding residential areas to encourage recreation and sustainable transport.									
Action No.	Actions	Map Reference	Unit Responsible	Council Capital \$			Council Operational \$		
				Stage 1	Stage 2	Stage 3			
	end of Eumeralla Avenue (Map 2), and at the top and bottom of the slope on Ardgowan Court to highlight the park entrance (Map 4). <i>Refer Section 4.9</i>								
14	Provide a major identification sign comprising a laser cut steel similar to signage at the southern end of the linear park to highlight the northern entrance to the linear park. <i>Refer Section 4.9</i>	5	CS		\$10,000				
15	Upgrade link path to steps with bike rail and handrail, due to the steepness of the existing path. <i>Refer Section 4.6</i>	3	CS, EO		\$90,000				
16	Work with Melbourne Water to install steps to improve access to the secondary trail at the north end of Eumeralla Avenue. <i>Refer Section 4.7</i>	2	CS, P&R, MW						
17	Work with Melbourne Water to provide stairs with retaining wall and balustrade to improve access to secondary path south of Foote Street (4D). <i>Refer Section 4.7</i>	3	CS, P&R, MW						
18	Provide stone steps on the west side of the creek to access the mown track on the west side of Dellfield Drive. <i>Refer Section 4.7</i>								
19	Extend mown path along the western side of the creek to connect to King Street. <i>Refer Section 4.7</i>	1	P&R						
20	Amend the Council Order under the Domestic Animals Act to require dogs to be on lead within five metres of the shared path, when the trail is completed as described in this document. Monitor compliance and dog activity in the linear park. <i>Refer Section 3.3</i>	All	HLL						
21	Install wayfinding signage in the surrounding residential areas, particularly at the end of courts to highlight pedestrian links to the park. <i>Refer Section 4.9</i>	All	CS, EO		\$20,000				
22	Inspect lighting conditions to maximize lighting effectiveness from adjacent streets, while avoiding unnecessary light spill into adjoining properties. <i>Refer Section 4.9</i>	All	EO	\$5,000					
23	Install lighting to pedestrian link between Williamsons Road and Glen Court <i>Refer Section 4.9</i>	1	ETS		\$10,000				
24	Remove existing speed hump and create a raised crossing trail link at Dellfield Drive. <i>Refer Section 4.2</i>	3	ETS			\$40,000			

DRAFT Ruffey Creek Linear Park Management Plan 2017

Objective 2: Safe and Accessible

Complete the two missing links of the Ruffey Trail and provide a level of safety with a well maintained shared path with improved access to surrounding residential areas to encourage recreation and sustainable transport.

Action No.	Actions	Map Reference	Unit Responsible	Council Capital \$			Council Operational \$
				Stage 1	Stage 2	Stage 3	
25	Provide pedestrian operated signals at the Ruffey Trail at Foote Street/ McLachlan Streets as recommended in <i>Manningham Bicycle Strategy</i> (2013). <i>Refer Section 4.2</i>	4	ETS	MBS funding			
26	Construct pedestrian refuge on the west side of the pedestrian bridge on Parker Street to realign with the trail and respond to likely pedestrian movements when the link between Foote and Parker Street is completed. <i>Refer Section 4.2</i>	4	ETS		\$45,000		
27	Install and upgrade bollards where required to prevent vehicular access. <i>Refer Section 4.9</i>	All	P&R		\$20,000		
28	Provide a litter bins at Dellfield Drive, and further investigate provision of a litter bin at Ruffey Street and McLachlan Street. <i>Refer Section 4.9</i>	3,4,5	CS, EO		\$2,000		
29	Promote and facilitate the use of transparent fencing treatments on boundaries between public and private space. <i>Refer Section 4.9</i>	All	CS, P&R				

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Objective 3: Recreation opportunities Improve visitor amenity and encourage opportunities for recreation, physical activity and connection with other people and the natural environment.									
Action No.	Actions	Map Reference	Unit Responsible	Council Capital \$			Council Operational \$		
				Stage 1	Stage 2	Stage 3			
30	Create a murals in the King Street and Williamsons Road underpasses. <i>Refer Section 4.2</i>	1,2	CS			\$20,000			
31	Provide seats along the linear park in a range of settings. <i>Refer Section 4.9</i>	All	CS, P&R	\$16,000					
32	Prune vegetation and construct steps on the south west side of Ruffey Creek to access the mown track on Melbourne Water land. <i>Refer Section 4.7</i>	2,3	CS, EO, MW			\$10,000			
33	Develop a small informal picnic area at Kersey Place with picnic table drinking fountain with additional canopy planting and improved trail access. <i>Refer Figure 9</i>	1	CS, EO			\$60,000			
34	Develop a small rest area at Dellfield Drive with picnic setting, seating and a litter bin and additional canopy planting. <i>Refer Figure 11</i>	3	CS, EO	\$30,000					
35	Upgrade the Montpellier entrance as a local park including a new playspace, landscaping and seating as recommended in <i>Manningham Open Space Strategy</i> (2014). <i>Refer Figure 8</i>	2	CS, ETS, EO		from OSDP Funded				
36	Provide trail head facilities on Council land at 1 McLachlan Street, including shelter, seating, picnic setting, drinking fountain, litter bin, car spaces for six cars, landscaping and fencing to delineate park boundary. <i>Refer Figure 9</i>	4	CS, ETS, EO		\$190,000				
37	Extend landscape area on Council land at Ruffey Street entrance and provide litter bin, seat and bollard/fencing to delineate park boundary. <i>Refer Section 4.9</i>	5	CS, EO			\$20,000			
38	Reshape earth fill and landscape Council land south of James Street. <i>Refer Figure 12</i>	5	CS, P&R, EO	\$35,000					
39	Upgrade secondary gravel path on the western side of Ruffey Creek to connect Ruffey Street to Riverwood Street. <i>Refer Section 4.6 & 4.7</i>	5	CS, P&R			\$10,000			
40	Support future trail connection from Ruffey Lake Park to Doncaster Hill as identified in <i>Manningham Bicycle Strategy</i> (2013). <i>Refer Section 3.2 & Appendix 2</i>	-	ETS	MBS funding					
41	Promote the benefits and use of the park on Council's website, brochures and events such as 'Spring Outdoors'. <i>Refer Section 3.4</i>	-	CS, P&R						
42	Engage and educate the community regarding the environmental values of Ruffey Creek Linear Park. <i>Refer Section 3.4</i>	-							

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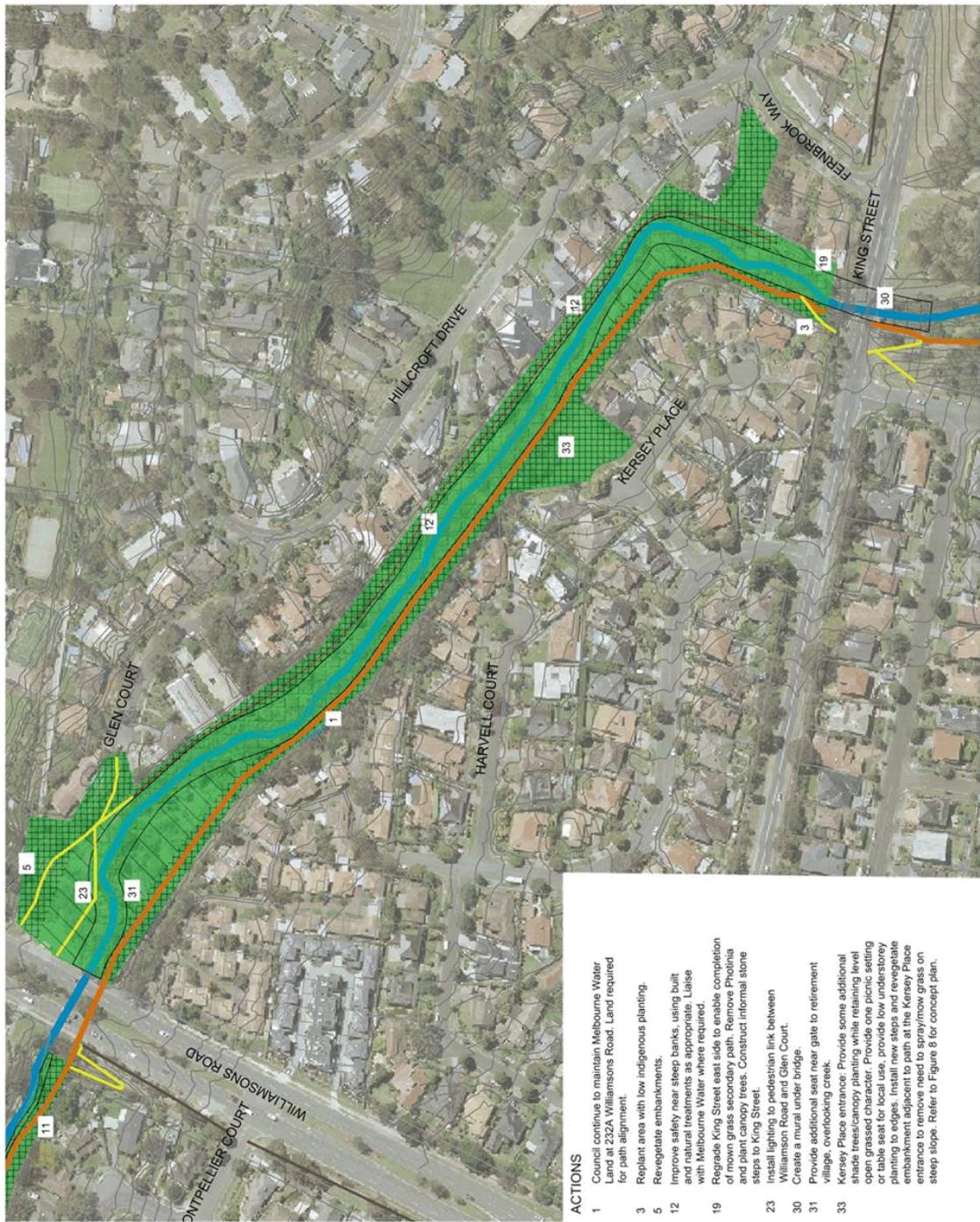
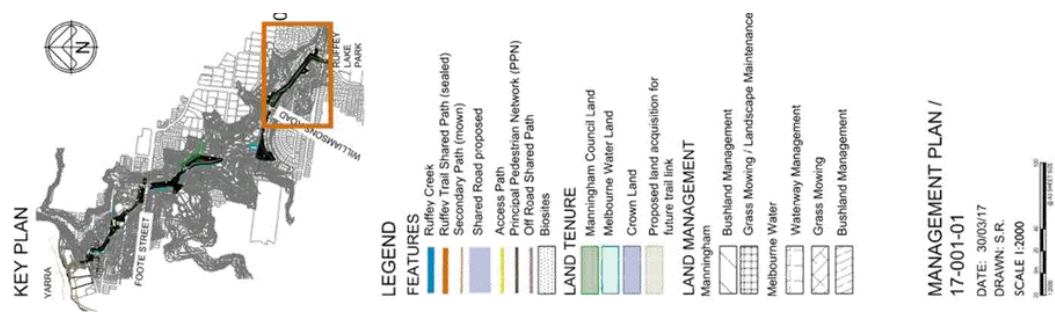
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43	Support recommendations of the Council 'Active for Life' Recreation Strategy Healthy Habitats Bushland Management Strategy. <i>Refer Section 2.1 & 2.3 & Appendix 3</i>	-	All						
	TOTAL COSTS					\$728,143/ \$1,131,569	\$587,000	\$160,000	Grand Total: \$1,475,143/ \$1,878,569

Abbreviations

CS	City Strategy	MBS	Manningham Bicycle Strategy (2013)
EO	Engineering Operations	OSDP	Open Space Development Program (Resort and Recreation Reserve Funds)
ETS	Engineering and Technical Services		
FS	Financial Services		
HLL	Health and Local Laws		
P&R	Parks and Recreation		

RUFFEY CREEK LINEAR PARK MANAGEMENT PLAN
FUTURE WORKS PROGRAM



- ACTIONS**
- 1 Council continue to maintain Melbourne Water Land at 232A Williams Road. Land required for path alignment.
 - 3 Replant area with low indigenous planting.
 - 5 Revegetate embankments.
 - 12 Improve safety near steep banks, using built and natural treatments as appropriate. Liaise with Melbourne Water where required.
 - 19 Regrade King Street east side to enable completion of mown grass secondary path. Remove Photinia and plant canopy trees. Construct informal stone steps to King Street.
 - 23 Install lighting to pedestrian link between Williams Road and Glen Court.
 - 30 Create a mural under bridge.
 - 31 Provide additional seat near gate to retirement village, overlooking creek.
 - 33 Kersey Place entrance: Provide some additional shade trees/canopy planting while retaining level open grassed character. Provide one picnic setting or table seat for local use. Provide low understory planting to edges. Install new steps and revegetate embankment adjacent to path at the Kersey Place entrance to remove need to spray/mow grass on steep slope. Refer to Figure 8 for concept plan.

RUFFEY CREEK LINEAR PARK MANAGEMENT PLAN FUTURE WORKS PROGRAM

- ACTIONS**
- 1 Liaise with Melbourne Water, revegetate most of the site and retain central mown area.
 - 5 Revegetate and extend remnant vegetation along creek frontage.
 - 8 Convert Eumeralla Avenue south of St Georges Avenue to a shared road
 - 9 Construct a shared path on the western side of Eumeralla Avenue, between St Georges Avenue and Nambour Road.
 - 10 Upgrade path on west side of bridge at north end of Eumeralla Avenue.
 - 11 Undertake asphalt path repairs and drainage improvements.
 - 16 Install new steps and signage to secondary path.
 - 29 Liaise with adjoining landowners and repair / improve existing fences in poor condition and encourage transparent fencing along Park boundary.
 - 35 New playspace to serve local area as recommended in the Open Space Strategy. Refer to Figure 7.



LEGEND

FEATURES	LAND TENURE	LAND MANAGEMENT
Ruffey Creek	Manningham Council Land	Bushland Management
Ruffey Trail Shared Path (sealed)	Melbourne Water Land	Grass Mowing / Landscape Maintenance
Secondary Path (mown)	Crown Land	Melbourne Water
Shared Road proposed	Proposed land acquisition for future trail link	Waterway Management
Access Path		Grass Mowing
Principal Pedestrian Network (PPN)		Bushland Management
Off Road Shared Path		
Biosites		

MANAGEMENT PLAN /

17-001-02

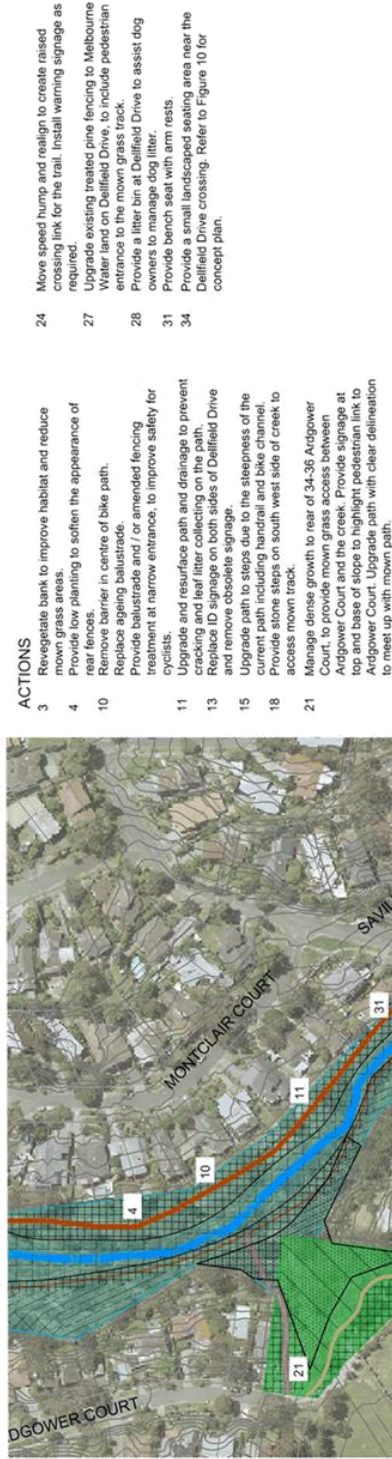
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RUFFEY CREEK LINEAR PARK MANAGEMENT PLAN
FUTURE WORKS PROGRAM



ACTIONS

- 3 Re-vegetate bank to improve habitat and reduce mown grass areas.
- 4 Provide low planting to soften the appearance of rear fences in centre of bike path.
- 10 Replace ageing palisade.
- 11 Provide balustrade and / or amended fencing treatment at narrow entrance, to improve safety for cyclists.
- 13 Upgrade and resurface path and drainage to prevent cracking and leaf litter collecting on the path.
- 15 Replace ID signage on both sides of Dellfield Drive and remove obsolete signage.
- 18 Upgrade path to steps due to the steepness of the current path including handrail and bike channel.
- 21 Provide stone steps on south west side of creek to access mown track.
- 24 Manage dense growth to rear of 34-36 Ardipower Court, to provide mown grass access between Ardipower Court and the creek. Provide signage at top and base of slope to highlight pedestrian link to Ardipower Court. Upgrade path with clear delineation to meet up with mown path.
- 27 Move speed hump and realign to create raised crossing link for the trail. Install warning signage as required.
- 28 Upgrade existing treated pine fencing to Melbourne Water standard. Upgrade Dellfield Drive to include pedestrian access to the mown grass track.
- 31 Provide a litter bin at Dellfield Drive to assist dog owners to manage dog litter.
- 34 Provide a bench seat with arm rests.



LEGEND

- FEATURES**
 - Ruffey Creek
 - Ruffey Trail Shared Path (sealed)
 - Secondary Path (mown)
 - Shared Road proposed
 - Access Path
 - Principal Pedestrian Network (PPN)
 - Off Road Shared Path
 - Biosites
- LAND TENURE**
 - Manningham Council Land
 - Melbourne Water Land
 - Crown Land
 - Proposed land acquisition for future trail link
- LAND MANAGEMENT**
 - Manningham
 - Bushland Management
 - Grass Mowing / Landscape Maintenance
 - Melbourne Water
 - Waterway Management
 - Grass Mowing
 - Bushland Management

MANAGEMENT PLAN /
17-001-03

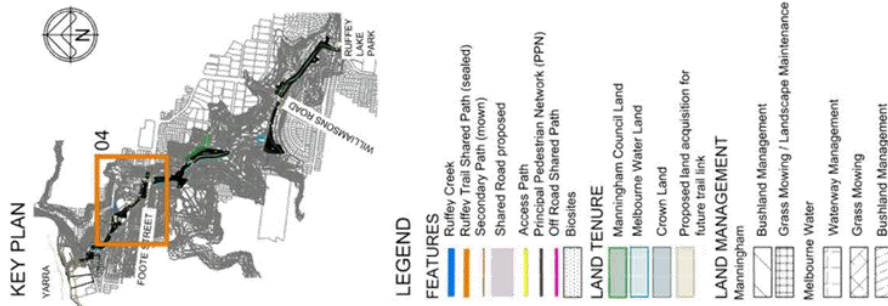
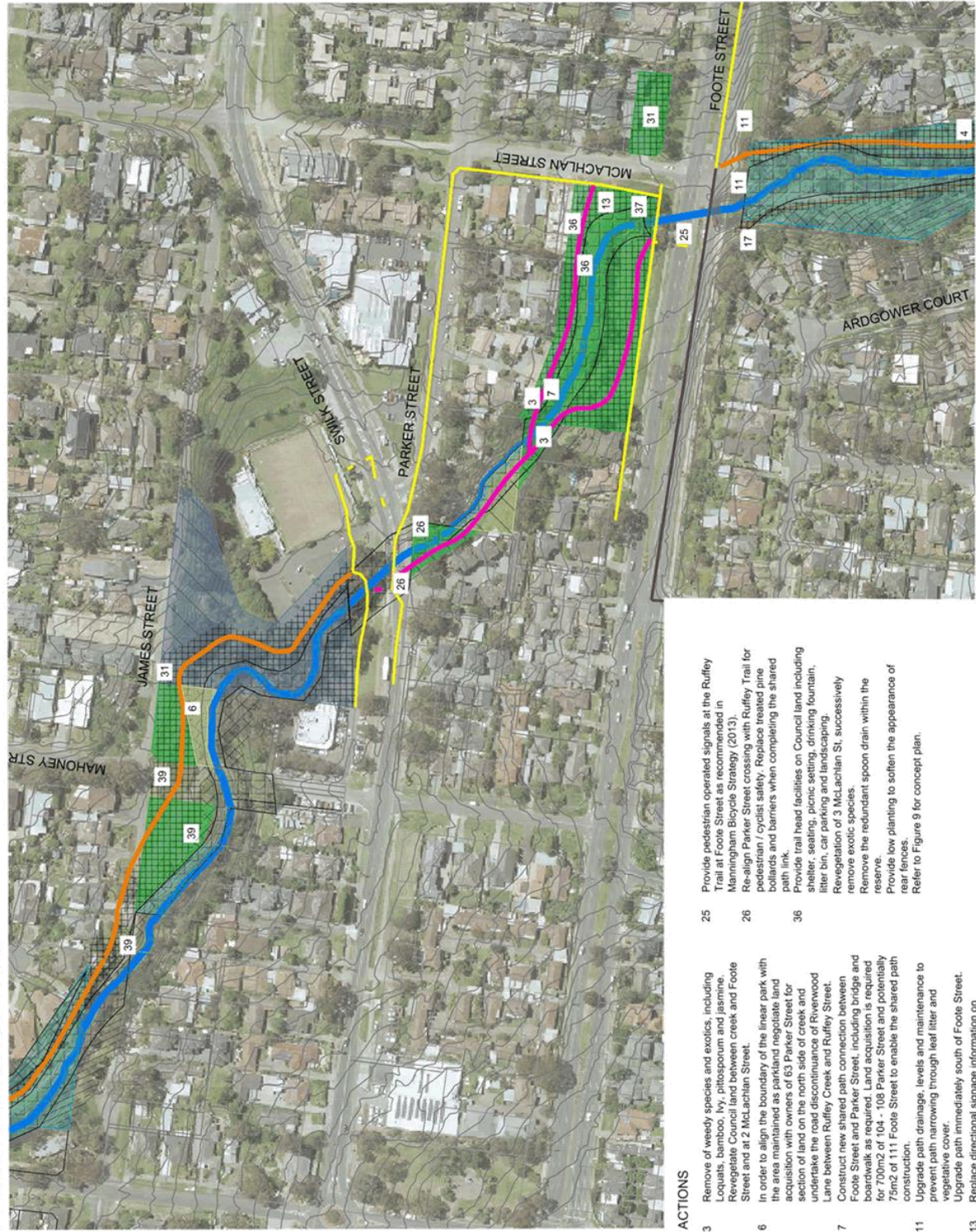
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RUFFEY CREEK LINEAR PARK MANAGEMENT PLAN
FUTURE WORKS PROGRAM



MANAGEMENT PLAN /
17-001-04

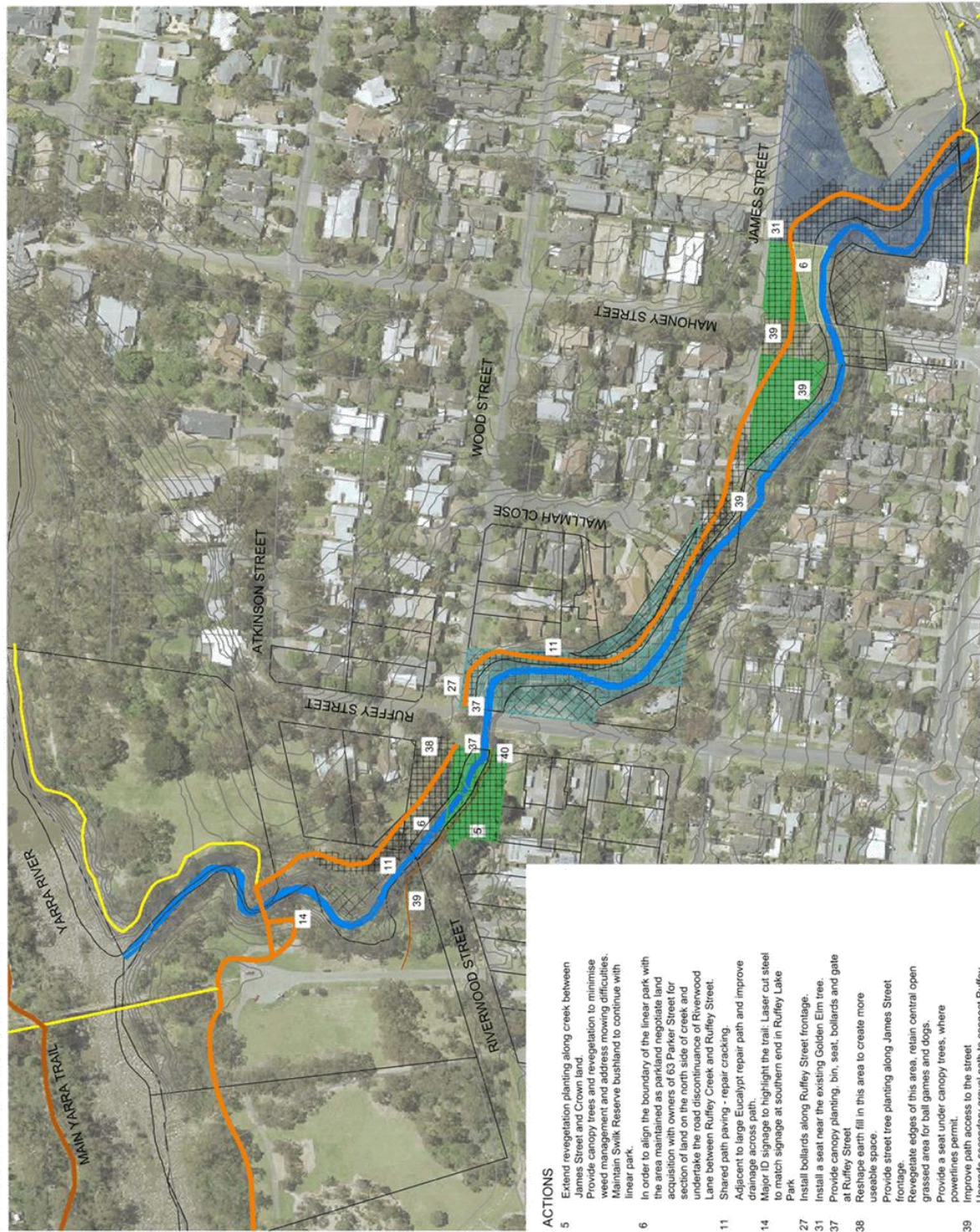
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RUFFEY CREEK LINEAR PARK MANAGEMENT PLAN
FUTURE WORKS PROGRAM



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Appendix 1 Community Consultation

Community consultation comprised a community survey provided in hard copy to all residences within 400 metres of the Linear Park, and a web-based version of the same survey available to the general public.

The community was advised of the consultation through:

- Direct mail to 2295 nearby households
- Signage along the length of the Linear Park
- Manningham City Council website
- Notices in local newspaper
- Manningham Matters Council newsletter, mailed to all Manningham households.

A copy of the survey and associated flyer are shown below.

A total of 279 people responded to the survey. Community feedback suggests that the Linear Park is extremely popular for recreation and physical activity and is used on a regular basis. It is highly valued by the local community for its natural attributes being close to their homes and with good access. The majority of the respondents represented an aging population, with a large portion (60%) representing 'adults only household' and less than a quarter of households (23%) with primary and secondary school age children.

In summary:

- 43% of respondents were aged 35-59yrs and 52% were 60+years
- 60% of respondents were one person only households
- 29% of respondents visit the Park 2-3 times per week and 27% visit every day
- 64% of respondents visit the Park on weekdays and 65 % visit on weekends
- 74% of respondents walk/run to the Park, 12% cycle to Park and 13% drive
- The main reasons for visiting the Park were for walking (79%), nature appreciation (36%), relaxing (36%), walking the dog (27%) and cycling (23%)
- All sections of the Ruffey Creek Trail were fairly evenly used by the respondents, with the exception of the on- road section between Parker and Foote Street which was used the least
- 24% of the respondents use the Trail as a pedestrian link to other destinations at least once a week, with 44 % who never use it for this purpose
- The most valued aspects of the Park were its closeness to home (80%), a path for walking (73%), a quiet place for relaxing (70%) and an area which valued for its natural environment (54%).

The most suggested areas of improvement of the Linear Park were:

- Completion of the Ruffey Trail, particularly removing the on-road sections of the trail
- Safe road crossings and links to the surrounding neighbourhoods
- Additional tree/native vegetation planting
- Additional seating
- Maintenance - weed control and habitat provision
- Maintenance - mowing
- Litter/dog litter bins.

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Thank you for participating in this survey

15. If you would like to be kept informed on the Ruffey Creek Linear Park Management Plan, please provide your details below.

Full name: _____

Address: _____

Email: _____

Contact phone number/s (optional): _____

(Note: these details will not be passed on to any other organisation.)

1. FOLD UP

Delivery Address:
PO BOX 1
DONGASTER VIC 3108

No stamp required
if posted in Australia

Manningham City Council
Economic and Environmental Planning Unit
Reply Paid 1
Doncaster VIC 3108

2. FOLD DOWN

Return Details

Once you have completed the survey:

- Fold where indicated.
- Seal the edges with a staple or tape.
- Ensure that the postage details are facing outwards.
- Place it in the mail by **Monday 14 December 2015**
- You do not need a stamp.



Ruffey Creek Linear Park

Council is developing a management plan for Ruffey Creek Linear Park in Templestowe and is seeking feedback on your current use of the park and what you would like to see for its future.

Ruffey Creek Linear Park is an open space corridor spanning three kilometres and linking Ruffey Lake Park to the Yarra River in Templestowe.

The park offers a bushland experience for pedestrians and cyclists with an off road shared path, known as Ruffey Trail, travelling the length of the linear park with the exception of two sections: along Eumeralla Avenue and between Foote and Parker streets. The management plan is being developed to guide future development of the park, including works to complete the missing links along the shared pathway, and ensure the park responds to the local community's needs.

The Ruffey Creek Linear Park Management Plan will incorporate recommendations from Manningham's Open Space Strategy 2014, Bicycle Strategy 2013 and Bushland Management Strategy 2012.



To have your say, please complete this survey by 5.00 pm on Monday 14 December 2015.

For more information, call Council's Senior Open Space Planner Anna Bunbury on 9840 9323 or to complete the survey online, visit www.yoursaymanningham.com.au/ruffey-creek-linear-park

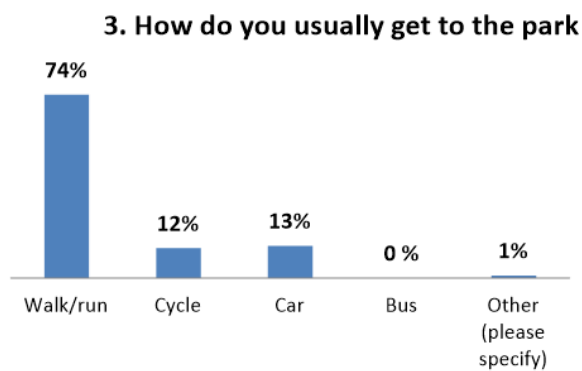
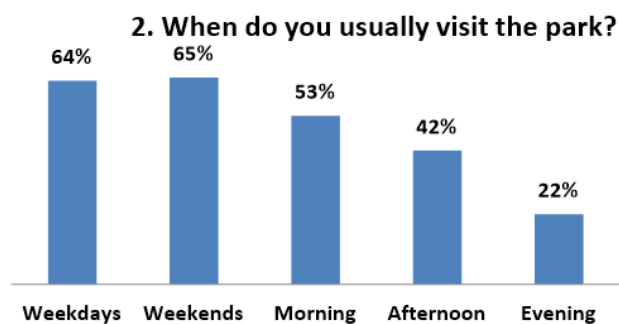
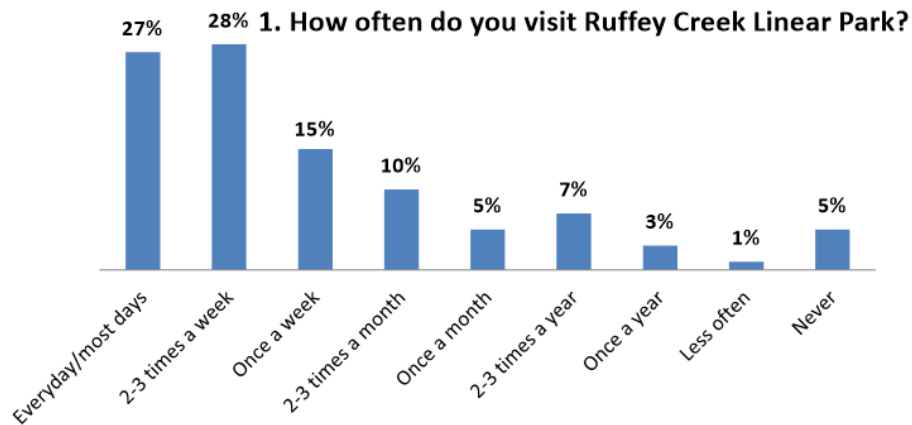
DRAFT Ruffey Creek Linear Park Management Plan 2017



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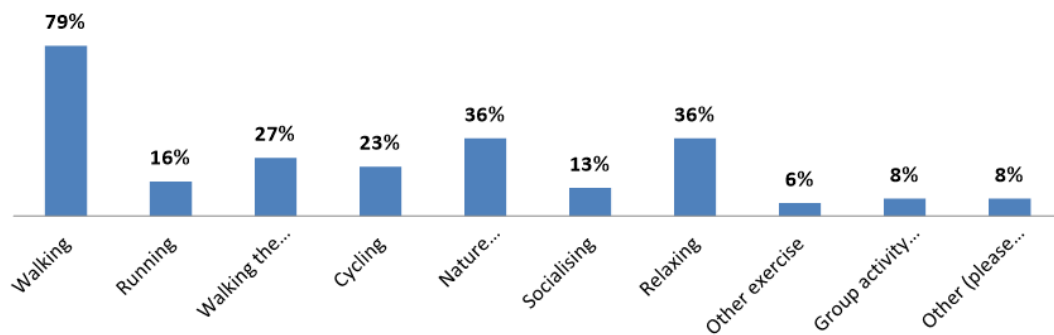
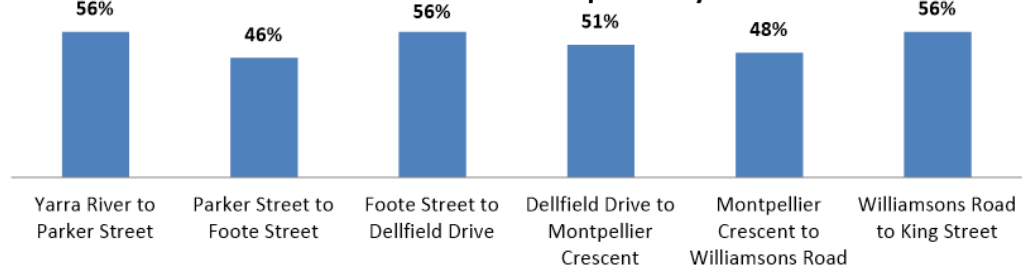
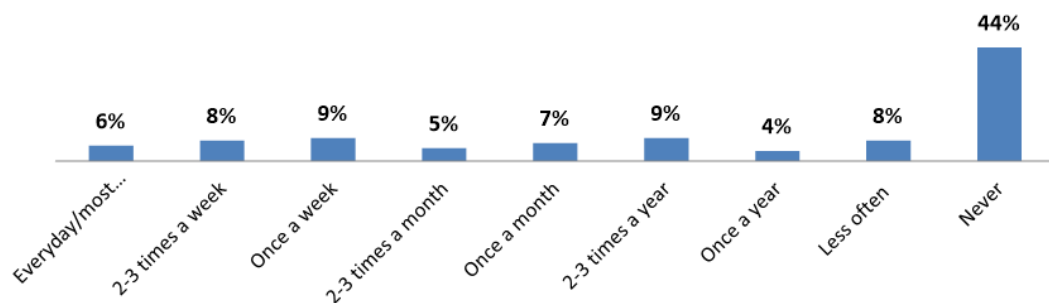
- How often do you visit Ruffey Creek Linear Park?
 - ☐ Everyday/most days
 - ☐ 2 – 3 times a week
 - ☐ Once a week
 - ☐ 2 – 3 times a month
 - ☐ Once a month
 - ☐ 2 – 3 times a year
 - ☐ Once a year
 - ☐ Less often
 - ☐ Never
- When do you usually visit the park? (tick all that apply)
 - ☐ Weekdays
 - ☐ Weekends
 - ☐ Morning
 - ☐ Afternoon
 - ☐ Evening
- How do you usually get to the park?
 - ☐ Walk/run
 - ☐ Cycle
 - ☐ Car
 - ☐ Bus
 - ☐ Other (please specify): _____
- What are your main reasons for visiting Ruffey Creek Linear Park? (tick all that apply)
 - ☐ Walking
 - ☐ Running
 - ☐ Walking the dog
 - ☐ Cycling
 - ☐ Nature appreciation
 - ☐ Socialising
 - ☐ Relaxing
 - ☐ Other exercise
 - ☐ Group activity (please specify): _____
 - ☐ Other (please specify): _____
- Which sections of the path do you use? (tick all that apply)
 - ☐ Yarra River to Parker Street
 - ☐ Parker Street to Foote Street
 - ☐ Foote Street to Delfield Drive
 - ☐ Delfield Drive to Montpellier Crescent
 - ☐ Montpellier Crescent to Williamsons Road
 - ☐ Williamsons Road to King Street
- How often do you use Ruffey Creek Linear Park as a pedestrian link: that is, using it as a way to get to a destination such as shops, public transport or to visit family/friends?
 - ☐ Everyday/most days
 - ☐ 2 – 3 times a week
 - ☐ Once a week
 - ☐ 2 – 3 times a month
 - ☐ Once a month
 - ☐ 2 – 3 times a year
 - ☐ Once a year
 - ☐ Less often
 - ☐ Never
- What do you value most about Ruffey Creek Linear Park? (tick all that apply)
 - ☐ Large linear park
 - ☐ Path network for walking
 - ☐ Path network for running
 - ☐ Connection to other trails
 - ☐ Path network for dog walking
 - ☐ Path network for cycling
 - ☐ Flora and fauna
 - ☐ Landscape/open space
 - ☐ Quiet and relaxing
 - ☐ Close to home
 - ☐ Good access to the park
 - ☐ Safe place to visit
 - ☐ Other (please specify): _____
- Is there anything that Council could do to improve Ruffey Creek Linear Park? (tick all that apply)
 - ☐ Paths/pedestrian access
 - ☐ Parking
 - ☐ Seating
 - ☐ Signage
 - ☐ Provision of playspaces
 - ☐ Fitness equipment
 - ☐ Picnic facilities
 - ☐ Use of the underpass
 - ☐ Landscaping
 - ☐ Weeds
 - ☐ Indigenous flora and fauna
 - ☐ Pet management
 - ☐ Boundary fencing
 - ☐ Maintenance
 - ☐ Other (please specify): _____
- Is there anything that prevents you from using the park?
 - _____
 - _____
 - _____
 - _____
 - _____
 - _____
- Do you have any other comments about Ruffey Creek Linear Park?
 - _____
 - _____
 - _____
 - _____
 - _____
 - _____
- What is your gender?
 - ☐ Male
 - ☐ Female
 - ☐ Other
- What is your age group?
 - ☐ 15 – 17 years
 - ☐ 18 – 24 years
 - ☐ 25 – 34 years
 - ☐ 35 – 49 years
 - ☐ 50 – 59 years
 - ☐ 60 – 69 years
 - ☐ 70 – 84 years
 - ☐ 85+ years
- Which of the following best describes your household composition?
 - ☐ Adults only
 - ☐ Adults with pre-school aged children
 - ☐ Adults with primary school aged children
 - ☐ Adults with secondary school aged children
 - ☐ Adults with adult children
- Do you own a dog?
 - ☐ Yes
 - ☐ No

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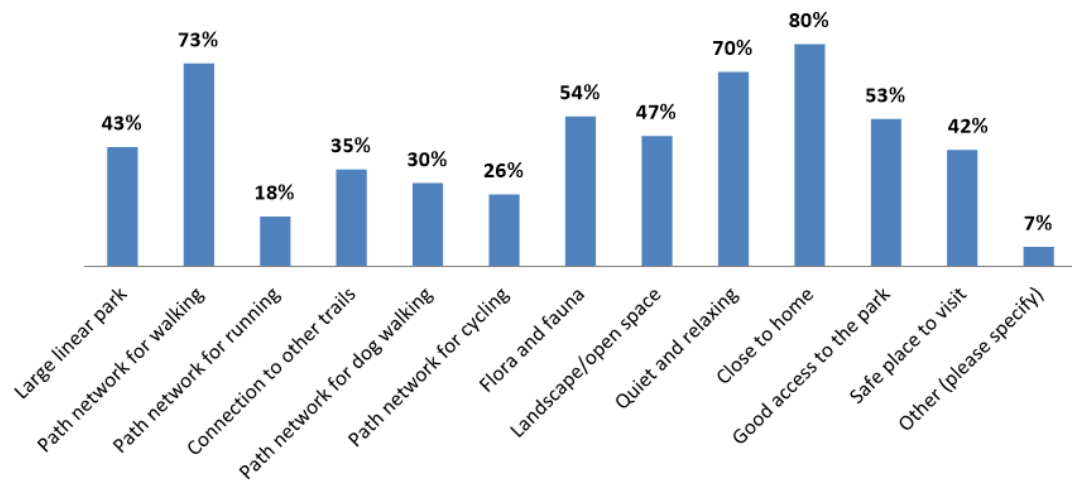
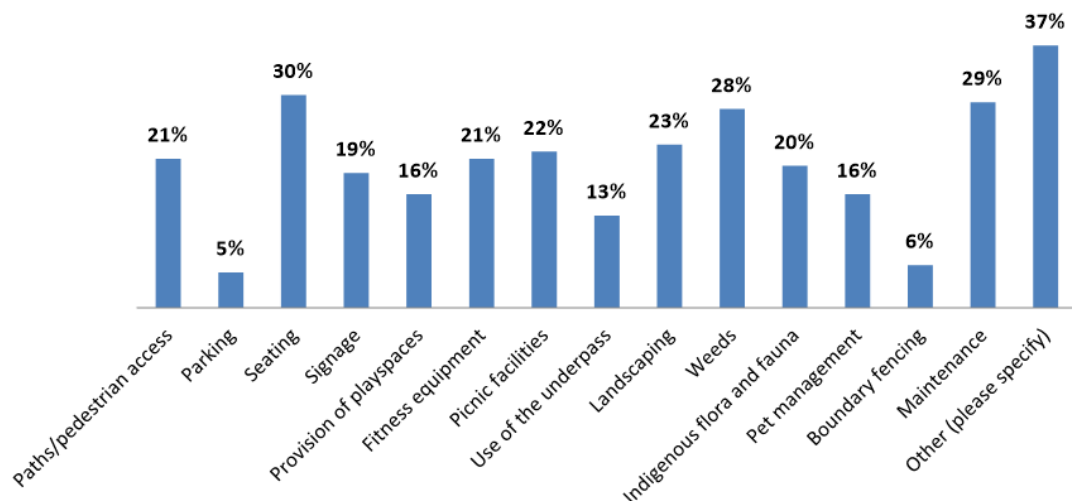
2015 Community Consultation – Summary Report

40

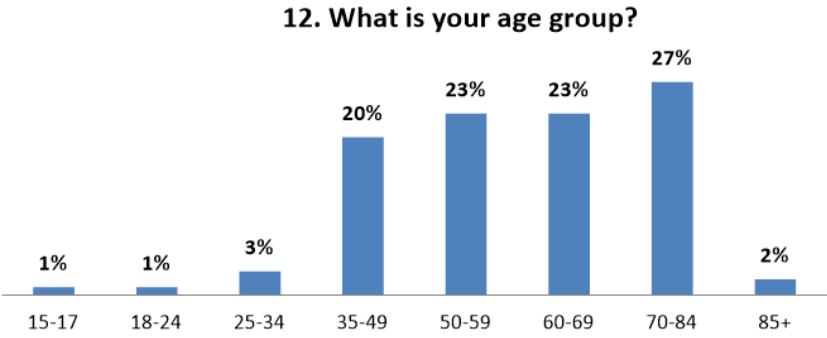
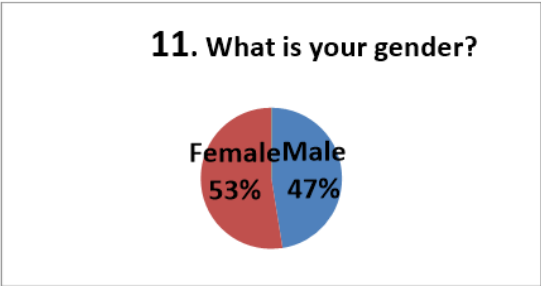
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4. What are your main reasons for visiting Ruffey Creek Linear Park?**5. Which sections of the path do you use?****6. How often do you use Ruffey Creek Linear Park as a pedestrian link: that is, using it as a way to get to a destination such as shops, public transport or to visit family/friends?**

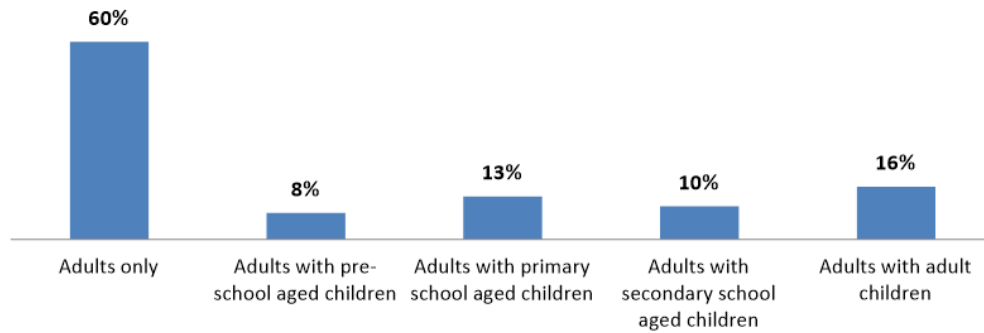
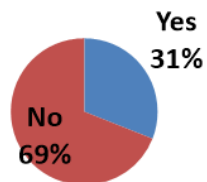
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7. What do you value most about Ruffey Creek Linear Park?**8. Is there anything that Council could do to improve Ruffey Creek Linear Park?**

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13. Which of the following best describes your household composition?**14. Do you own a dog?**

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Appendix 2 Planning and Policy Context

Related Strategies

Manningham's Open Space Strategy (2014) classifies the Ruffey Creek Linear Park as a park with a regional catchment with the following functions:

- Linear Park
- informal recreation
- flora and fauna
- pedestrian link
- drainage.

Recommendations in the Strategy which directly relate to the Linear Park include completion of the Ruffey Trail, including one area designated for land acquisition to improve access along the Linear Park, and protection of vegetation along the Ruffey Creek Corridor.

Active for Life Recreation Strategy 2010-2025 aims to increase participation in a broad range of recreational activities, including walking and cycling, for improved health and wellbeing of the community. It seeks to provide choices to promote a healthier, more active community, to improve infrastructure in our parks and provide programs which support walking groups and the Council's annual walking event 'Walk It Up' held at Ruffey Lake Park. It recommends continued support of linear trail developments as identified through existing and proposed reserve Management Plans, including Ruffey Creek Linear Park. The Strategy is currently being reviewed.

Manningham Bicycle Strategy 2013 focuses on three objectives:

- Improve on-road and off road cycling infrastructure to connect to key destinations and generators
- Improve end of trip facilities at key destinations and improve bicycle facilities and key routes
- Undertake educational and promotional activities to increase the community's awareness of cycling as a viable form of transport for both commuting and recreational purposes

Ruffey Lake Park and Finns Reserve are described as primary destinations for attracting cyclists. In relation to the Ruffey Creek Linear Park the Strategy identified the following future cycling infrastructure:

- Complete the missing links along the Ruffey Trail between Parker Street and Foote Street and along Eumeralla Avenue;
- Provide pedestrian operated signals at Ruffey Creek Linear Park/McLachlan Street, as part of the planning and development for the Bicycle Strategy and Ultimate Bicycle network for additional safe crossing points within the municipality; and
- Construct an on-road connection with Ruffey Trail along Swilks /James Streets east towards Templestowe village, which was completed in 2015/16.

Walk Manningham Action Plan 2011 sets strategic directions and actions relating to improving walkability within neighborhoods. Safe and direct pedestrian links to open space tend to be associated with increasing walking for recreation and physical exercise. Completion of the Ruffey Trail will provide increased walking opportunities for health and wellbeing of the Manningham community.

The Principal Pedestrian Network (PPN) provides for the development of permanent footpath facilities and pedestrian linkages to public transport, activity centres, schools, community facilities and other pedestrian traffic generators and includes 564km of new footpaths. It is funded by Council's 10 year Capital Works

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program. Footpaths identified in the PPN which connect to the Ruffey Creek Linear Park are shown in the Future Works Program Maps 1-5 and include:

- King Street, east of Ruffey Trail
- Williams Road, south of Ruffey Trail
- Romilly Avenue to Templestowe College
- Montpelier Crescent, south of Ruffey Trail to Lynwood Parade
- Dellfield Avenue, south of Ruffey Trail
- Parker Street ,west of Ruffey trail to Finns Reserve
- Swilks/James Streets, east of Ruffey Trail to Templestowe Village
- Foote Street, west of Ruffey Trail to Herlihys Road.

Making Manningham Mobile 2010 is Manningham's integrated transport strategy, which aims to improve transport system performance by reducing the reliance on private vehicles and increasing sustainable transport use. The benefits include increasing health and wellbeing and reducing petrol consumption, road congestion, environmental impacts and road safety concerns. 28% of the respondents to the survey use the Ruffey Trail at least once a week as a way to get to a destination such as shops, public transport or visit family and friends.

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Doncaster Hill Pedestrian and Cycling Plan 2010 works in partnership with the Making Manningham Mobile Strategy, seeking to improve the pedestrian and cycling environment specifically in and around Doncaster Hill. The purpose is to encourage a transportation mode shift and achieve associated environmental, social and health benefits.

Manningham Planning Scheme

Zones

Under the Manningham Planning Scheme the following five zones apply to the Ruffey Creek Linear Park:

Zone	Purpose	Applies To
Public Purpose and Resource Zone (PPRZ)	<ul style="list-style-type: none"> To recognize areas for public and recreation open space. To protect and conserve areas of significance where appropriate. 	Applies to approximately half of the Ruffey Creek Linear Park and includes the Crown land located between Parker and James Streets managed by Council as Committee of Management, areas of Melbourne Water land and Council land between Foote Street and Eumeralla Avenue and all the Council land between Williamsons Road and King Street.
Public use Zone- Service and utility (PUZ1)	To recognize public land use for public utility and community services and facilities.	Melbourne Water land on both sides of the Ruffey Creek between Wood Street and James Street and between Dellfield Drive and Eumeralla Dive and the large parcel of land at Montpellier Crescent.
Neighbourhood Residential Zone (NRZ)	To restrict housing growth in areas identified for urban preservation.	The area north of Wood Street and adjacent to Finns Reserve.
General Residential Zone (GRZ1)	To respect and preserve the neighbourhood character, while allowing moderate/incremental housing growth and diversity.	Sections of the Linear Park between James Street and Foote Street and includes the area required for future acquisition for the proposed trail alignment.
Low Density Residential Zone (LDRZ)	To provide low density residential development on lots which, in the absence of reticulated sewerage, can treat and retain all waste water.	The on-road part of the Ruffey Trail area located adjacent to Eumeralla Avenue.

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Overlays

The following Overlays apply to the Ruffey Creek Linear Park:

Bushfire Management Overlay (BMO)	Applies to Finns Reserve. The Linear Park includes the Ruffey Trail which extends north of Wood Street through Finns Reserve.
Schedule 2 to the Environmental Significance Overlay (ESO2) – Sites of Biological Significance	Both sides of the Ruffey Creek in Finns Reserve.
Schedule 3 to the Environmental Significance Overlay (ESO3) – Buffer Conservation Areas for Sites of Biological Significance	Both sides of the creek from James Street to Riverwood Lane; on both sides of the creek between Eumeralla Avenue and Foote Street; and to land adjacent to Montpellier Crescent.
Schedule 4 to the Environmental Significance Overlay (ESO4) – Sites of Biological Significance and Buffer Areas in Low Density Residential Areas	Land adjacent to Eumeralla Avenue, which is the on-road section of the Ruffey Trail
Schedule 5 to the Environmental Significance Overlay (ESO5) – Environmentally Significant Urban Areas	Small area located on the western side of Eumeralla Avenue.
Land Subject to Inundation Overlay (LSIO)	All land along the Ruffey Creek within the Linear Park.
Amendment C109 to the Manningham Planning Scheme (proposed Land Subject to Inundation (LSIO).	This proposed overlay applies to all land along the Ruffey Creek within the Linear Park.
Schedule 5 to the Significant Landscape Overlay (SLO5) – Watercourse Areas	All land along the Ruffey Creek within the Linear Park.
Public Acquisition Overlay (PAO)	Portion of 3/59 Parker Street on eastern side of creek, for future acquisition for improved waterway management.
Schedule 8 to the Design and Development Overlay (DDO8) – Residential Areas Surrounding Activity Centres and Along Main Roads	Applies to land (in part) between Foote Street and Parker Street and includes the land covered by the Public Acquisition Overlay.

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Appendix 3 Ecological Vegetation Class

EVC No: 47

EVC Name: Valley Grassy Forest

MCC Distribution: A dominant element fringing riparian and minor drainage lines throughout the study area except along the Yarra River flood plain in the far west at Bulleen. One of the most abundant EVCs in the study area.

Position in landscape: With the exception of the upper most minor gullies, Valley Grassy Forest is found fringing or buffering either Riparian Forest or Creekline Herb-rich Woodland. It is generally the dominant element of valleys on the Silurian low hills situated just above the alluvial terraces as controlled by soil patterns and moisture, which at this position in the landscape has little to do with aspect.

Geology/Soils:

Ecological notes: Valley Grassy Forest occupies the lower, middle section of a characteristic topo-sequence typical of the region's vegetation patterning on Silurian geology that is widespread throughout the foothills of north-east Melbourne. On a transect from ridgetops to the creek or river valleys the sequence is: Grassy Dry Forest; Valley Grassy Forest; (Creekline-herb rich Forest); Riparian Forest. Often the transition with Grassy Dry Forest involves mixed ecotones that may even represent discrete Floristic Communities or EVCs. Compared to Grassy Dry Forest, the most obvious differences in Valley Grassy Forest are structural, although there are notable floristic differences that, as would be expected, reflect the increasing moisture gradient and to a lesser extent soil depth and fertility. Both the floristics and structure of this vegetation, suggest fire is likely to be just as important to the ecology of Valley Grassy Forest as Grassy Dry Forest.

Structural and floristic description:

A medium forest (to 30 m) to woodland of the lower slopes of foothill valleys encasing riparian vegetation dominated by a canopy of medium to short mixed eucalypts over a range of tall to prostrate shrubs (< 5 m) virtually all of which are indigenous. The ground layer consists of a range of medium to small (<1 m) tussock and non-tussock forming grasses plus some mat-rushes and some sedges interspersed with a range of medium to small herbaceous dicots. Some common ground ferns and climbers/scramblers are also present. A limited range of exotics occur frequently in this vegetation but can become visually dominant in the more degraded sites.

The canopy is typically characterised by mixed eucalypts including: Yellow Box, Red Box, Red Stringybark, Narrow-leaf Peppermint and Bundy. Candlebark is also a commonly recorded codominant. Cherry Ballart, Black Wattle, Blackwood and Sweet Bursaria comprise the taller shrub layer or can even codominate with the eucalypts where canopy height growth is limited. Radiata Pine and Sweet Pittosporum are the only consistently present larger woody weeds of this EVC.

The typical medium to small shrubs include species such as Burgan, Drooping and Common Cassinia, Hedge Wattle and Common Heath. Also typical of the drier vegetation, prostrate shrubs are relatively common in Valley Grassy Forest: Common Hovea and Creeping Bossiaea. Only one exotic, Blackberry, features consistently in this element of the vegetation.

On the ground the most common indigenous graminoids include: Kangaroo-grass, Wattle Mat-rush, Weeping Grass, Yellow Rush-lily, Black-anther Flax-lily and Grey Tussock Grass. Whilst often in great abundance, like Grassy Dry Forest, three exotic grasses occur frequently in this vegetation: Sweet Vernal-grass, Large Quaking-grass and Panic Veldt Grass.

A great richness of herbaceous dicots are usually found in abundance within the graminoid intertices. Species such as Common Raspwort, Small Poranthera, Kidney-weed, Chocolate Lily, Small St John's Wort, Shady Wood-

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sorrel and Bidgee-Widgee are examples. Cat's Ear, Ribwort and Common Century are the most commonly encountered exotic herbs - an element of the vegetation that is sometimes quite abundant.

The consistent present of the common ground ferns, Common Maiden-hair and Austral Bracken plus the four common climbers/scramblers, namely: Purple Coral-pea, Small-leaved Clematis, Common Appleberry and Love Creeper, are indicative of the increasing moisture gradient down slope from typical Grassy Dry Forest on the hill tops.

Comparison with general description:

In comparison with the description in Oates and Taranto (2001), Manningham's Valley Grassy Forest differs in the following ways:

- Whilst frequently present, Candlebark is rarely dominant and Messmate Stringybark is very rarely present.
- Low frequency of Golden Wattle and Lightwood.
- High frequency of a range of ericoid and other shrubs such as Honey-pots and Common Heath typical of Grassy Dry Forest
- High frequency of Silvertop Wallaby-grass and a lower frequency of Spear-grasses and other Wallaby-grasses (*Austrodanthonia* spp.)
- High frequency of Common Raspwort
- Low frequency of typical broad-leaf herbs such as Australian Buttercup and Austral Bear's Ears.

In general the Valley Grassy Forest of Manningham is likely a "dry" variant of that described for the greater Port Phillip region in Oates and Taranto (2002), and perhaps represents a discrete Floristic Community closely related to Grassy Dry Forest. Alternatively, community analysis could point to this vegetation being more comfortably considered a "wet" variant of Grassy Dry Forest or maybe even a complex ecotone between these two EVCs. It would appear that the composition and structure of the canopy and taller shrub layers has likely been used to drive the field-based EVC mapping in this area.

EVC FREQ	LIFE FORM	ORIGIN	NAME	COMMON NAME	FAMILY NAME	REG?	MCC FREQ
Trees and Large Shrubs							
70	LS		<i>Exocarpos cupressiformis</i>	Cherry Ballart	Santalaceae		330
63	LS		<i>Acacia mearnsii</i>	Black Wattle	Mimosaceae		286
51	T		<i>Eucalyptus melliodora</i>	Yellow Box	Myrtaceae		265
48	LS		<i>Acacia melanoxylon</i>	Blackwood	Mimosaceae		240
45	T		<i>Eucalyptus polyanthemos</i>	Red Box	Myrtaceae		254
43	T		<i>Eucalyptus macrorhyncha</i>	Red Stringybark	Myrtaceae		342
34	T		<i>Eucalyptus radiata</i> s.l.	Narrow-leaf Peppermint	Myrtaceae		169
34	T		<i>Eucalyptus gonicalyx</i> s.l.	Bundy	Myrtaceae		280
34	LS		<i>Bursaria spinosa</i> ssp. <i>spinosa</i>	Sweet Bursaria	Pittosporaceae	EA92	222
29	LS	#	<i>Pittosporum undulatum</i>	Sweet Pittosporum	Pittosporaceae		240

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EVC FREQ	LIFE FORM	ORIGIN	NAME	COMMON NAME	FAMILY NAME	REG?	MCC FREQ
29	T	*	<i>Pinus radiata</i>	Radiata Pine	Pinaceae		169
28	T		<i>Eucalyptus rubida</i>	Candlebark	Myrtaceae		100
24	T		<i>Eucalyptus viminalis</i>	Manna Gum	Myrtaceae		104
Shrubs and Prostrate Shrubs							
53	S		<i>Kunzea ericoides</i>	Burgan	Myrtaceae		220
44	S		<i>Cassinia aculeata</i>	Common Cassinia	Asteraceae		269
40	S		<i>Cassinia arcuata</i>	Drooping Cassinia	Asteraceae		205
38	S		<i>Acacia paradoxa</i>	Hedge Wattle	Mimosaceae		125
31	S	*	<i>Rubus fruticosus</i> spp. agg.	Blackberry	Rosaceae		159
29	S		<i>Epacris impressa</i>	Common Heath	Epacridaceae		158
28	PS		<i>Hovea heterophylla</i>	Common Hovea	Fabaceae		170
28	PS		<i>Bossiaea prostrata</i>	Creeping Bossiaea	Fabaceae	EA97	138
26	PS		<i>Acrotriche serrulata</i>	Honey-pots	Epacridaceae		221
26	S		<i>Platylobium obtusangulum</i>	Common Flat-pea	Fabaceae	EA97	171
26	PS		<i>Acacia aculeatissima</i>	Thin-leaf Wattle	Mimosaceae	EA97/92	121
25	S		<i>Dillwynia cinerascens</i> s.l.	Grey Parrot-pea	Fabaceae	EA97	240
25	S	*	<i>Rubus</i> sp. aff. <i>armeniacus</i>	Blackberry	Rosaceae		144
23	S		<i>Acacia genistifolia</i>	Spreading Wattle	Mimosaceae		171
23	S		<i>Coprosma quadrifida</i>	Prickly Currant-bush	Rubiaceae		120
21	S		<i>Pimelea humilis</i>	Common Rice-flower	Thymelaeaceae		211
21	S		<i>Daviesia leptophylla</i>	Narrow-leaf Bitter-pea	Fabaceae		155
20	S		<i>Cassinia longifolia</i>	Shiny Cassinia	Asteraceae		100
Large to small tussock and non-tussock forming graminoids							
69	MTG		<i>Themeda triandra</i>	Kangaroo Grass	Poaceae		340
63	MG		<i>Lomandra filiformis</i>	Wattle Mat-rush	Xanthorrhoeaceae		417
63	MG		<i>Microlaena stipoides</i> var. <i>stipoides</i>	Weeping Grass	Poaceae		468
58	SG	*	<i>Briza maxima</i>	Large Quaking-grass	Poaceae		328
44	MTG	*	<i>Anthoxanthum odoratum</i>	Sweet Vernal-grass	Poaceae		309
41	MTG		<i>Poa sieberiana</i>	Grey Tussock-grass	Poaceae		155

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EVC FREQ	LIFE FORM	ORIGIN	NAME	COMMON NAME	FAMILY NAME	REG?	MCC FREQ
33	MG		Tricoryne elatior	Yellow Rush-lily	Phormiaceae	EA97/92	151
28	MTG		Joycea pallida	Silvertop Wallaby-grass	Poaceae		221
23	MTG		Dianella revoluta s.s.	Black-anther Flax-lily	Phormiaceae		130
23	MTG		Lepidosperma laterale	Variable Sword-sedge	Cyperaceae	EA92	163
20	MTG		Dianella revoluta s.l.	Black-anther Flax-lily	Phormiaceae		192
20	MG	*	Ehrharta erecta var. erecta	Panic Veldt-grass	Poaceae		148
Large to small herbaceous dicots and geophytes							
64	H		Gonocarpus tetragynus	Common Raspwort	Haloragaceae		419
59	H	*	Hypochoeris radicata	Cat's Ear	Asteraceae		478
43	SH		Dichondra repens	Kidney-weed	Convolvulaceae		175
40	SH		Poranthera microphylla	Small Poranthera	Euphorbiaceae		291
35	G		Arthropodium strictum s.l.	Chocolate Lily	Anthericaceae		220
34	H	*	Plantago lanceolata	Ribwort	Plantaginaceae		227
30	SH	*	Centaurium erythraea	Common Centaury	Gentianaceae		170
29	SH		Hypericum gramineum	Small St John's Wort	Clusiaceae		243
28	H		Oxalis exilis	Shady Wood-sorrel	Oxalidaceae		116
28	H		Acaena novae-zelandiae	Bidgee-widgee	Rosaceae		173
25	H		Brunonia australis	Blue Pincushion	Brunoniaceae	EA97/92	141
23	H		Viola hederacea sensu Willis (1972)	Ivy-leaf Violet	Violaceae		150
23	H		Drosera peltata ssp. auriculata	Tall Sundew	Droseraceae		216
21	H		Stackhousia monogyna	Creamy Stackhousia	Stackhousiaceae		75
20	G		Burchardia umbellata	Milkmaids	Colchicaceae		189
Ferns and fern allies							
33	GF		Pteridium esculentum	Austral Bracken	Dennstaedtiaceae		150
23	GF		Adiantum aethiopicum	Common Maidenhair	Adiantaceae		119
Climbers and Scramblers							
40	CL		Hardenbergia violacea	Purple Coral-pea	Fabaceae		227
36	CL		Clematis microphylla	Small-le Avenued Clematis	Ranunculaceae		134

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EVC FREQ	LIFE FORM	ORIGIN	NAME	COMMON NAME	FAMILY NAME	REG?	MCC FREQ
23	CL		Billardiera scandens	Common Apple-berry	Pittosporaceae		142
20	CL		Comesperma volubile	Love Creeper	Polygalaceae		105
Other incl. Bryophytes							

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Appendix 4 Land Tenure and Management Details

Approximately two thirds of the land within the Linear Park is owned and managed by Manningham Council and Council manages Crown Land between James and Parker Streets. Melbourne Water freehold land comprises approximately one third of land within the Linear Park. Figure 3 in Section 2 shows the location of these parcels.

Tenure	Area (ha)	No. of land parcels
Melbourne Water	2.97	8
Manningham City Council	6.10	22
Crown Land	0.44	3
PAO – future acquisition	0.02	1 (portion)
Proposed additional land acquisition	0.12	3 (portion)
Proposed road discontinuances	0.71	3 sections
TOTAL	10.36	40

Ruffey Creek Linear Park Land Tenure

Manningham City Council

Council freehold land comprises 22 land parcels with an area of 6.10 hectares and includes the following areas:

- Land on the eastern side of the Ruffey Creek in three contiguous land parcels at James Street;
- Land on both sides of the Ruffey Creek between Parker and Foote Street separated by private land. This area is a missing link on the Ruffey Trail;
- Land on the western side of the Ruffey Creek at Airdrie Court;
- Land adjoining Melbourne Water land between Dellfield Drive and Nambour Road; and
- Land between Montpellier Avenue and King Street

Melbourne Water

Melbourne Water land within the Ruffey Creek Linear Park comprises 8 land parcels with a total area of 2.97 hectares and includes the following areas:

- Land on both sides of the Ruffey Creek between Wood Street and James Street;
- Land on both sides of the Ruffey Creek in two separate small land parcels at James Street ;
- Land on both sides of the Ruffey Creek between Foote Street and Nambour Avenue; and
- Land predominantly on the northern side adjoining Council land at Montpellier Avenue.

Melbourne Water is a waterway and floodplain manager and has jurisdiction over the main waterways, including the Ruffey Creek. As waterway manager for the bed and banks of Ruffey Creek, Melbourne Water has the responsibility to review and approve new path proposals, including bridge crossings and boardwalks, along the waterway. It also has the responsibility to advise Councils about matters of flood risk and limitations in the design and construction of waterway paths and infrastructure.

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Crown Land

Crown Land managed by Manningham City Council within the Ruffey Creek Linear Park comprises 3 land parcels with a total area approximately 0.44 hectares. It includes land on both sides of the Ruffey Creek between Parker and James Streets. The bushland within Swilk Reserve between the bowling club facility and James Street consists a small part of an adjacent Crown land parcel and will be managed as part of the Linear Park.

Land Management**Manningham City Council Maintenance Regime**

Council manages its bushland and mown areas along the Ruffey Creek which require different levels of maintenance and are shown on Maps 1-5 and include:

Maintenance Program	Activities	Frequency
Mown Areas	Mown areas are those that are grass and mostly open and may contain scattered trees.	Every six weeks
Bushland Management	<p>The 'Minimal 'Weed Management Zone as defined by <i>Manningham's Healthy Habitats: Bushland Management Strategy 2014</i> applies to the management treatment for all Council's bushland areas within the Ruffey Creek Linear Park. These areas generally consist of lowest 'quality' indigenous vegetation. Dominated by weeds and sometimes with no or very little indigenous groundstorey vegetation, but still have habitat value. Supplementary planting of small shrubs, trees and vines can be undertaken to improve the creek corridor. The management objective for this zone is to manage woody and vine weeds and any other weed species where control is a legislative requirement. Aim to prevent further quality decline as far as practical. Supplementary planting may occur as appropriate to enhance diversity.</p> <p>Council undertakes weed control around planted tube stock in the riparian zone between King Road and Williamsons Road as part of the Melbourne Water Grant program. Targeted weed species include Kikuyu Grass <i>Pennisetum clandestinum</i>, Angled Onion <i>Allium triquetrum</i>, Wandering Trad <i>Tradescantia fluminensis</i>, Cle Avenuers <i>Galium aparine</i>, Oxalis species <i>oxalis incarnate/pescaprae</i></p> <p>Between Nambour Road and Dellfield Drive, weed control includes spraying, hand weeding and mow and catch of specific areas with some areas eventually never to be mown. Targeted weed species include:</p> <p>Brown Top Bent <i>Agrostis capillaries</i>, <i>Watsonia meriana</i> cv <i>bulbilifera</i>, Sweet Vernal Grass <i>Anthoxanthum odoratum</i>, Wild Oats <i>Avenua fatua</i> and <i>Ehrharta</i> species <i>Ehrharta erecta</i> and <i>Ehrharta longiflora</i></p>	Two times per year; ultimately unmown.

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Maintenance Program	Activities	Frequency
	Weed control of a small area of the Ruffey Biosite 30, comprising Council Land adjacent to the St Kevin's School between Airdrie Court and Melbourne Water Ruffey Creek frontage.	

DRAFT Ruffey Creek Linear Park Management Plan 2017

Melbourne Water's Maintenance Regime

Melbourne Water's *Healthy Waterways* vision for Ruffey Creek is that the riparian vegetation quality remain low as it is highly modified, fragmented vegetation, but meets social and amenity requirements. Therefore the level of service and management of the Ruffey Creek is low compared to other priority waterways managed by Melbourne Water. The vegetation management approach along Ruffey creek is contained in the Melbourne Water's *Waterways Vegetation Management – Scope document* where maintenance outcomes must meet the visual, environmental and functionality values of the creek. Melbourne Water is responsible for maintaining the vegetation within the bed and banks 20 metres either side of the creek.

Maintenance undertaken by Melbourne Water along the Ruffey Creek is shown on Maps 1-5 and includes:





Maintenance Program	Activities	Frequency
Natural Resource Management	<p>Melbourne Water undertakes an Active Vegetation Preventative Maintenance Program (PM) for all of the Ruffey Creek corridor within the Linear Park. It is a maintenance program which focuses on weed control and revegetation. The weeds mainly targeted are <i>Watsonia Watsonia meriana</i>, Bridal Creeper <i>Asparagus asparagoides</i>, Arum Lily <i>Zantedeschia aethiopica</i>, Hawthorn <i>Crataegus monogyna</i>, Prunus, Tobacco and Broome. Juvenile tree and canopy species like Ash, Elm and Willow are also targeted but mature species are not treated or controlled.</p> <p>Melbourne Water is considering a grant to remove willows and woody weeds along the section of the Ruffey Creek between King Street and Williamsons Road.</p>	Monthly
Grass Management	<p>There are three Active Preventative Maintenance Programs for grass management. Two PMs involve a prescription for grass cutting to maintain the level of service associated with land asset. The areas include grass areas, nature strips and various handwork sites approximately 1.8 kilometres along the waterway between Riverwood Lane to Nambour Road at four visits per year.</p> <p>The third maintenance program involves grass cutting on land- edge treatment which extends approximately 1.8km along the Creek between the footbridge north of Ruffey Street (Finns Reserve) and Montpellier Reserve.</p>	<p>Four times per year:</p> <p>January, April, September and November</p>

10.4 Amendment C118 to the Manningham Planning Scheme- Application of the Heritage Overlay to 5 Ians Grove Templestowe Lower- Authorisation and Exhibition

File Number: IN17/179

Responsible Director: Director Planning and Environment

Attachments:

- 1 Nomination for Heritage Overlay 5 Ians Grove Templestowe Lower Supporting Information [↓](#) 
- 2 Draft Heritage Citation Report - 5 Ians Grove [↓](#) 
- 3 C118 Explanatory Report Interim Controls [↓](#) 
- 4 C118 Schedule to the Heritage Overlay Interim Controls [↓](#) 

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider the heritage significance of a site and to apply interim heritage controls.

In July 2016, Manningham Council received a nomination from a local resident (not the property owner) to include a property situated at 5 Ians Grove, Templestowe Lower in the Heritage Overlay of the Manningham Planning Scheme on the basis that the house is of considerable historical significance and is a unique example of post war modernism by a notable architect.

Subsequent to the nomination request having been received, an application for planning permit (PL16/026906) has been lodged for the use and development of the land for two dwellings which would ultimately result in the demolition of the existing dwelling if the development proceeds in its current form. The application has been advertised and a total of 23 objections have been received, all of which object to the proposal on heritage grounds. A decision has not yet been made in relation to the application to enable consideration of the potential heritage significance of the site by Council. It should be noted however, that under the current planning controls, heritage is not a matter that Council can currently give weight to. Council can delay the assessment of the planning application (PL16/026906) for a limited time whilst it considers the heritage issues pertinent to the objector concerns, but is under statutory timeframes to make a decision.

Council has received preliminary advice from its Heritage Advisor, who suggested that the dwelling satisfies the criteria thresholds to warrant heritage protection due to its local significance.

An independent heritage advisor was engaged to prepare a citation and their advice is consistent with that provided by Council's Heritage Advisor, that the property satisfies the Heritage Convention (HERCON) criteria to warrant protection under the Heritage Overlay due to its local significance.

The interim controls will aid the protection of the heritage place whilst permanent controls are considered, which would include public exhibition of the amendment.

1. RECOMMENDATION

That Council:

- A. Notes that the property at 5 Ians Grove, Templestowe Lower has been assessed by an independent heritage advisor as being of local significance and warranting protection under the Heritage Overlay in the Manningham Planning Scheme (Refer to Attachment 2)**
- B. Requests the Minister for Planning to apply interim Heritage Overlay controls to the site pursuant to section 20(4) of the Planning and Environment Act 1987, as well as to request the Minister for Planning to authorise Council to prepare a planning scheme amendment to apply permanent Heritage Overlay controls to the site at 5 Ians Grove, Templestowe Lower.**

MOVED: CR ANNA CHEN
SECONDED: CR PAUL MCLEISH

That the Recommendation be adopted.

THE MOTION WAS DECLARED LOST

DIVISION

A Division having been demanded the Council divided as follows:

FOR (4): Councillors Anna Chen, Dot Haynes, Paul McLeish and Paula Piccinini.

AGAINST (5): Councillors Michelle Kleinert, Mike Zafiropoulos, Andrew Conlon, Sophy Galbally and Geoff Gough.

MOVED: CR GEOFF GOUGH
SECONDED: CR ANDREW CONLON

That Council not proceed with Amendment C118 to the Manningham Planning Scheme – Application of the Heritage Overlay to 5 Ians Grove, Templestowe Lower.

CARRIED

2. BACKGROUND

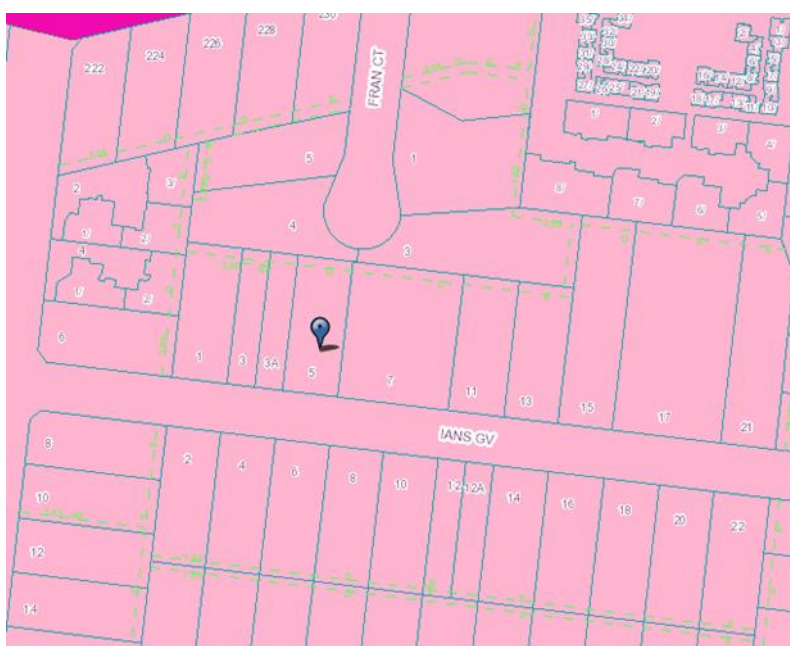
The Site

- 2.1** The subject site is formally known as Lot 18 on Plan of Subdivision 026989 (Certificate of Title 08039 Folio 041). The site is commonly known as 5 Ians Grove, Lower Templestowe. There are no covenants affecting the site.
- 2.2** The site has an area of 741.36 m² and is currently occupied by a single storey dwelling.



Planning Controls

- 2.3 The site is located within a General Residential Zone- Schedule 1 (GRZ1). The land is not affected by any planning overlays.



Current Permit Application

- 2.4 A planning permit application was submitted on 23 November 2016 for the construction of 2 dwellings for residential purposes on the site. The proposed development would result in the demolition of the existing dwelling on site if approved in its current form.
- 2.5 The application has been advertised and a total of 23 objections have been received, all of which object to the proposal on heritage grounds. All objections noted that the property warrants heritage protection due to the heritage significance of the building and object to the demolition of the existing dwelling.

The majority of objections come from outside the municipality, including a number from New South Wales.

2.6 The permit application is now pending determination by Council's delegates.

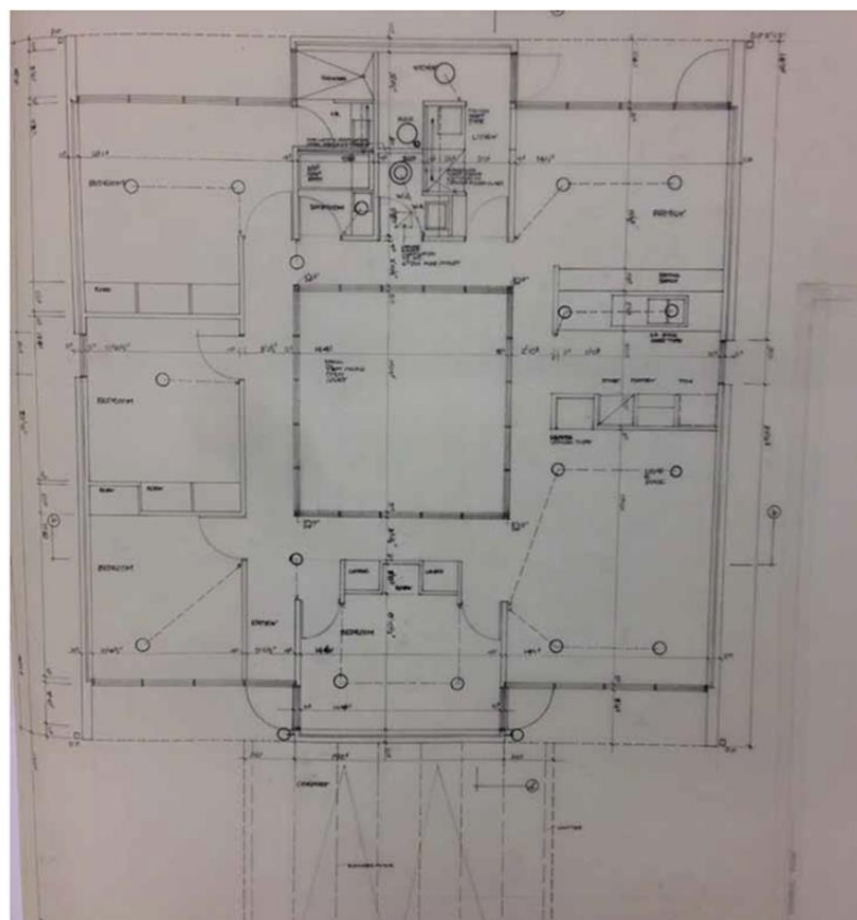
3. DISCUSSION / ISSUE

3.1 In July 2016, Council received a nomination from a local resident (not the property owner) to include the subject property in the Heritage Overlay of the Manningham Planning Scheme. The resident in his supporting research states that the house is of considerable historical significance and is a unique example of post war modernism by a notable architect.

3.2 Subsequent to the nomination being received, consideration of the nomination by Council has been delayed for various reasons, including changes to Council's Heritage Advisory Service which left Council without a permanent Heritage Advisor for several months.

Proposed Nomination

3.3 The document forming **Attachment 1** is a copy of the detailed research undertaken by the resident in support the heritage place nomination.



Floorplan showing the symmetrical square form with a central courtyard



Images from www.realestate.com.au/-vic-templestowe+lower-117541400 and v

- 3.4 In summary, the information provided to Council indicates that the house was built in 1968 and was a project home for Inge Bros Pty Ltd and was designed by architects Bernard Joyce and Associates. Joyce was commissioned by Inge Bros to produce project homes designs, and in 1967 Inge Bros opened a pre-planned community in Acheron Street, Doncaster called New Horizons. The house was one of the model homes called Centre Court. The house has remained in an almost completely original state for 48 years.
- 3.5 Council's former Heritage Advisor undertook a preliminary assessment of the nomination and her comment was that *"the nomination is well prepared and presents a convincing case for heritage protection."*
- 3.6 Likewise Council's current Heritage Advisor commented that *"... it is a very good nomination and that it is likely that it will meet the criterion thresholds for local significance. ... it is probably best to prepare a citation for the property. This would include a history of the local area (with reference to the suburban development that occurred in Templestowe at the time, and the development of architect designed project homes), some background on the architect and builder, a comparative analysis of similar properties on the Manningham HO*

and/or the HOs of neighbouring municipalities, assessment against the HERCON criteria, and a Statement of Significance. There is quite a bit of information in the document submitted, but this would need to be verified. A site visit to the property to assess its condition and level of intactness is also recommended.'

- 3.7 Extent Heritage Pty Ltd has been engaged to prepare that citation. Their advice is consistent with that provided by Council's Heritage Advisors, that the property satisfies the criteria to warrant protection under the Heritage Overlay due to its local significance. Their view is that the nomination is thoroughly researched and well reasoned.

Process and Criteria for Inclusion in the Heritage Overlay

- 3.8 The property has not been identified in any of the heritage studies previously undertaken for the municipality, and as such does not currently have any heritage protection. Council's Heritage Advisor has noted that very few Post World War II places have been identified and assessed as part of our municipal heritage studies.
- 3.9 *Practice Note 01 Applying the Heritage Overlay* notes that the heritage process leading to the identification of the place needs to clearly justify the significance of the place as the basis for its inclusion in the Heritage Overlay. The documentation for the place needs to include the statement of significance that clearly establishes the importance of the place and addresses the criteria.
- 3.10 To apply the Heritage Overlay, a place should comply with at least one of the recognised criteria:
- Criterion A- Importance to the course, or pattern, of our cultural history or natural history.(historical significance)
 - Criterion B- Possession of uncommon, rare or endangered aspects of our cultural or natural history. (rarity)
 - Criterion C- Potential to yield information that will contribute to an understanding of our cultural or natural history. (This usually refers to archaeological potential).
 - Criterion D- Importance in demonstrating the principal characteristics of a class of cultural or natural places or environments. (representativeness).
 - Criterion E- Importance in exhibiting particular aesthetic characteristics. (aesthetic significance)
 - Criterion F- Importance in demonstrating a high degree of creative or technical achievement at a particular period. (technical significance)
 - Criterion G- Strong or special association with a particular community or cultural group for social, cultural or spiritual reasons. This includes the significance of a place to Indigenous peoples as part of their continuing and developing cultural traditions. (social significance)

- Criterion H- Special association with the life or works of a person, or group of persons, of importance in our history (associative significance).
- 3.11 The citation prepared by Extent Heritage Pty Ltd (Refer to **Attachment 2**) concludes that the place is locally significant under four separate HERCON criteria being B, D, F and H. Unlike the nomination, they do not consider that it reaches the locally significant threshold under criteria E – aesthetic significance.

Interim Heritage Protection

- 3.12 The *General Practice Note November 2004* sets out the Ministerial Powers of Intervention in Planning and Heritage Matters. The note sets out that the Minister can consider nominations for interim heritage controls. One of the relevant criteria is whether the matter will be the introduction of an interim provision or requirement and substantially the same provision or requirement is also subject to a separate process of review (such as the introduction of permanent controls in a planning scheme).
- 3.13 As the citation confirms that the site is of local significance, it is recommended that Council requests the Minister for Planning to apply interim Heritage Overlay controls to the site pursuant to section 20(4) of the *Planning and Environment Act 1987*, and secondly to request the Minister for Planning to authorise Council to prepare a planning scheme amendment to apply permanent Heritage Overlay controls to the site at 5 Ians Grove, Templestowe Lower. The interim controls will aid the protection of the heritage place whilst permanent controls are considered, which will include public exhibition of the amendment.
- 3.14 The approach taken by other municipalities has been to support interim heritage controls where there is a risk of demolition either at planning permit stage or through a demolition request under section 29a of the *Building Act 1993*.
- 3.15 Whilst there is a Planning Permit Application currently being processed for the site, there is also a requirement for Council to receive a request under section 29A of the *Building Act 1993* for report and consent on the proposed demolition a building at any time (including prior to a decision being made about the Planning Permit). Pursuant to the Building Regulations 1994, Council must then make a decision about the application. Council must either consent to a building permit being issued for the demolition or make application to the Minister for Planning to prepare a planning scheme amendment to protect the subject property, which in effect suspends the application of a building permit for demolition.
- 3.16 Once Council makes a decision about application of a Heritage Overlay, a decision will then be made in response to the planning permit application. Consideration and introduction of interim heritage controls in a timely manner, would then enable Council to consider heritage aspects in the assessment of the planning permit. See **Attachment 3 and 4 for Amendment documentation**

4. COUNCIL PLAN/STRATEGY

- 4.1 The Amendment is consistent with the State Planning Policy Framework (SPPF) Clause 15 - Built Environment and Heritage.
- 4.2 The Amendment is further consistent with the Local Planning Policy Framework including Clause 22.03 'Cultural Heritage Policy', the Municipal Strategic Statement MSS, in particular Clause 21.11 (Heritage).

- 4.3 The Amendment is consistent with the Ministerial Direction on the Form and Content of Planning Schemes under section 7(5) of the Act.
- 4.4 The Amendment also meets the requirements of Ministerial Direction No 11 Strategic Assessment of Amendments.
- 4.5 It is also consistent with Ministerial Direction 9 Metropolitan Strategy. The Metropolitan Strategy (Plan Melbourne: Metropolitan Planning Strategy 2014) in particular Direction 4.7 Respect our heritage as we build for the future.

5. IMPACTS AND IMPLICATIONS

- 5.1 The Amendment will provide certainty in relation to the Heritage Overlay controls.
- 5.2 The proposed amendment will safeguard the retention of the heritage fabric of the building.

6. IMPLEMENTATION

Resource Implications

- 6.1 Planning Scheme amendments are prepared and administered by City Strategy Unit. The cost of preparing and processing the Amendment is included in the Strategic Planning Unit's 2016/17 operational budget.

Communication and Engagement

- 6.2 Before consulting with the community, Council is required to seek authorisation from the Minister for Planning to prepare and exhibit the proposed planning scheme amendment for permanent Heritage Overlay controls. The Amendment would be exhibited for four weeks. Consultation is proposed to include direct notification to the owners and occupiers of the properties affected by the proposal.
- 6.3 Following the exhibition period, Council would consider any submissions received and decide whether to adopt the Amendment with or without changes, to refer the submissions to an Independent Panel appointed by the Minister for Planning, or to abandon the Amendment. If Council refers the submissions to a Panel, that Panel would consider the submissions and make recommendations to Council in relation to the submissions.

Timelines

- 6.4 Subject to Council's endorsement, the request for interim Heritage Overlay controls (Amendment C118) would be sent to the Minister for Planning as a matter of urgency. A request for authorisation would also be sought from the Minister for Planning to prepare and exhibit the planning scheme amendment for permanent Heritage Overlay controls, which will be undertaken in accordance with Ministerial Direction 15.

7. DECLARATIONS OF CONFLICT OF INTEREST

No Officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.



Nomination for Heritage Overlay

Prepared by Howie Taylor
314/184 Whitehorse Road
Balwyn, 3103

jezusmarie@hotmail.com

Identifier: House

Other name/s: Hume Residence (former)/'Centre Court' Project Home

Address: 5 Ians Grove Templestowe Lower

Date: 1967-68

Designer/s: Bernard Joyce & Associates

Builder/s: Inge Bros Pty Ltd

Heritage Group: Residential Building (Private)

Heritage Category: House

Condition: Excellent

Intactness: Excellent (Completely original)

Theme/s: 6.7 Making homes for Victorians

History

The house was erected in 1968 for Mr and Mrs G. Hume and was a project home for Inge Bros Pty Ltd and designed by architects Bernard Joyce & Associates.

Bernard Joyce was born in 13th January 1929 Chiswick, London England and was educated at Regent Street Polytechnic before emigrating to Melbourne, Australia in 1950 where he completed his studies at the University of Melbourne, becoming a registered architect on the 16th of September 1955. He worked for the Public Works Department of Victoria, Stephenson & Turner, Westwood Sons & Harrison England, and Hilton Wright & England.

In 1960, Joyce was employed by Bogle, Banfield & Associates, Joyce was soon elevated to the firm's principal designer. He left to open his own office in 1964, after winning first prize in an international design competition for a grandstand for the Perak Turf Club in Ipoh, Malaysia. He achieved various successes in several design competitions, including First Prize in The Age Small Homes Service Competition Section B in 1953, First Prize in the Woman's Weekly Housing (National) Competition in 1954, First Prize in the Herald Ideal Home Competition in 1956, First Prize in the Tasmanian Timber Associations Competition in 1963. (Which was built in Manningham, but now demolished)

Joyce pioneered a positive working relationships within the often restrictive industries of multi-residential developments and project home building. He also firmly established himself as an acclaimed, award winning and respected architect, of modernist houses, strata-titled flats and townhouses and a highly regarded and influential academic at RMIT. He also produced several private residential commissions that were considered to be ground breaking for the period, no private commissions are located within the City of Manningham.

Joyce formed his association with builders Inge Bros Pty Ltd around 1966 at the age of 37, a time when housing developers were beginning to see the value of utilizing the talents of Architects (In addition to the marketing value).

The builders Inge Bros Pty Ltd consisted of brothers Zig Inge and Alex Inge who had emigrated from Latvia. Inge Bros initially established themselves as Real Estate agents selling homes throughout Melbourne. The progression to project home builders was obvious, eventually expanding to selling and building entire estates of homes. The City of Manningham included several 'Inge Bros' estates, 'New Horizon' Estate in Doncaster West at Acheron Street Doncaster, 'Roseville Estate' in Roseville Avenue Doncaster adjacent Westfield Shopping Centre, and their largest estate 'Woodgates Estate' in Templestowe Lower featuring over 100 architect designed homes.

In 1966 Joyce was commissioned by Inge Bros to produce project home designs for an estate development near Sherbourne Road Montmorency. These remained schematic designs. Later that year three project homes by Joyce were designed for Inge Bros in Balwyn North, two of which were built.

In 1967 Inge Bros opened a 'pre-planned' community in Acheron Street Doncaster called 'New Horizons'. Here Inge Bros provided a 'pre-planned, fully 'move in ready' estate of homes, architecturally designed, with completed roads, curbing and landscaping. The headlining homes were both designed by Bernard Joyce & Associates and were marketed as the 'B.J. Split Level' and this model home the 'Centre Court'.

The estate proved wildly successful, generating huge sales. The 'Centre Court' was widely published in local newspapers, The Age, the Herald, was reviewed in Australian Home Beautiful, and appeared on the cover of the March 1968 edition of Today's House. Professor Philip Goad in his thesis 'The Modern House in Melbourne 1945-1975' discusses these homes and their significance to modern home design. Referring to Joyce's work as 'extremely sophisticated'.

The 'Centre Court' was built twice within the 'New Horizons' estate, both examples including the original display home located at 26 Acheron Street Doncaster and a repetition built at 14 Acheron Street Doncaster have been altered/renovated beyond recognition and serve no heritage value. Zig Inge of Inge Bros who is still working, commented that the designs by Joyce were 'great for generating interest and crowds'. The house was deemed much too progressive and modern for a generally conservative buying public.

The 'Centre Court' as a project home, for all its exposures, only generated a single sale to a Mr & Mrs G. Hume who commissioned the home to be built at (Lot 18) 5 Ians Grove Templestowe Lower. It has remained in an almost completely original state for forty-eight years.

Description

The House at (Lot 18) 5 Ians Grove Templestowe Lower is a single storey brick veneer house expressed as a symmetrical square form with a central courtyard, symmetrically placed carport and blade walls. The main building has a hipped roof, clad in cement tiles with no eaves. The carport is supported by two wing walls that frame an additional two courtyards at the front and provide privacy to interior spaces. Exterior walls are of brick veneer lightly bagged and painted white, with contrastingly painted/stained doors and windows expressed as full height bays with glazed infills. The large open courtyard is similarly treated.

Comparative Examples

Bernard Joyce's work of the 1960s has a distinctive and recognisable architectural style, broadly characterised by a minimalist expression with blank walls expressed as projecting and receding planes, punctuated by full-height openings. His houses of that period were further defined by stepped planning with integrated courtyards, flat or hipped roofs and projecting front carports.

If has not been established exactly how many examples of Joyce's work might remain in the City of Manningham, archived drawings held at RMIT Archives identified two others. One of these was the original 'Centre Court' display model located in 26 Acheron Street Doncaster and another example located at 14 Acheron Street Doncaster. (Both altered beyond any reasonable heritage value) The companion split level model 'BJ Split Level' is located at 506 Doncaster Road Doncaster and is existent and in reasonable condition externally. Like the 'Centre Court', this has the same stark expression of planar brick walls and full-height windows. However, its L-shaped plan, split levels, and joined pavilion form create quite a different effect. The 'Centre Court' is more striking, and possibly considered a more typical example of Joyce's work in the municipality. It remains a textbook example of the modular 'pavilion plan' that the architect developed in the mid-1960s to provide a solution for flexible and affordable suburban housing.

Statement of Significance

What is Significant?

The former Hume House/'Centre Court' at (Lot 18) 5 Ians Grove, Templestowe Lower, is a single-storey white painted brick house expressed as a symmetrical square plan with central open courtyard with hipped roof in cement tile. It was erected in 1967-68 as a 'model' home by builder/developer/real estate agents Inge Bros Pty Ltd, and was designed by leading architect Bernard Joyce & Associates, who had then only recently embarked upon what would prove to be a highly successful private practice.

How is it Significant?

The house is of architectural and aesthetic significance to the City of Manningham.

Why is it Significant?

Architecturally the house is significant as a highly unusual design solution for a national project home builder, who required specific spacial requirements, buildability, and economic considerations for a 'model' home.

Aesthetically, the house is significant for its unusual form and appearance. In contrast to conventional suburban dwellings of the period (including most architect-designed examples), it was expressed as singular hipped roofed form with a central open courtyard. With its dark tiled roof (with virtually no eaves) and its stark white painted brick walls punctuated by contrasting full-height windows, the house remains a highly unusual element in the suburban streetscape.

The unusually featureless façade was expressed through a pair of white painted brick wing walls that both supported the carport and created semi-enclosed courtyards to the front rooms. This, coupled with carefully-placed full-height window and doors in stark planar walls, ensured privacy from neighbours and passers-by. The clearly articulated modular layout, with clear alignments and purity represented a notable departure from conventional residential architecture of the period. The house integrated many distinctive features and finishes that were uncommon at the time, including operable window doors (French doors), flush mounted downlights, full height doors and robes, gas heating, and a white painted brick aesthetic that was still relatively unusual to Melbourne at the time. It was however entirely typical of the innovative work of its eminent and award-winning designer, architect Bernard Joyce, and is also significant as one of select group of dwellings in the municipality from the 1960s to have received national coverage in Australian Home Beautiful and Architecture Today (Front Cover).

Inge Bros Pty Ltd provided significant contributions to the domestic urban fabric of Manningham, with large sections of the area being master planned, subdivided. They provided quality architecturally designed homes with fully landscaped gardens and cutting edge fittings and fixtures, including pioneering the use of natural gas. Their homes were recognised and awarded by RVIA, HIA and other bodies.

References

'The Status Merchants', Architecture Today, March, 1968 pp. 15-17. (Includes Cover image)

'You Can See the Courtyard From Every Room', The Australian Home Beautiful, September 1967.
pp. 42 – 45.

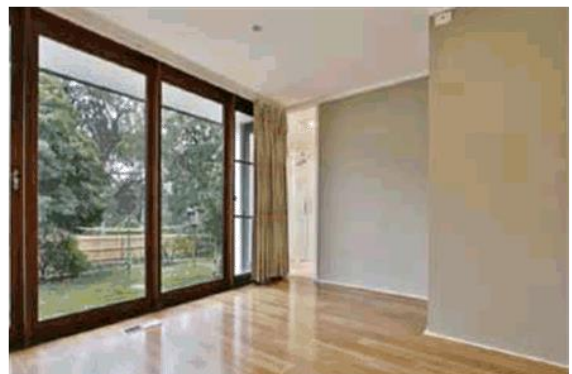
'The Shape of Things to Come', The Age, 6th of May, 1967. p.41.
Architectural Drawings, Bernard Joyce & Associates Collection, RMIT Archives.

Coloured images from www.realestate.com.au/-vic-templestowe+lower-117541400 and www.domain.com.au/property-profile/5-ians-grove-templestowe-lower-vic-3107

Photographs of original drawing from RMIT Archives.

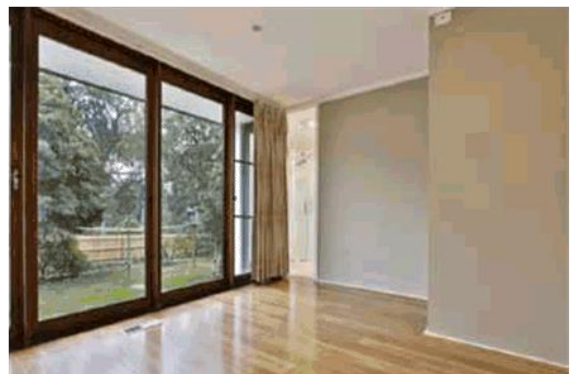


Images from www.realestate.com.au/-vic-templestowe+lower-117541400 and www.domain.com.au/property/profile/5-ians-grove-templestowe-lower-vic-3107





Images from www.realestate.com.au/-vic-templestowe+lower-117541400 and www.domain.com.au/property/profile/5-ians-grove-templestowe-lower-vic-3107





PROJECT HOUSE — 2
CENTRE COURT — \$13,670

THE station house is cited to many as the ultimate in suburban design and this one from Melbourne project builders, Inge Bros. Pty. Ltd., is no exception.

There is no question that its internal merit, visible from

every room in the house, makes the Centre Court house the answer for every potential home-owner seeking modern living.

Designed by Bernard Joyce and Associates, it is a white painted brick veneer house of

four bedrooms in an area of 1840 square, including the double carport. It sells for a basic price of \$13,670, including the carport.

But you can add \$250 to this for split tank connection, or \$400 in screened areas, \$50

for a water tapping and \$160 for the laying of concrete blocks in the central court, terrace, at the front and a pathway and the screenable porch becomes \$11,670 or \$12,170 a square (833,750 and \$128 a square in screened areas.)



48 The Australian HOME BEAUTIFUL, September, 1967

New Horizons

PRE-PLANNED FOR EXECUTIVE LIVING

New Horizons is a complete pre-planned community at Doncaster West. Every last detail has been carefully designed to surround the modern family with a first class social and aesthetic environment. Stage II of New Horizons stands apart because of the outstanding quality of design and the good, old-fashioned craftsmanship that has gone into their building. At New Horizons you choose from many different types and styles of structures—most designed by leading architects and incorporating dozens of exciting new features never before offered in a planned community in Australia.

You must see New Horizons. Call in this weekend, 2-5:30 pm

Saturday and Sunday. All designs are four-bedroom with

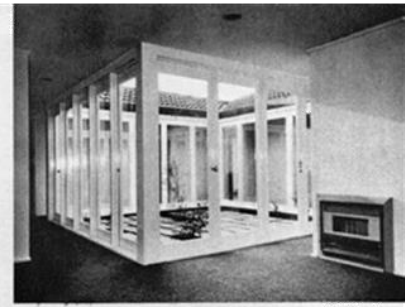
2 bathrooms and family room and double car accommodation, and

prices start from £9725 with full financing immediately available.

INGE BROS. PTY. LTD. R.E.S.I.
560 Whitehorse Road, Surrey Hills, Vic. 31041. A.H. 848 2704
6 Shaw St., Doncaster East, 3102. A.H. 89 4580



YOU CAN SEE THE COURTYARD FROM EVERY ROOM



In its aim to satisfy the demand for privacy, the Centre Court resembles the light level but here, except for its built-in, the similarity ends.

Privacy walls high, externally glazed areas of the living room and the bedrooms facing

the street are screened by a pair of 130, long solid brick walls which support the carport roof.

The wall of the house at the back of the carport is also brick so that the only view from the street is of painted

brick walls and a glimpse into the two front bedrooms.

This means ideal in suburbs where houses are crisscrossed by an enormous road blocks. The landscaped terrace behind these walls and the glazed central courtyard offer a view that is generally

considered in suburban areas.

The bathroom block at the back, the central and the living room, which could be used as a study or den, face a wall

concealed only to separate the living and sleeping quarters.

The entry, next to the living room, does not flow directly to the living room but the glazed courtyard offers a

diversion, as traffic moves to the main living room.

Living and family room are fully well insulated by the

galley-type kitchen and both bedrooms from the all weather with a new outlet that is

placed at the end of one kitchen bench.

The living room includes space for a formal dining

room and the family room has an eating bar which backs the

solid enclosed bench. While this may be convenient

physically, the view of a solid wall of pots and dishes

through glass may not always be acceptable.

Storage space in the kitchen is well planned, but the

combination over-swinging top, with the screen directly

above the top, could be difficult for housewives on the short side.

A pretty, right overhead cupboard and eight low cupboards including five drawers,

provide around 100 cu.ft. of storage.

The master bedroom has three built-in robes, including 170 cu.ft. the second bedroom

has 112 cu.ft. and the others 48 cu.ft. each. Child and linen closets also provide 48 cu.ft.

each and a decent sized terrace within the laundry for large bulky items.

The bathroom block is well equipped with the wall between the main bathroom and the shower room open

about 60 in. to meet the demands of ventilation and light. The toilet also looks light from a

window fixed to the top of a 60 in. wall and the ceiling

ceiling height, around the bathroom, may be

interchanged to provide a more open feel to the

space. Other doors and windows are custom to ceiling

height.

COMFORT:

On a north or south aspect, this house has excellent

sunscreening shading characteristics and would also admit

plenty of winter sunshine.

There are no areas along the sides but these walls are all

brick except for narrow floor to ceiling windows in the kitchen

and several bedrooms.

Problems for summer cooling are also excellent as windows in all rooms and

around the terrace could be opened for through air flow.

Heating is provided by an oil burning Vitulux space

The Australian HOME BEAUTIFUL, September, 1967 43

PROJECT HOUSE 2 Continued

house with a rear outlet, which is included in the price. Back walls provide a buffer from street noise for all rooms. The first three bedrooms are well insulated from the living areas to avoid summer heat. Second bedroom is a timber framed house with a suspended timber floor.

INTERNAL FINISH:

Walls and ceilings are plastered, plasterboard, skirting, doors and window frames are painted, although no oil stain may be used as an alternative. The timber veneer on cupboards in the kitchen is not stained, as is the timber back to the island bench and eating bar and the back of a row of overhead cupboards seen from the family room.

Work benches and the eating bar round the kitchen, and the bathroom vanity units, are covered with white task laminated plastic.

Floors are rough sanded, shot like dished hardwood, but may be fine sanded and polished at extra cost.

Concrete fix, 4 in. tiles have been used freely to excavate the

EQUIPMENT:

In the kitchen there is a combination electric stove, wall oven and cooking top and a double bowl stainless steel sink in the island bench, hot tap handles, shower paths, shower handles, shower screen and window window — one of a high quality in keeping with the overall appearance and design of the house.

The main bathroom has a 50 bath with a shower over it, a built-in bidet, a mirror framed cabinet. The shower room off the master bedroom has a screened shower screen, wall-hung basin and a mirror-framed cabinet.

The wardrobe unit next to the main bathroom also has a wall-hung basin and mirror-framed cabinet.

The house has 14 power



QUALITY TYPE CUPBOARD is given screen and chosen by natural timber cupboards. It has good natural lighting from the window and in the family room and a mirror frame to eating window in kitchen itself. Work areas are simple,

with a door leading to a private terrace and access to the front door and bathroom block without passing through the other.

Discretion consideration of summer sun protection. The side walls are almost all brick while the glazed areas of the main bedroom, third bedroom, family room and living room have roof overhang which will keep out summer sun but admit winter sun. The house is ideal for a block facing north or south.

Low marks for:

The arrangement of the kitchen sink, without a splashback, directly above the informal eating bar in the family room.

The distance the housewife has to walk from the carport to the kitchen with possible when using the main entry although this possibly could be overcome by making the glazed door off the living room the main entrance. However, colour would then creep directly into the living area.

Inge Bros. replied:

For little extra cost we will supply a stainless splashback. At no extra cost we will fit an external tap which eliminates all splashing.

Kitchen in most houses today are situated in a similar position. This kitchen has a glass window or door providing direct accessibility from the outside into the kitchen. The housewife, therefore, can use this as a direct entry to the kitchen.



SCREENS AT THE FRONT of the house look out on a pair of partly paved, partly gravelled terraces connected from the street by solid brick walls.

The Australian HOME BEAUTIFUL, September, 1967 43



New Horizons

Pre-Planned for Executive Living

New Horizons is a completely pre-planned community at Doncaster West. Stage II of New Horizons stands apart because of the outstanding quality of designs and craftsmanship. At New Horizons you can choose from many different types and styles — most designed by leading architects and incorporating exciting new features.

Inspect New Horizons daily between 2-5 p.m. Located at 506-508 Doncaster Road (opposite Golf Club). All homes are four bedroom with 2

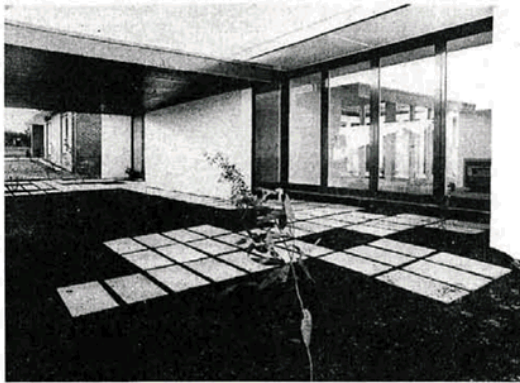
bathrooms, family room and double car accommodation. Prices start from \$19,450 (£9725) with full

finance available immediately.

Inge Bros. Pty. Ltd. R.E.S.I.
560 Whitehorse Road, Surrey Hills. 89 0541.
A.H. 848 2704 — 6 Shaw St., Doncaster East.
842 2444. A.H. 89 4580.

29-48

THE SHAPE OF THINGS TO COME



"New Horizons," a housing development which opens for inspection at West Doncaster today, shows how "pre-planned" neighborhoods could change the pattern of suburban Melbourne.

At Inge Road, Pty. Ltd.'s project, which lies off Doncaster Road, an area has been developed as an integrated whole to eliminate dissipated elements, such as ugly houses and surroundings.

The scheme has resulted from many overseas trips by Messrs. J. and A. Inge, the firm's principals. Ideas they have brought back from the United States and other overseas countries have been combined with the ideas of Australian architects to produce houses designed to please people with experience of living in several countries.

At West Doncaster, architects and surveyors have tried to use each house so it will complement its neighbors and blend with the gently sloping countryside. They have eliminated front fences to have a continuous garden setting and, by attention to detail, such as the color of bricks, mortar and roofs, have tried to achieve a neighborhood harmony in every aspect.

Plenty of space for each lot is provided. The lots are 22,500 to 25,000 sq. ft. each. Most have four bedrooms, a large family room, two bathrooms and car accommodation.

The development is about seven miles from Melbourne, and about half a mile from a proposed 10-acre shopping centre near the intersection of Williamstown and Doncaster roads. Eastern golf course is opposite part of the development.

At Lot 8, Ashburn Street, Doncaster, the architects, Bernard Joyce and Almond, have set out to design a house that would accommodate a large family in comfort and privacy, and also compensate the family for lack of a fine view.

They separated bedrooms, a formal living area and family living areas so the various members of the family would have privacy within a limited space.

In addition, a pleasant environment was created by designing an informal landscaped courtyard with views to the front and rear.

The courtyard, which is about 15 feet square, is surrounded by a low wall, which helps to give a sense of space within a small area.

The double carport serves as a covered front entry to the house, and its supporting walls give privacy to the nearby terrace.

Landscaping has been so adapted that the owners could do most of the work themselves with little expense and trouble. The designers recommended the use of Australian plants.

Total area of the house is

by RAY DAVIE,
Our Real Estate Writer

1700 square feet, with a carport area of 300 square feet. In a second Bernard Joyce house—this time a split-level—the architects took best advantage of the sloping site.

This house is in Doncaster Road, next to a two-story house which is also part of the development.

The entertainment and living areas were so planned that the parents could enter-

tain friends without too much interruption from children. And mother can control children in the family room from the kitchen.

Other features include four bedrooms (which could be varied to three bedrooms and a study), double carport with an incorporated workshop, and main bedroom with separate dressing room and shower room.

The architects believe the

A front view of the interior-court Bernard Joyce house at West Doncaster.

general character of the building will allow any purchaser to introduce furniture and fittings to his own taste.

Here again, landscaping has been planned so occupants of the house can "do it themselves" with minimum expense and effort.

The interior design was by Donna Preston. The area of the house is 1600 square feet, with a carport area of 300 square feet.

Near the core project is an earlier Inge firm development in which similar ideas were used.



ARCHITECTURE TODAY

MARCH, 1968

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The Centre Court



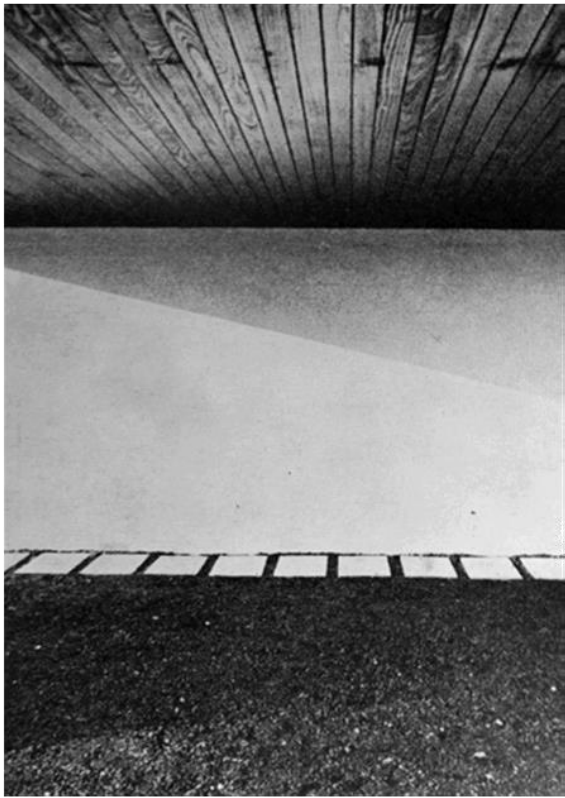
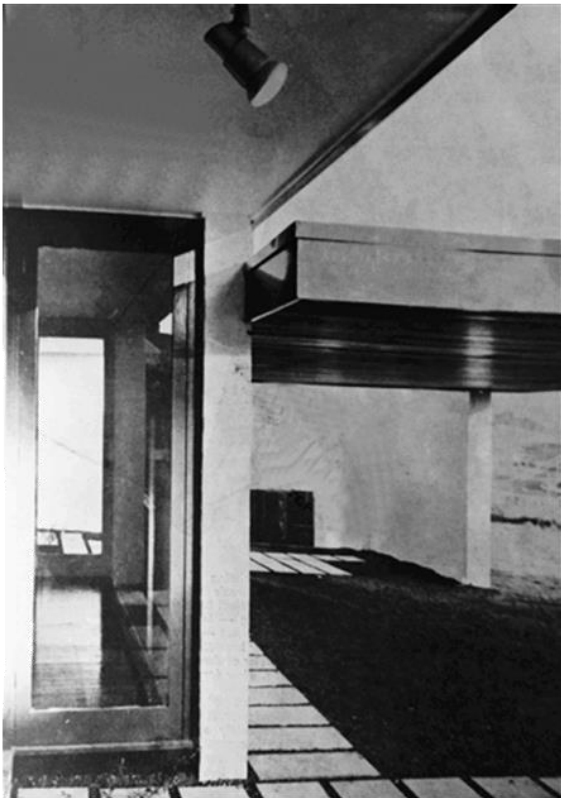
The Centre Court is 1640 square and sells at £11,200. As the name implies, all rooms are grouped around a central courtyard. The plan is almost square with a carport extending from the den between the living room and the third bedroom.

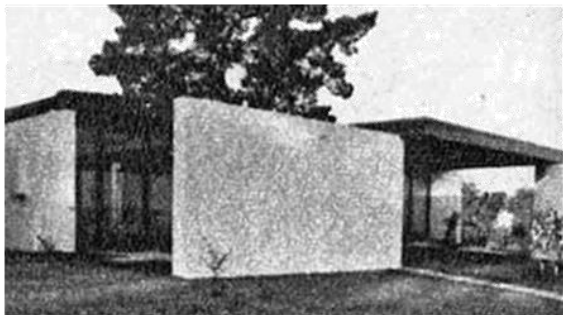
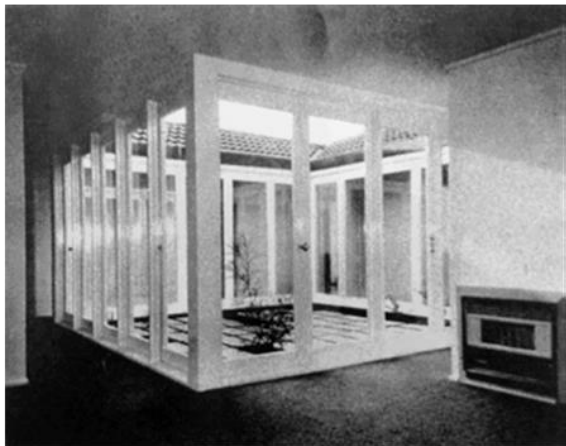
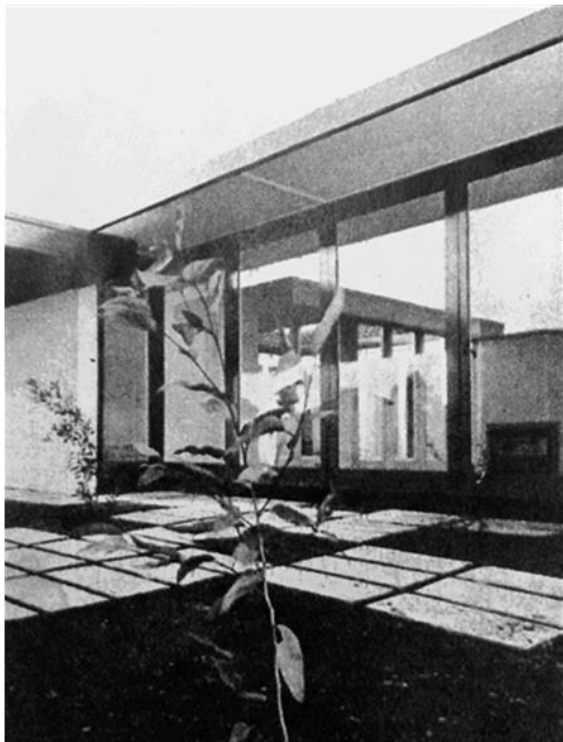
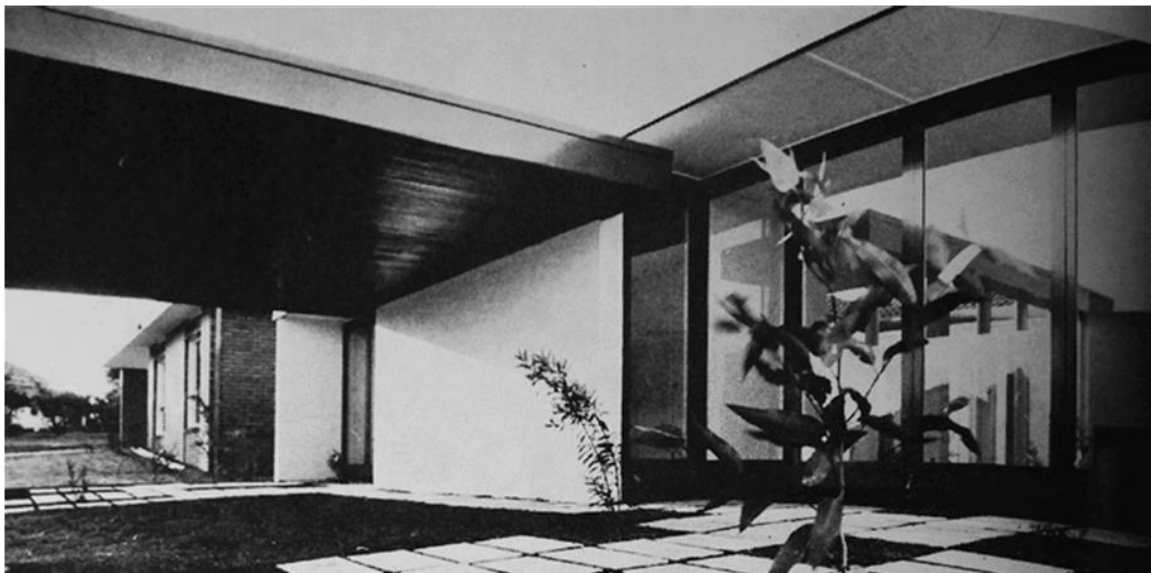
Constructed in brick veneer with K.D. hardwood framing timbers, the roof is of cement tiles and internal wall lining is Victor plaster board.

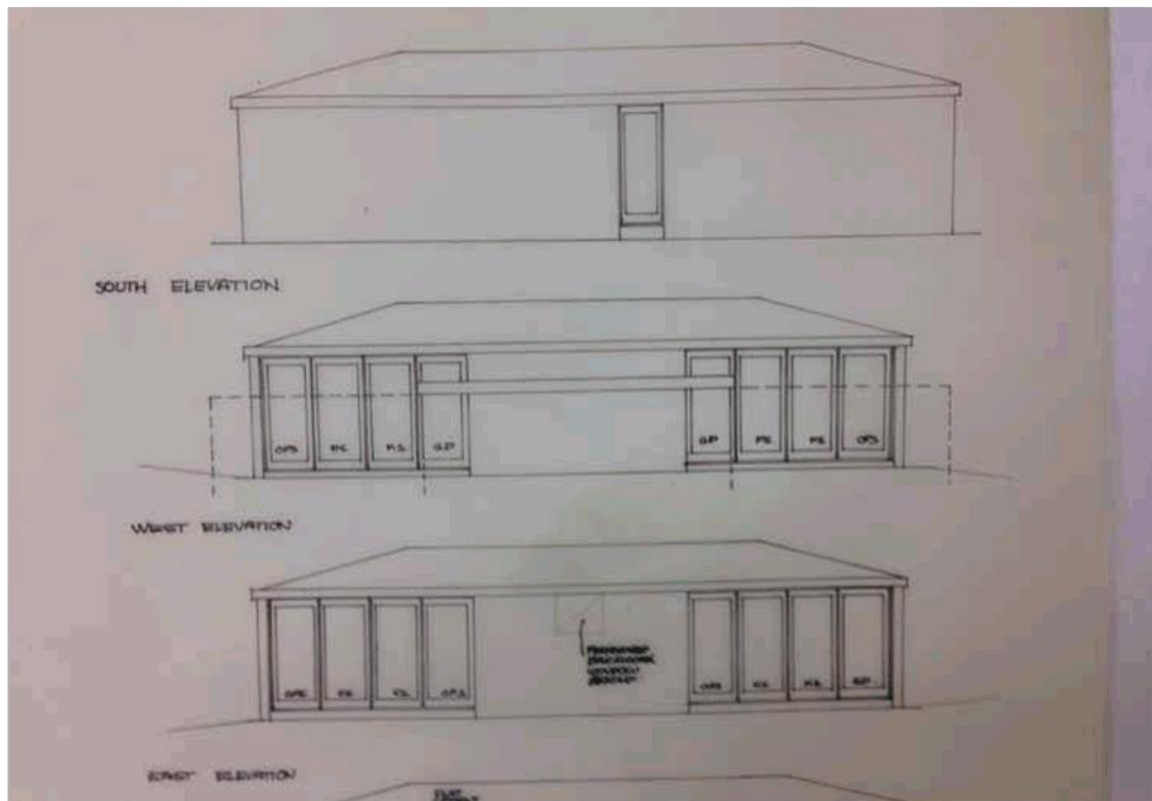
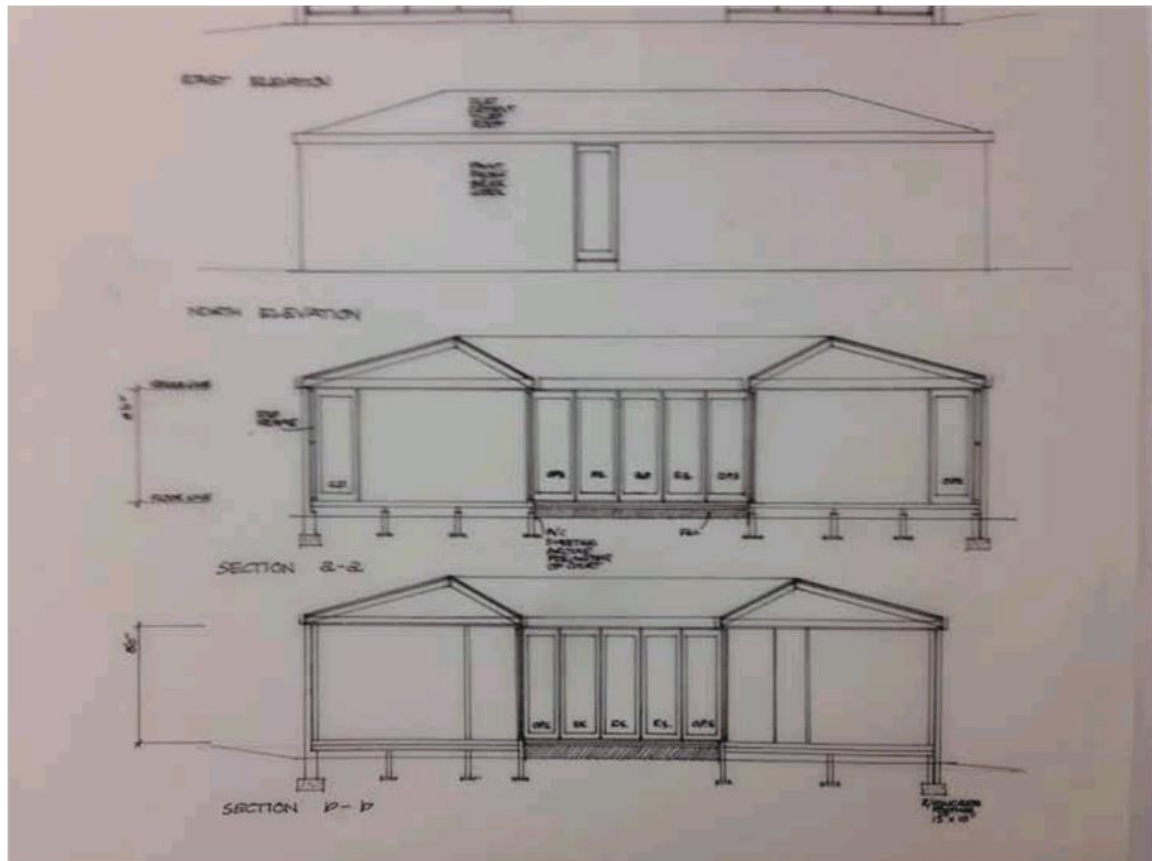


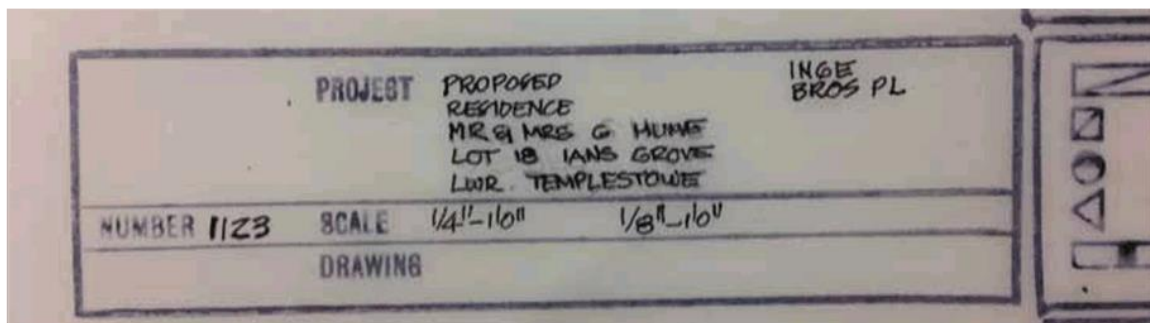
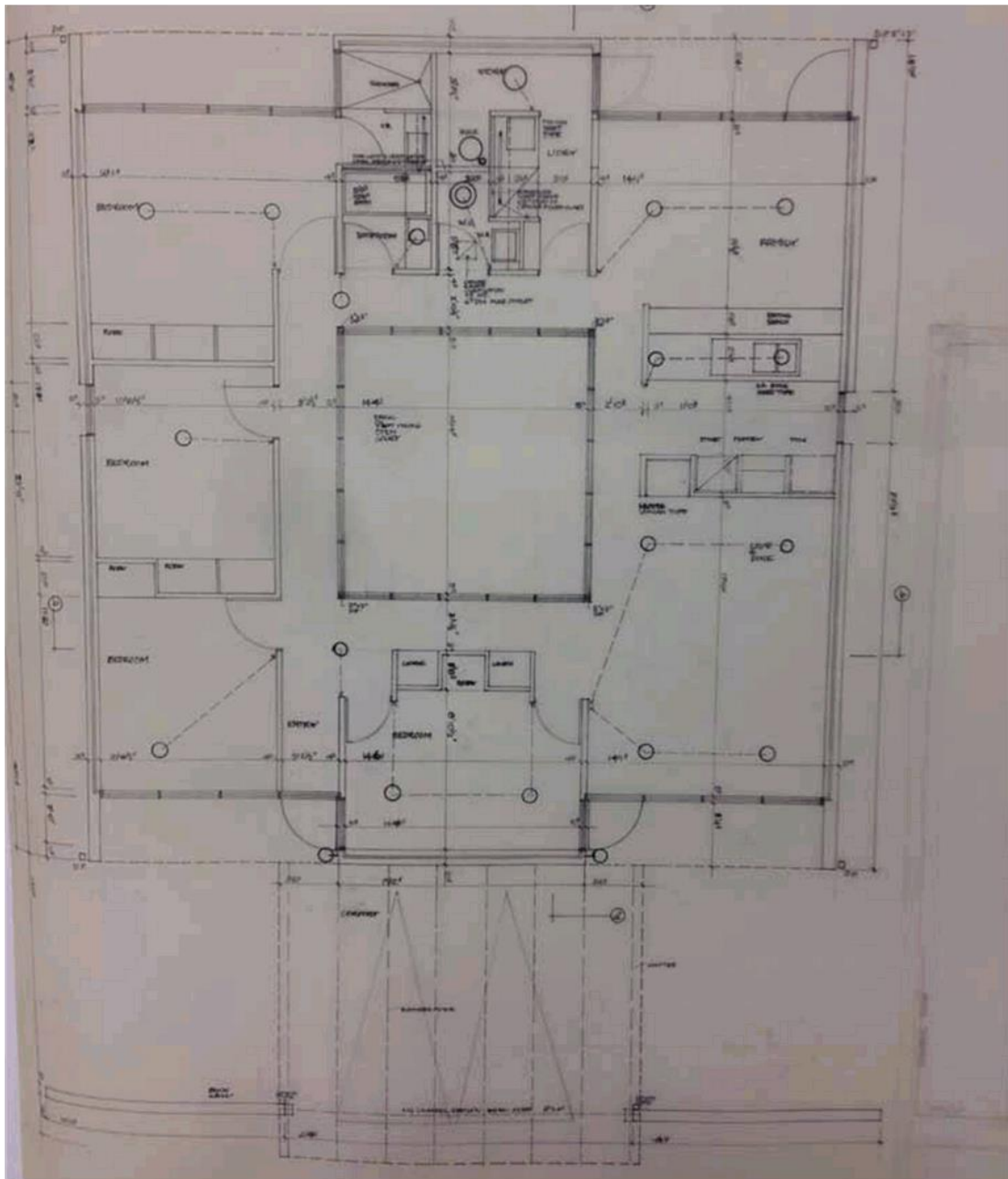
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ARCHITECTURE TODAY MARCH 1968









**EXTENT**

**HERITAGE ADVISORS
TO AUSTRALIA AND
THE ASIA PACIFIC**
Incorporating AHMS and Futurepast

5 Ians Grove, Templestowe Lower

Heritage Citation Report

Draft

City of Manningham

19 April 2017

Extent Heritage Pty Ltd

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HERITAGE CITATION REPORT



Names: Hume Residence (former) / 'Centre Court' Project Home
Address: 5 Ians Grove, Templestowe Lower, Victoria (Lot 18, LP26989)

Building Type: House

Assessment By: Extent Heritage Pty Ltd - 21/4/2017

Architect: Bernard Joyce & Associates

Builder(s): Inge Bros Pty Ltd

Date: 1967 – 1968

Architectural Style: Modernist

Condition: Good

Integrity: Intact

Local themes: 6.7 Making homes for Victorians

Recommendation: Inclusion on Manningham heritage overlay schedule as an individual heritage place



History and Historical Context

In the post WW2 period the principles of Modernism were prevalent throughout Australian architecture. This was a truly international movement- America, Brazil, Japan, Great Britain, Italy and Scandinavia became powerful sources of inspiration to the new generation of Australian architects during the 1950s.¹ The salient characteristics of the style were defined by simplicity and unpretentious elegance. Historic detailing was removed in favour of plain, unadorned surfaces comprised of modern materials such as concrete, steel and glass.² The movement was exemplified in a wide range of buildings especially in factories and in civic buildings such as schools, kindergartens,

¹ Eds P. Goad & J. Willis, *The Encyclopedia of Australian Architecture*, Cambridge University Press, Port Melbourne, p. 465

² Ibid., p. 464

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local libraries, hotels and hospitals.³ In Melbourne, the principles of Modern architecture were combined with local influences and evolved under influential architects such as Roy Grounds and Robin Boyd.⁴ Boyd further defined the concept of a regional, domestic interpretation of Modern architecture in his publication *Victorian Modern* (1947).⁵

The 'project home' became a popular development in the 1950s and developers across Melbourne utilised their marketing potential.⁶ These homes offered a readily available alternative to buyers who could not afford the cost of an individually designed home. In the climate of post-WWII austerity, these houses had little architectural pretensions and frequently referenced Modernist principles of simple and rational forms. Consequently, the Sunday afternoon drive around the suburbs of Melbourne to view display homes was soon to become a social institution.⁷ During the same period *The Age*, started the *Age Small Homes Service*, which focused on good Modern design and also advertised house plans that were within aimed to fit within the average family's price range.⁸ The Melbourne project home experiments of the 1950s laid the foundation for the later success of the project home in the 1960s.

The austerity that characterised the 1950s gave way to a rapid growth in the size and wealth of the suburban middle classes in the 1960s. This new wealth established a market for architecturally-designed project homes. The architect designed project home was essentially a collaboration between architect and developer, where the architect became an integral part of the marketing process. With the architect's name, the model home was automatically assigned values of quality and advanced design. The public were shifting away from the concept of mass produced reproducible houses to bespoke designs that offered improved standards for domestic living and reinforced ideas of the stylish private residence.⁹

During the proliferation of the architect-designed project home in suburban Melbourne, architect Bernard Joyce and his contemporaries continued referencing the international principles of 1950s Modern architecture and sought to harness new materials and methods of construction. Their work frequently referenced the sleek Californian designs of American architects Richard Neutra and Philip Johnson and incorporated the refined forms of Japanese Modernism.¹⁰ Generally, this mature Modern style had a focus on simple finishes, the generous use of glass and a reduced range of materials.¹¹ Homes were typically characterised by their direct engagement with the site and a lack of external historical detailing. Simplicity was carefully aimed at a commercial market and a balance was struck between open plan arrangements and a simultaneous desire for privacy.¹² This stylisation informed the spate of architect-designed model homes of the period and the subject site is situated within this context.

The Architect – Bernard Joyce

Bernard Howard Joyce (1929-1994) was born in Chiswick, London. He graduated from Hammersmith School of Arts and Crafts and then worked for John Lewis & Co. in London, before emigrating to

³ Ibid, p. 456

⁴ R. Apperley, R. Irving & P. Reynolds, *A Pictorial Guide to Identifying Australian Architecture; Styles and Terms from 1788 to the Present*, Angus & Robertson Publishers, NSW, 1989, p. 211

⁵ Ibid, p. 465

⁶ P. Goad, 'The Modern House in Melbourne 1945-1975', PhD thesis, The University of Melbourne, Melbourne, 1992, p. 5/136

⁷ Ibid., p. 6/125

⁸ R. Apperley, R. Irving & P. Reynolds, op. cit., p. 211

⁹ P. Goad, op. cit., p. 6/126

¹⁰ Ibid., p. 6/59; M. Markham, 'Bernard Joyce Obituary'

¹¹ Ibid., p. 6/56

¹² Ibid., p. 6/59

HERITAGE CITATION REPORT



Melbourne in the 1950s.¹³ After settling in Melbourne, Joyce worked for the Victorian Public Works Department, the Gas & Fuel Corporation, then Stephenson & Turner while studying at The University of Melbourne and graduating with a Diploma in Architectural Design in 1955.¹⁴ He achieved success in several design competitions including *The Age* Small Homes competition in 1952; First Prize in the Woman's Weekly Housing (National) Competition in 1954; First Prize in the Herald Ideal Home Competition in 1956 and First Prize in the Tasmanian Timber Associations Competition in 1963 (for a home that was built in Manningham, but has since been demolished).¹⁵ In 1960, Joyce was recruited by the well known Melbourne firm Bogle & Banfield as a design architect where he worked on a number of projects including the St James Church in Glen Iris, the Total Building in central Melbourne and the grandstand at Sandown Park Racecourse.¹⁶ Joyce was soon elevated to the firm's principal designer.

In 1961, Bernard Joyce met Bill Nankivell while lecturing at the Royal Melbourne Institute of Technology (RMIT). Three years on, their Commonwealth-wide competition win for the £1.25 million Malaysian racecourse (alongside David Watson and Kerry Morrow) marked the beginning of a 30-year partnership known as B.H. Joyce & W. H. Nankivell (1964-76); Joyce Nankivell Associates PL (1976-85); Joyce Nankivell Partnership PL (1985-92); and Joyce Nankivell Sticca PL Architects (1992-1994).¹⁷ The firm developed an international reputation, winning competitions for the Australian High Commission and Senior Diplomatic Staff Group Housing in Kuala Lumpur, Malaysia.¹⁸ Locally, Joyce Nankivell had a distinctive view of the post-war Australian city. Their houses, strata-tiled flats and multiple-unit housing projects, for which the firm was known, were well-planned and affordable and were characterised by sharply trimmed sites bound by planar walls.¹⁹

Bernard Joyce admired the work of contemporary Japanese architects and in 1962 he travelled to Japan to experience the buildings and landscapes first hand.²⁰ It is most likely that Joyce was inspired by Robin Boyd's monograph on Kenzo Tange, an architect who combined traditional Japanese influences with the new principles of Modernist architecture.²¹ Joyce's exposure to the minimal and pure design forms in Japan directly influenced his future body of work.

Beyond his partnership with Nankivell, Joyce was recognised for his progressive approach to design. Many of Joyce's houses built as speculative projects employed Modernist themes of spatial continuity, repeated structures and the use of the private courtyard as an extension of internal living space.²² They were often characterised by the pavilion-style plan, hipped tiled roofs and the use of full height windows and doors.²³ He would typically utilise locally sourced bricks, tiles, concrete blocks and stained timbers.²⁴ Joyce's outward blankness was seen as an aesthetic decision in line with purist sensibilities at the time, however, his approach was unusually relentless in relation to other contemporary local work.²⁵ The 'Centre Court' subject site is an excellent example of his distinctively Modernist approach to project home design.

¹³ H. Edquist, 'William H Nankivell', *RMIT Design Archives Journal*, vol. 1, no. 2, 2011, p. 10

¹⁴ Eds P. Goad & J. Willis, op. cit., p. 377

¹⁵ H. Edquist, op. cit., p. 11; 'Prize-winning Design Has Lesson for Homebuilders', *The Age*, Small Homes and Property Section, 16 September 1963, p. 10;

¹⁶ Eds P. Goad & J. Willis, op. cit., p. 377; H. Edquist, op. cit., p. 10

¹⁷ Eds P. Goad & J. Willis, op. cit., p. 377

¹⁸ H. Edquist, op. cit., p. 11.

¹⁹ Eds P. Goad & J. Willis, op. cit., p. 377

²⁰ H. Edquist, op. cit., p. 10

²¹ Ibid.

²² P. Goad, op. cit., p. 6/17-21

²³ M. Markham, 'Bernard Joyce Obituary', *Transition*, no. 46, 1994, p. 76

²⁴ Ibid., p. 6/17

²⁵ M. Markham, op. cit., p. 75

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**The Builders**

Joyce formed his association with builders Inge Bros Pty Ltd during the 1960s. Zig and Alex Inge migrated from Latvia to Melbourne after WW2.²⁶ The Inge Bros established themselves as real estate agents selling homes throughout Melbourne. The firm naturally progressed to project home construction, eventually expanding to selling and building entire estates of suburban homes. The City of Manningham included several 'Inge Bros' estates— the 'New Horizon' Estate at Acheron Street, Doncaster, 'Roseville Estate' in Roseville Avenue, Doncaster and their largest estate 'Woodgates Estate' in Templestowe Lower.²⁷ The company was committed to good design, winning the top prizes in a domestic architecture competition sponsored by the Victorian Chapter of the R.A.I.A, the Architects' Housing service and the Gas and Fuel Corporation for their 'Trend 71' development in Templestowe Lower.²⁸ Despite operating in a competitive commercial development market, the Inge Bros stood out as a firm who were prepared to take risk, invest in quality work and employ the skills of progressive, local architects for their project house designs. During the 1970s the Inge family moved into the development of retirement living projects and eventually grew to become one of Australia's largest firms in the retirement and aging sector.

The 'Centre Court'

In 1967, Inge Bros Pty Ltd opened a 'pre-planned' community in Acheron Street, Doncaster named 'New Horizons'. The estate was comprised of pre-planned and fully established homes designed by architects, with completed roads, curbing and landscaping. The headlining homes were both designed by Bernard Joyce & Associates and were marketed as the 'B.J. Split Level' and the 'Centre Court', the latter being the model home for the subject site.²⁹

The estate proved highly successful and the 'Centre Court' home featured in local newspapers *The Age* and *The Herald*, it was reviewed in *Australian Home Beautiful* and it also featured on the cover of the March 1968 edition of *Today's House*. Academic Philip Goad references these homes in his thesis 'The Modern House in Melbourne 1945-1975' and discusses their significance to the history of architect-designed project homes and to the local Modern design scene.

The 'Centre Court' project home was built twice within the 'New Horizons' estate, with the original display home at 26 Acheron Street and a repetition built at 14 Acheron Street, Doncaster. Despite the sophistication of the 'Centre Court' in design terms, it was commercially unsuccessful, generated only one sale to Mr & Mrs G. Hume who commissioned the subject site to be built at 5 Ians Grove (Lot 18), Templestowe Lower.³⁰

Description*Exterior*

The former Humes' residence at 5 Ians Grove is a single storey brick veneer house expressed around a central courtyard in a symmetrical square form with distinctive blade walls. The facade is fronted with a centrally positioned double carport that is supported by two prominent wing walls. The pair of

²⁶ C. Butt, 'Not retiring himself, yet retirement has been his passion', *Sydney Morning Herald*, 11 June 11 2012, <<http://www.smh.com.au/national/not-retiring-himself-yet-retirement-has-been-his-passion-20120610-204ei.html>>, accessed 19 April 2017.

²⁷ 'Pergola Has Room To Move', *The Age*, Friday 14 February 1969, p.10; 'House of the Week – V430', *The Age*, Monday July 13 1970, p. 10

²⁸ P. Goad, op. cit., p. 6/145.

²⁹ 'The Shape of Things to Come', *The Age*, 6th May, 1967, p. 41; 'You Can See the Courtyard From Every Room', *The Australian Home Beautiful*, September 1967, pp. 42-45

³⁰ Floor Plans for Mr & Mrs G Hume, Lot 18 Ians Grove, RMIT Design Archives

HERITAGE CITATION REPORT



wing walls are 4.6m long and screen two courtyards, providing privacy to interior spaces.

The main building has a hipped roof clad in cement tiles and ridges, with no eaves and stained timber fascia board. The elevations are of brick veneer lightly bagged and painted white, creating a strong visual contrast against external hardwood timber joinery. The windows are characterised by full height bays with glazed infills and the internal courtyard is similarly treated. Attached to the rear of the dwelling is a simplistic painted timber deck with timber balustrade and stairs and a corrugated sheet metal roof. The exterior also features downpipes, vents and flush mounted downlights most likely from the period of construction.

The property has elements of landscaping that contribute to the external expression of the dwelling. The central driveway is marked by a low stone retaining wall and landscaped on either side with low density, mid-height plantings. This feature continues through to the raised, pebbled internal courtyards at the front elevation. The property has no front boundary for the purpose of establishing an open landscape setting.

Interior

Internal walls and ceilings are original white painted plasterboard with dark timber window frames and painted architraves, skirtings and door frames. Internal walls feature original vent openings. Most of the original wallpaper has been removed except for the front lounge room, where the patterned wallpaper has been retained and is in excellent condition.

The kitchen cabinetry, bar and the back of the overhead cupboards retain the oil stained timber veneer from the 1960s-construction period. Kitchen benches are also finished in original white teak laminated plastic. Original fittings, including taps and tap handles, drawer and door handles, window winders and locks, have generally been retained and are in generally good condition. The main bathroom features original bathroom vanities and tiles, whereas the rear ensuite has been adapted with modern fixtures. The original carpeting and kitchen vinyl flooring has been removed and replaced with floating timber floorboards, however, the original vinyl flooring is retained in the laundry. The internal courtyard is pebbled and features a range of plantings. The original front bedroom has been slightly modified with the removal of the original linen storage cupboards and their replacement with a stained glass window panel.

Overall, the residence is almost entirely comprised of original fabric with only very minor modifications that do not substantially impact its significance or integrity. The dwelling is in reasonable to good condition for its age, however, visible signs of weathering are present externally on timber window and door frames and in localised areas on fascia boards. The corrugated iron carport roof also exhibits signs of corrosion. The signs of weathering are typical for a dwelling constructed in the late 1960s and none appear to be irreversible or irreplaceable nor do they detrimentally impact the integrity and significance of the place.

Comparative Analysis

Archival research indicates there are two other surviving examples of Joyce's residential work in the City of Manningham. The two extant sites comprise the original 'Centre Court' display models located at 14 and 26 Acheron Street, Doncaster. The two display homes would have been near-identical to the subject site, however, they have both since been altered beyond any reasonable heritage value. NearMap aerial photographs shown in Figures 1 and 2, show substantial modifications have been made to the original square form of the dwellings and that the integrated courtyards have been modified. Their associations with this period of Modernist architecture and the practice of Bernard Joyce have been substantially compromised by the extensive modifications that have occurred.

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**Figure 1. 14 Acheron Street, Doncaster- Former Bernard Joyce 'Centre Court' display model-
Note extensive modern additions and modifications (Source: Nearmap 2017)**



**Figure 2. 26 Acheron Street, Doncaster- Former Bernard Joyce 'Centre Court' display model-
Note alterations (Source: Nearmap 2017)**

The 'BJ Split Level' model by architect Bernard Joyce, also a featured home forming part of the Inge Bros 'New Horizons' Estate, was located at 506 Doncaster Road, Doncaster. Like the 'Centre Court' model, this project home had the same stark expression of planar brick walls and full-height windows. In contrast, the 'BJ Split Level' model was characterised by an L-shaped plan, split levels and a joined pavilion form. The house was recently demolished (Figure 3).

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Figure 3. 506 Doncaster Road, Doncaster- Former Bernard Joyce 'BJ Split Level' model home- Demolished

The subject site is a valuable heritage item to the City of Manningham as it is a comparatively intact and striking example of Joyce's modernist residential work. It remains a legible demonstration of the modular 'pavilion plan' that the architect developed in the mid-1960s to provide a solution for high quality and affordable suburban housing. It is also a rare intact example of the bold and progressive speculative designs that a number of Melbourne developers and architects were prepared to offer as commercial project home products to market in the 1960s. The integrity and near-original condition of the dwelling contributes to its value as an item of cultural and architectural significance within the municipality.

Beyond the City of Manningham, numerous examples of Joyce's suburban residential work have either been demolished and those that survive have mostly been altered. Therefore the subject site has rarity for its unusually high degree of integrity, virtually unmodified and almost entirely comprised of original fabric.

Statement of Significance

What is significant?

The former 'Centre Court' residence at 5 Ians Grove (Lot 18), Templestowe Lower is locally significant to the City of Manningham. The single-storey dwelling is a white painted, lightly-bagged brick construction. The house is a symmetrical square plan with a hipped roof in cement tile and is centred around an internal square courtyard. The brick wing walls and simple zoning of the interiors, coupled with reoccurring full-height windows, make this house a highly quality Modernist construction. It was designed by prominent Melbourne-based architect Bernard Joyce and erected in 1967-1968 as a project home for MR & Mrs G Hume within the 'New Horizons' estate developed by Inge Bros Pty Ltd.

How is it significant?

The place is a rare, representative and highly intact example of a residence designed by prominent architect Bernard Joyce which is of local historic and technical significance to the City of Manningham.

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**Why is it significant?**

The 'Centre Court' house is significant as a highly intact and distinct example of a late-1960s architect designed Modernist project home in the City of Manningham. The place reflects local perceptions of the ideal home during the 1960s and how desires for aesthetic and functional housing prompted the rising popularity of architecturally-designed project houses. The history of the site is highly illustrative of the broader context of the expansion of suburban centres around Melbourne between the 1950s – 1970s.

Architecturally, the house is locally significant as an excellent, near-original representation of a mature Modern dwelling by the well-known and influential architect Bernard Joyce. The home reflects Modernist principles of refined simplicity and is a visual reminder of how Melbourne architects from the period adopted an international style to inform affordable, high quality and sophisticated residential solutions. Its significance also lies in its form and external expression, which is highly unique. It's singular hipped roofed form, dark tiles and stark white painted brick walls create a strong and highly unusual visual element within the suburban streetscape. The features and finishes of the house, including (but not limited to) the full height doors and windows, gas heating and the white painted brick, are also highly distinctive and uncommon in the context of conventional suburban dwellings from this period. The contemporary architectural value of the property is demonstrated by the fact that it was one of a select group of homes in the 1960s to receive national coverage in *Australian Home Beautiful* and *Architecture Today*.

Despite its external distinctiveness, the house is a typical example of the innovative work of award-winning architect Bernard Joyce. The clearly articulated modular layout of the dwelling demonstrates Joyce's use of Modernist principles to inform his residential practice. The Japanese modernist influences that were an important element in much of Joyce's work can be read in central courtyard, the symmetrical layout and in the numerous design elements that seek to enhance a sense of privacy and introspection. The subject site is a notably intact example of Joyce's private work.

The house is also significant as a highly unique design solution offered by the well-known and influential firm Inge Bros Pty Ltd. While commercial project home schemes were generally driven by specific construction and economic considerations, the Inge Bros were supporters of innovative design and the subject site, with its sophisticated fittings and fixtures and architecturally-designed layout, demonstrates this. As such it has strong associations with the work of the locally important building and property development firm.

Assessment Against HERCON Criteria

(b) It demonstrates rare, uncommon or endangered aspects of our cultural history

The place is rare as the only intact and legible example of Bernard Joyce's project home work within the City of Manningham. The house conforms to a unique plan based on a symmetrical square formed around an internal courtyard and this is the only surviving example of its type. The place is also rare as a celebrated and highly publicised architecturally-designed project home in the City of Manningham during the 1960s.

(d) Importance in demonstrating the principal characteristics of a class of cultural or natural places or environments.

The subject site is a highly intact, excellent example of a 1960s Modernist project home situated within the City of Manningham. It demonstrates the rising popularity of architecturally-designed project homes during the rapid expansion of Melbourne's suburban areas Post-WWII, which had a particularly important historical impact on the City of Manningham. The place also reflects local

HERITAGE CITATION REPORT



perceptions of the ideal home during the 1960s and the desires of the buying public for functional, well-constructed and aesthetic homes.

(f) Importance in demonstrating a high degree of creative or technical achievement at a particular period.

The home is an excellent, near-original example of a Modernist dwelling in the City of Manningham. It's formalized symmetrical design centred around an internal square courtyard typifies Modernist principles of rigorous simplicity and functionalism. It shows the influence of Japanese Modernism on Joyce's work and his particular interests in utilising sophisticated design techniques and materials to enhance privacy and a sense of introspection. It serves as a visual reminder of how Melbourne architects in the 1950s and 1960s successfully adopted an international style and created a local residential aesthetic which was in favour for several decades.

(h) Special association with the life or works of a person, or group of persons, of importance in our history.

The subject home was designed by Modernist architect Bernard Joyce. Joyce was an acclaimed London-trained, Melbourne-based architect and academic who was widely respected for his innovative approach to public, private and residential commissions. Joyce's career was marked by a number of successes in Australian and International design competitions and his partnership with Bill Nankivell secured his position as an important architect of the period. He was a highly regarded figure in the development of the local Modernist architectural movement and this residence is a sophisticated representation of his work.

The place also has important associations with the Inge Brothers, who were an important, influential and innovative property development firm within the City of Manningham. The Inge Bros adopted innovative marketing and property development models and they supported the work of progressive architects, like Bernard Joyce, from the period. The company played a pivotal role in the development of high quality residential estates and project homes in the municipality and in the broader expansion of suburban areas across Melbourne. The place is an excellent example of their work and the influence they had on suburban house design in the City of Manningham.

Assessment Against Criteria

Assessment of the subject site was undertaken in accordance with the processes and criteria outlined in the Australian ICOMOS Burra Charter for the Conservation of Places of Cultural Heritage Significance.

Recommendations 2017

External Paint Controls	No, however, repainting of the exterior should be consistent and sympathetic to the current uniform appearance of the brick exterior
Internal Alteration Controls	Yes http://www.dtpi.vic.gov.au/_data/assets/pdf_file/0007/219238/HO_Guidelines_Internal20Alterations.pdf
Tree Controls	No
Fences & Outbuildings	No
Prohibited Uses May be Permitted	No
Aboriginal Heritage Place	No

HERITAGE CITATION REPORT



References

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'You Can See the Courtyard From Every Room', *The Australian Home Beautiful*, September 1967, pp. 42-45.

APPENDIX 1 – 5 Ians Grove Photography



Figure 1. Street view of front facade 5 Ians Grove, Templestowe Lower



Figure 2. Winged front facade and carport, 5 Ians Grove, Templestowe Lower



Figure 3. View from internal courtyard towards carport, 5 Ians Grove, Templestowe Lower



Figure 4. View of carport interior exhibiting white brick structure and painted timber roof, 5 Ians Grove, Templestowe Lower



Figure 5. View from internal courtyard toward exterior exhibiting full height windows and timber joinery, 5 Ians Grove, Templestowe Lower



Figure 6. View from rear garden towards painted timber deck, 5 Ians Grove, Templestowe Lower



Figure 7. View towards rear elevation exhibiting full height bays and timber joinery, 5 lams Grove, Templestowe Lower



Figure 8. View of downlight and flashing over timberwork within internal courtyard, 5 lams Grove, Templestowe Lower

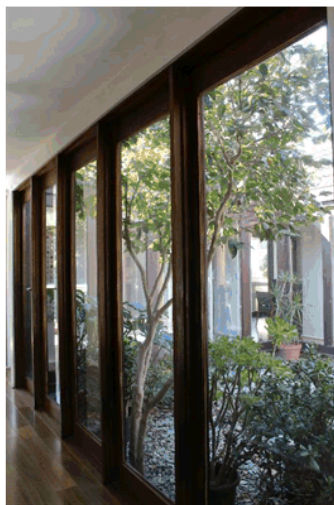


Figure 9. Interior view towards internal courtyard, 5 lams Grove, Templestowe Lower

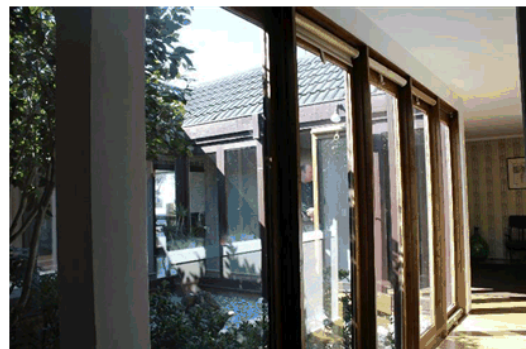


Figure 10. Interior view toward internal courtyard exhibiting full height glazing and timber joinery, 5 lams Grove, Templestowe Lower



Figure 10. Kitchen view exhibiting original features including timber veneer and bench laminex, 5 lams Grove, Templestowe Lower



Figure 11. Kitchen view exhibiting original features including timber veneer, bench laminex and storage units, 5 lams Grove, Templestowe Lower



Figure 12. View of main living room exhibiting original wallpaper, 5 lams Grove, Templestowe Lower



Figure 13. Detail image of highly intact original wallpaper retained in main living room, 5 lams Grove, Templestowe Lower



Figure 14. Detail image of original internal fixtures, 5 lams Grove, Templestowe Lower

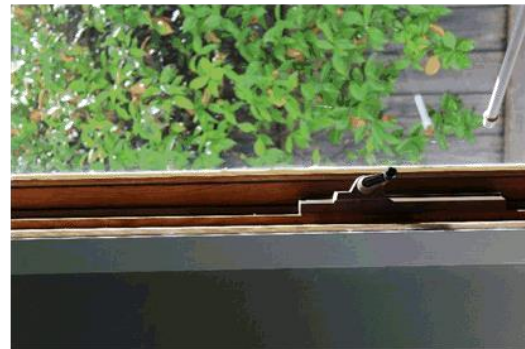


Figure 15. Detail image of original internal fixtures, 5 lams Grove, Templestowe Lower

EXTENT Heritage Pty Ltd took this series of photographs during a general physical assessment of 5 lams Avenue on 12th April 2017.

Planning and Environment Act 1987

MANNINGHAM PLANNING SCHEME

AMENDMENT C118

EXPLANATORY REPORT

Who is the planning authority?

This amendment has been prepared by the Minister for Planning, who is the planning authority for this amendment.

The Amendment has been made at the request of Manningham City Council.

Land affected by the Amendment

The amendment applies to the house at 5 Ians Grove, Templestowe Lower.

What the amendment does

The Amendment introduces a new individual Heritage Overlay to cover the land affected by the Amendment on an interim basis.

Specifically, the Amendment makes the following changes to the Manningham Planning Scheme:

- Amends the Manningham Planning Scheme Map 1HO and the Schedule to Clause 43.01 - Heritage Overlay to apply HO218 on an interim basis to the house at 5 Ians Grove, Templestowe Lower.

Strategic assessment of the Amendment

Why is the Amendment required?

The Amendment will provide interim heritage protection to the property. The interim heritage protection is required while permanent controls are considered through Amendment C119 to the Manningham Planning Scheme.

Manningham Council has received a request to consider applying a Heritage Overlay to the subject property from a local resident (not the property owner). Subsequent to the nomination being received, Council received an application for a planning permit to demolish the existing dwelling and construct two dwellings on the land, thus presenting an imminent threat to the retention of the building. A decision has not yet been made in relation to the current planning application.

Extent Heritage Pty Ltd was engaged to review the nomination and to prepare a citation for the property. The Statement of Significance confirmed that the subject property is of local significance and should be considered by inclusion in the Heritage Overlay of the Manningham Planning Scheme.

Application of interim Heritage Overlay controls will have the effect that the building may not be demolished or externally altered except in accordance with a permit under the planning scheme. Furthermore, the application of the interim heritage controls will aid the protection of the historic integrity of the subject site from inappropriate development, alterations or demolition, until such time as an amendment for permanent heritage controls can be prepared and placed on public exhibition.

How does the Amendment implement the objectives of planning in Victoria?

The Amendment implements the following objectives of planning in Victoria under section 4 of the *Planning and Environment Act 1987*:

- 4(1)(a) - to provide for the fair, orderly, economic and sustainable use, and development of land;
- 4(1)(d) - to conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value;
- 4(1)(g) - to balance the present and future interests of all Victorians.

The Amendment will ensure that the building is protected from inappropriate development or demolition until the Amendment for permanent heritage control is considered.

How does the Amendment address any environmental, social and economic effects?*Social, Economic and Environmental Effects*

The Amendment will have positive social and environmental effects by assisting in the ongoing protection of a place of historical significance for the benefit of current and future generations and facilitating its ongoing use.

The amendment may have a negative economic impact if the development potential of the site is reduced by requiring that the dwelling be protected as part of any future development of the site, particularly in light of the current planning permit application.

Does the Amendment address relevant bushfire risk?

The amendment does not impact on any considerations of bushfire risk.

Does the Amendment comply with the requirements of any Minister's Direction applicable to the amendment?

The Amendment is consistent with the Ministerial Direction on the Form and Content of Planning Schemes under section 7(5) of the Act.

The Amendment meets the requirements of Ministerial Direction No 11 Strategic Assessment of Amendments.

The Amendment is consistent with Ministerial Direction 9 - Metropolitan Strategy pursuant to Section 12 of the Planning and Environment Act 1987 – that requires planning authorities to have regard to the Metropolitan Strategy. *Plan Melbourne 2017-2050* includes the following outcome, direction and policy of relevance to the current proposal:

Outcome 4: *Melbourne is a distinctive and liveable City with quality design and amenity.*

Direction 4.4: Respect Melbourne's heritage as we build for the future.

Policy 4.4.1: *Recognise the value of heritage when managing growth and change.* This Policy particularly notes the need for continuous identification and review of currently unprotected heritage sites, and targeted assessments of heritage sites in areas identified as likely to be subject to substantial change.

How does the Amendment support or implement the State Planning Policy Framework and any adopted State policy?

The Amendment is consistent with and supports the following elements of the State Planning Policy Framework (SPPF):

Clause 15 Built Environment and Heritage identifies the need for planning to protect places and sites with significant heritage, architectural, aesthetic, scientific and cultural value. In particular, Clause 15.03 refers to the need to ensure the conservation of places of heritage significance. The strategies identified of relevance to the current amendment include the need to:

- *Identify, assess and document places of natural and cultural heritage significance as a basis for their inclusion in the planning scheme.*
- *Provide for the conservation and enhancement of those places which are of, aesthetic, archaeological, architectural, cultural, scientific, or social significance, or otherwise of special cultural value.*
- *Encourage appropriate development that respects places with identified heritage values and creates a worthy legacy for future generations.*
- *Retain those elements that contribute to the importance of the heritage place.*

How does the Amendment support or implement the Local Planning Policy Framework, and specifically the Municipal Strategic Statement?

The Amendment is consistent with the Local Planning Policy Framework, including the Municipal Strategic Statement (MSS) of the Manningham Planning Scheme which encourages the protection of heritage places:

Clause 21.11 (Heritage) of the MSS notes that:

Council is committed to preserving and enhancing cultural heritage places in the municipality.

Section 21.11-3 identifies the following relevant objectives:

- *To enhance cultural heritage through the retention and protection of significant buildings, precincts, trees and landscapes.*
- *To minimise impacts on heritage places as a result of changes to adjoining land uses and development.*

Section 21.11-4 sets out a number of Strategies which are of relevance:

- *Identify and assess the cultural significance of heritage places and sites of archaeological significance.*
- *Discourage the demolition and destruction of heritage places.*
- *Encourage the retention of heritage fabric in development proposals.*
- *Encourage initiatives that preserve and enhance Manningham's cultural heritage.*

The Local Policy at Clause 22.03 'Cultural Heritage Policy' identifies the need to recognise, protect, conserve, manage and enhance identified cultural heritage places. It further notes the need to encourage the retention of cultural heritage places and ensure that these places are recognised and afforded appropriate protection to enrich the character, identify and heritage of the municipality.

This amendment supports and implements the objectives of the Local Planning Policy Framework including the Municipal Strategic Statement.

Does the Amendment make proper use of the Victoria Planning Provisions?

The Schedule to the Heritage Overlay is the appropriate Victoria Planning Provision tool for the introduction of heritage controls over the property identified to be of heritage significance.

Application of the Heritage Overlay in the Manningham Planning Scheme is consistent with *Planning Practice Note 1, Applying the Heritage Overlay*.

How does the Amendment address the views of any relevant agency?

This amendment is unlikely to affect or have any impact on any referral agencies, however a further amendment to apply permanent controls to the subject site will be placed on public exhibition and will accordingly be referred to relevant agencies for consideration.

Does the Amendment address relevant requirements of the Transport Integration Act 2010?

The Amendment has regard to the relevant requirements of the *Transport Integration Act* 2010.

The Amendment will not have a significant impact on the transport system, as defined in the Act, as it would not in itself result in any increase in demand on the transport system.

Resource and administrative costs

- **What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?**

It is not anticipated that the Amendment will have a significant impact on the resources and administrative costs of the responsible authority.

Where you may inspect this Amendment

The Amendment is available for public inspection, free of charge, during office hours at the following places:

- during office hours, at the office of the planning authority, Manningham City Council, 699 Doncaster Road, Doncaster
- at the Manningham website at www.yoursaymanningham.com.au
- Manningham Libraries.

The Amendment can also be inspected free of charge at the Department of Environment, Land, Water and Planning website at www.delwp.vic.gov.au/public-inspection.

MANNINGHAM PLANNING SCHEME

11/12/2014
C101

SCHEDULE TO THE HERITAGE OVERLAY

The requirements of this overlay apply to both the heritage place and its associated land.

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO1	Archaeological sites - Alexander Road, Warrandyte	No	No	Yes	No	No	No	-	Yes
HO2	"Nilja" - Alexander Road, Warrandyte	No	No	Yes	Yes - garage	No	No	-	No
HO3	House "Glenfern" - 10 Amberley Court, Bulleen	No	No	Yes	No	No	No	-	No
HO4	Templestowe Primary School No. 1395 (former) - 1-9 Anderson Street, Templestowe	Yes	No	No	No	No	No	-	No
HO5	Templestowe Memorial Hall – 11-13 Anderson Street, Templestowe	Yes	Yes	Yes	No	No	No	-	No
HO6	East Doncaster Hall - Andersons Creek Road, Doncaster East	Yes	No	Yes	No	No	No	-	No
HO7	Milgate Park Estate - Andersons Creek Road, Doncaster East	No	No	Yes	No	No	No	-	No
HO8	Coolibah - 13 Arunga Drive, Wonga Park	No	No	Yes	Yes - outbuildings, windmill/bore	No	No	-	No
HO203	<i>Menlo</i> – 17-25 Atkinson Street, Templestowe	No	No	Yes	No	No	No	-	No

MANNINGHAM PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO10	Templestowe Uniting Church (fmr. Presbyterian) - 104 Atkinson Street, Templestowe	Yes	Yes	Yes – Golden Ash only	Yes – timber church building, early post and wire fence	No	No	-	No
HO11	House (Smith House or Sunnyside Farm) - 134-136 Atkinson Street, Templestowe	No	No	No	No	No	No	-	No
HO205	River Red Gum on corner Balwyn Road & Doyle Street, Bulleen	No	No	Yes	No	No	No	-	No
HO12	House – 2-4 Batskos Drive, Warrandyte	No	No	Yes	No	No	No	-	No
HO13	Ben Nevis - 21-25 Ben Nevis Grove, Bulleen	No	No	Yes	No	No	No	-	No
HO14	Ross & Monica Larmer House - 42 Berrima Road, Donvale	No	No	No	No	No	No	-	No
HO15	Robert & Elizabeth Ley House - 58 Berrima Road, Donvale	Yes	No	Yes	No	No	No	-	No
HO17	Merchant Builders Former Display Houses Heritage Precinct - 4-12 Beverley Hills Drive & 408-418 Porter Street, Templestowe	Yes	No	Yes – English Oak at 4 Beverly Hills Drive only	No	No	No	-	No
HO18	Pontville – 629-657 Blackburn Road, Templestowe	-	-	-	-	Yes – Ref. No. H 1395	Yes	-	Yes

MANNINGHAM PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO20	Warrandyte Primary School No. 12 – 42-52 Brackenbury Street, Warrandyte	Yes	No	No	Yes - shelter shed	No	No	-	No
HO21	House – 151 Brackenbury Street, Warrandyte	Yes	No	No	No	No	No	-	No
HO24	River Red Gum – Bridge Street Cnr. Manningham Road, Bulleen	No	No	Yes	No	No	No	-	No
HO25	Bridge Street Pine & Cypress Plantings - Bridge Street, Bulleen	No	No	Yes	No	No	No	-	No
HO26	"Journeys End" - 22-40 Bridge Street, Bulleen	No	No	Yes	Yes - entry gate	No	No	-	No
HO27	South Warrandyte Fire Station - 12 Brumbys Road, South Warrandyte	Yes	No	No	No	No	No	-	No
HO28	House - 138-140 Brysons Road, Warranwood	Yes	Yes	No	No	No	No	-	No
HO93	Couper's Orchard – 139-141 Brysons Road, Wonga Park	Yes	No	Yes	No	No	No	Plan No. 1 Incorporated under Clause 43.01-2 of the Manningham Planning Scheme, April 2008	No
HO29	House - 81 Brushy Park Road, Wonga Park	No	No	No	Yes - outbuilding	No	No	-	No

MANNINGHAM PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO30	Bolin Swamp - Bulleen Road, Bulleen	No	No	Yes	No	No	No	-	Yes
HO214	House – 5 Buller Terrace, Lower Templestowe	No	No	No	No	No	No	-	No
HO31	"Worrall" - 2-4 Cat Jump Road, Donvale	Yes	No	Yes	No	No	No	-	No
HO34	Holy Trinity Anglican Church, Vicarage and Hall - 106 Church Road, Doncaster	Yes	No	Yes	No	No	No	-	No
HO35	Clifford Park - Clifford Drive, Wonga Park	No	No	Yes	Yes – within Clifford Park: levelled camp sites, footings of stage, large boomerang bases, flagpole, tower, chapel c1989; within State Park: toilet block & storage building, Rowallan Hall, four 'tables', swimming hole, pump house, camp fire circle, concrete cesspit/grease trap site, shower block base and	No	No	-	No

MANNINGHAM PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
					camp				
HO36	G. Stafford House - 37-39 Curry Road, Park Orchards	No	No	Yes	No	No	No	-	No
HO37	R. S. Hadley House - 41-43 Curry Road, Park Orchards	No	No	Yes	No	No	No	-	No
HO38	River Red Gum – Manningham Park Primary School, sth of David Road – 223-229 Manningham Road, Lower Templestowe	No	No	Yes	No	No	No	-	No
HO39	Yarra Brae Cottage - 8 Davis Road Cnr. Clifford Drive, Wonga Park	No	No	Yes	Yes - HV McKay gate	No	No	-	No
HO40	House (Clay House) - 10 Dehnert Street, Doncaster East	No	No	Yes	No	No	No	-	No
HO41	House - 1 Dellas Avenue cnr. McLachlan Street, Templestowe	Yes	No	Yes	No	No	No	-	No
HO42	English Oak - Doncaster Road (near Hender St corner), Doncaster	No	No	Yes	No	No	No	-	No

MANNINGHAM PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO43	Former Eastern Golf Club "Tullamore" and stables - 463 Doncaster Road, Doncaster The Tree Protection Zone of Tree numbers 4, 27 and 82 as identified in the "Conservation Analysis and Policy" Meredith Gould Architects Pty Ltd (2011) as shown on the heritage overlay map.	Yes	No	Yes Tree numbers 4, 27 and 82 as identified in the "Conservation Analysis and Policy" Meredith Gould Architects Pty Ltd (2011).	Yes - stables	No	No	-	No
HO44	Shire Offices (fmr) - 673 Doncaster Road, Doncaster	Yes	No	No	No	No	No	-	No
HO45	Doncaster Primary School No. 197 - 675-683 Doncaster Road, Doncaster	Yes	No	Yes – Algerian Oaks only	No	No	No	-	No
HO46	Church of Christ - 680 Doncaster Road, Doncaster	Yes	Yes	No	No	No	No	-	No
HO47	Clarke Hopkins & Clarke Office (former) - 684 Doncaster Road, Doncaster	Yes	No	Yes	No	No	No	-	No

MANNINGHAM PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO48	City of Manningham Municipal Offices - 699 Doncaster Road, Doncaster	No	No	Yes	Yes - artworks, fountain	No	No	-	No
HO215	House – 724 Doncaster Road, Doncaster	Yes	No	No	No	No	No	-	No
HO49	House - 783 Doncaster Road, Doncaster	Yes	No	No	Yes - timber outbuilding	No	No	-	No
HO50	"Plassey" - 891-893 Doncaster Road, Doncaster East	Yes	No	No	Yes - basework of conservatory	No	No	-	No
HO51	Inge & Grahame King House - 18 Drysdale Road, Warrandyte	-	-	-	-	Yes - Ref. No. H1313	Yes	-	No
HO52	Wonga Park Primary School No. 3241, Residence & Algerian Oak - 41 Dudley Rd, Wonga Park	No	No	Yes	No	No	No	-	No
HO53	Red Box tree - 4 Dudley Road, Wonga Park	No	No	Yes	No	No	No	-	No
HO55	Allen Property - 42 Dudley Road, Wonga Park	No	No	Yes	No	No	No	-	No
HO56	House – 61A (59) Dudley Road, Wonga Park	No	No	No	No	No	No	-	No
HO57	House - 9 Dundas Court, East Doncaster	No	Yes	No	No	No	No	-	No
HO58	Tiffany Heights - 9-11 Edgar Avenue, Wonga Park	No	No	Yes	No	No	No	-	No
HO216	House – 29 Edwin Road, Templestowe	No	No	No	No	No	No	-	No

MANNINGHAM PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO208	Canary Island Pines & Dutch Elms at Egan Drive, Bulleen	No	No	Yes	No	No	No	-	No
HO112	St Clements Church – 9 – 21 Egan Drive, Bulleen	Yes	No	No	No	No	No	-	No
HO59	"Carawatha" - 10-12 Enfield Avenue, Park Orchards	Yes	No	Yes	No	No	No	-	No
HO60	Carey Baptist Grammar School - 9 Era Court, Donvale	Yes	No	No	No	No	No	-	No
HO61	Merchant Builders Former Display Houses Heritage Precinct - 1, 2 & 3 Exford Close, Donvale	Yes	No	No	No	No	No	-	No
HO62	Westerfolds Manor & Park - Fitzsimons Lane, Templestowe	Yes	No	Yes	Yes - garage	No	No	-	Yes
HO63	River Red Gums - Fitzsimons Lane & Porter Street (north-east corner), Templestowe	No	No	Yes	No	No	No	-	No
HO217	Templestowe War Memorial at 43-45 Foote Street, Templestowe	No	No	No	No	No	No	-	No
HO64	Kellybrook Winery and oak tree - 1-3 Fulford Road, Wonga Park	No	No	Yes	No	No	No	-	No
HO65	Avonleigh - 16 Fulford Road, Wonga Park	No	No	Yes	No	No	No	-	No
HO67	Colella Orchards - 14 Gatters Road, Wonga Park	No	No	Yes	No	No	No	Plan No. 1 Incorporated	No

MANNINGHAM PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
								under Clause 43.01-2 of the Manningham Planning Scheme, April 2008	
HO68	House - 88-90 George Street, Doncaster	No	No	Yes	Yes - outbuilding	No	No	-	No
HO69	"Heimat" - 125 George Street, Doncaster	Yes	No	Yes	No	No	No	-	No
HO209	Golden Elm at 174 George Street, Doncaster	No	No	Yes	No	No	No	-	No
HO70	"Fromhold" - 176 George Street, Doncaster	Yes	No	Yes – Golden Elm only	No	No	No	-	No
HO210	Monterey Pines at 137 – 139 Glenvale Road, Donvale	No	No	Yes	No	No	No	-	No
HO71	Mines - "Sailor's Reef" - 42-56 Gold Memorial Road, Warrandyte	No	No	No	No	No	No	-	No
HO72	Archaeological site Bulleen Drive-In (fmr) – 49 Greenaway Street, Bulleen	No	No	Yes	No	No	No	-	Yes
HO73	Meg Henderson Houses Precinct - 232 Greenslopes Drive and 1 Fran Court, Lower Templestowe	Yes	No	Yes	No	No	No	-	No
HO219	Warrandyte South Primary School No. 3476 (former) at 58-64 Hall Road,	No	No	No	No	No	No	-	No

MANNINGHAM PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
	Warrandyte South.								
HO74	South Warrandyte Hall - 66-68 Hall Road, South Warrandyte	No	No	No	No	No	No	-	No
HO75	Tod Park & Parkinson property - 18-20 Hartley Road and 114-116 Jumping Creek Road, Wonga Park	No	No	Yes	Yes – tea rooms, cottage and office	No	No	-	No
HO76	Wyndover - 26 Hartley Road (Cnr. Moser Road), Wonga Park	No	No	Yes	Yes - fence remnant	No	No	-	No
HO77	Hartley Cottage - 30 Hartley Road, Wonga Park	No	No	Yes	Yes - fence remnant	No	No	-	No
HO78	Pavilion - 72 Hartley Road, Wonga Park	No	No	No	No	No	No	-	No
HO79	Warrandyte High School - 241 Heidelberg-Warrandyte Road, Warrandyte	Yes	No	No	No	No	No	-	No
HO80	House – 298 Heidelberg-Warrandyte Road, Warrandyte	No	No	No	No	No	No	-	No
HO81	Jenkins Homestead - 23 Hemingway Ave., Templestowe	Yes	No	No	No	No	No	-	No
HO211	Monterey Pines at 126, 128, 130, 132 & 138 High Street, Doncaster.	No	No	Yes	No	No	No	-	No
HO82	House – 131 High Street, Doncaster	Yes	No	Yes	No	No	No	-	No

MANNINGHAM PLANNING SCHEME

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO83	Winter Park Heritage Precinct – 137, 137A, 139, 139A, 141, 141A and 143-149 High Street & 6-14, 9, 11, 11A, 15 and 17 Timber Ridge, Doncaster	-	-	-	-	Yes – Ref. No H1345	Yes	-	No
HO212	Monterey Cypress at 333, 339, 344 & 360 High Street, Doncaster	No	No	Yes	No	No	No	-	No
HO84	Mines - 'Great Southern' 27-41 Hodson Road, Warrandyte	No	No	No	No	No	No	-	No
HO85	Windrush - Homestead Road, Templestowe	Yes	No	No	No	No	No	-	No
HO86	Newman Grave Sites - Homestead Road & 9 Watties Lane, Templestowe	No	No	Yes	No	No	No	-	No
HO87	Homestead Boarding Kennels and Cattery - 12 Homestead Road, Wonga Park	No	No	Yes	No	No	No	-	No
HO88	House - 97-99 Homestead Road, Wonga Park	Yes	No	No	No	No	No	-	No
HO89	Cottage - 1 Hooper Road, Wonga Park	No	No	No	No	No	No	-	No
HO90	Hooper Cottage - 19 Hooper Road, Wonga Park	No	No	Yes	No	No	No	-	No
HO91	Former Naughton House and Rifle Factory - 7-11 and 13-15 Hutchinson Avenue, Warrandyte	-	-	-	-	Yes - Ref. No. H1314	Yes	-	No
HO 218	House- 5 Ians Grove, Templestowe Lower	Yes	Yes	No	NO	No	No	-	No

MANNINGHAM PLANNING SCHEME

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HO204	House – 103 James Street, Templestowe	No	No	No	No	No	No	-	No
HO92	Motor Garage (Motor Body Works) - 133 James Street, Templestowe	Yes	No	No	No	No	No	-	No
HO94	Marshall's Post Office (former) - 76-78 Jumping Creek Road, Wonga Park	No	No	No	No	No	No	-	No
HO95	Irwin House (former) - 177-179 Jumping Creek Road, Wonga Park	No	No	No	No	No	No	-	No
HO96	House - 181 Jumping Creek Road, Wonga Park	Yes	No	No	No	No	No	-	No
HO97	Potters Cottage - 321-327 Jumping Creek Road, Warrandyte	No	Yes	Yes	No	No	No	-	No
HO98	St Anne's Chapel - 54-62 Knees Road, Park Orchards	No	No	No	No	No	No	-	No
HO99	Wonga Park Hall & Reserve - Launders Avenue, Wonga Park	No	No	Yes	No	No	No	-	No
HO100	Oak Trees - 10 Launders Avenue, Wonga Park	No	No	Yes	No	No	No	-	No
HO101	House - 75 Leeds Street, Doncaster	No	No	Yes	No	No	No	-	No
HO102	House - 88 Leeds Street, Doncaster	No	No	Yes	No	No	No	-	No
HO103	Mt Lofty Landscape - Lower Homestead Road, Wonga Park	No	No	Yes	No	No	No	-	No

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HO104	Former stables - Wonga Park homestead - 5 Lower Homestead Road, Wonga Park	No	No	No	No	No	No	-	No
HO105	McDonald Avenue - McDonald Avenue, Templestowe	No	No	Yes	No	No	No	-	No
HO201	Cottage – 125 - 127 McGowans Road, Donvale	No	No	Yes	No	No	No	-	No
HO106	Adit Gold Mine – Part Reserve PS414269V and part 1A McIntyres Road, Park Orchards	No	No	No	No	No	No	-	No
HO107	Archaeological site - 69-129 McIntyres Road, Park Orchards	No	No	Yes	No	No	No	-	Yes
HO108	House - 2 McLeod Street, Doncaster	No	No	Yes	No	No	No	-	No
HO109	John & Val Reid House - 72 Macedon Road, Lower Templestowe	No	No	Yes	No	No	No	-	No
HO110	Alwyn Seir House - 74 Macedon Rd., Lwr. Templestowe	No	No	Yes	No	No	No	-	No
HO111	House - 12 Mahoneys Court, Warrandyte	No	No	No	No	No	No	-	No
HO113	A. H. Snelleman House (former) - 42 Melbourne Hill Road, Warrandyte	No	No	No	Yes - carport	No	No	-	No

MANNINGHAM PLANNING SCHEME

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HO114	Petty & Austins Orchards - Monckton & Homestead Roads, Templestowe	No	No	Yes	Yes - packing shed	No	No	Plan No. 1 Incorporated under Clause 43.01-2 of the Manningham Planning Scheme, April 2008	No
HO115	"Caringa" - 1 Monckton Road, Templestowe	No	No	Yes	Yes - front fence, gate	No	No	-	No
HO116	Pontville & Monckton Gateposts - 6 Monckton Road, Templestowe	Yes	No	No	No	No	No	-	No
HO117	Timber Packing Shed - 20 Monckton Road, Templestowe	No	No	No	No	No	No	-	No
HO118	House - 123 Mitcham Road, Donvale	No	No	Yes	No	No	No	-	No
HO119	Archaeological site Reserve - Mullum Drive, Donvale (7922-555)	No	No	Yes	No	No	No	-	Yes
HO120	Laminex House (fmr) - 1 Oakland Drive, Warrandyte	No	Yes	No	No	No	No	-	No
HO121	House (fmr "Hilldene") - 32-34 Octantis Street, Doncaster East	No	No	Yes	Yes - pergola	No	No	-	No
HO122	Old Warrandyte Road Heritage Precinct - 1-29 and 12-26 Old Warrandyte & 1-8 Cat Jump Roads, Donvale	No	No	Yes	No	No	No	-	No

MANNINGHAM PLANNING SCHEME

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HO123	Ian H. Grabowsky House - 15 Old Warrandyte Road, Donvale	No	No	Yes	Yes-fence	No	No	-	No
HO124	'Sunningdale' - 16 Old Warrandyte Road, Donvale	Yes	No	Yes	No	No	No	-	No
HO125	Joseph Alexander House (former) - 21 Old Warrandyte Road, Donvale	No	No	No	No	No	No	-	No
HO206	<i>Cornwall House</i> – 103 Old Warrandyte Road, Donvale	No	No	Yes – Golden Cypress & Windmill Palm only	No	No	No	-	No
HO126	Wonga Park Community Cottage - Old Yarra Road, Wonga Park	No	No	No	No	No	No	-	No
HO220	Merchant Builders Olympus Drive Display Houses (former) at 20 & 22 Olympus Drive, Lower Templestowe	No	No	No	No	No	No	-	No
HO128	"Whitefriars" Carmelite Monastery (now Whitefriars Park) - 88-130 Park Road, NE Cnr. Heads Road, Donvale	Yes	Yes	Yes	Yes - fence, gate	No	No	-	No
HO129	Park Orchards Chalet - 579 Park Road, Park Orchards	No	No	No	No	No	No	-	No
HO130	Templestowe Hotel - 23-29 Parker Street, Templestowe	No	No	Yes	No	No	No	-	No

MANNINGHAM PLANNING SCHEME

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HO132	Collyer House - 10 Paynters Road, Wonga Park	No	No	No	No	No	No	-	No
HO133	Avanti - 30 Paynters Road, Wonga Park	Yes	No	No	No	No	No	-	No
HO134	House - 33 Paynters Road, Wonga Park	Yes	No	No	No	No	No	-	No
HO135	Doonaree - 35 Paynters Road, Wonga Park	No	No	No	No	No	No	-	No
HO136	Former Wonga Park Store (train carriage) - 38 Paynters Road, Wonga Park	No	No	No	No	No	No	-	No
HO137	Muller House - 39 Paynters Road, Wonga Park	No	Yes	No	No	No	No	-	No
HO138	C. & P. Mylins House (fmr) - 9-11 Pine Ave., Park Orchards	Yes	No	Yes	No	No	No	-	No
HO139	River Red Gums - Porter St., Templestowe	No	No	Yes	No	No	No	-	No
HO140	St. Haralambous -190-200 Porter Street, Templestowe	No	No	Yes	No	No	No	-	No
HO141	Evelyn Tunnel (Pound Bend Tunnel) - Pound Bend Road, Warrandyte	-	-	-	-	Yes - Ref. No. H1260	Yes	-	No
HO142	P. & J. McQuie House - 7 Ranleigh Rise, Lwr. Templestowe	Yes	No	Yes	No	No	No	-	No
HO143	(D & R Bates) - 14 (Lot 1) Reserve Road, Wonga Park	Yes	No	No	No	No	No	-	No
HO144	House - 34-36 Reserve Road, Wonga Park	Yes	No	No	No	No	No	-	No

MANNINGHAM PLANNING SCHEME

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HO145	Currawong Bush Park, Rangers Office, accommodation, conference room and shelter - 277-285 Reynolds Road, Donvale (7922-268-271)	No	No	Yes	Yes - outbuildings	No	No	-	Yes
HO221	Wood Street Footbridge at 1-13 Riverwood Lane, Lower Templestowe	No	No	Yes	No	No	No	-	No
HO146	Moreton Bay Fig - 1 Robb Close, Bulleen	No	No	Yes	No	No	No	-	No
HO147	"Clarendon Eyre" orig. "Springbank" - 6 Robb Close, Bulleen	No	No	Yes	No	No	No	-	No
HO148	Rosco Drive Heritage Precinct – 9, 28, 30 & 34 Rosco Drive, Templestowe	Yes	No	No	No	No	No	-	No
HO149	House - 32 Rosco Drive, Templestowe	-	-	-	-	Yes - Ref. No H1312	Yes	-	No
HO150	House - 8 Russell Road, Warrandyte	No	No	No	No	No	No	-	No
HO151	Topping House - 3 St Denys Crescent, Wonga Park	No	No	No	Yes - well	No	No	-	No
HO152	Carter House - 2-4 St Georges Ave., Templestowe	No	No	No	No	No	No	-	No
HO153	House & Hedge - 52-54 Serpells Rd., Templestowe	Yes	No	Yes	No	No	No	-	No
HO154	Morialta - 81-83 Serpells Rd., Templestowe	No	No	No	No	No	No	-	No

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HO155	House – 47-49 Smiths Road, Templestowe	No	No	Yes	Yes - outbuildings	No	No	-	No
HO156	Stane Brae - 5 Stane Brae Court, Wonga Park	No	No	Yes	Yes - remains of concrete ammunition store & rifle range	No	No	-	No
HO157	St Stephens Anglican Church - 5-7 Stiggant Street, Warrandyte	Yes	No	No	Yes - fence, gate, flagpole	No	No	-	No
HO54	Ironbark - 6 Styles Court, Wonga Park	No	No	Yes	No	No	No	-	No
HO158	House - 18 Summit Drive, Bulleen	Yes	No	No	No	No	No	-	No
HO159	Warrandyte Uniting Church - 1-3 Taroona Ave., Warrandyte	Yes	Yes	Yes	No	No	No	-	No
HO160	Heide I - 5 Templestowe Road, Bulleen	-	-	-	-	Yes - Ref. No. H687	Yes	-	No
HO161	Heide II Park & Art Gallery - 7 Templestowe Road, Bulleen (Ref. 7922-28)	-	-	-	-	Yes - Ref. No. H1494	Yes	-	Yes
HO162	River Red Gums - Templestowe Road, Lower Templestowe	No	No	Yes	No	No	No	-	No
HO163	Black Flat Mining Area Heritage Precinct - Tills Drive and Nelson Drive, Warrandyte	No	No	No	No	No	No	-	No

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HO164	"Kembla" - 36-48 Tills Drive, Warrandyte	No	No	Yes	Yes - outdoor pool, entry gate, stonework terracing	No	No	-	No
HO165	"The Stone House" – 1-21 Tills Drive Cnr. 323 Warrandyte–Ringwood Road, Warrandyte	Yes	No	No	No	No	No	-	No
HO166	Violet Hawkes' Cottage - Tills Drive, Warrandyte	Yes	No	No	No	No	No	-	No
HO167	House - 243-245 Tindals Road, Warrandyte	No	No	Yes	Yes - outbuildings, fence, gate	No	No	-	No
HO222	House & Garden at 18-20 Unwin Street, Templestowe	No	No	Yes	No	No	No	-	No
HO169	Schramms Cottage Heritage Precinct - 62-78 Victoria Street, Doncaster	No	No	No	No	No	No	-	No
HO170	Black Achan Pear & Bunya Bunya Pine at - Municipal Gardens, Victoria Street, Doncaster	No	No	Yes	No	No	No	-	No
HO171	Trinity Lutheran Church & Canary Island Palm at - 51-53 Victoria Street, Doncaster	Yes	Yes	Yes	No	No	No	-	No
HO172	Trinity Lutheran Church Manse & English Oak at - 51-53 Victoria Street, Doncaster	Yes	Yes	Yes – English Oak only	No	No		-	No

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HO173	Schramms Cottage - 62-78 Victoria Street, Doncaster	Yes	Yes	Yes	No	No	No	-	No
HO174	Lutheran Cemetery (fmr) - 80-90 Victoria Street, Doncaster	Yes	No	Yes	No	No	No	-	No
HO175	"Friedensruh" - 10 Waldau Court, Doncaster	-	-	-	-	Yes - Ref. No. H376	Yes	-	No
HO179	Timber Reserve inc. Pigtail Mine - Warrandyte State Park, Webb St & Pigtail Rd, Warrandyte	No	No	Yes	No	No	No	-	No
HO180	Fourth Hill and Whipstick Gully inc. Quarries (Warrandyte State Park) - Webb Street & Gold Memorial Road, Warrandyte	No	No	No	No	No	No	-	No
HO181	Archaeological site (Ref. VAS 7922/202) - Wetherby Road eastern Cnr Eastern Freeway, Doncaster East	No	No	Yes	No	No	No	-	Yes
HO182	House - 108 Whittens Lane, Doncaster	No	No	No	No	No	No	-	No
HO183	Yarra Brae House & Yarra Brae Farm – 7-9 Yarra Brae Close, Wonga Park	Yes	No	Yes	Yes - complex of outbuildings and structures	No	No	-	No

MANNINGHAM PLANNING SCHEME

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HO184	The Hedge - 52-78 (9087) Yarra Road, Wonga Park	No	No	Yes	Yes - outbuilding, well	No	No	-	No
HO185	Elder House - 277-279 Yarra Road, Wonga Park	No	No	Yes	No	No	No	-	No
HO186	Milpara Catholic Centre - 280 (9086) Yarra Road, Wonga Park	No	No	Yes	No	No	No	-	No
HO187	Seddon Hill - 372 (9061) Yarra Road, Wonga Park	No	No	Yes	No	No	No	-	No
HO188	White Lodge - 391 (9046) Yarra Road, Wonga Park	No	No	Yes	No	No	No	-	No
HO189	Read Orchard complex (former) - 404 Yarra Road & 6 Toppings Road, Wonga Park	No	No	Yes	Yes - outbuilding, fence	No	No	-	No
HO190	St Marks Anglican Church - 406 Yarra Road, Wonga Park	No	No	No	No	No	No	-	No

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HO191	Warrandyte Township Heritage Precinct - Yarra & Brackenbury Streets, Russell and Mullens Roads, Warrandyte	No	No	Yes – English Oak at 77 Yarra Street & Pepper Tree at 111 Yarra Street only	No	No	Yes – applies to 95, 103 – 109, 163, 165, 167, 183 – 187, 189, 193 – 197 & 207 Yarra St only	-	No
HO192	"Yarra Lodge" (fmr. Hemsworth House) - 18 Yarra Street, Warrandyte	No	No	No	Yes - outbuildings	No	No	-	No
HO193	Shop & Residence - 36-38 Yarra Street, Warrandyte	No	No	No	No	No	No	-	No
HO194	Warrandyte Police Station (fmr) - 71 Yarra St., Warrandyte	Yes	No	No	No	No	No	-	No
HO195	Grand Hotel - 112 Yarra Street, Warrandyte	Yes	Yes	No	No	No	No	-	No
HO196	Diary Tree - 141 Yarra Street, Warrandyte	No	No	Yes	No	No	No	-	No
HO197	Warrandyte Mechanics Institute - 180-186 Yarra St., Warrandyte	No	Yes	No	No	No	No	-	No
HO198	Warrandyte Fire Station (fmr) – Cnr. Yarra Street & Mitchell Ave, Warrandyte	Yes	No	No	Yes - steel tower	No	No	-	No
HO199	Wine Hall (fmr) - 232-236 Yarra St., Warrandyte	-	-	-	-	Yes - Ref. No. H1150	Yes	-	No

MANNINGHAM PLANNING SCHEME

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HO200	Alexa Goyder's House - 300 Yarra Street, Warrandyte	Yes	No	Yes	No	No	No	-	No
HO22	House – 314 Yarra Street (161 Brackenbury Street), Warrandyte	Yes	No	No	No	No	No	-	No
HO23	House – 318 Yarra Street, Warrandyte	Yes	No	No	No	No	No	-	No

11 ASSETS & ENGINEERING

11.1 Road Management Plan and Infrastructure Condition Audit - February 2017

File Number: IN17/216

Responsible Director: Director Assets and Engineering

Attachments: 1 RMP Compliance Audit Report - Feb 2017 [↓](#) 
2 Infrastructure Report - March 2017 [↓](#) 

EXECUTIVE SUMMARY

This report presents a review of the outcomes of an annual audit of Council's compliance with Manningham's Road Management Plan (RMP) and infrastructure assets condition audit for the 2016 calendar year.

Detailed and comprehensive reports are attached on the RMP Compliance Audit and Infrastructure Assets Condition Audit, as prepared by an external consultant, Dennis Hunt & Associates.

Independent RMP and infrastructure asset audits have been conducted since 2002, to assess Council's operational compliance with Manningham's RMP, and of the infrastructure maintenance services provided by the Engineering Operations and Parks & Recreation Service Units.

The consultant has assessed Council's performance as satisfactory, and has concluded that Council is generally operating in compliance with Manningham's RMP in the assessment and recording of inspections for all maintenance categories, with traffic signals being the one exception.

A review of RMP response times, reports and other records reveals that Manningham's maintenance services are also generally operating in compliance with the service levels and performance targets, apart from a view categories that are slightly below the target level of compliance.

Available data indicates that approximately 63% of all identified works requests for relevant asset categories are generated internally, which is reflective of a more proactive approach to identifying maintenance works. This proactive approach minimises the need for community reporting of hazards and defects, and enhances Council's reputation and customer satisfaction.

It is recommended that the report and audit compliance outcomes for the period ending December 2016 be noted, including the improvement opportunities and recommendations to improve Council's compliance with its RMP and overall level of performance, in relation to the asset condition of road and park infrastructure.

1. RECOMMENDATION

That Council:

A. Note and receive the report.

- B. Note the satisfactory compliance with Manningham's Road Management Plan and Infrastructure Assets Condition Audit for the 2016 calendar year.**
- C. Note the improvement opportunities and recommendations from the audit outcomes, to improve Council's compliance with the Road Management Plan and overall performance in relation to the management of its infrastructure assets.**
- D. Note the actions of the Asset Coordinator, in exercising delegated authority, to update and amend Manningham's Public Road Register.**

MOVED: CR ANDREW CONLON

SECONDED: CR PAUL MCLEISH

That the Recommendation be adopted.

CARRIED

2. BACKGROUND

- 2.1 An independent audit of Council's compliance with Manningham's Road Management Plan (RMP), and of the infrastructure maintenance services provided by the Engineering Operations and Parks & Recreation Service Units has been undertaken by an external consultant, Dennis Hunt & Associates, for the 2016 calendar year.
- 2.2 Independent RMP and infrastructure asset audits are undertaken annually, in order to assess Manningham's compliance with its RMP and infrastructure maintenance services.
- 2.3 These audits have been conducted since 2002, and they provide valuable information to assist in determining whether Council is complying with Manningham's RMP, and to assess the overall performance in relation to the management of its infrastructure assets.
- 2.4 The 2016 RMP compliance audits were conducted via an examination of inspection practices, work activities, response times, and performance report records in Council's Customer Feedback System (CFS) and Maintenance Management System (Reflect MMS), Service Unit Plans, work instruction sheets and various supporting reports.
- 2.5 The following activities were assessed against the requirements of the RMP:
- Road Condition Assessments / Routine Maintenance Inspections;
 - Repair and Maintenance Works;
 - Temporary Works; and
 - RMP Administrative Requirements.
- 2.6 The infrastructure assets condition audit was based on a survey of a sample of the road, car parks, shopping centres, and reserves infrastructure, which included the following asset categories:

- Local Access, Collector and Link Roads;
 - Arterial Roads (service roads & landscape areas only)
 - Car Parks;
 - Parks and Reserves; and
 - Major Shopping Centres and Adjoining Median Strips.
- 2.7 The inspections of roads and streets were conducted as a 'windscreen' survey. The car parks, parks and reserves and shopping centres were inspected as a 'walk-through' survey.

3. DISCUSSION / ISSUE

- 3.1 It is proposed that the report and audit outcomes for 2016 be noted, including the resultant improvement opportunities and recommendations to improve Council's compliance with the RMP and overall level of performance, in relation to the asset condition of road and park infrastructure.

RMP Compliance Audit

- 3.2 In order to determine whether response times and work standards comply with the requirements of the RMP, records of activities and defects were assessed by interrogation of Council's CFS and Reflect MMS, and from discussions held with Council officers.
- 3.3 Council's CFS is primarily used to record and track external requests, although it does log some internal requests; whilst Reflect MMS is an operational tool, used to log internally identified work and to program and record all identified works.
- 3.4 CFS KPI performance reports were interrogated across a sample of all relevant asset categories, to determine the level of compliance with respect to response times. Over a 12 month period, out of 2,319 recorded requests (up 475 on 2015), 172 requests were recorded as 'out of time', which represents a level of compliance of **85.0%**. This result is slightly down on the previous audit result (89%), and below the overall target level of compliance of **90%** (see following explanation).
- 3.5 Whilst the overall level of compliance was below 90%, this can be partly attributed to a large increase in the number of recorded requests over the previous year, and in particular, late December when the Manningham area was impacted by a severe storm event that resulted in high volumes of requests being received.
- 3.6 The following Reflect MMS records from over the previous 12 month period show a total of 8,203 work requests (63.3% internal and 36.7% external). Total request numbers are up by 18% on the previous year (6,937), which is reflective of a more proactive approach to identifying maintenance works, as well as the increased use of electronic data collection, and increased use of Reflect MMS. This proactive approach by Council officers minimises the need for community reporting of hazards and defects, and enhances Council's reputation and customer satisfaction levels.

WORKS REQUESTS SUMMARY 2016

2016	TOTALS						
	CFS Internal	MMS	No. Internal	No. External	Total	% Internal	% External
Roads/Signs/Furniture	235	566	801	728	1529	52%	48%
Footpaths	48	3598	3646	225	3871	94%	6%
Drainage	181	411	592	1252	1844	32%	68%
Street Sweeping	17	1	18	286	304	6%	94%
Litter/Rubbish/Animals	129	4	133	522	655	20%	80%
ENG OPS SUMMARY	610	4580	5190	3013	8203	63.3%	36.7%

- 3.7 It is difficult to achieve the required response rate in all asset categories, particularly in peak periods when heavy rains, flooding and/or wind storms contribute significantly to workloads. The Engineering Operations Unit is internally resourced for normal conditions, supplemented with contract resources to meet peak period demands and to perform specialist services as required.
- 3.8 A sample of 28 CFS completed works on a range of assets was identified, and a visual inspection was undertaken, which found that all requests had been satisfactorily completed to an acceptable standard.
- 3.9 Condition reports and summaries for asset maintenance categories were also interrogated to assess inspection and recording compliance with the RMP. Council's performance was assessed as satisfactory, and is generally operating in compliance with its RMP, except for traffic signals.
- 3.10 Traffic signal inspections are currently undertaken by a contractor on a quarterly basis, and at the time of the audit the completed inspection reports were not available. As a result, the traffic signal inspections were assessed as non-compliant. The matter is currently being followed up with the contractor and a process will be put in place to ensure that any future inspection reports are also recorded electronically. Again, this is a 'point-in-time' result.
- 3.11 A number of improvement opportunities and recommendations have been identified in the audit, and a summary of the issues raised, and resultant action plan, is outlined below.

Recommended Action	Management Response	Timeframe for Action
1. That target levels of compliance in several categories of Response Times and Work Standards be reviewed as part of the current RMP review.	The technical levels of service and response contained within Manningham's RMP were reviewed as a part of the overall review of the RMP that was endorsed by Council on 28 March.	28 March 2017

2. That traffic signal inspections be recorded electronically and invoices/reports made available as proof of compliance with RMP.	Outstanding invoices and traffic signal inspection reports are currently being followed up with the contractor and a process will be put in place to ensure that any future inspection reports are recorded electronically.	30 June 2017
3. That additional staff training on recording issue locations for CFS requests be considered.	Ongoing staff training and guidance will be provided on the recording of CFS requests.	30 June 2017

- 3.12 The 2016 RMP audit also assessed the process for updating / amending Manningham's Public Roads Register.
- 3.13 Council's Asset Coordinator amends and updates Manningham's Public Roads Register as required, in accordance with the Instrument of Delegation that was approved by Council on 26 July 2016.
- 3.14 Whilst the Roads Register is an attachment to the RMP, it is a separate document that can be amended or updated under delegation, to avoid the need to implement formal procedures under the Road Management Act, in order to amend the RMP and Roads Register.
- 3.15 Since the last audit, the Asset Coordinator has made seven changes to the Public Roads Register under delegated authority, and the details have been updated and recorded on the Register as a part of the current reporting process, to provide an audit trail for compliance with the RMP and Road Management Act. The details are summarised in 6.7 of the attached RMP Compliance Audit report.

Infrastructure Assets Condition Audit

- 3.16 The infrastructure assets condition audit found that the infrastructure maintenance services currently being provided by the Engineering Operations and Parks & Recreation Service Units meets Council's required service standards. The service also continues to compare favourably with local government industry standards for infrastructure asset maintenance.
- 3.17 The overall weighted average score for infrastructure maintenance activities was 3.98, or 99.5%. The results from the audit are above the acceptable score of 98%, which is above the required service standards, and is similar to the previous audit carried out in February 2016.
- 3.18 In terms of overall score assessment, a score of 4.0 equates to a performance standard or degree of compliance of 100%. In practice, 100% compliance is extremely difficult to achieve in infrastructure maintenance contracts, partly due to the reactive works component, and 98% is typically accepted as satisfactory performance.

- 3.19 The overall score trend has generally been maintained above the required standard since these infrastructure audits were first conducted in 2002. In addition to this year's overall result being above the required standard, the average audit scores for all asset categories were also found to be above the required standard, which is a commendable effort, especially given the adverse weather conditions at the time of audit and the overall age of the assets inspected.
- 3.20 The following table provides a summary of the 2015 calendar year audit results by asset category:

ASSET CATEGORY	No of Audit Records	AVE SCORE	%
Car Parks	970	3.98	99.1
All Council Roads	257	3.99	99.8
Parks & Reserves	348	3.96	98.8
Shopping Centres	99	4.00	99.9

- 3.21 An improvement opportunity has been identified as a part of the audit, and the resultant action plan and management response is outlined below:

Recommended Action	Management Response	Timeframe for Action
1. That the maintenance responsibilities for the car park located at the rear of the BP service station at Donburn Shopping centre be investigated as this carpark is not being maintained to an acceptable standard.	<p>Following a review of the current agreement with BP Australia regarding the maintenance of the Council car park at the rear of the service station at 300 Blackburn Road, it was determined that the lease only extends to the front parcel of land (service station) and not the rear car park, as previously thought.</p> <p>Action has been taken to carry out some maintenance works to improve the overall standard and appearance of the car park, and to include the car park on Council's regular street sweeping and maintenance program.</p>	28 April 2017

4. IMPACTS AND IMPLICATIONS

- 4.1 The principal outcome from the audits will be to improve the level of compliance with Manningham's RMP and overall performance in relation to the management of Council's infrastructure assets and delivery of services.
- 4.2 The RMP and infrastructure assets condition audits provide valuable information to assist in determining whether Council is complying with Manningham's RMP, and to assess the overall performance in relation to the management of its infrastructure assets.

- 4.3 The information will be useful to assist Council in improving its overall performance in relation to the management of its infrastructure assets and the adequacy of service levels, where appropriate.

5. IMPLEMENTATION

5.1 Finance / Resource Implications

The RMP and infrastructure asset condition audits are provided for within the Engineering Operations and Parks & Recreation budgets.

6. DECLARATIONS OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.



**MANNINGHAM CITY COUNCIL
ROAD MANAGEMENT PLAN
COMPLIANCE AUDIT**

February 2017



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1. Executive Summary

Dennis Hunt & Associates have completed an audit of Manningham Council's compliance with its Road Management Plan (RMP) for the 2016 calendar year.

The audit was conducted via interrogation of inspections, activities, defect, response time, and performance report records in Council's Customer Feedback System (CFS), Asset Management Systems, excel files, Engineering Operations Service Unit Plan, Road and Footpath Levels of Service document (specification), Work Instruction Sheets and Engineering Operations CID KPI reports. In addition, interviews were conducted with key personnel responsible for the delivery of the services described in the Road Management Plan.

A review was undertaken of the processes used to undertake required asset inspections, recording and reporting.

A sample (~28) of CFS completed works on a range of assets were identified and a visual inspection undertaken to confirm whether works were completed and that they were undertaken to a satisfactory standard.

Council reports, asset management systems and other documents were interrogated to determine compliance with RMP Administrative requirements.

Independent Road Management Plan audits are normally undertaken annually to assess Council's operational compliance with its Road Management Plan and to undertake asset condition assessment of the infrastructure maintenance services provided by the Assets & Engineering Directorate.

Manningham Council is generally operating in compliance with its adopted Road Management Plan in the assessment and recording of inspections for all maintenance categories except for Traffic Signals:

A review of the last 12 months of Inspection programs, response times, reports and other records reveals that Manningham's maintenance services are generally operating in compliance with the service levels and key performance indicators adopted by Council as part of its Road Management Plan apart from several categories that are slightly below the target level of compliance (See section 4)

Recommendations

1. That target levels of compliance in several categories of Response Times and Work Standards be reviewed as part of the current RMP review.
2. That Traffic signal inspections be recorded electronically and invoices/reports made available as proof of compliance with the RMP.
3. A Traffic signal inspections summary report for 2016 be obtained and outstanding Contractor invoices and/or reports be followed up as proof that inspections have been carried out.
4. That Bridge Inspection reports be recorded electronically to enable quick referencing and ongoing works programming.
5. That additional staff training on recording issue locations for CFS requests be considered.

2. Introduction

Dennis Hunt and Associates were engaged to undertake an audit of Council's compliance with its RMP in conjunction with an Infrastructure Asset Condition Audit for the 2016 calendar year.

The objective of the engagement is to carry out an audit to assess the level of compliance the Engineering Operations unit has with the RMP.

The data and information to be reviewed was limited to a maximum period of twelve months.

The following activities were assessed against the requirements of the RMP:

- **Road Condition Assessments / Routine Maintenance Inspections** – periodic surveys and regular inspections are undertaken to assess and monitor the condition of the road network as part of the day-to-day maintenance of the road network, to monitor asset condition against intervention standards and asset safety.
- **Repair and Maintenance Works** – routine maintenance and repair works are undertaken within a specified reasonable period having regard to intervention levels and works programs.
- **Temporary Measures** – Where an unsafe condition or potential risk is determined by response to customer complaint, officer report or maintenance report, an inspection will be carried out and temporary works will be undertaken to reduce the risk of an incident until maintenance or repair works can be completed.
- **Plan Administrative Requirements** – review and updating of the plan in accordance with the Act (e.g. Annual review of RMP and updating of the Public Roads Register).

The following infrastructure assets located on the nominated roads identified on the Public Roads Register were assessed in terms of maintenance activities:

- Road Surface and Pavement Structure;
- Footpath;
- Kerb & Channel/Open Drains;
- Car Parks;
- Bridges & Major Culverts;
- Traffic Signals;
- Street Furniture & Structures;
- Guide Posts and Line marking;
- Street Trees; and
- Traffic Control Signs.

2.1 Audit Process

The audit was conducted via the following activities:

Records of activities and defects were assessed by interrogation of Council's Customer Feedback System (CFS), "Reflect" maintenance management system and "Weave" GIS system via electronic reports. Performance reports were interrogated across relevant asset categories to determine the level of compliance with respect to Response Times.

The processes used to undertake required asset inspections, recording and reporting were also reviewed.

A sample (~28 No.) of recently completed CFS completed works on a range of assets were identified and a visual inspection undertaken (including photos) to confirm whether works were completed and that they were undertaken to a satisfactory standard.

The visual inspections were carried out on the following asset categories:

Category	Sub-Category
• Drainage Maintenance	Pit Lid/ Surround
	Street Pit
	Underground Street Drain
• Road Maintenance	Asphalt - Pot Hole Patching
	Signs
	Linemarking
	Gravel
	Bridge/ Retaining Walls
• Footpath Maintenance	Concrete

Council reports, asset management systems and other documents were interrogated to determine compliance with RMP Administrative requirements.

3. Road Condition Assessments/ Routine Maintenance Inspections**3.1 Audit Methodology**

Pavement condition reports and summaries for Access/ Link and Collector Roads were interrogated to assess inspection and recording compliance with the RMP.

A copy of the Inspection Programs Status Chart is included in Appendix [7.5](#).

Routine maintenance Inspections are now largely electronic recordings which are automatically downloaded into "Reflect".

A summary of the results is detailed in the following table for each asset category:

*Manningham City Council**Road Management Plan Compliance Audit***3.2 Summary Compliance Assessment.****Table 1.**

CATEGORY	RMP Requirements	AUDIT PROCESS	PROCESS	COMPLY?	COMMENTS
ACCESS ROADS					
Routine Maintenance / Defects	Annual	Check hard copy records of Pavement condition reports & Summaries over 12 month period. Check "Reflect" records on screen. Check inspection records from Interplan Organisation Performance Report	Municipality divided into 12 areas and inspected on a monthly basis. Electronic inspection and defect recording carried out and transferred onto Reflect maintenance management system. Works instructions and programs are then generated electronically onto excel sheets to provide a means of programming and reporting.	YES	Process now better streamlined and standardised by use of field data recording equipment. Footpaths and Roads defects currently being recorded and implemented as part of the Reflect MM System. All footpath condition & defects are being recorded electronically including asphalt & gravel paths onto Reflect MM system. Additional inventory data identified by Condition Assessment Survey retained in spreadsheets and available through Weave GIS. Not added to "Assetic" pending new AMS.
Condition Assessment Survey	Four Yearly	Sight reports of last survey	Assessment undertaken with multi-camera survey vehicle	YES	4 Yearly condition inspections carried out by contractor and recorded onto GIS system as temporary measure until "Assetic" replacement software is operational. New survey scheduled for March 2017.
LINK/ COLLECTOR ROADS					
Routine Maintenance / Defects	3 Times / Year	Check electronic records and printouts generated from "Reflect".	Roads divided into major segments B/T intersections. Electronic inspection and defect recording carried out and transferred onto Reflect MM system. Works programs are then generated electronically onto excel sheets to provide a means of programming and reporting.	YES	Includes footpaths inspection. Defects are recorded electronically onto "Reflect". 3 Yearly condition inspections carried out by contractor and recorded onto GIS system as temporary measure until replacement software is operational. Additional inventory data identified by Condition Assessment Survey retained in spreadsheets and available through Weave GIS. Not added to "Assetic" pending new AMS.

*Dennis Hunt & Associates Pty Ltd**RMP Compliance Audit Report-Feb 2017.docx**13/02/17*

Manningham City Council**Road Management Plan Compliance Audit**

CATEGORY	RMP Requirements	AUDIT PROCESS	PROCESS	COMPLY?	COMMENTS
Condition Assessment Survey	Three Yearly	Sight reports of last survey	Assessment undertaken with multi-camera survey vehicle	YES	3 Yearly condition inspections carried out by contractor and recorded onto GIS system as temporary measure until Asset Life replacement software is operational. New survey scheduled for March 2017.
FOOTPATHS, K&C, NATURESTRIP	Neighbourhood Activity Centres (Major Shopping centres) 4 /Year Local Activity Centres 2/ Year Community Store – 1/ Year	Check "Reflect" electronic records of "Footpath Condition reports" over 12 month period and inventory details for shopping centres.	Municipality divided into 12 areas and inspected on a monthly basis. Condition and defects data recorded for each area (Inspection date, steps (10-25) (25+), replacements, pit lids, lintels, K&C, nature strips. Footpaths are walked as part of inspection.	YES	Defects records for footpaths are downloaded to Reflect MM system for ready access and for works programming on area by area basis. Condition ratings for Asphalt footpaths are recorded in "Assetic" Asset Management system
CARPARKS	Neighbourhood Activity Centres (Major Shopping centres) 4 /Yr Commercial 2/ Yr Community Facilities - Annually	Check "Asset Life" electronic records of "Car park condition reports" over 12 month period.	Field inspections carried out manually using field sheets against list of car park assets. Field sheets are then recorded electronically onto excel sheets to provide a means of programming and reporting.	YES	Condition data currently uploaded from excel sheets to "Assetic". Excel files used to sort by condition ratings to generate works programs "Reflect" software being used to record hazards/ defects and program works.
BRIDGES & MAJOR CULVERTS					
Routine Maintenance	Level 1 Inspections 6 Monthly for Road Bridges Annually for Park Bridges	Check hard copy records of inspections over 6 month period. Check "Reflect" inspection reports.	Maintenance inspections carried out manually using field sheets. Asset details are recorded onto "Assetic" and defects/actions recorded onto "Reflect". Works programs are generated from "Reflect" for implementation. Visual Structural inspection undertaken every 6 months in Apr/Oct.	YES	"Reflect" software used to record hazards/defects etc, program works and provide an inspection history. Council staff have completed training and certification from ARRB. Level 1 inspections last completed April 2016.

Manningham City Council**Road Management Plan Compliance Audit**

CATEGORY	RMP Requirements	AUDIT PROCESS	PROCESS	COMPLY?	COMMENTS
Condition Assessment	Level 2 Inspections 3 Yearly for all Bridges	Check hard copy records of last inspection.	Level 2 Bridge inspections carried out 3 yearly by contractor.	YES	Level 2 Bridge inspections scheduled for 2017
DRAINAGE a) Pit Lids & Surrounds - missing broken / b) Culverts and Open Drains	Inspection: Link & Collector Rds – 3 / Year Access Rds – Annually Intervention/Action: a) Replace pit lid/ top/ surround. b) Clear when ponding affects use of road or path	Interview Council staff and review works records	Most records entered in MMS plus additional from CFS. Pit tops allocated to dedicated crew. Culverts cleared by jetting truck. Open drains cleared by small excavator.	YES	Pits inspected as part of annual roads inspection programs. Pit tops allocated through MMS direct to crew via mobile tablet. Culverts and open drains cleared mainly as programmed work.
TRAFFIC SIGNALS					
Condition Assessment Routine Maintenance	3/Yearly	Interview Council staff & view quarterly traffic signal inspection reports by council's contractor	Council contractor undertakes inspection of signals 3/year and prepares a report on findings. Identified works are completed by the contractor.	NO	Inspections conducted quarterly by contractor and recorded manually on hardcopy via invoices/reports.

Notes:

1. Inspections were completed for all areas across all road categories for the prior calendar year per the RMP. Inspections across the board for 2016 calendar year are currently running on schedule except for Area 12 Access Roads and Footpaths which is 80% complete for December 2016.

2. Traffic signal inspections still recorded manually. At the time of writing the report, the Contractor has yet to provide his summary report for 2016 detailing inspections carried out. The responsible manager is currently following up with the Contractor. Contractor invoices and/or reports are normally submitted as proof that inspections have been carried out.

4. Response Times & Work Standards

In order to determine whether response times and work standards comply with the requirements of the RMP, records of activities and defects were assessed by interrogation of Council's Customer Feedback System (CFS), "Reflect" Maintenance Management System (MMS) and discussions held with Council staff.

The RMP Response times for each Asset category are included in Appendix 7.1.

These response times are programmed into Council's CFS and Reflect MMS to enable summary performance reports to be generated.

Council's CFS is primarily used to record external requests whilst the Reflect MMS is used to record internal requests and program works.

CFS KPI performance reports (See Appendix 7.6) were interrogated across all relevant asset categories linked to the Road Management Plan to determine the level of compliance with respect to Response Times. Over a 12-month period out of 2319 recorded requests (up 475 on 2015) 172 were recorded as Out of Time which represents a level of compliance of 85% which is slightly down on the previous year (89%) and just below the target level of compliance of 90%.

The following % in time activities were below the target level of compliance of 90%:

Category	Received	In Time	Out of Time	% in Time
Road Maintenance - Asphalt - Pothole Patching	161	134	20	83%
Road Maintenance - Bridge / Retaining Wall	15	13	2	87%
Roadside Maintenance - Gravel	64	56	1	88%
Drainage Maintenance – Pit Lid/ Surround	175	154	13	88%
Drainage Maintenance – Street Pit	583	435	29	75%
Footpath Maintenance – Concrete	274	233	40	85%
Roadside Maintenance – Roadside/ Street Furniture	174	149	15	86%
Roadside Maintenance - Signs	368	320	33	87%

Whilst the % in time results are slightly down in several activities the lower than expected figures could be explained in part by the large increase in recorded requests over the previous year and during the Christmas period where high levels of rainfall and storms were experienced that resulted in a large volume of requests being received. Similar request levels were experienced by other Councils during this period placing an increased demand on Council's contractors.

The following combination of CFS and Reflect records over the previous 12-month period shows a total of 8203 requests (63.3% Internal/ 36.7% External). Total request numbers are 18% up on the previous year (6937 requests) which is reflective of an increased use of electronic data collection.

*Manningham City Council**Road Management Plan Compliance Audit*

Given the difficulties in meeting the target levels of compliance in several categories it would be prudent to review the compliance target levels as part of the current RMP review.

2016	TOTALS						
	CFS Internal	MMS	No. Internal	No. External	Total	% Internal	% External
Roads/Signs/Furniture	235	566	801	728	1529	52%	48%
Footpaths	48	3598	3646	225	3871	94%	6%
Drainage	181	411	592	1252	1844	32%	68%
Street Sweeping	17	1	18	286	304	6%	94%
Litter/Rubbish/Animals	129	4	133	522	655	20%	80%
ENG OPS SUMMARY	610	4580	5190	3013	8203	63.3%	36.7%

Performance reports against the RMP response times have been setup in the GIS "Weave" program and detailed performance reporting is now operational. Following a review of the inspections records against Road Categories reporting capabilities of "Weave" it was found to have the capability to produce summary reports to enable improved inspections monitoring and RMP compliance.

In reality, it is very difficult to achieve the required response rate in all asset categories due to limited available Council resources and other factors outside of Council's control such as adverse weather conditions (Wind storms, flooding etc)/non-programmed works etc).

It was noted that the CFS requests generally provide sufficient detail in accurately describing the issue location and closure reason, however a small number of records did not accurately record the issue location but did provide some additional location information in the request description. This problem could be rectified through additional staff training and feedback.

A sample (~28) of CFS completed works on a range of assets were identified and a visual inspection undertaken to confirm whether works were completed and that they were undertaken to a satisfactory standard.

To aid in the assessment process, a summary of the response target performance for each of the asset categories listed in the RMP generated for the past 12 month period via a report from the CFS was prepared to determine compliance with the RMP.

A full list of the Customer Service KPI's for the last twelve months is included in Appendix [7.6](#).

It should also be noted that previous infrastructure amenity audits undertaken in conjunction with this RMP compliance audit indicate the standard of workmanship and general asset condition to be consistently above an acceptable required standard in comparison with similar Municipalities.

A review is being undertaken of the CFS KPI's to better reflect the service standards listed in the RMP.

Service level condition assessments and inspection frequencies have been simplified in the RMP to ensure a level of consistency with the Road Maintenance Specification and other Council recording and reporting systems.

The majority of requests that are minor in nature are fully actioned within the set response times however for major items such as road sealing, grading etc. it is not feasible to have the works completed within the set CFS response time. The KPI's utilised reflect the target response time to carry out an initial inspection and actioning of minor/emergency works only (e.g. 48hrs) as the

required action may vary depending upon the severity of the defect (i.e. immediate if emergency/safety issue, or placement on a works program, no action etc.).

Whilst a normal request involving physical works would not normally require a formal response, in the case of "no action required" or where the works need to go onto a works program, the resident should be notified either verbally and/or via a standard letter and recorded in the CFS where the resident has specifically requested they be notified. An inspection of the CFS request form indicates the inclusion of advice if return call to requester is required, and provision for the action officer to record an outcome.

4.1 WORK STANDARDS

The following table summarises the results of visual inspections carried out to confirm whether works were actually completed and that they were undertaken to a satisfactory standard.

*Manningham City Council**Road Management Plan Compliance Audit***4.1.1 Summary Compliance Assessment**

Inspection carried out on --- February 2017.

Request ID/ PhotoID	Cat/Sub-Cat	Location	Description	Completed ?	Standard (1-5)	Comments
16452896	Footpath Maintenance - Concrete	4 Woodstock Crt Doncaster East	Trip hazard temporary ramp	YES	4	Temporary ramp. Programmed for slab replacement
16456794	Footpath Maintenance - Concrete	25 Rosco Drive, Templestowe	Trip hazard temporary ramp	YES	4	Temporary ramp. Programmed for slab replacement
16456584	Footpath Maintenance - Concrete	4 Champion St Doncaster East	Trip hazard temporary ramp	YES	4	Temporary ramp. Programmed for slab replacement
16462664	Footpath Maintenance - Concrete	50 Caroline Drive Templestowe Lower	Building contractor cleanup	YES	4	Temporary ramp. Programmed for slab replacement
16462758	Footpath Maintenance - Concrete	369 Elgar Road, Doncaster	Trip hazard temporary ramp	YES	4	Grinding work completed
16451375	Footpath Maintenance - Concrete	354 Springvale Rd, Donvale	Trip hazard temporary ramp	YES	4	Programmed for slab replacement
16447555	Footpath Maintenance - Concrete	1 Lalani Terrace, Templestowe	Cracked footpath repair	YES	4	Slab replaced
16462657	Footpath Maintenance - Concrete	4 Fielding Way, Templestowe	Footpath repair	YES	4	Programmed for slab replacement
16453171	Road Maintenance - Signs	49 Hazel Drive Templestowe Lower	Bent carpark signs	YES	4	Satisfactory
16452582	Road Maintenance - Asphalt	22 Range View Terrace, Bulleen	Road Patching	YES	4	Satisfactory
16462806	Road Maintenance - Asphalt	60 Wood St, Templestowe	Pothole patching	YES	4	Satisfactory
16462744	Road Maintenance - Gravel	22 Brackenbury Street, Warrandyte	Gravel patching	YES	4	Satisfactory
16462386	Road Maintenance - Linemarking	7 Madeleine St, Doncaster	Faded Linemarking	YES	4	Repainting. Satisfactory
16467241	Road Maintenance - Linemarking	9 Kolor Way, Templestowe	Faded Linemarking	YES	4	Satisfactory

<i>Manningham City Council</i>			<i>Road Management Plan Compliance Audit</i>			
16469593	Road Maintenance – Asphalt Pothole Patching	Browning Drive/Serpells Rd Templestowe	Pothole patching	YES	4	Satisfactory
16469673	Road Maintenance – Asphalt Pothole Patching	Laneway rear of Blair Street, Warrandyte	Pothole patching	YES	4	Satisfactory
16458022	Road Maintenance – Asphalt	1 Homestead Road, Templestowe	Road sealing request	YES	4	Satisfactory
16450758	Drainage Maintenance – Excavation/ Construction Works	142 Blackburn Road, Doncaster East	Blocked Council drain	YES	4	Appears clear. Satisfactory
16450507	Drainage Maintenance – Street Pit	Trinity college 162 Bulleen Road, Bulleen	Pit Cleaning	YES	4	Appears clear. Satisfactory
16448290	Drainage Maintenance – Street Pit	5 Gidgee Avenue, Templestowe Lower	Drain clearance	YES	4	Appears clear. Satisfactory
16447805	Drainage Maintenance – Pit Lid/Surround	5 Pushkin Crt, Doncaster East	Broken Pit insert/surround	YES	4	Appears clear. Satisfactory
16464082	Drainage Maintenance – Underground Street Drain	2 Parkview Place, Doncaster	Pit cleaning	YES	4	Appears clear. Satisfactory
16466783	Drainage Maintenance – Street Pit	4 Elsa Street, Templestowe	Pit clearing	YES	4	Appears clear. Satisfactory
16463877	Drainage Maintenance – Pit Lid/ Surround	12 Hillcroft Drive, Templestowe	Telstra Pit -	YES	4	Referred to Telstra. Pit replaced.
16464136	Drainage Maintenance – Street Pit	58-60 Enfield Avenue, Park Orchards	Pit clearing	YES	4	Appears clear. Satisfactory
16464524	Drainage Maintenance – Street Pit	10-12 Euston Avenue, Park Orchards	Pit clearing	YES	4	Appears clear. Satisfactory
16463880	Drainage Maintenance – Street Pit	7 Niagara Road, Donvale	Pit/ Drain clearing	YES	4	Appears clear. Satisfactory
16452001	Drainage Maintenance – Street Pit	82 Thea Grove, Doncaster East	Pit/ Drain clearing	YES	4	Appears clear. Satisfactory

The inspection of randomly selected work sites has revealed that most requests have been satisfactorily completed to an acceptable standard. CFS Site Inspections Photos are included in 7.2 CFS Site Inspections Photos.

5. Repair & Maintenance Works

5.1 Audit Methodology

Review of RMP, Engineering Operations Service Unit Plan, CFS, Work Instruction Sheets, Electric Line Clearance Management Plan.

5.2 RMP Service level

Routine maintenance and repair works are undertaken within a reasonable period of time having regard to intervention levels and works programs.

The Engineering Operations Service Unit Plan sets out specific service levels to be provided in the delivery of repair and maintenance works. The Service Plan provides details of the operational levels of service and corresponding standards and intervention for each activity undertaken.

Service levels are being reviewed as part of the current AMP review scheduled for completion in June 2017.

5.3 Summary Compliance Assessment

The **InterPlan** software system is used for recording and reporting on compliance with set KPI performance targets.

For the calendar period 01/01/2016 to 30/12/2016 the Interplan report on service performance for the Engineering Operations Unit is included in Appendix [7.8](#).

In summary the attached tables indicate general compliance with the nominated service targets in all areas.

Technical levels of service adopted by Council are now incorporated into the RMP for easy reference and a document reference register is kept under the control of the Assets Co-ordinator. The RMP sets out all required service standards and performance targets and is currently under review. A Benchmarking audit with similar Municipalities has recently been undertaken by Dennis Hunt & Associates Pty Ltd.

6. Plan Administrative Requirements

6.1 Audit Methodology

Council's Asset Coordinator was interviewed and requested to provide a response to the deficiencies identified in the previous audit conducted in March 2016.

The coordinator's response and accompanying documentation was reviewed and assessed against the requirements of the Road Management Act.

In addition Council's Asset Management and recording systems were inspected and evaluated to determine whether sufficient information was being recorded and that adequate programming and tracking reports were able to be generated.

6.2 Road Management Act Requirements

Section 54 of the Road Management Act 2004 and Part 3 of the Road Management (General) Regulations 2016 sets out the procedure for making and amending a Road Management Plan (RMP), which includes the publication of a public notice in the local newspaper and Government Gazette, and 28 day allowance for receipt of submissions.

In addition, the responsible Road Authority must conduct a review of its RMP every 4 years. The next review is scheduled to be completed by **30 June 2017**, to coincide with the preparation of the Council Plan within the period of 6 months after each general election of incoming municipal councils.

Council, as the nominated Road Authority for all local roads within the municipality, resolved at its meeting of 13 December 2016 to give notice of its intention to review Manningham's RMP and a public notice was placed in the Manningham Leader on 23 January 2017 and Government Gazette on 26 January 2017.

The review process will involve seeking input and feedback from the community and appropriate Council officers, and the outcomes, including the extent of any changes and potential impacts on the Manningham community, will be reported back to Council as part of the adoption of updates to the RMP.

6.3 Summary Compliance Assessment

The RMP is maintained by Council's Asset Coordinator and a copy is kept at the Civic Centre and is also available for viewing on Council's website. The supporting documentation is referenced in Appendix [7.4](#).

An inspection of the provided documentation indicates that Council has complied with the requirements of the Road Management Act.

Council initially adopted its RMP on 30 November 2004 and subsequent updates were adopted by Council on 9 June 2009 and 28 August 2012.

The Asset Coordinator has prepared the following status report on outstanding actions/recommendations that were identified in previous audits to improve Council's compliance with the RMP.

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Recommendation	Status
That a linkage be established between CFS, AssetLife and Reflect to easily capture CFS requests and to consolidate recording and reporting systems.	The integration of these software applications are currently being assessed as a part of the implementation of a new asset management system, which is scheduled to be completed and fully operational by April 2017.
That the RMP and Footpath Inspection Guidelines include a requirement for the inspection of Community Store Activity Centres once a year to reflect the current inspection program.	Manningham's RMP and Footpath Inspection Guidelines include a hierarchy classification for the inspection of Neighbourhood and Local Activity Centres. Community Store Activity Centre's (single shop fronts) are not identified as part of the shopping centre hierarchy and are currently included with footpaths, which are inspected annually. The hierarchal classification for shopping centres will be modified to include Community Stores with local access roads as a part of the current inspection program.
That Council review current agreements and areas of responsibilities with adjoining municipalities regarding maintenance activities on boundary roads.	Municipal boundary agreements have been reviewed with adjoining councils to ensure that they reflect current road management responsibilities and maintenance activities. The boundary agreements have been reviewed and endorsed by all parties. The documentation is referenced in Appendix 7.4 .
That level 1 bridge inspections be carried out following certification of Council officers who are currently receiving training.	Level 1 bridge inspections were carried out in April 2016.
That traffic signal inspections be recorded electronically and reports be made available as proof of compliance with the RMP.	It is proposed that the traffic signal inspections will be recorded in the new asset management system once it is implemented and fully operational.
That the current map based system of recording pit inspections be conducted electronically and recorded in Reflect, to enable improved inspections monitoring and	It is proposed that the electronic recording of pit inspections will be undertaken once the new asset management system is implemented and fully operational.

6.4 Asset Management System

As previously reported, 'AssetLife' Asset Management System is currently used to assist Council in tracking the maintenance, recording, monitoring and reporting of activities and programs on infrastructure assets.

Due to a series of company 'buy outs' and changes in ownership of AssetLife, the current owner has decided to develop new advanced asset management software that will incorporate some aspects of AssetLife functionality and other asset management software systems acquired by the company. This resulted in AssetLife having limited enhancement opportunities, with the main focus on the development of new software and has therefore restricted Council's ability to further develop the system and integrate it with other third party software systems and mobile devices.

The Asset Management Steering Committee considered several options to address this matter and agreed that, in order for Council to meet its current and future asset management needs and requirements, Council should purchase a new corporate asset management system to manage Council's assets.

Funding was provided in the 2015/16 Capital Works Program for the replacement of 'AssetLife' with a suitable asset management software system that has life cycle and predictive modelling capabilities, and the ability to integrate with other corporate systems and 3rd party applications.

The tender for the replacement of the AMS was advertised in December 2015 and the preferred vendor, Assetic, was selected as the successful applicant. However, due to delays in finalising the contract and project management resourcing issues, the project was carried over to 2016/17. The implementation of Assetic is well underway and is scheduled to be completed by April 2017.

As an interim measure, Council purchased a works management software system called 'Reflect', to assist with programmed maintenance and inspection activities for road and park infrastructure assets. "Reflect" was being assessed with the intention of either utilising the works management functionality in Assetic, or alternatively, to continue with 'Reflect' in its current format and integrate with the new asset management system. "Reflect" has now been adopted to provide works management functionality and integration with "Assetic".

6.5 Customer Feedback System (CFS)

Council records all incoming customer requests using its Customer Feedback System (CFS), which is a web-based application developed by Open Office Solutions.

6.6 GIS System

Council has a web based corporate GIS System called 'Weave', which has linkages to Finance One, AssetLife and CFS.

6.7 Public Roads Register

Two copies (one counter copy, one master) of the Manningham Public Roads Register, which forms part of the RMP documentation required under the Road Management Act, is maintained and updated by the Asset Coordinator. The RMP is also available for viewing on Council's website. The Asset Coordinator has delegated authority under section 304 of the Road Management (General) Regulations 2016 to authorise the alteration of the Public Roads Register to include, remove or alter details of public roads. Following any changes to the roads data, the Asset Coordinator updates the Register and records the relevant details as a part of the RMP documentation.

Since the last audit, the Asset Coordinator has made seven (7) changes to the Public Roads Register under delegated authority and the details have been updated and recorded on the Register. The following is a summary of the approved amendment to the Roads Register:

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Amend No	Description	Amendment Date	Comments
26	Removal of section of road on Manningham's Public Roads Register.	24 June 2016	Notification by Council's GIS/GPS Unit that a section of Minter Court, Donvale is not a public road, but a private road that was incorrectly included on Manningham's Public Roads Register when Council adopted its Road Management Plan on 30 November 2004. The Roads Register has been updated accordingly to reflect this change.
27	Removal of road on Manningham's Public Roads Register.	24 June 2016	Notification by Council's GIS/GPS Unit that a Sidney Road, Warrandyte is not a public road, but a private road that was incorrectly included on Manningham's Public Roads Register when Council adopted its Road Management Plan on 30 November 2004. The Roads Register has been updated accordingly to reflect this change.
28	Inclusion of road on Manningham's Public Roads Register.	24 June 2016	Notification by Council's GIS/GPS Unit that Athenaeum Way, Doncaster was not included on Manningham's Public Roads Register when Council adopted its Road Management Plan on 30 November 2004. The Roads Register has been updated accordingly to reflect this change.
29	Removal of section of road on Manningham's Public Roads Register.	24 June 2016	Notification by Council's GIS/GPS Unit that a section of Rubens Place, Doncaster East is not a public road, but a private road that was incorrectly included on Manningham's Public Roads Register when Council adopted its Road Management Plan on 30 November 2004. The Roads Register has been updated accordingly to reflect this change.

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30	Inclusion of Road (ROW) on Manningham's Public Roads Register.	24 June 2016	<p>Notification by Council's GIS/GPS Unit of the following existing roads (ROW's) that provide ingress/egress to abutting properties were not included on Manningham's Public Roads Register when Council adopted its Road Management Plan on 30 November 2004 –</p> <ul style="list-style-type: none"> • Firth Lane, Doncaster; • 20-22 Balmoral Avenue, Lower Templestowe; • 8-10 Elvie Street, Doncaster • 11A Franklin Street, Doncaster; • 908 998 Doncaster Road; • Colin Ave, Park Orchards; and • 23-29 Millicent Ave, Bulleen <p>The Roads Register has been updated accordingly to reflect this change.</p>
31	Removal of car park on Manningham's Public Roads Register.	24 June 2016	<p>Notification by Council's Engineering Operations Unit that a car park located at 268 Yarra Street, Warrandyte is a private car park that was incorrectly included on Manningham's Public Roads Register when Council adopted its Road Management Plan on 30 November 2004.</p> <p>The Roads Register has been updated accordingly to reflect this change.</p>
32	Reclassification of roads on Manningham's Public Roads Register.	28 October 2016	<p>Following the reclassification of King Street between Blackburn Road and Victoria Street from VicRoads Arterial road to Council Link Road, and Blackburn Road between Reynolds Road and King Street from Council Link Road to VicRoads Arterial Road that were formerly gazetted on 28 October 2016, Manningham's Public Roads Register has been updated to reflect this change.</p>

6.8 Boundary Roads

Following the completion of Internal Information sessions with Council staff an Infrastructure Maintenance Responsibilities Matrix table has been prepared.

Council had in place previously established letters of agreement with adjoining municipalities regarding maintenance activities on boundary roads, and these agreements have been reviewed and endorsed by all parties, to ensure that they reflect current road management responsibilities and maintenance activities. The documentation is referenced in Appendix [7.4](#).

7. Appendices**7.1 Asset Defects Categories Response Times for CFS**

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CATEGORY	SUB-CATEGORY	RESPONSE TIME (DAYS)	
		EXTERNAL REQUEST	INTERNAL REQUEST
Footpaths	Concrete - Steps (25l-mm)	30	90
	Concrete - Steps (10 - 25mm)	30	90 > 6 defects/St
	Concrete - Slab replacement	30	90
	Concrete - Crossing damage	30	90
	Concrete - Spoon drains	30	90
	Asphalt – Cracking	20	50 (C3) / Sched (C2)
	Asphalt - Potholes/edges	20	45
	Gravel – Washouts	20	90
	Gravel - Insufficient material	20	90
	Pavers - Missing/broken/lifted/loose	30	90
	Reinstatements	30	30
	Weed growth	20	45
	Building damage	30	90
	Cleaning required	20	30
	Service Authority Pit	30	90
	Other	30	90
Road Maintenance	Sealed Pavement – Potholes	5	20
	Sealed Pavement - Major patching	Schedule	Schedule
	Sealed Pavement – Edges	5	30
	Sealed Pavement – Cracking	Schedule	Schedule
	Unsealed Pavement - Rough surface	20	45
	Unsealed Pavement – Potholes	20	45
	Unsealed Pavement – Shoulders	20	45
		-	
	Pavers - Subsidence/heaving	30	90
	Pavers - Missing/damaged pavers	30	90
	Pavers – Loose pavers	30	90
	Spills – Oil		2
	Spills – Paint	10	20
	Spills – Concrete	2	2
	Reinstatements	20	90

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CATEGORY	SUB-CATEGORY	RESPONSE TIME (DAYS)	
		EXTERNAL REQUEST	INTERNAL REQUEST
Drainage Maintenance	Blocked U/G drain – Road	5	20
	Blocked U/G drain – Easement	5	20
	Blocked U/G drain – Reserve	5	20
	Blocked Pits	5	10
	Broken Pits - Lid/Surround	25	25
	Broken Pits – Lintel	25	90
	Broken Pits_ Repair	25	90
	House Drain Connection	5	5
	Kerb & Channel - Lifted/Sunk	25	90
	Kerb & Channel - Broken/Missing	25	90
	Open Drains – Cleaning	20	50
	Open Drains - Vegetation control	20	40
	Cross-over Drains - Street - Blocked	30	30
	Cross-over Drains - Street - Broken	30	60
	Cross-over Drains - Driveway – Blocked	30	30
	Cross-over Drains - Driveway – Broken	30	60
Drainage Investigation	Locating Drains	5	10
	Seepage – Investigation	15	40
	Seepage – Repair	25	60
	CCTV Inspection	30	45
Rubbish/Litter			
	Dumped - Manual collection	5	10
	Dumped – Crane	5	10
	Dumped – Loader	5	10
	Dead Animals – Small	5	5
	Dead Animals – Large	5	5
	Rubbish Bins – Overflowing	4	5

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CATEGORY	SUB-CATEGORY	RESPONSE TIME (DAYS)	
		EXTERNAL REQUEST	INTERNAL REQUEST
	Spilled Debris - Manual collection	5	10
	Spilled Debris – Crane	5	10
	Spilled Debris – Loader	5	10
	Posters – Remove		3
Nature Strips	Subsidence - Large (>100mm deep)	5	10
	Subsidence - Small (<100m_m deep)	5	20
	Damage - Service Authorities	10	30
	Damage - Builders/others	10	30
	Obstructions		
Bridges	Structural Damage - Inspection required	10	10
	Signs – Missing/damaged	10	30
	Guardrail – Damaged	10	20
	Handrail – Damaged	10	20
	Vegetation - Remove/trim	10	20
	Graffiti – Remove	10	20
Linemarking	Worn - Centrelines/Edge Lines	20	50
	Worn - Raised vehicle humps	20	50
	Worn - Pedestrian crossings	20	50
	Worn – Statcons	20	20
	Worn - Traffic Islands	20	50
	Worn – RABs	20	50
	Worn – Symbols	20	50
	Missing - Centrelines/Edge Lines	20	30
	Missing - Raised vehicle humps	20	40
	Missing - Pedestrian crossings	20	30
	Missing – Statcons	20	20

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CATEGORY	SUB-CATEGORY	RESPONSE TIME (DAYS)	
		EXTERNAL REQUEST	INTERNAL REQUEST
	Missing – Traffic Islands	20	40
	Missing _ RABs	20	40
	Missing – Symbols	20	40
	RRPMs – Replace	20	50
Signs	Missing	30	50
	Leaning post	30	30
	Damaged	30	50
	Obscured	30	30
	Rotated	30	30
	Cleaning required	30	50
	Faded	30	50_
	Remove/Redundant		
Traffic Signals	Signal Faults	10	10
	Damaged	10	10
Street Furniture	Damaged	20	50
	Missing	20	50
	Install	20	3-0
	Remove	20	50
	Cleaning Required	20	50
Street Sweeping	Reseals	10	10
	Leaves	10	20
	Gravel	10	10
	Debris	10	10
	Grass Cutting	10	10

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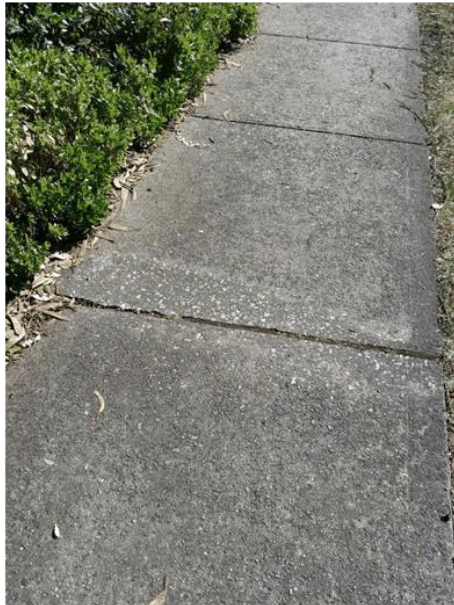
7.2 CFS Site Inspections Photos

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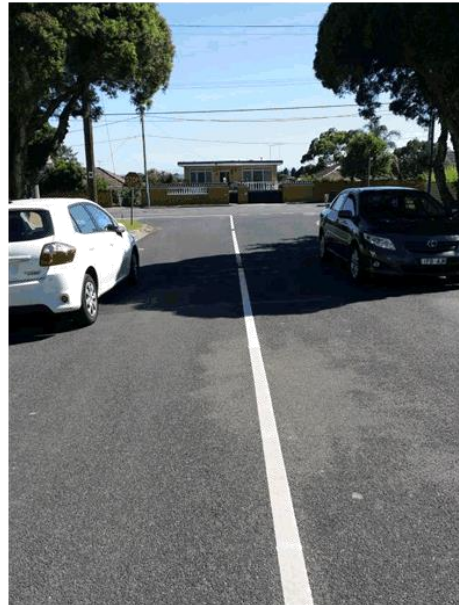


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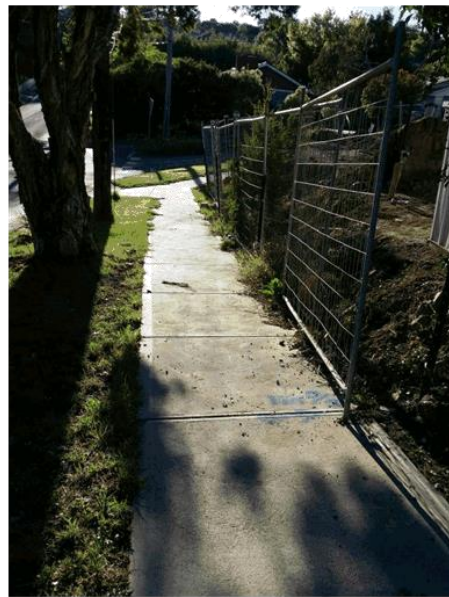
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7.3 Road Management Plan – Supporting Documentation

(Maintained by Asset Co-ordinator)

The following is a list of current documentation and supporting information relating to Council's RMP:

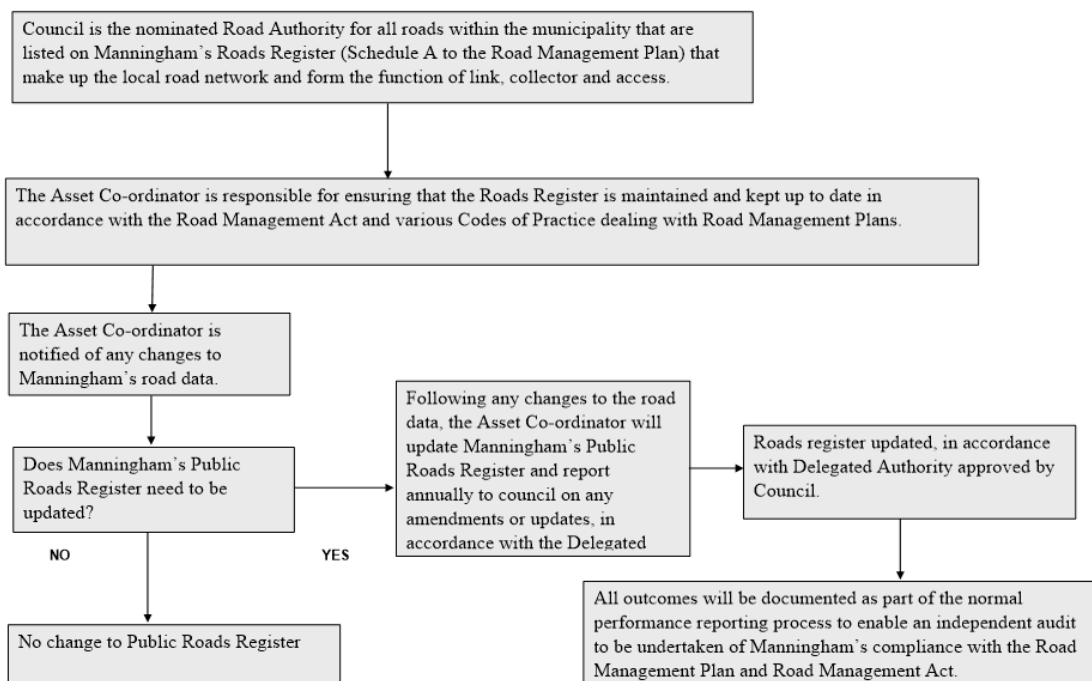
- Council Report relating to the development of Council's RMP - 28 September 2004.
- Public Notice relating to Council's Intention to Make a RMP - "Manningham Leader" - 6 & 13 October 2004.
- Notice of Intention to Make a RMP - Government Gazette 30 September 2004.
- Council Report relating to the adoption of Council's RMP - 30 November 2004.
- Public Notice relating to the adoption of Council's RMP - "Manningham Leader" 8 December 2004 and Government Gazette 9 December 2004.
- Council Report relating to the Maintenance of Arterial Roads Under State (VicRoads) Jurisdiction - 14 December 2004.
- RMP Summary Sheet outlining details of Road Management Act and Council's Road Management Plan - 15 December 2004.
- Issue Briefing Note to advise Councillors on status of RMP - 15 December 2004.
- VicRoads Road Management Plan - 30 October 2004 (revised 1 April 2014).
- Road Management Act Works Maintenance Agreement between VicRoads and Council - 20 April 2005.
- Council Report relating to the review of Council's RMP - 20 August 2008.
- Public Notice relating to Council's Intention to review a RMP - "Manningham Leader" 10 September 2008 and Government Gazette 11 September 2008.
- Council Report relating to the adoption of Council's amended RMP - 2 June 2009.
- Council Report relating to the review of Council's RMP - 29 May 2012.
- Public Notice relating to Council's Intention to Make a RMP - "Manningham Leader" 6 June 2012 and Government Gazette 7 June 2012.
- Council Report relating to the adoption of Council's amended RMP - 28 August 2012.
- Manningham's Road Asset Management Plan - 28 August 2012 (Reviewed annually to incorporate minor changes to demographics and financial details).
- Procedure for updating/Amending Manningham's Public Roads Register (Includes Flowchart and Delegation Memo).
- Municipal Boundary Agreements (Maroondah - Endorsed February 2016, and Yarra Ranges - Endorsed November 2016).
- Engineering Operations Service Unit Plan.
- Key Performance Indicator data - to assess the effectiveness and responsiveness of maintenance in relation to -
 - Trees;
 - Sealed Pavements;
 - Unsealed Roads;
 - Open drains;
 - Signs & Street Furniture;
 - Concrete Footpaths;
 - Underground Drains;
 - Street Sweeping;
 - Disposal of Rubbish;
 - Customer Service (Correspondence and Customer Requests);and
 - Financial Performance

7.4 Public Roads Register Updating/Amending Process Map & Procedure

Process Map for Updating/Amending Manningham's Public Roads Register

Process Map for Updating/Amending Manningham's Public Roads Register

"Attachment A"



**Procedure for Updating/Amending Manningham's Public Road Register**

Council's Asset Coordinator has delegated authority to amend and update Manningham's Public Roads Register, as required, in accordance with Council policy.

This authority was approved by Council on 28 September 2010 under the Instrument of Delegation, which allows for Council to delegate to the Asset coordinator specific duties and functions in relation to the Road Management Act.

Council is the nominated Road Authority for all roads within the municipality that are listed on Manningham's Roads Register (Schedule A to the Road Management Plan) that make up the local road network and form the function of link, collector and access.

Whilst the Roads register is an attachment to the Road Management Plan, it is a separate document that can be amended or updated under delegation to avoid the need to implement formal procedures under the Road Management Act to amend the plan and Roads Register.

The Asset Co-ordinator is responsible for ensuring that the Roads Register is maintained and kept up to date in accordance with the Road Management Act and various Codes of Practice dealing with Road Management Plans.

This involves the various Service Units responsible for updating Council's Asset management system "AssetLife", notifying the Asset Co-ordinator of any changes to Manningham's road data.

Following any changes to the road data, the Asset Co-ordinator will update Manningham's Public Roads Register and report annually to council on any amendments or updates, in accordance with the delegated authority.

All outcomes will be documented as part of the normal performance reporting process to enable an independent audit to be undertaken of Manningham's compliance with the Road Management Plan and Road Management Act.

Document2

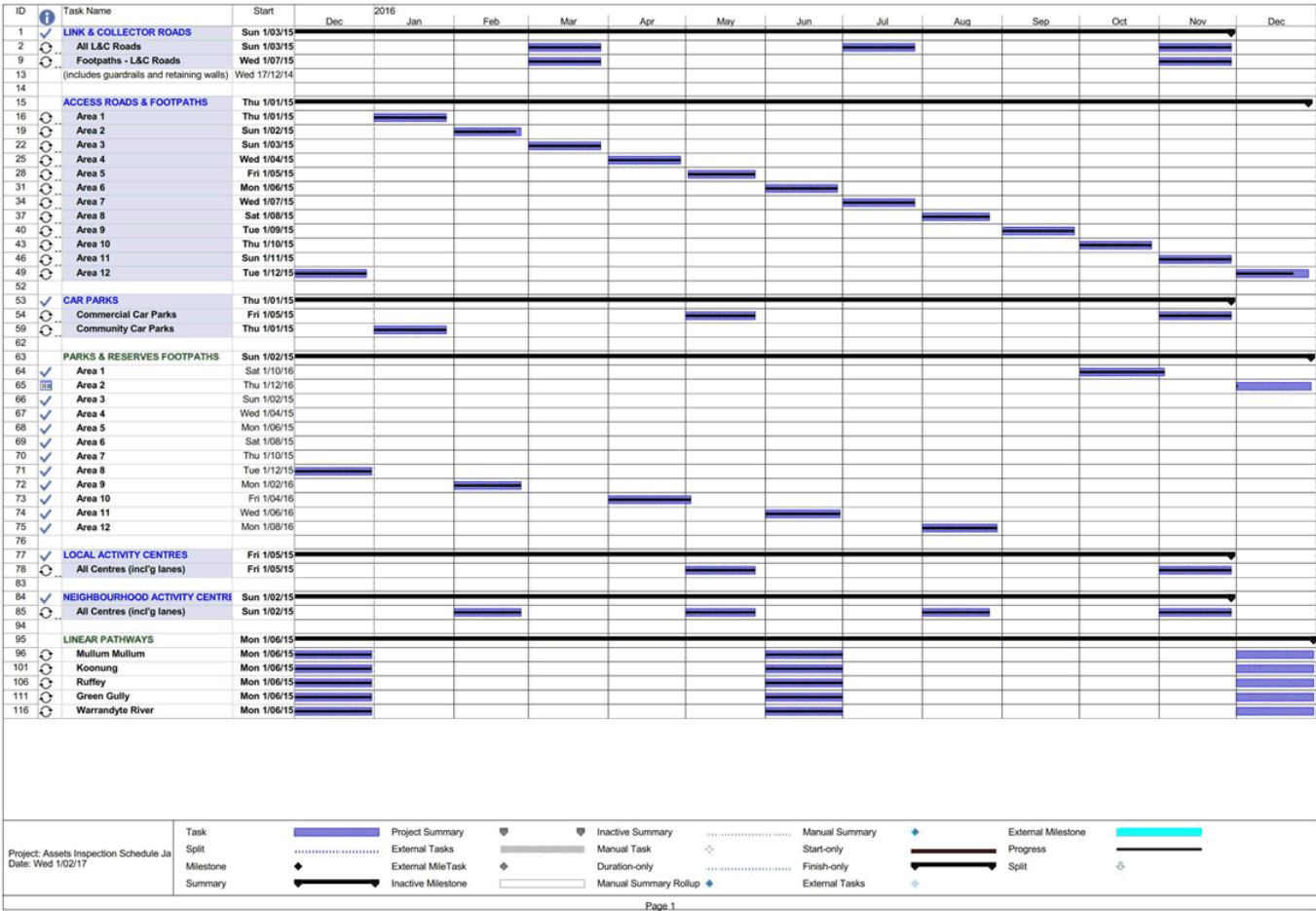
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7.5 Inspection Programs Status Chart

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by Category - Subcategory	Received 12 Months	In Time	Out Time	Pending	% In Time
Road Maintenance - Asphalt	145	131	12	2	90%
Road Maintenance - Asphalt - Pothole Patching	161	134	20	7	83%
Road Maintenance - Bridge / Retaining Wall	15	13	2	0	87%
Road Maintenance - Concrete	9	9	0	0	100%
Road Maintenance - Gravel	64	56	1	7	88%
Road Maintenance - Line Marking	48	45	3	0	94%
Road Maintenance - Street Sweeping	303	288	4	11	95%
Category Subtotal	745	676	42	27	91%
Drainage Maintenance - Pit Lid / Surround	175	154	13	8	88%
Drainage Maintenance - Street Pit	583	435	29	119	75%
Category Subtotal	758	589	42	127	78%
Footpath Maintenance - Concrete	274	233	40	1	85%
Category Subtotal	274	233	40	1	85%
Roadside Maintenance - Guardrail	0	0	0	0	na
Roadside Maintenance - Roadside / Street Furniture	174	149	15	10	86%
Roadside Maintenance - Signs	368	320	33	15	87%
Category Subtotal	542	469	48	25	87%
Total received	2319	1967	172	180	85%

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7.7 InterPlan Engineering Operations Unit Services Performance Reports

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Service Unit Quarterly Progress Against Operational Plan

Period: 01/06/16 - 30/06/16

Quarter: June

Engineering Operations

Theme: 6 Council Leadership and Organisational Performance

Goal.: 6.2 An efficient organisation that aims to continuously improve service delivery to benefit community outcomes.

ACTIONS	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	START DATE	COMP DAT
Strategic Objective 6.2.1 An efficient organisation that aims to continuously improve service delivery to benefit community outcomes						
6.2.1.5 Routine inspection and cleaning of on road drainage pits.	Completed	100%	Q1: Crews have been continuing to respond to customer requests through July, August and September. Further heavy rains in early September have resulted in a number of reactive works. When completed crews will return to proactive maintenance. Q2: Crew continuing to respond to reactive requests following heavy rains in September. Additional resources have been engaged to assist with backlog of requests. Q3: Crew continuing to deal with reports from the public via CFS and MMs. Pro-active pit cleaning taking place whilst on-site. Areas completed recorded on mapping system, currently in Area 108. Q4: Crews have continued to carry out proactive drain cleaning works along with other requests generated from both the public and internal units.	Systems Management Coordinator	1/07/2015	30/06/2016
6.2.1.7 Street sweeping completed as programmed (all residential areas generally every six weeks).	Completed	100%	Q1: Street sweeping program continues to be completed as per schedule. Some issues around development sites following rainfall and grass cutting clean up have diverted resources at times. The night shift is also on schedule, including car parks. Q2: The street sweeping continues to be completed as per schedule on both day and night shift operations. Q3: Road sweeping continues to be completed as per schedule on both day and night shifts. Some improvement made to programming on laneways in residential areas.	Systems Management Coordinator	1/07/2015	30/06/2016

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Q4: Street sweeping activities have continued on track as per programs schedules. Heavy autumn leaf fall was removed during the scheduled sweeping and prioritised as needed.

Goal.: **6.2 An efficient organisation that aims to continuously improve service delivery to benefit community outcomes.**

ACTIONS	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	START DATE	COMP DAT
Strategic Objective 6.2.1 An efficient organisation that aims to continuously improve service delivery to benefit community outcomes						
6.2.1.9 Easement drains cleared as programmed.	Completed	100%	Q1: Additional easements identified as requiring regular maintenance to be recorded and added to schedule for proactive works when resources allow. Q2: Crews are continuing to complete reactive works. Additional contractor resources have been engaged to assist with the backlog of works. Q3: Crews continue to work through reactive drainage requests and repair works. Additional resources engaged to assist. Easements that are identified during maintenance works are added to program for regular cleaning per year. Q4: Drainage crews continue to work proactively cleaning high maintenance easement drains along with the routine easement drain cleaning.	Systems Management Coordinator	1/07/2015	30/06/2016
6.2.1.11 Litter collected as per program.	Completed	100%	Q1: Collection of roadside litter continues as per program. Some increased reports of dumped items and illegal posters have been experienced. Works to be recorded in the Maintenance Management System in the coming months. Q2: Roadside litter and dumped material has increased during the summer holiday period. Programmed litter collection continues on an eight week cycle. Re-allocated resources are now assisting with the litter collection. Will be recorded in the MMS following implementation of training. Q3: Roadside litter and, in particular, dumped waste has continued to increase. Litter collection continues on an 8-week cycle. Working with Waste/Local Laws with the use of CCTV units across known "hot spots". Also, assisting with the use of signage as part of campaign. Q4: Roadside litter collection is still meeting its program dates.	Systems Management Coordinator	1/07/2015	30/06/2016
Quantity of dumped litter continues to increase						

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Manningham City Council**Service Unit Quarterly Progress Against Operational Plan**

Period: 01/12/16 - 31/12/16

Quarter: December

Engineering Operations**Theme: 3 Getting from Place to Place****Goal.: 3.1 The need for an integrated and efficient transport network providing affordable, well connected and alternative forms of travel**

ACTIONS	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	START DATE	COMP DAT
Strategic Objective 3.1.1 The need for an integrated and efficient transport network providing affordable, well connected and alternative forms of travel						
3.1.1.1 Routine inspection and cleaning of on road drainage pits.	In Progress	50%	Q1: High levels of rainfall have resulted in a high demand on reactive drainage works. All available resources have been diverted to attending to requests. In addition contractor resources have been engaged to assist with the workload. Mobile devices (tablets) are being introduced to drainage crews to ensure all work is captured on the MMS including pit inspection and cleaning. Q2: Team crews are being reconfigured to better respond to work demands. This will also include the use of mobile devices.	Systems Management Coordinator	1/07/2016	30/06/2017

Engineering Operations**Theme: 4 Planning for Where we Live****Goal.: 4.3 Effective planning for local infrastructure that addresses increasing population pressures**

ACTIONS	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	START DATE	COMP DAT
Strategic Objective 4.3.1 Effective planning for local infrastructure that addresses increasing population pressures						
4.3.1.4 Asset condition	In Progress	45%	Q1: Road Management Plan asset categories have been inspected	Systems	1/07/2016	30/06/2017

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inspections to be completed and documented as programmed for each asset class in accordance with RMP.			in accordance with schedules. Includes Link, Collector and Access roads and car parks. Some shopping centres still to be completed. Q2: RMP inspections completed include Link and Collector roads. Local access roads in area 12 to be completed. Local and Neighbourhood activity centres completed.	Management Coordinator	
4.3.1.5 Street sweeping completed as programmed (all residential areas generally every six weeks).	In Progress	50%	Q1: The residential sweeping program continues as per scheduled. Replacement plant is due to be in service in October. Q2: Actual sweeping scheduled frequencies are being reviewed with consideration of other workload demands, eg increasing asset base. Two sweepers have been replaced in this period.	Systems Management Coordinator	1/07/2016 30/06/2017
4.3.1.6 Clearing of easement drains program reviewed and implemented	In Progress	50%	Q1: Recent high rainfall has resulted in a high demand on reactive services. Contractor resources have been utilised to assist with the workload. The easement drain program is being reviewed and updated. Q2: Sites visited are being captured spatially on mobile devices to track high demand locations. These records will be used to establish a program of planned works.	Systems Management Coordinator	16/08/2016 30/06/2017
4.3.1.7 Litter collected program reviewed and implemented.	In Progress	50%	Q1: Litter collection continues in accordance with the program. Ongoing review of frequency is taking place to optimise the use of resources. Q2: Further consideration of optimising resources is being undertaken for this service.	Systems Management Coordinator	1/07/2016 30/06/2017
4.3.1.8 Mechanical sweeping of six activity centres on a fortnightly basis.	In Progress	50%	Q1: Programmed sweeping has continued as scheduled. Biannual high pressure cleansing is to be undertaken during October. Q2: Pressure cleaning reprogrammed to be closer to Christmas peak trading period. Completed late November/early December.	Systems Management Coordinator	1/07/2016 30/06/2017
<i>Dennis Hunt & Associates Pty Ltd</i>			<i>RMP Compliance Audit Report-Feb 2017.docx</i>	<i>13/02/17</i>	



**INFRASTRUCTURE ASSETS
AUDIT CONDITION
ANNUAL REPORT**

February 2017



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1. Executive Summary

Dennis Hunt & Associates have completed the annual asset condition audit report of the infrastructure maintenance services provided by the Engineering Operations and Parks and Recreation service units based on the audit data collected and provided by Dennis Hunt & Associates.

The audit indicates that the asset maintenance service is currently being delivered above the required Service Standards. The service continues to compare favourably with general Local Government industry standards for infrastructure asset maintenance.

The overall score for infrastructure maintenance activities was **3.98 or 99.5%** which is similar to the previous audit carried out in March 2016. The overall score result is above the acceptable score of 98%, and considered within the limits of the auditing process.

The overall score trend has generally been maintained above the required standard since these Infrastructure Asset Audits were first conducted in 2002 which is a commendable effort by the Engineering Operations and Parks and Recreation service units. The score trend is being maintained at an acceptable level considering a number of factors such as aging infrastructure, adverse weather conditions etc.

For the second year in a row I am pleased to report that in addition to the overall result being above the required standard, the average audit scores for the ALL asset categories were also found to be at or above the required standard.

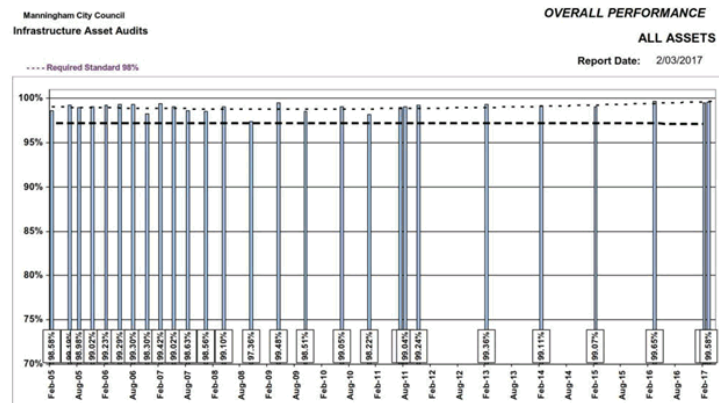
The overall results of this audit are considered very satisfactory given the adverse weather conditions experienced during the year and the age of the assets inspected.

The following overall scores trend graph shows a gradual performance improvement over the last 5 years.

Manningham City Council

Infrastructure Asset Auditing

ANNUAL AUDIT RESULTS

**Recommendations**

1. That the level of maintenance carried out on the Carpark located at the rear of the service station at Donburn Shopping centre be investigated as this carpark is not being maintained to an acceptable standard.

2. Introduction

Dennis Hunt and Associates were engaged by Manningham Maintenance to produce an amenity audit report on asset condition of a sample of the road, car parks, shopping centres, and Reserves infrastructure based on survey information collected over the period 27th, 28th February and 1st of March 2017.

The audit included the following asset categories:

- Council Access, Collector & Link Roads
- Arterial Declared Main Roads (Service Roads & Landscape areas only)
- Car Parks
- Parks and Reserves
- Councils' six major Shopping Centres & Strips

The inspections of roads and streets were conducted as a "windscreen" survey. Car parks, parks and reserves, and shopping centres were inspected as a "walk-through" survey.

3. Infrastructure Auditing

3.1 Audit Summary

The following tables provide a summary of the audit results for assets by category and type. The overall assessment of scores provided a performance score of **99.5%**, which is above the acceptable standard of 98%.

Detailed reports are included in Section 3.3 of this report.

Table 1 – Summary by Asset Category.

ASSET CATEGORY	No of Audit Records	AVE SCORE	%
Manningham Maintenance			
Car Parks	970	3.98	99.1
All Council Roads	2657	3.99	99.8
Parks & Reserves	348	3.96	98.8
Shopping Centres	99	4.00	99.9

This audit was conducted over **three** days on a select number of City Works Regions and is considered a representative sample of Council infrastructure assets.

In terms of an overall score assessment, a score of 4.0 equates to a performance standard or degree of compliance of 100%. In practice 100% compliance is extremely difficult to achieve in infrastructure maintenance contracts, primarily due to the reactive works component, prevailing weather conditions, available resources etc. 98% is typically accepted as satisfactory performance.

Table 2 lists performance by asset type, and identifies the service unit responsible for each type. For some asset types the responsibility lies with more than one provider, eg: furniture – park / street / shopping centre.

3.2 Summary by Asset Type.

Table 2.

ASSET TYPE	Engineering Operations	Parks & Recreation	MARCH 2016 RESULT (Ave %)	FEB 2017 RESULT (Ave %)	CHANGE FROM LAST AUDIT	PERFORMANCE STANDARD FOR FEB 2017
Footpaths (Shopping Centres & Parks)	✓	✓	98.7%	97.9%	↓	At Std
Furniture	✓	✓	99.2%	99.3%	↑	Exceeds Std
Garden Beds		✓	99.4%	99.4%	↑	Exceeds Std
Grass Mowing		✓	100%	99.9%	↓	Exceeds Std
Guardrails (0 records not representative)	✓		100%			
Guide Posts	✓		99.5%	100%	↑	Exceeds Std
Litter Collection	✓	✓	99.9%	100%	↑	Exceeds Std
Open Drainage	✓		100%	99.6%	↓	Exceeds Std
Playgrounds		✓	99.5%	98.1%	↑	At Std

*Manningham City Council**Infrastructure Asset Auditing*

ASSET TYPE	Engineering Operations	Parks & Recreation	MARCH 2016 RESULT (Ave %)	FEB 2017 RESULT (Ave %)	CHANGE FROM LAST AUDIT	PERFORMANCE STANDARD FOR FEB 2017
Sealed Road Pavement	✓		99.3%	99.0%	↓	Exceeds Std
Signs	✓	✓	99.8%	99.8%	↑	Exceeds Std
Street Sweeping	✓		99.2%	98.7%	↓	Exceeds Std
Trees		✓	99.9%	100%	↑	Exceeds Std
Urban Drainage	✓		99.7%	99.6%	↓	Exceeds Std
Number of Records			5381	4163		
<i>Manningham Maintenance Overall</i>			99.6%	99.5%	↓	Exceeds Std

3.3 Asset Types**3.3.1 Footpaths (98%)**

Footpaths were found to be generally in good condition however a number of parks contained asphalt footpaths with minor weed intrusion and surface cracking. Some isolated sections of concrete footpaths were also in poor condition with cracks and minor steps. These footpaths although not hazardous require urgent attention or major reconstruction costs will be incurred.

Footpaths were generally found to be in good condition at Shopping Centres and Car Parks. Some isolated damaged paths were found in carparks, however these defects were not of a hazardous nature.

3.3.2 Furniture (99%)

The furniture in most reserves was found to be in good condition. A number of reserves were observed to contain old weathered furniture (seats in particular) that require cleaning and/or painting as well as general repairs. Shopping Centre furniture was generally well maintained.

3.3.3 Garden Beds (99%)

The garden beds in reserves were generally in good condition and free from weed growth considering the recent hot weather. However a small number of damaged and dying/dead plants/trees were observed and some isolated reserve garden beds contained extensive weed growth. Garden beds in car parks and shopping centres were generally in good condition however the Donvale carpark at the rear of the BP Service Station is in very poor condition with many instances of weeds, damaged and dying/dead plants.

3.3.4 Grass Mowing (100%)

Grass cutting was considered overall to be very good with no reserves observed to have high grass growth.

Grass trimming was also generally considered to be at or above standard.

3.3.5 Guard Rails ()

No guard rails were recorded in this audit.

3.3.6 Guide Posts (100%)

Most guide posts were found to be in good condition with only a small number of missing, damaged, broken or bent posts. Reflective markers were generally intact and in good condition.

3.3.7 Playgrounds (98%)

Playground equipment was generally in very good condition. A small number of playgrounds required raking under swings with diminished soft fall material. A number of playgrounds have had new artificial soft fall pads installed under swings which have proved to be very effective and reduce on-going maintenance.

3.3.8 Litter Collection (100%)

Litter control was generally excellent. Only minor instances of litter and debris were evident at some car parks and reserves. There were no observed instances of dumped rubbish.

3.3.9 Open Drainage (100%)

Only minor instances of grass/weed growth was observed which may result in flooding/culvert blockages if not attended to. Culverts/pipes were generally in good condition.

3.3.10 Sealed Road Pavement (99%) - (including line marking)

Pothole patching, edge condition/gravel shoulders were considered to be in acceptable condition; however a small number of rural road pavements have severe edge breaks that require attention. Channel edges/weed grass was generally considered above standard however several instances of weed growth and edge damage were observed that require attention. Centre line marking overall condition was considered to be at standard with only a small number of faded centre lines observed. Statcon markings were generally in good condition with only a small number faded or worn. Faded/ worn parking bays were observed in a small number of car parks.

3.3.11 Signs (100%)

Signs were generally in good condition. Observed defects were of a minor nature and were generally graffiti, bent signs or posts. Some reserve signs were faded or graffitied. The incidence of defects was low across all asset categories. All other regulatory signs were found to be in good condition.

3.3.12 Street Sweeping (99%)

Pavement cleanliness in roads and streets was generally considered to be maintained at an acceptable standard with only minor occurrences of debris and fallen leaves.

Car parks mechanical sweeping were generally to standard however a number of instances were observed of debris and leaves accumulated in channels and in areas where mechanical sweeping is not possible. Donvale carpark at the rear of the BP Service Station in particular does not appear to have been mechanically swept for many months.

3.3.13 Trees (100%)

Street trees were generally in excellent condition probably due to the higher than average rainfall experienced during the months prior to undertaking the audit. Some minor incidents of fallen tree branches were observed in parks but do not cause any hazard to pedestrians. Overall, trees were in good condition.

3.3.14 Urban Drainage (100%)

Overall, stormwater pits were found to be in good condition with only a small number of storm water pits with cracked and/or broken lids or spalled lintels. A small number of pit entries were observed to be blocked by leaves and debris.

4. Defects Comments Report

UNITID	DATE	ASSET_TYPE	COMMENT
CAR PARKS			
CP000061	1/03/2017	SR3	Broken/cracked k & ch
CP000279	27/02/2017	SR3	Broken/cracked k & ch
CP000328	28/02/2017	SR3	Broken/cracked k & ch
CP000145	28/02/2017	SR3	Broken/cracked k & ch
CP000403	1/03/2017	SR3	Broken/cracked k & ch
CP000279	27/02/2017	UD2	Cracked/broken lid
CP000056	1/03/2017	SS2	Damaged/Bent Sign
CP000093	27/02/2017	SS4	Damaged/Bent Sign
CP000328	28/02/2017	GB1	Damaged/dying/dead plants
CP000061	1/03/2017	SR2	Edge Breaks
CP000090	27/02/2017	SR2	Edge Breaks
CP000041	28/02/2017	SR2	Edge Breaks
CP000400	1/03/2017	SR2	Edge Breaks
CP000279	27/02/2017	SR4	Fading/worn parking bays
CP000144	28/02/2017	SR4	Fading/worn parking bays
CP000034	28/02/2017	SR4	Fading/worn parking bays
CP000035	28/02/2017	SR4	Fading/worn parking bays
CP000328	28/02/2017	SR4	Fading/worn parking bays
CP000342	28/02/2017	SR4	Fading/worn parking bays
CP000366	28/02/2017	SR4	Fading/worn parking bays
CP000365	28/02/2017	SR4	Fading/worn parking bays
CP000389	28/02/2017	SR4	Fading/worn parking bays
CP000259	28/02/2017	SS2	Leaning Post
CP000062	1/03/2017	SW1	Noticeable presence of debris
CP000057	1/03/2017	SW1	Noticeable presence of debris
CP000061	1/03/2017	SW1	Noticeable presence of debris
CP000279	27/02/2017	SW1	Noticeable presence of debris
CP000028	27/02/2017	SW1	Noticeable presence of debris
CP000308	27/02/2017	SW1	Noticeable presence of debris
CP000049	28/02/2017	SW1	Noticeable presence of debris
CP000355	1/03/2017	SW1	Noticeable presence of debris

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UNITID	DATE	ASSET_TYPE	COMMENT
CP000093	27/02/2017	SW1	Noticeable presence of debris
CP000342	28/02/2017	SW1	Noticeable presence of debris
CP000366	28/02/2017	SW1	Noticeable presence of debris
CP000395	1/03/2017	SW1	Noticeable presence of debris
CP000342	28/02/2017	SS1	Obscured by tree
CP000028	27/02/2017	UD1	Pit entry completely obstructed
CP000057	1/03/2017	UD1	Pit entry more than 50% obstructed
CP000279	27/02/2017	UD1	Pit entry more than 50% obstructed
CP000144	28/02/2017	UD1	Pit entry more than 50% obstructed
CP000308	27/02/2017	UD1	Pit entry more than 50% obstructed
CP000328	28/02/2017	UD1	Pit entry more than 50% obstructed
CP000400	1/03/2017	SR1	Pothole(s)
CP000399	1/03/2017	SR1	Pothole(s)
CP000093	27/02/2017	SS3	Prog for Future Works
CP000144	28/02/2017	SW1	Significant presence of debris
CP000072	28/02/2017	SW1	Significant presence of debris
CP000090	27/02/2017	SW1	Significant presence of debris
CP000328	28/02/2017	SW1	Significant presence of debris
CP000146	28/02/2017	SW1	Significant presence of debris
CP000145	28/02/2017	SW1	Significant presence of debris
CP000090	27/02/2017	FP2	Some advanced growth
CP000279	27/02/2017	GB1	Some untidy/unhealthy growth
CP000308	27/02/2017	UD2	Spalled lintel
CP000041	28/02/2017	SR1	Surface break-up
CP000093	27/02/2017	SR1	Surface break-up
CP000398	1/03/2017	SR1	Surface break-up
CP000308	27/02/2017	SR3	Weed growth
CP000090	27/02/2017	SR3	Weed growth
CP000080	28/02/2017	SR3	Weed growth
CP000081	28/02/2017	SR3	Weed growth
CP000041	28/02/2017	SR3	Weed growth
CP000093	27/02/2017	SR2	Weed Growth

*Manningham City Council**Infrastructure Asset Auditing*

UNITID	DATE	ASSET_TYPE	COMMENT
ROADS			
Millicent Av	27/02/2017	SR3	Broken/cracked k & ch
Doncaster Rd Service Rd	27/02/2017	SR3	Broken/cracked k & ch
Gray St	27/02/2017	SR3	Broken/cracked k & ch
Millicent Av	27/02/2017	SS2	Damaged/Bent Sign
Cecilie Ct	27/02/2017	SR3	Displaced k & ch
Botanic Dr	28/02/2017	SR3	Displaced k & ch
Kampman St	27/02/2017	SR3	Displaced k & ch
Morris St	27/02/2017	SR3	Displaced k & ch
Pleasant Rd	27/02/2017	SR3	Displaced k & ch
Santiago St	27/02/2017	SR3	Displaced k & ch
Milne St	28/02/2017	SR2	Edge Breaks
Hillside Rd	27/02/2017	SR3	Edge breaks
McCallum Rd	28/02/2017	SR2	Edge Breaks
Massey St	27/02/2017	SR2	Edge Breaks
Harris Rd	1/03/2017	SR2	Edge Breaks
Finlayson St	27/02/2017	SR3	Edge breaks
Lookover Rd	1/03/2017	SR2	Edge Breaks
Millicent Av	27/02/2017	SR2	Edge Breaks
Toronto Av	27/02/2017	SR3	Edge breaks
Alfreda Av	27/02/2017	SR3	Edge breaks
Wilsons Rd	27/02/2017	SR2	Edge Breaks
Ruffey Lake Ct	28/02/2017	SR2	Edge Breaks
Fyfe Dr	28/02/2017	SR4	Fading/worn centre/edge lines
Bourke St	27/02/2017	SR4	Fading/worn statcon
Harris Rd	1/03/2017	SR4	Fading/worn statcon
Collins St	27/02/2017	SR4	Fading/worn statcon
Collins St	27/02/2017	SR4	Fading/worn statcon
Flinders St	27/02/2017	SR4	Fading/worn statcon
Gisborne St	27/02/2017	SR4	Fading/worn statcon
Lonsdale St	27/02/2017	SR4	Fading/worn statcon
Rowland Ct	1/03/2017	SW1	Noticeable presence of debris
Hillside Rd	27/02/2017	SW1	Noticeable presence of debris
Glenwood Cl	1/03/2017	SW1	Noticeable presence of debris

*Manningham City Council**Infrastructure Asset Auditing*

UNITID	DATE	ASSET_TYPE	COMMENT
Millicent Av	27/02/2017	SW1	Noticeable presence of debris
Toronto Av	27/02/2017	SW1	Noticeable presence of debris
Pleasant Rd	27/02/2017	UD1	Pit entry more than 50% obstructed
Parker St	28/02/2017	UD1	Pit entry more than 50% obstructed
Kampman St	27/02/2017	SR1	Pothole(s)
Doncaster Rd Service Rd	27/02/2017	SR1	Pothole(s)
Pleasant Rd	27/02/2017	SW1	Significant presence of debris
Cecilie Ct	27/02/2017	UD2	Spalled lintel
Gray St	27/02/2017	UD2	Spalled lintel
Kampman St	27/02/2017	UD2	Spalled lintel
Santiago St	27/02/2017	UD2	Spalled lintel
Gray St	27/02/2017	UD2	Spalled lintel
Russell St	27/02/2017	SR3	Weed growth
Bourke St	27/02/2017	SR3	Weed growth
Blossom Ct	27/02/2017	SR3	Weed growth
Collins St	27/02/2017	SR3	Weed growth
Lonsdale St	27/02/2017	SR3	Weed growth
Lookover Rd	1/03/2017	SR3	Weed growth
Pleasant Rd Roundabout @ Russell St	27/02/2017	SR3	Weed growth
Holloway Rd	1/03/2017	RD1	Weed/grass growth

<i>Manningham City Council</i>		<i>Infrastructure Asset Auditing</i>	
UNITID RESERVES	DATE	ASSET_TYPE	COMMENT
PK0247	28/02/2017	FP1	Broken/heaved - safety hazard
PK0170	27/02/2017	FP1	Cracked/broken - not hazardous
PK0188	28/02/2017	FP1	Cracked/broken - not hazardous
PK0205	27/02/2017	FP1	Cracked/broken - not hazardous
PK0240	27/02/2017	FP1	Cracked/broken - not hazardous
PK0313	27/02/2017	FP1	Cracked/broken - not hazardous
PK0247	28/02/2017	FP1	Cracked/broken - not hazardous
PK0247	28/02/2017	FP1	Cracked/broken - not hazardous
PK0247	28/02/2017	FP1	Cracked/broken - not hazardous
PK0247	28/02/2017	FP1	Cracked/broken - not hazardous
PK0205	27/02/2017	TR1	Damaged branches
PK0123	27/02/2017	GB1	Damaged/dying/dead plants
PK0170	27/02/2017	FN2	Damaged/missing components
PK0205	27/02/2017	FP2	Edge encroachment
PK0262	27/02/2017	FP2	Edge encroachment
PK0313	27/02/2017	FP2	Extensive advanced growth
PK0275	27/02/2017	FN1	Graffiti
PK0170	27/02/2017	FP2	Minor infiltration
PK0262	27/02/2017	SS3	Obscured by tree
PK0320	1/03/2017	PG2	Other
PK0247	28/02/2017	SS3	Plate fading/weathered
PK0247	28/02/2017	SS3	Plate fading/weathered
PK0247	28/02/2017	SS3	Plate fading/weathered
PK0247	28/02/2017	SS3	Plate fading/weathered
PK0170	27/02/2017	FN1	Prog for Future Works
PK0247	28/02/2017	SS4	Prog for future Works
PK0050	28/02/2017	PG2	Requires raking under swings
PK0170	27/02/2017	PG2	Requires raking under swings
PK0240	27/02/2017	PG2	Requires raking under swings
PK0262	27/02/2017	PG2	Requires raking under swings
PK0184	1/03/2017	GS1	Significant long & uneven growth
PK0158	1/03/2017	GS1	Some long & uneven growth
PK0228	27/02/2017	GS1	Some long & uneven growth
<i>Dennis Hunt & Associates Pty Ltd</i>		<i>InfraRpt FEB 2017 DHA.docx</i>	
		<i>07/03/17</i>	

*Manningham City Council**Infrastructure Asset Auditing*

UNITID	DATE	ASSET_TYPE	COMMENT
PK0242	1/03/2017	GS1	Some long & uneven growth
PK0357	27/02/2017	GS1	Some long & uneven growth
PK0354	28/02/2017	TR1	Some untidy/unhealthy growth
PK0247	28/02/2017	FN1	Weathered/flaking paint

*Manningham City Council**Infrastructure Asset Auditing*

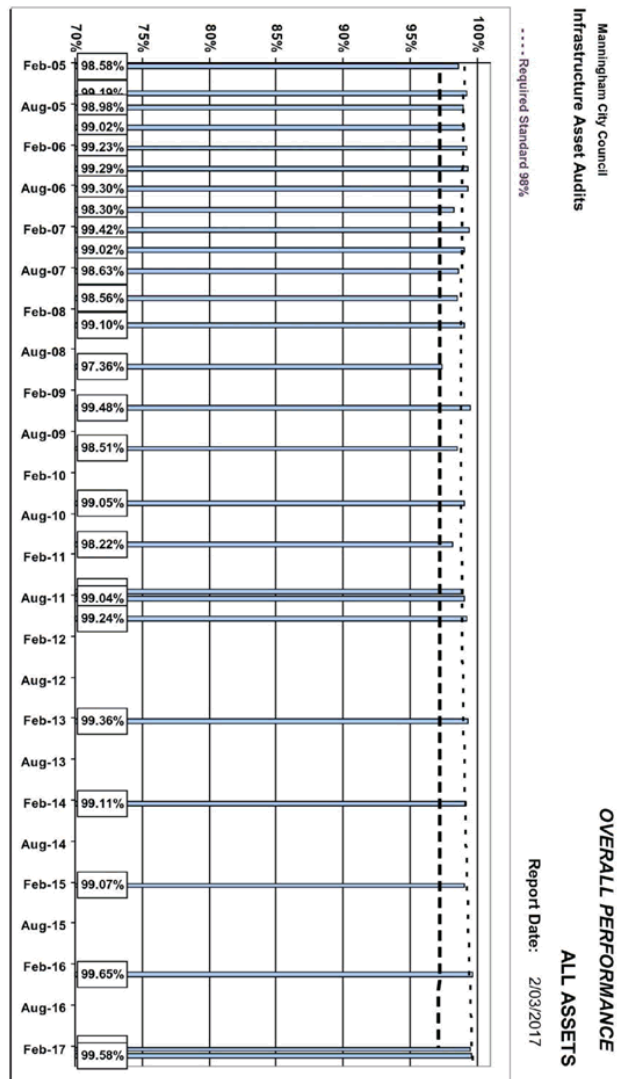
UNITID	DATE	ASSET_TYPE	COMMENT
SHOPPING CENTRES			
SC000033	27/02/2017	FP1	Cracked/broken - not hazardous
SC000031	28/02/2017	FP2	Minor infiltration
SC000033	27/02/2017	SW1	Significant presence of debris
SC000033	27/02/2017	FP2	Some advanced growth

5. Asset Performance Graphs

- Overall Performance – All Assets
- Overall Performance – By Asset Type

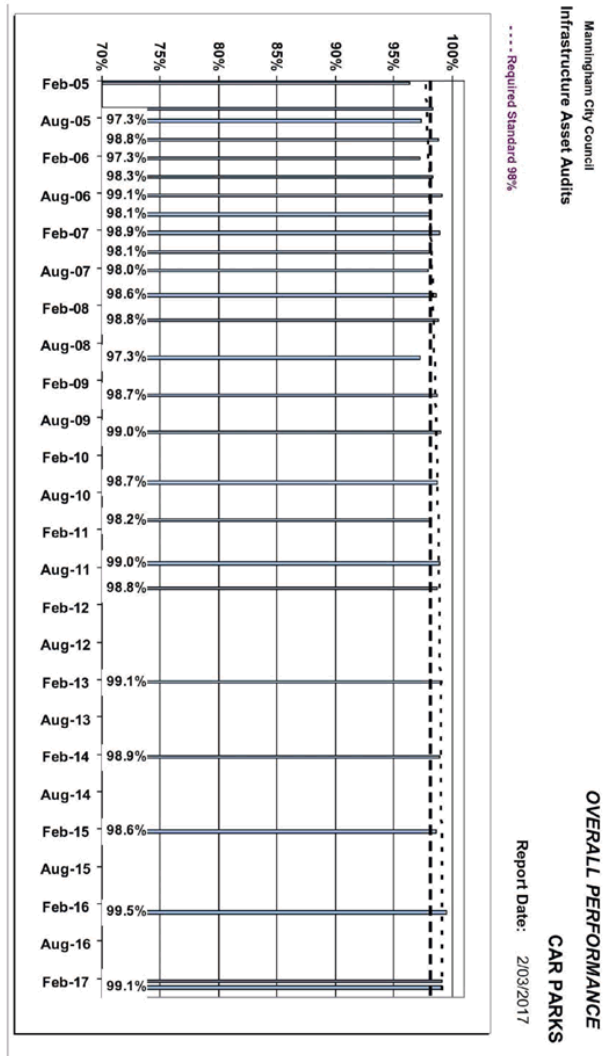
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Infrastructure Asset Auditing



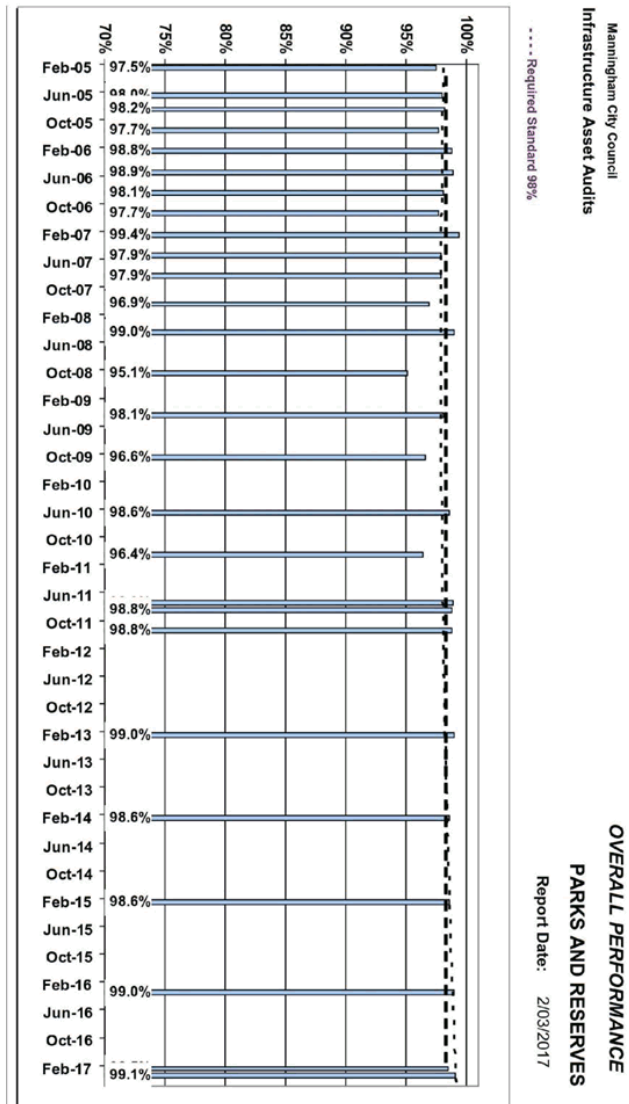
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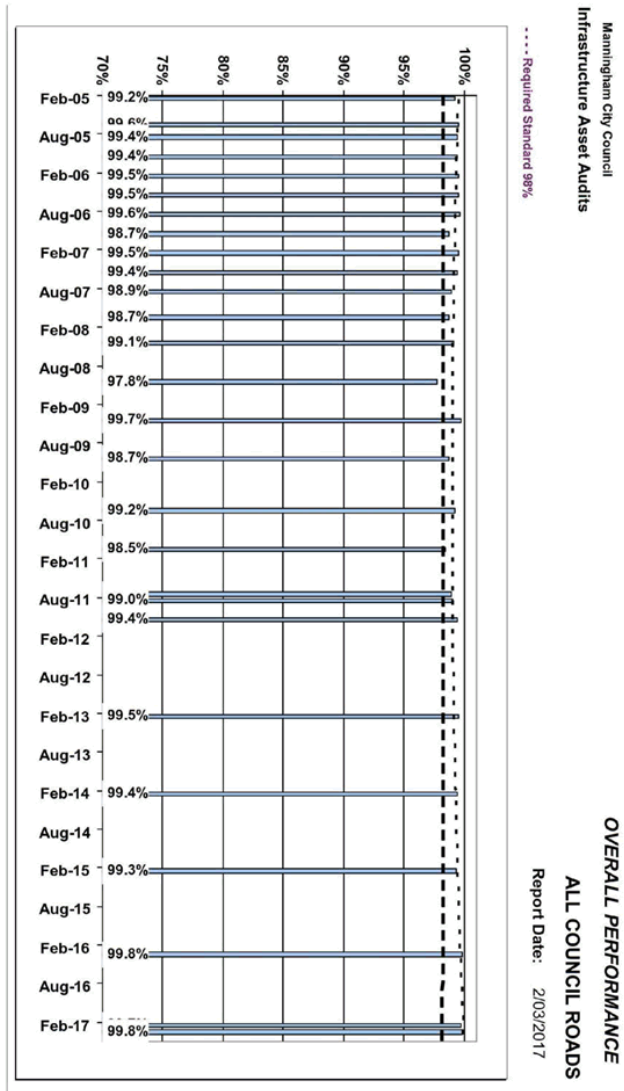
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Infrastructure Asset Auditing



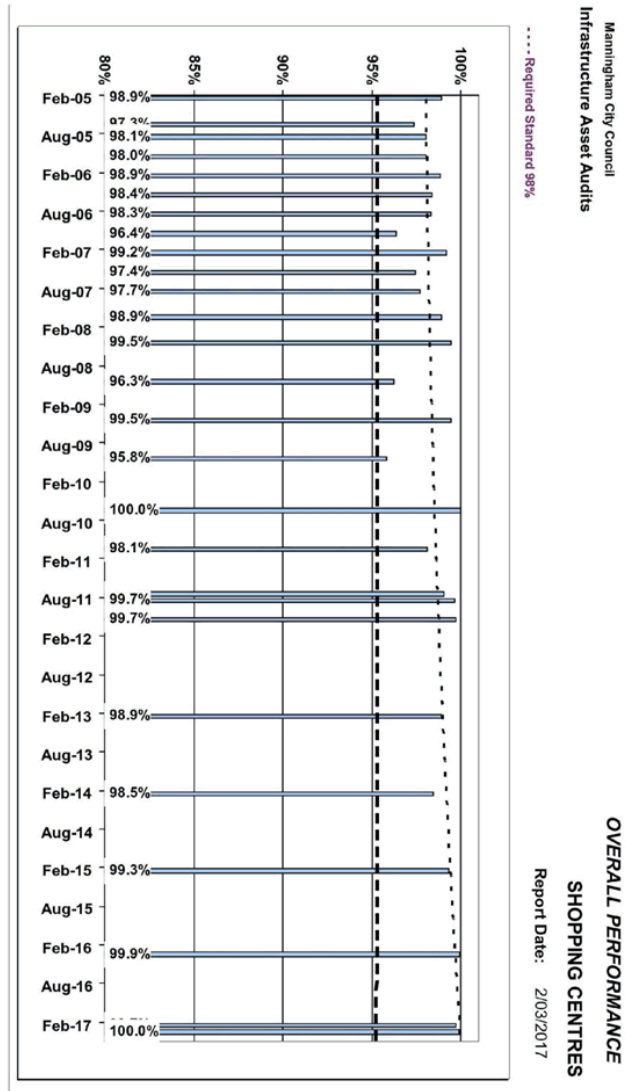
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Infrastructure Asset Auditing



Manningham City Council

Infrastructure Asset Auditing



6. Audit Database Reports

Database reports attached:

- Audit Report 1 - Activity Summary – All Assets
- Audit Report 2 - Activity Summary – Car Parks (Feb 2017)
- Audit Report 2 - Activity Summary – Car Parks (March 2017)
- Audit Report 3 - Activity Summary – Parks & Reserves (Feb 2017)
- Audit Report 3 - Activity Summary – Parks & Reserves (March 2017)
- Audit Report 4 - Activity Summary – Council Roads (Feb 2017)
- Audit Report 4 - Activity Summary – Council Roads (March 2017)
- Audit Report 7 - Activity Summary – Shopping Centres (Feb 2017)
- Audit Report 7 - Activity Summary – Shopping Centres (March 2017)

Audit Report 1 - ACTIVITY SUMMARY

OVERALL ASSESSMENT

February 2017

Footpaths				
Cracks Steps	3.90			
Weeds/Grass	3.93			
	3.92	(106)		97.88%
Furniture				
Condition	3.96			
Minor Repairs	3.98			
	3.97	(110)		99.32%
Garden Beds				
Plants/Mulch/Weeds	3.98			
	3.98	(87)		99.43%
Grass Mowing				
Grass Height	3.99			
Edge Trimming	4.00			
	3.99	(434)		99.86%
Playgrounds				
Equipment & Furniture	4.00			
Softfall	3.84			
	3.92	(32)		98.05%
Litter Collection				
Roadside / Park Litter	4.00			
Dumped Rubbish	4.00			
	4.00	(564)		100.02%
Open Drainage				
Clear / Shape / Free flowing	3.97			
Culvert/ Pipe Repairs	4.00			
	3.99	(34)		99.63%
Sealed Road Pavement				
Pothole Patching	3.98			
Edge Cond./Gravel Sholder	3.98			
Ch. Edge / Weeds Grass	3.93			
Linemarking/RRPM's	3.95			
	3.96	(895)		99.04%
Signs				
Regulatory - Condition	4.00			
Reg. - Minor Repairs	3.99			
General - Condition	3.98			
Gen. - Minor Repairs	3.99			
	3.99	(737)		99.76%
Street Sweeping				

Audit Report 1 - ACTIVITY SUMMARY

Report Date: 2/03/2017

	Street Sweeping	3.95		
			3.95	(251)
Trees				98.71%
	Condition	4.00		
	Clearances	4.00		
			4.00	(476)
				100.00%
Urban Drainage				
	Clear Entry	3.98		
	Lids	3.98		
			3.98	(429)
				99.56%
Guide Posts				
	Functional	4.00		
			4.00	(8)
				100.00%
Guardrails				
	Condition			
				(0)
<hr/>				
Overall Average Score:		3.98	(4163)	99.51%

Audit Report 2 - ACTIVITY SUMMARY

CAR PARKS

February 2017

Footpaths				
Cracks Steps	4.00			
Weeds/Grass	3.97			
		3.99	(36)	99.65%
Furniture				
Condition	4.00			
Minor Repairs	4.00			
		4.00	(34)	100.00%
Garden Beds				
Plants/Mulch/Weeds	3.96			
		3.96	(38)	99.01%
Grass Mowing				
Grass Height	4.00			
Edge Trimming	4.00			
		4.00	(30)	100.00%
Litter Collection				
Roadside / Park Litter	4.00			
Dumped Rubbish	4.02			
		4.01	(110)	100.23%
Open Drainage				
Clear / Shape / Free flowing				
Culvert/ Pipe Repairs				
			(0)	
Sealed Road Pavement				
Pothole Patching	3.98			
Edge Cond./Gravel Sholder	3.97			
Ch. Edge / Weeds Grass	3.93			
Linemarking/RRPM's	3.90			
		3.95	(212)	98.64%
Signs				
Regulatory - Condition	3.99			
Reg. - Minor Repairs	3.99			
General - Condition	3.93			
Gen. - Minor Repairs	3.93			
		3.97	(107)	99.30%
Street Sweeping				
Street Sweeping	3.87			
		3.87	(54)	96.76%
Trees				
Condition	4.00			
Clearances	4.00			

Audit Report 1 - ACTIVITY SUMMARY

Report Date: 2/03/2017

		4.00	(60)	100.00%
Urban Drainage				
Clear Entry	3.95			
Lids	3.98			
		3.96	(92)	99.05%
Guide Posts				
Functional			(0)	
Guardrails				
Condition			(0)	
<hr/>				
Car Parks Average Score:		3.97	(773)	99.16%

Audit Report 2 - ACTIVITY SUMMARY

CAR PARKS

March 2017

Footpaths				
Cracks Steps	4.00			
Weeds/Grass	4.00			
		4.00	(6)	100.00%
Furniture				
Condition	4.00			
Minor Repairs	4.00			
		4.00	(14)	100.00%
Garden Beds				
Plants/Mulch/Weeds	4.00			
		4.00	(8)	100.00%
Grass Mowing				
Grass Height	4.00			
Edge Trimming	4.00			
		4.00	(16)	100.00%
Litter Collection				
Roadside / Park Litter	4.00			
Dumped Rubbish	4.00			
		4.00	(30)	100.00%
Open Drainage				
Clear / Shape / Free flowing				
Culvert/ Pipe Repairs				
			(0)	
Sealed Road Pavement				
Pothole Patching	3.90			
Edge Cond./Gravel Sholder	3.93			
Ch. Edge / Weeds Grass	3.92			
Linemarking/RRPM's	4.00			
		3.94	(55)	98.41%
Signs				
Regulatory - Condition	4.00			
Reg. - Minor Repairs	3.94			
General - Condition	4.00			
Gen. - Minor Repairs	4.00			
		3.98	(22)	99.43%
Street Sweeping				
Street Sweeping	3.83			
		3.83	(15)	95.83%
Trees				
Condition	4.00			
Clearances	4.00			

Audit Report 1 - ACTIVITY SUMMARY

Report Date: 2/03/2017

		4.00	(18)	100.00%
Urban Drainage				
Clear Entry	3.93			
Lids	4.00			
		3.96	(13)	99.04%
Guide Posts				
Functional			(0)	
Guardrails				
Condition			(0)	
<hr/>				
Car Parks Average Score:		3.96	(197)	99.11%

Audit Report 3 - ACTIVITY SUMMARY

PARKS & RESERVES

February 2017

Footpaths				
Cracks Steps	3.75			
Weeds/Grass	3.90			
		3.83	(40)	95.63%
Furniture				
Condition	3.89			
Minor Repairs	3.95			
		3.92	(38)	98.03%
Garden Beds				
Plants/Mulch/Weeds	3.97			
		3.97	(18)	99.31%
Grass Mowing				
Grass Height	3.95			
Edge Trimming	4.00			
		3.98	(42)	99.40%
Playgrounds				
Equipment & Furniture	4.00			
Softfall	3.86			
		3.93	(28)	98.21%
Litter Collection				
Roadside / Park Litter	4.00			
Dumped Rubbish	4.00			
		4.00	(42)	100.00%
Open Drainage				
Clear / Shape / Free flowing				
Culvert/ Pipe Repairs				
			(0)	
Signs				
Regulatory - Condition	4.00			
Reg. - Minor Repairs	4.00			
General - Condition	3.87			
Gen. - Minor Repairs	3.97			
		3.93	(40)	98.13%
Trees				
Condition	3.95			
Clearances	4.00			
		3.98	(42)	99.40%
Urban Drainage				
Clear Entry				
Lids				
			(0)	
<hr/>				
Parks & Reserves Average Score:	3.94		(290)	98.49%

Audit Report 1 - ACTIVITY SUMMARY

Report Date: 2/03/2017

Audit Report 3 - ACTIVITY SUMMARY

PARKS & RESERVES

March 2017

Footpaths				
Cracks Steps	4.00			
Weeds/Grass	4.00			
		4.00	(2)	100.00%
Furniture				
Condition	4.00			
Minor Repairs	4.00			
		4.00	(4)	100.00%
Garden Beds				
Plants/Mulch/Weeds	4.00			
		4.00	(2)	100.00%
Grass Mowing				
Grass Height	3.79			
Edge Trimming	4.00			
		3.89	(14)	97.32%
Playgrounds				
Equipment & Furniture	4.00			
Softfall	3.75			
		3.88	(4)	96.88%
Litter Collection				
Roadside / Park Litter	4.00			
Dumped Rubbish	4.00			
		4.00	(14)	100.00%
Open Drainage				
Clear / Shape / Free flowing				
Culvert/ Pipe Repairs				
			(0)	
Signs				
Regulatory - Condition				
Reg. - Minor Repairs				
General - Condition	4.00			
Gen. - Minor Repairs	4.00			
		4.00	(4)	100.00%
Trees				
Condition	4.00			
Clearances	4.00			
		4.00	(14)	100.00%
Urban Drainage				
Clear Entry				
Lids				
			(0)	
<hr/>				
Parks & Reserves Average Score:	3.97		(58)	99.14%

Audit Report 1 - ACTIVITY SUMMARY

Report Date: 2/03/2017

Audit Report 4 - ACTIVITY SUMMARY

ALL COUNCIL ROADS

February 2017

Footpaths

Cracks Steps

Weeds/Grass

(0)

Furniture

Condition

4.00

Minor Repairs

4.00

4.00 (6) 100.00%

Garden Beds

Plants/Mulch/Weeds

4.00

4.00 (13) 100.00%

Grass Mowing

Grass Height

4.00

Edge Trimming

4.00

4.00 (264) 100.00%

Litter Collection

Roadside / Park Litter

4.00

Dumped Rubbish

4.00

4.00 (272) 99.95%

Open Drainage

Clear / Shape / Free flowing

4.00

Culvert/ Pipe Repairs

4.00

4.00 (6) 100.00%

Sealed Road Pavement

Pothole Patching

3.99

Edge Cond./Gravel Sholder

3.98

Ch. Edge / Weeds Grass

3.93

Linemarking/RRPM's

3.96

3.97 (500) 99.13%

Signs

Regulatory - Condition

4.00

Reg. - Minor Repairs

3.99

General - Condition

4.00

Gen. - Minor Repairs

4.00

4.00 (446) 99.97%

Street Sweeping

Street Sweeping

3.99

3.99 (136) 99.63%

Trees

Condition

4.00

Clearances

4.00

Audit Report 1 - ACTIVITY SUMMARY

Report Date: 2/03/2017

		4.00	(264)	100.00%
Urban Drainage				
	Clear Entry	3.99		
	Lids	3.98		
		3.99	(268)	99.67%
Guide Posts				
	Functional		(0)	
Guardrails				
	Condition		(0)	
<hr/>				
All Roads Average Score:		3.99	(2175)	99.72%

Audit Report 4 - ACTIVITY SUMMARY

ALL COUNCIL ROADS

March 2017

Footpaths			
Cracks Steps			
Weeds/Grass			
		(0)	
Furniture			
Condition			
Minor Repairs			
		(0)	
Garden Beds			
Plants/Mulch/Weeds			
		(0)	
Grass Mowing			
Grass Height	4.00		
Edge Trimming	4.00		
	4.00	(58)	100.00%
Litter Collection			
Roadside / Park Litter	4.00		
Dumped Rubbish	4.00		
	4.00	(60)	100.00%
Open Drainage			
Clear / Shape / Free flowin	3.96		
Culvert/ Pipe Repairs	4.00		
	3.98	(28)	99.55%
Sealed Road Pavement			
Pothole Patching	4.00		
Edge Cond./Gravel Sholder	3.97		
Ch. Edge / Weeds Grass	3.98		
Linemarking/RRPM's	3.98		
	3.98	(106)	99.53%
Signs			
Regulatory - Condition	4.00		
Reg. - Minor Repairs	4.00		
General - Condition	4.00		
Gen. - Minor Repairs	4.00		
	4.00	(90)	100.00%
Street Sweeping			
Street Sweeping	3.97		
	3.97	(30)	99.17%
Trees			
Condition	4.00		
Clearances	4.00		

Audit Report 1 - ACTIVITY SUMMARY

Report Date: 2/03/2017

		4.00	(58)	100.00%
Urban Drainage				
Clear Entry	4.00			
Lids	4.00			
		4.00	(44)	100.00%
Guide Posts				
Functional	4.00			
		4.00	(8)	100.00%
Guardrails				
Condition			(0)	
<hr/>				
All Roads Average Score:		3.99	(482)	99.82%

Audit Report 7 - ACTIVITY SUMMARY

SHOPPING CENTRES

February 2017

Footpaths				
Cracks Steps	3.94			
Weeds/Grass	3.88			
	3.91	(16)		97.66%
Furniture				
Condition	4.00			
Minor Repairs	4.00			
	4.00	(12)		100.00%
Garden Beds				
Plants/Mulch/Weeds	4.00			
	4.00	(7)		100.00%
Grass Mowing				
Grass Height	4.00			
Edge Trimming	4.00			
	4.00	(2)		100.00%
Litter Collection				
Roadside / Park Litter	4.00			
Dumped Rubbish	4.00			
	4.00	(16)		100.00%
Signs				
Regulatory - Condition				
Reg. - Minor Repairs				
General - Condition	4.00			
Gen. - Minor Repairs	4.00			
	4.00	(16)		100.00%
Street Sweeping				
Street Sweeping	3.94			
	3.94	(8)		98.44%
Trees				
Condition	4.17			
Clearances	4.00			
	4.08	(12)		102.08%
Urban Drainage				
Clear Entry				
Lids				
		(0)		
<hr/>				
Shopping Centres Roads Average Score:	3.99	(89)		99.72%

Audit Report 7 - ACTIVITY SUMMARY

SHOPPING CENTRES

March 2017

Footpaths				
Cracks Steps	4.00			
Weeds/Grass	4.00			
		4.00	(2)	100.00%
Furniture				
Condition	4.00			
Minor Repairs	4.00			
		4.00	(2)	100.00%
Garden Beds				
Plants/Mulch/Weeds	4.00			
		4.00	(1)	100.00%
Grass Mowing				
Grass Height				
Edge Trimming				
			(0)	
Litter Collection				
Roadside / Park Litter	4.00			
Dumped Rubbish	4.00			
		4.00	(2)	100.00%
Signs				
Regulatory - Condition				
Reg. - Minor Repairs				
General - Condition	4.00			
Gen. - Minor Repairs	4.00			
		4.00	(2)	100.00%
Street Sweeping				
Street Sweeping	4.00			
		4.00	(1)	100.00%
Trees				
Condition				
Clearances				
			(0)	
Urban Drainage				
Clear Entry				
Lids				
			(0)	
<hr/>				
Shopping Centres Roads Average Score:	4.00	(10)		100.00

Manningham City Council

Infrastructure Asset Auditing



Damaged Bollards



Faded Linemarking



Pavement Cracking



Fallen Tree



Graffiti Seat



Channel Weeds

7. Audit Photographs

Standard Carpark Bays



Standard Centre Line



Standard pavement centreline



Standard furniture



Standard Shopping Centre Footpath



Standard Signage

Manningham City Council

Infrastructure Asset Auditing

	
Faded Carparking Pavement Signage	Faded Statcon Markings
	
Edge Breaks	Damaged Pit Insert
	
Damaged Kerb	Playground swing soft fall

Manningham City Council

Infrastructure Asset Auditing



Blocked Pit Entry/ Litter



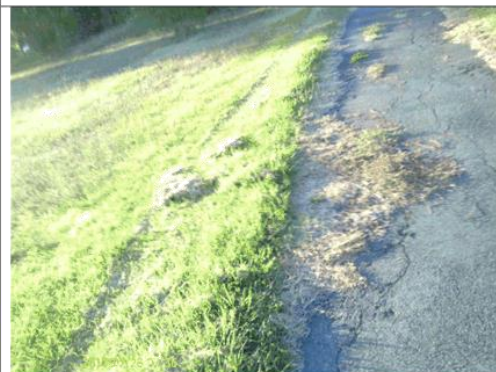
Pavement Pot hole



Dead/dying garden bed plants



Channel leaves/debris



Path pavement cracking



Damaged Regulatory Sign

Manningham City Council

Infrastructure Asset Auditing



Car Park K&C debris



Damaged Furniture



Path weed infiltration



Grafitti/ damaged Sign



Damaged Pit Lintel

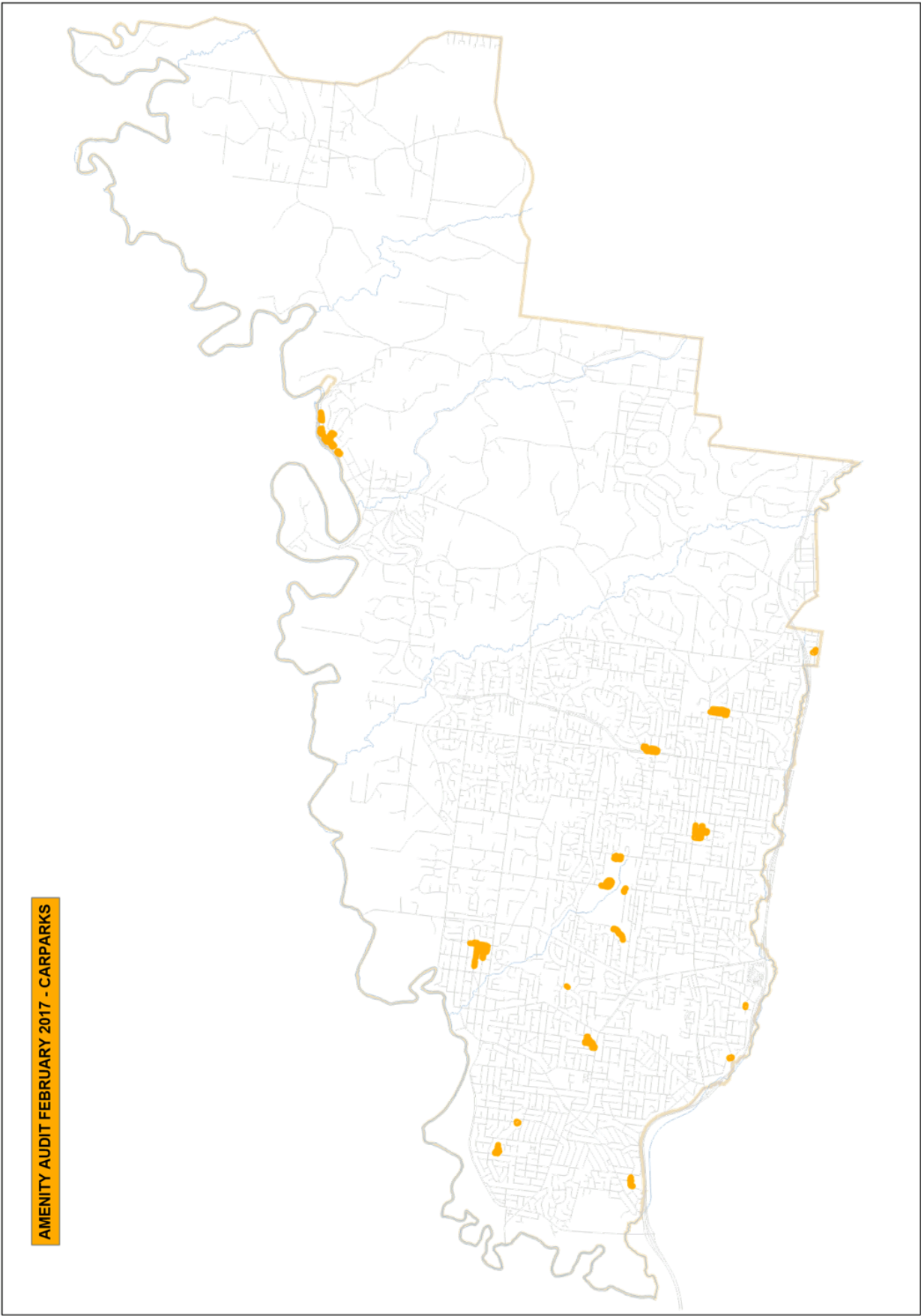


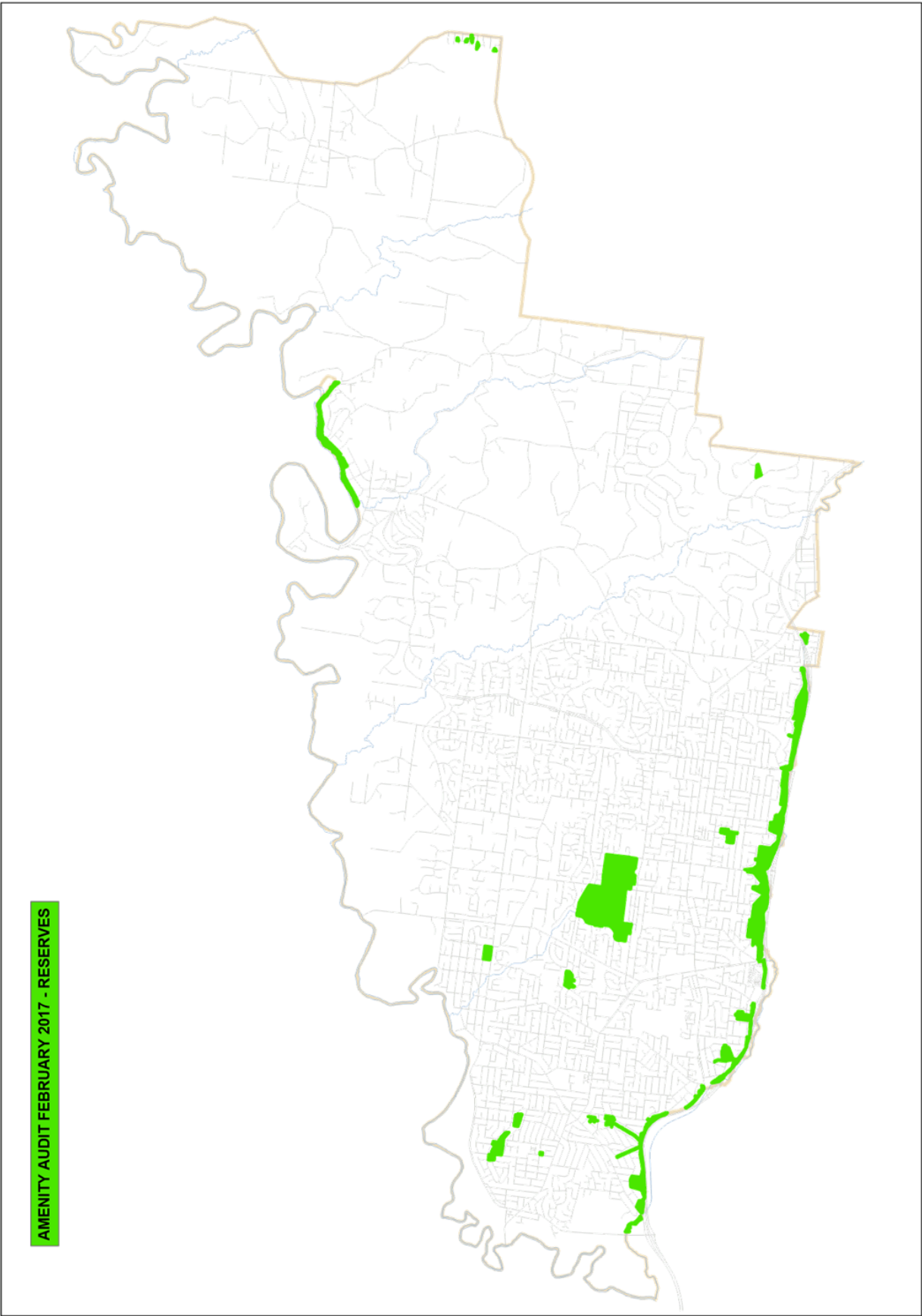
Obscured Sign

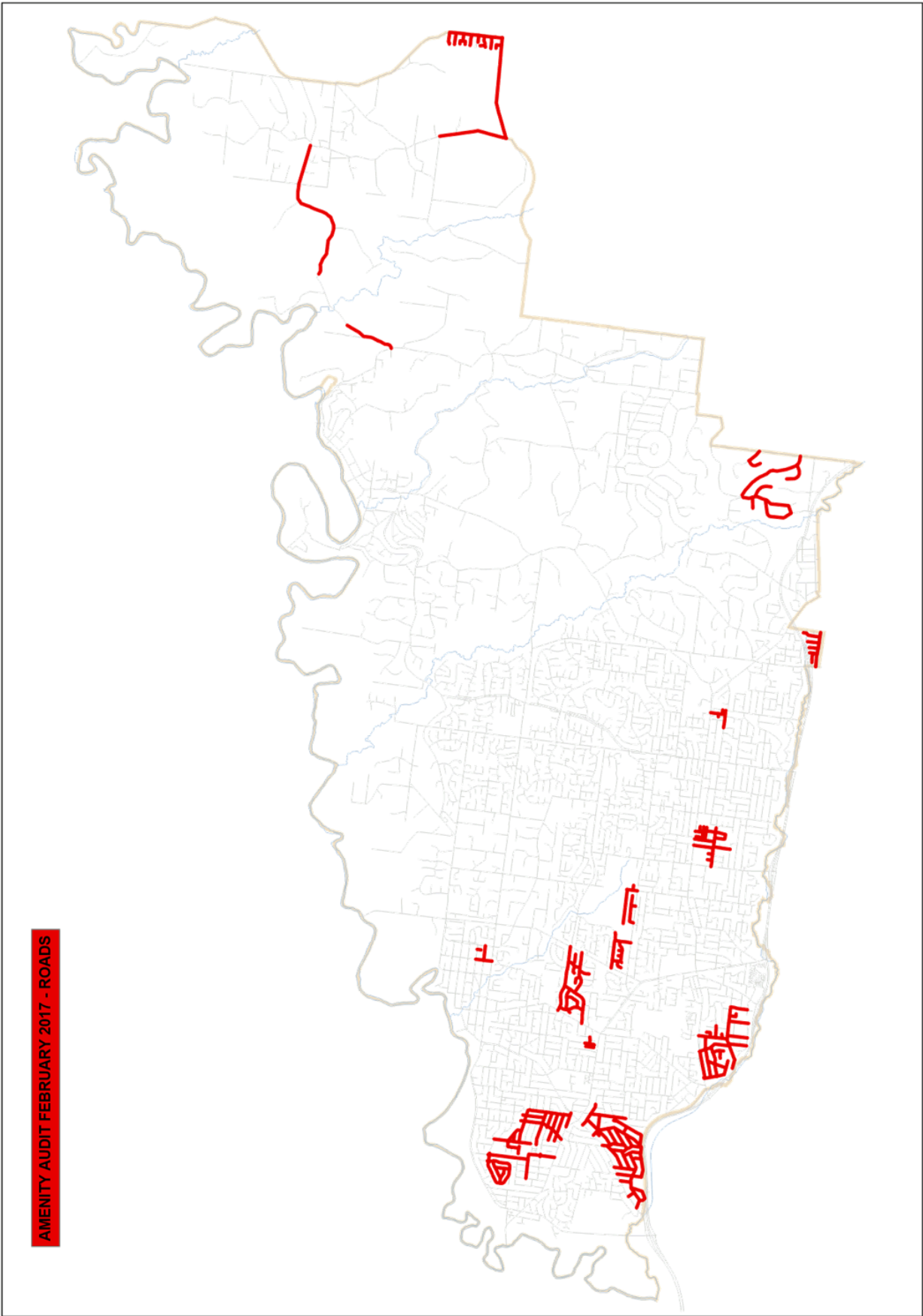
*Manningham City Council**Infrastructure Asset Auditing*

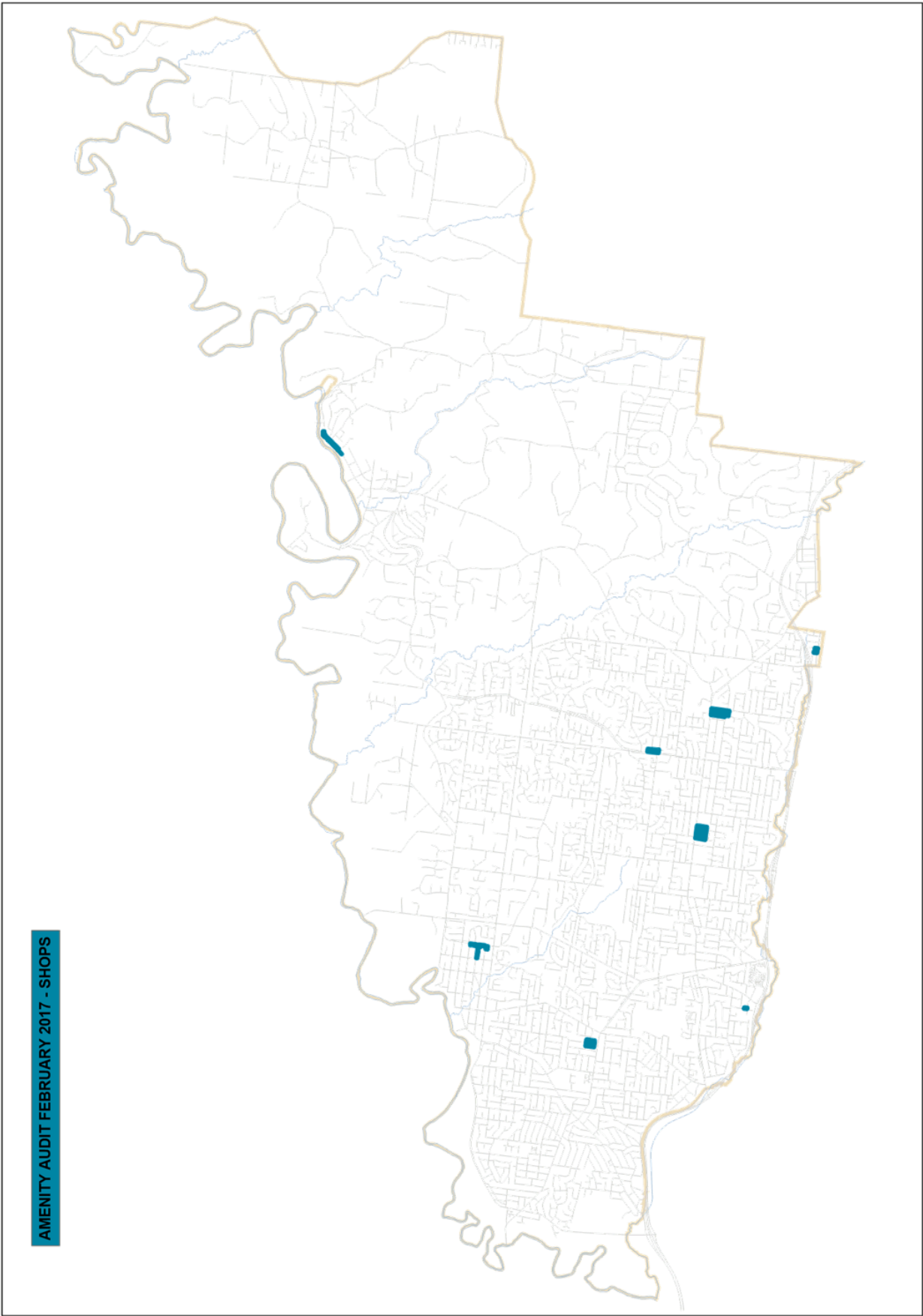
8. Inspection Maps

*Dennis Hunt & Associates Pty Ltd**InfraRpt FEB 2017 DHA.docx**07/03/17*









11.2 Deep Creek Reserve - Consultation Regarding Use of Floodlights for Baseball Competition

File Number: IN17/212
Responsible Director: Director Assets and Engineering
Attachments: Nil

EXECUTIVE SUMMARY

The floodlights at Deep Creek Reserve have recently been upgraded. As a result of this upgrade, Doncaster Baseball Club (DBC) has made a request to Council to host junior night competition at the reserve.

Council must undertake a feasibility review, as outlined in the Outdoor Sports Infrastructure Guidelines, before making a decision on the validity of the club's request.

Resident consultation will form a major component of the feasibility review.

A follow up report will be prepared at the conclusion of the consultation process containing officer recommendations.

1. RECOMMENDATION

That Council:

- A. Supports the consideration of night competition for junior baseball participants at Deep Creek Reserve, Doncaster East.**
- B. Approves the commencement of resident consultation in line with the process outlined in the *Outdoor Sports Infrastructure Guidelines*.**

MOVED: CR PAUL MCLEISH
SECONDED: CR ANNA CHEN

That the Recommendation be adopted.

CARRIED

2. BACKGROUND

- 2.1 Deep Creek Reserve caters for senior and junior baseball training and competitions all year round.
- 2.2 The facility is home to DBC.
- 2.3 DBC currently has in excess of 300 members, of which 150 are junior males and females.
- 2.4 Deep Creek Reserve is the only baseball facility in Manningham and, in order to provide all of the club's junior members with participation opportunities, DBC

needs to consider alternative times for matches that previously have not been considered.

- 2.5 The floodlighting infrastructure at Deep Creek Reserve (i.e. lamp fittings and hardware) has been upgraded during the 2016/17 financial year.
- 2.6 As a result of the floodlighting upgrade, DBC has requested that the type of use that is permitted at Deep Creek Reserve be changed to include junior night competition.


3. DISCUSSION / ISSUE

- 3.1 The upgraded floodlights meet Australian Standard 2560.2.6-1994 for junior baseball competition.
- 3.2 The decision was made to pursue the option of junior baseball competition at night due to the constantly expanding junior membership base within the club and the flexibility of ground use, as younger junior competition is played on a reduced sized field.
- 3.3 In addition to the resident consultation, Council officers will be undertaking the following research to inform the overall feasibility review:
 - 3.3.1 Consistency with Council policy, plans, strategies, guidelines and planning controls;
 - 3.3.2 Environmental and conservation impact assessment (with assistance from Council's Environment and Statutory Planning units);
 - 3.3.3 Capacity of Deep Creek Reserve to accommodate the use;
 - 3.3.4 Potential impact on the current tenancy arrangements of DBC; and
 - 3.3.5 Consultation with the State Sporting Association (i.e. Baseball Victoria).
- 3.4 DBC has already advised that any permitted junior matches would take place on weekday evenings, in place of training. The club is not seeking to increase their allocation of Deep Creek Reserve as a result of night competition.

4. DECLARATIONS OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

11.3 Sale of 27A Firth Street, Doncaster - Lawford Laneway

File Number: IN17/213
Responsible Director: Director Assets and Engineering
Attachments: 1 Location Plan [↓](#) 

EXECUTIVE SUMMARY

The property situated at 27A Firth Street, Doncaster, and known as Lawford Laneway, is a narrow strip of land which connects Lawford Reserve, situated at 23 Lawford Street, Doncaster, with Doncaster Road, over a distance of some 296 metres and, for most of the distance, only 1.2 metres wide.

Since the area was subdivided in the 1960s, the laneway has become segmented and adversely occupied.

In order to formalise these occupancies, they have been confirmed by survey, and occupiers have been invited to purchase the land at discounted prices and to contribute a fraction of Council's associated survey and legal costs, which will see Council cover its costs overall.

Agreement has been reached with all occupiers, including an alternate abutting owner, to purchase the land on the terms nominated, with one exception, where the purchaser wishes to pay in four instalments over twelve months.

Before Council may sell the land, it must advertise its intention pursuant to sections 189 and 223 of the Local Government Act 1989 (the Act). If any submissions are received, a Committee of Council would be convened to consider them and make a recommendation to Council accordingly.

If Council agrees to the sale, subdivision plans would be prepared and contracts of sale would be drawn up ensuring the land being sold will be consolidated with each purchaser's other abutting land. A critical condition of all sales will be to ensure that all sales proceed and Council is not left with any land-locked parcels. The resultant lots will be encumbered with drainage and sewerage easements for the benefit of Council and Yarra Valley Water respectively.

1. RECOMMENDATION

That Council:

- A. Resolves its intention to sell the proposed subdivided sections of Lawford Laneway, situated at 27A Firth Street, Doncaster shown on the plan attached to this report and labelled Attachment 1, and authorises the undertaking of the statutory procedures;**
- B. Publishes a public notice in the Manningham Leader newspaper detailing the proposed subdivision and sale pursuant to sections 189 and 223 of the Local Government Act 1989;**
- C. Agrees to the terms of sale for the respective parcels of land as detailed in this report;**

- D. Establishes a Committee of Council, comprising the Mayor and Koonung Ward Councillors, and chaired by the Mayor, to consider any submissions in accordance with section 223 of the Local Government Act 1989 (“the Act”);**
- E. Disbands the Committee of Council once it has reported to Council on any submissions received.**

Council further resolves that, should no submissions be received:

- F. That the Chief Executive Officer be authorised to sign any contract of sale and other necessary documents in relation to the sale of the land on behalf of Council; and**
- G. That Council’s Seal be affixed to any transfer of land and to any other document to which Council’s Seal is required to be affixed in connection with the sale of the land.**

MOVED: CR DOT HAYNES
SECONDED: CR PAUL MCLEISH

That the Recommendation be adopted.

CARRIED

2. BACKGROUND

- 2.1 The property situated at 27A Firth Street, Doncaster, and known as Lawford Laneway, is a narrow strip of land which connects Lawford Reserve, situated at 23 Lawford Street, Doncaster, with Doncaster Road, over a distance of some 296 metres and, for most of the distance, only 1.2 metres wide.
- 2.2 Since the area was subdivided in the 1960s, through maintenance and security issues, some boundary fences at the rear of abutting properties fell into disrepair and were not replaced, and the laneway became segmented and adversely occupied.
- 2.3 In the mid-1990s, Council officers commenced proceedings to discontinue the laneway and to sell segments of it to abutting owners. In that process, the Reserve status of the land was removed and it was subdivided generally to coincide with occupancies. However, the sale process was abandoned, apparently because agreement with all prospective purchasers could not be reached and because of the unacceptable potential outcome of Council being left with land-locked parcels.
- 2.4 The project was resurrected in April 2016 with advice to councillors (SBS 12 April 2016), followed by a check feature survey to determine fence lines and occupancies. Fee estimates were obtained from Council’s consultant surveyor and lawyer, and letters were sent to all occupiers of the land seeking their expressions of interest in purchasing the land. In order to avoid being left with any land-locked parcels, the value attributed to the land was minimised and Council’s survey and legal costs to be passed on were heavily discounted.
- 2.5 Although the land was subdivided and titles issued to Council in April 2000, the more recent survey reveals slight differences and it will be necessary to re-

subdivide consistent with that survey. The resultant lots will be encumbered with drainage and sewerage easements for the benefit of Council and Yarra Valley Water respectively.

- 2.6 A 52 square metre section of the laneway that abuts Lawford Reserve has already been incorporated into the Reserve and, similarly, where the laneway crosses Firth Lane and Firth Street, the land will be merged with those roads.

3. DISCUSSION / ISSUE

- 3.1 The 1.2 metre (4 feet) wide laneway was created on the edge of a subdivision, and may have anticipated that a future subdivision of land to its west would have provided a similar laneway that would have enabled vehicular movements. Such provision did not occur and, on its own, the 1.2 metre wide walkway was never wide enough to attract pedestrian traffic and is not considered to be a Council asset worth retaining.
- 3.2 The nine residential properties were invited to pay \$10 (plus GST) for the land and \$1,740 (plus GST) toward Council's costs, a discount of 70% from the estimates for the survey and legal costs. The two commercial properties were invited to pay 25% of the estimated value of the land, plus the same discounted estimate for survey and legal costs, with the intention of Council's costs being covered.
- 3.3 All parties have now submitted their expressions of interest forms indicating they wish to purchase the land on the terms outlined above with one exception, where the owner of 29 Firth Street wishes to pay by four instalments over twelve months. In the case of the narrow section of land between Firth Lane and Doncaster Road, the owner of the current occupancy did not respond but, fortunately, the owner on the other side did agree to purchase the 22 square metres of land.
- 3.4 If Council endorses these sale terms, it will be necessary to advertise Council's intention to sell the land pursuant to sections 189 and 223 of the Act.
- 3.5 In order to provide for any submissions being received in response to that advertising, a Committee of Council will need to be convened to consider any such submissions.
- 3.6 Should the sales proceed, Council's lawyer will prepare contracts of sale, which will necessarily include a special condition to ensure each parcel will be consolidated in title with the purchaser's other land. The process will also include consideration and timing to ensure all sales proceed and Council will not be left with any land-locked parcels.

4. IMPLEMENTATION

4.1 Finance / Resource Implications

The primary objective of this project is to dispose of all the land and not be left with any land-locked parcels. To remove that risk the land price had to be minimised and the survey and legal costs discounted significantly. That pricing strategy has resulted in an anticipated just over break even position to Council, albeit based on estimated costs from the consultant surveyor and lawyer, and 100% participation of prospective purchasers.

4.2 Communication and Engagement

In addition to the statutory requirement to advertise Council's intention to sell the land, thereby advising the general community, individual participants in the project will be kept informed as the stages of the process unfold.

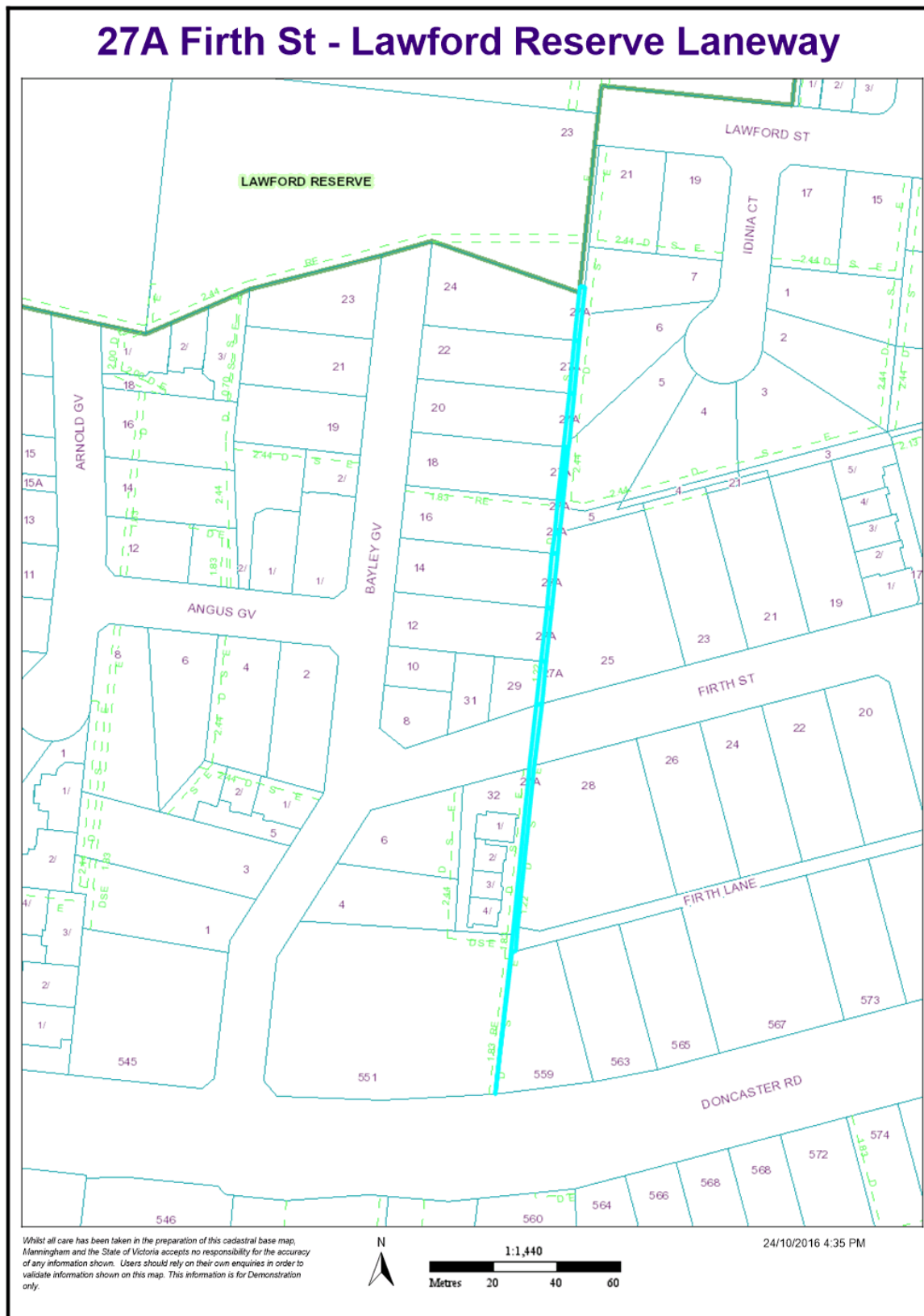
4.3 Timelines

Following Council's anticipated agreement to proceed with the sales as recommended, an advertisement will be placed in the *Manningham Leader* newspaper pursuant to section 189 of the Act, which provides a 28 day period for anybody to lodge a submission.

In the event that no submissions are received, the surveyor will prepare a plan of subdivision for submission to Council's Planning Unit, following which contracts of sale will be prepared by Council's lawyer. With eleven parties to coordinate, the subdivision and sales process, and consolidation of sold land with the purchasers' other land, the whole process is expected to take several months.

5. DECLARATIONS OF CONFLICT OF INTEREST



No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.



11.4 Village Avenue - Petition to Review the Existing Parking Restrictions within the Shopping Car Park

File Number: IN17/217

Responsible Director: Director Assets and Engineering

Attachments: 1 Village Avenue Proposed Parking Restrictions - Attachment A [↓](#) 
2 Village Avenue Existing - Attachment B [↓](#) 

EXECUTIVE SUMMARY

Council received a petition with 248 signatories requesting that the parking restrictions at the Village Avenue Activity Centre car park be limited to 2 hours.

Businesses located at the centre include takeaway food outlets, restaurants and other small businesses.

A mix of parking restriction time limits currently exist within the centre car park, as set out in Attachment B.

As the majority of signatories to the petition were identified as customers rather than local traders, Council officers consulted extensively with the traders to ascertain the need for changes to the parking restrictions and to better understand the parking issues within the precinct.

Comments and views expressed by the traders in response to a questionnaire and through face to face consultation, have resulted in the development of the parking management proposal detailed and shown in Attachment A.

A total of nineteen (19) businesses were consulted. Of these, seventeen (17) were in favour of the proposal and one (1) opposed the proposal. The objector cited that the restrictions should be extended to 9pm. One trader did not respond to the survey and could not be contacted.

1. RECOMMENDATION

That:

- A. Council receives and notes this report;**
- B. the parking restrictions as shown in Attachment A of this report and detailed under section 3.10 of this report be installed at the Village Avenue Activity Centre car park under delegation; and**
- C. the lead petitioner be notified in writing of Council's resolution on the matter.**

MOVED: CR MIKE ZAFIROPOULOS
SECONDED: CR ANNA CHEN

That the Recommendation be adopted.

CARRIED

2. BACKGROUND

- 2.1 Council received a petition, dated 10 November 2016, with 248 signatories requesting that the parking restrictions in the Village Avenue Activity Centre carpark be limited to 2 hours.
- 2.2 The petition was tabled at the Ordinary Council Meeting held on 13 December 2016.
- 2.3 Businesses at the centre comprise of takeaway food outlets, restaurants and other small businesses.
- 2.4 The existing parking restrictions were implemented in November 2015, following consultation with traders as part of a review of parking restrictions at the centre. A mix of parking restrictions currently apply, as shown in Attachment B, consisting of:
- twenty five (25) bays of ½ hour restrictions on the north side abutting the shops ,west of the existing disabled bays (Areas A1 and A2);
 - seven (7) bays with 2 hour restrictions on the north side abutting the shops, east of the existing disabled bays (Area D);
 - two (2) disabled bays on the north side abutting the shops (Area C);
 - nine (9) bays with 2 hour restrictions with Trader Permit exemption on the south eastern end of the car park (Area E);
 - nineteen (19) bays with 2 hour restrictions on the south side, just west of the access to the car park from Village Avenue (Area B);
 - six (6) bays with 2 hour restrictions with Trader Permit exemption on the east side of Tudor Road (Area F); and
 - two (2) bays with 15 minute restrictions on the south side and six (6) unrestricted bays on the north side along High Street (Areas G and H respectively).

3. DISCUSSION / ISSUE

- 3.1 Following receipt of the petition, Council officers noted that the majority of the 248 signatories were mainly customers of some of the businesses at the centre, rather than from the trader group.
- 3.2 Given that the majority of petitioners were customers from a wide area, Council officers conducted one-on-one meetings with most of the traders in the activity centre, in order to confirm and ascertain the level of support for the requested changes to parking management arrangements.
- 3.3 Officers were able to better understand the parking issues and individual parking needs of the traders within the precinct from the meetings.
- 3.4 The meetings enabled Council officers to develop a parking management proposal based on the feedback obtained from the traders, which then formed

the basis of a survey questionnaire which was subsequently distributed to all traders within the shopping precinct for response.

3.5 The proposal was to:

- introduce '1P, 9am-6pm', parking restrictions for the parking bays on the north side abutting the shops, just west of the existing disabled bays, except for the two far west end bays;
- introduce '½P, 9am-9pm' parking restrictions for the two (2) far west end bays and the seven (7) bays on the north side abutting the shops, just east of the disabled bays; and
- make no changes to the remaining parking bays in the precinct car park.

3.6 Property owners and traders from nineteen (19) shops were consulted.

3.7 In total, Council received responses from the traders of nine (9) shops.

3.8 Eight (8) traders were in favour of the proposal, one (1) opposed the proposal and Council did not receive responses from the remaining ten (10) shops. Some of the traders who supported the proposal had requested minor changes. The sole objector requested that all restrictions be extended to 9pm.

3.9 Given the low response rate and to ensure that the survey results were representative of the views of all traders, Council officers undertook individual consultation with those traders who did not respond to the survey and those requesting minor changes.

3.10 As a result of these individual consultations, a revised parking management proposal was developed and forwarded to all traders for comment, as per Attachment A of this report and outlined below.

- Twenty one (21) bays abutting the shops, on the north side of the car park, extending up to the western end but excluding four (4) bays west of the disabled bays to be subject to '1P, 9am-6pm' restrictions (Areas B1 and B2);
- Eleven (11) bays abutting the shops on the north side, including the four (4) bays west of disabled bays and seven (7) bays abutting the shops on the north side, just east of the disabled bays to be subject to '½P, 9am-9pm' restrictions (Areas A1 and A2);
- Two (2) bays along the High Street frontage at the southern end of the carpark to be subject to '¼P, 8am-6pm' restrictions (Area H);
- Six (6) bays along the High Street frontage at the northern end of the carpark to be subject to '¾P, 8am-6pm' restrictions (Area G); and
- The existing restrictions be retained for all remaining bays (Areas C, D, E and F).

3.11 The revised proposal was supported by seventeen (17) of the nineteen (19) businesses in the shopping precinct. The one trader who previously opposed the proposal, requesting that all restrictions be extended to 9pm, maintained that

position. One further trader did not respond to the survey and could not be contacted.

- 3.12 The objector to the proposal operates a take away business which closes at 9pm daily, seven days a week. The revised proposal provides for 11 bays abutting the subject shop with time limits that extend to 9pm. Accordingly, it is considered that sufficient provision has been made to cater for the trader's needs.
- 3.13 Consultation has also been undertaken with Council officers from the Health and Local Laws and City Strategy Units, who support the proposal.
- 3.14 The above proposal provides a balanced approach to addressing the needs of the mix of business uses requiring short term and long term parking, and optimises customer parking availability and trader parking opportunities.
- 3.15 Based on the extensive consultation, majority support from traders and other stakeholders, it is considered appropriate to proceed with implementation of the parking restrictions as shown in Attachment A.

4. COUNCIL PLAN / STRATEGY

- 4.1 Councils Parking Management Policy 2014 sets broad guidelines for the implementation of parking restrictions around activity centres and the proposal for this centre complies with these requirements.

5. IMPLEMENTATION

5.1 Finance / Resource Implications

The cost to supply and install the parking restrictions signs can be accommodated within Council's budget allocations.

5.2 Communication and Engagement

In addition to the extensive consultation previously undertaken, it is proposed that the lead petitioner be notified in writing of Council's resolution on the matter.

5.3 Timelines

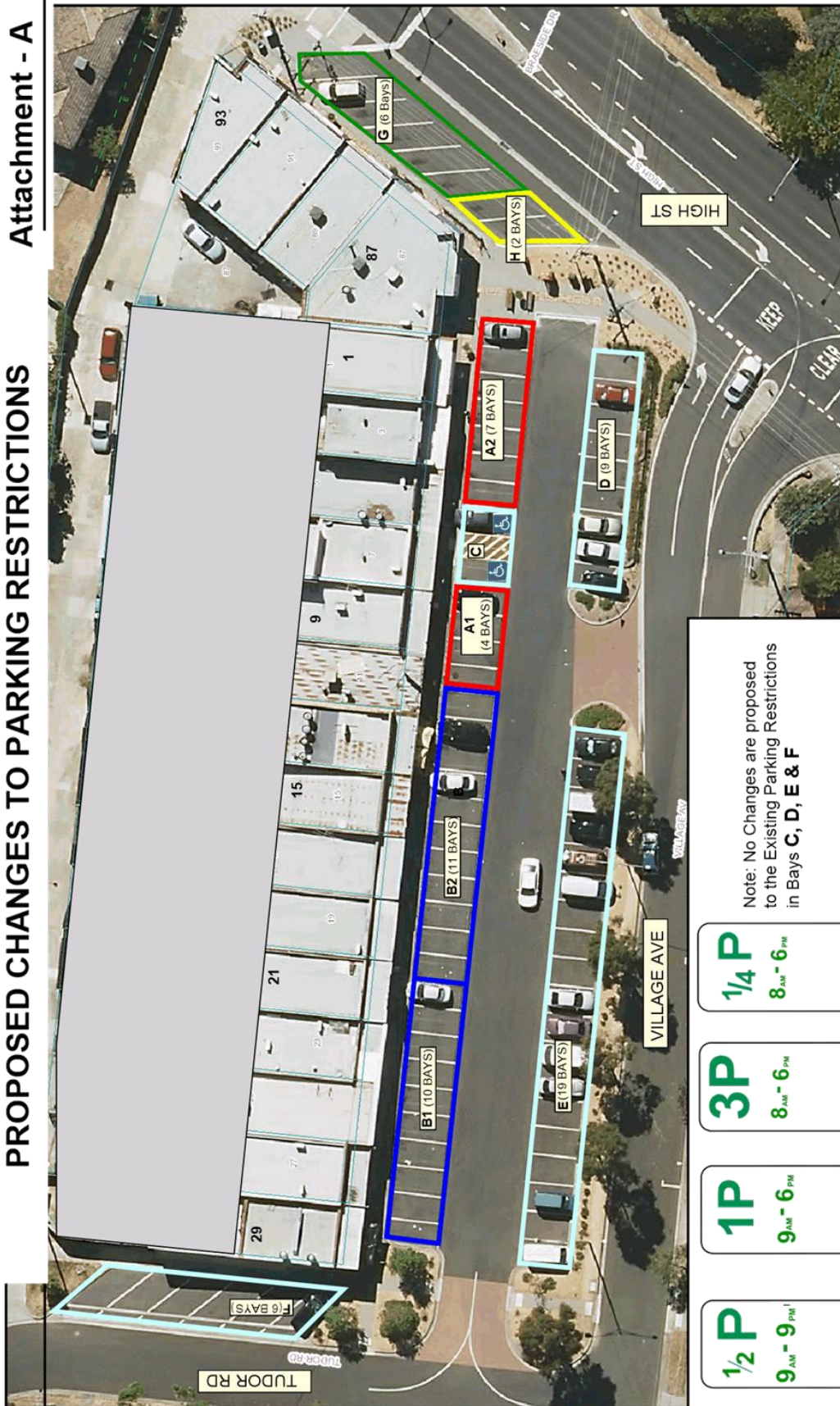
The parking restrictions are proposed to be installed as soon as practicable, following Council resolution and trader notification of Council's decision.

6. DECLARATIONS OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

VILLAGE AVENUE, DONCASTER - SHOPPING PRECINCT CAR PARK PROPOSED CHANGES TO PARKING RESTRICTIONS

Attachment - A



DRAWN: Vijay Vijayakumar
PLAN NUMBER A4/4714
DATE: 30 March 2017

1/2 P 9 ^{AM} - 9 ^{PM}	1P 9 ^{AM} - 6 ^{PM}	3P 8 ^{AM} - 6 ^{PM}	1/4 P 8 ^{AM} - 6 ^{PM}
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A1 & A2 B1 & B2 G H

[illegible]

Attachment B

DRAWN: Vijay Vijayakumar
PLAN NUMBER A4/4188
DATE: 27 November 2014

Diagram of a parking lot layout with 10 stalls. The stalls are arranged in two rows of five. The first row contains stalls 1-5 and the second row contains stalls 6-10. The stalls are labeled with their respective letters and times. Stalls 1, 2, 3, and 4 are labeled '1/2 P', '1/2 P', '2P', and '2P' respectively. Stalls 5, 6, 7, and 8 are labeled '2P', '2P', '2P', and 'P15 MIN' respectively. Stall 9 is labeled '8 AM - 5 PM' and stall 10 is labeled '8 AM - 5 PM'. A 'TRADER PERMIT AREA' is located between stalls 5 and 6. A wheelchair symbol is located in stall 7. A note '(2 BAYS)' is located between stalls 7 and 8.

12 COMMUNITY PROGRAMS

12.1 Community Partnership funding for Eastern Community Legal Centre and Access Health

File Number: IN17/219

Responsible Director: Director Community Programs

Attachments: 1 Community Partnerships Grants Evaluation ECLC and AHC  

EXECUTIVE SUMMARY

At its meeting held on 23 June 2015, Council endorsed the 2015/16 Community Partnership Grants and awarded funding to twelve community service organisations, for up to four years (2018/19). This included the provision of initial two year funding for the Eastern Community Legal Centre (\$25,000 plus CPI) and Access Health and Community (\$25,000 plus CPI) to provide a range of relevant community services which meet Council's priorities.

The 21 March 2017 Briefing report to Councillors noted that in line with the 23 June 2015 Council resolution, there was a requirement for both these organisations to submit evaluation reports that outline satisfactory program outcomes to inform any further Council investment in subsequent years.

*This reports seeks Council to note the satisfactory performance of Eastern Community Legal Centre and Access Health and Community, as per their submitted Evaluation Report (**Attachment 1 – Summary of Annual Evaluation 2015/16**) and a recommendation for Council to extend their funding arrangements by a further two years until 2018/19, bringing them into line with the remainder of the current Community Partnership funding recipients.*

1. RECOMMENDATION

That Council:

- A. Note the 2015/16 Community Partnership Grant Annual Evaluation and satisfactory performance for Eastern Community Legal Centre and Access Health and Community.**
- B. Approve the provision of \$25,625 per annum (plus CPI) for Eastern Community Legal Centre for a further two years until 2018/19.**
- C. Approve the provision of \$25,625 per annum (plus CPI) for Access Health and Community for a further two years until 2018/19.**
- D. Note that these two year Community Partnership Grants are subject to the adoption of the Annual Council Budget.**
- E. Authorise officers to negotiate a new Funding and Service Agreement with Eastern Community Legal Centre and Access Health and Community.**

MOVED: CR PAULA PICCININI
SECONDED: CR ANDREW CONLON

That the Recommendation be adopted.

CARRIED

2. BACKGROUND

- 2.1 At its meeting on 23 June 2015 Council endorsed the 2015/16 Community Partnership Grants and awarded funding to twelve community service organisations for up to four years to 2018/19.
- 2.2 This included provision of funding for Eastern Community Legal Centre (\$25,000 plus CPI 2015/16) and Access Health and Community (\$25,000 plus CPI 2015/16) for an initial two years, to provide a range of services that align with Council's priorities.
- 2.3 The following is information on the funded activities (as per Funding and Service Agreement) provided by both organisations and details of the programs provided during the 2016/17 funding period and up to 30 March 2017:

Eastern Community Legal Centre

- 2.4 Eastern Community Legal Centre is a regional service that works with individuals and communities to resolve legal issues. The legal services provided include information and referral, education, advice and advocacy to people in the Eastern Metropolitan Region.
- 2.5 The Eastern Community Legal Centre is funded by Council to deliver the following activities:
- 2.5.1 Provide community legal services to key priority communities;
 - 2.5.2 Provide community legal education to key priority groups; and
 - 2.5.3 Utilise partnership and capacity building approaches to improve client outcomes and referral pathways.
- 2.6 The Eastern Community Legal Centre has continued to build on their activities in the first year (2015/16) of the Community Partnership program demonstrating their capacity to engage with partners and maximise opportunities in the conduct of individual client consultations, legal education workshops and provision of information across the community.
- 2.7 Activities in 2016/17 included representation at: Ajani Multicultural Festival 2016 (approx. 600 attendees), Elder Abuse forum 2016 (50 attendees), Harmony Day 2017 (approx. 450 attendees), Dementia Forum (approx. 200 attendees), presenting service information at Community organisations and networks including Manningham Community Services Forum and Family Violence Network.

- 2.8 Partnership activities being planned: Law Week May 2017 at Doncaster and Bulleen Libraries, Ajani Multicultural Festival April 2017, Elder Abuse Day June 2017, the Matter of Trust project addressing elder abuse in CALD communities (June 2017) and working in sports clubs targeting young people.
- 2.9 In addition the Legal Centre is continuing to provide individual client contact with up to 4 client consultations per month and follow up support with complex clients at Living and Learning at Ajani; this has assisted in providing a regional service in the local community to improve service access for Manningham residents.

Access Health and Community

- 2.10 Access Health and Community is funded by Council to deliver the following activity:
- 2.11 Parent – Child Mother Goose Program: is a health and wellbeing Program to support at risk families by improving parent child attachment and parenting skills.
- 2.12 The Parent - Child Mother Goose Program uses music and play to strengthen parent child attachment, supports the child's language development, builds relationships between attending families and connects families to local services. For example: delivering the service at Stride Early Childhood Intervention Service provides the opportunity for families to directly access other allied health services such as speech therapy. Many referrals are made through Councils Maternal and Child Health Service.
- 2.13 Since 2015 Access Health and Community have delivered five terms of the Program with an average of 19 participants per term.
- 2.14 Access Health and Community have advised that pending Council approval for a further two years funding, they will improve the Program by conducting two programs concurrently for the 0-1 year and 2-3 year age groups over two terms rather than three, to cater for the increasing demand for the program.
- 2.15 According to Access Health and Community, feedback from participants has been very positive with many reporting that the program has assisted in supporting their relationships resulting in improved parent child attachment and confidence in parenting.

3. DISCUSSION / ISSUE

- 3.1 As noted in the Briefing report to Councillors 21 March 2017, Eastern Community Legal Centre and Access Health and Community were required to submit Evaluation Reports for the reporting period 2015/16 and both have demonstrated they have satisfactorily met their Funding and Service Agreement requirements for this period.
- 3.2 As the second year of funding and delivery of services (2016/17) for both Eastern Community Legal Service and Access Health and Community will be completed by 30 June 2017, further contract meetings have been conducted with both organisations to monitor the progress of their respective services during this current reporting period. The outcomes of these meetings has informed officer advice in this report.

- 3.3 In order for both organisations to have the opportunity to forward plan and maintain continuity of their programs, pending Council approval of further funding, this report also provides an update on the progress to date of the current performance and achievements for the 1 July 2016 - 30 March 2017 reporting period. Both services will be required to submit an Evaluation report by October 2017 as part of their Funding and Service Agreement requirements.
- 3.4 Eastern Community Legal Centre and Access Health and Community have provided a satisfactory performance in the delivery of their programs and have requested Council give consideration to extend their funding arrangements for a further two years until 2018/19 bringing them in line with the remaining currently funded Community Partnership Grant funding recipients. Any further funding made available by Council would still be subject to the adoption of the Annual Council Budget in that year.

4. COUNCIL PLAN / STRATEGY

- 4.1 The Community Partnership Grant program provides funding to not for profit community groups to deliver activities that benefit and respond to the needs of those who live, work or recreate in Manningham.
- 4.2 The Community Partnership Grant program seeks to fund activities that align with Council's strategic direction and priorities identified in the Council Plan, Generation 2030 Community Plan, Municipal Public Health and Wellbeing Plan and Manningham Cultural Strategy. Both projects align with Council's priorities.

5. IMPACTS AND IMPLICATIONS

- 5.1 The Community Partnership Grant program aims to foster partnerships between local and regional community organisations, community groups and Council to support social connection, community participation and health and wellbeing outcomes.
- 5.2 The Grants program aligns with Council's longer term community development outcomes and supports the provision of vital services in response to community need, particularly targeting disadvantaged, at risk or vulnerable groups.
- 5.3 The programs provided by Eastern Community Legal Service and Access Health and Community provide services to those groups that are disadvantaged, at risk and vulnerable.

6. IMPLEMENTATION

6.1 Finance / Resource Implications

Funding provided by Council is indexed in accordance with the annual cost escalation used to inform Council Budget preparation. Funding for Eastern Community Legal Centre and Access Health and Community has been allocated in the 2017/18 budget, as part of the Community Grant Program, and will be subject to the adoption of Council's annual budget and satisfactory program outcomes being achieved.

6.2 Communication and Engagement

Consultation was undertaken with representatives of the Eastern Community Legal Centre and Access Health and Community to discuss the progress of their Community Partnership Grant projects.

6.3 Timelines

The current two year funding arrangement with Eastern Community Legal Centre and Access Health and Community is due to expire on the 30 June 2017.

7. DECLARATIONS OF CONFLICT OF INTEREST

No Officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

Attachment 1**COMMUNITY PARTNERSHIP GRANTS
SUMMARY OF ANNUAL EVALUATION 2015 -16****Eastern Community Health Service and Access
Health and Community**

This report includes Community Partnership Grant evaluation summaries of the Eastern Community Legal Service and Access Health and Community. These are based on the annual evaluations (submitted via Smarty Grants) by the organisations reporting period 1 July 2015 – 30 June 2016.

Eastern Community Legal Centre

Reporting Period: 1 July 2015 – 30 June 2016

Funding received: \$25,000 exclusive of GST per annum

Funding duration: 2015-2017 (Further funding subject to report for Councillor consideration April 2017)

Overview

ECLC has been working with individuals and communities to resolve legal problems, improve laws and legal processes, and alleviate socio-economic disadvantage. Legal services, including information and referral, education, advice and advocacy are provided to people living in Boroondara, Manningham, Whitehorse, Maroondah, Yarra Ranges, Knox and Monash municipalities. ECLC aims to make legal help available to all those in the community who would otherwise not have access to a lawyer, whilst prioritising services and targeting programs to those who experience acute disadvantage.

ECLC has been funded to:

- Provide legal services to key priority communities, working with relevant Council and community agencies through annual community legal education plans
- Legal education to key priority communities, working with relevant Council and community agencies through an annual community legal education plan; and
- Utilise partnership and capacity building approaches to improve client outcomes and referral pathways with service providers in Manningham.

Key Statistics

2015-16

- 12 monthly outreach sessions, including a total of 48 appointments, were conducted at Living and Learning at Ajani.
- 22 clients were assisted with advice or case work, a number of which had complex matters requiring multiple visits.
- 7 community legal education sessions were conducted.
- 311 clients were assisted with a range of legal issues.
- 211 referrals of Manningham clients from service providers to ECLC
- 311 clients assisted on a number of legal issues including criminal law and traffic, family law, family violence/ intervention order assistance, tenancy related issues.

Achievements	Issues/Challenges	Priorities 2016-17
<ul style="list-style-type: none"> ECLC offered regular appointments at the Bulleen outreach at Living and Learning at Ajani and assisted 22 clients. A number of these clients had complex matters requiring multiple visits to the service. 7 community legal education sessions were coordinated and facilitated in partnership with various local community organisations. More than 200 residents participated in the sessions. Topics covered at the sessions included: seniors' safety; disputes and scams; elder abuse and legal lingo bingo; and interactive session to learn about various areas of law. ECLC continues to partner with other community organisations to support the Bulleen and broader Manningham community. ECLC participated in local events such as the Ajani Multicultural Festival and 16 Days of Activism, using these forums to provide information, advice and referrals to interested community members. 	<ul style="list-style-type: none"> The organisation underwent a restructure however this did not impact on service delivery within Manningham. The outreach service, community legal education sessions and partnership initiatives continued as planned. 	<ul style="list-style-type: none"> ECLC will continue to work closely with partner organisations and Council to improve awareness of the legal clinic at the Ajani Hub. ECLC now has a full team of staff dedicated to community development and partnership initiatives and this will assist in building capacity within the community. The team aims to further develop productive partnerships to benefit the Manningham community and increase awareness leading to increased access and referrals to the service. Criminal law and traffic offences remain the major cause for seeking assistance from ECLC. Family violence related issues are on the rise and ECLC will prioritize these issues in planning community legal education sessions during the next 12 months. Importance will also be placed on the 5 priority areas including People Experiencing or at Risk of Family Violence, Indigenous Australians, Older People, People who Experience Language or Cultural Barriers, People Experiencing or at Risk of Homelessness, People with a Disability or Mental Illness. The consolidation of community health services within the eastern suburbs provides an opportunity to improve collaboration with these services.

Note: As per the 23 June 2015 Council resolution, additional funding beyond 2 years will be subject to demonstration of satisfactory program outcomes to inform any further Council investment in subsequent years.

Access Health and Community

Reporting Period: 1 July 2015 - 30 June 2016

Funding received: \$25,000 exclusive of GST per annum

Funding duration: 2015-2017 (Further funding subject to report for Councillor consideration April 2017)

Overview

- Access Health and Community aims to provide a comprehensive range of health, education and social support services. AH&C values collaboration and actively works to build and maintain effective partnerships in order to provide the best possible services and programs to those most in need within the community.
- AH&C have been funded to deliver a Parent- Child Mother Goose program at the Bulleen Maternal and Child Health Centre. Those groups who are intended to benefit most from this Activity are children and families who are at risk of poorer health outcomes.





Key Statistics

2015-16
<ul style="list-style-type: none">• Two terms of the Mother goose program were conducted (4 terms will be run in 2016-17).• 15 sessions were conducted with a total of thirteen families participating in the program.• Partnerships have been developed with Council's Maternal Child Health nurses who provide the referrals into the program. Partnerships have also been developed with Early Childhood intervention services, Child First, Playgroups, and Hub@Ajani.

Achievements	Issues/Challenges	Priorities 2016-17
<ul style="list-style-type: none"> • A minimum number of participants attended the program and remained engaged for one to two terms. • A large percentage of the participants reported that the use of learnt rhymes and songs had supported their relationship with their child resulting in improved parent- child attachment. • Participants also reported valuing being able to leave the home, make new friends, socialise with other adults and children and find out about other programs and resources to support their child. • Holding the Parent Child Mother Goose Program at Access Health & Community's facility provided an opportunity for the families to engage with the organisation's clinicians and clinical services 	<ul style="list-style-type: none"> • Originally the Program was planned to be delivered at the Bulleen Maternal and Child Health Centre but the room was considered unsuitable due to its limited size. Consequently, the activity was moved to a more suitable space at Access Health and Community (in Templestowe). • Renovation of the new facility at Access Health and Community resulted in some delays for the Program. Term 1 did not commence until October 2015. • Recruitment of suitable volunteers has taken time, with some unsuccessful results. However there has been no noticeable impact on the program (from the family's perspective) as an Allied Health Assistant was employed to assist with the facilitation of the Program. • There has been some difficulty in engaging families in the early stages of the Program. Additional support has been provided to families to remain in the program over one or two terms. 	<ul style="list-style-type: none"> • Greater utilisation of the program by families. Access Health will consider alternative options to deliver the program to ensure a greater number of families are accessing the program, particularly disadvantaged families. • Greater partnership and engagement with Council's Maternal and Child Health Nurses. • Additional volunteer support for the Program. Access Health has been liaising with Doncare's Volunteering in Manningham Program to support potential recruitment of volunteers to assist with the Program.

Note: As per the 23 June 2015 Council resolution, additional funding beyond 2 years will be subject to demonstration of satisfactory program outcomes to inform any further Council investment in subsequent years.

12.2 Draft Healthy City Strategy 2017/21 and membership of Healthy City Advisory Committee

File Number:	IN17/223
Responsible Director:	Director Community Programs
Attachments:	<ol style="list-style-type: none">1 Manningham Healthy City Plan 2013-2017 Evaluation Report FINAL (Council) 26 April 2017 ↓ 2 Healthy City Strategy 2017 - 2021 Draft (FINAL) (Council 26 April 2017) ↓ 3 Healthy City Advisory Committee Terms of Reference FINAL 26 April 2017 ↓ 4 Healthy City Advisory Committee Successful Applicants 26 April 2017 ↓ 

EXECUTIVE SUMMARY

Action 6.1 of the Strategic Resource Plan Annual Initiatives 2016/17 is “to undertake the development of Council’s Municipal Public Health and Wellbeing Plan 2017 2021 in partnership with community, to ensure that Council meets its statutory obligations.”

Manningham’s Healthy City Plan 2013 – 2017 was reviewed and an Evaluation Report (Appendix 1) was developed. Over the four years, 310 actions were delivered in collaboration with Community Partners from the Municipal Public Health and Wellbeing Plan Steering Committee. Many significant accomplishments were achieved along with major positive impacts to the Manningham’s community health and wellbeing.

Manningham City Council has a leading role in health and wellbeing planning for the municipality. Under the Public Health and Wellbeing Act 2008, Councils are required to prepare a Municipal Public Health and Wellbeing Plan (MPHWP) within the period of 12 months after general election.

The MPHWP is required to identify strategies that Council and its partners will pursue to enable the community to achieve maximum health and wellbeing. The strategic directions and priorities must be developed using an evidence based approach along with community consultation.

The draft Healthy City Strategy 2017 – 2021 (Appendix 2) has been developed in accordance to these requirements to meet Council’s legislative requirement under the Health and Wellbeing Act 2008.

The draft Healthy City Strategy 2017 – 2021 is a lead supporting document to the Draft Council Plan 2017 – 2021 and outlines how Council and its partners will support the Council Plan theme, “Our Healthy Community” and the goals of “a healthy, resilient and safe community” and “a connected and inclusive community”.

The draft Healthy City Strategy 2017 – 2021 has identified four focus areas along with a series of priorities and action areas. An evaluation framework has also been identified. The draft Healthy City Strategy will be placed on public exhibition for a period of four weeks from Friday 28 April to Friday 26 May 2017. The final document will be returned to Council on 27 June 2017 for endorsement and a copy will be sent to the Department of Health and Human Services.

In addition, Council on 21 February endorsed the establishment of a Healthy City Advisory Committee. Nominations have been sought. Based on the applications, a change to the membership number is being proposed to the Terms of Reference (Appendix 3). The successful applicants are listed (Appendix 4).

1. RECOMMENDATION

That Council:

- A. Note the review of Manningham's Healthy City Plan 2013 – 2017 and corresponding Evaluation Report which will be forwarded to the Department of Health and Human Services.**
- B. Endorse the Draft Healthy City Strategy 2017 – 2021 for public exhibition from Friday 28 April to Friday 26 May 2017.**
- C. Note the completion of *Action 6.1 of the Strategic Resource Plan Annual Initiatives 2016/17*.**
- D. Endorse the membership of the Healthy City Advisory Committee and proposed changes to the Terms of Reference.**
- E. Via a letter from the Mayor, formally acknowledge the partnership efforts of the members of the Municipal Public Health and Wellbeing Plan Steering Committee 2013-2017.**

MOVED: CR PAULA PICCININI
SECONDED: CR SOPHY GALBALLY

That the Recommendation be adopted.

CARRIED

2. BACKGROUND

REVIEW OF MANNINGHAM'S HEALTHY CITY PLAN 2013 - 2017 AND DEVELOPMENT OF DRAFT HEALTHY CITY STRATEGY 2017 - 2021

- 2.1 Action 6.1 of the Strategic Resource Plan Annual Initiatives 2016 - 2017 is "to undertake the development of Council's Municipal Public Health and Wellbeing Plan 2017 - 2021 in partnership with community to ensure that Council meets its statutory obligations."
- 2.2 A review of Manningham's Healthy City Plan 2013 - 2017 was undertaken and an Evaluation Report has been prepared. The report considered outcomes against health and wellbeing indicators, impacts of five key initiatives on the community, key achievements and progress against each action area. Appendix 1: Manningham's Healthy City Plan 2013 – 2017 Evaluation Report. A full copy of the report including attachments is available upon request.
- 2.3 The Municipal Public Health and Wellbeing Plan (MPHWP) is a statutory requirement under the *Public Health and Wellbeing Act 2008* under section 26 of the Bill with an aim to "protect, improve and promote public health and wellbeing

within the municipal district.” The Act requires Councils to prepare a MPHWP within 12 months after each general election of Council.

- 2.4 A draft Healthy City Strategy 2017 - 2021 has been developed using an integrated approach with the Council Plan 2017 - 2021. The Strategy has embedded the Council Plan’s “Our Healthy City” theme and goals.
- 2.5 The draft Healthy City Strategy 2017 – 2021 as a leading supporting document outlines the health and wellbeing needs of the Manningham community and has identified action areas for the next four years.
- 2.6 The draft Healthy City Strategy 2017 - 2021 has been informed by the following:
- 2.6.1 The Municipal Public Health and Wellbeing Plan 2013 - 2017 Steering Committee;
- 2.6.2 The Evaluation Report from Manningham’s Healthy City Plan 2013 – 2017;
- 2.6.3 The Global, National, State and Regional health and wellbeing policies, frameworks and priorities;
- 2.6.4 Evidence based research on the health and wellbeing needs of the community and on the determinants that impact wellbeing. These are highlighted in the State of the City Resource;
- 2.6.5 Review of existing initiatives across Manningham, gaps and best practice initiatives positively impacting population health and wellbeing; and
- 2.6.6 Extensive consultation with the community and Council Officers.
- 2.7 The draft Healthy City Strategy 2017 - 2021 has taken a population health planning approach which is based on partnership from key internal and external stakeholders working collaboratively on priorities to create the greatest collective impact for the community.
- 2.8 The draft Healthy City Strategy 2017 - 2021, together with other key strategic documents (Generation 2030 Community Plan, Council Plan 2017 - 2021 and Municipal Strategic Statement) will guide the future strategic direction of policy in Council and across our key stakeholders to ensure a streamlined and co-ordinated approach to addressing health and wellbeing issues in Manningham.
- 2.9 Based on research and consultation undertaken during the development of the draft Healthy City Strategy 2017 – 2021, four focus areas and a suite of priorities and action areas have been identified. These include:

Focus Areas	Priorities	Action Areas
Inclusive and Harmonious	An Inclusive and Diverse Community	<ul style="list-style-type: none"> • Social and Economic Inclusion • Rights and Equity • Embracing Reconciliation • Valuing Diversity
	Generation Friendly	<ul style="list-style-type: none"> • Strong Early Foundations • Resilient Youth • Age Friendly

Healthy and Well	Healthy Mind	<ul style="list-style-type: none"> • Youth Mental Wellbeing • Dementia Friendly • Life Long Learning
	Healthy Lifestyles	<ul style="list-style-type: none"> • Healthy Eating • Active Living • Safe Sexual Health
	Quality Service System	<ul style="list-style-type: none"> • Accessible and Affordable Services • Service Innovation
Safe and Resilient	A Safe Community	<ul style="list-style-type: none"> • Feeling Safe • Prevention of Violence • Reducing the Harms of Drugs, Alcohol and Gambling
	A Resilient Community	<ul style="list-style-type: none"> • Responsive in Emergencies • Disaster Resilience
Connected and Creative	Creative Community	<ul style="list-style-type: none"> • Celebrating Arts and Culture • Growing Cultural Tourism • Strengthening Creative Industries
	Sense of Place	<ul style="list-style-type: none"> • Liveable Mix Use Neighbourhoods • Dynamic Places and Spaces • Feeling Connected • Affordable Housing
	Involved Community	<ul style="list-style-type: none"> • Community Participation • Community Leadership • Strong Partnerships and Collaboration

2.10 An Action Plan will be developed every two years in partnership with the Healthy City Advisory Committee post the endorsement of the Strategy.

2.11 The Healthy City Strategy 2017 – 2021 will be on public exhibition for a period of four weeks from Friday 28 April to Friday 26 May 2017.

Healthy City Advisory Committee 2017 - 2021

2.12 The Public Health and Wellbeing Act 2008 requires the Municipal Public Health and Wellbeing Plan to “be delivered in partnership with the Department of Health and Human Services and other agencies undertaking public health initiatives, projects and programs.”

2.13 Council endorsed the establishment of a Healthy City Advisory Committee 2017 – 2021 and Terms of Reference on 21 February 2017.

2.14 An Expression of Interest period from 1 March 2017 - 24 March 2017 seeking up to twelve organisational representatives and three community members was conducted seeking nominations for a position on the Healthy City Advisory Committee 2017 – 2021. Promotion of the nomination process was through the Manningham website, Leader Newspaper, social media, Invigorate Publication and through Council networks.

2.15 Arising from the Expression of Interest period 18 nominations were received (16 representing government, peak bodies or community organisations and 2 representing community).

- 2.16 All applicants were assessed by Council Officers in consultation with the Chairperson of the Healthy City Advisory Committee, Mayor Cr. Michelle Kleinert.
- 2.17 The nominations were reviewed against the following criteria:
- Personal or organisational experience in community health and wellbeing
 - Experience in serving in Local Government or strategic Committees
 - Membership of or affiliation with relevant organisations
 - Alignment to the strategic directions of the Draft Healthy City Strategy 2017 - 2021
- 2.18 All the applicants met the selection criteria with the exception of one community member.
- 2.19 On assessment of the nominations against the selection criteria, an amendment is proposed to the Terms of Reference (Appendix 3) to allocate a change in the numbers within the Committee. It is proposed that the total number of applicants be amended from 15 to 17 with a minimum of two community representatives. This will allow for a balanced committee which meets the strategic directions of the Healthy City Strategy 2017 – 2021 and has representation from the relevant sectors. The other amendment relates to the meeting being closed to the public and only Committee members and invited guests being in attendance.
- 2.20 The successful applicants are listed in Appendix 4.
- 2.21 The inaugural meeting of the Healthy City Advisory Committee has been scheduled for May 2017.

3. COUNCIL PLAN / STRATEGY

- 3.1 The draft Healthy City Strategy 2017 – 2021 was undertaken in accordance with Action 6.1 of the Strategic Resource Annual Initiatives 2016 – 2017 “to undertake the development of Council’s Municipal Public Health and Wellbeing Plan 2017 – 2021 in partnership with the community, to ensure that Council meets its statutory obligations.”

4. IMPACTS AND IMPLICATIONS

- 4.1 The draft Healthy City Strategy 2017 – 2021 is a statutory requirement under the *Public Health and Wellbeing Act 2008* under section 26 of the Bill with an aim to “protect, improve and promote public health and wellbeing within the municipal district.” The Act requires Councils to prepare a MPHWP within 12 months after each general election of Council and must:
- 4.1.1 Include an examination of data about the health status and health determinants in the municipal district;
 - 4.1.2 Identify goals and strategies based on available evidence for creating a local community in which people can achieve maximum health and wellbeing;
 - 4.1.3 Provide for the involvement of people in the local community in the development, implementation and evaluation of the public health and wellbeing plan;

4.1.4 Specify how Council will work in partnership with the Department and other agencies undertaking public initiatives, projects and programs to accomplish the goals and strategies identified in the public health and wellbeing plan; and

4.1.5 Be consistent with –

- The Council Plan prepared under section 125 of the Local Government Act 1989; and
- The Municipal Strategic Statement prepared under section 12A of the Planning and Environment Act 1987

4.1.6 Take into account the Climate Change Act 2010.

4.2 In accordance with the Royal Commission into Family Violence Recommendation 94, Councils are required to report on “the measures they propose to take to reduce family violence and respond to the needs of victims in preparing their municipal public health and wellbeing plans.”

4.3 All of these requirements were met during the development of the draft Healthy City Strategy 2017 – 2021.

5. IMPLEMENTATION

5.1 Finance / Resource Implications

5.1.1 Health and wellbeing initiatives will be delivered within the existing budget or through external funding as required.

5.2 Communication and Engagement

5.2.1 An extensive four phase consultation process was undertaken throughout the development process of the draft Healthy City Strategy 2017 – 2021 and included:

- Phase 1: 1000's of voices campaign - consulted with over 2000 people across the municipality at 50 events and activities. Over 6000 views were obtained:
- Phase 2: Consultation with Council Officers from across all service units in Council;
- Phase 3: Consultation with the MPHWP Steering Committee
- Phase 4: Consultation with Councillors and 10 key stakeholder groups and networks

5.2.2 The draft Healthy City Strategy 2017 – 2021 will be available for public exhibition from 1 May 2017 to 2 June 2017 and will be promoted via the Council Website, Leader Newspaper, Social Media and Council Publications. The draft will also be promoted at the Healthy City Advisory Committee 2017 – 2021, to Council Officers and through community networks.

5.3 Timelines

5.3.1 The Public Health and Wellbeing Act 2008 states that the Municipal Public Health and Wellbeing Plan must be developed and submitted to the Department of Health and Human Services within 12 months of Council Elections.

5.3.2 The completion of the draft Healthy City Strategy 2017 – 21 is a Strategic Resource Plan 2016 – 2017 Annual Initiative.

5.3.3 The Healthy City Strategy and Action Plan requires annual monitoring and review and a four year evaluation.

6. DECLARATIONS OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.



Manningham City Council Draft Healthy City Plan 2013 – 2017 Evaluation Report



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1. Executive Summary:

In October 2013, Manningham City Council endorsed its Healthy City Plan 2013 – 2017 with a vision of creating an active, connected, safe and equitable community that embraces healthy living and participates in our valuable natural and urban surrounds.

The Healthy City Plan 2013 – 2017 was developed in partnership with key stakeholders from the Municipal Public Health and Wellbeing Plan (MPHWP) Steering Committee to address five priority areas: Mental Wellbeing, Healthy Living, Safety, Healthy City and Leading Change.

To determine the success of the Plan and to meet the requirements under the Health and Wellbeing Act 2008, an evaluation framework was established during the planning phase. It considered outcome measures at a population level, impact measures across five strategic projects, process measures on all the actions and a partnership evaluation of the MPHWP Steering Committee.

This report has collated all the elements evaluated over the four years and provides a summary of key learnings and reflections along with recommendations for the next Municipal Public Health and Wellbeing Plan 2017 – 2021.

In summary, the Healthy City Plan delivered a total of 315 actions of which 98% were completed successfully. The actions which were monitored six monthly, focused on activities across the health promotion continuum. Both Council and its partners contributed to actions and were responsible for the implementation, reporting, and where appropriate, the evaluation.

Over the life of the plan, many significant achievements were accomplished which have positively impacted on the community and their health and wellbeing. These achievements have been documented within the report highlighting improvements in service access and service provision, changes to policy, increased community awareness, strengthened partnerships, greater information provision and promotion, advances to the liveability of our neighbourhoods and improvements to Manningham's places and spaces.

Many collaborative initiatives were implemented, which allowed for greater collective impact for the community. A number of these collaborative projects were evaluated for their impact on the intended target group. Five evaluation summaries are included within this report outlining the key objectives, learnings and future recommendations for the projects. In addition, all partners submitted a case study of at least one initiative that was completed over the four years providing insight into the intended impacts and projects.

Where possible the report also collected trend information on outcome indicators to determine the broader population changes sought through the implementation of the plan. Many of these unfortunately were not available due to late releases of data and changes to government and funding provisions for state wide indicators.

The partnership of the Municipal Public Health and Wellbeing Plan Steering Committee was also evaluated with significant learnings for the Council and partners in developing, facilitating and partnering with key stakeholders when delivering a collective agenda and plan. These learnings are reflected within the report.

The evaluation of Manningham's Healthy City Plan 2013-17 has demonstrated that collaboration throughout all the phases of the plan are paramount in improving population health and wellbeing. Working together on identifying the needs of the community and the common priorities that stakeholders will be addressing over the life of the plan were imperatives. In addition, by all partners taking ownership of what they could contribute to addressing these issues within their own environments, settings or population groups allowed for activity across the health promotion continuum. Regular review and monitoring allowed for the stakeholders to be kept informed of projects and activities across the community influencing opportunities for greater partnership and collaboration.

The evaluation identified a series of recommendations for future planning including:

- The ongoing need for partnership and collaboration including stakeholders from across settings;
- The need to streamline policies, actions, reporting and evaluation processes;
- Consider the priorities of mental wellbeing, lifestyles, safety perceptions, social inclusion, liveability and gender equity in future planning.
- Continue to build workforce capacity in collaborative planning and evaluation;
- Strengthen the regional approach and collaborative projects; and
- Enhance the promotion of positive projects and efforts to the community and the health sectors.

This evaluation report and recommendations will be used to inform the planning and development of Manningham's Municipal Public Health and Wellbeing Plan 2017 – 2021 and will be forwarded to the Department of Health and Human Services to meet the requirements under the Health and Wellbeing Act 2008.

2. Background:

Manningham City Council, together with its partners, is committed to creating environments that support the health and wellbeing of our community. To achieve this, Manningham developed the Healthy City Plan 2013-17 which provided a broad framework for Council and its partners in addressing the key health and wellbeing concerns that impact the municipality.

The Healthy City Plan 2013/17 was developed using an integrated health planning approach with relevant stakeholders and identified and implemented actions that focused on the social, economic and environmental factors that impact a community's health and wellbeing. The collective action of Council and its partners has produced some excellent results which have been evaluated using a framework that considered both the initiatives delivered and the impact that the collective efforts have made on the Manningham Community.

The Healthy City Evaluation Report 2017, provides an overview of the plan's achievements, case studies of key projects, key learnings and, reflections from the MPHWP Steering Committee on the planning process.

3. Manningham's Healthy City Plan 2013/17

3.1 Overview

Manningham City Council endorsed Manningham's Healthy City Plan in October 2013 with a view to collaborate with key stakeholders and partners to address the health and wellbeing needs of the community.

The Healthy City Plan 2013/17 was a four year strategic document that provided a broad framework, health and wellbeing priorities, an evaluation approach and was used by both Council and its partners to inform strategic planning and local projects.

The plan was based on an integrated population health planning approach which supported initiatives that considered the health and wellbeing needs of the whole of population whilst endeavouring to deliver initiatives that targeted the most disadvantaged members of the community to reduce health inequities.

The partnership developed a Health and Wellbeing Statement: "Manningham strives for an active, connected, safe and equitable community that embraces healthy living and participates in our valuable natural and urban surrounds".

In addition, a number of priorities, guiding principles and targeted population groups were agreed upon including:



3.2 Healthy City Plan Priority Areas and Goals

Council and partners endorsed the following priorities, focus areas and goals for the Healthy City Plan 2013/17.

Priority Areas	Social Determinants / Focuses	Goal 2013 - 2017
Mental Wellbeing Addressing: Mental Health and Dementia <i>(Communities: Youth, Disadvantaged, Seniors)</i>	<ul style="list-style-type: none"> • Social isolation • Freedom from discrimination and violence • Access to economic resources 	Using a collaborative approach, we will enhance the mental wellbeing of people within the community by encouraging social inclusion, participation, opportunities for education and work and access to services.
Healthy Living Addressing: Obesity and Chronic Diseases <i>(Communities: Men, Children & Whole of Population)</i>	<ul style="list-style-type: none"> • Active places and spaces • Healthier living • Access to facilities and programs 	Together we will support and encourage the community to participate in healthy living by improving access to information on healthy lifestyle, increasing health literacy, creating active places and spaces and delivering inclusive and accessible services and programs.
Safety Addressing: Family Violence and Binge Drinking <i>(Communities: Women & Children, Whole of Population)</i>	<ul style="list-style-type: none"> • Equal and respectful relationships • Safer cultures • Access to resources and support systems • Leadership and policy 	In partnership, we will foster a community that values respectful relationships, encourages gender equity and promotes safer cultures to reduce fear and incidence of family violence, binge drinking and crime rates.
Healthy City Addressing: Urban Design and Sustainability <i>(Communities: Whole of Population)</i>	<ul style="list-style-type: none"> • Designing a healthy city • Integrated transport • Parks and open spaces • Environment • Housing 	Together we will advocate for, create, build and enhance a well-connected, well designed municipality that positively impacts on the health and wellbeing of the community and encourages healthy living.

Priority Areas	Social Determinants / Focuses	Goal 2013 - 2017
Leading Change Addressing: Leadership and Collaboration <i>(Communities: Council and Stakeholders)</i>	<ul style="list-style-type: none"> • Advocacy • Capacity building • Partnership • Evidence and evaluation 	We will strive for an innovative and responsive Council that actively advocates for the community and its health and wellbeing, is accountable and evaluates its progress, actively seeks partnerships and builds the capacity of the community to create cultural change and positively influence the outcomes achieved.

Since the endorsement of the plan, many outstanding initiatives have been developed and implemented, most in partnership. This report captures the progress of many of the initiatives, the impacts to the community and has monitored the trends of potential outcomes determined at the commencement of the plan.

4. Health and Wellbeing Act 2008

The Victorian Parliament legislated through the Public Health and Wellbeing Act 2008 that Councils prepare a Municipal Public Health and Wellbeing Plan within 12 months of Council Elections. The Plan is mandated to "seek to protect, improve and promote public health and wellbeing within the municipal district (s24)".

The plan is required to:

- Examine the health status and determinants of the municipality
- Identify goals and strategies based on evidence for creating a healthy local community
- Involve the community in the development, implementation and evaluation
- Specify how Council will work in partnership with government and agencies to deliver public health initiatives or projects
- Be consistent with the Council Plan and Municipal Strategic Statement
- Achieve continuous improvement in the provision of services to the community
- Consider the State Health and Wellbeing Plan and its priorities
- Be reviewed annually and amended if required
- Be available for inspection by the community.

The Public Health and Wellbeing Act ensures that public involvement is a priority in the planning, implementation and evaluation of MPHP's. In saying this, the legislation does not define what evaluation entails.

However, two guiding principles of the legislation which impact on evaluation include

- Principle of evidence based decision making (requiring analysis of the most effective and efficient interventions)
- Principle of accountability (requires information that draws links between how resources are invested and what they achieve) *Source: PDF Consulting 2012*

Manningham City Council in partnership with the Municipal Public Health and Wellbeing Plan (MPHWP) Steering Committee, endorsed an evaluation framework that took the legislation into account to ensure compliance and best practice.

5. The Municipal Public Health and Wellbeing Plan (MPHWP) Steering Committee

Manningham City Council took a strong partnership approach in the planning, development, implementation, monitoring and evaluation of the Healthy City Plan 2013/17. A MPHWP Steering Committee was established 15 months prior to the plan's endorsement by Council and comprised of the following stakeholders:

- Managers from across Manningham City Council including Social and Community Services, Aged and Disability Services, Executive, Economic and Environmental Planning, Engineering and Technical Services, Cultural Programs, Communications and Marketing, People, Culture and Risk, Health and Local Laws, Parks and Recreation.
- Executives from Local Community Organisations including Manningham YMCA, NEAMI National, Doncare Community Services, Access, Health and Community (formally Manningham Community Health Service), Manningham Centre Association, Neighbourhood House Cluster represented by Park Orchards Living and Learning Centre, Onemda
- Executives from State and Regional Organisations including Department of Health and Human Services, Inner East Primary Care Partnership, Primary Health Network, Migrant Information Centre and Women's Health East.

This Steering Committee met on a bimonthly basis until the Plan was developed and then on a six monthly basis, a monitoring and review meeting was undertaken to review the progress of the Healthy City Plan. The Steering Committee was also tasked with identifying collective initiatives and focus areas on an annual basis.

All members of the MPHWP Steering Committee were required to provide a progress report every six months on their individual actions and report on major achievements during that time to Steering Committee.

The MPHWP Steering Committee and the partnership were involved in planning evaluation which included the completion of a pre and post partnership survey, an individual discussion with key stakeholders in 2015 and a reflections discussion in 2017.

6. Evaluation Methodology

6.1 Evaluation Framework

Evaluation has been an integral part of the Manningham Healthy City Plan. During the planning phase, Council and its partners agreed to take a multi-layered approach to measure the effectiveness of the Plan. The evaluation framework considered both the broad influence and the effectiveness of its strategies.

Manningham's Healthy City Plan adopted an evaluation framework endorsed by the Department of Health and Human Services as part of the Eastern Region's Evaluation Project.

The Framework as below included Evaluation that considered outcomes, impacts, process and planning:



6.2 Outcome Measures

To measure whether the Healthy City Plan has achieved the long term benefits it sought, a set of health and wellbeing indicators were identified across each of the health issues and the corresponding social determinants or focus areas. A base line was developed in 2013 with an intent to review these measures in 2017.

This has provided Council and its partners the ability to monitor trends and changes, noting that to address significant priorities such as mental wellbeing, family violence and food security, change will take significantly longer than the four year lifecycle of this plan.

Measuring outcomes through indicators does provide opportunities to measure shifts and progress at both a local level and across the state. It is important to recognise that collective effort in priority areas is having an influence on the broader population which supports the vision and mission of the Victorian Health and Wellbeing Prevention Plan.

The indicators chosen for the Plan were from reliable external sources which were meant to be replicated on an ongoing basis. Sources included

- Victorian Population Health Survey
- Department of Employment, Education and Community Development
- Department of Planning and Community Development

- VicHealth Indicators Survey
- Community Indicators Victoria
- Australian Bureau of Statistics
- Department of Health Intelligence Unit
- Peak Bodies such as Cancer Council, Alzheimer's Australia, Diabetes Victoria
- Victoria Police
- Community Satisfaction Survey
- Vic Health Partnership Tool Survey of Partners
- Staff Survey

It is important to note that preliminary investigation into the outcome indicators used show that many have not been replicated due to changes in funding and department changes at a State Government level. Also, timeframes for some indicators such as those through the Census data, have been delayed due to technical issues at the Australian Bureau of Statistics level. In addition, a number of indicators are no longer being replicated and measured at a local or state level for example, many of the VicHealth indicators have now changed with many duplicating the Victorian Population Health Survey.

Where possible indicators have been sought from multiple sources but unfortunately there are gaps in the results.

6.3 Impact Measures

To measure whether the projects are having the influence expected, it was agreed that a number of key initiatives would be evaluated to determine their impact on the intended community.

A total of five key projects have undergone an impact evaluation and reports have been prepared identifying the impacts for the community.

The projects agreed to be evaluated included:

1. **Plaza Park @ MC2** - A Vic Health Funded initiative, led by Council to engage and encourage disengaged groups to increase their activity levels and to connect with other members of the local community through the activation of a local space.
2. **Live Well in Bulleen** – A place based initiative aimed to address health inequities and improve service access in Bulleen.
3. **Inclusion@Work** – A Manningham and community initiative supporting economic equity through the focus on disability employment.
4. **Gender Equity in the Workplace** – A council targeted initiative that focuses on Gender Equity in the workplace.
5. **Manningham Dementia Friendly Community Project** – A partnership project between Manningham City Council, RMIT University and Alzheimer's Australia Vic to evaluate the extent to which the project has involved people with dementia and carers and to assess the short term outcomes.

For each project, an Evaluation Plan was prepared with appropriate staff and partners and a methodology was developed to determine impacts. Each project used program logic to identify potential questions that could be answered as part of the project delivery and then developed a plan to collect appropriate data and evidence. Each Project then developed an evaluation report to analyse the data and determine the impacts of the initiative.

6.4 Impact Measures – Case Study Practice Examples

As part of individual discussions with the members of the MPHWP Steering Committee, it was identified that the half yearly progress reporting did not accurately capture the depth and complexity of the actions being undertaken by Council and its partners. As a means to capture more depth and useful information on projects, it was agreed that all members would provide a case study of one initiative completed over the plan.

A template was developed to support local groups to capture the relevant information and the key learnings of their projects including:

- The project overview and background
- The project objectives and actions undertaken
- The project measures and results
- The outputs delivered
- Any impacts or outcomes achieved
- Key learnings and plans for the future

These case studies were then reported on and provided to members of the MPHWP Steering Committee at the six monthly monitoring and review meetings.

6.5 Process Measures – Progress Against Actions

A total of 295 actions were initially endorsed by Council in October 2013. The breakdown of these actions were as follows:

Priority	State or Regional Partners	Council	Local Partners	Total Actions
Mental Wellbeing	12	37	38	87
Healthy Living	11	30	27	68
Safety	11	20	16	47
Healthy City	2	22	18	42
Leading Change	9	24	18	51
Total	63	133	117	295 actions

All actions were entered into Council's Interplan Reporting System to ensure that progress was monitored. Internal stakeholders who had access to the system were contacted half yearly to enter progress updates whilst external stakeholders (who did not have access to the system) were provided with spreadsheets of their actions to complete. All information was then entered into the system and reports were prepared and provided to all members of the MPHWP Steering Committee and made available to Council and Executive if required.

At each annual review meeting, the MPHWP Steering Committee members reported on existing actions and their progress. They were also asked to review their actions for ongoing relevance and to identify any new initiatives which were commencing in the next 12 months to support the local priorities. These were then added to the Interplan Reporting System to ensure all actions were contemporary and current.

6.6 Major Achievements from Actions

Using the existing monitoring systems, on an annual basis, Council was informed on the major achievements of the previous year within a council report or briefing note. This provided an opportunity

to consider some of the new initiatives that the partnership were delivering and what was being achieved in a summary format.

6.7 Planning Evaluation

To determine the effectiveness of the planning process and the partnership, Manningham City Council made a decision to undertake a partnership survey of the MPHWP Steering Committee. The partnership survey which was based on the Vic Health Partnership Tool considered the following elements:

- Demographics
- Need for Partnership
- Choosing the Partners
- Making Sure the Partnership
- Planning Collaborative Action
- Implementing Collaborative Action
- Minimising the Barriers to Partnership
- Reflecting On and Continuing the Partnership
- What they found most useful
- Reflections and Continuous Improvement Opportunities

In addition to the evaluation, the members were met with individually in 2015 to discuss opportunities for improvement. The suggestions were taken to the Steering Committee who endorsed a selection of new ideas.

Finally, in 2017, a reflection discussion was undertaken with the committee to review the planning, development, implementation, monitoring and evaluation phases of the Healthy City Plan 2013/17. Opportunities for improvement in Planning were considered for the new strategic document for period of 2017 - 2021.

7. Evaluation Results

7.1 Outcome Measures – Health and Wellbeing Indicators

A suite of outcome measures were developed against each of the key priorities to assist in measuring longer term change. These indicators where possible were from Government resources at a local level. A comparison was undertaken between 2013 and 2017 to determine any trends.

A challenge of this process was that changes to Government Policy, Strategic Direction and Funding has resulted in a number of the research sources not being refunded to deliver this work again, whilst others changed their indicators or measures through the process. In addition, delays in the census information release has also impacted the measures available.

As a result, we have only been able to access a small percentage of indicators to determine a comparison in outcome measures. Those that were obtained were as follows:

7.2 Areas of Improvement

Goal	Indicator/ Measure	Change
MW	Belief there are good facilities and services in Manningham	Increase in Manningham(1.8%) and Decrease in Victoria (1.1%)
MW	Feeling Valued in Society	Increase in Manningham (6.7%) and Victoria (0.5%)
MW	Could raise \$2000 in 2 days in an emergency	Increase in Manningham (2.9%) and Victoria (0.4%)
MW	Prep grade pupils who attended preschool	Increase in Manningham (1%) and Victoria (3%)
MW	People aged 15 – 19 years not engaged in work or study	Decrease in Manningham (1.1%) and Victoria (0.4%)
HL	Type 2 Diabetes Prevalence Rates	Decrease in Manningham (0.7%) and Victoria (0.2%)
HL	Cancer incidence in males (per 100K males)	Decrease in Manningham (0.2%) and Victoria (0.1%)
HL	Obese according to BMI	Decrease in Manningham (0.5%) and Victoria (2.1%)
HL / HC	Length of existing bike lanes in Manningham	Increase of 8km
HL/HC	Length of footpaths in Manningham	Increase of 22km

Goal	Indicator/ Measure	Change
HL	Active community, people do things and get involve in local issues/activities	Increase in Manningham (9.1%) and Victoria (8.1%)
HL	People who do not meet fruit and vegetable guidelines	Decrease in Manningham (0.51%) and Victoria (2.5%)
HL	Males not meeting fruit and vegetable dietary guidelines	Decrease in Manningham (2.8%) and Victoria (0.8%)
S	Persons at high risk of short term harm from alcohol consumption	Decrease in Manningham (3.4%) and Victoria (2%)
S	Female Local Councilors	Increase in Manningham (20%) and Victoria (5.9%)
S	Opportunities to have a real say on issues that are important	Increase in Manningham (2.5%) and Victoria (5.7%)
S	Satisfaction with feeling part of community	Increase in Manningham (4.8%) and Victoria (1.6%)
S	Wide range of community and support groups	Increase in Manningham (5.7%) and Victoria (1.4%)
HC	Is a pleasant environment, nice streets, well planned, open spaces	Increase in Manningham (5.4%) and Victoria (12%)
HC	Good facilities and services like shops, childcare, schools and libraries	Increase in Manningham (1.8%) and Victoria (4.8%)
HC	Recyclables and green organics recycled (% of total recycled)	Increase in Manningham (2%) and Victoria (1%)
HC	Non organic recyclable waste generated by household (kg per household)	Increase in Manningham (7.9kg) and decrease in Victoria (4kg)
HC	Percentage of Open Space Areas	Remains the same
HC	Percentage of high density vegetation cover	Increase in Manningham (8.9%)
HC	Percentage of rental housing that's affordable	Increase in Manningham (0.7%) and decrease in Victoria (0.8%)

7.3 Areas of Decrease

Goal	Indicator/ Measure	Change
MW	Persons reporting high/very high psychological distress	Increase in Manningham (1.2%) and Victoria (1.5%)
MW	Persons reporting fair or poor health	Increase in Manningham (2.1%) and Victoria (2%)
MW	Rates of Self Harm (per 1000 adolescents)	Increase in Manningham (0.1)
MW	Registered Mental Health clients (per 1000)	Increase in Manningham (1.0) and Victoria (1.6)
MW	Dementia Rates	Increase in Manningham (279) and Victoria (8600)
MW	Feeling Part of Community	Decrease in Manningham (5.2%) and Victoria (5.2%)
MW	Multiculturalism makes life a little better	Decrease in Manningham (18.8%) and Victoria (25.3%)
MW/S	Perceptions of Safety (Day)	Decrease in Manningham (5.6%) and Victoria (4.5%)
MW/S	Perceptions of Safety (Night)	Decrease in Manningham (13.4%) and Victoria (15.2%)
HL	Health Status - Subjective Wellbeing	Decrease in Manningham (0.7%) and Victoria (0.2%)
HL	Cancer Incidence (per 100K)	Increase in Manningham (0.3%) and Victoria (0.1%)
HL	Cancer incidence in females (per 100K)	Increase in Manningham (0.7%) and Victoria (0.3%)
HL	Hospital inpatient separations per 1000 popn	Increase in Manningham (18.8%) and Victoria (19.6%)
HL	Population with food insecurity	Increase in Manningham (0.3%) and decrease in Victoria (1%)
HL	Unintentional injuries due to falls	Increase in Manningham (0.7%) and decrease in Victoria (0.3%)
HL	Daily Soft Drink consumption	Increase in Manningham (0.2%) and decrease in Victoria (1.2%)

Goal	Indicator/ Measure	Change
HL	Emergency department presentations per 1000 population	Increase in Manningham (16.6) and Victoria (3.4)
HL	GP attendance per 1000 population	Increase in Manningham (599.8) and Victoria (498.2)
S	Incidence of crimes against person per 100K population	Increase in Manningham (207.3) and Victoria (281.4)
S	Incidence of crimes against property per 100K	Increase in Manningham (647.5) and Victoria (671.2)
S	Total crimes per 100K population	Increase in Manningham (1055) and Victoria (1887)
LC	Satisfaction with advocacy (Index Score)	Decrease in Manningham (4 index points) and Victoria (2 index points)
LC	Level of community consultation and engagement (Index Score)	Decrease in Manningham (1 index points) and Victoria (3 index points)
LC	Satisfaction with overall council performance (Index Score)	Decrease in Manningham (2 index points) and Victoria (1 index point)

NB: Key of Terms: Mental Wellbeing (MW); Healthy Living (HL); Safety (S); Healthy City (HC); Leading Change (LC)

All information updates are available in appendix 2.

Council will continue to monitor the census information and other new updates as they arise to allow for long term trend analysis.

7.4 Impact Evaluation Summary Reports

Five major projects were evaluated for their impact on the intended community. All projects produced some excellent results for the community and had an impact on the anticipated audience. Evaluations were conducted both internally and with tertiary or third party providers where appropriate and resources allowed. The full reports are available in appendices two to six.

7.4.1 Plaza Park - Activating Manningham City Square

The Plaza Park Project was an action identified within the Healthy Living Priority. This project contributed to fulfilling the following actions

- Actions 1.4.10 "Provide and improve access to facilities and public spaces to encourage usage by the community.
- Actions 2.4.1 "Deliver health promotion activities that encourage Manningham residents to pursue healthier lifestyles and address risk factors impacting on their wellbeing"
- Action 2.4.2 "Investigate, develop and deliver best practice targeted programs for men and children to address growing obesity rates in these groups in Manningham.
- Action 2.4.3 "Allocate and enhance public facilities that encourage and promote active living
- Action 2.4.9 "Implement initiatives that promote and encourage active communities"

This activity has also met the requirements of a number of key strategic documents across Council including the Recreation Strategy, Cultural Strategy, Doncaster Hill Strategy.

The Plaza Park Project evolved as a result of sourcing funding and being successful in acquiring \$45,780 from Vic Health in April 2015. Manningham City Council commenced the project in June 2015 as a 12 month initiative.

The aim of the project was to create and activate places within local communities that increase access to opportunities for physical activity and social connection.

Manningham for this project nominated and used the forecourt of MC2.



The site was transformed using Co-design and Tactical Urbanism Principles. The site was then used for a total of 76 structured events and activities delivered over 6585 hours which engaged over 14,500 visitations. In addition 2426 people engaged the site during unstructured programming and utilized the equipment or exercise stations.

The program also engaged many community partners

which was a basis of its success. Many of these groups also utilized the space for their programming and activities.

The project's profile was also enhanced by clear partnerships with peak bodies such as the Australian Ballet, Circus Oz and Arts Centre Melbourne, gave people of Manningham greater opportunity to engage in activities at a local level

The report in Appendix 3 includes:

- Final Report to Vic Health against each phase of the project
- A spreadsheet of all the programs and evaluations from these
- A reflections piece from staff and partners

7.4.2 Live Well Bulleen

The Live Well in Bulleen Project was an action identified within the Mental Wellbeing Priority. The project has helped fulfil

- Action 1.4.5. Investigate the needs of socially isolated and disadvantaged residents in Bulleen and deliver initiatives to effectively address the service gaps using a place based approach
- 1.4.3. Advocate for additional services and improved access for people who are disadvantaged in the community
- 1.4.10 Provide and improve access to facilities and public spaces to encourage usage by the community

The Live Well in Bulleen Project was established as a public health initiative to improve the health and wellbeing outcomes for the local community. After identifying some local issues and challenges, a place based approach was agreed upon and a broad cross section of stakeholders and community partners were engaged.

The project framework was established which included three phases:

- Establishment and Research Phase;
- Action Planning and Implementation Phase and;
- Evaluation and Reporting Phase.

This report focuses on the progress of the second phase, which has involved Council and project partners working collaboratively to plan and implement a suite of projects addressing some of the issues identified in the establishment and research phase. While these projects have been underway, insight into some of the challenges has been gained. This report highlights some of these learnings; greater analysis will take place in the third phase of the project – evaluation and report – to be undertaken between July and September 2017.

A wide range of actions and activities have been undertaken by Council and project partners.

Achievements include:

- Collective impact of the Live Well in Bulleen Reference Group members, despite changes impacting on organisational structure and leadership roles.



- Planning and implementation of a range of activities, events and projects, including innovative projects that activate or engage places and people
- Strengthening existing partnerships and developing opportunities that fit within a broad strategic framework.
- Promotion of and increased utilisation of local assets, such as open spaces and activity centres.
- Analysis of Council Service Unit Strategies and Plans, and existing Capital Works commitment for Bulleen has been undertaken. This process identified a number of opportunities to leverage on future planning frameworks, strategies and interventions.
- Securing funding for initiatives and projects (over \$600,000 across a four-year period).
- Development of the Bulleen Community Action Plan, to be endorsed by Council in June 2017.
- Delivery of community engagement activities designed to cater for the interests and needs of Bulleen residents.

A copy of the full report is available in appendix 4.

7.4.3 Manningham – A Dementia Friendly City

The Manningham Dementia Friendly City Project was an action identified within the Mental Wellbeing Priority. Action 1.4.9 of the plan was to "Build links with dementia peak bodies and services and advocate for the needs of local people." To fulfil this action, Manningham City Council partnered with Alzheimer's Australia Victoria to work towards becoming a Dementia Friendly City.

Alzheimer's Australia Victoria provided project worker resources and a \$5,000 seeding grant to support Manningham City Council to develop strategies and activities to create a more dementia friendly community. The work involved activities to increase community awareness of dementia and activities that involve people with dementia or carers in prioritising a specific approach for increasing the dementia friendliness of the community.

The objectives were for Alzheimer's Australia Vic to support Manningham City Council to become a more dementia friendly organisation and that a legacy of the project would include an ongoing focus on building dementia a friendly community.

Specific activities to increase dementia friendliness were decided by a local Dementia Alliance which was established to guide the implementation of the project within the City of Manningham.

The partnership project commenced in August 2015 and was formally completed in June 2016 although regular meetings of the Manningham Dementia Alliance and the implementation of the action plan continues being led by Manningham City Council.

The outcomes of the research showed that the partnership between Alzheimer's Australia Victoria (AAV) and Manningham Council initiated a longer-term process to create a more dementia friendly city.

The evaluation of the project documented project activities and assessed the short-term project outcomes and identified what supported the project to achieve these outcomes and offers suggestions for building on these outcomes.

Some of the key project areas and impacts included:

- In a relatively short timeframe the project has created a solid foundation for improving dementia friendliness in Manningham.
- The project was formally launched by the Mayor in December 2015,
- The project was published in Council publications delivered to every household
- An expression of interest process invited people interested in becoming a member of a Dementia Alliance Group.
- Council conducted a survey to learn about what was important to people living with dementia and carers and the views of other members of the community
- A Dementia Alliance Group was established and meetings conducted
- The Dementia Alliance Group was actively involved in the development of the Inclusive Manningham: Dementia Friendly City Action Plan 2016/17
- The project achieved its aims of involving people with dementia and carers in identifying what is most important in making their community more dementia friendly and creating a Dementia Alliance to decide on priorities for action.
- The project has built capacity for Manningham Council to become a more dementia friendly organisation
- There are clear plans for continuing the development of a dementia friendly community beyond the end of the pilot project.



Factors that have contributed to the project's achievements include:

- Council's commitment to creating a more dementia friendly community
- AAV resources
- An effective partnership between Council and AAV
- Processes for forming and supporting the Dementia Alliance Group
- The commitment of Dementia Alliance Group members
- Building on community connections
- A focus on achievable outcomes.

The full evaluation report as developed by RMIT is available in Appendix 5.

7.4.4 Gender Equity in Manningham

The Gender Equity in Manningham Project was an action identified within the Safety Priority. Action 3.5.1 of the plan was to "Implement the Manningham Prevention of Violence against Women Strategy to work towards the primary prevention of violence against women." The Gender Equity in Manningham Project has taken a primary prevention approach within the Council Setting.

The Gender Equity Project also meets action 3.2.2 of the Access, Equity and Diversity Strategy to "Support gender equity in the workplace by undertaking research and developing a program addressing required gaps".

While this Project is intended to focus on Council staff across five Service Units initially, it is expected to have a broader systemic longer term impact for the community through strengthening the organisation's understanding and capacity to embed gender equity into current planning and delivery of initiatives for an inclusive community.

A three phased Project Action Plan has been developed, based on research and consultation with Council Officers and external stakeholders.

The Projects aim is to enable a gender equitable workplace which provides opportunity for a fair and inclusive community. The Project has 3 objectives which are:

- Undertake research into gender equity practice
- Build capacity of Councillors, Senior Management and Staff (across five Service Units) by increasing knowledge of gender equity
- Work to strengthen gender equity practice across Council

The aim and objectives of the Project have been developed based on immediate, short and long term outcomes.

The attached Progress Evaluation Report (Appendix 6) outlines

- outcomes to date, (completion of Phase 1 and 2)
- evaluation summary – key learnings
- next steps (Phase 3) of the Project.

7.4.5 Inclusion@Work

The Manningham Inclusive Employment Project was an action identified under the Mental Wellbeing priority 10.1.1.32 "Explore and advocate for the needs of people with disabilities to gain local employment."

The Manningham Inclusive Employment project led by Council's Metro Access program aims to enhance opportunities for people with a disability to participate in local employment and education. By enhancing participation in employment we hope to increase genuine inclusion of people with a disability in the Manningham community. The report (Appendix 6) provides a progress update as many of the identified actions will continue to be implemented during 2017 and beyond.

The project includes a broad range of activities, this progress report focuses on three major activities.

1. Deliver a Business Breakfast promoting the employment of people with disabilities and mental health issues.
 - The Inclusion@Work business breakfast was attended by 175 individuals representing businesses across Manningham. Results showed 92% strongly agree or agree that *I increased my knowledge as a result of attending the event*. 80% strongly agree or agree *I will use this knowledge to change practices and policies in my business*. When surveyed 16 months post the event 31.3% of the 17 respondents said yes their business had employed a person with a disability or mental health condition post the event.
2. Develop a series of video stories portraying inclusion within paid and volunteer work and support this with a media campaign on the benefits of employing people with a disability.
 - Three digital stories of inclusion designed to change attitudes and expectations attracted a broad reach of people with more than 31,400 views on Councils Facebook page. Ongoing evaluation will capture some of the local stories we are hearing of the videos leading to employment outcomes for local people with a disability.

3. Coordinate a regional Employment network bringing together Employ Outside the Box (EOB) partners to identify joint strategies and share information on addressing disability employment.

- The establishment of the Building Equitable Employment network is an initiative of the Manningham, Knox and Boroondara Metro Access program. There has been strong interest and involvement from peak organisations addressing disability employment, major Universities, researchers, peak bodies and specialist organisations.

The reach and response to initiatives exceeded expectations, demonstrating interest and the potential of these initiatives. Inclusive employment will continue to be a priority and future work will build on the impacts achieved to date.

A full report is available in appendix 7.



7.5 Process Evaluation – Status Against Actions

Annually, all actions were reported against and their ongoing appropriateness were assessed. In addition, any new actions were collated.

Council's Interplan Reporting System kept records of all comments and status updates provided by Council and stakeholders. Note: Each Stakeholder was responsible for their own comments and these have not been modified by Council.

Priority	State/ Region Partners	Council	Local Partners	Additional actions	Total Actions	Total Com plete d
Mental Wellbeing	12	37	38	5	92	99%
Healthy Living	11	30	27	3	71	96%
Safety	11	20	16	4	51	100%
Healthy City	2	22	18	2	44	98%
Leading Change	9	24	18	5	56	100%
Total	63	133	117	19	314 actions	Av – 98.6% completed

The actions that were not completed have either been deferred or not seen as appropriate within their business or funding.

Each years report is available in Appendix 10.

7.6 Planning Evaluation – Municipal Public Health and Wellbeing Steering Committee Partnership

In October 2012, a Municipal Public Health and Wellbeing Plan (MPHWP) Steering Committee was established to partner with and advise on the development, implementation, monitoring and evaluation of the Healthy City Plan 2013 – 2017.

A partnership survey was undertaken in June 2013 and again in 2017 to measure member's views of the MPHWP Steering Committee, its collaboration and partnership. The VicHealth Partnership Analysis Tool was utilised and distributed to all members on the Steering Committee mailing list electronically via Survey Gizmo. Opportunities were also made available to the committee to identify the most useful elements of the Steering Committee and any areas of improvement.

A total of 13 responses were received from the 23 members in 2013 (57%) whilst 18 responses were received from 28 members in 2017 (64%).

The partnership survey confirmed that members over the four years almost unanimously saw there was a role for a committee that focuses on people's health and wellbeing. Despite the expectations on agencies, the value the committee added to the individual organisations and to the community, far outweigh the costs. Organisations and their management were happy to resource this collaborative approach and it will continue to inform both their strategic planning and work on the ground.

The evaluation of the MPHWP Steering Committee, identified some key learnings which can be applied to future advisory or steering committees, both in the health sector and beyond.

The members recognised that to continue its success, the following elements need to be incorporated:

- a strong commitment by members to the vision and goals of the partnership;
- an ownership of the outcomes and being able to see how their individual work can support this;
- members with the capacity to make decisions for their organisation;
- playing a participatory role where members feel empowered through the process; and
- feeling rewarded and that their contribution is being valued.

To improve and strengthen the future health and wellbeing committee, the following recommendations are being made:

- A Terms of Reference that is reviewed annually and takes into account elements such as roles, responsibilities and expectations, recruitment induction and retirement of members, dispute resolution, administration, communication and decision making ability;
- The establishment of a two tier structure which allows for both an advisory capacity with Councillor Representation along with a Working Group that allows for collective planning of actions to be delivered.
- Effectively using Council's Invigorate publication by all members to ensure that the outcomes and work being delivered is captured and promoted to the community;
- Develop a collective Action Plan with members of the Committee, highlighting opportunities for joint efforts rather than just individual work;
- An annual celebration to recognise the achievements of the group collectively and individually;
- Use a variety of meeting styles to ensure that members feel they can authentically contribute and own the decisions in the group.
- Provide capacity building opportunities to members based on identified needs of the group.

As we move to the planning of the new Municipal Public Health and Wellbeing Plan, the learnings from this evaluation along with the excellent initiatives established through this partnership, will allow Manningham collaboration to move from strength to strength.

As a result of the outcomes of this committee and partnership, the Council have supported the development of a new Council Advisory Committee chaired by the Mayor.

7.7 Case Studies from Council and Partners

As part of the mid cycle review, each partner was interviewed on the progress of the partnership and to discuss improvement opportunities. One of the key suggestions was that as part of the reporting process, it would be beneficial to provide more information on at least one of their key initiatives. This would provide more information to the standard reporting and allowed each organisation to express what were the enablers and the challenges along with the key outcomes.

Appendix 7 contains all the cases studies provided and included:

- Department of Health and Human Services Eastern Metro Region Academic Partnership with Deakin University
- Access Health and Community (formally) Manningham Community Health Services – Framework for Inclusion

- NEAMI National – Consumer Participation Project – Co-production workshops
- Onemda – Woolworths Employment Program
- Park Orchards Community House and Learning Centre – Art for all abilities
- Manningham City Council/Aquarena – Implementation of Aquarena Aquatic and Leisure Centre Master Plan
- Manningham City Council – Development of Food Security Plan
- Manningham City Council - Incusion@Work Business Breakfast
- Doncare - Reach out to Bulleen
- Inner East Primary Care Partnership – Opening Doors Program
- MannaCare – GymActive

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8. Major Achievements, Impacts and Outcomes of Healthy City Plan 2013/17

Over the life of the Healthy City Plan 2013 – 2017, a total of 308 out of the 314 actions have been completed. These have included a mixture of partnership projects, prevention and primary health approaches with many addressing the social determinants that foster the greatest level of change in people's health.

Below are some of the major achievements which have had the greatest impacts and desired outcomes for the community.

Priority: Mental Wellbeing - Addressing Mental Health and Dementia

Goal: Using a collaborative approach, we will enhance the mental wellbeing of people within the community by encouraging social inclusion, participation opportunities for education and work and access to services.

Summary of Major Achievements:

- Funding for mental health services enhancing service access – 4187 sessions for Children's Mental Health, 1685 sessions for Perinatal Depression and Mental Health Nurses embedded across 24 practices, annually, new psychologists employed at health services, 1296 ATAPs Programs, dual diagnosis programs, 200 sessions of PS4Kids, Suicide Prevention Liaison and development of suicide response teams (PHN, Doncare, AHC, NEAMI).
- Partners in Recovery was established to streamline the service system and enhance the experience for people with a mental health issue (PHN).
- 34 Mental Health First Aid programs delivered to health and education professionals and nursing students (PHN, AHC).
- Delivery of suicide Intervention skills training to professionals and community groups to support with early intervention (AHC).
- 14 Cultural Awareness and Indigenous Awareness sessions delivered to medical and allied health professionals (PHN).
- Over the four years the Opening Doors Program has recruited over 100 students across the Inner Eastern Region, who have been trained to be community leaders and then supported to initiate local projects in the Municipality. Examples of programs include multi-faith soccer tournaments, transgender family support, Flipside Community Basketball, Bene-Connect, Farsi Story Time, Health Literacy initiatives (PHN, IEPCP and Monash Link).
- New Iranian project for newly arrived refugees established in Manningham which included the delivery of mindfulness programs (MIC).
- Mental Health Action Plan 2011/14 reviewed with outcomes and key achievements reported to Council (MCC).
- Development of a new integrated strategic Council document to celebrate diversity and minimize discrimination – Access Equity and Diversity Strategy 2014 - 17 (MCC).
- Suite of initiatives delivered to minimize discrimination of our diverse community including Employ Outside the Box, Inclusion@Work, employer forums and videos of people with disabilities in employment promoting equitable employment, improved access across a number of the facilities including Koonung Park Pavilion, Doncaster Reserve Pavilion etc., improved access to sports activities by our diverse community as a result of changes to the Seasonal Sports Pricing Policy ,

workforce development on EEO and diversity, disability awareness, mental health awareness session, Migrant and Refugee Welcome Zone Project engaging community to welcome new migrants into Manningham, GLBTI training to partner organisations to become more service appropriate, preparing for NDIS, access advocacy to support more inclusion into facilities/buildings and development of management plans for open space and recreation accounting for people with mobility impairments, personal safety, DDA compliance and unisex facilities. (MCC).

- New Gaming project impacting youth mental wellbeing commenced including research, capacity building, toolkits and programs for young people developed (MYMCA).
- Establishment of new initiative – Dementia Friendly City Project in partnership with Alzheimer's Australia (VIC). Included community research, project launch, establishment of an alliance and development of an action plan (MCC).
- To enhance access to economic resources, the Economic Development Strategy was implemented including the delivery of over 54 seminars with more than 1385 participants, support for the Manningham Business Network and Business Excellence Awards, development of new partnerships with many peak bodies, support to local activity centres and trades associations, development of e-bulletin and Manningham Business Website. (MCC).
- Provision of above standards of HACC and Council funded services to our older community, greater levels of respite for families of older adults (MCC, Doncare, Mannacare).
- Mental Health Awareness of Staff using Mental Health First Aid Program across the Aged and Disability Support Services Unit enhanced improving staff's capacity for assessment and referral. (MCC).
- Broad spectrum of programs delivered to seniors which increased their mental wellbeing and connectedness such as social support programs, carer forums, road safety and community safety, men's and women's health forums, promotion of elder abuse, service linkage forums Volunteering Opportunities (MCC, Doncare).
- Enhanced community awareness of opportunities to get connected in community life through mediums such as Manningham Matters, Live Well e-newsletter, Invigorate, new council website, translated brochures and information and greater usage of social media (MCC).
- Delivery of many community events and festivals including: National Reconciliation Week, Cultural Hub Programs, Pop Up Sessions, Plaza Park, Chinese New Year Celebrations, EPIC Youth Festival and many projects in partnership eg Heide Gallery, Benevolence Australia, MYMCA Youth Services etc (MCC).
- Youth Mental Wellbeing initiatives commenced such as i-matter project, String of Hope campaign and festival, leadership and resilience programs in schools, youth mental health first aid delivered in schools, youth mentoring programs, Youth led initiatives to engage young people such as hip hop, Freeza, MYSA) and Street Art Projects, volunteer and counselling services for young people, Youth dual diagnosis conference (MCC, MYMCA, Doncare, MCHS, Eastern Health).
- Enhanced services for vulnerable community members with family services, case management, emergency relief services, HOPS, funding vulnerable families to participate in community activities (Doncare, MYMCA, SFYS).
- Delivery of a suite of family violence and prevention of violence against women initiatives including Dorothy Rose, DAWN Angels, I-Matter Project, Counselling and Art Therapy programs and white ribbon day events, Peace path project (Doncare, MCC).
- Suite of social inclusion and education programs delivered to community including Connecting Manningham Programs, Mentoring Programs for new Chinese residents, Health and Wellbeing Programs such as Tai Chi, Fitness and Friendship,

music groups, arts programs, men's shed, playgroups, Go Girls, exercise of older adults, social walking groups, programs for people of all abilities, Play groups for Chinese parents, Chinese parents friendship groups (Neighbourhood Houses, AHC, Doncare, MCC).

- Volunteer programs including Volunteering in Manningham and Transport Services for vulnerable people (Doncare, AHC, Neighbourhood Houses).
- Programs supporting early years sector and mental wellbeing including Kids Matter and Victorian Prevention and Health Promotion Achievement Program which included capacity building, the development of toolkits, online resourcing and building awareness of the sector (AHC).
- Live Well in Bulleen Project used a place-based initiative to address social disadvantage and improve service access. The project has had many key achievements with over \$600K of funding, staffing for project and many partnerships and new initiatives being delivered in Bulleen. (MCC, Doncare, Onemda, AHC, PHN, MYMCA, Living and Learning@Ajani, ECLC, Whitehorse Manningham Libraries).
- Delivery of VCAL and Certificate programs to support the educational needs of youth who are more disadvantaged and the establishment of pre-employment programs including a social enterprise café for people with disabilities (Neighbourhood Houses).
- Promotion of disability employment including building partnerships, capacity building of employers, promotional campaigns – Inclusion begins with I (Onemda).
- Enhancing opportunities for people experiencing mental illness to participate in community life and programs including group based activities, linking with existing community activities and services, prevocational activities, consumer peer programs, employment program links, parenting conversation programs. Also family and carer support programs (NEAMI).
- Participation in EMSIC exploring regional approaches to Social Inclusion including the delivery of a research paper and identification of existing commitments in the space.

Impacts:

- Increase in the number of local services available for people including early intervention, counselling and support programs to enhance mental wellbeing.
- More culturally and diverse sensitive council services and community organisations with greater awareness of how to assess and prevent mental health issues.
- Over 15 new community projects established over the four years of the Opening Doors Program enhancing social inclusion of people not currently engaged in community life.
- Streamlining of Council Strategies to provide clearer line of site and a more co-ordinated approach to social issues.
- Employment for People with disabilities and mental health concerns has been adopted in a systemic way across partners allowing for a broad approach to the issue. Greater provision for prevocational support, training and employment acquisition.
- Manningham is now recognized as a Migrant and Refugee Welcome Zone and has been systemically supported by many schools and community groups
- Improved access and thus capacity for community to be included in many of the Council Facilities and Open Spaces.
- Greater awareness of the impact of gaming on youth mental health and an increased understanding by parents on how to address the issue and seek appropriate support.

- Manningham now has a strong commitment to becoming a Dementia Friendly City. This process is being led by a new community and stakeholder alliance supporting systemic change in their own environments. Some of the impacts to date include greater awareness by staff, organisations and community members on dementia, more partnerships, application of dementia friendly design principles to urban planning and new social programs for people with dementia.
- Greater awareness of community on mental health, dementia, service system and opportunities to engage socially.
- On average over 200 community events are delivered with over 84,000 people participating
- Many new cultural and social connection programs for Manningham.
- Family Violence, Respectful relationships and gender equity have been elevated as key issues for Manningham.
- Through volunteer transport, people in Manningham can access social programs and health appointments.
- Increased commitment of the early year's sector and parents on mental wellbeing and resilience in young children.
- Strengthened partnership and collaboration in addressing the issues in Bulleen.
- Over \$600,000 funding obtained for new projects and initiatives for Bulleen.
- More opportunities for youth to be engaged in social and education activities to build their resilience and minimize disengagement.
- Ongoing commitment to work collaboratively in priority area on projects such as Inclusion@Work – Employment for people with disabilities, Live Well in Bulleen, Dementia Friendly City, Gender Equity, Respectful Relationship work with young people.

Outcomes:

- Greater opportunities for people to access the services they need
- Greater opportunities for people to become socially and economically engaged in community life
- People feeling more welcomed and less discriminated in Manningham
- Strengthened partnerships and collaboration across the sector

Future Opportunities:

- Enhance collaboration to further address youth mental wellbeing with a focus on building resilience
- Build on the existing collaborative projects that are having a positive impact on community including Live Well in Bulleen, Gender Equity, Migrant and Refugee Welcome Zone, Inclusion@Work, Dementia Friendly City
- Advocate to the State Government for further resources for youth mental health and building resilience
- Expand on opportunities to deliver more collaborative place-making projects in disadvantaged spaces in Manningham eg Doncaster Hill
- Advocacy for more outreach services in Manningham supporting community wellbeing.
- Workforce development on supporting and improving staff mental wellbeing
- Build Council focus on community connectedness at local levels

Priority: Healthy Living

Goal: Together we will support and encourage the community to participate in healthy living by improving access to information on healthy lifestyle, increasing health literacy, creating active places and spaces and delivering inclusive and accessible services and programs

Summary of Major Achievements:

- New projects that support people at risk of chronic disease to stay well including Healthy@Home chronic disease care, patient education, resources encouraging people to visit GP, Pretty Official Health promotion campaign, Health Checks, promotions via football leagues, Diabetes Education (PHN, AHC, NEAMI)
- Diabetes education is being facilitated from 18 general practices (PHN)
- Healthy Eating Regional Project including think tank on issue, Research project on the assessment of food purchasing across the Inner East LG Areas, Healthy Food Basket Analysis, GIS on Accessing healthy food choices, development of food security plan, production of evidence based food security report, collaborative planning for projects across the eastern region (IEPCP, MCC, LGA and services in the EMR)
- New Iranian cultural swimming programs, Zumba program, knitting and mindfulness programs (MIC)
- Successful delivery of Healthy Lifestyle Week with 110 activities being delivered by 70 organisations in 10 days.(MCC)
- Successfully delivered the Live Well in Manningham Project that aimed at addressing obesity in Men and Children and included the delivery of the Biggest Winner Forums to over 500 residents promoting mindful eating; the delivery of targeted men's health programs in partnership with Pines Learning and North Mitcham General Practice and; the receipt of funding from Inner East Melbourne Medicare Local to the amount of \$19,800 to deliver a school based health and wellbeing program to two schools in the Bulleen area, a health information session targeting children and families, a capacity building forum for preschools and schools in Manningham and the establishment of a Bush Kinder Program encouraging nature play for children. (MCC)
- Identified the barriers to service access for people from diverse backgrounds with the survey showing that (63%) indicated awareness of services was the greatest barrier. Developed a new health and lifestyle publication, Invigorate, that provided interpreted information. (MCC)
- New Early Years providers seeking accreditation in the State Achievement Program. More capacity through the provision of Active Play Workshops and play kits. Funding received through IEMML (AHC, PHN)
- Expansion of opportunities for children and adults to participate in activities such as structured and unstructured sport, nature play, Active Travel program with four schools, Walk to School Events – 12 schools participating with over 3000 children involved, Seven schools participated in Walktober, Two Heart Foundation Walks, Boomer Revolution Project encouraging baby boomers to get active, Walk to Art program encouraging walking to exhibitions, Art Studio exercise programs and sculptures and recreate, Junior Ranges Program (MCC)
- Significant funding obtained for sporting facility upgrades including Aquarena Upgrade, Floodlighting for Doncaster Baseball, Upgrade for Soccer facilities in Wonga Park, Soccer synthetic Pitch, floodlighting for Koonung Park (MCC)

- Extensive capital works of parks and trails including Mullum Mullum Linear Park, Ruffey Lake Park Trail, Bulleen Reserve, Hertford Reserve, Bridge linking Mullum Mullum Trail to Currawong Bush Park, (MCC)
- Upgrading of sports pavilions including Donvale Reserve Sports Pavilion (MCC)
- Provision of all purposes exercise equipment along a number of trails and pathways including Doncaster Reserve (MCC)
- Development of a Food Security Plan for Manningham to address supply, access and behaviour in food utilisation. (MCC)
- Establishment of food system project including Home Harvest Program and Veggie Patch Kids to produce fresh food for food banks. The project has grown with many schools and other settings now involved. (MCC, Doncare, Living and Learning@Ajani, Schools)
- Collaboration in the development of a food bank for Manningham (Doncare, Local Schools and churches)
- Promotion of opportunities to get active or improve wellbeing within Manningham Matters, Website, Live Well E-newsletter, RecWrap, Invigorate, Community Directory, Sam's Newsletter, Spring Outdoors and through all partner networks (MCC and Partners)
- Endorsement of the Bicycle Strategy 2013 was adopted and since then path improvements include Heidelberg Warrandyte Road, Oakland Drive, Pound Road, Koonung Creek Trail (MCC)
- Greater pathways to key destinations encouraging active travel through the implementation of the Principle Pedestrian Network (MCC)
- Delivery of new programs to encourage physical activity and healthy lifestyles including Walking Groups for Seniors, Speaker presentations, Chinese Walking Groups, Flexicare, Gym Active for older persons gym, Tai Chi, Pilates, Live Fit for Men, Cooking Classes, All abilities programs, Programs in the parks such as Tai Chi etc (MCC, Doncare, AHC, Mannacare, Neighbourhood Houses, MYMCA, Onemda)
- Delivery of allied health services which takes a broader health promotion approach and addresses lifestyles. Expanded services to Warrandyte. (AHC)
- Improving access for disadvantaged members of community to participate in active lifestyle programs at neighbourhood houses and aquarena by funding individuals (Doncare, MYMCA, AHC, Neighbourhood Houses, SFYS)
- Increase in the number of highball stadiums offering opportunities for activities outside their traditional times to support multusage and maximization. Expansion of programs into other settings and environments such as neighbourhood houses
- Nearly \$3M upgrade to Aquarena to encourage inclusive health services and provision for all the community to exercise and recreate (MCC)
- Establishment of workforce health and wellbeing programs for staff and consumers (Onemda, AHC, NEAMI)
- Establishment of a pop up play group at Bulleen Plaza where community can get professional advice from qualified MCH Nurses on wellbeing of children. (MCC, Doncare)
- Increase in workforce awareness on health literacy and the importance of it in health promotion (IEPCP)
- Development of research paper to increase in workforce awareness of sexual and reproductive health issues in the East (WHE)
- Council was funded over \$45,000 by VicHealth to deliver the Plaza Park project over a 12 month period to encourage physical activity and community connection. (MCC, MC2 tenants)

Impacts:

- Greater number of people accessing education and programs that prevent or minimize chronic diseases thus building their knowledge, awareness and participation
- Strengthening of commitment and collaborative work in Manningham and across the EMR on Food Security and access to nutritious food
- Partnerships have improved to deliver many joint initiatives for the municipality
- Greater number of people engaging in physical activity in Manningham
- Greater understanding of the barriers impacting on service access in the municipality
- More early years providers registered for the State Achievement Program enhancing the reach of information on healthy eating and physical activity to teachers, parents and students
- More services delivering programs that support healthy lifestyles in Manningham
- Four new schools participating in Active Travel Program impacting over 3000 students
- Improvements in facilities enhancing the opportunity for people to exercise resulting in substantial increases in memberships
- Greater awareness of opportunities to engage in healthy activities in Manningham
- Improvements in paths, trails and roads encouraging unstructured and incidental exercise
- New partnership projects that eliminate the financial barrier for disadvantaged people thus improving the access into programs that improve their wellbeing
- Provision of more funds to Manningham to address health and wellbeing and healthy living
- Increase in understanding on new evolving issues for Manningham such as Sexual and Reproductive Health

Outcomes:

- More facilities and amenities in Manningham that support health and wellbeing
- Greater participation in people in healthy lifestyles including those most disadvantaged
- Strengthened systems approach to healthy lifestyles in Manningham
- More paths, trails and roadways addressing walkability in Manningham
- Greater service access encouraging healthy lifestyle choices

Future Opportunities:

- To create a collaborative working group to further address healthy lifestyles at a systems level
- Use the learnings from Healthy Together Victoria and deliver more setting based interventions.
- Development of Mullum Mullum Stadium
- Continue to expand the walkability of Manningham
- Create local area focus to healthy lifestyles promoting and expanding the utilization of local areas facilities
- Leadership around and collaborative work in food security led by DHHS and PCP
- Unique communications approach to healthy lifestyles in Manningham

Priority: Safety

Goal: In partnership, we will foster a community that values respectful relationships, encourages gender equity and promotes safer cultures to reduce fear and incidence of family violence, binge drinking and crime rates.

Summary of Major Achievements:

- Development and Implementation of a regional "Together for Equality and Respect Strategy" in partnership with Eastern Region including TRFR Leadership Forum, #HandsUp for Gender Equity Campaign, Forums on Change the Story and the establishment of Evaluation Working Group (WHE, Eastern Region LGA, IEPCP, PHN, DHHS)
- Delivery of regional social media campaigns promoting equity and respect (WHE and Eastern Region Services)
- Development of Gender Equity Project for Manningham City Council including research paper, staff survey, capacity building for staff and evaluation of knowledge. (MCC)
- Resources on Family Violence prepared as part of The Well allowing for evidence based practice for the region (IEPCP)
- Project on issues of online technologies and gambling delivered including toolkit and training (IEPCP, MYMCA)
- Funding and delivery of 12 month Chasing the Luck Project addressing gambling with Chinese Restaurant Workers(IEPCP, MCC, Gamblers Help)
- Delivery of annual White Ribbon Day Event with different setting or target group (MCC, Doncare)
- Delivery of Family Violence Forum targeting workforce development (Doncare)
- Partnerships strengthened through the delivery of Family Violence Reference Group (Services in the EMR)
- Community Safety Report outlining the changes in trends over a four year period in terms of perceptions of safety in our community(MCC)
- Partnership initiatives with the Regional Alcohol Flagship project delivered including: Binge Drinking in Youth Project, Bring Drinking in Sporting Clubs, Your Shout - workforce development Alcohol Harm Prevention Conference, (MCC and services in EMR)
- New prevention of violence projects initiated including Baby Makes Three, I-Matter Respectful Relationships program delivered in 3 Schools, World Elder Abuse Promotion, IMatter App with reach of over 24,000 and Help cards developed, capacity building on the Common Risk Assessment Framework to workforces, launch of Intimate Partner Pathways – referral options for GP's, Establishment of Eastern Region Abuse Network, Behind the Curtain video for GP's on Elder Abuse, Expansion of I-Matter Project to include males to We-Matter (MCC, Doncare, IEPCP,PHN, MCH, AHC)
- Planning amendment C019 to strengthen the Manningham Planning Scheme on provision of Electronic Gaming Machines in Manningham (MCC)
- Service options for people experiencing family violence expanded in Manningham including more counselling and alternative programs, Domestic Violence and Advocacy Support, Live Free Smart App listing information on domestic violence and services, Protective Factors support groups DAWN Angels Program (Doncare)
- Increase in community awareness on violence and its impact on people with disabilities. Number of new initiatives including partnership and education projects

and promotion through white ribbon day. (MCC, Doncare, AHC, Onemda, Neighbourhood Houses)

- Delivery of an 8 week targeted program to the Iranian community on managing conflict in relationships(MIC)
- Community Safety a higher focal point in urban planning eg Tunsall Square Structure Plan (MCC)
- Community Safety Month Activities including Wiser Scooter Workshops, Seniors safety Sessions, Risks of Binge Drinking for Young people session in Warrandyte, Seniors Morning Tea – Resources and Information, Empowering Women to Feel Safe Workshops, Operation Safe Plate Day, (MCC)
- Delivery of Peace Path Project in number of settings including MC2 Plaza, Warrandyte and Bulleen (MCC)
- 6 Women's Safety Sessions delivered in partnership across a number of settings (MCC, Victoria Police, Doncare, AHC, Eastern Community Legal Service, WHE)
- Successfully completed all actions within the Manningham Graffiti Strategy 2011 – 2014(MCC)
- Development and distribution of a suite of diagrammatic brochures on Family Violence (Doncare, Vic Police, Neighbourhood Watch, MCC)
- Development of new Road Safety Strategy 2014 targeting behavior change to decrease road related casualties and fatalities.(MCC)
- Delivery of Youth Against Violence Forum on breaking down stereotypes and respectful relationships(MYMCA, Doncare)
- Delivery of 'Risks of Underage and Binge Drinking for Young People' Project educating sporting groups on the risk of binge drinking and preventing it in their settings.(MCC and Regional LGA's)
- Delivery of Gender Equity Project funded through Council in Preschool Settings – No Limitations – to reduce gender stereotyping of young children. (AHC, WHE)

Impacts:

- Increase in awareness of family and intimate partner violence in Manningham
- Increased awareness of Gender Equity and its relationship to issues such as family violence
- Greater number of services addressing family violence or elder abuse
- Improved knowledge and reach of young people on understanding respectful relationships
- Strengthened partnerships across the region addressing family violence and gender equity
- Increase in knowledge of the harms of gaming in terms of gambling
- Strengthened partnerships across the region addressing gambling
- Greater awareness of binge drinking and harms of alcohol across a number of school and sporting settings
- Strengthened strategic regional approach to reducing harms of alcohol
- Increased awareness on community safety and crime prevention
- Greater understanding of the trends and changes in community safety for Manningham
- Policy change impacting EGM applications in Manningham
- Provision of new primary prevention initiatives in a number of settings to address gender inequalities

Outcomes:

- Greater understanding of gender equity in the workplace
- More partners involved in addressing key safety concerns in Manningham
- Regional commitment to and resourcing to address the issue of family violence
- Increase in the evidence base to support future practice
- Manningham has the lowest crime rates in the EMR

Future Opportunities:

- Develop a working group focusing on gender equity and community safety
- Progress regional efforts in addressing family violence, gender equity and reduction of harm from AOD
- Expand on the workforce development project to support gender equity in Manningham
- Foster a systemic approach to gender equity across a number of settings in Manningham
- Unique communication approaches for Manningham on Community safety
- Consider links between Family Violence and other social issues such as gambling and AOD

Priority: Healthy City

Goal: Together we will advocate for, create, build and enhance a well-connected, well designed municipality that positively impacts on the health and wellbeing of the community and encourages healthy living

Summary of Major Achievements:

- Advocacy for affordable housing has resulted in strengthened approach across the eastern region. (MCC, Easter Affordable Housing Alliance)
- Extensive advocacy undertaken to improve transport system including the promotion of Doncaster Rail, promotional campaigns, petition with 3000 signatures for State Government, enhance the DART system(MCC)
- Extensive improvements to enhance bus service systems, bus stops and shelters, solar lighting at bus shelters, provision of more safe refuge islands and safe crossing points, to enhance safety and improved walking routes to transport(MCC)
- Enhancing the roads and paths through upgrades and expansions, deployment of Traffic calm trailers, local area traffic management, participation in Roadsafes Inner East Group, road safety audits, applications to address blind spots and hosting road safety seminars including Wiser Walker, Keeping Older People Safe and Mobile. (MCC, VicRoads)
- Improvements across the municipality paths, line roads, drainage to improve flood protection and activity centres at Jackson Court and Tunstall Square (MCC)
- Endorsement of Doncaster Hill Mode Shift Plan to encourage active travel and alternative transport options(MCC)
- Implementation of the Principle Pedestrian Network encouraging active travel to activity centres, public transport and schools(MCC)
- Positive infrastructure changes near schools to promote safer walking routes(MCC)

- Planning Scheme Review conducted strengthening urban design and health impacts to planning including pedestrian connectivity, upgrade to open spaces, improving building design and promoting accessibility. (MCC)
- Applied planning scheme amendments to major developments including Tunstall Square Master Plan and Eastern Golf Course Development Plan (MCC)
- Upgrades to linear trails enhancing connectivity and usage (MCC)
- Protection of our green wedge and open spaces (MCC)
- Carbon Action Plan developed and Carbon Abatement Plan adopted by Council (MCC)
- Improvements of Councils energy and sustainability practices including solar panels at the Depot, reviewing of MOU with United Energy, Doncaster Hill Smart Energy Zone and changes to tenders. (MCC)
- Implementation of Doncaster Hill Strategy to accommodate changing demographics and social needs by expanding housing choices. Some of the projects delivered include: numerous new sight developed, improved pedestrian connectivity, inclusion of community gardens and recreational spaces in developments, advocacy for Doncaster Rail and advocating for accessible pedestrian and cycling friendly developments, pop up veggie gardens at MC2 plaza, development of Construction Management Plan, Behaviour Change Programs with residents of Sovereign Point Court, Plaza Park activating Doncaster hill and providing activities for community. (MCC)
- Expansion of Westfield endorsed which will allow for community youth space as part of the redevelopment (MCC)
- Manningham Art and Collection Management Policy developed to advocate for and preserve artworks
- Delivered a number of community development projects supporting infrastructure including Warrandyte Skate Park Mural, Heritage and indigenous sites of significance projects, cultural hub initiatives
- Strong advocacy for new infrastructure, redevelopment, improved transport and affordable housing by partners for aging sites.
- Improved transport options to seniors using volunteer programs
- Establishment of community gardens within existing settings such as neighborhood houses and early years settings

Impacts:

- Strengthened focus of council staff on their role in supporting community wellbeing
- Increase in advocacy on issues impacting on health and wellbeing including transport, affordable housing, walkability
- Opportunity to address a disadvantaged area using a place based approach
- Increase in bus routes and frequency enhancing connectivity
- Improved accessibility, connections and walkability to transport routes, schools, activity centres and between trails
- Policy change in the Planning Scheme to strengthen urban planning and health creating more systemic influence.
- Positive changes to sustainability practices
- Commitment to increase service options for young people at Westfield shopping Centre
- Engagement of community in improving local infrastructure
- Residents with increased awareness and practice of environmental issues

Outcomes:

- Developers considering urban design and health in their planning
- Increase in access and usage of public transport
- Less water and energy usage
- Greater usage of pathways and trails to get to destinations
- Significant reduction in road crashes from 70 in 2011 to 45 in 2016ⁱ

Future Opportunities:

- Demonstrate the inter-relationship between the environments that impact on health and wellbeing in the Council Plan
- Continue advocacy for key factors impacting community health and wellbeing
- Ongoing capital works funding to improve infrastructure, accessibility and urban design that promotes health and wellbeing
- Address social and infrastructure concerns associated with density living
- Expand place-making in Doncaster Hill to address the social and economic needs of the area due to density living.
- Advocate for social impacts to be addressed in big development sites such as Tullamore on Doncaster Road
- Advocate for funding for infrastructure upgrades and hub developments improving serviceability at a local level
- Progress liveability as a health promotion framework in Manningham

Priority: Leading Change

Goal: We will strive for an innovative and responsive Council that actively advocates for the community and its health and wellbeing, is accountable and evaluates its progress, actively seeks partnerships and builds the capacity of the community to create cultural change and positively influence the outcomes achieved.

Summary of Major Achievements:

- Regional and collaborative planning was facilitated including Collaborative Population Health Partnership, MPHWP Steering Committee (IEPCP, PHN, MCC)
- Extensive funding was provided to the region through PHN to achieve the federal government's strategic directions. Manningham was successful in receiving funds to support mental wellbeing, workforce development and obesity prevention
- Workforce development was delivered at a state, regional and local level to build the capacity of organisations (DHHS, PHN, MCC, IEPCP)
- Establishment of peak organisations to improve service co-ordination including Partners in Recovery, Eastern Metropolitan Region Social Issues Council, (DHHS, PHN,
- Establishment of systems to enhance service access through the provision of afterhours services (PHN)
- Development of materials and evidence base data directories to enhance knowledge of workforces and reduce duplication. (PHN, IEPCP, DHHS, MCC)
- Health Pathways project launched and evaluated to enhance service access and referrals at a practitioner level (PHN)

- Research Projects completed to build capacity including patient journey, admission risk calculations, smoking cessation in chronic disease patients, risk of hospitalization for general practice patients, collaboration across the Eastern Region, Establishment of health and wellbeing indicators, State of the City Research Paper, ID profiling, POLAR, RADICALS investigating community based care and education for smokers, food purchasing habits in the east (DHHS, PHN, IEPCP, MCC)
- The development of The Well which is an online tool on key health issues for the region and includes evidence and data, best practice examples and local initiatives.
- Establishment of two new media publications to better inform community of local activities and opportunities to access services – Live Well e-newsletter and Invigorate (MCC)
- Delivery of a number of networks that encourage, networking, collaboration and joint planning including MPHWP Steering Committee, Access and Equity Advisory Committee, Manningham Community Services Forum, Mental Health Working Group, Community Safety Committee, Family Violence Reference Group, Family Service Alliance, VIM Volunteer Co-ordinators Network, Community Services Advisory Committee, Neighbourhood House Cluster Meetings, Live Well in Bulleen Partnership, State Sector Reforms Advisory Group with National Disability Services, State Service Re-orientation Advisory Network, Youth Providers Network, (MCC, Doncare, Onemda)
- Delivery of the Health and Wellbeing Cross Organisational group for Manningham leadership groups to build capacity and identify opportunities for partnership projects. Topics include: Transport, Planning Scheme, Social Inclusion, Liveability. (MCC)
- Council has funded local and regional organisations to the amount of \$6,286,446 over the four year period. Many new initiatives and partnership projects were implemented over this period, most of which support the outcomes of the Healthy City Plan (MCC)
- Advancing in mediums to engage community including introduction of online survey tools, social media, new user-friendly website, publications, documentation in other languages, media. (MCC)
- Endorsement of Community Engagement Framework and capacity building on IAP2 Tools and engagement processes to improve community consultation (MCC)
- State Government endorsed a report demonstrating the inequity in service access for Manningham. Recommendations were supported.
- Expanded evaluation measures required for Grant Programs including partnership grants, community grants, cultural grants and small grants. There has been a shift from outputs to outcomes in the deliverables of these grants. This project was supported by extensive capacity building of the stakeholders.
- Reviewed existing social policy frameworks and developed a more streamlined approach with the gradual amalgamation of 13 social policies into 2 overarching documents.
- Membership in delivering key regional projects addressing health issues in the catchment including Food Security, Alcohol Flagship Project, Collaborative Planning, TRFR, Evaluation Framework Review (DHHS, AHC, IEPCP, PHN, MCC)
- Successful transition into new Aged Care Reforms (MCC, AHC, Doncare, Mannacare)
- Advocacy for significant Manningham issues such as Doncaster Rail resulting in profile of issue being elevated and #LiveHealthyManningham resulting in funding for the development of the Mullum Mullum Stadium (MCC)
- Establishment of Manningham CEO's Network to build communication and partnerships between NFP's in Manningham (Doncare, MYMCA, Onemda, MCHS, MCC)

- Strengthened partnerships resulting in MOU arrangements to provide outreach in Manningham service spaces e.g. Salvation Army in Doncare, EDAS and Gamblers Help in AHC
- Leading the development of Liveability Indicators and trials in the EMR to build capacity of the region (DHHS)
- Strengthening of Academic Partnerships on key regional projects including developing a vision framework for partnership, development of a regional network to support activities in nutrition and physical activity, Social Issues Council and family violence. (DHHS)
- Establishment of Health and Wellbeing Indicators for the EMR to support future health and wellbeing planning (IEPCP)

Impacts:

- Greater levels of collaboration and an increase in regional partnership projects
- Improved workforce capacity and skills of Council and Stakeholders
- Greater understanding and application of evaluation and evidence based thinking into projects.
- Improved access to evidence and data at a local level
- Collective approaches to common issues across the Region
- Improved service system supporting people to access the assistance they require more easily
- Improved understanding of the health and wellbeing needs of people in Manningham including within local places
- Increased access to residents to information that can improve their health and wellbeing
- Increased opportunity for residents to contribute to or advise on issues in their local community
- Streamlining of systems internally to create greater collaboration and integration internally

Outcomes:

- Agreement on common priorities to focus collective action and evaluation
- Greater level of commitment in working together rather than in silos
- Ownership across partners and council that everyone has a role in community health and wellbeing
- Shift in organisations operating collaboratively on projects and thus having a broader level of impact
- Strengthening of the evidence based to inform decisions into the future

Future Opportunities:

- Continue to strengthen and support local, regional and state partnerships and collaborative work
- Apply the Victorian Government Health and Wellbeing Outcome measures Framework to future planning
- Development of more local collaborative actions
- Closer alignment of health and wellbeing with the Council Plan
- Further streamline policy within Council to create a stronger line of site
- Continue to foster academic partnerships

9. Reflections and Learnings

In each of the stages of the Healthy City Plan 2013 – 2017 it was important to consider some of the key reflections and learnings to determine the enablers and challenges.

9.1 Planning and Development Phase

Enablers	Challenges
<ul style="list-style-type: none"> • The establishment of the MPHWP Steering Committee • MPHWP Steering Committee's active participation, empowerment and ownership of the process • Strong leadership support of health and wellbeing • Strong commitment across all units of Council and community groups to health and wellbeing. • Having adequate lead time and resources and consistency of staff to complete all required components – State of City Research Paper, Evaluation Report and Plan • The DHHS Evaluation Project for the tools and ongoing support for training the Steering Committee on Evaluation. • Department of Health and Human Services represented on the Steering Committee to build the capacity of the group. 	<ul style="list-style-type: none"> • Staff Resourcing to deliver on all the elements

9.2 Implementation Phase

Enablers	Challenges
<ul style="list-style-type: none"> • MPHWP Steering Committee members nominating their own actions and incorporating them within the Action Plan for the Healthy City Strategy • Strong commitment by partners to work collaboratively on initiatives and on priority areas • Exploring opportunities for partnership across many of the network meetings • Strengthening of regional and catchment leadership on key issues • Sharing of evidence and best practice 	<ul style="list-style-type: none"> • Limitations in funding • With over 300 Actions the opportunity for collective work is minimized

- Partners being guided by the strategic directions of the Healthy City Plan. Using this document to support their own organisations strategic planning and implementation.

9.3 Monitoring, Review and Reporting Phase

Enablers	Challenges
<ul style="list-style-type: none"> • Capacity and enthusiasm of the MPHWP Steering Committee • Usage of Interplan as a central storehouse of information • Reporting twice a year ensured organisations accountability with their actions • Long term commitment of partners to remain on the committee and report on their activities • Review conducted to determine if the actions were still relevant and appropriate, along with whether any new initiatives were being introduced, allowing the action plan to be a living document • Undertaking a 1:1 check in half way through the process with the partners 	<ul style="list-style-type: none"> • Perceived as overly onerous on Council and partners • No access for external partners to Interplan • Difference in the style and information collected from Council and partners as part of the reporting process. More process instead of impacts to community • Monitoring and reporting on over 300 actions was challenging

9.4 Evaluation Phase

Enablers	Challenges
<ul style="list-style-type: none"> • Having a strong established framework on commencement of the plan • Demonstrated evidence based practices that should be continued as part of the next plan • Supported the review process and provided a conclusion to the Healthy City Plan 2013 / 2017 • Reflection on what worked 	<ul style="list-style-type: none"> • Unavailability of indicators and measures at an outcome level due to government resource changes • Delays in Census Data Release • Required significant Council resourcing and co-ordination across the partnership

10. Key Findings and Future Considerations

10.1 Key Findings

The evaluation of Manningham's Healthy City Plan 2013 – 2017 demonstrates significant positive impacts and outcomes for the community in relation to their health and wellbeing.

At the commencement of the development of the Healthy City Plan, it was agreed that Council and its partners would play a collaborative role in achieving the health and wellbeing statement of "striving for an active, connected, safe and equitable community that embraces healthy living and participates in our valuable natural and urban surrounds." Together, they identified five strategic priorities and key focus areas based on evidence based practice.

Council and the partners then worked collectively to identify what activities they undertake or plan to deliver that supported the priority areas. These were captured in the action plan and reviewed and reported on annually.

The partnership also agreed on an evaluation framework that measured population level outcomes, the impacts of five key projects, the progress against key actions and the effectiveness of the MPHWP Steering Committee partnership.

Population Measures

The results from the population level outcome indicators were difficult to capture as at the time that the evaluation report was being developed, the census data had not been released and a number of the State Government approved indicator sources were either no longer being funded or had changed or had amended their indicator measures.

Of those that were available, improvements and decreases were found in all goal areas.

Goal Area	Improvements	Poorer
Mental Wellbeing	Feeling valued, raising funds in emergency, school participation	Psychological distress, self-harm and registered mental health clients, dementia incidence, multiculturalism making life better,
Healthy living	Prevalence rates of Type 2 Diabetes, cancer rates in men, obesity levels, community that does things and gets involved, fruit and vegetable consumption, at risk alcohol consumption	Overall Health, cancer incidence, cancer in females, emergency and inpatient visits, GP attendance, food insecurity, falls, consumption of soft drink,
Safety	Feeling part of community, range of community and support services	Perceptions of safety (day and night); Crimes- total rates, against person and property,
Healthy City	Facilities and Services, lengths of bike lanes and footpaths, pleasant environment and well planned, recycling levels, open space and density of vegetation	n/a

Goal Area	Improvements	Poorer
Leading Change	Opportunities to have your say Female councilor number	Consultation and engagement levels, overall council performance

Based on this information, we have had some improvements in how people feel in their neighbourhoods and that there has been enhancements in the infrastructure that supports wellbeing. People are also making some positive lifestyle decisions that is having some impact on the levels of chronic disease. In saying this, there is a need to continue supporting this good work and positive change. Interestingly areas such as mental illness and the need for health services are significantly on the rise along with people feeling less safe in their community. Council will also continue initiatives in gender equity and support engagement with the community using a variety of mediums and opportunities.

These population outcome measures provide us with some key priority areas that may need to be considered in the development of the new plan including mental wellbeing, community safety, connecting with community, healthy lifestyles, gender equity, food security and continuing to enhance the liveability of our community.

Project Measures:

In terms of the five projects that underwent further impact evaluation, it was found that they all produced excellent outcomes for the community or intended target group along with key learnings to support the next phase of the project.

Project	Project Impacts
Plaza Park Project <i>Actions Achieved:</i> <ul style="list-style-type: none"> • Increase access • Activities that promote healthier lifestyles • Enhance public facilities • Initiatives that promote active communities 	<ul style="list-style-type: none"> • Increased participation of community in local activities, in particular Doncaster residents and families. • Enhanced opportunities for community to connect and get active • Opportunities for community to partake in local level activities that were new for Manningham • Improvements in local space that was under-utilised • Partnerships across broad range of stakeholders
Live Well in Bulleen <i>Actions Achieved:</i> <ul style="list-style-type: none"> • Research conducted • Additional services • Increased access to facilities and spaces 	<ul style="list-style-type: none"> • Greater understanding of community need • Strengthened collective focus and impact • Enhanced opportunities for people to get involved and connected at a local level • Improved service access to community • Greater utilisation of local assets • Securing of funding (over \$600,00) • Residents felt they were more consulted and engaged
Dementia Friendly City <i>Actions Achieved:</i> <ul style="list-style-type: none"> • Links with peak bodies established 	<ul style="list-style-type: none"> • Systemic commitment to creating a dementia friendly city • Securing of funding • People with dementia / carers involved in the project, Alliance and future action planning • Increased community knowledge of Dementia • Strengthened partnerships with peak bodies and key stakeholders

Project	Project Impacts
Gender Equity in Manningham <i>Actions Achieved:</i> <ul style="list-style-type: none"> Implementation of primary prevention approach to PVAW Research developed Gender Equity in workplace supported 	<ul style="list-style-type: none"> Greater understanding of best practice in promoting workplace gender equity Increased understanding by Council on their role in Gender Equity and systemic interest Increased staff understanding that gender equity practice is important in their role and work Increased awareness of link between family violence and gender equity Strengthened partnerships with key stakeholders
Inclusion@Work <i>Actions Achieved:</i> <ul style="list-style-type: none"> Advocacy for PWD to gain employment 	<ul style="list-style-type: none"> Broad group of stakeholders engaged in the project planning with a commitment to enhancing employment opportunities for people with disabilities Increased awareness and knowledge of employers on the employment of people with disabilities Increase in the number of people with disabilities employed in Manningham Systemic interest in economic inclusion of people with disabilities and the establishment of approaches to support this Broad level reach of project – over 32000 people

The common key learnings from all of these projects is the need for recognition and value of strong partnerships and collaboration, a joint vision, collective action, involving the targeted audience in the planning phase, embedding sustainability into the planning and implementation, ensuring the project is evidence based and strong leadership support.

Some of the challenges included competing demands and expectations, adequate resourcing and evaluation expertise and methods.

All the initiatives will be continuing into another project phase as part of the next Municipal Public Health and Wellbeing Plan, with the exception of the Plaza Park Project.

Although each of these projects support a health and wellbeing priority, measuring population changes such as social inclusion, mental wellbeing, economic participation and service access, we cannot achieve this with one project alone. Social change of this level takes long term commitment and systemic influences at a number of levels. As a result, consideration will be given to these social issues as part of the planning for the next four years.

Action Measures

In regards to the initial 295 actions and the further 20 actions were included through the life of the plan, 98.6% were completed, successfully meeting the key performance indicators. Those that were not completed were either as a result of lack of funding, changes in strategic direction or deferment. A full list of key achievements have been compiled which showed that there were significant efforts being put into community health and wellbeing by Council and partners. Many of these initiatives have also achieved positive and sometimes unexpected impacts for the community. The collective efforts have focused on addressing health and wellbeing from the broadest health promotion approaches including:

- Policy changes e.g. development of food security policies
- Communication methods to enhance community awareness of available programs to enhance their wellbeing e.g. Invigorate Publication

- Service access e.g. an increase in the number of services and activities addressing the health and wellbeing priorities in Manningham
- Partnership e.g. Greater level of collaboration in broad community programs e.g. Live Well in Bulleen.

Process Measures

The MPHWP Steering Committee Partnership Evaluation was highly informative. The survey showed that members unanimously agreed that the committee supported the success of the development, implementation and monitoring of the Healthy City Strategy. Members considered there was a need for the partnership to continue through the review of the next strategy.

The significant strengths of the partnership related to a commitment to work together on a common vision and on agreed priority areas, the active sharing of ideas and resources, the professional level, understanding and diversity of the members, the level of engagement and consultation with the members and their capacity to make decisions for the group and individual organization/service area.

These positives resulted in some excellent impacts including:

- Strengthened appreciation and understanding of health and wellbeing across all areas of council and with key stakeholders in community
- Improved relationships between agencies and establishment of new partnerships
- Greater understanding of the work being delivered by other stakeholders
- New collaborative projects established and delivered which have had significant gains for the community.

The evaluation also identified areas of improvement which will be applied to the next committee. Some of these included strengthening the induction process and elements in the terms of reference, improving the reporting and collaborative planning framework, establishing a two tier committee and create opportunities for networking and capacity building.

10.2 Considerations for Future Health Planning

Over the four years of the plan, considerable investment has been made by Council and community partners on improving the health and wellbeing of the Manningham community. The collaborative efforts has resulted in many new initiatives positively impacting on the community along with key learnings.

In the future, it's important to reflect on the past four years and the key learnings to ensure continual improvement in process and opportunities to improve community wellbeing. These considerations may include:

1. Partnership and collaboration are essential in positively impacting community health and wellbeing. The establishment of an Advisory Committee that includes cross sector stakeholders to direct the Municipal Public Health and Wellbeing Plan is critical in supporting collaborative planning, implementation and impact.
2. Streamline and strengthen the alignment of the next Health and Wellbeing Plan to the Council Plan to support more integrated planning and reporting.
3. Build on the best practice already in place and continue to address significant social issues impacting Manningham such as mental wellbeing, community safety, healthy

lifestyles, gender equity, social inclusion, food security and enhancing the liveability of our community.

4. Focus on new initiatives and collaborative actions in the Action Plan and streamline the monitoring, evaluation and reporting process.
5. Encourage partners to use the next MPHWP as their guiding strategic document incorporating common priorities, targets and measures.
6. Build workforce capacity on evaluation to continue to support organisations to build their understanding of evaluation.
7. Strengthen regional partnerships and collaboration on common priorities or issues.
8. Build the capacity of the sector by promoting best practice projects or initiatives.
9. Consider accessibility and readability in the development of the new Health Plan.

11. Appendices

11.1 Appendix 1: Healthy City Plan 2013 – 2017

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11.2 Appendix 2: Outcome Measures

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11.3 Appendix 3: Plaza Park Evaluation Report

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11.4 Appendix 4: Live Well in Bulleen Evaluation Report

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**11.5 Appendix 5: Manningham – A Dementia Friendly City
Evaluation Report**

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**11.6 Appendix 6: Gender Equity in Manningham
Evaluation Report**

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11.7 Appendix 7: Inclusion@Work Evaluation Report

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11.8 Appendix 8: Case Studies from Partners

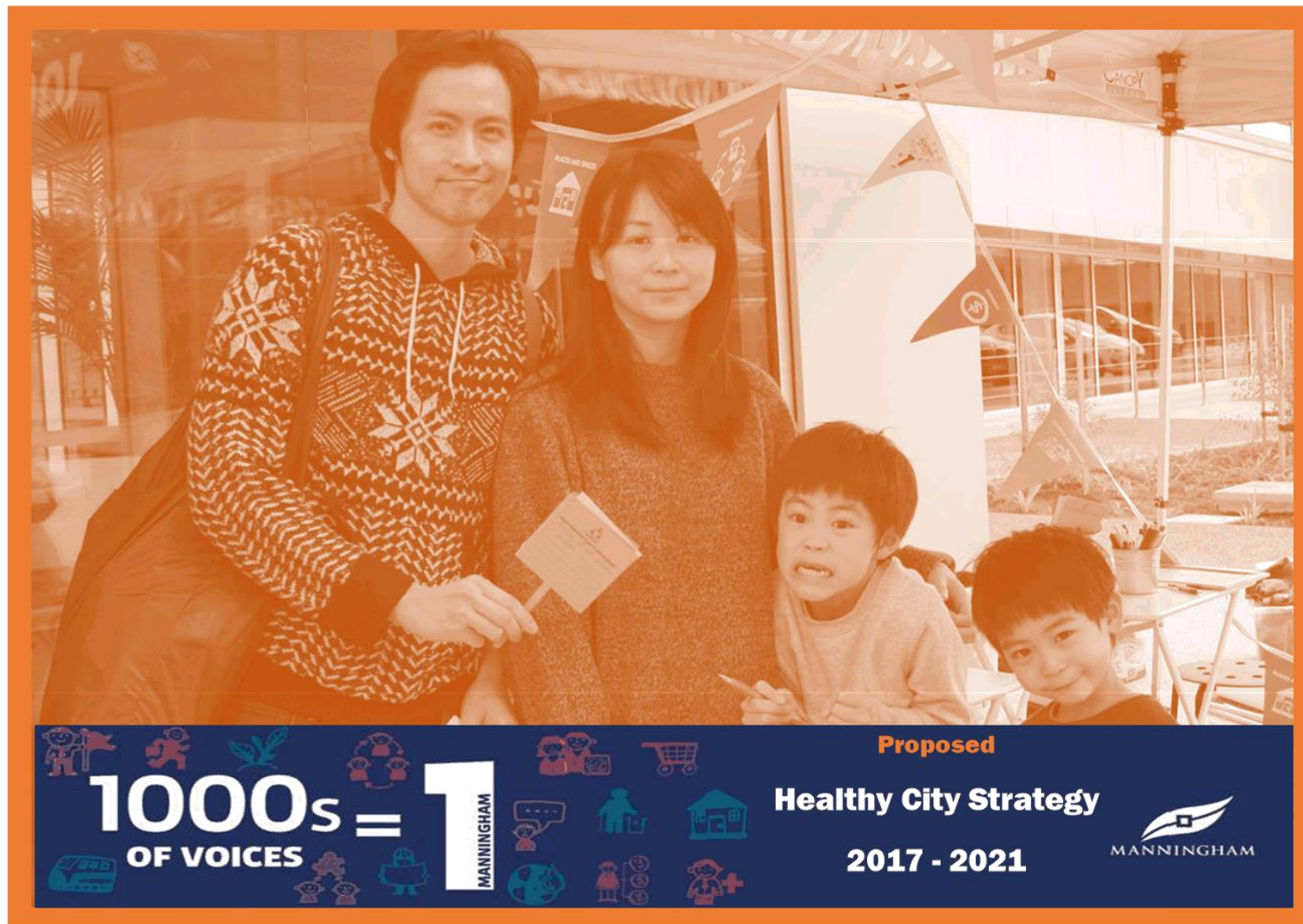
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**11.9 Appendix 9: Municipal Public Health and Wellbeing
Steering Group Partnership Evaluation Report**

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**11.10 Appendix 10: Final Progress Reports for Actions of
the Healthy City Plan 2013 - 17**

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Mayor's Message

To be inserted

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Partners Message

Healthy City Advisory Committee Membership Photo

Advisory Committee to develop

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1. Introduction

When we feel happy, healthy and well, we live more content and satisfied lives.

In Manningham, there are many ways for people to stay healthy, active and connected to their family, community and the environment in which they live. They can access and enjoy the many walking and bike paths, the parks and open spaces, the sports facilities and playgrounds. They can also utilise an array of services and programs that support healthy living, as well as get involved and participate in activities that enhance their connection and creativity with their local community. Statistics show that Manningham residents enjoy a level of health and wellbeing that is higher than many other areas across Victoria. In saying this, there is always room for improvement.

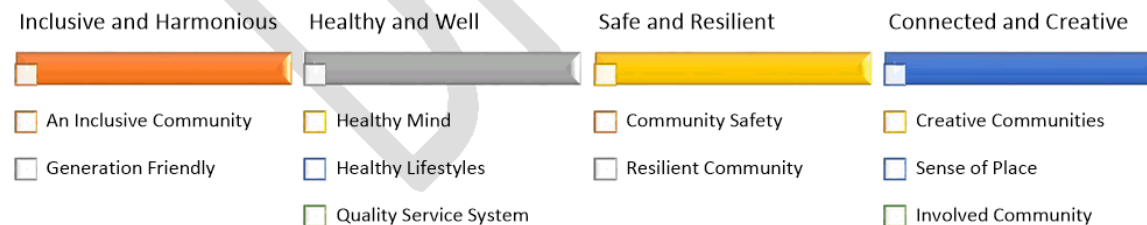
Everyone has a role in supporting the health and wellbeing of our community. All levels of government, regional and local organisations plus the community themselves, need to work together collaboratively. Manningham Council has a leading responsibility, and is partnering with stakeholders from across a variety of sectors, to ensure the best outcomes are achieved.

The draft Healthy City Strategy 2017 – 2021 focuses on the people of Manningham and is a partner document to Manningham’s Council Plan 2017 – 2021. Together, the two strategic documents address five interlinked domains: our community, our places and spaces, our environment, our economic growth and our Council leadership. These strategic documents will work hand in hand to address the issues that impact the liveability, resilience and wellbeing of our community in Manningham.

The draft Healthy City Strategy 2017 - 2021 will set direction for Council policy, partnership and practice over the next four years and has taken into account the need for strong partnerships and collaboration, targeted place based approaches, the need to ensure health equity, along with the identification of collective priorities and actions. It was developed in partnership with the Healthy City Advisory Committee and identified four focus areas based on data, evidence and community views.

To ensure the long term effectiveness of this plan in improving the health and wellbeing of our community, an evaluation framework that measures the outcomes and impacts to our community has been developed.

The draft Healthy City Strategy’s Focus Areas for Manningham are:



2. Background

2.1. What is Community Health and Wellbeing?

Health is defined as “a complete physical, mental and social wellbeing and not merely the absence of disease”.¹ In comparison, community wellbeing is about the health and happiness of the community in which we live. Our sense of wellbeing is affected by our physical and mental health, the natural and built environments in which we live, the economy, and our ability to engage in all elements of community life. Community wellbeing is about how all these things come together to support us to live happy, healthy and meaningful lives.

2.2. What is Municipal Public Health and Wellbeing Planning?

Every Victorian Local Government is required under the Public Health and Wellbeing Act 2008 to prepare a Municipal Public Health and Wellbeing Plan (MPHWP) within 12 months of Council Elections. The MPHWP is required to “protect, improve and promote public health and wellbeing within the municipal district” and:

- Take into account data on the health status and determinants in the municipality;
- Identify local goals and evidence based strategies which support people to achieve maximum health and wellbeing;
- Provide opportunity for the local community to be involved in the development, implementation and evaluation of the plan; and
- Ensure a partnership approach is undertaken to accomplish the goals and strategies. (Source: Public Health and Wellbeing Act 2008 (Vic) s26)²

Manningham’s draft Healthy City Strategy 2017 – 2021 complies with these legislative requirements and its development is guided by data and evidence, community consultation and the success of previous initiatives. It consists of four strategic documents:

- Healthy City Strategy (draft) 2017 – 21 provides the strategic direction for Council and its partners over the next four years
- Healthy City Action Plan identifies the activities that will be delivered to meet the objectives of the four year Strategy
- The State of Our City Profile that identifies the health status and wellbeing needs of the community
- The Manningham Healthy City 2013-17 Evaluation Report (draft) which outlines the key outcomes, impacts and achievements of the previous plan.

2.3. Frameworks for Public Health Planning

Traditional health planning uses a number of existing frameworks. These frameworks have influenced the development of the draft Healthy City Strategy and Action Plan. Key considerations were given to:

- ✚ **Social Model of Health** which defines that for maximum health and wellbeing to be achieved, the social, environmental and economic factors that affect health need to be addressed alongside the biological and medical factors.³
- ✚ **Population Health Planning** ⁴ which supports an integrated and collaborative cross sectoral planning approach to improve the health and wellbeing of whole of populations, reduce inequities and address the needs of the most disadvantaged.
- ✚ **Environments of Health Framework** ⁵ and **Social Determinants** which acknowledge that to have the greatest impact on population wellbeing, the social, natural, economic and built environments must be considered and that integrated planning across sectors is essential.
- ✚ **Health Promotion** which is about strengthening the skills and capabilities of individuals to take action and the capacity of groups or communities to act collectively to influence the determinants of health and achieve positive change.⁶

- ✚ **Prevention, Protective Factors and Behaviours** are required to be considered to address the risk factors resulting from the environment and individual behaviours.⁷
- ✚ **Health Equity**⁸ which ensures everyone has a fair opportunity to attain their full health potential and that the needs of those most disadvantaged are considered.

A number of new frameworks have recently evolved to influence health planning in the future and include:

- ✚ **Victorian Public Health and Wellbeing Outcome Framework** is a new initiative from the Department of Health and Human Services (DHHS) which provides a transparent approach to monitoring and reporting progress across the collective efforts to achieve better health and wellbeing.
- ✚ **Systems Thinking**⁹ addresses the broad and complex issues, such as obesity, by identifying all the elements that contribute to the issue and their interrelationship. These include the individual, ecological, social and political factors.
- ✚ **Collective Planning and Collective Impact** is where a cross section of stakeholders work collaboratively together to solve complex social problems and seek to create impact together rather than individually.¹⁰
- ✚ **Liveability in Place** is new approach informed by the Victorian Research Program led by Melbourne University in partnership with DHHS is where the following domains are considered when creating a healthier community: Employment, Food, Housing, Public Open Space, Transport, Walkability and Social Infrastructure.¹¹
- ✚ **Place-Based Primary Prevention** identifies and addresses the social and physical environment of a place in collaboration rather than an individual's needs

3. Policy Context in Manningham

3.1. Draft Council Vision and Mission

Vision: A liveable and harmonious City.

Mission: A financially sustainable Council that listens, consults and acts with integrity, value and transparency

3.2. Strategic Integrated Planning Framework

In a changing political environment, there is a growing need for Local Government to be more innovative, adaptable and efficient. Manningham City Council has seen an opportunity to streamline its approach to organisational planning by developing a new Integrated Planning Framework that responds to the inter-relationship that exists within and across many of the organisations service areas.

This framework forms the basis of the Council Plan 2017 – 2021 and includes five high level themes based on the Victorian Government's Environments of Health Framework including Resilient Environment, Liveable Places and Spaces, Vibrant and Prosperous Economy, Healthy Community and Well Governed Council.

Each has a series of goals and objectives which will provide strategic direction over the next four years across Council. Figure 1 provides an outline of the draft strategic framework and the goals for the Council Plan.

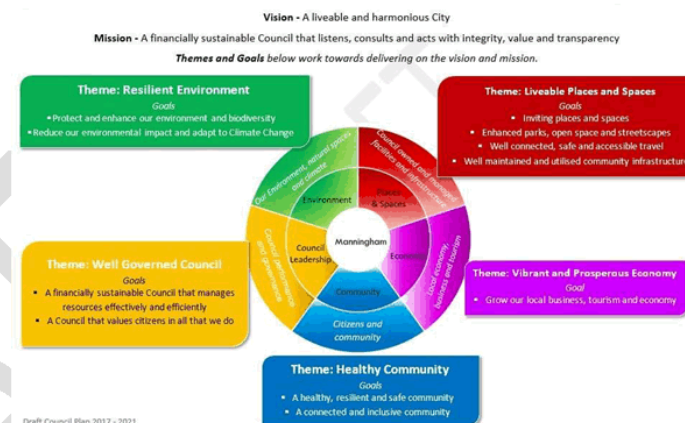


Figure 1: Draft Council Plan Themes and Goals

4. Draft Healthy City Strategy – Our Community

In the spirit of integration, the draft Healthy City Strategy 2017-2021 has adopted the following goals from the Council Plan 2017-2021:

1. A healthy, resilient and safe community.
2. A connected and inclusive community.

The draft Strategy and its supporting Action Plan will work towards achieving these Council Plan goals by addressing the needs of *'the community'* in an integrated and innovative way.

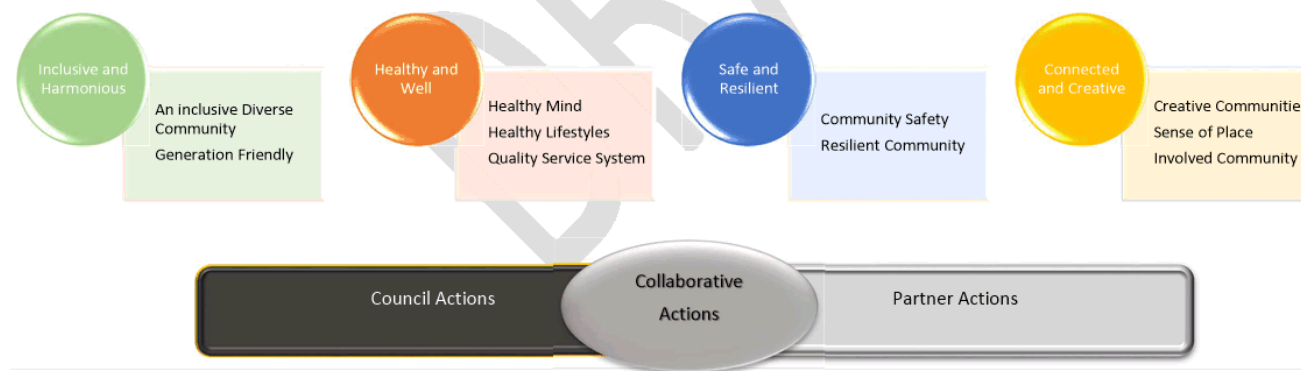
In particular, the draft Healthy City Strategy 2017-2021 has identified four key focuses, each with a series of high level priorities and action areas which will be addressed over the next four years by Council and its partners, to

meet these goals. Figure 2 outlines the draft Healthy City Strategy 2017 – 2021 and the structure of the future Action Plan.

The draft Healthy City Strategy 2017-2021 has taken an integrated approach by consolidating and streamlining Council's existing strategic commitments that support the social wellbeing of our community into one framework (Appendix 3 outlines supporting Council documents). It has also identified new strategic areas such as community connections that meet the changing needs of our community for now and into the future.

By adopting an integrated framework, we hope to have the broadest level of impact on our community's health and wellbeing.

FIGURE 2: DRAFT HEALTHY CITY STRATEGY AND ACTION PLAN ELEMENTS



5. Development of Draft Healthy City Strategy

Health and wellbeing planning has come a long way in Manningham since it was first introduced over 50 years ago. It has progressed from addressing issues such as sanitation and immunisation to focusing on creating a liveable city by addressing the social, cultural and environmental factors that impact on community wellbeing.

Manningham City Council undertook an extensive and creative process in the development of the draft Healthy City Strategy 2017-2021. The process included the establishment of a Healthy City Advisory Committee, the evaluation of Manningham's draft Healthy City Plan 2013-2017, an extensive community consultation, the establishment of an evidence base and the development of an action plan that will guide the implementation of the strategy. Figure 3: Outlines the key development elements.

5.1. Healthy City Advisory Committee

A Healthy City Advisory Committee was established in 2017 to strategically inform the planning and development of the Strategy and will continue to partner in the implementation, monitoring and evaluation in the future. The Advisory Committee has representation from Council and the Community from a State, Regional and Local level.

To support the ongoing implementation of the Strategy, a Healthy City Working Group will also be established in 2017.

5.2. Evaluation of Manningham Healthy City Plan 2013 / 17

The previous Healthy City Plan 2013-2017 underwent an extensive review which identified the outcomes achieved, the challenges and any key learnings from projects and initiatives. As this new Strategy has a number of similar priorities, we hope to build on the best practice examples and use the learnings of the past to enhance future outcomes.

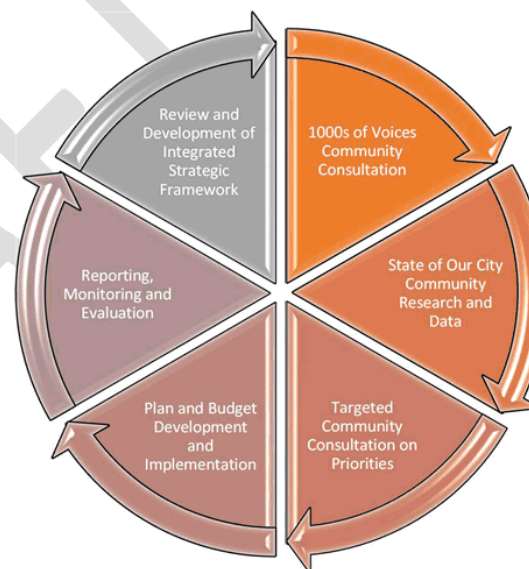


FIGURE 3: ELEMENTS TO THE DEVELOPMENT OF THE DRAFT HEALTHY CITY STRATEGY 2017-2021

5.3. Community Consultation

The community was actively engaged and their views were considered throughout the development process. A four phase consultation approach was undertaken and portrayed in Figure 4.

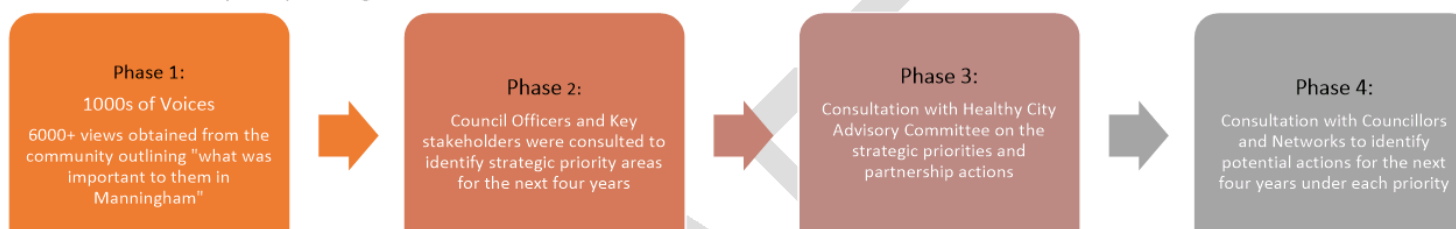


FIGURE 4: PHASES UTILISED IN THE CONSULTATION PROCESS FOR THE DRAFT HEALTHY CITY STRATEGY 2017 - 2021

5.4. Evidence and Research

Extensive research was undertaken into the health status of the Manningham community. It considered key areas such as demographics and projected population changes, the health and wellbeing issues that impact our community, protective and risk factors, key social issues, local area needs and strengths and research across the Council Plan themes: Community, Places and Spaces, Economy and the Environment. This information is available in the State of the City Report.

focus areas and priorities. Other commitments that support health and wellbeing are identified in supporting documents.

5.5. Healthy City Action Plan

The Strategy will be supported by two consecutive Action Plans developed every two years in partnership with key stakeholders. These Plans will identify new initiatives and collaborative actions that address the agreed

6. Review and Evaluation

6.1. Monitoring and Review

In line with The Health and Wellbeing Act 2008 Section 26 “A council must review its MPHWP annually, and if appropriate, amend the Plan”. The draft Healthy City Strategy 2017-2021 and Action Plan will be annually reviewed with the Healthy City Advisory Committee and a report submitted to Council. Monitoring will also be undertaken in accordance with the recommendations of the Royal Commission into Family Violence. The elements that will be considered at each review are identified in Figure 5.

6.2. Evaluation Framework

Evaluation is an integral part of the draft Healthy City Strategy 2017 - 2021. A multilayered approach will be undertaken to evaluate it effectiveness.

The overall evaluation framework and methodology is as follows:



Key evaluation indicators will include the liveability domains: ¹² employment; food; housing; open space; transport; walkability and; social

infrastructure along with targets and measures from the “Victorian Public Health and Wellbeing Outcome Framework¹³”.



FIGURE 5: ELEMENTS CONSIDERED AT EACH ANNUAL REVIEW

7. A snapshot of our Health and Wellbeing¹⁴

NB: Information will be included as infographics on design

Our People:

With a growing population of over 120,000, Manningham is one of the most culturally and linguistically diverse communities, with 36.5 percent of our people born overseas and 39% speaking a language other than English. Manningham also has an above average aging population with a projected growth in people aged 65 plus from 19% to 31.4% by 2026. This age group also has the greatest number of people with disabilities with 12.1% having a profound incapacity. In addition, 12% of our population are considered carers, which is reflective of our populations need in Manningham. Families are also now more actively moving into Manningham and birth rates are increasing. 13% are young people aged between 12- 24.¹⁵

Our Health:

Manningham is recognised as one of the healthiest municipalities in Victoria, but we cannot afford to be complacent with rising rates of obesity, chronic diseases such as cancer (6.6%)¹⁶, blood pressure (22%), heart disease (7.5%) and diabetes, mental health and dementia.¹⁷ 23.7% of our population reported to have poor to fair health with women and the members of the community who are more disadvantaged indicating they were worse off.¹⁶ With nearly half our population being overweight or obese (46%), many of these are not exercising enough (50%) or eating adequate levels of fruit and vegetables (46%)¹⁶, we will need to encourage more active living and healthier lifestyle choices including making nutritional food and water, the preferred choice whilst decreasing alcohol consumption and reducing smoking.

The Early Years:

For families, Manningham is well equipped with Maternal and Child Health Services, Child Care Services and Kindergartens, but with increasing demands, this has placed strain on the existing service system. In relation to children's wellbeing, it's important to keep positive behaviours such as breastfeeding and immunisation as priorities to ensure we are establishing good foundations for future health. In Manningham, there has been an increase in children with special needs (from 4% in 2009 to 5.4% in 2015), which may be a result of a number of excellent local schools supporting children with developmental delays. In addition, one in ten children are more at risk of or are experiencing delays in the areas of physical health and wellbeing and language and cognitive skills, according to the AEDC indicators. This is continuing to school age with 11.3% having speech and language problems at school entry.⁴¹ In terms of the most at risk children though, Manningham has significantly lower rates of Child First Assessments (4.7) when compared to Melbourne Metropolitan (6.6).¹⁷

Our Youth:

The young people in Manningham have access to excellent Secondary Schools but are limited with future education with no local TAFE or Tertiary options. We have good rates of education performance with 98.8% of 19 year olds who have attained year 12¹⁷, and 88% entering university or further study¹⁸. Despite this, the data shows that Manningham Year 9 students have some of the poorest numeracy, reading and writing standards¹⁹, and lowest numbers of 20 – 24 year olds in further education when compared across the Inner Eastern Region of Melbourne. Youth in Manningham have some distinct wellbeing issues associated with their mental wellbeing with many identifying as having very high levels of

psychological distress (9.7%), not feeling that they have a trusted adult in their lives (33.7%) and feeling bullied in their life (14.8%)²⁰²¹. A number of the youth in Manningham are engaging in risky behaviours and those between 15-17 are smoking (38.6%), using marijuana (13.6%), alcohol consumption (53.3% in last 30 days) and practicing unsafe sex (68.6%). In addition, the youth demonstrate poorer dental hygiene.²¹

Our Older Adults:

With an ageing population (25,923 of 65+), Manningham needs to be proactive in keeping people as healthy and independent as possible, whilst also ensuring that if they require assistance, that this is accessible and available. Manningham's diversity is definitely evident in our older community, with 50% of people over the age of 60 being born overseas, which means we need to consider issues such as culturally appropriate servicing and health literacy. Many of Manningham's older adults live active and connected lives, staying very connected with family and friends and often taking a leading role in looking after grandchildren. In saying this, we need to ensure that those living alone (77% of women over 75), those living in financial difficulty (52% of 70+ adults live on less than \$400 per week) and those requiring assistance to live independently (37%) are supported to ensure they don't become isolated or vulnerable. Some of the leading health issues for older adults include Dementia (which is due to rise by 196% by 2050)²², chronic disease, falls and disability management, arthritis and osteoporosis, elder abuse and social isolation, in particular for women.²³¹⁵

Our Safety

Manningham is considered the safest municipality in the Eastern Region. In saying this, our community does not always feel safe with only 55.3% indicating they feel safe walking alone at night, which is comparable with Victoria (55.1%). The top three crime issues faced in Manningham in 2016 were assault including family violence, burglary and abduction.³⁷ Manningham has experienced a minimal increase of 10.9% in crime rates from 2015 to 2016. Family violence rates have also increased from 532 in

2012 to 772 in 2016 which, although alarming, is an indication that the affected community have increased their confidence in reporting assaults and seeking appropriate support. Manningham has strong relationships with key stakeholders such as Victoria Police and Neighbourhood Watch and will continue to work in partnership to ensure the community is and feels safe and that harm is minimised.

Our Resilience:

Manningham has the potential for impacts and consequences from acute shocks (bushfire, flooding, severe weather, heatwave etc.) and chronic stresses (climate change, unemployment, unaffordable housing etc.) that can affect the health and wellbeing of our community in the short and long term. Recent flood and fire incidents, demonstrates the impact these events can have on a community along with the long term extensive effects. A commitment to building the resilience and capacity in our community will directly enhance their capability to cope with these acute shocks and chronic stresses that exist in society.

Our Connections:

Most of our population are satisfied with their lives (7.9 out of 10)²⁹ but there are definite opportunities for people to feel more connected with their local neighbourhoods and in community life. With an increase in the number of people living alone (16%)¹⁵ and less people participating in community activities such as volunteering and events, social isolation is a growing concern for Manningham.¹⁷ The community feedback received through the 1000's of voices consultation in 2016, identified community connectedness as very important for our community. For this reason, Council and its partners will work actively to enhance the community's sense of place through more liveable neighbourhoods and vibrant local activities such as those that promote arts, heritage and culture.

Our Housing:

In Manningham, we have a variety of housing choices with 81.7% being separate houses, 16.5% being medium density and 1.7% are high density. Most of the houses are owned (77.6%) as opposed to being rented (15.6%). In saying this, housing affordability is a growing issue with less people being able to manage their housing economic requirements with 32% of mortgages and 40% of rentals absorbing over 30% of people's income and 16% of households living on less than \$600 per week.¹⁵ The flow on effect of this financial stress can then impact on issues such as food access (3% of people ran out of food and could not buy more)¹⁷, the ability to afford basic services and health care, their capacity to pay for bills and their opportunity to engage in community activities. In relation to housing, social and affordable housing is a significant issue for people most in need or disadvantaged. Manningham has the lowest stock of social housing (0.8%)¹⁷ in the Victoria and needs to actively work with developers and advocate to the State Government for greater provisions.¹⁵

Our Liveability

Manningham's unique balance between city and country poses some challenges with the municipality's liveability. The city is fortunate to have many parks (313) and open spaces (2000ha) which are well serviced with many joint paths and trails and amenities that allow people to connect and engage in active lifestyles. The municipality also has an array of facilities, some of which are ageing and need upgrading, which are used for sport and recreation, learning and education and community events and activities. These provide an opportunity for people to participate in structured and unstructured activity at a local neighbourhood level to enhance their wellbeing and quality of life. The community is also well serviced by a thriving retail network and an array of restaurants and cafes which ensure

people have access to what they need and can provide opportunities for people to get together. The main form of transport in Manningham is a bus system, which poses some access limitations for people. The landscape of the city also poses some challenges in terms of walkability. As a result, Manningham has a greater than average reliance on cars which can minimise people's desire to use other forms of transport or partake in incidental exercise.¹⁵

Our Businesses

Manningham is a hub for local business (12,600 registered in Manningham), many being homebased. The key industries are retail (20%), healthcare (15%), education and training (11%), accommodation and food services (8%) and professional (8%). There are 30,000 local jobs of which 46% are filled by residents.¹⁵ Access to economic resources and local employment are wellbeing determinants, and thus, are important to support and foster at a local level for people of all backgrounds, genders and abilities. With unemployment rates for people with disabilities being half that of our broader community, Manningham will be concentrating on supporting equitable employment and gender equity in the workplace.

Our Service Access:

Manningham when compared to the Eastern Region is also limited in its service provision including services such as healthcare, allied health, dental and welfare or community programs.¹⁷ It is essential that with an ageing population, we consider their capacity to access the services they require, ensure they are affordable, are culturally appropriate and meet the needs of the changing populations groups. Council takes an active role in funding a range of community services and programs, but will also need to advocate for greater local servicing and to work in partnership with key stakeholders to identify innovative ways to improve quality and service access.

8. What is important to you?

Council consulted with over 2400 people at 50 events and activities across Manningham and received more than 6000 comments on what was important to our residents and visitors. The following some of the comments informing the draft Healthy City Strategy. Appendix 2 outlines these further:



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9. Development of Draft Healthy City Strategic Framework 2017-2021

The development of the draft Healthy City Strategic Framework considered the following elements



10. Draft Healthy City Strategic Framework 2017 - 2021

The draft Healthy City Strategic Framework 2017 -2021 has been developed to guide Council and its partner's direction over the next four years. It outlines how the Strategy will support the goals of the Council plan by addressing four strategic focus areas along with a suite of priorities and action areas.



11. Draft Healthy City Strategy

Focus Area: Inclusive and Harmonious

Manningham is a proudly diverse community made up of people of all ages, abilities, cultural backgrounds, religions, and gender orientation. To thrive, a healthy, harmonious and inclusive community requires the participation, equal opportunity and empowerment of all its diverse communities, and all people to feel welcomed and valued.

Inclusive and Harmonious Goal:

A community that is inclusive and welcoming of all people

Priority: An Inclusive Diverse Community

In Manningham, our diverse community is celebrated and acknowledged as enhancing our municipality. We have a responsibility to ensure that all people are included in all elements of community life in a fair, meaningful, equitable and non-discriminatory way. The health and wellbeing needs of our diverse population groups are often different to the broader population and must be considered by providing appropriate services,

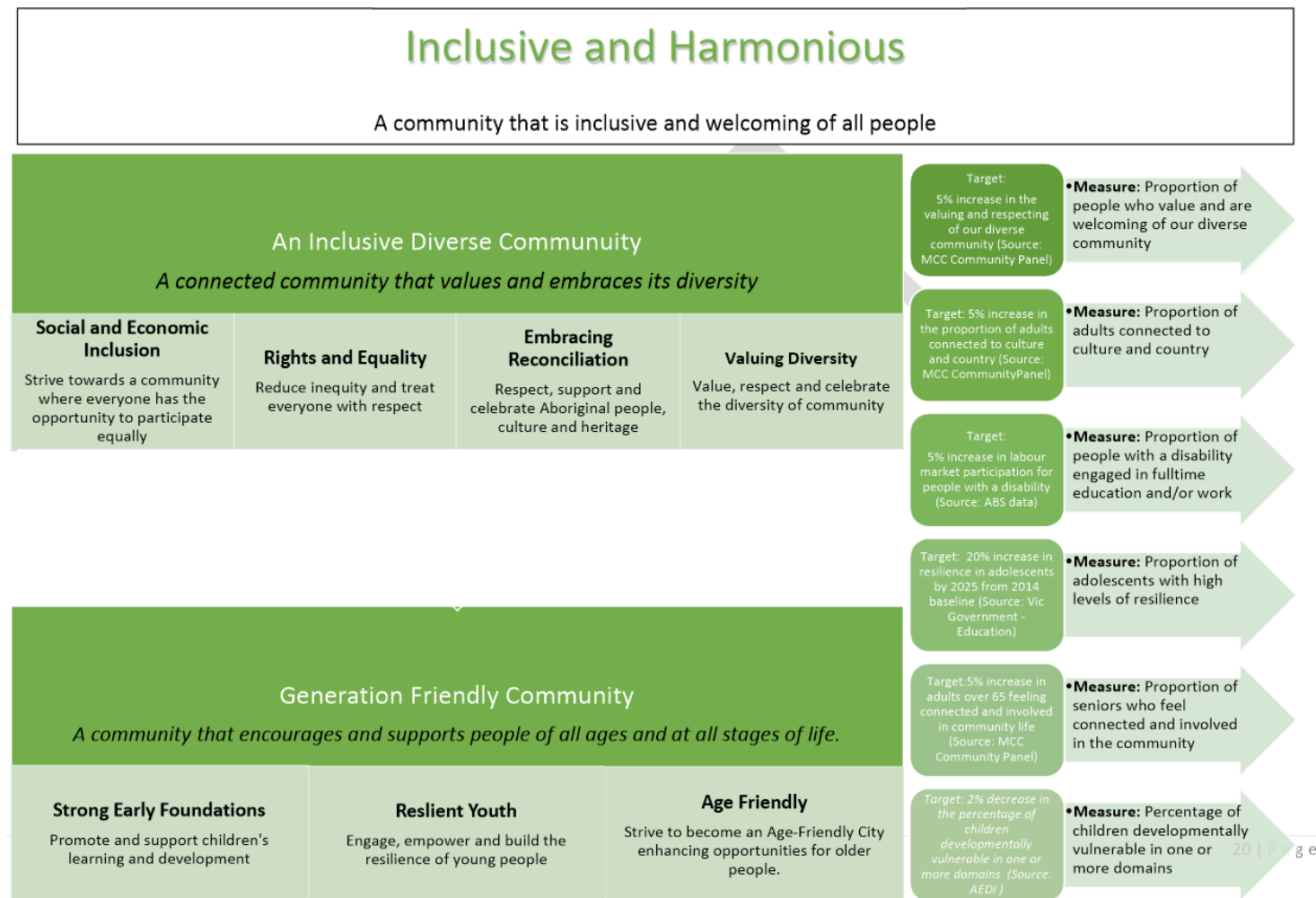
accessible programs and facilities, improving health literacy and by valuing and protecting the diverse identities of our people.

Action Areas: Social and Economic inclusion, Rights and Equity, Embracing Reconciliation and Valuing Diversity.

Priority: Generation Friendly

Manningham has a strong focus on people across all ages and stages. It's important to consider each groups individual and population wide wellbeing needs and to accommodate our planning, engagement, partnerships and service delivery accordingly. For early years, there is a need to continue to promote and support children's learning and development; for young people, it is important to build their resilience and capacity to deal with changing environments; and for older people, it is important to support them to live independently and to be healthy for as long as possible.

Action Areas: Strong Early Foundations, Resilient Youth and Age Friendly.



Focus Area: Healthy and Well

Manningham is one of the healthiest municipalities in Victoria with nearly half (48.2%) reporting that their health is very good to excellent.²⁶ To build on and engage more people in our community to aspire to optimal health and wellbeing, we will encourage people to make healthy lifestyle choices, enhance community resilience and improve the service system so that people can access the support they require.

Healthy and Well Goal:

A community where everyone aspires to optimal health and wellbeing

Priority: Healthy Mind

In Manningham, youth mental health is on the rise along with Dementia rates in our aging population. By creating opportunities for people to participate in community life and social activities, engage in employment and education and build their resilience, our community's mental wellbeing could be enhanced.

Action areas: Youth Mental Wellbeing, Dementia Friendly and Life Long Learning

Priority: Healthy Lifestyles

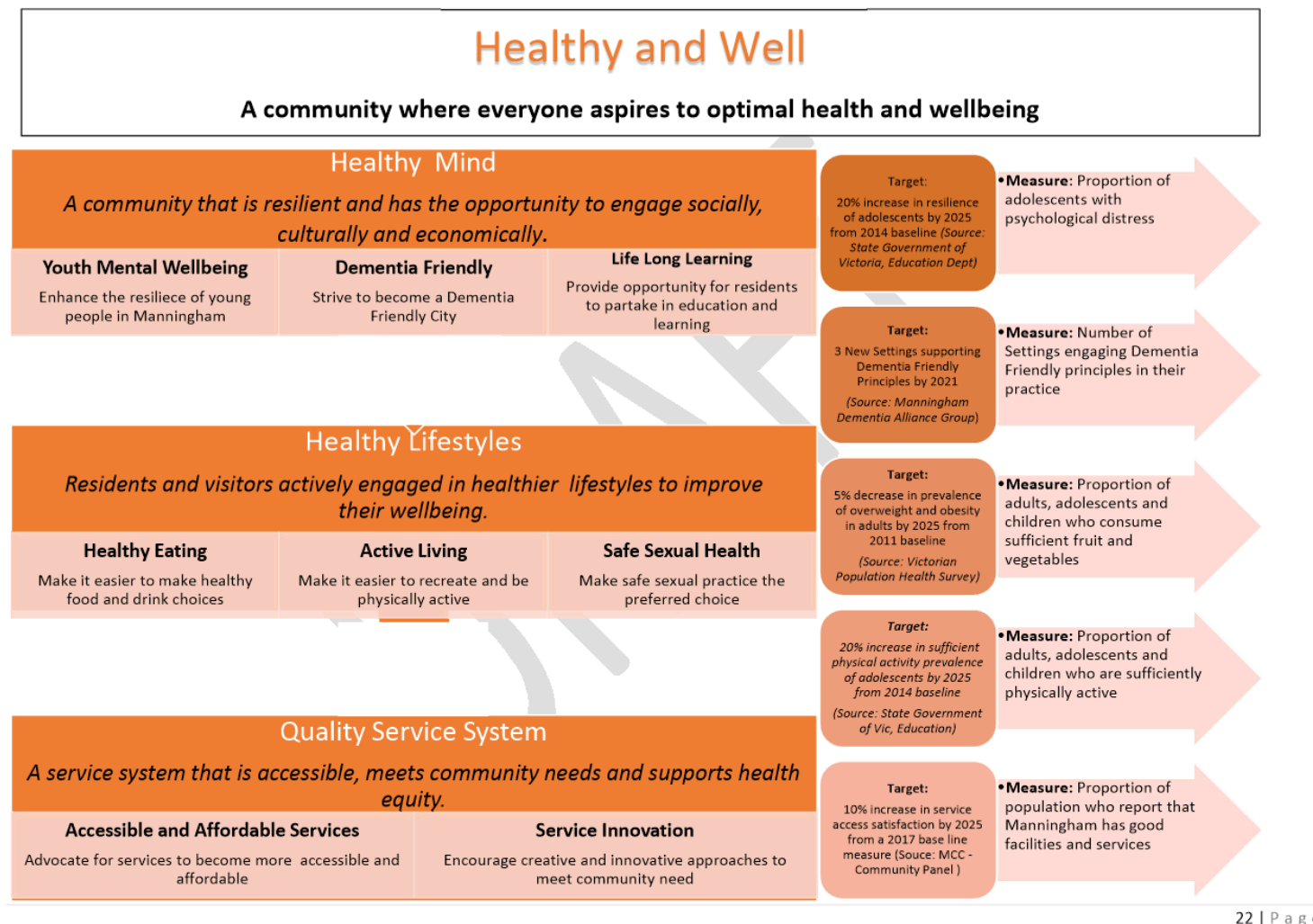
Obesity in Western society is on the rise in both children and adults. Manningham is no different, and as such, it is important to address people's behaviour by encouraging them to access and consume nutritious food and undertake incidental exercise and regular physical activity. By taking these preventative measures, chronic diseases such as Diabetes, Heart Disease and Cancer may be minimised. In relation to sexual health, Manningham needs to consider prevention and education measures to address rising rates of Hepatitis B, in particular with our Chinese community²⁴ whilst ensuring our young people participate in safe sexual practices.

Action Areas: Healthy Eating, Active Living and Safe Sexual Health

Priority: Quality Service System

Manningham has quality service providers delivering programs and services to the community. However, many residents are often required to travel outside of the municipality to receive some of the specialist support and programs required to meet their needs. By advocating for more local accessible and affordable services, supporting a more integrated system and encouraging innovation, could enhance our service provision that is required to keep our people fit and healthy.

Action Areas: Accessible and Affordable Services, Service Innovation



Focus Area: Safe and Resilient

Manningham is considered one of the safest municipalities to live. Despite this, there is a need to ensure crime rates and anti-social behaviours continue to stay low so people feel safe, whilst also safeguarding against natural disasters such as flood and fire to protect the local community. To do this we have to work together with partners such as Victoria Police, Metropolitan Fire Brigade, SES, Neighbourhood Watch and other emergency services on building a safer more resilient community.

Safe and Resilient Goal:

A resilient community where people feel safe.

Priority: A Safe Community

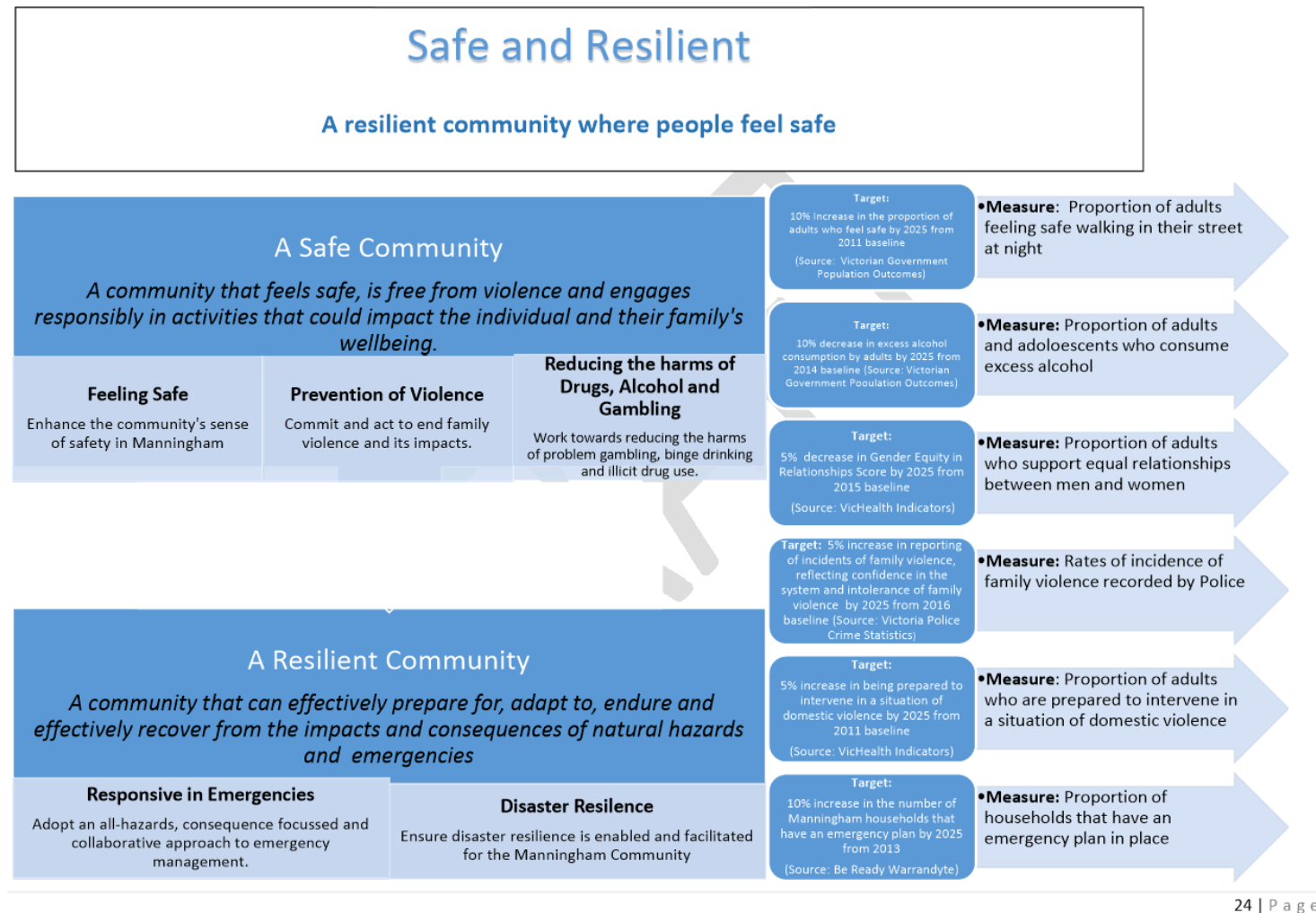
Feeling safe in our homes and community is everyone's basic right. Council has a role to work in partnership with key stakeholders to keep people safe and to address the social issues that can impact on our community's wellbeing. With rising rates of family violence and crimes, as well as increases in consumption of alcohol and drugs and gambling losses, it's important we build community knowledge on the harms, ensure the right support is available, target settings and populations who are most at risk and create environments in which people feel safe.

Action Areas: Feeling Safe, Prevention of Violence and Reducing the Harms of Drugs, Alcohol and Gambling.

Priority: A Resilient Community

Manningham is subjected to the effects and consequences of long term chronic stresses that are constantly present in society, including climate change, unemployment, unaffordable housing etc. These chronic stresses are often exasperated by the acute shocks resulting from the impacts and consequences of emergency events (bushfire, flood, severe weather, heatwave etc.) which further affect the health and wellbeing of our community in the short and long term. A commitment to facilitating the building of resilience and capacity within our community will directly enhance their capability to cope with these chronic stresses and acute shocks that exist in society

Action Areas: Responsive in Emergencies, Disaster Resilience.



Focus Area: Connected and Creative

Manningham has many great attributes and amenities, with each local area having its own uniqueness that residents take pride in and enjoy. Through the 1000s of Voices community consultation, residents told us that their local neighbourhood, their friends and family were fundamental in creating happy lives. Creating a strong sense of place requires all of us to care about our community, whilst also having adequate opportunities for people to connect and get involved. Currently in Manningham, we have people who are socially isolated or not involved in community life which has a direct impact on their wellbeing and happiness.

Connected and Creative Goal: A connected community where all people feel valued, involved and have a sense of belonging.

Priority: Creative Community

Manningham residents are passionate about the arts and cultural heritage. With evidence showing that arts and cultural activities have a positive impact on stress, anxiety and wellbeing, it is important to strengthen the opportunities for people to engage and participate in creative expression and in activities such as gallery exhibitions, theatre programs, cultural hubs and civic events across the community. By generating a greater enthusiasm for creative communities, we hope to also invest in local artists and support tourism to Manningham.

Action Areas: Celebrating Arts and Culture, Growing Cultural Tourism, Strengthening Creative Industries

strive

Priority: Sense of Place

Creating more liveable neighbourhoods where the environment supports the social wellbeing of local people, has been shown to have a positive impact on community wellbeing whilst minimising health inequities. Manningham's neighbourhoods are characterised by distinct spaces and settings that often reflect the community that reside there, and its history. Through land use planning and urban and neighbourhood design, Council can play an important role by integrating a range of uses and activities that are accessible and can take place in one location. A mixed-use approach creates more efficient use of community infrastructure and encourages community members to come together to engage with and support each other. Mixed-use development also presents an opportunity to create affordable housing availability and housing choice in non-traditional spaces such as retail or community hub precincts.

Action Areas: Liveable Mix Use Neighbourhoods, Dynamic Spaces and Places, Feeling Connected, Affordable Housing

Priority: Involved Community

While many Manningham residents have a strong sense of community pride and are actively involved in their local neighbourhood, others face barriers or lack awareness of ways to participate, volunteer, and contribute. Communities with high levels of social cohesion and participation by individuals in community organisations and activities typically have better health than those with low levels.²⁵ By providing opportunities for people to connect with others, join a group and be engaged in local activities, Council can improve the mental health and wellbeing of Manningham residents.

Action Areas: Community Participation, Community Leadership, Strong Partnerships and Collaboration

Connected and Creative

A connected community where all people feel valued, involved and have a sense of belonging.

Creative Communities

A community that embraces Arts and Culture

Embracing Arts and Culture	Growing Cultural Tourism	Strengthening Creative Industries
Enhance opportunities for the community to value arts and culture	Harness new opportunities for local cultural tourism	Promote the social and economic benefits of the arts

Target: 80% of Manningham residents who attended or participate in an art and cultural activity by 2025 (Source: MCC Community Panel)

Measure: Percentage of Manningham residents actively participating in arts and cultural activity annually.

Target: Income from local Cultural Tourism is at least 3% of total local income. (Source: ABS GDP Data)

Measure: Manningham Cultural Tourism Income as a percentage of total Manningham Income, and its comparison to GDP trends.

Sense of Place

Vibrant Neighbourhoods where all you need is local

Liveable Mix Use Neighbourhoods	Dynamic Places and Spaces	Feeling Connected	Affordable Housing
Strive to create more liveable neighbourhoods	Build local neighbourhoods that are vibrant and reflect community identity and need	Support people to connect and engage in community life	Advocate for housing diversity to meet community need

Target: 8% increase in proportion of Manningham residents who feel part of their community by 2025 from 2008 baseline (Source: MCC Community Panel)

Measure: Percentage of Manningham residents who feel part of their community

Target: 5% increase in proportion of adults who have someone they can rely on to care for them by 2025 from 2017 baseline (Source: MCC Community Panel)

Measure: Percentage of people who have someone outside their household they can rely on to care for them or their children in an emergency

An Involved Community

A community that collaborates, leads change and is involved at a local level for a better Manningham

Community Participation	Community Leadership	Strong Partnerships and Collaboration
Provide opportunity for residents to meet, interact, volunteer and feel part of the community	Encourage community to actively contribute to decision making that shapes their neighbourhood and city	Strengthen partnership and collaboration across sectors and community

Target: 5% increase in local residents belonging to a local group, club or organisation by 2025 from 2017 baseline (Source: MCC Community Panel)

Measure: proportion of local residents who belong to a local group, club or organisation

Appendix 1: Broader Policy Context

Manningham City Council has a strong relationship with all levels of government and regional partners and supports many of the strategic directions at a broader level. As part of this strategy's development, significant consideration was given to the key guiding policies, models and

frameworks that impact community health and wellbeing across each of the focus areas. Listed below are the key documents and their directions. Where possible and appropriate, Manningham City Council will support these broader outcomes.

Focus Area: Healthy and Well

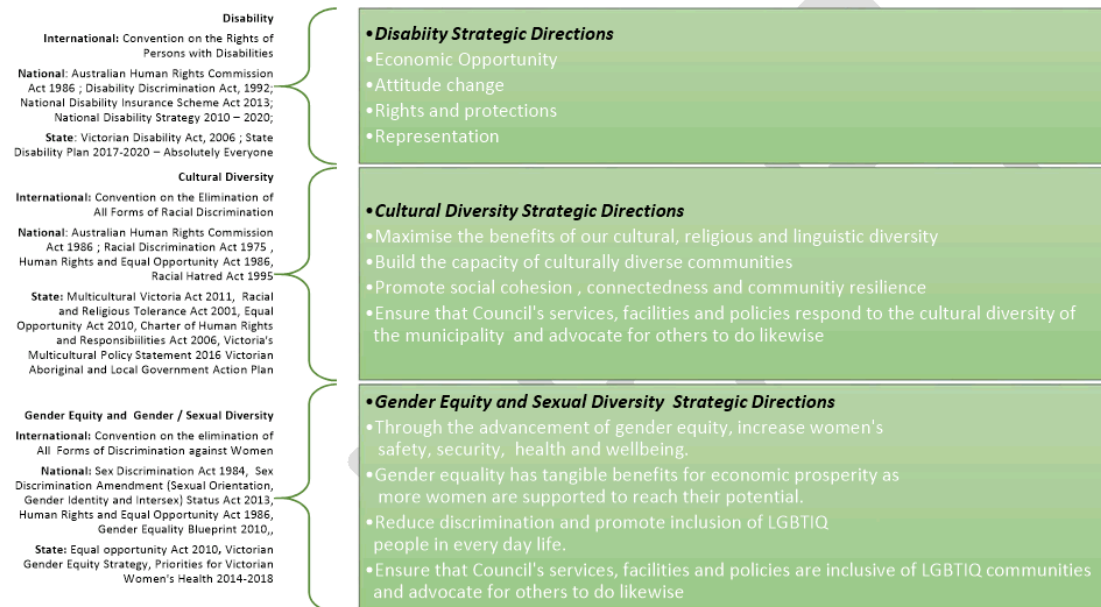
The policy and strategic directions impacting on the Healthy and Well focus area are as follows:



Focus Area: Inclusive and Harmonious

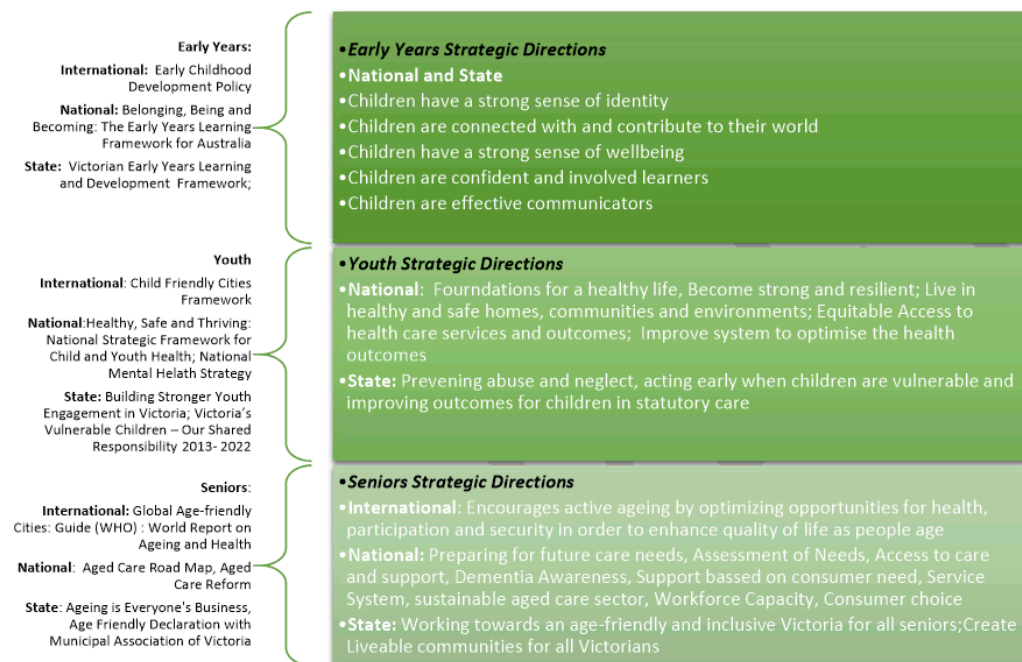
Priority: An Inclusive and Diverse Community

The policy and strategic directions impacting on the Inclusive and Diverse priority area are as follows:



Priority: Generation Friendly

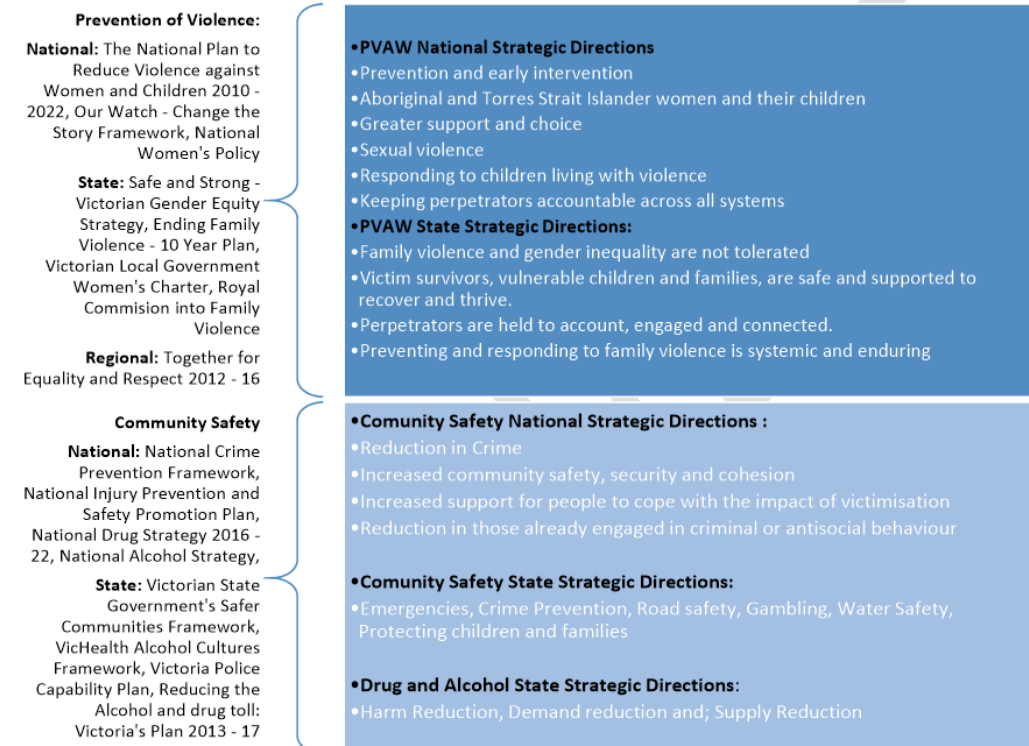
The policy and strategic directions impacting on the Generation Friendly priority area are as follows:



Focus Area: Safe and Resilient

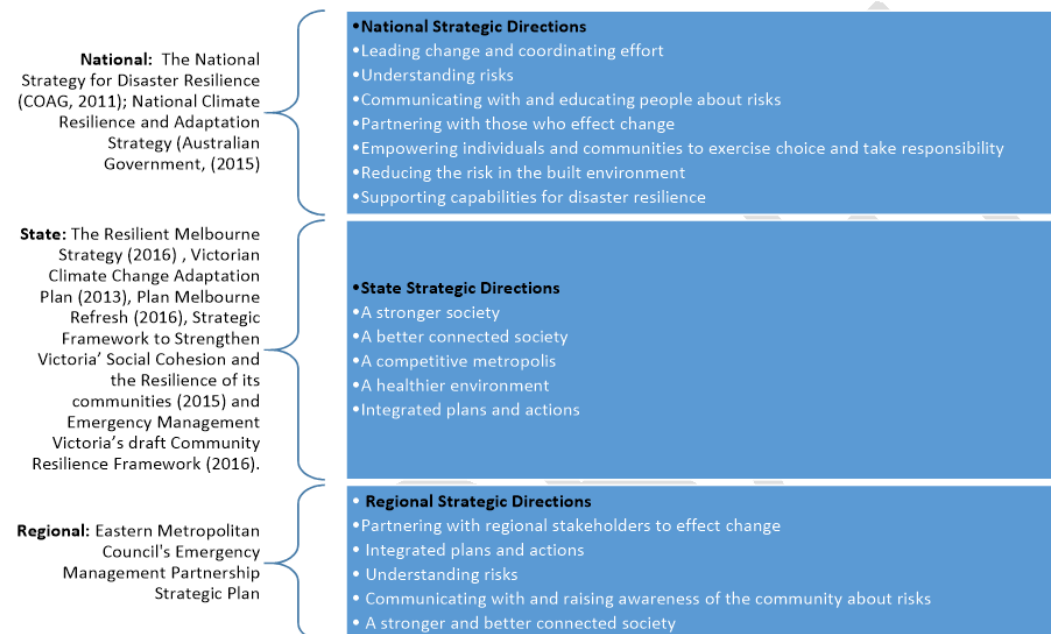
Priority: A Safe Community

The policy and strategic directions impacting on community safety and prevention of violence are as follows:



Action: Resilient Community

The policy and strategic directions impacting on the Resilient Community priority is are as follows:



Focus Area: Connected and Creative

The policy and strategic directions impacting on the Connected and Creative focus area are as follows:



Appendix 2: Health Status

The Healthy City Strategy undertook extensive community consultation through the 1000's of voices campaign and also researched into the health status and needs of our local community. The State of the City Resource was developed to showcase this information to the community and is available on Manningham City Council's Website.

The information below is a summary of this and has been used to inform the development of priorities and action areas.

Healthy and Well

What our data and evidence said....

Manningham is one of the healthiest municipalities in Victoria with over 48.2% of people self reporting that their health is very good to excellent.²⁶ The research shows that the main health issues²⁷ for Manningham are Cancer (6.6%),²⁸ Diabetes Mellitus(3.2%), Cardiovascular- Blood Pressure (22%) & heart disease (7.5%), Asthma (13.2%), Arthritis (21.6%), Osteoporosis (5.9%), Hepatitis, Mental health (8.7% with high levels of Psychological distress) and Dementia(22.9 per 1000 population)¹⁷. In addition, the poorest health outcomes often occur in the most disadvantaged groups in Manningham, in particular, those on lower incomes, socially isolated or with disabilities, carers and/or with poor literacy.²⁸

In terms of prevention of ill health, it's important to consider our behaviours that can protect us in the long term. To do this we need to eat healthily, exercise often and not partake in behaviours such as smoking and excess consumption of alcohol. In Manningham, people are quite sedentary with nearly 1/4 (26%) sitting more than 8 hours per day and 50% not exercising to the required levels with men partaking in physical activity far less than females.³⁰ The preferred form of exercise

is walking with 52% of people partaking regularly.²⁹ In terms of food consumption, 46% of people don't consume nutritious food and we consume less water (5.1 cups per day) than the Victorian average. Unfortunately this is having a direct impact on our weight with nearly half (44%) of our population being considered overweight or obese and men having more significant weight problems. On a positive note, smoking rates are on the decline (8.8%) but we still need to support those who do quit and young people to resist the temptation to start.³⁰

Access to services is one of the greatest impacts on people's wellbeing. Unfortunately, Manningham is more disadvantaged than other inner eastern local government areas in areas of medical and community services, pharmacists, specialists and dentists.³¹ Manningham residents are having to often travel further for direct service and program access.

What the community says:

What our community said....

The 1000's of voices community campaign identified a number of key areas that were *important to the community* in relation to living healthy and well:

- 🚦 *Appropriate and affordable support for those in need*
- 🚦 *Education and learning opportunities*
- 🚦 *Community and Health Services and Programs*
- 🚦 *Sport, recreation and opportunities to be active*
- 🚦 *Access to healthy and nutritious food*
- 🚦 *Healthy living and lifestyles*
- 🚦 *Emergency Relief*
- 🚦 *Mental Wellbeing*

An Inclusive and Diverse Community

What our data and evidence said....

Manningham values and embraces the diversity of its community; and wants people from all cultural backgrounds including our Indigenous Australians, people with disabilities, people of different faiths, people who identify as Lesbian, Gay, Bisexual, Transgender, Intersex or Queer (LGBTIQ), people who are socially and economically disadvantaged and people of different ages and genders to be included in community life, accepted, valued and respected.

Furthermore, Council seeks to help to eliminate all forms of discrimination. When it occurs, this can exclude people from accessing services and from participating in employment, education, sport and social activities; and can lead to poor physical and mental health and reduce life expectancy.

Cultural Diversity: The State Government is committed to promoting the full participation of new, emerging and established multicultural communities in the economic, social and cultural life of Victoria, and to promoting the recognition that all Victorians contribute to our diversity.³² In light of Manningham's highly culturally diverse population, Council is fully supportive of this commitment.

The Wurundjeri people are acknowledged as the traditional custodians of the land now known as Manningham. Since European settlement of Melbourne in 1835, successive waves of migrants from around the world have made Manningham their home. We are proud that our residents come from 140 countries worldwide, speak 106 languages and practice over 25 religious faiths. A significant 36.5% of residents were born overseas and over 50% had at least one of their parents born overseas. Furthermore, 39% of residents speak a language other than English at home and 6% (7,020 people) are not fluent in English or do not speak English at all.¹⁵ These cultural and linguistic factors all need to be considered in determining how to enhance the health and wellbeing of Manningham's residents. Manningham continues to be a popular destination for migrant settlement, with on average over 1,000 new migrants settling here each year. However due to the high cost of local housing the vast majority of new migrants arrive on skilled migrant or family visas - only 224 refugees settled here in the past five years.³³

Of note, with the continued growth of our cultural diversity it is important to recognise that members of culturally diverse communities may also identify with or experience other points of difference including ability, sexuality or gender.

Gender Equity and Gender/Sexual Identity: In Australia, 11% of people are of diverse sexual orientation, sex or gender identity and same sex couples have tripled from 1996 to 2011.¹⁵ Unfortunately a very large percentage of Lesbian, Gay Bisexual, transgender, Intersex or Queer (LGBTIQ) people hide their sexuality or gender identity (34% while accessing services, 42% at social and community events and 39% at work) for fear of violence or discrimination. In addition, 60% have experienced verbal homophobic abuse and 20% have experienced physical homophobic abuse.³⁴ This prejudice and discrimination adds an additional layer of risk on top of biological, social, environmental and psychological factors which can lead to poorer health and wellbeing outcomes including mental health issues such as depression, anxiety and suicide.

Gender inequality continues to grow in Australia and is prominent in homes, workplaces, school yards, media and on sporting fields. Women and girls make up just over half (51.3%) of the Manningham population. While women comprise approximately 55.7% of all employees in Manningham, they tend to work part-time (three in four part time positions) and on average take home less income (16.2%) than men each week. At a national level, the pay gap has been 18.2% and has not improved substantially for the last two decades. Despite Equal Opportunity Laws, sexual harassment is still an issue that predominately affects women. In the workplace, women are more likely to experience discrimination at some point during pregnancy, parental leave or on return to work and 18% of mothers indicated that they were made redundant or dismissed because of their care needs. With women generally being the main primary carers for children and parents as they age, this is concerning. On average women's superannuation is also just over half (57%) of men and as a result often experience greatest levels of poverty in their retirement years and are more reliant on the Age Pension.³⁵

Women often experience poorer health outcomes than males with issues such as family violence, social isolation and financial insecurity having direct impacts on their wellbeing. In Australia, one in four women experiencing intimate partner violence³⁶ and in Manningham there has been a rise from 532 reported incidents

in 2012 to 772 in 2016. last year had 556.4 incidents reported per 100,000 in Manningham³⁷, social isolation (4511 women living alone in comparison to 2724 men) and Financial challenges (52% of women over 70 live on less than \$400 per week).¹⁵

Disability: Almost one in five Australians currently report to be living with a disability (18.3%) and this is destined to grow with an ageing population over the next four years. Research shows that 31% of 55 – 64 year olds live with a disability and almost nine out of ten 90 year olds have a disability, which then places an impost on family and services to care for those in need.³⁸ In Manningham, we have 11,150 people currently providing unpaid assistance to a person with a disability with most carers being aged between 35 – 79 years.¹⁵ Despite this personal demand, over one third of primary carers (37.8%) were also living with a disability themselves.








The health outcomes of people with disabilities have been shown through research to be lower than the general community with almost half (46%) of people aged 15 – 64 years with a severe or profound disability reporting poor or fair health compared to 5% for those without a disability.³⁹ In addition, people with disability had a higher prevalence rate of all types of selected long term health conditions and almost half (48%) of people with a severe disability had mental health problems. Health risks such as being overweight and obese are also greater (69%) as compared with those without a disability (58%).³⁹ As a result, people with disabilities are more prone to both cardiovascular diseases and diabetes. In

addition, the Royal Commission found that women with disabilities are 40% more likely to be victims of domestic violence.

Discrimination and the opportunity to be included in all fragments of community life are still challenges often experienced by people with a disability. Unfortunately, young people with a disability are more likely to experience discrimination (20.5%) than those aged 65 years and over (2.1%).¹⁵ In relation to employment, only 53% of people with a disability participated in the workforce, compared with 83% of people with no reported disability.³⁸ The housing needs of people with disabilities is also a growing concern in Manningham ensuring access to affordable and stable housing choices of a high standard.

What our community said....

The 1000s of voices community campaign identified a number of key areas that were important to the community in relation to Inclusive and Harmonious:

-  *Inclusive Culture and Community*
-  *Multicultural and diverse community*
-  *Indigenous cultural education and space*
-  *All abilities programs / basketball and activities*
-  *Disability services, programs and support*
-  *Improve access and support inclusion*
-  *Promote and support community harmony*

Generation Friendly

What our data and evidence said....

Manningham supports people of all age groups from newborns with services such as Maternal and Child Health, to older adults who require assistance to stay living longer independently in their own homes. The health and wellbeing needs of each of these groups is quite diverse and must be considered and planned for in an effective and collaborative way.

Early Years: Good health and wellbeing during the early years creates positive foundations for later in life. In Manningham, we have 5,399 children aged 0 – 4 years and had 993 births in 2014 which has continued to rise to 1070 in 2016. Of these babies, 6% in 2013¹⁷ are of low birth weight and Manningham has a low rate of infant mortality.⁴⁰ Breastfeeding is on the decline⁴⁰ in children 6 months and above, as is immunisation, especially in preschool age groups.

In the municipality there has been an increase of 114 households with younger children under the age of 15 between 2006 and 2011. More recent data (2015) shows that 11.1% of children being born in another country. Of these children, one quarter speak a language other than English and many (4.4%) are not proficient in English which has implications in their capacity to transition into school.⁴¹ With a decline in children's language and cognitive skills and their physical health and wellbeing when entering school, it is important we continue to focus on children with higher needs and their development. Another area of growth in Manningham is an increase in children with special needs (5.4%) and those requiring further assessment (8.6%) with many new families moving into the area due to availability of local special development schools.⁴¹

The participation in early education settings has increased from 2012 to 2015 as follows: playgroups (15.9% to 21.5%), preschools (77.8% to 87.8%), family day care (1.2% to 3%) and family, mainly grandparents (12.4% to 16.1%).⁴¹ Currently in Manningham there are 30 child care centres and 25 kindergartens but with the increase of demand, we are experiencing a growing demand in early year's services, many of which have waiting lists. In terms of schools, Manningham has

the lowest access in the Inner Eastern region with 1.5 Government Primary Schools per 1000 children which are not overly accessible with children having to walk a distance of 1.4km.

Youth: Young people in Manningham make up 13% of the population in 2014, a slight drop from 2011 with most living in coupled families, although sole families with teenagers are on the rise.¹⁵ Young people are engaged in education and employment with only 3.5% of females and 6.9% of males between the ages of 20 – 24 years not having completed year 11.¹⁵ In saying this, Manningham year 9 students have lower rates of minimum standards in numeracy, reading and writing when compared to the inner eastern region.⁴² In relation to further education, 8.1% participate in TAFE whilst 42.3% are in University which is higher than the Victorian average. Access to employment is an area of growing concern for young people. In Manningham, 30.6% of males and 39.1% of females between the ages of 15-19 years and 70.5% of males and 74.5% of females between the ages of 20 – 24 years are employed.¹⁵

The health and wellbeing issues for young people in Manningham are similar to across the state. The leading issues are mental wellbeing with 22% of 15-24 year olds presenting to hospital for mental health issues³¹ and 9.7% reporting very high levels of psychological distress.²¹ Issues affecting young people impacting on mental wellbeing include bullying (41%) including cyberbullying, not having a trusted adult in their life (33.8%) or someone to turn to for advice (16.5%). In terms of dealing with this issue, 40% of young people have high levels of resilience with girls dealing with issues better than boys.²¹

Risk taking behaviours continues to be a concern for young people in Manningham with 38.6% of 15-17 yo smoking regularly and over 38% having smoked cigarettes. Alcohol consumption is also high with 49.9% of 12 – 14 year olds and 76% of 15 – 17 having consumed alcohol in the last 30 days. Other behaviours such as drug usage the main concerns are smoking marijuana (13.6%), glue sniffing (5.8%) with ice usage on the rise for 15-17yo. Unsafe sexual activity is also on the rise with only 31.4% practicing safe sex using a condom and only 60.8% of females using contraception to prevent pregnancy. This is having a direct impact on growing prevalence of sexually transmitted infections. Dental hygiene is an area that can

also improve with only 65.7% of adolescents brushing their teeth twice daily. Young people in Manningham also have poor lifestyle behaviours with only 13.8% exercising to adequate levels and only 19.9% eating the recommended serves of fruit and vegetables.²¹

There has been a rise in social media, with 82% of all teens in 2015 having gone online in the last four weeks with girls being higher users than boys. There has also been a rise in usage of smartphones to 80% in 2015 compared to 23% in 2011. Most usage is within their homes (98%) although accessing internet at schools and in wireless hotspots is increasing. 83% of teens go online three or more times daily with more than 74% accessing the internet between 5-10pm and 28% between 10pm – 12am midnight. The main impacting factor to this increase is the growth in mobile device usage.⁴³

A recent survey, the Brighter Futures Report 2015 on youth in Manningham conducted by the YMCA Youth Services showed the issues cared most about by young people were bullying, public transport, drugs and alcohol, the environment and mental health.⁴⁴

Older Adults Older people in Manningham have a wealth of knowledge and experience and actively contribute to the wellbeing of our community in many ways, such as caring for grandchildren (18%) and family, participating in paid and unpaid work and being active members of the community. Manningham is an ageing community with an estimated 11.8% aged between 60-69 years; 9.3% aged between 70-79 years and 5.2% aged over 80 years. The ageing of the Manningham population will continue to grow to an expected level of 31% by 2026.⁴⁵

As life expectancy continues to grow well into the 80's, the health and wellbeing needs for older people needs to be considered on issues such as people's desire to stay independently living at home as well as staying active and involved in community life, the increasing demands on health and aged care services, the communication barriers associated with cultural diversity, ageism and the

discrimination related to getting older and, the economic challenges faced as people enter retirement.

In Manningham, the data reveals a unique set of challenges that potentially contributes to the higher incidence of 80+ year olds reporting fair to poor health (34%, EMR 23%).⁴⁶ With a high proportion of older residents being born overseas (49.6%), many of whom speak a language other than English (37.9%) primarily Italian, Greek and Chinese, there could be barriers in accessing health information in the formats that they can understand. Transport is also an issue experienced by older people with 29% identifying they have transport limitations.⁴⁵ The main health and wellbeing issues for older adults in Manningham are dementia, chronic diseases such as cancer, diabetes and heart disease, diagnosed depression, falls and disability management, elder abuse, and social isolation which is more significant in older women. Financially, older adults are living on lower income levels (52 % of 70-79 year olds living on < \$400 per week). Carer support is also an important consideration with over a third of residents over 65 requiring assistance on one or more activities.⁴⁶

What our community said....

The 1000's of voices community campaign identified a number of key areas that were important to the community in relation to Inclusive and Harmonious:

- ✚ Access to child care and kindergarten
- ✚ Social Activities for families and children
- ✚ Maternal and Child Health and Immunisation
- ✚ Youth spaces and activities
- ✚ Youth Services
- ✚ Activities for seniors, Opportunities to stay active and get out and about
- ✚ Aged Care Services and Home Care
- ✚ Aged Care Facilities and suitable housing

A Safe Community

What our data and evidence said....

Community Safety : Manningham is the safest municipality in the eastern region with a reported 3,956 crimes reported during October 2015 to September 2016. Despite having lower rates, there has been a 10.9% increase in the last 12 months. The three major crimes experienced in Manningham are Assault including Family Violence, Burglary (break and enter), deception and abduction.³⁷

Prevention of Violence: Family Violence is on the rise in Manningham with 772 reported incidents in 2016 in comparison with 532 reported in 2012.³⁷ Although this rise is concerning, it is a good indication that the community is feeling more confident to seek the support they require and report any form of family violence such as emotional, physical, sexual or financial abuse or neglect. Its important to note that this data only tells us part of the story. It does not include data from family violence response agencies or victims who do not report to Police or seek help. In Manningham there has also been an increase in elder abuse, whereby an older person has been mistreated by someone whom they have a relationship of trust with.

Alcohol, Drugs and Gambling. In Manningham, 4.2% of adults are at risk of high risk short term harm and 22.8% are at risk of short term harm each month.²⁹ In relation to admissions, 39.2 adults and 16.7 of 15-24 year olds per 10000 have been hospitalised with alcohol related harm.⁴⁷ Binge drinking is also a rising concern in Manningham with 53.3% of 15-17 year olds having drunk alcohol in the last 30 days.²¹ In Manningham we also expend on packaged liquor (52%) and at licenced premises (58%) at high levels and 21% of people feel its okay to get drunk now and then.²⁹ Based on Ambulance data 2013 / 14, the top three issues requiring ambulatory care are anti-psychotic related attendances, GHB and Antidepressant misuse. There has been decreases in ambulatory care for cannabis and ICE.⁴⁷

The Manningham YMCA Brighter Future Report in 2015 showed that young people (12 – 24 years) in Manningham showed that

- 56% of young people consume alcohol at least once a month
- 26% of young people have taken illicit drugs at least once
- Young people said they drink alcohol socially (54%), for fun (25%) and to relax (14%).
- 56% of young people said yes and 44% said no to drinking alcohol.
- 43% of those respondents said they drink more than once a fortnight
- 26% of young people said yes they use/tried illicit drugs with 74% who said no they have never used drugs.
- Of the 26% of young people who said yes they use/tried illicit drugs, cannabis was 49% followed by ecstasy 15% and amphetamine 13%.⁴⁴

In Manningham there are seven gambling venues most of which are based in the western part of the municipality. Manningham had a total gaming machine expenditure of over \$56 million in 2014/15 and there has been an increase in the number of gaming machines from 5.19 per 1000 adults in 2014 to 5.32 in 2016. On average, adults in the municipality expended \$576.47 as at June 2016.⁴⁸ Other areas of gambling are growing in Manningham including online gaming.

What our community said....

The 1000's of voices community campaign identified a number of key areas that were important to the community in relation to Community Safety

- ✚ Safe Environment/safety
- ✚ More Police/ Neighbourhood Watch / Emergency Services
- ✚ Keep parks and gardens Safe
- ✚ More Road Safety Education

Resilient Community




What our data and evidence said....

Research indicates that Australia is forecast to incur a multitude of climate change impacts that will have a direct influence on the frequency and severity of natural disaster events by 2050. For Manningham a number of natural hazard risks have been identified which require community preparedness and adaptation to ensure effective response and recovery from emergency events (bushfire, flood, storm, heatwave etc.). Emergency events have, and will continue to have, a direct impact on the community and their wellbeing with social and economic disruption, environmental impact and even loss of life. These risks are significant in the rural and peri-urban areas of Manningham where community resilience and preparedness is highly important. To help our community prepare effectively for these natural hazard risks, Manningham is now taking a holistic all-hazards approach focussed on mitigation, resilience and recovery.

Manningham is recognised as a high fire risk area of Greater Melbourne due to its vegetation, topography, climate and demography. In particular, the localities of Warrandyte and Wonga Park are considered as extreme fire risk areas. Historically, bushfire threatens these areas from the north, being driven in a southerly direction by northerly winds. Manningham also has many low lying areas that are subject to flash flooding, including Bulleen, Templestowe, Lower Templestowe and East Doncaster. Manningham has experienced localised storms resulting in flash flooding where drains are overwhelmed due to the volume of deluge.

What our community said....

The 1000's of voices community campaign identified a number of key areas that were important to the community in relation to Resilient Community

-  *Good Bush Fire Management*
-  *Controlled regular fuel burn off*
-  *More Police/ Neighbourhood Watch / Emergency Services*

Connected and Creative

What our data and evidence said....

Feeling a part of and participating in community life are important to the Manningham community. Through mediums such as the arts and culture, community activities and events, social gatherings at a neighbourhood level and volunteering in clubs and schools, people feel more connected at a local level. In saying this, the data shows that there are proportion of people who are socially isolated. A number of factors can contribute to this including language barriers, unemployment and low income, poor housing and transport access, crime, poor health and disability and family breakdown.

In Manningham, the evidence shows that there are 6754 people living alone in 2011 in their homes, with women and older people being most affected. There are also many people (4,778) who do not speak english which impacts on their capacity to engage with the community outside their cultural group. Financial stress is a significant factor in whether people can get involved in activities and access the services they need and with 16% of households living on less than \$600 and many households experiencing mortgage stress (10.6%) or rental stress (47%). In addition, Manningham has one of the lowest proportion of affordable housing options in rentals and social housing in the eastern region. With the rise in housing prices, this situation will only be destined to get worse.¹⁵

Despite the vast array of opportunities to get involved in community life, in Manningham we find that, 73.9% feel part of their community, only 40.5% demonstrate citizen engagement and get involved in matters that affect them, 40.8% of people participated in arts and cultural activities last month with males and older people less likely to participate, 91% felt they had enough 56.3% feel valued by society and only 18.6% volunteer with groups or clubs.⁴⁹¹⁷

Other factors include their connection with people in their lives. In Manningham, we find that 58% can definitely get help from their neighbours¹⁷ and 79.4% have internet access¹⁵ but only 39.7% of adults feel people could be trusted in their local area.²⁹

The liveability of the local neighbourhood contributes to good health and wellbeing. These factors include transport and walkability along with access to housing, services, food, open space and employment. In Manningham, with its span of country areas and city spaces, there are some limitations that can impact on community connectedness. Council have committed to consider these factors using place-making approaches for Doncaster Hill and Bulleen, to enhance the connectedness and wellbeing outcomes of those communities.

What our community said....

The 1000's of voices community campaign identified a number of key areas that were important to the community in relation to Connected and Creative include:

-  *My Friends, Family, Neighbours*
-  *Community Spirit/ Sense of Community*
-  *Community connections/ Neighbourhood*
-  *Community Events and festivals*
-  *Arts and cultural Activities*
-  *Connection between youth and older people*
-  *Support for Volunteers*
-  *Play house Theatre*

Appendix 3: Supporting Documents

The Healthy City Strategy is supported by existing Council commitments across a number of key Council documents. Each of these documents support the outcomes of this strategy.



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Appendix 4: Manningham Partner Overview and Role in Public Health and Wellbeing

Manningham City Council acknowledge the partnership with key stakeholders in the planning, development, implementation and reporting of the Healthy City Strategy. It is as a result of the strength of this collaboration that we can collectively influence the issues that impact on our community's health and wellbeing. Thank you for your ongoing commitment and support. The table below outlines our partners and their role in public health and wellbeing.

Partner Agency	Partner Overview	Role in Public Health and Wellbeing

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Figure 3: Elements to the Development of the draft Healthy City Strategy 2017-2021	10
Figure 4: Phases utilised in the consultation process for the Draft Healthy City Strategy 2017 - 2021	11

Appendix 6: References

- ¹ World Health Organisation <http://www.who.int/about/mission/en/>
- ² Victorian Population Health and Wellbeing Act
https://www.google.com.au/url?sa=t&rct=j&q=&esrc=s&source=web&cd=1&cad=rja&uact=8&ved=0ahUKEwiCn4PMurbSAhVGEpQKH4FCf4QFggZMAA&url=http%3A%2F%2Fwww.austlii.edu.au%2Fau%2Flegis%2Fvic%2Fconsol_act%2Fphawa2008222%2F&usq=AFQJCN00BP4-Fvxx0Yly3fWWJcYk2AnA&bvm=bv.148441817,d.dGo
- ³ Policies and strategies to promote social equity in health
https://www.researchgate.net/profile/Goeran_Dahlgren/publication/5095964_Policies_and_strategies_to_promote_social_equity_in_health_Background_document_to_WHO_-_Strategy_paper_for_Europe/links/569540f808aeb58a9a4d946.pdf
- ⁴ Population Health Planning, Victorian Health Association <http://www.vha.org.au/policy-publications/population-health>
- ⁵ Environments of Health Framework for Public Health Planning https://www2.health.vic.gov.au/getfile/?sc_itemid=%7BC5A714BA-B5A4-4D08-81E8-90FED76F10E2%7D
- ⁶ The Ottawa Charter for Health Promotion <http://www.who.int/healthpromotion/conferences/previous/ottawa/en/>
- ⁷ Preventative Health <https://www2.health.vic.gov.au/public-health/preventive-health>
- ⁸ Health Equity: Health Inequalities and Health Inequities <https://www.vichealth.vic.gov.au/our-work/health-equity-health-inequalities-health-inequities>
- ⁹ Creating a healthier Victoria through a whole of systems approach <file:///C:/Users/vickim/Downloads/What%20is%20HTV%20Jan%2028%20-%20PDF.pdf>
- ¹⁰ Collaborative Planning in the Inner Easter Region <http://iepcp.org.au/key-project/planning-for-preventative-health/>
- ¹¹ Place Health and Liveability, Melbourne University, <http://mccaughey.unimelb.edu.au/programs/place-health-and-liveability>
- ¹² Liveability Indicators, Liveable, Healthy, And Sustainable: Health and Liveability Research Program Research Paper 1 May 2013 What Are the Key Indicators for Melbourne Neighbourhoods?
<http://www.communityindicators.net.au/files/docs/Liveability%20Indicators%20report.pdf>
- ¹³ Victorian Population Health Outcomes Framework <https://www2.health.vic.gov.au/about/publications/policiesandguidelines/victorian-public-health-and-wellbeing-outcomes-framework>
- ¹⁴ State of the City Resource Paper www.manningham.vic.gov.au
- ¹⁵ Census 2011 <http://www.abs.gov.au/>
- ¹⁶ Victorian Population Health Survey 2014 , Department of Health and Human Services <https://www2.health.vic.gov.au/about/publications/researchandreports/victorian-population-health-survey-2014>
- ¹⁷ Department of Health and Human Services Manningham Profile 2017 <https://www2.health.vic.gov.au/about/publications/data/inner-eastern-melbourne-area-2015>
- ¹⁸ On Track 2016 Manningham Profile <http://www.education.vic.gov.au/Documents/about/research/OnTrack2016/ot2016gamanningham.pdf>
- ¹⁹ Department of Education and Training <https://www.data.vic.gov.au/data/dataset/vcams-percentage-of-students-achieving-national-benchmark-in-literacy> on 16 December 2016
- ²⁰ Inner East Primary Care Partnership Core Indicator Set <http://iepcp.org.au/key-project/planning-for-preventative-health/>
- ²¹ Adolescent Community Profile, DEECD, <http://www.education.vic.gov.au/about/research/Pages/reportdataadolescent.aspx>
- ²² Dementia Statistics for Victoria and Regions, Alzheimer's Australia Vic <https://vic.fightdementia.org.au/vic/research-and-publications/dementia-statistics-for-victoria>
- ²³ Inner East Primary Care Partnership, Health and Wellbeing Needs of Older Adults in the East http://iepcp.org.au/wp-content/uploads/2016/08/IEPCP_Introduction_and_Major_Findings_003.pdf

- ²⁴ Women's Health Eastern, Eastern Melbourne Sexual and Reproductive Needs Analysis <http://whe.org.au/wp-content/uploads/sites/3/2016/04/2016-04-28-Eastern-SRH-Needs-Analysis-Paper-Final.pdf>
- ²⁵ Stansfield, S, 2006, 'Social support and social cohesion', in R Wilkinson & M Marmot (eds), Social determinants of health (2nd edn), Oxford University Press, Oxford, pp. 148–171.
- ²⁶ Victorian Population Health Survey <https://www2.health.vic.gov.au/public-health/population-health-systems/health-status-of-victorians/survey-data-and-reports/victorian-population-health-survey>
- ²⁷ Victorian Emergency Minimum Dataset (VEMD) <https://www2.health.vic.gov.au/hospitals-and-health-services/data-reporting/health-data-standards-systems/data-collections/vemd>
- ²⁸ Social Determinants of Health and Prevention of Health Inequalities <https://ama.com.au/position-statement/social-determinants-health-and-prevention-health-inequities-2007>
- ²⁹ VicHealth Indicators 2015 <https://www.vichealth.vic.gov.au/programs-and-projects/vichealth-indicators-lga-profiles-2015>
- ³⁰ Victorian Population Health Survey <https://www2.health.vic.gov.au/public-health/population-health-systems/health-status-of-victorians/survey-data-and-reports/victorian-population-health-survey>
- ³¹ PHIDU 2016 <http://phidu.torrens.edu.au/social-health-atlases>
- ³² Victoria's Multicultural Policy Statement <http://www.multicultural.vic.gov.au/resources/victoria-s-multicultural-policy-statement>
- ³³ Settlement Data Base Australian Department of Social Services, 1 January 2012 – 4 November 2016 <https://www.dss.gov.au/our-responsibilities/settlement-and-multicultural-affairs/programs-policy/settlement-services/settlement-reporting-facility>
- ³⁴ Victorian Commission for Gambling and Liquor Regulation <http://www.vcglr.vic.gov.au/resources/data-and-research>
- ³⁵ Australian Human Rights Commission, Gender Equality Face the Facts, 2014 <https://www.humanrights.gov.au/education/face-facts/face-facts-gender-equality>
- ³⁶ Domestic Violence Resource Centre <http://www.dvrcv.org.au/knowledge-centre/our-publications/poster/facts-family-violence-2016>
- ³⁷ Crime Statistics Agency <https://www.crimestatistics.vic.gov.au/explore-crime-by-location>
- ³⁸ Survey of Disability, Ageing and Carers 2015 <http://www.abs.gov.au/ausstats/abs@.nsf/mf/4430.0>
- ³⁹ AIHW 2010, Health of Australians with disability <http://www.aihw.gov.au/publication-detail/?id=6442472401>
- ⁴⁰ Victorian Perinatal Data Collection <https://www2.health.vic.gov.au/hospitals-and-health-services/quality-safety-service/consultative-councils/council-obstetric-paediatric-mortality/notification-to-the-vpdc>
- ⁴¹ Australian Early Development Census <https://www.aedc.gov.au/>
- ⁴² Department of Education and Training <https://www.data.vic.gov.au/data/dataset/2016-on-track-year-12-or-equivalent-completers-student-level-destination-data>
- ⁴³ Aussie Teens and Kids Online <http://www.acma.gov.au/theACMA/engage-blogs/engage-blogs/Research-snapshots/Aussie-teens-and-kids-online>
- ⁴⁴ Brighter Futures Research Paper 2015, Manningham YMCA Youth Services <http://youthservices.ymca.org.au/About-Us/Pages/Research.aspx>
- ⁴⁵ Community Indicators Victoria, Manningham Profile <http://www.communityindicators.net.au/>
- ⁴⁶ Health and Wellbeing Needs of Older Adults in the Inner Eastern Region 2016 <http://iepcp.org.au/key-project/older-people-health-wellbeing/>
- ⁴⁷ Victorian Admitted Episodes Dataset <https://www2.health.vic.gov.au/hospitals-and-health-services/data-reporting/health-data-standards-systems>
- ⁴⁸ Victorian Commission for Gambling and Liquor Regulation <http://www.vcglr.vic.gov.au/resources/data-and-research/gambling-data/population-density-and-gaming-expenditure>
- ⁴⁹ Community Indicators Victoria <http://www.communityindicators.net.au/>
- ⁵⁰ Council Policies and Strategies relevant to Healthy City Strategy <http://www.manningham.vic.gov.au/strategies-and-policies>



Terms of Reference

Healthy City Advisory Committee (HCAC)

Purpose	<p>The Manningham Healthy City Advisory Committee will provide advice on the development, implementation and evaluation of the Manningham Healthy City Strategy and Action Plan.</p> <p>The Committee will advise on matters relating to compliance requirements under the Health and Wellbeing Act (Vic) s26.</p>
Roles and tasks	<p>The role of the Committee is to act as a forum for the exchange of ideas to assist in the development, implementation and evaluation of the Manningham Healthy City Strategy and Action Plan.</p> <p>In particular the group will:</p> <ul style="list-style-type: none"> • contribute to the development, implementation and review of the Healthy City Strategy and Action Plan • discuss and share relevant information on the priorities of the Healthy City Strategy; • provide advice to Council on current and emerging strategic health and wellbeing needs and issues in Manningham; • identify opportunities for partnership and collaboration; • provide strategic input on relevant health and wellbeing policy, research and initiatives; • support the implementation of agreed actions within the Healthy City Strategy Action Plan • monitor the effectiveness of the Healthy City Strategy and Action Plan utilising an agreed evaluation framework • provide advice to Council in relation to the development and review of Council strategies that directly impact community health and wellbeing. <p>The decision making role of the committee is limited to advising and making recommendations to Council regarding health and wellbeing issues.</p> <p>External organisations will be required to make decisions on their organisations participation in the action plan for the Healthy City Strategy and the delivery and reporting of these actions.</p>



Chairperson	Meetings will be chaired by the Mayor. In the event that the chairperson is absent, the meeting will be chaired by the Mayor's nominee or representative of Council.
Meetings	<p>Meetings will be held on a quarterly basis with four meetings being held each year.</p> <p>Specific additional meetings may be required on an as-needs basis, such as during the development or review of a major strategy. Additional meetings will be subject to approval by both the Chairperson and the relevant Council delegate.</p> <p>Meetings are closed to community outside of endorsed members / delegates. Guests or topic experts can be invited to attend on an as needs basis.</p>
Membership	<p>The Committee will comprise</p> <ul style="list-style-type: none"> • Councillor (Mayor) • <u>Two</u> community representatives appointed by Council. Community representative membership will be appointed to specific individuals. • A maximum of <u>fifteen</u> Community Organisational / Agency representatives in leadership roles with decision making capacity from local or peak organisations. Community organisations will need to nominate a primary attendee. In the event that this representative is not able to attend a meeting, a suitable substitute representative may be nominated by the organisation. • Relevant Council Officers including the Director Community Programs, representatives from Social and Community Services Unit and other Managers as required.
Membership Criteria	<p>The following membership criteria will be used in making appointments to the committee:</p> <ul style="list-style-type: none"> • Established networks/relationships/connections to health and wellbeing services or sector • Live, work or study within the municipality or have a demonstrated connection to the municipality through professional, technical or industry alliances • Understanding the role of local government in health and wellbeing • Demonstrated commitment to community health and wellbeing, health promotion and/or preventative health • Relevant experience in committees and/or demonstrated ability to participate in, and constructively contribute to a group committee or organisation • A mix of skills and attributes to complement other members of the committee



	<ul style="list-style-type: none"> Ability to regularly attend and participate in meetings as scheduled. <p>As far as practicable, the composition of the Committee will reflect the priorities of the Healthy City Strategy and/or relevant health determinants.</p>
Nomination Process	<p>Nominations for appointment to the Committee will be called by public notice in the local media and Council website or by letter to relevant local or peak agencies or community organisations.</p> <p>Nominees shall nominate on the appropriate Council Form within the advertised nomination period.</p> <p>Nominees may be interviewed by Council.</p> <p>Appointments will be made by Council and selected based on the criteria above.</p> <p>Membership will be for a four year term for Community / Individual Representatives.</p> <p>Members can re-nominate after their term ends in accordance with the nomination process.</p>
Resignation	<p>A member of the Committee may resign at any time. Notice of resignation is to be provided in writing to the Chairperson.</p> <p>Membership on the Committee will be deemed to have been resigned if a member fails to attend three consecutive meetings without prior notice.</p> <p>Any member who resigns or whose membership is terminated may be replaced by the Council following a public nomination process as noted above.</p>
Conflict of interest	<p>In the event of a conflict of interest arising for any member of the Committee, the member will disclose the interest and clearly state the nature of the interest at the meeting before the matter is considered. Any member who discloses a conflict of interest in a matter, must leave the room while the matter is being discussed.</p>
Support	<p>Council officers will resource the Committee and provide relevant secretariat support. Agendas and meeting papers will be distributed to Committee members one week prior to the meeting. Minutes of the Committee meetings will be circulated to Committee members two weeks after the meeting.</p>



	<p>Actions will be minuted and reported back to the Committee in a timely manner.</p> <p>Comments provided by the Committee on Council matters will be considered by the appropriate units of Council and outcomes will be reported back to the Committee in a timely manner.</p> <p>The Committee will have access to Council staff with expertise relevant to the item being advised on by the Committee.</p> <p>Council Officers prepare an assembly of Councillors record as required under the Local Government Act 1989.</p>
Media	<p>Committee members are not to represent the committee to the media without the prior approval of the Chairperson or a representative of Council.</p>
Code of conduct	<p>To ensure that all meetings of Council and its Committees are conducted in an orderly, consistent and efficient manner, it is required that</p> <ul style="list-style-type: none"> • All community representatives and Councillors have an equal opportunity to participate in the meeting to the fullest extent possible, with respect being accorded to the expression of differing views • All meeting attendees are treated with respect. <p>Members have an obligation not to disclose any materials or information that is not available to the public, unless approved by the Chair or a representative of Council.</p> <p>All Committee discussions should comply with the requirements under the Privacy Act and its principles.</p>
Review	<p>At the commencement and the completion of each term of the Committee, there will be a process evaluation survey undertaken to determine the effectiveness of the partnership.</p> <p>A review of the terms of reference and the role, function, membership, and productivity of the committee will be conducted at least once every four years to ensure currency and effectiveness.</p> <p>These terms of reference may be revoked at any time by Council.</p>

Appendix 4: Successful Applicants for Healthy City Advisory Committee


No.	Name	Position	Organisation
1	Michele Rowse	CEO	Manningham YMCA
2	Georgina Earl	Librarian	Whitehorse Manningham Libraries
3	Jo Van Dort	Program Manager, Health Promotion	EDVOS
4	Helen Mackenzie	Manager, Social Support and Volunteering in Manningham	Doncare
5	Simon Lewis	CEO	Onemda
6	Pauline Fyffe	Manager, Park Orchards Community House and Learning Centre	Manningham Strategic Alliance of Community Houses
7	Christine Farnan	Population Health Senior Program Advisor	Department of Health and Human Service
8	Andrew Marcus	Senior Sergeant	Victoria Police
9	Tracey Blythe	Prevention Coordinator	Inner East Primary Care Partnership
10	Sue Rosenhain	Health Promotion Manager	Women's Health East
11	David Towl	General Manager, Health Promotion	Access Health and Community
12	Anouska Phizacklea	Business, Finance and HR Manager	Heide Museum of Modern Art
13	Trudi Ray	Executive Director South Operations	Haven, Home Safe
14	Debbie Mars	Strategic PMO and Performance and Planning Manager	Primary Health Network
15	Theminy Carydias	Inner East Support Branch Manager	Department of Education
16	Mhisti Rele	Doctor	Community Representative
17	Shilpa Smith	Primary Home Care Provider	Community Representative

13 SHARED SERVICES

13.1 Proposed 2017/18 Annual Budget incorporating the Strategic Resource Plan 2017/18 to 2020/21.

File Number: IN17/220

Responsible Director: Director Shared Services

Attachments: 1 MCC 2017-18 Budget - Adopted in Principle [↓](#) 

EXECUTIVE SUMMARY

A proposed budget has been prepared for the 2017/18 financial year. The proposed 2017/18 Annual Budget incorporates a draft four year Strategic Resource Plan 2017-2021 and Year 1 Council Plan Initiatives. The budget and Strategic Resource Plan detail the financial and non-financial resources applied by Council to achieve the strategic objectives outlined in the Council Plan. The proposed 2017/18 Annual Budget, incorporating the Strategic Resource Plan (SRP), is attached for consideration by Council for adoption in principle.

Under the *Local Government Act* 1989, Council is required to give public notice that the budget is available for inspection and to consider submissions received in respect of the budget prior to its adoption in its final form.

RECOMMENDATION

That Council:

- A. Approve in-principle the proposed 2017/18 Annual Budget, incorporating the Strategic Resource Plan 2017-2021 and Year 1 Council Plan Initiatives, for public exhibition according to the requirements of S223 of the Local Government Act 1989;**
- B. Note the proposed 2017/18 Annual Budget will be placed on public exhibition from Friday 28 April 2017 until Friday 26 May 2017.**
- C. Appoint the ‘Strategic Documents Committee of Council’, comprising all Councillors, for the purposes of considering and hearing any submissions from the public on the proposed Council Plan 2017- 2021 and 2017/18 Annual Budget.**
- D. Note that the ‘Strategic Documents Committee of Council’ confer a Special Meeting on Monday 5 June at 7pm in the Council Chamber to hear any verbal submissions in support of a written submission and consider these in addition to any written submissions that are received.**
- E. Consider for adoption the proposed 2017/18 Annual Budget in its final form, after consideration of any submissions received, at the Council Meeting on Tuesday 27 June 2017.**

Moved: CR PAUL MCLEISH

Seconded: CR GEOFF GOUGH

That the Recommendation be adopted.

CARRIED

1. BACKGROUND

A proposed budget has been prepared for the 2017/18 financial year. The proposed 2017/18 Annual Budget incorporates a draft four year Strategic Resource Plan 2017-2021 and Year 1 Council Plan Initiatives.

Having considered the proposed Budget, SRP and Year 1 Council Plan Initiatives, Council is required to formally resolve to approve these, as presented to the meeting, and give notice of their preparation by publishing a notice in the 'The Age' and Council's website. Budget information will also be published in the Manningham Leader and the Warrandyte Diary newspapers as soon as practicable.

Statutory information relating to the Annual Budget required by the Local Government (Planning and Reporting) Regulations 2014 and the Local Government Act 1989 will be available for public inspection between 28 April 2017 and 26 May 2017 (both dates inclusive).

2. DISCUSSION / ISSUE

The proposed budget has been prepared with reference to the 4 year Council Plan 2017-2021 and Council's Long Term Financial Plan. Council's financial planning is aimed at creating a financially sustainable organisation to enable Council to continue to provide high quality services and infrastructure for the community into the medium and long term.

The proposed 2017/18 Annual Budget represents the first year of the Financial Plan and the Strategic Resource Plan 2017-2021 the first 4 years of the Financial Plan.

Council's long term Financial Plan is based on the following principles:

- Delivering annual underlying budget surpluses.
- Building Council's cash position to support long term financial sustainability.
- A maximum of 33% of rate revenue to the capital works program.
- Priority be given to funding asset renewal expenditure before funding new assets.
- A major focus is to be placed on improving operational efficiency, implementing new revenue sources and a commitment to containing costs.
- Average rate increases that are in line with the State Government rate cap.

The proposed budget, incorporating the Strategic Resource Plan, has been prepared with an emphasis on establishing a long term, sustainable financial Council. This has involved a major review of the capital works program, both in terms of the total program funding and a priority to funding asset renewal rather than new assets, and developing strategies to deliver new revenue sources and identify cost saving opportunities.

Legislation

The proposed 2017/18 Annual Budget, incorporating the Strategic Resource Plan, is prepared in accordance with the *Local Government Act* 1989, the Local Government (Planning and Reporting) Regulations 2014 and the State Government "A Fair Go Rate System" (FGRS).

The budget proposes an average general rate increase of 2.0 per cent. This is in line with the FGRS which has capped average rates increases by Victorian councils at the forecast movement of 2.0 per cent in the Consumer Price Index (CPI).

Council has elected not to seek a variation of the rate increase to the Essential Services Commission (ESC) for 2017/18.

Rating information

Section 14 *Rating Information* of the proposed budget details information on Council's past and foreshadowed rating levels, and the rating framework that Council is operating within.

The proposed 2017/18 Annual Budget proposes:

- general rates continue to be levied by way of a uniform rate, and in line with the 2.0 percent State Government rate cap.
- a service charge for Waste Services continue to be levied, and based on a 3.5 per cent increase to recover the cost of collection and disposal of refuse.
- to provide a \$61.20 rebate for holders of a Low income (LI) Health Care Card
- the continuation of financial hardship provisions to help ratepayers who are in financial hardship and are having difficulty paying their rates.
- not to introduce differential rates.
- not to introduce a municipal charge.

The combined rates and charges for an average property is a 2.16% increase, and the 5 year rolling average represents an average annual increase of 2.63%.

Movement in combined rates and charges bill for an average property	
2013/14	4.84%
2014/15	3.80%
2015/16	3.53%
2016/17	-1.17%
2017/18	2.16%
Average increase over last five years	2.63%
Average rates and charges per property 2017/18	\$ 1,962
Average rates and charges per capita 2017/18	\$ 672

The combined rates and waste charges for an average property is detailed in the table below:

Rates and waste charges for an average property in 2017/18*	2016/17 \$	2017/18 \$	Change \$	%
General rate	\$ 1,715.60	\$ 1,749.91	\$ 34.31	2.00%
Waste charge	\$ 205.00	\$ 212.20	\$ 7.20	3.50%
Total rates and charges	\$ 1,920.60	\$ 1,962.11	\$ 41.51	2.16%

* the average property value in 2017/18 is \$987,110

Key highlights of the Budget

A \$114 million operating budget that provides funding to deliver services to the community including:

- \$13.04 million for the maintenance of sportsgrounds, parks and gardens
- \$12.00 million for the maintenance of roads streets and bridges
- \$10.84 million for waste and recycling
- \$10.51 million for Aged and Disability Support Services
- \$ 7.79 million for Community Services (Maternal and Child Health, Immunisation, Pre-schools, Community Development Grants and Community Planning Services)
- \$ 5.56 million for maintaining and operating Community Buildings
- \$ 4.08 million for Capital Works Management and Infrastructure Planning
- \$ 4.04 million for Libraries
- \$ 3.91 million for Statutory Planning services
- \$ 3.89 million for maintaining drains
- \$ 3.48 million for Strategic Land Use, Open Space and Recreation Planning
- \$ 2.80 million for Health, Local Laws and animal management
- \$ 2.30 million for maintaining footpaths
- \$ 1.51 million for street cleaning and litter pick up
- \$ 0.96 million for Economic Development and Tourism

A \$36 million Capital Works Program comprising:

- \$14.76 million for community buildings (including \$11.08 million for Mullum Mullum Stadium).

- \$ 9.18 million for roads (including \$2.06 million to upgrade King Street and \$5.07 million for the ongoing renewal of road assets)
- \$ 2.83 million for parks and open space
- \$ 2.73 million for plant and equipment
- \$ 2.62 million to renew Council's core IT and telecommunications infrastructure
- \$ 1.59 million for drainage improvements

Key Financial Indicators

The Local Government Performance and Reporting Framework details a range of financial indicators, a summary of which is detailed in the table below. The indicators show positive trends which will contribute to an improvement in the long term financial sustainability of Council.

Indicator	Forecast	Budget	Strategic Resource Plan			Trend
	Actual		Projections			
	2016/17	2017/18	2018/19	2019/20	2020/21	+/-
Operating position						
Operating surplus	\$16.7M	\$19.0M	\$17.4M	\$17.6M	\$23.1M	+
Adjusted underlying surplus	\$7.4M	\$11.6M	\$10.7M	\$11.4M	\$12.3M	o
Adjusted underlying result ratio	6.1%	9.2%	8.4%	8.6%	8.9%	+
Liquidity						
Total cash & investments	\$47.3M	\$54.2M	\$64.2M	\$69.9M	\$80.3M	+
Total unrestricted cash	\$20.1M	\$23.6M	\$27.7M	\$32.6M	\$34.1M	+
Working capital ratio	142.4%	172.4%	174.5%	195.8%	221.4%	+
Unrestricted cash ratio	56.1%	62.6%	64.1%	78.6%	82.2%	+
Obligations						
Loans and borrowings compared to rate revenue	7.8%	7.6%	7.3%	3.5%	3.4%	+
Interest and principle repayments compared to rate revenue	0.3%	0.3%	0.3%	3.7%	0.1%	+
Indebtedness	7.5%	7.3%	4.1%	4.0%	3.9%	+
Asset renewal	117.4%	95.5%	100.6%	100.0%	100.7%	o

+ positive o on trend - negative

Key Challenges

In preparing the proposed 2017/18 Annual Budget, a number of external and internal influences have been taken into consideration as are likely to have a significant impact on the budget.

These influences are detailed in sections 8.2 and 8.3 of the budget document, with some of the higher value influences being:

- The second year of rate capping by the State Government, limiting the average rate increase at 2.0% for 2017/18;
- Cost shifting by other forms of government. This occurs where a government grant to provide a service does not increase in line with the cost of service delivery, leading to an increasing gap being funded by ratepayers. Examples include library services, maternal and child health, school crossing supervisors and aged care services;
- A freeze on indexation of the federal financial assistance grants. The Commonwealth announced in its 2014/15 Budget that it would pause indexation of the financial assistance grants to local government for three years (2014/15, 2015/15, 2016/17). While indexation has resumed in 2017/18, Council has endured a permanent \$0.7 million loss of revenue in the four years up to and including the 2017/18 budget, and will incur an additional \$200,000 loss in each subsequent year;
- The State Government landfill levy has increased from \$9 per tonne in 2008/09 to a forecast \$63.27 per tonne in 2017/18. This represents an increase of 700 per cent since 2008/09, forcing Council to pass on the massive increase to ratepayers;
- Councils across Australia raise approximately 3.5 per cent of the total taxation collected by all levels of Government in Australia, yet councils are entrusted with the maintenance of more than 30 per cent of all Australian public assets including roads, bridges, parks, footpaths and public buildings. This means that a large proportion of Council's income must be allocated to the maintenance and replacement of these valuable public assets in order to ensure the quality of public infrastructure is maintained at satisfactory levels;
- The Fire Services Property Levy will continue to be collected by Council on behalf of the State Government with the introduction of the Fire Services Property Levy Act 2012. These revenues are excluded from the budget as Council is the collection agency with all funds received remitted to the State Government; and
- A major focus is being placed on improving operational efficiency, investigating and implementing new sources of revenue, cost saving opportunities and re-equipping the organisation to respond to the rate cap and the changing expectations of the community. A major strategy to strengthen the organisation and the way it works with and responds to customers is the Citizen Connect program.

3. COUNCIL PLAN / STRATEGY

The development of the Annual Budget, incorporating the Strategic Resource Plan, has been guided by the proposed Council Plan. The Budget and SRP outline the financial and non-financial resources applied by Council to achieving the strategic objectives detailed in the Council Plan.

Progress against the Council Plan will be reported periodically through the Quarterly CEO Report and the Annual Report.

4. IMPLEMENTATION

4.1 Finance / Resource Implications

The proposed 2017/18 Annual Budget has been prepared in alignment with the Council Plan, Strategic Resource Plan and the long term Financial Plan.

The proposed budget, incorporating the Strategic Resource Plan, adopts a balanced budget approach. Strategies are being implemented to ensure that Council remains financially sustainable in the long term, and has the capability to continue to provide relevant and cost effective services and infrastructure for its community following the introduction a rate cap by the State Government.

The Key Financial Indicators project Council to be in a sound financial position at 30 June 2018. The longer term trend is for an improvement to Council's long term financial sustainability.

4.2 Communication and Engagement

A Communications Plan is being prepared to engage the community. As part of the promotion, Council will be engaging the community at a number of listening posts across the municipality.

The Council Plan and Annual Budget documents will be available on Council's website, at the Civic Offices and Council Depot, and at the four branch libraries through the municipality.

4.3 Timelines

Key dates in the 2017/18 budget process include:

26 April	Council Meeting to adopt 'in principle' the proposed Council Plan and Annual Budget (incorporating the Strategic Resource Plan)
28 April	Public exhibition period opens
26 May	Public exhibition period closes
5 June	Committee of Council to hear submissions from the exhibition period
13 June	SBS consider final Council Plan and Annual Budget
27 June	Council meeting to adopt Council Plan and Annual Budget

5. DECLARATIONS OF CONFLICT OF INTEREST

No Officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.





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OF VOICES

MANNINGHAM

Proposed

Annual Budget
2017/18

incorporating the
Strategic Resource Plan 2017 - 2021



MANNINGHAM

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Mayor and CEO introduction - TO FOLLOW

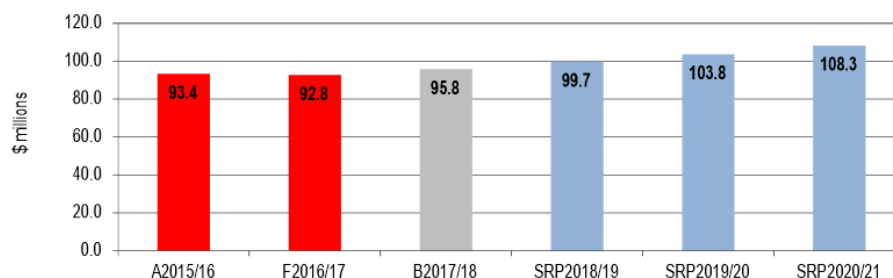
Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Budget summary

Council has prepared a Budget for the 2017/18 financial year which seeks to balance the demand for services and infrastructure with the community's capacity to pay. Key budget information is provided below about the rate increase, operating result, services, cash and investments, capital works, financial position, financial sustainability and strategic objectives of the Council.

A= Actual F= Forecast B= Budget SRP= Strategic Resource Plan estimates

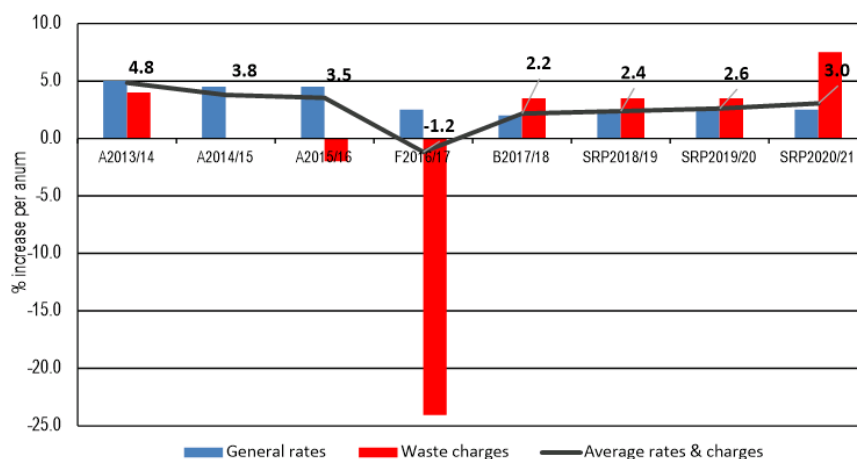
Rates and charges



Council raises general rates to fund universally accessed services and capital infrastructure, and from a waste charge to fund the collection and disposal of refuse. In a changing environment that Council operates in, Council has been focusing on improving operational efficiency, implementing new revenue streams and cost saving opportunities. These strategies will help to address the State Government rate cap, while still maintaining services and preserving our investment in community infrastructure.

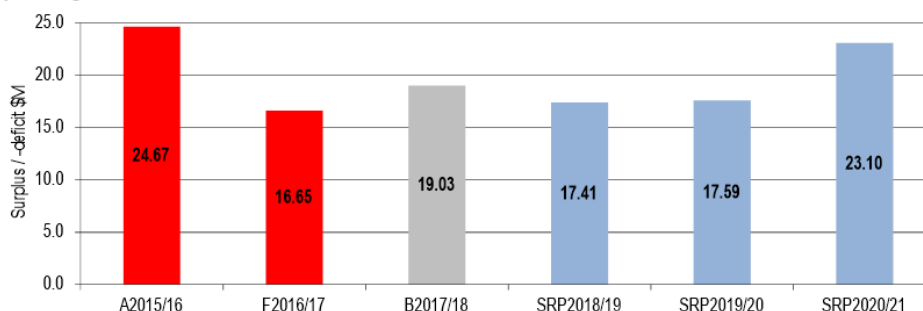
For 2017/18, the combined Council rates and charges for an average property in Manningham with a standard waste service is projected to increase by 2.16 per cent or \$41.51. This is comprised of a 2.0 per cent increase in the general rate and a 3.5 per cent increase in waste charge. The chart below shows the comparison of general rates, waste charges and average rates and charges increases for the period 2013/14 to 2020/21. Refer to Section 10. Analysis of operating budget for further details.

During the five year period 2013/14 to 2017/18, the average rates and charges increase is 2.6%.



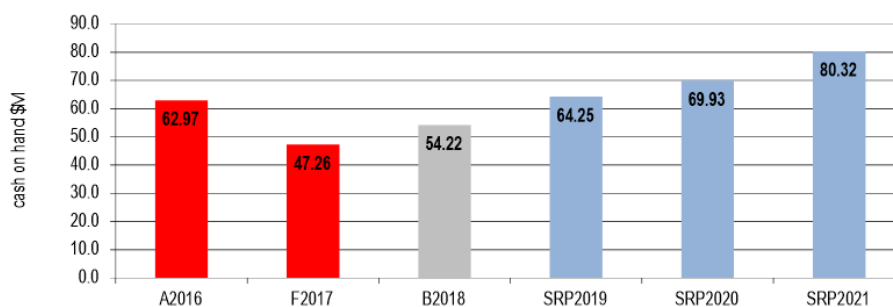
Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Operating Result



The budgeted operating result (income less expenses) for the 2017/18 year is a surplus of \$19.03 million, which is an increase of \$1.98 million over 2016/17. The improved operating result is primarily due to a 1.7% increase in income, while operating expenditure has been constrained to a 0.2% increase. A strong surplus is required to fund Council's extensive capital works program, and ensure that it has sufficient reserves to meet financial challenges as they arise in the future. During the four year period of the Strategic Resource Plan 2017 - 2021, Council is projecting to maintain an average of \$19.00 million operating surplus.

Cash and investments



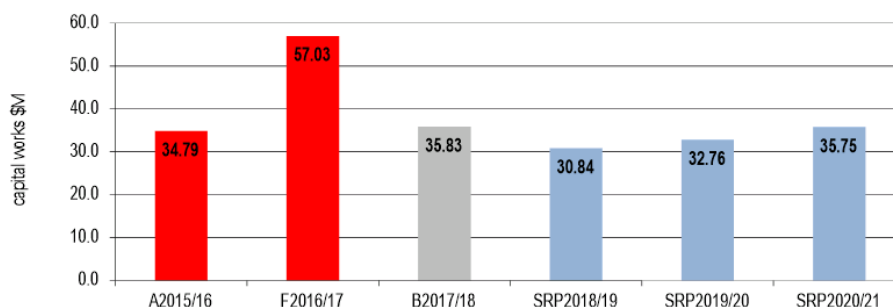
Cash and investments are expected to increase by \$7.07 million during the year to \$54.22 million as at 30 June 2018. This is consistent with Council's strategy to increase cash reserves as one measure of improving its long term financial sustainability.

Council holds cash balances to fund the daily working capital requirements, support cash backed reserves required by legislation and for future intended uses as directed by Council. Of the \$54.22 million cash and investments balance, cash that is restricted or has an intended use totals \$30.60 million, leaving an unrestricted cash balance of \$23.62 million as at 30 June 2018.

Refer Sections 11 and 13 for detailed analysis of the cash position and components of restricted cash.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

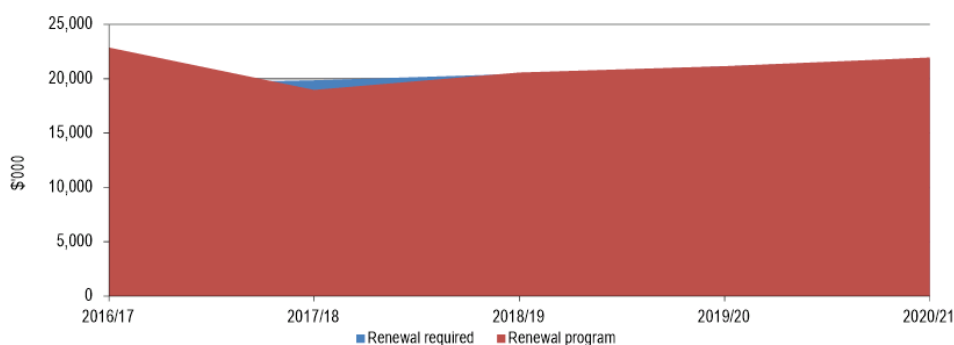
Capital works



The capital works program for the 2017/18 year is budgeted to be \$35.83 million. Key projects in this year's program include \$11.08 million to complete the Mullum Mullum Stadium and \$9.18 million to renew and improve Council's road network.

The program is funded through \$27.60 million (or 77.2 per cent) of Council's cash, \$3.87 million (or 10.8 per cent) from developer contributions, \$2.87 million (8.0 per cent) from external grants and \$1.49 million from asset sales. The capital works program has been set and prioritised through the development of sound business cases and consultation with stakeholders. (Capital works is forecast to be \$57.03 million for the 2016/17 year and includes the rollout of Council's new waste and recycling bin fleet and part funding of the Mullum Mullum Stadium).

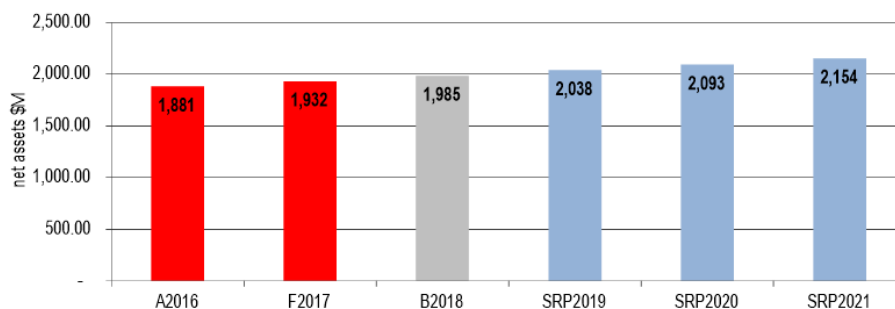
The graph below sets out the required and actual asset renewal over the life of the current Strategic Resource Plan.



As part of Council's response to the rate cap, Council introduced Budget principles to provide 33 per cent of each year's rate revenue to fund the capital program and to give priority to funding asset renewal expenditure before expending funds on new assets. This new budget principle is reflected in the above chart which shows that apart from 2017/18, the asset renewal program is aligned with the asset renewal required throughout the period. Refer to Section 4 for asset renewal indicator and Section 12 for an analysis of the capital budget.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

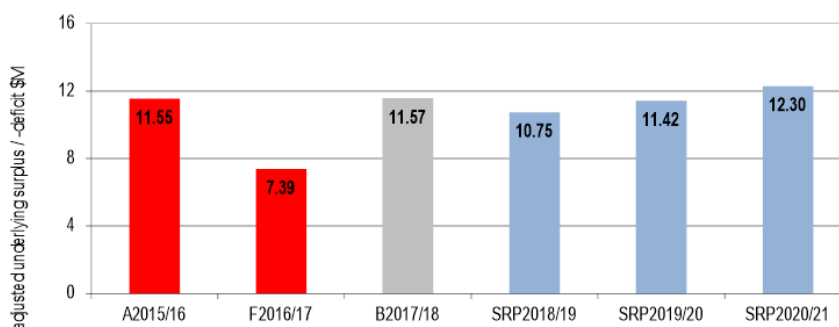
Financial position



The financial position is expected to improve with net assets (total assets less total liabilities) budgeted to increase by \$53.70 million to \$1,985.3 million. The increase in net assets mainly arises from the forecast increase in assets values from the annual revaluation of Council's land, buildings and infrastructure assets and the new assets added to Council's balance sheet from the capital works program as detailed in Section 6 of this report. (Net assets is forecast to be \$1,931.61 million as at 30 June 2017).

Refer Section 13 for an analysis of the budgeted financial position.

Financial sustainability

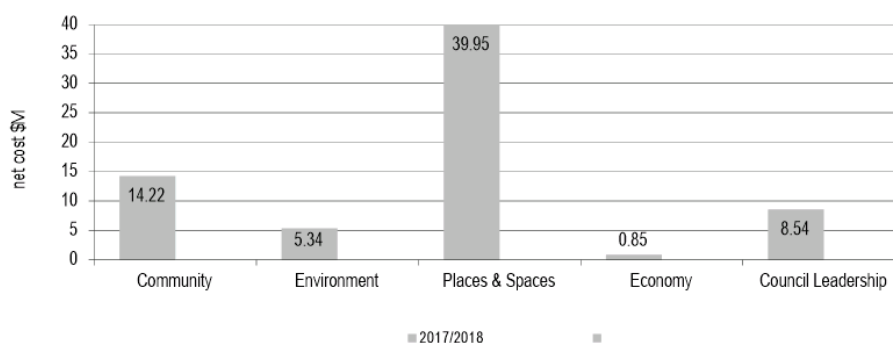


A high level Strategic Resource Plan for the years 2017/18 to 2020/21 has been developed to assist Council in adopting a budget within a longer term prudent financial framework. The key objective of the Plan is financial sustainability in the medium to long term, while still achieving the Council's strategic objectives as specified in the Council Plan. One measure of financial sustainability is the adjusted underlying result, which excludes capital income and developer income (cash and non-cash) from the operating surplus. A positive adjusted underlying result is an indication of financial stability. The projected adjusted underlying surplus over the 4 year Strategic Resource Plan show a positive trend in line with Council's strategy to improve the financial sustainability in the long term.

Refer Section 14 for more information on the Strategic Resource Plan.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Strategic objectives



The Annual Budget includes a range of operating services and initiatives to be funded that will contribute to achieving the strategic objectives specified in the Council Plan. This graph shows the net level of funding (expenses less income) allocated in the budget to achieving the strategic objectives as set out in the Council Plan for the 2017/18 year.

Council expenditure allocations



The above chart provides an indication of how Council allocates its expenditure across the main services that it delivers. It shows how much is allocated to each service area for every \$100 (cash only) that Council spends. Council overheads, governance costs and administrative costs are allocated to our external facing services using an internal overhead allocation model.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**Budget Reports**

The following reports include all statutory disclosures of information and are supported by the analysis contained in sections 8 to 16 of this report.

This section includes the following reports and statements in accordance with the *Local Government Act* 1989 and the Local Government Model Financial Report.

- 1 Links to Council Plan
- 2 Services and service indicators
- 3 Financial Statements
- 4 Financial performance indicators
- 5 Grants and borrowings
- 6 Detailed list of capital works
- 7 Rates and charges

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

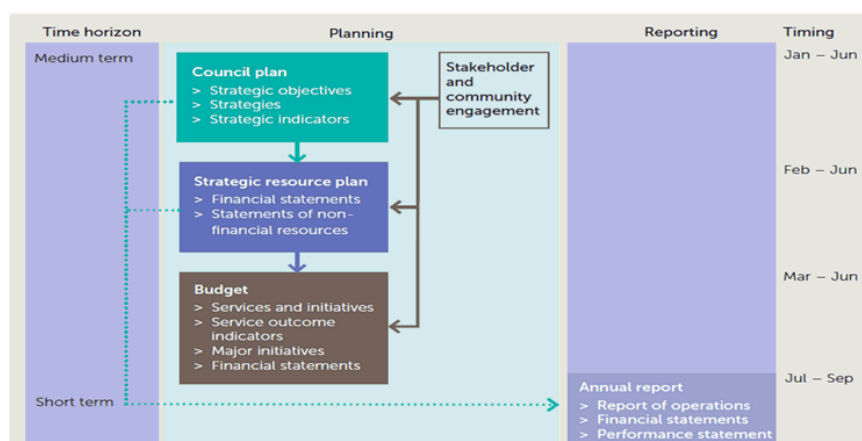
1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Vision 2030), medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

1.1 Planning and accountability framework

The Strategic Resource Plan, is prepared in conjunction with the Council Plan, and is a rolling four year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, taking into account the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The 2017/18 Annual Budget incorporates the four year Strategic Resource Plan information required by legislation.

The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning

In addition to the above, Council has a long term Community Plan (Vision 2030) which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes. The Council Plan and Strategic Resource Plan are required to be completed by 30 June following a general election (though for 2017/18 only this has been extended to 31 August 2017), and are reviewed each year in advance of the commencement of the Annual Budget process.

1.2 Our purpose

Our vision "A liveable and harmonious city"

Our mission

A financially sustainable Council that listens, consults and acts with integrity, value and transparency

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

1.3 Strategic objectives

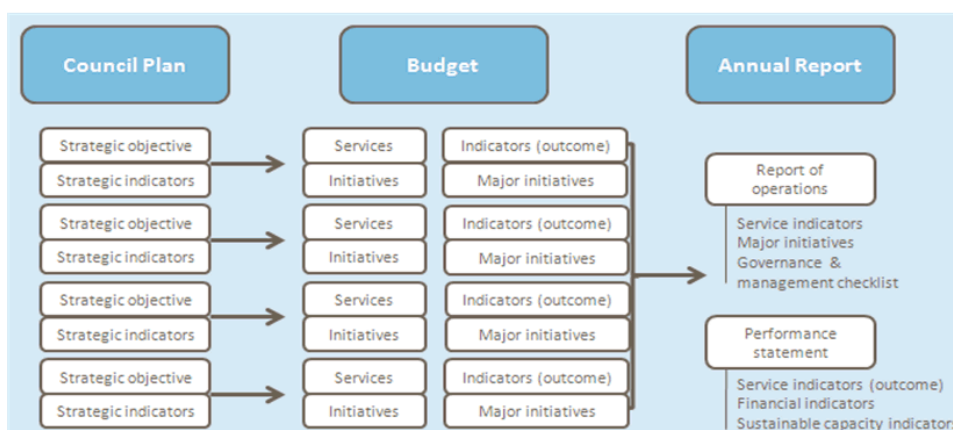
Council delivers activities and initiatives under 34 major service categories. Each initiative and action contributes to the achievement of one of the five Strategic Objectives as set out in the Council Plan for the 2017-2021 years. The following table lists the five Strategic Objectives as described in the Council Plan.

Strategic Objective	Description
1. Healthy Community	Council will work with the community and partners to ensure that Manningham is a healthy, resilient and safe community. We will provide opportunities and foster a connected and inclusive community across the municipality.
2. Liveable Places and Spaces	Council will deliver strong outcomes for residents with a focus on managing amenity to create inviting places and spaces, enhanced parks, open space and streetscapes, well connected, safe and accessible travel, and well utilised and maintained community infrastructure.
3. Resilient Environment	Communicate clearly with the community and consult in a meaningful and appropriate way. We will increasingly encourage residents and other stakeholders to participate in Council decision making.
4. Vibrant and Prosperous Economy	Council will work with our community and partners to protect and enhance our valued environment and biodiversity, reduce our environmental impact and adapt to climate change.
5. Well governed Council	Deliver high quality value for money services in areas that are important to the community and will involve the community in determining and evaluating performance on an ongoing basis.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2017/18 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes a number of major initiatives, initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify initiatives, major initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Environment, Land, Water and Planning

2.1 Strategic Objective 1: Healthy Community

To achieve our objective of a Healthy Community, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Goals

- 1.1. A healthy, resilient and safe community
- 1.2. A connected and inclusive community

Services

Service area	Description of services provided	Expenditure (Revenue)
		Net Cost \$'000
Cultural Services	This service manages strategic development, facilitation and delivery of a range of arts and cultural development programs within the community.	569
		-
		569
Community Events and Programs	This service manages, develops and delivers Council's cultural and corporate events and manages the facilitation and support of external festivals and events produced by the community.	140
		-
		140
Library Services	This service is provides public library service for visitors and residents . The service is managed by the Whitehorse Manningham Regional Library Corporation with branches at Bulleen, Doncaster, The Pines and Warrandyte.	4,064
		-
		4,064

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service area	Description of services provided	Expenditure
		(Revenue) Net Cost \$'000
Community Services	This service provides strategic planning, policy development and direct service provision for a diverse range of childrens, family and community services. Key services include Maternal and Child Health, Immunisation, Manningham Early Years, PreSchool Field Officer Program and coordination of Grants to community groups.	7,790 (2,239) 5,551
Aged and Disability Support Services	This serviced funded in partnership with the Federal and State Governments , provides a range of services and activates designed to support Manningham residents to stay active, independent and living at home for as long as possible.	10,509 (7,925) 2,584
Health and local laws, food safety and animal management	This service protects the community's health and well being by coordinating food safety support programs, animal management, litter, public health, parking and administration and enforcement of municipal local laws.	2,799 (1,749) 1,050
Traffic control and school crossings	This service supervises and monitors car parking facilities, school crossings and traffic control at community events to promote the safe use of Council and community assets.	1,365 (1,402) (37)
Art Gallery and Programs	This service manages and delivers exhibitions and public education programs at the Manningham Art Gallery, visual and performing arts, health and well being courses at the Manningham Art Studios and performing arts at the Doncaster Playhouse Theatre as well as managing the Municipal Art Collection.	585 (287) 298

Major Initiatives

- 1) Plan for the health and wellbeing of the municipality by adopting the 2017 - 2021 Healthy City Strategy.
- 2) Promote a connected and inclusive community by adopting the 2017 – 2021 Access, Equity and Diversity
- 3) Promote gender equity with delivery of Female Friendly Facility upgrades in a number of local Pavilions.

Initiatives

- 4) Continue to provide a safe, healthy and accessible city by ensuring our local laws are current by mid-term review of Community Local Law.
- 5) Strengthen opportunities for older people in building a Dementia and Age Friendly City.
- 6) Ensure Council's communications channels are fit-for purpose for Manningham's diverse CALD community. Review of channels undertaken and actions implemented by 31 December 2017.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Performance Outcome Indicators

The following indicator outlines how we intend to measure achievement of service objectives.

Service	Indicator	Performance Measure	Computation
Maternal and Child Health	Participation	Participation in the MCH service (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
		Participation in MCH service by Aboriginal children (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100
Libraries	Participation	Active library members (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population

2.2 Strategic Objective 2: Liveable Places and Spaces

To achieve our objective of Liveable Places and Spaces, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Goals

- 2.1. Inviting places and spaces
- 2.2. Enhanced parks, open space and streetscapes
- 2.3. Well connected, safe and accessible travel
- 2.4. Well utilised and maintained community infrastructure

Services

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Building Services	This service provides statutory building services including processing of building permits and inspections to ensure Council meets its statutory obligations and to enhance Manningham as a well planned and liveable city.	827 (259) 568
Street lighting	This service provides for street lighting on Council's road network to enhance the safety and security of our community.	674 - 674
Street cleaning and litter pick up	This service is designed to keep the streets and surrounding areas neat, tidy and contributing the amenity and safety of the municipality. It includes mechanical kerb and street cleaning, roadside litter pick up and cleaning of footpaths at activity centres.	1,512 - 1,512

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service area	Description of services provided	Expenditure (Revenue)
		Net Cost \$'000
Graffiti Removal	This service facilitates the prompt removal of graffiti from Council properties and also private properties where the graffiti is in a prominent position along main roads.	91 - 91
Parks and Recreation	This service provides the management, administration and maintenance activities for sports and recreation, sportsground maintenance, landscape maintenance, tree maintenance, bushland management, open space and parks maintenance and supervision of capital works projects.	13,041 (563) 12,478
Roads, streets and bridges	This service provides the day to day maintenance of Council roads, bridges and footpaths and includes both sealed and unsealed road maintenance such as repairs to potholes, patching, resheeting and minor works. A depreciation expense of \$7.66 million is included relating to the \$180 million value of roads, streets and bridges assigned to this activity.	11,988 (66) 11,922
Footpaths, vehicle crossings and kerb and channel maintenance	This service maintains Councils extensive footpath, vehicle crossings, cycleways and kerb and channel assets. A depreciation expense of \$1.13 million is included relating to the \$59 million value of assets assigned to this activity.	2,307 (481) 1,826
Line marking	This service maintains line marking on roads and also includes traffic management treatments at school crossings, local roads and car parks.	233 - 233
Signs and street furniture	This service maintains and repairs all traffic signals and roadside signs and furniture including guard rails on Council roads.	368 - 368
Public Transport	This service includes advocacy and policy development for public transport and active travel options in Manningham	250 - 250
Geographic Information Systems (GIS)	This service provides data for Councils Geographic Information System (GIS), Global Positioning Systems (GPS), 3D Virtual Modelling, Intranet, Internet, Census Demographics, mapping and general data collection.	387 - 387
Strategic Land Use Planning and Development	This service provides strategic planning, urban design, landscape, heritage and development activities to ensure management of growth that is responsive to demographic, community, economic and social trends.	2,846 (5) 2,841
Strategic Projects	This service is responsible for the delivery of Major Building Projects and other complex projects on Councils Capital Works Program and is responsible for the provision of strategic advice to Council on the development of strategies for sustainable transport, water conservation, water quality improvements and other sustainability matters.	992 (755) 237
Statutory Planning	This service is responsible for the administration and enforcement of the Manningham Planning Scheme and various Acts and regulations pertaining to the statutory planning functions of Council.	3,910 (1,822) 2,088
Infrastructure Planning	This service provides provision of engineering expertise to prepare Council strategies and policies in the key infrastructure categories of road transport and safety, drainage, pathways, traffic design and preparedness of emergencies. The service plays a key role in delivering the capital works program and in the preliminary designs for future capital projects.	4,081 (741) 3,340

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service area	Description of services provided	Expenditure (Revenue)
		Net Cost \$'000
Council Buildings	This service provides building maintenance services for Council's building assets and includes cyclic, major and emergency maintenance, minor capital works projects, cleaning and security and mechanical service. Essential Safety Measures compliance requirements are also managed by this service. A depreciation expense of \$2.64 million is included relating to the \$185 million value of building assets assigned to this activity.	5,558 (300) 5,258
Developer contributions	This service relates to the collection of developer contributions required under the Manningham planning framework with funds for Council's capital works program.	- (4,123) (4,123)

Major Initiatives

7) Ensure local planning is responsive to community need and aligned with local planning laws through review of the Manningham Planning Scheme by 30 June 2018.

8) Implementation of Parks Improvement Program with scheduled works (Petty's Reserve, Ruffey Lake Park Management Plan, Lawford Reserve Management Plan (Stage 2) and Completion of the Main Yarra River Trail to Warrandyte).

9) Develop and Deliver a new Integrated Transport Strategy for private and public transport in the region.

10) Improve connectivity through delivery of the Road Improvement Program including upgrade of Council Link Roads (King Street and Stage 1 of Jumping Creek Road by 30 June 2021).

11) Assist in addressing growing demand in indoor sports across Manningham through completion of Mullum Mullum Stadium. Construction completed. Operation and use arrangements in place by 30 June 2018.

Initiatives

12) Increase service levels to park maintenance and roadside amenity and improved litter collection service.

13) Continue to implement safe pedestrian crossing points priority list as programmed.

Service Performance Outcome Indicators

The following indicator outlines how we intend to measure achievement of service objectives.

Service	Indicator	Performance Measure	Computation
Statutory planning	Decision making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service	Indicator	Performance Measure	Computation
Animal Management	Health and safety	Animal management prosecutions (Number of successful animal management prosecutions)	Number of successful animal management prosecutions
Food safety	Health and safety	Critical and major non-compliance notifications (Percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100

2.3 Strategic Objective 3: Resilient Environment

To achieve our objective of a resilient environment, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Goals

- 3.1. Protect and enhance our environment and biodiversity
- 3.2. Reduce our environmental impact and adapt to climate change

Services

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Natural and Built Environment	This services leads the protection and enhancement of biodiversity and environment, an integrated response to climate and energy issues and sustainable development policy and practice.	1,234 - 1,234
Open Space and Recreation Planning	This service design and provide high quality public open space and public spaces for the Manningham community, support the development of a high quality urban and natural environment and provide diverse, accessible and sustainable recreation facilities and activities for all ages and abilities through both organised and unstructured activities.	626 - 626
Septic Tank Compliance	This service includes assessing applications, sand analysis, location identification for property owners. The objective is to protect the environment and enhance community health.	206 (21) 185
Waste Services	This service provides kerbside rubbish collections of garbage, hard waste and green waste from all households and some commercial properties in Council. It also provides a waste call centre, education services and the strategic planning of waste services.	10,843 (11,446) (603)
Underground Drains	This service performs the inspection, maintenance and cleaning of underground drains to ensure correct operation. A depreciation expense of \$2.86 million is recognised on the \$212 million worth of drainage assets assigned to this activity.	3,893 - 3,893

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Major Initiatives

14) Deliver education and awareness program on environmental sustainability, biodiversity protection and smarter.

15) Continue to upgrade Council drainage infrastructure to protect habitable floor levels and improve community safety.

16) Manage and maintain the Bolin Bolin Billabong Integrated Water Management Facility to supply harvested stormwater for sports ground irrigation.

Initiatives

17) Continue to maximise Councils' waste resource recovery rate through a reduction in residual waste to landfill compared to previous year.

18) Improve energy and carbon efficiency in Council owned and managed buildings. Increased energy savings delivered by 30 June 2018. Reduce Council greenhouse gas emissions by 20% by year 2020.

2.4 Strategic Objective 4: Vibrant and Prosperous Economy

To achieve our objective of a vibrant and prosperous economy, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Goal

4.1. Grow our local business, tourism and economy

Services

Service area	Description of services provided	Expenditure (Revenue)
		Net Cost \$'000
Economic Development and Tourism	This Service develops programs and support services which will grow the local economy in relation to business, sponsorship, commercial investment, business support, employment and tourism.	960 (37) 923
Function Centre and Hall Hire	This service provides for the management and hire of the Manningham Function Centre and hire of halls and other venues to community and commercial hirers.	1,929 (2,003) (74)

Major Initiatives

19) Grow the visitor economy and create opportunities for visitor destinations and events within Manningham that engage both residents and external visitors. Implementation of Destination Management Plan by 30 June 2018.

Initiatives

20) Implementation of the Vibrant City Strategy to develop local business, attract investment to the municipality and foster the local economy.

2.5 Strategic Objective 5: Well Governed Council

To achieve our objective of a well governed Council, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Goals

- 5.1. A financially sustainable Council that manages resources effectively and efficiently
- 5.2. A Council that values citizens in all that we do

Services

Service area	Description of services provided	Expenditure (Revenue)
		Net Cost \$'000
Strategic Governance, Planning and Performance	This service leads corporate and community planning, organisational performance monitoring and reporting.	1,449 -
		1,449
Councillors and Chief Executive	This area includes the Mayor, Councillors and Chief Executive Officer and associated support.	1,055 -
		1,055
Community Relations and Marketing	This service leads the delivery of clear, consistent and inclusive communication and engagement with our citizens.	2,050 -
		2,050
Citizen Connect	This service leads as the main customer interface, systems and processes with the community.	3,989 -
		3,989

Major Initiatives

- 21) Prepare a 10 Year Long Term Financial Plan that incorporates key strategies to address the long term sustainability of Council.
- 22) Through our Citizen Connect program, we will make it easy for citizens to interact with us, find out information, request a service, provide feedback or report an issue.

Initiatives

- 23) Support residents and business to manage their Council business online by delivering increased online capacity for planning, footpath trading, food and health businesses by 30 June 2018.
- 24) Work with customers to support them through the transition of National Disability Insurance Scheme (NDIS) with transitional arrangements embedded by 30 June 2018 (subject to federal government timelines).

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Performance Outcome Indicators

The following indicators outlines how we intend to measure achievement of service objectives

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community
Workforce Turnover	Sustainability	Resignations and Terminations compared to average staff	Number of permanent staff resignations and terminations / average number of permanent staff for the financial year x 100

2.6 Performance Statement

The service performance indicators detailed in the preceding pages will be reported on in the Performance Statement which is prepared at the end of the year as required by Section 132 of the Act and included in the 2017/18 Annual Report. The Performance Statement will also include reporting on prescribed indicators of financial performance (outlined in Section 4). The prescribed performance indicators contained in the Performance Statement are audited each year by the Victorian Auditor General who issues an audit opinion on the Performance Statement. The major initiatives detailed in the preceding pages will be reported in the Annual Report in the form of a statement of progress in the Report of Operations.

2.7 Reconciliation with budgeted operating result

	Net Cost (Revenue) \$'000	Expenditure \$'000	Revenue \$'000
Healthy Community	14,219	27,821	13,602
Livable Places and spaces	39,950	49,065	9,115
Resilient Environment	5,335	16,802	11,467
Vibrant and Prosperous Economy	849	2,889	2,040
Well Governed Council	8,543	8,543	-
Total services and initiatives	68,896	105,120	36,224
Other non-attributable	55		
Deficit before funding sources	68,951		
Funding sources:			
General rates	85,111		
Capital grants	2,870		
Total funding sources	87,981		
Surplus for the year	19,030		

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**3. Financial Statements**

This section presents information in regard to the Financial Statements. The budget information for the years 2017/18 to 2020/21 has been extracted from the Strategic Resource Plan.

This section includes the following financial statements in accordance with the Local Government Act 1989 and the Local Government Model Financial Report.

- 3.1 Comprehensive Income Statement
- 3.2 Balance Sheet
- 3.3 Statement of Changes in Equity
- 3.4 Statement of Cash Flows
- 3.5 Statement of Capital Works
- 3.6 Statement of Human Resources

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

3.1 Comprehensive Income Statement

For the four years ending 30 June 2021

	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Strategic Resource Plan Projections		
			2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Income					
General rates	82,633	85,111	88,573	92,127	95,658
Waste charges	10,152	10,683	11,164	11,652	12,632
Statutory fees and fines	3,070	3,319	3,429	3,550	3,830
User fees	10,293	10,021	10,575	10,859	11,468
Interest income	1,767	1,784	1,846	1,983	2,180
Grants - Operating	11,141	11,471	11,700	11,934	12,173
Grants - Capital	3,355	2,870	1,550	1,380	1,913
Contributions - monetary	5,449	4,123	4,640	4,322	8,425
Contributions - non-monetary	464	464	464	464	464
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	1,626	2,402	195	55	36
Other income	1,095	1,001	1,033	1,069	353
Total income	131,045	133,249	135,169	139,395	149,132
Expenses					
Employee costs	52,814	53,079	54,382	55,726	57,676
Materials, services and contracts	12,661	12,113	12,465	13,455	13,845
Waste contracts	10,410	10,203	10,652	11,116	11,949
Utilities	2,647	2,372	2,491	2,615	2,745
Community grants	5,495	5,629	5,769	5,913	6,061
Finance costs	309	309	309	219	154
Depreciation and amortisation	20,103	20,925	21,849	22,701	23,340
Other expenses	9,953	9,589	9,844	10,061	10,261
Total expenses	114,392	114,219	117,761	121,806	126,031
Surplus for the year	16,653	19,030	17,408	17,589	23,101
Other comprehensive income					
Items that will not be reclassified to surplus or deficit in future periods					
Net asset revaluation increment /(decrement)	33,666	34,673	35,764	36,909	38,152
Total comprehensive result	50,319	53,703	53,172	54,498	61,253

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3.2 Balance Sheet

For the four years ending 30 June 2021

	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Strategic Resource Plan Projections		
			2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Assets					
Current assets					
Cash and cash equivalents	33,257	54,216	64,250	69,925	80,323
Trade and other receivables	9,467	9,406	9,689	9,983	10,191
Other financial assets	7,000	-	-	-	-
Other assets	1,444	1,444	1,444	1,444	1,444
Total current assets	51,168	65,066	75,383	81,352	91,958
Non-current assets					
Investments (Regional Library)	2,514	2,514	2,514	2,514	2,514
Other financial assets *	7,000	-	-	-	-
Trade and other receivables	31	31	31	31	31
Property, infrastructure, plant & equipment	1,910,995	1,958,590	2,003,076	2,051,113	2,103,350
Intangible assets	4,089	5,188	5,462	4,364	2,830
Total non-current assets	1,924,629	1,966,323	2,011,083	2,058,022	2,108,725
Total assets	1,975,797	2,031,389	2,086,466	2,139,374	2,200,683
Liabilities					
Current liabilities					
Trade and other payables	13,962	14,423	14,890	15,491	14,089
Trust funds and deposits	8,626	9,576	10,526	11,476	12,426
Provisions	12,541	12,896	13,261	13,637	14,022
Interest-bearing loans and borrowings	-	-	3,640	-	-
Income received in advance	791	841	891	941	991
Total current liabilities	35,920	37,736	43,208	41,545	41,528
Non-current liabilities					
Provisions	987	1,060	1,133	1,206	1,279
Interest-bearing loans and borrowings	7,279	7,279	3,639	3,639	3,639
Total non-current liabilities	8,266	8,339	4,772	4,845	4,918
Total liabilities	44,186	46,075	47,980	46,390	46,446
Net assets	1,931,611	1,985,314	2,038,486	2,092,984	2,154,237
Equity					
Accumulated surplus	655,265	674,861	690,387	705,728	723,112
Reserves	1,276,346	1,310,453	1,348,099	1,387,256	1,431,125
Total equity	1,931,611	1,985,314	2,038,486	2,092,984	2,154,237

* Other financial assets at 30 June 2017 comprise of term deposits with a term of more than 3 months. During 2017/18 these deposits will be redeemed and are included in cash and cash equivalents.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

3.3 Statement of Changes in Equity

For the four years ending 30 June 2021

	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2016/17 Forecast				
Balance at beginning of the financial year	1,881,292	639,709	1,236,931	4,652
Surplus/(deficit) for the year	16,653	16,653	-	-
Net asset revaluation increment/(decrement)	33,666	-	33,666	-
Transfer to other reserves	-	(4,300)	-	4,300
Transfer from other reserves	-	3,203	-	(3,203)
Balance at end of the financial year	1,931,611	655,265	1,270,597	5,749
2017/18 Budget				
Balance at beginning of the financial year	1,931,611	655,265	1,270,597	5,749
Surplus/(deficit) for the year	19,030	19,030	-	-
Net asset revaluation increment/(decrement)	34,673	-	34,673	-
Transfer to other reserves	-	(3,400)	-	3,400
Transfer from other reserves	-	3,966	-	(3,966)
Balance at end of the financial year	1,985,314	674,861	1,305,270	5,183
2018/19 Strategic Resource Plan				
Balance at beginning of the financial year	1,985,314	674,861	1,305,270	5,183
Surplus/(deficit) for the year	17,408	17,408	-	-
Net asset revaluation increment/(decrement)	35,764	-	35,764	-
Transfer to other reserves	-	(3,400)	-	3,400
Transfer from other reserves	-	1,518	-	(1,518)
Balance at end of the financial year	2,038,486	690,387	1,341,034	7,065
2019/20 Strategic Resource Plan				
Balance at beginning of the financial year	2,038,486	690,387	1,341,034	7,065
Surplus/(deficit) for the year	17,589	17,589	-	-
Net asset revaluation increment/(decrement)	36,909	-	36,909	-
Transfer to other reserves	-	(3,750)	-	3,750
Transfer from other reserves	-	1,502	-	(1,502)
Balance at end of the financial year	2,092,984	705,726	1,377,943	9,313
2020/21 Strategic Resource Plan				
Balance at beginning of the financial year	2,092,984	705,726	1,377,943	9,313
Surplus/(deficit) for the year	23,101	23,101	-	-
Net asset revaluation increment/(decrement)	38,152	-	38,152	-
Transfer to other reserves	-	(7,643)	-	7,643
Transfer from other reserves	-	1,926	-	(1,926)
Balance at end of the financial year	2,154,237	723,110	1,416,095	15,030

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

3.4 Statement of Cash Flows

For the four years ending 30 June 2021

	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Strategic Resource Plan Projections		
			2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities					
General rates	82,442	85,172	88,290	91,832	95,450
Waste charges	10,152	10,683	11,164	11,652	12,632
User charges, fees and fines	13,413	13,390	14,054	14,459	15,348
Grants - operating	11,141	11,471	11,700	11,934	12,173
Grants - capital	3,355	2,870	1,550	1,380	1,913
Contributions	5,449	4,123	4,640	4,322	8,425
Interest income	1,767	1,784	1,846	1,983	2,180
Trust funds and deposits	950	950	950	950	950
Other receipts	1,095	1,001	1,033	1,069	353
Employee costs	(52,172)	(52,609)	(53,910)	(54,826)	(59,084)
Materials, services and contracts	(12,261)	(11,694)	(12,032)	(13,306)	(13,380)
Waste contracts	(10,410)	(10,203)	(10,652)	(11,116)	(11,949)
Finance costs	(309)	(309)	(309)	(219)	(154)
Other payments	(18,095)	(17,590)	(18,104)	(18,589)	(19,067)
Net cash provided by/(used in) operating activities	36,517	39,039	40,220	41,525	45,790
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(57,032)	(35,830)	(30,836)	(32,761)	(35,752)
Proceeds from sale of property, infrastructure, plant and equipment	4,802	3,750	650	550	360
Proceeds from other financial assets	9,500	14,000	-	-	-
Net cash provided by/ (used in) investing activities	(42,730)	(18,080)	(30,186)	(32,211)	(35,392)
Cash flows from financing activities					
Repayment of borrowings	-	-	-	(3,639)	-
Net cash provided by/(used in) financing activities	-	-	-	(3,639)	-
Net increase/(decrease) in cash & cash equivalents	(6,213)	20,959	10,034	5,675	10,398
Cash and cash equivalents at the beginning of the financial year	39,470	33,257	54,216	64,250	69,925
Cash and cash equivalents at the end of the financial year	33,257	54,216	64,250	69,925	80,323
Investments					
Term deposits with maturity more than 90 days	14,000	-	-	-	-
Total cash and investments	47,257	54,216	64,250	69,925	80,323

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3.5 Statement of Capital Works

For the four years ending 30 June 2021

	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Strategic Resource Plan Projections		
			2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Property					
Buildings	14,216	14,712	4,092	4,478	6,646
Building improvements	306	150	150	150	222
Total buildings	14,522	14,862	4,242	4,628	6,868
Total property	14,522	14,862	4,242	4,628	6,868
Plant and equipment					
Plant, machinery and equipment	2,405	2,725	2,290	1,435	852
Fixtures, fittings and furniture	55	64	66	69	72
Computers and telecommunications	1,294	1,180	398	415	447
Total plant and equipment	3,754	3,969	2,754	1,919	1,371
Infrastructure					
Roads	10,070	9,176	15,016	16,400	17,654
Footpaths and cycleways	909	350	403	818	1,264
Drainage	5,660	1,588	3,034	3,145	3,165
Recreational, leisure and community facilities	2,811	893	1,128	960	1,183
Waste management	5,800	-	-	-	-
Parks, open space and streetscapes	10,261	2,831	2,576	4,424	4,247
Off street car parks	356	-	-	-	-
Total infrastructure	35,867	14,838	22,157	25,747	27,513
Intangible assets					
Software	2,889	2,161	1,683	467	-
Total intangible assets	2,889	2,161	1,683	467	-
Total capital works expenditure	57,032	35,830	30,836	32,761	35,752
Represented by:					
New asset expenditure	27,375	13,632	5,866	6,684	7,997
Asset renewal expenditure	22,870	18,968	20,566	21,137	21,959
Asset expansion expenditure	1,312	825	1,191	1,387	1,735
Asset upgrade expenditure	5,475	2,405	3,213	3,553	4,061
Total capital works expenditure	57,032	35,830	30,836	32,761	35,752

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

3.6 Statement of Human Resources

For the four years ending 30 June 2021

	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Strategic Resource Plan Projections		
			2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Staff expenditure					
Employee costs - operating	52,814	53,079	54,382	55,726	57,676
Employee costs - capital	1,800	1,777	1,600	1,643	1,701
Total staff expenditure	54,614	54,856	55,982	57,369	59,377
	EFT	EFT	EFT	EFT	EFT
Staff numbers					
Employees	492.0	519.6	519.6	519.6	519.6
Total staff numbers	492.0	519.6	519.6	519.6	519.6

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

	Budget	Comprises Permanent	
Directorate	2017/18 \$'000	Full Time \$'000	Part Time \$'000
Chief Executive and Councillors	1,848	1,794	54
Shared Services	7,590	6,990	600
Community Programs	13,956	5,730	8,226
Strategic Governance	2,590	2,286	304
Planning and Environment	9,259	7,140	2,119
Assets and Engineering	15,239	14,191	1,048
Corporate Finance	-	-	-
Total permanent staff expenditure	50,482	38,131	12,351
Casuals and other expenditure	2,597		
Capitalised labour costs	1,777		
Total expenditure	54,856		

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

	Budget	Comprises Permanent	
Directorate	FTE	Full Time	Part Time
Chief Executive and Councillors	14.6	14.0	0.6
Shared Services	72.1	65.0	7.1
Community Programs	151.5	52.9	98.7
Strategic Governance	21.7	19.0	2.7
Planning and Environment	88.0	65.9	22.1
Assets and Engineering	165.8	155.3	10.5
Corporate Finance	-	-	-
Total	513.7	372.0	141.6
Casuals	6.0		
Total staff	519.6		

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

4. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Indicator	Measure	Notes	Actual 2015/16	Forecast Actual 2016/17	Budget 2017/18	Strategic Resource Plan Projections			Trend +/-
						2018/19	2019/20	2020/21	
Operating position									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	9.7%	6.1%	9.2%	8.4%	8.6%	8.9%	+
Liquidity									
Working Capital	Current assets / current liabilities	2	217.0%	142.4%	172.4%	174.5%	195.8%	221.4%	+
Unrestricted cash	Unrestricted cash / current liabilities		77.0%	56.1%	62.6%	64.1%	78.6%	82.2%	+
Obligations									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	3	7.8%	7.8%	7.6%	7.3%	3.5%	3.4%	+
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		0.3%	0.3%	0.3%	0.3%	3.7%	0.1%	+
Indebtedness	Non-current liabilities / own source revenue		7.5%	7.5%	7.3%	4.1%	4.0%	3.9%	+
Asset renewal	Asset renewal expenditure / depreciation	4	74.0%	117.4%	95.5%	100.6%	100.0%	100.7%	-
Stability									
Rates concentration	Rate revenue / adjusted underlying revenue	5	78.3%	76.2%	76.2%	77.6%	77.9%	78.3%	-
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.3%	0.2%	0.2%	0.2%	0.2%	0.2%	o
Efficiency									
Expenditure level	Total expenditure / no. of property assessments		\$2,278	\$2,371	\$2,367	\$2,397	\$2,425	\$2,467	-
Revenue level	Residential rate revenue / No. of residential property assessments		\$1,881	\$1,879	\$1,934	\$1,975	\$2,010	\$2,059	+
Workforce turnover	No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year		8.7%	8.5%	8.5%	8.5%	8.5%	8.5%	o

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Indicator	Measure	Notes	Forecast		Budget	Strategic Resource Plan			Trend
			Actual 2015/16	Actual 2016/17		Projections	2018/19	2019/20	
Sustainability									
Own-source revenue	Own-source revenue / municipal population		\$914	\$897	\$ 910	\$914	\$935	\$962	+
Recurrent grants	Recurrent grants / municipal population		\$97	\$103	\$ 103	\$101	\$101	\$102	o
Total expenditure	Total expenditure / municipal population		\$901	\$928	\$ 909	\$921	\$939	\$961	-
Infrastructure	Value of infrastructure / municipal population		\$5,762	\$5,918	\$ 5,910	\$5,877	\$5,877	\$5,919	o
Population density	Municipal population / kms of local road		200	206	210	214	217	219	-
Disadvantage	Index of Relative Socio-economic disadvantage by decile		10	10	10	10	10	10	o

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

1 Adjusted underlying result – An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance expected over the period, although continued losses means reliance on Council's cash reserves or increased debt to maintain services.

2 Working Capital - The proportion of current liabilities represented by current assets. Working capital is forecast to remain strong throughout the period.

3 Debt compared to rates - Trend indicates Council's reducing reliance on debt against its annual rate revenue through redemption of long term debt.

4 Asset renewal - This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

5 Rates concentration - Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will become more reliant on rate revenue compared to all other revenue sources.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**5. Other budget information (required by the Regulations)**

This section presents other budget related information required by the Regulations.

This section includes the following statements and reports

- 5.1.1 Grants operating
- 5.1.2 Grants capital
- 5.1.3 Statement of borrowings

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

5.1.1 Grants operating (\$0.33 million increase)

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers. Overall, the level of operating grants is projected to increase by 3.0% or \$0.33 million compared to 2016/17. The increase is mainly attributable to the new funding model for Aged Services and cost escalation on existing grants. A change has been proposed in the operations of the National Disability Insurance Scheme (NDIS) during 2017/18, which may significantly lower the level of grants flowing to Council. The extent of this change was not known at the time of preparing the Budget.

A list of operating grants by type and source, classified into recurrent and non-recurrent, is included below:

Grants - operating	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000
<i>Recurrent - Commonwealth Government</i>			
Victorian Grants Commission	2,397	2,445	48
Aged care	5,160	5,567	407
Food services	263	193	(70)
<i>Recurrent - State Government</i>			
Aged care	1,198	1,345	147
Maternal and child health	673	676	3
Family and children	595	541	(54)
School crossing supervisors	156	165	9
Community health	131	129	(2)
Emergency services	96	96	-
Immunisation	79	80	1
Recreation	70	71	1
Community safety	53	53	-
Food services	-	4	4
Other	57	58	1
Total recurrent grants	10,928	11,423	495
<i>Non-recurrent - Commonwealth Government</i>	-	-	-
<i>Non-recurrent - State Government</i>			
Aged care	32	-	(32)
Other	137	5	(132)
<i>Non-recurrent - Other</i>			
Community safety	39	39	-
Other	5	5	-
Total non-recurrent grants	213	49	(164)
Total operating grants	11,141	11,472	331

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5.1.2 Grants capital (\$0.49 million decrease)

Capital grants include monies received from State and Federal Governments and community sources for the purposes of funding the capital works program. Overall the level of capital grants is forecast to decrease by 14.5 per cent or \$0.49 million compared to 2016/17. Capital grants by their nature tend to be irregular in the nature and the value each year dependant on list of capital works proposed. The table below lists the level of capital grants and key projects:

	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000
Grants - capital			
Recurrent - Commonwealth Government			
Roads to Recovery	857	740	(117)
Victoria Grants Commission - Local roads	767	779	12
	1,624	1,519	(105)
Recurrent - State Government	-	-	-
Total recurrent grants	1,624	1,519	(105)
Non-recurrent - Commonwealth Government	-	-	-
Non-recurrent - State Government			
Mullum Mullum Highball Facility	251	1,000	749
Sheahans Road Highball Facility	357	-	(357)
Cleaner Yarra Hotspots Program	89	-	(89)
Doncaster SES Building extension	-	100	100
Melbourne Water Corridors of Green	22	-	(22)
Domeney Reserve Pavilion upgrade	-	50	50
Female Friendly Toilets Program	-	75	75
Water Initiatives	13	-	(13)
Park Avenue Reserve synthetic soccer pitch	10	-	(10)
Neighbourhood Activity Centres	5	-	(5)
	747	1,225	478
Non-recurrent - Community/club contributions	984	126	(858)
Total non-recurrent grants	1,731	1,351	(380)
Total capital grants	3,355	2,870	(485)

5.1.3 Statement of Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	2016/17 \$'000	2017/18 \$'000
Total amount borrowed as at 30 June of the prior year	7,279	7,279
Total amount proposed to be borrowed	-	-
Total amount projected to be redeemed	-	-
Total amount of borrowings as at 30 June	7,279	7,279

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6. Capital works program

This section presents a listing of the capital works projects that will be undertaken for the

The capital works projects are grouped by class and include the following:

- 6.1 New works for 2017/18
- 6.2 Works carried forward from the 2016/17 year
- 6.3 Capital works program 2017/18 - 2020/21
- 6.4 Summary of planned capital works expenditure

Capital works program

For the year ending 30 June 2018

6.1 New works

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Loans \$'000
PROPERTY									
Buildings									
Pettys Reserve Sporting Development - preliminaries, scope, design concept, consultation	100	34	33	20	13	-	100	-	-
Art Collection conservation	10	-	10	-	-	-	-	10	-
Public Art Program (purchase of new art)	10	10	-	-	-	-	-	10	-
St Johns Church - relocation/replica preliminaries and design	50	38	12	-	-	-	-	50	-
Domeney Reserve Pavilion Upgrade	300	150	75	45	30	100	-	200	-
Doncaster SES accommodation upgrade	321	80	81	96	64	113	-	208	-
Colman Park Pavilion Extension	800	358	206	158	78	-	-	800	-
Buildings Asset Management Strategy (ongoing program of renewing buildings assets)	2,042	-	2,042	-	-	-	-	2,042	-
Mullum Mullum Stadium construction	11,079	8,309	2,770	-	-	1,000	2,500	7,579	-
Total Buildings	14,712	8,979	5,229	319	185	1,213	2,600	10,899	-
Building improvements									
Female friendly pavilion change room upgrades	150	53	37	60	-	75	-	75	-
Total Building Improvements	150	53	37	60	-	75	-	75	-
TOTAL PROPERTY	14,862	9,032	5,266	379	185	1,288	2,600	10,974	-
PLANT AND EQUIPMENT									
Plant, Machinery and Equipment									
Plant Replacement Program (ongoing replacement of heavy vehicles, plant, cars and equipment)	2,725	-	2,725	-	-	-	-	2,725	-
Total Plant, Machinery and Equipment	2,725	-	2,725	-	-	-	-	2,725	-

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Loans \$'000
Fixtures, Fittings and Furniture								-	-
Replacement of office furniture and equipment	64	-	64	-	-	-	-	64	-
Total Fixtures, Fittings and Furniture	64	-	64	-	-	-	-	64	-
Computers and Telecommunications									
GIS/GPS Initiatives (upgrading hardware and equipment)	26	-	26	-	-	-	-	26	-
Computer Infrastructure (replacement of servers)	64	-	64	-	-	-	-	64	-
Computer Infrastructure (data storage/archives)	64	-	64	-	-	-	-	64	-
Citizen Connect (Contact Centre equipment)	138	69	69	-	-	-	-	138	-
IT Strategy initiatives (equipment and hardware)	230	-	230	-	-	-	-	230	-
Citizen Connect (telephony system upgrade)	658	-	329	329	-	-	-	658	-
Total Computers and Telecommunications	1,180	69	782	329	-	-	-	1,180	-
TOTAL PLANT AND EQUIPMENT	3,969	69	3,571	329	-	-	-	3,969	-
INFRASTRUCTURE									
Roads									
Traffic control devices - Local Roads	38	8	11	11	8	38	-	-	-
Bus Bay Construction	51	51	-	-	-	51	-	-	-
Traffic control devices - Council Link Roads	64	32	-	16	16	63	-	1	-
Road safety improvements - Collector and Link Roads	68	34	17	10	7	67	-	1	-
Road safety improvements - Local Roads	78	39	19	12	8	-	-	78	-
Project management of Asset Management Strategy programs	126	-	126	-	-	-	-	126	-
Traffic Management LATM Construction	128	38	38	26	26	127	-	1	-
Advanced design costs (forward design of road, drainage and building projects)	212	127	85	-	-	-	-	212	-
Bicycle Strategy - construct bicycle paths, signage and barriers	333	133	100	67	33	333	-	-	-
Road Management Strategy - Jumping Creek Road upgrade	945	331	377	142	95	-	-	945	-
Road Management Strategy - King Street upgrade	2,061	206	825	618	412	840	-	1,221	-
Road, Reserve & Drainage Asset Management Strategy - renewing Council's road and drainage assets)	5,072	-	5,072	-	-	-	-	5,072	-
Total Roads	9,176	999	6,670	902	605	1,519	-	7,657	-

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Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Loans \$'000
Footpaths and Cycleways									
New footpath construction (Principle Pathways Network)	350	315	35	-	-	-	-	350	-
Total Footpaths and Cycleways	350	315	35	-	-	-	-	350	-
Drainage									
Miscellaneous drainage improvements	156	53	51	52	-	-	-	156	-
Drainage Strategy Implementation (Strategic drainage works to protect properties and assets from inundation)	1,432	387	572	473	-	-	-	1,432	-
Total Drainage	1,588	440	623	525	-	-	-	1,588	-
Recreational, Leisure and Community Facilities									
Leisure & Community Asset Management Strategy (renewing community & recreational assets)	51	-	51	-	-	-	-	51	-
Streetscape Replacement Program (strategic streetscape & street planting program in residential estates)	74	56	18	-	-	-	-	74	-
Tennis Court Strategy implementation (upgrade court surfaces)	128	32	64	32	-	63	-	65	-
Sportsground refurbishment and drainage program (upgrade of sportsgrounds as part of Water Conservation & Recreational Strategy)	128	35	51	42	-	-	-	128	-
Playspaces development program (implementation of Playspace Strategy)	512	256	256	-	-	-	512	-	-
Total Recreational, Leisure and Community Facilities	893	379	440	74	-	63	512	318	-

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Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Loans \$'000
Parks, Open Space and Streetscapes									
Miscellaneous open space improvements	20	20	-	-	-	-	20	-	-
Street Lighting Replacement Program (Low Energy Lighting)	38	-	18	10	10	-	-	38	-
Mullum Mullum Linear Park upgrade (Park Road to Heads Road) - construction of pathways/boardwalks, signage and bushland works)	50	38	12	-	-	-	50	-	-
Bushland Management Strategy (bushland and facilities improvements)	64	32	32	-	-	-	64	-	-
Neighbourhood Activity Centre upgrade (Tunstall Square - western section stage 4)	250	75	100	50	25	-	-	250	-
Open Space Development Program	325	325	-	-	-	-	325	-	-
Lawford Reserve Development Plan - Earthworks, footpath, playspace, picnic and barbecue facilities, shelter, signage and landscape works	395	316	79	-	-	-	395	-	-
Streetscape Improvement Program (Strategic Streetscape & Street Planting Program across the municipality)	684	513	171	-	-	-	-	684	-
Passive & Open Space Asset Management Strategy (renewing open space assets)	1,005	-	1,005	-	-	-	-	1,005	-
Total Parks, Open Space and Streetscapes	2,831	1,319	1,417	60	35	-	854	1,977	-
TOTAL INFRASTRUCTURE	14,838	3,452	9,185	1,561	640	1,582	1,366	11,890	-
Intangible assets									
Development of online payment systems	159	119	40	-	-	-	-	159	-
Data warehouse/CHRIS 21 upgrade	87	-	43	44	-	-	-	87	-
Citizen Connect - development of a Customer Relationship Management system	1,355	678	677	-	-	-	-	1,355	-
Technology One Upgrade	184	-	92	92	-	-	-	184	-
Implementation of an Event Management System to provide efficiencies in operation of community facilities, and, internal and community events including, festivals, conferences, ceremonies and concerts, it will do this by facilitating collaboration between internal and external parties involved in events, avoiding clashes between events and event needs, and will help manage Council's risk resulting from events.	376	282	94	-	-	-	-	376	-
Total Intangible assets	2,161	1,079	946	136	-	-	-	2,161	-
TOTAL NEW CAPITAL WORKS 2017/18	35,830	13,632	18,968	2,405	825	2,870	3,966	28,994	-

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Loans \$'000
6.2 Works carried forward from the 2016/17 year									
TOTAL CARRIED FORWARD WORKS 2016/17	-	-	-	-	-	-	-	-	-
SUMMARY									
Property	14,862	9,032	5,266	379	185	1,288	2,600	10,974	-
Plant and Equipment	3,969	69	3,571	329	-	-	-	3,969	-
Infrastructure	14,838	3,452	9,185	1,561	640	1,582	1,366	11,890	-
Intangible Assets	2,161	1,079	946	136	-	-	-	2,161	-
TOTAL CAPITAL WORKS	35,830	13,632	18,968	2,405	825	2,870	3,966	28,994	-

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6.3 Capital works program

For the four years ending 30 June 2021

This section details Council's four year capital works program. Year one of this program is adopted by Council as part of the Annual Budget 2017/18. Year 2-4 (2018/19 to 2020/21) are shown as a guide, as priorities can change over time and new projects may be added.

Item No.	Capital Works Area	Total 4 Year	2017/18	2018/19	2019/20	2020/21
		Program \$'000	Year 1 \$'000	Year 2 \$'000	Year 3 \$'000	Year 4 \$'000
	PROPERTY					
	Buildings					
1	Pettys Reserve Sporting Development - construction of synthetic soccer pitches, floodlights, pavilion/change rooms, toilets, carpark and entrance	3,650	100	100	750	2,700
2	Art Collection conservation	40	10	10	10	10
3	Public Art Program (purchase of new art)	58	10	10	10	28
4	St Johns Church - relocation/replica preliminaries and design	350	50	300	-	-
5	Domeney Reserve Pavilion Upgrade	600	300	300	-	-
6	Doncaster SES accommodation upgrade	321	321	-	-	-
7	Colman Park Pavilion Extension	800	800	-	-	-
8	Buildings Asset Management Strategy (ongoing program of renewing buildings assets)	13,030	2,042	3,372	3,708	3,908
9	Mullum Mullum Stadium construction	11,079	11,079	-	-	-
	Total Buildings	29,928	14,712	4,092	4,478	6,646
	Building Improvements					
10	Civic Office / Depot fit out	72	-	-	-	72
11	Female friendly pavilion change room upgrades	600	150	150	150	150
	Total Building Improvements	672	150	150	150	222
	TOTAL PROPERTY	30,600	14,862	4,242	4,628	6,868
	PLANT AND EQUIPMENT					
	Plant , Machinery and Equipment					
12	Plant Replacement Program (ongoing replacement of heavy vehicles, plant, cars and equipment)	7,302	2,725	2,290	1,435	852
	Total Plant, Machinery and Equipment	7,302	2,725	2,290	1,435	852
	Fixture, Fittings and Furniture					
13	Replacement of office furniture and equipment	271	64	66	69	72
	Total Fixture, Fittings and Furniture	271	64	66	69	72

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		Total 4 Year	2017/18	2018/19	2019/20	2020/21
Item No.	Capital Works Area	Program \$'000	Year 1 \$'000	Year 2 \$'000	Year 3 \$'000	Year 4 \$'000
Computers and Telecommunications						
14	Mobile Computing Initiatives	15	-	-	-	15
15	GIS/GPS Initiatives (upgrading hardware and equipment)	110	26	27	28	29
16	Computer Infrastructure (replacement of servers)	271	64	66	69	72
17	Computer Infrastructure (data storage/archives)	271	64	66	69	72
18	Citizen Connect (Contact Centre equipment)	138	138	-	-	-
19	IT Strategy initiatives (equipment and hardware)	977	230	239	249	259
20	Citizen Connect (telephony system upgrade)	658	658	-	-	-
Total Computers and Telecommunications		2,440	1,180	398	415	447
TOTAL PLANT AND EQUIPMENT		10,013	3,969	2,754	1,919	1,371
INFRASTRUCTURE						
Roads						
21	Road Management Strategy - Road Safety Link Roads (Miscellaneous works at congestion sites or intersection improvements)	857	-	114	281	462
22	Bus Shelter Installation	144	-	-	-	144
23	Road System Improvements (Reforming and sealing of open channels)	72	-	-	-	72
24	Minor Capital Works Program (miscellaneous roads and drainage works)	216	-	-	-	216
25	Traffic Control Devices - Local Roads	161	38	39	41	43
26	Bus Bay Construction	218	51	54	55	58
27	Traffic Control Devices - Council Link Roads	272	64	67	69	72
28	Road Safety Improvements - Collector and Link Roads	294	68	72	75	79
29	Road Safety Improvements - Local Roads	492	78	133	138	143
30	Project management of Asset Management Strategy programs	504	126	126	126	126
31	Traffic Management LATM construction	542	128	133	138	143
32	Advanced design costs (forward design of road, drainage and building projects)	1,671	212	293	576	590

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Item No.	Capital Works Area	Total 4 Year	2017/18	2018/19	2019/20	2020/21
		Program \$'000	Year 1 \$'000	Year 2 \$'000	Year 3 \$'000	Year 4 \$'000
33	Bicycle Strategy - construct bicycle paths, signage and barriers	1,558	333	346	360	519
34	Road Management Strategy - Jumping Creek Road upgrade	8,535	945	2,991	2,125	2,474
35	Road Management Strategy - Road upgrades (King Street, Union/Swilk/James/Anderson/Porter Street, Harris Gully/Tindals Road and Yarra Road)	13,585	2,061	3,365	4,207	3,952
36	Road, Reserve & Drainage Asset Management Strategy - renewing Council's road and drainage assets)	29,125	5,072	7,283	8,209	8,561
	Total Roads	58,246	9,176	15,016	16,400	17,654
	Footpaths and Cycleways					
37	Footpath Construction - Council properties	72	-	-	-	72
38	New Footpath Construction (Principle Pathways Network)	2,763	350	403	818	1,192
	Total Footpaths and Cycleways	2,835	350	403	818	1,264
	Drainage					
39	Miscellaneous Drainage Improvements	986	156	266	277	287
40	Drainage Strategy Implementation (Strategic drainage works to protect properties and assets from inundation)	9,946	1,432	2,768	2,868	2,878
	Total Drainage	10,932	1,588	3,034	3,145	3,165
	Recreational, Leisure and Community Facilities					
41	Replacement of play equipment at Council owned child facilities)	43	-	-	-	43
42	Miscellaneous General Leisure	143	-	-	-	143
43	Mullum Mullum Reserve Hockey surface refurbishment	202	-	202	-	-
44	Leisure & Community Asset Management Strategy (renewing community & recreational assets)	204	51	51	51	51
45	Streetscape Replacement Program (strategic streetscape & street planting program in residential estates)	315	74	77	80	84
46	Tennis Court Strategy implementation (upgrade court surfaces)	543	128	133	138	144
47	Sportsground refurbishment and drainage program (upgrade of sportsgrounds as part of Water Conservation & Recreational Strategy)	542	128	133	138	143
48	Playspaces development program (implementation of Playspace Strategy)	2,172	512	532	553	575
	Total Recreational, Leisure and Community Facilities	4,164	893	1,128	960	1,183

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		Total 4 Year	2017/18	2018/19	2019/20	2020/21
Item No.	Capital Works Area	Program \$'000	Year 1 \$'000	Year 2 \$'000	Year 3 \$'000	Year 4 \$'000
Parks, Open Space and Streetscapes						
49	City Signage Program	120	-	-	-	120
50	Installation of new Street Furniture	72	-	-	-	72
51	Local Activity Centre upgrade	30	-	-	-	30
52	Implementation of Horse Riding Strategy	65	-	-	-	65
53	Water Initiatives (installation of water tanks and other harvesting opportunities)	138	-	-	-	138
54	Additional Street Lighting Council (safety improvements)	56	-	-	-	56
55	Mullum Mullum Creek Linear Park / Currawong - landscaping, paths, furniture, signs and associated works	128	-	-	-	128
56	Ruffey Lake Park development (pathways, landscaping, furniture, signs and associated works)	540	-	50	240	250
57	Ruffey Creek Linear Park (landscaping, furniture, signs, pathways and associated bushland works)	119	-	-	50	69
58	Koonung Creek Linear Park upgrade - landscaping, furniture, signs, pathways and associated works	100	-	48	52	-
59	Rieschiecks Reserve Management Plan Implementation (Upgrade of facilities)	1,240	-	-	1,240	-
60	Doncaster Waste Transfer Station - design and preliminaries	302	-	-	-	302
61	Main Yarra Trail extension to Warrandyte	800	-	-	400	400
62	Miscellaneous Open Space improvements	104	20	27	28	29
63	Street Lighting Replacement Program (Low Energy Lighting)	162	38	40	41	43
64	Mullum Mullum Linear Park upgrade (Park Road to Heads Road) - construction of pathways/boardwalks, signage and bushland works)	50	50	-	-	-
65	Bushland Management Strategy (bushland and facilities improvements)	271	64	66	69	72
66	Neighbourhood Activity Centres (Tunstall Square (2017/18), Templestowe Village, Doncaster East Village, The Pines and Park Orchards)	1,763	250	372	583	558
67	Open Space Development Program	1,225	325	300	300	300
68	Lawford Reserve Development Plan - Earthworks, footpath, playspace, picnic and barbecue facilities, shelter, signage and landscape works	790	395	395	-	-
69	Streetscape Improvement Program (Strategic Streetscape & Street Planting Program across the municipality)	1,829	684	299	415	431
70	Passive & Open Space Asset Management Strategy (renewing open space assets)	4,174	1,005	979	1,006	1,184
Total Parks, Open Space and Streetscapes		14,078	2,831	2,576	4,424	4,247
TOTAL INFRASTRUCTURE		90,255	14,838	22,157	25,747	27,513

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		Total 4 Year	2017/18	2018/19	2019/20	2020/21
Item No.	Capital Works Area	Program \$'000	Year 1 \$'000	Year 2 \$'000	Year 3 \$'000	Year 4 \$'000
INTANGIBLE ASSETS						
71	Contract Management System (Purchase of software to replace manual systems and documentation used in the procurement and contract management process)	188	-	188	-	-
72	Development of online payment systems	159	159	-	-	-
73	Data warehouse/CHRIS 21 upgrade	906	87	532	287	-
74	Citizen Connect - development of a Customer Relationship Management system	2,498	1,355	963	180	-
73	Technology One software upgrade	184	184	-	-	-
75	Implementation of an Event Management System to provide efficiencies in operation of community facilities, and, internal and community events including, festivals, conferences, ceremonies and concerts, it will do this by facilitating collaboration between internal and external parties involved in events, avoiding clashes between events and event needs, and will help manage Council's risk resulting from events.	376	376	-	-	-
TOTAL INTANGIBLE ASSETS		4,311	2,161	1,683	467	-
TOTAL CAPITAL WORKS		135,179	35,830	30,836	32,761	35,752
Summary						
PROPERTY		30,600	14,862	4,242	4,628	6,868
PLANT AND EQUIPMENT		10,013	3,969	2,754	1,919	1,371
INFRASTRUCTURE		90,255	14,838	22,157	25,747	27,513
INTANGIBLE ASSETS		4,311	2,161	1,683	467	-
TOTAL CAPITAL WORKS		135,179	35,830	30,836	32,761	35,752

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6.4 Summary of Planned Capital Works Expenditure
For the four years ended 30 June 2021

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Loans
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2017/18									
PROPERTY									
Buildings	14,712	8,981	5,223	321	187	1,213	2,600	10,899	-
Building Improvements	150	53	38	60	-	75	-	75	-
TOTAL PROPERTY	14,862	9,034	5,260	381	187	1,288	2,600	10,974	-
PLANT AND EQUIPMENT									
Plant, Machinery and Equipment	2,725	-	2,725	-	-	-	-	2,725	-
Fixtures, Fittings and Furniture	64	-	64	-	-	-	-	64	-
Computers and Telecommunications	1,180	69	782	329	-	-	-	1,180	-
TOTAL PLANT AND EQUIPMENT	3,969	69	3,571	329	-	-	-	3,969	-
INFRASTRUCTURE									
Roads	9,176	999	6,671	902	604	1,519	-	7,657	-
Footpaths and Cycleways	350	315	35	-	-	-	-	350	-
Drainage	1,588	440	624	524	-	-	-	1,588	-
Recreational, Leisure and Community	893	378	441	74	-	63	512	318	-
Parks, Open Space and Streetscapes	2,831	1,319	1,419	60	35	-	854	1,977	-
TOTAL INFRASTRUCTURE	14,838	3,451	9,190	1,559	638	1,582	1,366	11,890	-
INTANGIBLE ASSETS									
Software	2,161	1,079	947	136	-	-	-	2,161	-
TOTAL INTANGIBLE ASSETS	2,161	1,079	947	136	-	-	-	2,161	-
TOTAL CAPITAL WORKS 2017/18	35,830	13,632	18,968	2,405	826	2,870	3,966	28,994	-

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6.4 Summary of Planned Capital Works Expenditure
For the four years ended 30 June 2021

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Loans
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2018/19									
PROPERTY									
Buildings	4,092	419	3,565	65	43	-	100	3,992	-
Building Improvements	150	53	38	60	-	75	-	75	-
TOTAL PROPERTY	4,242	472	3,603	125	43	75	100	4,067	-
PLANT AND EQUIPMENT									
Plant, Machinery and Equipment	2,290	-	2,290	-	-	-	-	2,290	-
Fixtures, Fittings and Furniture	66	-	66	-	-	-	-	66	-
Computers and Telecommunications	398	-	398	-	-	-	-	398	-
TOTAL PLANT AND EQUIPMENT	2,754	-	2,754	-	-	-	-	2,754	-
INFRASTRUCTURE									
Roads	15,016	1,947	10,309	1,659	1,101	1,209	-	13,807	-
Footpaths and Cycleways	403	363	40	-	-	-	-	403	-
Drainage	3,034	838	1,195	1,001	-	-	-	3,034	-
Recreational, Leisure and Community	1,128	494	557	77	-	266	532	330	-
Parks, Open Space and Streetscapes	2,576	1,085	1,359	84	47	-	886	1,690	-
TOTAL INFRASTRUCTURE	22,157	4,726	13,461	2,822	1,148	1,475	1,418	19,264	-
INTANGIBLE ASSETS									
Software	1,683	670	748	266	-	-	-	1,683	-
TOTAL INTANGIBLE ASSETS	1,683	670	748	266	-	-	-	1,683	-
TOTAL CAPITAL WORKS 2018/19	30,836	5,867	20,565	3,213	1,191	1,550	1,518	27,768	-

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6.4 Summary of Planned Capital Works Expenditure
For the four years ended 30 June 2021

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Loans
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2019/20									
PROPERTY									
Buildings	4,478	265	3,966	98	150	-	500	3,978	-
Building Improvements	150	53	38	-	60	75	-	75	-
TOTAL PROPERTY	4,628	318	4,003	98	210	75	500	4,053	-
PLANT AND EQUIPMENT									
Plant, Machinery and Equipment	1,435	-	1,435	-	-	-	-	1,435	-
Fixtures, Fittings and Furniture	69	-	69	-	-	-	-	69	-
Computers and Telecommunications	415	-	415	-	-	-	-	415	-
TOTAL PLANT AND EQUIPMENT	1,919	-	1,919	-	-	-	-	1,919	-
INFRASTRUCTURE									
Roads	16,400	1,928	11,397	1,220	1,854	1,237	-	15,163	-
Footpaths and Cycleways	818	736	82	-	-	-	-	818	-
Drainage	3,145	869	1,239	-	1,038	-	-	3,145	-
Recreational, Leisure and Community	960	408	472	-	80	68	553	339	-
Parks, Open Space and Streetscapes	4,424	2,335	1,793	69	227	-	449	3,975	-
TOTAL INFRASTRUCTURE	25,747	6,276	14,983	1,289	3,199	1,305	1,002	23,440	-
INTANGIBLE ASSETS									
Software	467	90	234	-	144	-	-	467	-
TOTAL INTANGIBLE ASSETS	467	90	234	-	144	-	-	467	-
TOTAL CAPITAL WORKS 2019/20	32,761	6,683	21,139	1,387	3,553	1,380	1,502	29,879	-

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6.4 Summary of Planned Capital Works Expenditure
For the four years ended 30 June 2021

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Loans \$'000
2020/21									
PROPERTY									
Buildings	6,646	946	4,809	540	351	500	700	5,446	-
Building Improvements	222	85	56	74	7	75	-	147	-
TOTAL PROPERTY	6,868	1,031	4,865	614	358	575	700	5,593	-
PLANT AND EQUIPMENT									
Plant, Machinery and Equipment	852	-	852	-	-	-	-	852	-
Fixtures, Fittings and Furniture	72	-	72	-	-	-	-	72	-
Computers and Telecommunications	447	15	432	-	-	-	-	447	-
TOTAL PLANT AND EQUIPMENT	1,371	15	1,356	-	-	-	-	1,371	-
INFRASTRUCTURE									
Roads	17,654	2,334	12,003	2,039	1,278	1,267	-	16,387	-
Footpaths and Cycleways	1,264	1,127	137	-	-	-	-	1,264	-
Drainage	3,165	875	1,246	1,044	-	-	-	3,165	-
Recreational, Leisure and Community	1,183	554	546	83	-	71	575	537	-
Parks, Open Space and Streetscapes	4,247	2,061	1,806	280	100	-	651	3,596	-
TOTAL INFRASTRUCTURE	27,513	6,951	15,738	3,447	1,377	1,338	1,226	24,949	-
INTANGIBLE ASSETS									
Software	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL WORKS 2020/21	35,752	7,997	21,959	4,061	1,735	1,913	1,926	31,913	-

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7. Rates and charges

This section presents information about rates and charges which the Act and the Regulations require to be disclosed in the Council's annual budget

Rates and charges

In developing the Strategic Resource Plan (referred to in Section 13), rates and charges were identified as an important source of revenue, accounting for approximately 72 per cent of the total revenue received by Council. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The State Government introduced the Fair Go Rates System (FGRS) which sets out the maximum amount councils may increase average rates by in a year. For 2017/18 the FGRS cap has been set at 2.0 per cent. The cap applies to general rate income, but excludes waste charges and supplementary rate income.

The proposed level of rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the Manningham community.

In order to achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate will increase by 2.0 per cent in line with the rate cap and waste charge increase by 3.5 per cent. This will raise total rates and charges for 2017/18 of \$95.79 million, including \$0.68 million from supplementary rates.

Key budget information about strategic objectives, rate increases, operating result, services, cash and investments, capital works, financial position and financial sustainability are provided in Sections 2 and 8 to 13 of this report.

7.1 The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2016/17 cents/\$CIV	2017/18 cents/\$CIV	Change
Uniform Rate	0.001738	0.001773	2.0%

7.2 The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2016/17 \$'000	2017/18 \$'000	Change
Residential	75,818,135	78,592,416	3.7%
Commercial	5,366,059	5,457,941	1.7%
Industrial	344,166	351,316	2.1%
Cultural and Recreational	30,115	31,000	2.9%
Total amount to be raised by general rates	81,558,475	84,432,674	3.5%

7.3 The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2016/17 Number	2017/18 Number	Change
Residential	45,217	46,296	2.4%
Commercial	1,814	1,736	(4.3%)
Industrial	198	200	1.0%
Cultural and Recreational	17	17	0.0%
Total number of assessments	47,246	48,249	1.1%

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7.4 The basis of valuation to be used is the Capital Improved Value (CIV)

7.5 The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2016/17 \$	2017/18 \$	Change
Residential	43,629,055,000	44,333,809,000	1.6%
Commercial	3,087,863,750	3,078,365,000	(0.3%)
Industrial	198,048,000	198,148,000	0.1%
Cultural and Recreational	49,121,000	49,121,000	0.0%
Total value of land	46,964,087,750	47,610,322,000	1.4%

7.6 The municipal charge under section 159 of the Act compared with the previous financial year

No municipal charge proposed

7.7 The estimated total amount to be raised by municipal charges compared with the previous financial year

No municipal charge proposed

7.8 The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2016/17 \$	Per Rateable Property 2017/18 \$	Change
Residential			
Standard service	205.00	212.20	3.5%
80 litre garbage, 240 litre recycling and 240 litre garden			
Other waste options			
Charge for larger 120 litre garbage bin	63.00	65.20	3.5%
Charge for larger 360 litre recycling bin	30.00	31.00	3.3%
120 litre garbage, 240 litre recycling and 240 litre garden	268.00	277.40	3.5%
120 litre garbage, 240 litre recycling and 120 litre garden	268.00	277.40	3.5%
80 litre garbage, 240 litre recycling and 120 litre garden	205.00	212.20	3.5%
120 litre garbage, and 240 litre recycling	268.00	277.40	3.5%
80 litre garbage, and 240 litre recycling	205.00	212.20	3.5%
Additional 80 litre garbage	136.00	140.80	3.5%
Additional 120 litre garbage	160.00	165.60	3.5%
Additional 240 litre recycling	58.50	60.50	3.4%
Additional 360 litre recycling	88.00	91.10	3.5%
Additional 120 litre garden	77.00	79.70	3.5%
Additional 240 litre garden	96.50	99.90	3.5%
Domestic change bin	45.00	46.50	3.3%
(charged per changeover not per annum)			
Commercial			
Commercial 240 litre garbage	400.00	414.00	3.5%
Additional 240 litre commercial garbage	500.00	517.50	3.5%

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7.9 The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2016/17 * \$'000	2017/18 \$'000	Change
Residential			
Standard service	8,869,325	8,901,080	0.4%
80 litre garbage, 240 litre recycling and 240 litre garden			
Other waste options			
Charge for larger 120 litre garbage bin	945,000	933,860	(1.2%)
Charge for larger 360 litre recycling bin	0	60,574	100.0%
Additional 80 litre garbage	1,088	15,066	1284.7%
Additional 120 litre garbage	173,920	88,596	(49.1%)
Additional 240 litre recycling	34,340	12,826	(62.6%)
Additional 360 litre recycling	0	4,191	100.0%
Additional 120 litre garden	1,155	478	(58.6%)
Additional 240 litre garden	51,049	46,553	(8.8%)
Supplementary charges	41,000	42,440	3.5%
Commercial			
Commercial 240 litre garbage	305,200	306,360	0.4%
Additional 240 litre commercial garbage	122,000	112,815	(7.5%)
Special accommodation			
Retirement villages & nursing homes *	140,314	154,398	10.0%
MC ²	3,895	4,030	3.5%
Total	10,688,286	10,683,267	(0.0%)

* additional bins delivered to properties during 2016/17.

7.10 The estimated total amount to be raised by all rates and charges compared with the previous financial year

Type of Charge	2016/17 \$'000	2017/18 \$'000	Change
Residential	75,818,135	78,592,416	3.7%
Commercial	5,366,059	5,457,941	1.7%
Industrial	344,166	351,316	2.1%
Cultural and Recreational	30,115	31,000	2.9%
Subtotal	81,558,475	84,432,674	3.5%
Supplementary rates	662,785	690,000	4.1%
Total general rates	82,221,260	85,122,674	3.5%
Waste charges	10,688,286	10,683,267	(0.0%)
Rates and charges	92,909,546	95,805,941	3.1%

7.11 Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2017/2018: estimated \$679,000, 2016/2017: \$662,785)
- The variation of returned levels of value (e.g. valuation appeals);
- Changes of use of land such that rateable land becomes non-rateable land and vice versa; and
- Changes of use of land such that residential land becomes business land and vice versa.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**7.12 Differential rates**

No differential rates are proposed for 2017/18

7.13 Rebates and concessions

1. A concession equivalent to the rates otherwise payable is proposed for lands on which Council owned basketball facilities are operated by community based organisations under lease from Council.
2. Council proposes to offer holders of Low Income Health Care cards with an "LI" identifier a \$61.20 reduction on their 2017/18 Council rates.

7.14 State Government Fire Services Property Levy

The revenue forecasts notes in Section 3 of this report (and throughout the entire Budget document) exclude the Fire Services Property Levy.

During 2012 the State Government passed the Fire Services Property Levy Act. This legislation requires councils to charge ratepayers (and certain non-ratepayers), the Fire Services Property Levy, collect the monies and pass the full amount collected to the State Revenue Office. The 2017/18 Budget for Council, in accordance with the Accounting Standards arrangements, does not therefore include the Fire Services Property Levy collected on behalf of the State as Council has no entitlements to the monies collected.

7.15 Fair Go Rates System Compliance

Manningham City Council is fully compliant with the State Governments Fair Go Rates System.

Base Average Rates (2016/17)	\$ 1,715.60
Maximum Rate Increase (set by the State Government)	2.00%
Capped Average Rate (2017/18)	\$ 1,749.91
Maximum General Rates Revenue	\$ 84,401,674
Budgeted General Rates Revenue	\$ 84,401,674

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7.16 Recreation Land; Charges in Lieu of Rates

In accordance with Section 4 (4) of the Cultural and Recreational Lands Act 1963, Cultural and Recreational Lands be charged in lieu of rates as per the below schedule:

Property No.	Club	Address	Charges in Lieu of rates for 2017/18
10108	Veneto Club	191 Bulleen Road, Bulleen	\$ 16,800
200634	Yarra Valley Country Club	9-15 Templestowe Road, Bulleen	\$ 15,735
43688	Doncaster Bowling Club	Rear 699 Doncaster Road, Doncaster	Nil
725760	Donvale Bowls Club	11 Springvale Road, Donvale	Nil
38902	Greythorn Bowling Club	7 Gregory Court, Bulleen	Nil
255770	Templestowe Bowling Club	1-3 Swilk Street, Templestowe	Nil
725751	Doncaster Hockey Club	7 Springvale Road, Donvale	Nil
731907	Bulleen Tennis Club	284 Thompsons Road, Lower Templestowe	Nil
725769	Currawong Tennis Club	25 Springvale Road, Donvale	Nil
503032	Doncaster Tennis Club	802-804 Doncaster Road, Doncaster	Nil
731952	Donvale Tennis Club	36 Mitcham Road, Donvale	Nil
732474	Park Orchards Tennis Club	568 Park Road, Park Orchards	Nil
732438	Serpell Tennis Club	7A Burleigh Drive, Templestowe	Nil
732447	South Warrandyte Tennis Club	64 Croydon Road, Warrandyte South	Nil
732429	Templestowe Park Tennis Club	94 Porter Street, Templestowe	Nil
732456	Warrandyte Tennis Club	12 Taroona Avenue, Warrandyte	Nil
732465	Wonga Park Tennis Club	6 Old Yarra Road, Wonga Park	Nil

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**Budget Analysis**

The following reports provide detailed analysis to support and explain the budget reports in the previous section.

This section includes the following analysis and information.

- 8 Budget influences
- 9 Analysis of operating budget
- 10 Analysis of budgeted cash position
- 11 Analysis of capital budget
- 12 Analysis of budgeted financial position
- 13 Strategic resource plan
- 14 Summary of other strategies
- 15 Rating strategy

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**8. Budget influences**

This section sets out the key budget influences arising from the internal and external environment within which the Council operates.

8.1 Snapshot of Manningham City Council

Manningham is located in Melbourne's eastern suburbs, about ten kilometres from Melbourne's CBD at its western boundary in Bulleen, and is bounded by the Yarra River and the municipalities of Maroondah, Whitehorse, Boroondara and Banyule.

Covering 114 square kilometres, Manningham has large areas of open space, with more than 300 parks and reserves; it also includes a mix of shopping and dining precincts, and vibrant residential neighbourhoods with a wide range of housing options and attractions such as local galleries, nurseries and community centres.

Local government in the area dates back to the election of the Templestowe District Roads Board in 1856. On 28 February 1967, the Shire of Doncaster and Templestowe was proclaimed a City. The City of Manningham was formed in 1994 as a result of local government amalgamations.

Population

As at 30 June 2017, the estimated population is 123,314.

Ageing population

Consistent with trends across the Eastern region, the population in Manningham is predicted to increase in the near future, which will bring with it a slight transformation in the mix of people within the community. It is expected that there will be an increase in the number of 25-49 year olds, many of whom will have children, and people in retirement years (due to the large number of near-retirement residents staying in the area). (Source: Australian Bureau of Statistics, Census of Population and Housing).

Births

In 2015/16 financial year 1,045 babies were born in the municipality (Source Maternal and Child Health database).

Cultural diversity

The City is a highly culturally and linguistically diverse municipality. Many different cultural groups live in Manningham and more than 100 different languages are spoken at home by residents. The Manningham community has become more diverse with an increasing proportion of residents born overseas. 36.5 per cent of the population was born overseas, an increase of 2.5 per cent from 34 per cent in 2006. After Australia, the largest country of birth was China (5.9 per cent of Manningham population), followed by Italy (3.2 per cent), United Kingdom (3.1 per cent), Malaysia (2.9 per cent) and Greece (2.8 per cent). Almost four out of ten (38.8 per cent) Manningham residents spoke a language other than English at home. Almost 15 per cent of Manningham's population spoke a Chinese dialect at home, and this is now the major cultural group in the City, eclipsing the older Italian and Greek speaking population.

Housing

Manningham continues to be an attractive municipality for families to live. There was a high proportion of couple families with children, as well as a low proportion of one-parent families in Manningham. Overall, 41 per cent of families were couple families with children, and 9.4 per cent were one-parent families, compared with 33.6 per cent and 10.4 per cent respectively for Greater Melbourne. Manningham has also a lower proportion of lone person households. Overall, the proportion of lone person households was 17.2 per cent, compared to 22.3 per cent in Greater Melbourne.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**Education and occupation**

Manningham has a higher proportion of residents holding formal qualifications, including Bachelor or higher degree, Advanced Diploma or Vocational qualifications. Overall, 50.7 per cent of residents aged 15 and over held educational qualifications, compared with 47.3 per cent for Greater Melbourne.

Budget implications

As a result of the City's demographic profile there are a number of budget implications in the short and long term as follows:

- Cultural and linguistic diversity means that Council needs to use a variety of media in languages other than English for mass communication with citizens and use interpreting services for interpersonal communication with citizens. Council also draws on the abilities of its bilingual staff.
- The relatively small area of Manningham City Council enables centralised key services and most citizens are able to reach Council facilities without extensive travel.
- Around 20 per cent of ratepayers are entitled to the pensioner rebate. As pensioners are often asset rich but income poor, the rate increases (general rates increase set by the State Government) has a real impact on the disposal income for part of our community. Council has hardship provisions in place but these can impact on cash balances when large volumes of ratepayers are involved.
- As stated in the previous section, the City's increasing ageing population profile is having a significant budgetary impact in providing services to meet the needs of the wider community.
- The City is experiencing an increase in property numbers and these mainly arise from higher density developments, especially in and around Doncaster Hill. This in turn places pressure on Council to provide services and infrastructure in the area to meet the community needs and expectation.

8.2 External influences

In preparing the Annual Budget 2017/18, a number of external influences have been taken into consideration as they are likely to impact significantly on the services delivered by Council in the budget period. The major influences on the 2017/18 Annual Budget include:

Fair Go Rates System

The proposed 2017/18 Budget is based on an average rate increase of 2.0 per cent. This is in line with the Fair Go Rates System (FGRS) which has capped rates increases by Victorian Councils to 2.0 per cent. Council has elected not to apply to the Essential Services Commission (ESC) for a variation to increase rates beyond the 2.0% rate cap. Council is developing strategies to ensure its long term financial sustainability. This in turn will enable service provision for our community in the long term. Strategies being developed include maximising non rate revenue, focusing on operating efficiencies and re-prioritising capital works expenditure. In the first two years of FGRS, the loss of general rates revenue has been assessed at \$2.5 million and over the first ten year period it is estimated to be approximately \$100 million.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**Cost Shifting**

Cost shift occurs where Local Government provides a service to the community on behalf of the State and Federal Government. Over time the funds received by local governments do not increase in line with real cost of service increases. Some examples of services and revenue streams that are subject of cost shifts include:

- A freeze on indexation of the federal financial assistance grants. The Commonwealth announced in its 2014/15 Budget that it would pause indexation of the financial assistance grants to local government for three years (2014/15, 2015/15, 2016/17). While indexation has resumed in 2017/18, Council has endured a permanent \$0.7 million loss of revenue up to the 2017/18 budget, and a further \$200,000 per annum in future years.
- The escalation factor applied to numerous State grants not matching cost of service increase, including school crossings, maternal and child health, pre-school, immunisation, library services and other grants.
- After freezing planning fees since 2009 the State Government in October 2016 increased the allowable fee that Council may charge for these services. While this belated action is welcomed the new fees still do not cover the full cost of providing this service, hence rate payers are still forced to subsidise the activities of developers across the city.
- The State Government landfill levy has increased from \$9 per tonne in 2008/09 to a forecast \$63.27 per tonne in 2017/18. This represents an increase of almost 600 per cent increase since 2008/09, hence forcing Council to pass on the massive increase to rate payers.
- Line clearance (cutting back tree branches around power lines) - approximately \$0.48 million from 2009/10 to 2017/18.

Other external influences

- Consumer Price Index (CPI) increases on goods and services of 1.3 per cent through the July 2016 to the December 2016. State-wide CPI is forecast to be 2.0% for the 2017/18 year (Victorian Budget Papers 2016/17).
- The majority of Council's main costs in relation to employee costs, contracted services and building prices together with the cost of insurance, electricity, gas and water, are influenced only to a small degree by CPI movements and are forecast to increase by more than 2.0 per cent.
- Australian Average Weekly Earnings (AWE) growth for Public Sector full-time adult ordinary time earnings in the 12 months to May 2016 was 3.4 per cent (ABS release 18 August 2016). The wages price index in Victoria is projected to be 2.5 per cent per annum in 2017/18 increasing to 3.0 per cent and 3.5 per cent in the subsequent two years (Victorian Budget Papers 2016/2017). The current Council's Enterprise Bargaining Agreement (EBA) is due to be renewed with a commencement date of 1 July 2017.
- Councils across Australia raise approximately 3.5 per cent of the total taxation collected by all levels of Government in Australia. In addition, Councils are entrusted with the maintenance of more than 30 per cent of all Australian public assets including roads, bridges, parks, footpaths and public buildings. This means that a large proportion of Council's income must be allocated to the maintenance and replacement of these valuable public assets in order to ensure the quality of public infrastructure is maintained at satisfactory levels.
- State Government legislated Local Government Performance and Reporting Framework (LGPRF) placed a greater requirement for Council to develop information collection and reporting systems to enable better accountability and transparency to governments, stakeholders and the community. The LGPRF includes a "My Gov" website where mandated performance indicators and comments on performance are displayed.
- The Fire Services Property Levy will continue to be collected by Council on behalf of the State Government with the introduction of the *Fire Services Property Levy Act 2012*. These revenues are excluded from the budget as Council is the collection agency with all funds received remitted to the State Government.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**8.3 Internal influences**

As well as external influences, there are also a number of internal influences which are expected to have a significant impact on the preparation of the 2017/18 Budget. These matters and their financial impact are set out below:

- A major focus is being placed on improving operational efficiency, investigating and implementing new sources of revenue, cost saving opportunities and re-equipping the organisation to respond to the rate cap and the changing expectations of the community. A major strategy to strengthen the organisation and the way it works with and responds to customers is the Citizen Connect program.
- Council introduced Budget Principles to provide 33 per cent of each year's general rate revenue to fund the capital program and to give priority to renewing its existing assets before expending funds on new assets.

8.4 Budget principles

In response to these influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget principles upon which the officers were to prepare their budgets. The principles included:

- Critical review of 2016/17 end of year forecasts
- Stringent review of all budget proposals by Directors and Executive Management Team
- Maintaining existing service levels
- Full review of all staffing budgets
- Zero based approach for consultancies and legal costs
- New revenue sources, including fees and charges, to be actively pursued
- Fees and charges to increase in line with CPI plus 1.0 per cent or market levels
- Grants revenue included where there is high probability of securing the grant for the budget and forecast years
- Grants revenue has been escalated by 2.0 per cent unless advised otherwise
- Contracted costs to increase in line with existing contract provisions. In all other cases, general materials and services capped at CPI (2.0%).
- Construction and building material costs to increase in line with the Building Price Index
- New initiatives or new employee proposals to be justified through a business case
- Real savings in expenditure and increases in revenue identified in 2016/17 to be preserved
- All new capital work proposals to be based on a detailed business case
- Council may vary its annual Capital Works Program during the year to ensure the maximum benefit is achieved from funds available and to offset delays in project delivery beyond Council's control
- Operating revenues and expenses arising from completed 2016/17 capital projects to be included.

8.5 Long term strategies

The budget includes consideration of a number of long term strategies and policies including the Rating Strategy (Section 14), Asset Management Strategy (Section 15), Borrowing Strategy and service delivery frameworks.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

9. Analysis of operating budget

This section analyses the operating budget including expected income and expenses of the Council for the 2017/2018 year.

9.1 Budgeted income statement

		Forecast			
	Ref	Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000	%
Total income	9.2	131,045	133,249	2,204	1.7%
Total expenses	9.3	(114,392)	(114,219)	173	0.2%
Surplus for the year		16,653	19,030	2,377	14.3%
Grants – capital	5.1.2	(3,355)	(2,870)	(485)	(14.5%)
Contributions - non-monetary assets		(464)	(464)	0	0.0%
Capital contributions - other sources	9.2.4	(5,449)	(4,123)	(1,326)	(24.3%)
Adjusted underlying surplus	9.1.1	7,385	11,573	4,188	56.7%

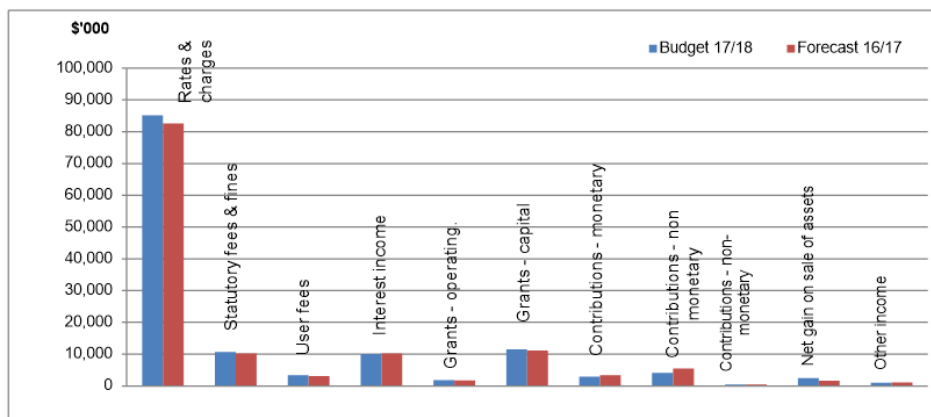
9.1.1 Adjusted underlying surplus (\$4.19 million increase)

The adjusted underlying surplus is Council's surplus for the year adjusted for non-recurrent capital grants, non-monetary asset contributions and other contributions used to fund capital expenditures. It is a measure of financial sustainability and Council's ability to fund its service delivery objectives, as the underlying surplus is not impacted by capital income items which can often mask the operating result. The adjusted underlying surplus for the 2017/18 year is \$11.57 million which is an increase of \$4.19 million from the 2016/17 year. In calculating the adjusted underlying result, Council has excluded grants received for capital purposes and capital contributions from other sources. Contributions of non-monetary assets are excluded as the value of assets assumed by Council is dependent on the level of development activity each year.

9.2 Income

		Forecast			
Income Types	Ref	Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000	%
Rates and charges	9.2.1	82,633	85,111	2,478	3.0%
Waste charges	9.2.1	10,152	10,683	531	5.2%
Statutory fees and fines	9.2.2	3,070	3,319	249	8.1%
User fees	9.2.3	10,293	10,021	(272)	(2.6%)
Interest income	9.2.4	1,767	1,784	17	1.0%
Grants - operating	5.1.1	11,141	11,471	330	3.0%
Grants - capital	5.1.2	3,355	2,870	(485)	(14.5%)
Contributions - monetary	9.2.5	5,449	4,123	(1,326)	(24.3%)
Contributions - non-monetary	9.2.6	464	464	-	-
Net gain on sale of assets	9.2.7	1,626	2,402	776	47.7%
Other income	9.2.8	1,095	1,001	(94)	(8.6%)
Total income		131,045	133,249	2,204	1.7%

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

**9.2.1 Rates and charges (\$3.01 million increase)**

It is proposed that the average rate increase be set at 2.0% in line with the State Government rate cap and the waste charge increase by 3.5%. Total income from rates and charges is budgeted to be increased by 3.2 per cent or \$3.01 million to \$95.79 million.

General rates (\$2.48 million increase)

The general rates income of \$85.11 million is comprised of:

- Base rate revenue of \$84.40 million in accordance with the Fair Go Rates System (FGRS) and the maximum of 2.0 per cent average increase allowed.
- Forecast of 48,232 properties (excluding cultural and recreational land) at 1 July 2017 (an addition of 1,003 properties from 1 July 2016).
- Average general rates per property \$1,749.91 (2.0 per cent increase on 2016/17).
- New properties/improvements (supplementary rate income) forecast at \$0.69 million.
- Cultural and recreational land rates income of \$0.03 million.

The loss of rate revenue following the introduction of FGRS has been assessed at \$2.07 million for the 2017/18 year.

The proposed budget maintains a rebate to holders of the low income "LI" Health Care Card. The rebate has been increased by 2.0% in 2017/18 to \$61.20.

Section 7. Rates and Charges - includes a more detailed analysis of the rates and charges to be levied for 2017/18 and the rates and charges specifically required by the Regulations.

Waste charges (\$0.53 million increase)

It is proposed that the price of the 2017/18 waste service increase by 3.5 per cent when compared to 2016/17. This is based on the budgeted cost of collection and disposal of refuse in the municipality.

Under the proposed 3.5 per cent increase, the standard waste service of an 80 litre waste, 240 litre green and 240 litre recycling bins would increase from \$205.00 to \$212.20. This price remains lower than that charged for a similar service in 2012/13 at \$222.20.

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Combined general rate and waste charges

The combined general rate and waste charge for an average property (with its value remaining constant over the two years) is expected to increase by 2.16 per cent or \$41.51 as detailed below:

Combined rate and waste charges (average 2017/18 property)	2016/17 \$	2017/18 \$	Change \$	Change %
Property value	987,110	987,110	-	-
Rate in \$	0.001738	0.001773	0.000035	2.0%
General rate (property value x rate in \$)	1,715.60	1,749.91	34.31	2.0%
Standard waste charge	205.00	212.20	7.20	3.5%
Total	1,920.60	1,962.11	41.51	2.16%

9.2.2 Statutory fees and fines (\$0.25 million increase)

Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, health and food premises registrations and parking and other fines. The decision to increase statutory fees is not made by Council, but by the State Government under legislation.

Statutory fees are forecast to increase by 8.1 per cent or \$0.25 million compared to 2016/17. Statutory Planning permit fee income is forecast to increase by \$0.34 million due to a combination of an increase in the regulated fee and a change in the volume and composition of permits. Revenue from failure to vote fines related to the October 2016 Council election is budgeted to drop from \$0.13 million in 2016/17 to \$nil in 2017/18.

A detailed listing of statutory fees is included in Appendix A.

9.2.3 User fees (\$0.27 million decrease)

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure, entertainment and other community facilities and the provision of human services such as child care and home help services.

User charges are projected to decrease by 2.6 per cent or \$0.27 million over 2016/17. This includes a \$0.23 million reduction in the sale of rating valuation data to the State Revenue Office (this income is earned every second year following the general revaluation of properties) and court reimbursements relating to traffic fines.

A detailed listing of fees and charges is included in Appendix A.

9.2.4 Interest income (\$0.02 million increase)

Council's cash and deposits are invested in accordance with the Council Investment Policy. The funds are invested with a number of financial institutions, and include cash on hand, at call and short to medium term deposits ranging from 90 to 365 days.

9.2.5 Contributions - monetary (\$1.33 million decrease)

Contributions relate to monies paid by developers in regard to public resort and recreation (open space), drainage, Doncaster Hill Precinct and other levies in accordance with planning permits issued for property development. These revenues are placed into a cash backed reserve to support future open space upgrades as part of the capital works program and therefore not available for general use (refer to 11.2. Restricted and unrestricted cash and investments).

Contributions are projected to decrease by \$1.33 million or 24.3 per cent compared to 2016/17, which was an exceptionally high year. The variability in contribution revenues relates to the timing of private development projects in the municipality, which is not in Council's control.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**9.2.6 Contributions - non monetary (no change)**

The level of assets contributed to Council is forecast to remain at the 2016/17 level. This generally represents the value of land, infrastructure and land under roads transferred to council ownership by developers.

9.2.7 Net gain on sale of assets (\$0.78 million increase)

The net gain on sale of assets represents the difference between the sale price and the value of the assets on Council's asset register. The proposed assets sales in 2017/18 include:

- The planned cyclical replacement of part of the Council's plant, equipment and motor vehicle fleet.
- The proposed sale of vacant land at the front 383-395 Manningham Road, Doncaster. The proceeds from this sale will be used to fund the capital program and to restore Council's cash reserves following a period of high capital expenditure.

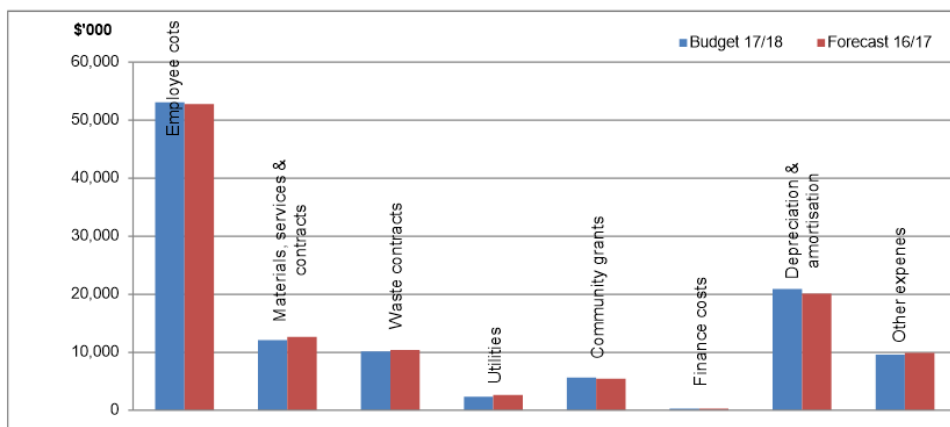
9.2.8 Other income (\$0.09 million decrease)

Other income relates to a range of items such as private works, cost recoups and other miscellaneous income items. The other income is forecast to decrease by \$0.09 million to \$1.00 million. Royalties associated with the partial filling of Council's former quarry at \$0.75 million make up the majority of Other income.

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9.3 Expenses

Expense Types	Ref	Forecast	Budget 2017/18 \$'000	Variance \$'000	%
		Actual 2016/17 \$'000			
Employee costs	9.3.1	52,814	53,079	(265)	(0.5%)
Materials, services and contracts	9.3.2	12,661	12,113	548	4.3%
Waste contracts	9.3.3	10,410	10,203	207	2.0%
Utilities	9.3.4	2,647	2,372	275	10.4%
Community grants	9.3.5	5,495	5,629	(134)	(2.4%)
Finance costs	9.3.6	309	309	-	-
Depreciation and amortisation	9.3.7	20,103	20,925	(822)	(4.1%)
Other expenses	9.3.8	9,953	9,589	364	3.7%
Total expenses		114,392	114,219	173	0.2%



9.3.1 Employee costs (\$0.27 million increase)

Employee costs include all labour related expenditure such as wages, salaries, agency staff, leave entitlements, employer superannuation and other costs associated with employing staff.

Employee costs are forecast to increase by 0.5 per cent or \$0.27 million compared to 2016/17. The forecast for 2016/17 includes the commencement of the Citizen Connect program and a one-off provision for restructure costs relating to re-aligning of parts of the organisation to meeting the changing environment that Council is operating in. Budgeted full time equivalents is set to increase to 519.6 FTE with the key movements in staffing levels relating to:

- 17.0 FTE for Citizen Connect, Information Management and enhanced Information Technology services.
- 2.0 FTE relating to the creation of the Property Services unit, which will strengthen strategic and operational property management functions.
- 1.0 FTE for an in-house legal counsel to strengthen Council's legal and governance services (this position is totally funded from reductions in the legal expenses budget).
- 2.0 FTE to improve service delivery times in the Statutory Planning function of Council.
- 1.0 FTE to increase service levels in Council's litter collection function.

A summary of human resources expenditure categorised according to the organisational structure of Council and number of full time equivalent Council staff in relation to the above expenditure is included in Section 3.6 Statement of Human Resources.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

9.3.2 Materials, services and contracts (\$0.55 million decrease)

Materials, services and contracts include payment to contractors for the provision of services, the purchase of consumables, maintenance costs and general materials to enable Council to provide a wide range of services. Materials, services and contracts are forecast to decrease by 4.3 per cent or \$0.55 million compared to 2016/17.

Increase

- Additional resources of \$0.46 million applied to landscaping and grass cutting services to increase service levels and amenity in the municipality.
- Growth in service demand and additional maintenance costs as a result of capital works program resulted in an increase in associated operating costs of \$0.36 million.
- Contract valuation costs to increase by \$0.12 million relating to the two year valuation cycle (2018/19 is a valuation year).
- General materials and contracted services expenditure is projected to increase by CPI of 2.0 per cent.

Decrease

- Contractor costs relating to IT Transformation Projects (PC & Technology Refresh, Information Management Transformation, Print Optimisation) to decrease by \$1.24 million.
- Non-recurring costs associated with Council elections in 2016/17 \$0.43 million (nil in 2017/18).

9.3.3 Waste contracts (\$0.21 million decrease)

A new green waste disposal contract due to commence on 1 July 2017 is expected to generate savings in expenditure.

9.3.4 Utilities (\$0.28 million decrease)

Total utilities expenditure including property rental is forecast to decrease by 10.4 per cent or \$0.28 million in 2017/18. The main areas contributing to the decrease are:

- The introduction of Efficient Street lighting during 2016/17 is projected to generate electricity cost reductions of \$0.33 million.
- Total costs of electricity, gas and water for Council buildings and other facilities is budgeted at \$1.22 million, an increase of \$0.05 million or 4.0 per cent.

9.3.5 Community grants (\$0.13 million increase)

Community grants include Council's contribution to operate the Whitehorse Manningham Regional Library Corporation and grants to community groups through the Community Development Program. Total grants are forecast to increase by \$0.13 million or 2.4 per cent to \$5.63 million in 2017/18. Council's contribution to running the library service is \$3.36 million in 2017/18 and represents a 3.2 per cent increase. A further \$1.97 million is provided to a wide range of community groups to support community development programs throughout the municipality.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**9.3.5 Finance costs (no change)**

Borrowing costs relate to interest charged by financial institutions on funds borrowed. The finance costs of \$0.31 million relate to a \$7.28 million loan taken up in 2014 to fund a defined benefits superannuation liability. The loan is for a fixed 5 year term, interest only (interest rate 4.24 per cent) and maturing in full in November 2019.

Council's long term financial strategy forecast a repayment period of ten years for the superannuation loan. Under the current arrangement:

- Interest is paid annually and noted as an expense on the Income Statement.
- The cash surplus on operations for each year until 2024/25 includes \$0.73 million for the repayment of the loan principal. At the end of each year, this cash is included in the accumulated cash surplus and noted as a restricted cash asset (refer to Section 11.2 'Restricted and unrestricted cash and investments').
- In November 2019 when the current bond matures, a total of \$3.64 million will have been set aside, sufficient to repay 50 per cent of the bond principal.
- In the lead up to November 2019, further modelling will be undertaken on the options available to either repay the loan in full or renegotiate a new bond/loan facility.

9.3.6 Depreciation and amortisation (\$0.82 million increase)

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. The increase of \$0.82 million for 2017/18 is due mainly to the completion of the 2017/18 capital works program and the full year effect of depreciation on the 2016/17 capital works program. Refer to Section 6. 'Analysis of Capital Budget' for a more detailed analysis of Council's capital works program for the 2017/18 year.

9.3.6 Other expenses (\$0.36 million decrease)

Other expenses relate to a range of unclassified items including insurances, advertising, motor vehicle registrations, telephone, legal, councillor allowances, computing expenses, bank charges, postages, consultants and other miscellaneous expenditure items. Other expenses are forecast to decrease by 3.7 per cent or \$0.36 million compared to 2016/17. Key movements in other expenses from 2016/17 to 2017/18 are detailed below:

Increase

- Recently introduced core software to support service delivery and improve customer responsiveness require additional licensing and software costs of \$0.18 million.
- General operational expenses are projected to increase at the rate of CPI or 2.0 per during 2017/18.

Decrease

- Consultants' costs are forecast to decrease by \$0.49 million mainly in IT Transformation and City Strategy areas.
- Legal expenses are budgeted to decrease by \$0.25 million following the proposed employment of an in-house legal council. This position is totally funded from the reduction in the legal expenses budget.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

10. Analysis of budgeted cash position

This section analyses the expected cash flows from the operating, investing and financing activities of

The analysis is based on three main categories of cash flows:

- **Operating activities** - Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.
- **Investing activities** - Refers to cash generated or used in the enhancement or creation of infrastructure
- **Financing activities** - Refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of the principal component of loan repayments for the year.

10.1 Budgeted cash flow statement

	Ref	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000
Cash flows from operating activities	10.1.1			
<i>Receipts</i>				
General rates		82,442	85,172	2,730
Waste charges		10,152	10,683	531
User charges, fees and fines		13,413	13,390	(23)
Grants - operating		11,141	11,471	330
Grants - capital		3,355	2,870	(485)
Contributions - monetary		5,449	4,123	(1,326)
Interest		1,767	1,784	17
Other receipts		2,045	1,951	(94)
		129,764	131,444	1,680
<i>Payments</i>				
Employee costs		(52,172)	(52,609)	(437)
Materials, services and contracts		(12,261)	(11,694)	567
Waste contracts		(10,410)	(10,203)	207
Finance costs		(309)	(309)	-
Other payments		(18,095)	(17,590)	505
		(93,247)	(92,405)	842
Net cash provided by operating activities		36,517	39,039	2,522
Cash flows from investing activities	10.1.2			
Payments for property, infrastructure, plant & equip.		(57,032)	(35,830)	21,202
		4,802	3,750	(1,052)
Proceeds from sale of property, plant & equipment		9,500	14,000	4,500
Proceeds from other financial assets				
Net cash used in investing activities		(42,730)	(18,080)	24,650
Cash flows from financing activities	10.1.3			
		-	-	-
Net decrease in cash and cash equivalents		(6,213)	20,959	27,172
Cash and cash equivalents at the beginning of the year		39,470	33,257	(6,213)
Cash and cash equivalents at end of the year		33,257	54,216	20,959
Investments				
Term deposits with maturity more than 90 days		14,000	-	(14,000)
Total cash and investments	10.1.4	47,257	54,216	6,959

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

10.1.1 Operating activities (\$2.52 million increase)

Cash flows from operating activities is budgeted to increase by \$2.52 million. The mainly relates to increased rates and charge of \$3.26 million, a decrease in operating expenses of \$0.84 million and lower capital grants and developer contributions of \$1.81 million. Refer to Section 5. 'Other budget information' and Section 9. 'Analysis of operating budget' for detailed analysis.

The net cash flows from operating activities does not equal the surplus (deficit) for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement. The budgeted operating result is reconciled to budgeted cash flows available from operating activities as set out in the following table.

	Forecast		
	Actual	Budget	Variance
	2016/17	2017/18	
	\$'000	\$'000	\$'000
Surplus (deficit) for the year	16,653	19,030	2,377
Depreciation	20,103	20,925	822
Net gain on sale of assets	(1,626)	(2,402)	(776)
Contributed assets	464	464	-
Net movement in current assets and liabilities	923	1,022	99
Cash flows available from operating activities	36,517	39,039	2,522

10.1.2 Investing activities (\$24.65 million increase)

Cash outflows from investing activities are budgeted to decrease by \$21.20 million and primarily due a lower level of capital works in 2017/18. The 2016/17 capital works program forecast at \$57.0 million is the highest capital program for many years. The 2017/18 capital program returns expenditure to a more sustainable level. Medium and longer term deposits redeemed during 2017/18 also generate \$4.5 million more than 2016/17. Refer to Section 11. 'Analysis of capital budget' for detailed analysis. Proceeds from sale of assets includes the proposed sale of vacant land at the front of 383-395 Manningham Road, Doncaster.

10.1.3 Financing activities (no activity)

There are no projected financing activities in 2016/17 and 2017/18.

10.1.4 Total cash and investments (\$6.96 million increase)

Overall, total cash and investments is forecast to increase by \$6.96 million to \$54.22 million as at 30 June 2018. This is consistent with Council's strategy to address rate capping and to strengthen long term financial sustainability.

Total cash and investments includes statutory, discretionary and other reserves and is not available for Council's normal operations (refer below 'Restricted and unrestricted cash and investments').

10.2 Restricted and unrestricted cash and investments

Cash and cash equivalents held by Council are restricted in part, and not fully available for Council's operations. The budgeted cash flow statement above indicates that Council is estimating at 30 June 2018 it will have cash and investments of \$54.22 million, which has been restricted as shown in the following table.

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		Forecast		
	Ref	Actual 2017 \$'000	Budget 2018 \$'000	Variance \$'000
Total cash and investments		47,257	54,216	6,959
<i>Restricted cash and investments</i>				
Statutory reserves	10.2.1			
- Resort and recreation reserve		(5,553)	(4,987)	566
- Waste initiatives		(8,560)	(8,447)	113
		(14,113)	(13,434)	679
Other restricted cash	10.2.2			
- Trust funds and deposits		(8,626)	(9,576)	(950)
		(8,626)	(9,576)	(950)
Unrestricted cash and investments	10.2.3	24,518	31,206	6,688
Intended use of cash	10.2.4			
- Loan repayment		(2,184)	(2,912)	(728)
- Superannuation Defined Benefits liability		(200)	(2,500)	(2,300)
- Family Day Care workcover liability		(196)	(196)	-
- Asset sale proceeds to fund future capital works		(1,800)	(1,977)	(177)
		(4,380)	(7,585)	(3,205)
Unrestricted cash adjusted for intended use of cash	10.2.5	20,138	23,621	3,483

10.2.1 Statutory reserves (\$13.43 million)

These funds must be applied for specified statutory purposes in accordance with various legislative requirements. While these funds earn interest revenues for Council, the funds are not available for other purposes.

10.2.2 Other restricted cash (\$9.58 million)

Council receives refundable deposits and other trust funds. This group includes contractor deposits, landscape bond, bonds for the hire of Council facilities and other works bonds. In addition, other restricted reserve includes cash held for future capital works funded from Council's asset sales.

10.2.3 Unrestricted cash and investments (\$31.21 million)

These funds are free of all specific Council commitments and represent funds available to meet daily cash flow requirements, unexpected short term needs and any budget commitments which will be expended in the following year. Council regards these funds as necessary to ensure that it can meet its commitments as and when they fall due without borrowing further funds.

10.2.4 Intended use of cash (\$7.59 million)

This group includes cash set aside for specific future purposes by Council which is not subject to any external restriction or legislative requirements. This mainly includes:

- Loan repayment reserve for the future repayment of interest only bond maturing in November 2019. Each year, Council holds \$0.73 million and is forecast to have sufficient to repay \$3.64 million (50 per cent) of bond principal in November 2019.
- Cash held for future capital works funded from Council's asset sales.
- Council has set aside \$2.5 million to fund a potential future defined benefits superannuation call. The last call was in 2012 and resulted in a \$7.9 million unbudgeted cost to Council. The allocation of part of Council's cash reserves to fund a future call is a prudent financial strategy.

10.2.5 Unrestricted cash adjusted for intended use of cash (\$23.62 million)

After adjusting for intended use of cash allocation, Council is forecasting to hold \$23.62 million as at 30 June 2018.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

11. Analysis of capital budget

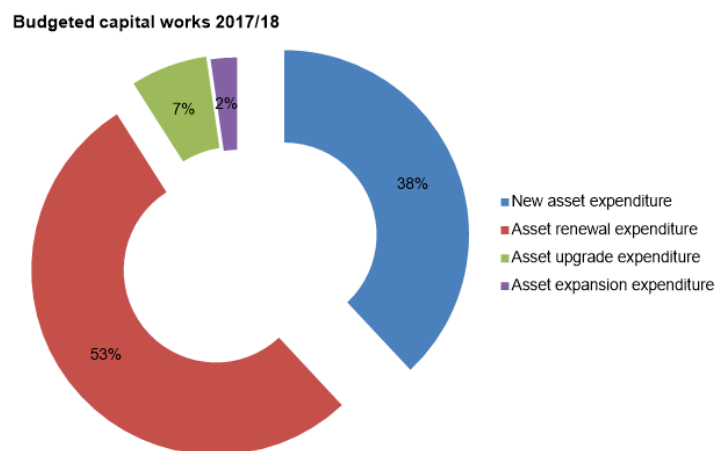
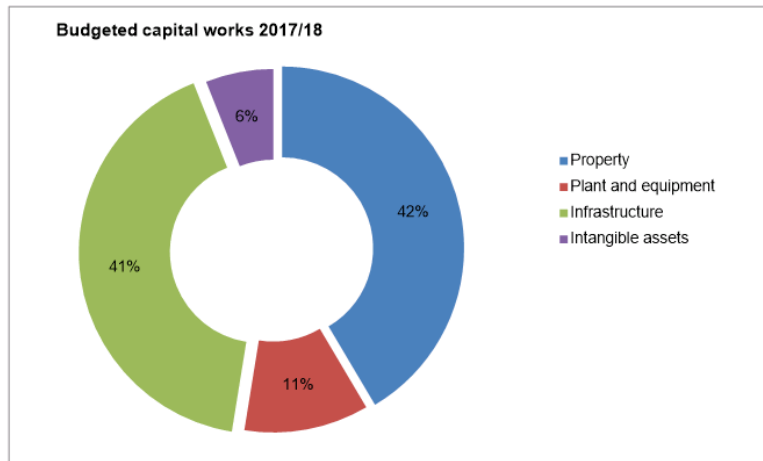
This section analyses the planned capital expenditure budget for the 2017/18 year and the sources of funding for the capital budget. Further detail on the capital works program can be found in Section 6.

11.1 Capital works

Capital Works Areas	Ref	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000
Works carried forward	11.1.1			
Property				
Buildings		676	-	(676)
Building improvements		150	-	(150)
Total buildings		826	-	(826)
Total property		826	-	(826)
Plant and equipment				
Plant, machinery and equipment		335	-	(335)
Total plant and equipment		335	-	(335)
Infrastructure				
Roads		50	-	(50)
Drainage		1,902	-	(1,902)
Recreational, leisure and community		224	-	(224)
Parks, open space and streetscapes		2,183	-	(2,183)
Total infrastructure		4,359	-	(4,359)
Intangible assets				
Software		638	-	(638)
Total intangible assets		638	-	(638)
Total works carried forward		6,158	-	(6,158)
New works				
Property	11.1.2			
Buildings		13,540	14,712	1,172
Building improvements		156	150	(6)
Total buildings		13,696	14,862	1,166
Total property		13,696	14,862	1,166
Plant and equipment	11.1.3			
Plant, machinery and equipment		2,070	2,725	655
Fixtures, fittings and furniture		55	64	9
Computers and telecommunications		1,294	1,180	(114)
Total plant and equipment		3,419	3,969	550
Infrastructure	11.1.4			
Roads		10,020	9,176	(844)
Footpaths and cycleways		909	350	(559)
Drainage		3,758	1,588	(2,170)
Recreational, leisure and community		2,587	893	(1,694)
Waste management		5,800	-	(5,800)
Parks, open space and streetscapes		8,078	2,831	(5,247)
Off street car parks		356	-	(356)
Total infrastructure		31,508	14,838	(16,670)
Intangible assets	11.1.5			
Software		2,251	2,161	(90)
Total intangible assets		2,251	2,161	(90)
Total new works		50,874	35,830	(15,044)
Total capital works expenditure		57,032	35,830	(21,202)

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Capital Works Areas	Ref	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000
Represented by:				
New asset expenditure	11.1.6	27,375	13,632	(13,743)
Asset renewal expenditure	11.1.6	22,870	18,968	(3,902)
Asset upgrade expenditure	11.1.6	5,475	2,405	(3,070)
Asset expansion expenditure	11.1.6	1,312	825	(487)
Total capital works expenditure		57,032	35,830	(21,202)



Source: Section 3. A more detailed listing of capital works is included in Section 6.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**11.1.1 Carried forward works (nil)**

It is not proposed to carry forward works and is expected that the 2016/17 capital works budget will be fully completed by 30 June 2017.

11.1.2 Property (\$14.86 million)

The property class comprises buildings and building improvements including community facilities, municipal offices, sports facilities and pavilions.

For the 2017/18 year, \$14.86 million will be expended on building and building improvement projects. The more significant projects include:

- \$11.08 million to complete the Mullum Mullum Highball Stadium
- \$2.04 million for the ongoing refurbishment and renewal of Council's building assets.
- \$0.80 million to extend the Colman Park Pavilion

11.1.3 Plant and equipment (\$3.97 million)

Plant and equipment includes plant, machinery and equipment, computers and telecommunications.

For the 2017/18 year, \$3.97 million will be expended on plant, equipment and other projects. The more significant projects include ongoing cyclical replacement of the plant and vehicle fleet (\$1.97 million) and upgrade and replacement of information technology equipment at Council workplaces (\$1.18 million).

11.1.4 Infrastructure (\$14.84 million)

Infrastructure includes roads, footpaths and cycleways, drainage, recreation, leisure and community facilities, parks, open space and streetscapes and off street car parks.

Roads (\$9.18 million)

For the 2017/18 year, \$9.18 million will be expended on road projects. The more significant projects include:

- \$3.68 million for the ongoing refurbishment and renewal of local road resurfacing, rehabilitation and other road related infrastructure.
- \$1.50 million on road safety, traffic management and other improvement works.
- \$0.94 million to commence the construction of Jumping Creek Road.
- \$0.89 million to upgrade King Street as part of Council's Road Management Strategy Upgrades Program.
- \$0.33 million for ongoing program to construct bicycle paths, signage and barriers as part of Council's Bicycle Strategy Program.

Footpaths and cycleways (\$0.35 million)

For the 2017/18 year, \$0.35 million will be expended on new footpath construction works as part of the Principal Pathways Network.

Drainage (\$1.59 million)

2017/18 capital budget includes \$1.59 million allocation for implementation of Council's Drainage Strategy to protect properties from inundation.

Recreational, leisure and community facilities (\$0.89 million)

Recreational, leisure and community facilities include ongoing replacement of playground equipment and facilities expenditure of \$0.51 million, \$0.13 million for refurbishment and upgrade of sportsgrounds and \$0.13 million for ongoing program in line with Council Policy to modify and upgrade court surfaces.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**Parks, open space and streetscapes (\$2.83 million)**

For the 2017/18 year, \$2.83 million will be expended on parks, open space and streetscapes. The significant projects include:

- \$1.01 million for ongoing refurbishment and renewal of Council's passive and open space assets.
- \$0.68 million for Strategic Streetscape and Street Planting Program across the municipality.
- \$0.40 million for Lawford Reserve Development Plan implementation.
- \$0.33 million for development, upgrade and acquisition of open space.

11.1.5 Intangible assets (\$2.16 million)

Major projects include:

- \$1.36 million for Customer Relationship Management.
- \$0.38 million for Events Management System.
- \$0.18 million to upgrade Council's Financial System.
- \$0.16 million for Online Payments.

11.1.6 Asset renewal (\$18.97 million), new assets (\$13.63 million), upgrade (\$2.41 million) and expansion (\$0.83 million)

A distinction is made between expenditure on new assets, asset renewal, upgrade and expansion. Expenditure on asset renewal is expenditure on an existing asset, or on replacing an existing asset that returns the service of the asset to its original capability. Expenditure on new assets does not have any element of expansion or upgrade of existing assets but will result in an additional burden for future operation, maintenance and capital renewal.

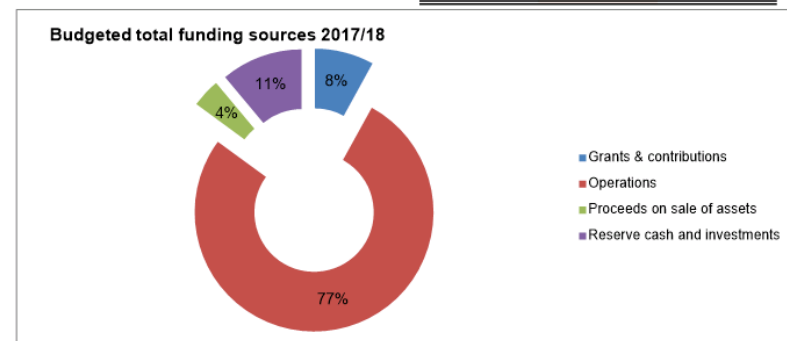
During 2017/18, \$18.97 million (52.9 per cent) of the capital program will be expended on asset renewal, \$13.63 million (38.0 per cent) on new assets, \$2.41 million (6.7 per cent) on upgrade and \$0.83 million (2.3 per cent) on asset expansion.

Please note that Council may vary the detailed composition of the Capital Works Program during the year to ensure that maximum benefit is achieved from funds available and to offset delays in project delivery beyond Council's control.

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11.2 Funding sources

Sources of funding	Ref	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000
Works carried forward				
Current year funding				
Council cash				
- operations		6,158	-	(6,158)
Total works carried forward	11.1.1	6,158	-	(6,158)
New works				
Current year funding				
Grants & contributions	11.2.1	5,280	2,870	(2,410)
Council cash				
- operations	11.2.2	33,591	27,601	(5,990)
- proceeds on sale of assets	11.2.3	3,000	1,393	(1,607)
- reserve cash and investments	11.2.4	9,003	3,966	(5,037)
Total new works		50,874	35,830	(15,044)
Total funding sources		57,032	35,830	(21,202)

**11.2.1 Grants - Capital (\$2.87 million or 8.0 per cent)**

Capital grants include all monies received from State and Federal sources for the purposes of funding the capital works program. The budget forecasts capital grants of \$2.87 million include:

- \$1.00 million for Mullum Mullum Highball Stadium.
- \$0.78 million Victoria Grants Commission road allocation.
- \$0.74 million Federal Roads to Recovery Program.

Refer to Section 5.1.2 'Capital Grants' for details.

11.2.2 Council cash - operations (\$27.60 million or 77.2 per cent)

Council generates cash from its operating activities, which is used as a funding source for the capital works program. Council's Financial Strategy provides for the allocation of a minimum 33.0 per cent of rates revenue to the capital program. For 2017/18, Council is forecasting to apply \$27.60 million or 77.2 per cent of the total funding source to fund the capital works program.

11.2.3 Council cash - proceeds from sale of assets (\$1.39 million or 3.9 per cent)

Proceeds from sale of Council's land holdings and motor vehicle sales in accordance with Council's fleet renewal policy.

11.2.4 Reserve cash - reserve cash and investments (\$3.97 million or 10.8 per cent)

Council has significant cash reserves that are available to fund part of the capital works program. These reserves set aside monies for specific purposes. In 2017/18, Council has allocated \$3.97 million to fund Open Space, Linear Park and General Leisure Development works.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

12. Analysis of budgeted financial position

This section analyses the movements in assets, liabilities and equity between 2016/17 and 2017/18. It also considers a number of key financial performance indicators.

12.1 Budgeted balance sheet

	Ref	Forecast Actual 2017 \$'000	Budget 2018 \$'000	Variance \$'000	%
Current assets	12.1.1				
Cash and cash equivalents		33,257	54,216	20,959	63.0%
Trade and other receivables		9,467	9,406	(61)	(0.6%)
Other financial assets		7,000	-	(7,000)	(100.0%)
Other assets		1,444	1,444	-	-
Total current assets		51,168	65,066	13,898	27.2%
Non-current assets	12.1.2				
Investments (Regional Library)		2,514	2,514	-	-
Other financial assets		7,000	-	(7,000)	(100.0%)
Trade and other receivables		31	31	-	-
Property, infrastructure, plant and equipment		1,910,995	1,958,590	47,595	2.5%
Intangible assets		4,089	5,188	1,099	26.9%
Total non-current assets		1,924,629	1,966,323	41,694	2.2%
Total assets		1,975,797	2,031,389	55,592	2.8%
Current liabilities	12.1.3				
Trade and other payables		13,962	14,423	(461)	(3.3%)
Trust funds and deposits		8,626	9,576	(950)	(11.0%)
Provisions		12,541	12,896	(355)	(2.8%)
Income received in advance		791	841	(50)	(6.3%)
Total current liabilities		35,920	37,736	(1,816)	(5.1%)
Non-current liabilities	12.1.4				
Provisions		987	1,060	(73)	(7.4%)
Interest-bearing loans and borrowings		7,279	7,279	-	-
Total non-current liabilities		8,266	8,339	(73)	(0.9%)
Total liabilities		44,186	46,075	(1,889)	(4.3%)
Net assets	12.1.5	1,931,611	1,985,314	53,703	2.8%
Equity	12.1.5				
Accumulated surplus		655,265	674,861	19,596	3.0%
Reserves		1,276,346	1,310,453	34,107	2.7%
Total equity		1,931,611	1,985,314	53,703	2.8%

Source: Section 3

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**12.1.1 Current Assets (\$14.00 million increase)**

Cash and cash equivalents include cash held in bank accounts and the value of term deposits or other highly liquid investments with short term maturities of three months or less. These balances are projected to increase by \$21.07 million during the year mainly due to maturing longer term deposits totalling \$14.00 million being reinvested into shorter term deposits (refer to other financial assets (current & non-current) for corresponding reduction).

Other financial assets include term deposits with term between three and twelve months. During 2017/18 \$7.00 million of maturing term deposits is budgeted to invest in deposits of up to 3 months.

Trade and other receivables are monies owed to Council by ratepayers and others and are expected to change in accordance with agreed repayment terms. Other assets includes items such as prepayments for expenses that Council has paid in advance of service delivery and other revenues due to be received in the next 12 months. Both trade and other receivables and other assets are budgeted to remain consistent with 2016/17.

12.1.2 Non-Current Assets (\$41.69 million increase)

Property, infrastructure, plant and equipment and intangible assets is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc which has been built up by Council over many years. The \$48.69 million increase in this balance is attributable to the net result of the capital works program (\$35.83 million), annual revaluation of Council's land, building and infrastructure assets (\$34.67 million), depreciation/amortisation of assets (\$20.93 million) and the sale of property, plant and equipment (\$1.35 million).

The other major movement in non-current assets relate to \$7.00 million decrease in maturing term deposits with term more than twelve months. It is budgeted to invest the maturing deposit in cash and cash equivalents (refer to current assets for corresponding increase).

12.1.3 Current Liabilities (\$1.82 million increase)

Trade and other payables are those to whom Council owes money as at 30 June. These liabilities are budgeted to increase by \$0.46 million in 2017/18.

Trust funds and deposits include contractor deposits, landscape bonds, bonds for the hire of Council facilities and other works bonds and is expected to increase by \$0.95 million over 2016/17.

Provisions include accrued long service leave, annual leave and rostered days off owing to employees. These employee entitlements are expected to increase by \$0.36 million during the year.

Overall total current liabilities (obligations Council must pay within the next twelve months) are forecast to increase by \$1.82 million as at 30 June 2018.

12.1.4 Non Current Liabilities (\$0.07 million increase)

As at 30 June 2018, non-current liabilities are expected to remain consistent with 2016/17 levels.

12.1.5 Net Assets / Equity (\$53.70 million increase)

Net assets always equals equity and is made up of the following components:

- Accumulated surplus is the value of all the net asset less reserves that have accumulated over time
- Reserves include asset revaluation and other reserves. Asset revaluation reserves represents the difference between the previously recorded value of assets and their current valuations and is projected to increase by \$34.67 million in 2017/18.

Other reserves which Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability: This group includes Public Resort and recreation reserve and Family Day Care Workcover Reserve. These amounts are transferred from the accumulated surplus of the Council to be separately disclosed.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

12.1.6 Working Capital (\$27.33 million)

Working capital is the excess of current assets above current liabilities. This calculation recognises that although Council has current assets, some of those assets are already committed to the future settlement of liabilities in the following 12 months, and are therefore not available for discretionary spending.

Some of Council's cash assets are restricted in that they are required by legislation to be held in reserve for specific purposes or are held to fund carry forward capital works from the previous financial year.

	Forecast				
	Actual	Budget			
	2017	2018	Variance	%	
	\$'000	\$'000	\$'000		
Current assets	51,168	65,066	13,898	27.2%	
Current liabilities	35,920	37,736	(1,816)	(5.1%)	
Working capital	15,248	27,330	12,082	79.2%	
Restricted cash and investment - current assets (not included in the working capital above)					
- Statutory reserves	10.2.1	(14,113)	(13,434)	679	4.8%
- Intended use of cash	10.2.3	(4,380)	(7,585)	(3,205)	(73.2%)
Unrestricted working capital	(3,245)	6,311	9,556	294.5%	

12.2 Key assumptions

In preparing the Budgeted Balance Sheet for the year ending 30 June 2018 it was necessary to make a number of assumptions about assets, liabilities and equity balances. The key assumptions are as follows:

- A total of 97.5 per cent of total rates and charges raised will be collected in the 2017/18 year, similar to recent performance
- Term deposits more than 3 months to be invested in cash and cash equivalents at maturity
- Non-current investments (equity share in Whitehorse Manningham Regional Library Corporation) are assumed to remain at current levels
- Employee entitlements will increase by existing entitlement patterns (estimate only)
- Other debtors, assets and trade and other payables to forecast at existing pattern (estimate only)
- An allowance for annual revaluation of Council's land, building and other infrastructure assets of \$34.67 million has been provided in the property, plant and equipment line item in the balance sheet for 2017/18
- Asset sales proceeds to be reinvested back into the Capital Works Program
- Total capital expenditure of \$35.83 million will be fully spent in 2017/18
- Existing interest bearing loan is a fixed 5 year, interest only bond maturing in full in November 2019

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**Long Term Strategies**

This section includes the following analysis and information.

- 13 Strategic resource plan
- 14 Rating information
- 15 Other long term strategies

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

13. Strategic Resource Plan

This section includes an extract of the adopted Strategic Resource Plan to provide information on the long term financial projections of the Council.

13.1 Plan development

The Act requires a Strategic Resource Plan (SRP) to be prepared describing both financial and non-financial resources (including human resources) for at least the next four financial years to achieve the strategic objectives in the Council Plan. In preparing the SRP, Council must take into account all other plans and strategies in regard to services and initiatives which commit financial and non-financial resources for the period of the SRP.

Council has prepared an SRP for the four years 2017/18 to 2020/21 as part of its ongoing financial planning to assist in adopting a budget within a longer term framework. The SRP takes the strategic objectives and strategies as specified in the Council Plan and expresses them in financial terms for the next four years.

The key objective, which underlines the development of the SRP, is financial sustainability in the medium to long term, while still achieving Council's strategic objectives as specified in the Council Plan. The key financial objectives, which underpin the SRP, are:

- Maintain existing services and service levels
- Achieve financial strategy objectives
- Maintain rates funding to capital at a minimum of 33 per cent
- Achieve a balanced budget on a cash basis.

In preparing the SRP, Council has also been mindful of the need to comply with the following Principles of Sound Financial Management as contained in the Act:

- Prudently manage financial risks relating to debt, assets and liabilities
- Provide reasonable stability in the level of rate burden
- Consider the financial effects of Council decisions on future generations
- Provide full, accurate and timely disclosure of financial information.

The SRP is updated annually through a rigorous process of consultation with Council service providers followed by a detailed sensitivity analysis to achieve the key financial objectives.

13.2 Financial resources

The following table summarises the key financial results for the next four years as set out in the SRP for years 2017/18 to 2020/21. Section 3 includes a more detailed analysis of the financial resources to be used over the four year period.

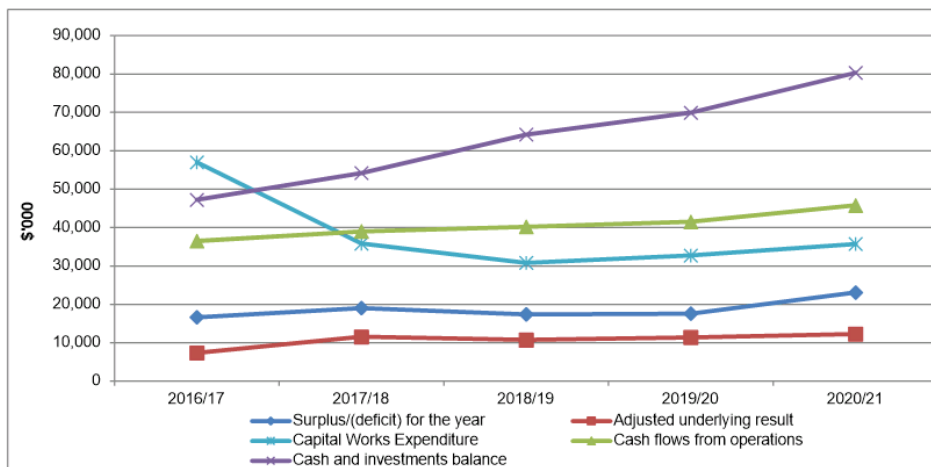
Indicator	Forecast	Budget	Strategic Resource Plan			Trend
	Actual		Projections			
	2016/17	2017/18	2018/19	2019/20	2020/21	+/-
	\$'000	\$'000	\$'000	\$'000	\$'000	
Surplus/(deficit) for the year	16,653	19,030	17,408	17,589	23,101	+
Adjusted underlying result	7,385	11,573	10,754	11,423	12,299	o
Cash and investments balance	47,257	54,216	64,250	69,925	80,323	+
Cash flows from operations	36,517	39,039	40,220	41,525	45,790	+
Capital works expenditure	57,032	35,830	30,836	32,761	35,752	o

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

The following graph shows the general financial indicators over the four year period.



The key outcomes of the Plan are as follows:

- **Financial sustainability (Section 10)** - Cash and investments is forecast to increase marginally over the four year period from \$54.71 million to \$80.78 million, which indicates a balanced budget on a cash basis in each year.
- **Rating levels (Section 14)** – Modest rate increases are forecast over the four years at an average of 2.3 per cent.
- **Service delivery strategy (section 15.3)** – Service levels have been maintained throughout the four year period. Operating surpluses are forecast in all four years to fund the annual capital works program.

Adjusted underlying result is a measure of financial sustainability and is an important measure as once-off capital items can often mask the operating result. Over the period 2017/18 to 2020/21, adjusted underlying result are forecast to be positive in all four years.

- **Borrowing strategy (Section 15.1)** – Borrowings are forecast to reduce from \$7.28 million to \$3.64 million from 2017/18 to 2020/21. Over the same period, no new borrowings are proposed.
- **Infrastructure strategy (Section 15.2)** - Capital expenditure over the four year period will total \$135.08 million at an average of \$33.77 million.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

14. Rating information

This section contains information on Council's past and foreshadowed rating levels along with Council's rating structure and the impact of changes in property valuations. This section should be read in conjunction with Council's Rating Strategy which is available on Council's website.

14.1 Rating context

General rates represent a contribution by the ratepayer to Council to enable Council to provide a wide range of services and infrastructure for the whole community.

Council rates and charges are used to fund a wide range of universally accessed services and form over 70% of Council's total revenue. The rating system is one of the most sensitive issues on which council makes decisions. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the Victorian community.

Movement in rates and charges bill for an average property	
2013/14	4.84%
2014/15	3.80%
2015/16	3.53%
2016/17	-1.17%
2017/18	2.16%
Average increase over last five years	2.63%
Average rates per property 2017/18	\$ 1,962
Average rates per capita 2017/18	\$ 672

Rates and charges are proposed to increase by an average of 2.16% in 2017/18, and the 5 year rate increase is 2.63% per annum.

14.2 2017/18 Rate increase

In total, rates and charges for an average property are budgeted to increase by 2.16% or \$41.51, with the 5 year average increase for the period 2013/14 to 2017/18 at 2.63% (excluding the State Government Fire Services Property Levy).

The general rate is proposed to increase by 2.0% in line with the State Government rate cap, and waste charges are budgeted to increase by 3.5% to cover the costs of refuse collection and disposal. The combination of these two outcomes is shown in the table below.

Rates and waste charges for an average property in 2017/18*	2016/17	2017/18	Change	
	\$	\$	\$	%
General rate	\$ 1,715.60	\$ 1,749.91	\$ 34.31	2.00%
Waste charge	\$ 205.00	\$ 212.20	\$ 7.20	3.50%
Total rates and charges	\$ 1,920.60	\$ 1,962.11	\$ 41.51	2.16%

* the average property value in 2017/18 is \$987,110

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

14.3 Future rates and charges

The following table sets out future proposed increases in revenue from rates and charges and the total rates to be raised, based on the forecast financial position of Council as at 30 June 2017, and proposed rate caps set by the State Government.

Year	General Rate Increase %	General Rate Increase \$'000	Waste Charge Change %	Waste Charge Change \$'000	Total Rates and Charges Raised \$'000
2016/17	2.50%	1,298	-24.00%	-1,884	92,785
2017/18	2.00%	2,478	3.50%	531	95,794
2018/19	2.25%	3,462	3.50%	481	99,737
2019/20	2.50%	3,554	3.50%	488	103,779
2020/21	2.50%	3,531	7.50%	980	108,290

Council has adopted a formal *Rating Strategy* that contains expanded information on Council's rating structure and the reasons behind its choices in applying the rating mechanisms it has used.

14.4 Rating framework

Under the Local Government Act (1989), a primary objective of all Victorian Local Governments is to ensure the "equitable imposition of rates and charges" (Section 3C(f)).

Having determined that Council must ensure the equitable imposition of rates and charges, it is a much more vexed question in terms of how to define and determine what is in fact equitable in the view of Council. What is considered fair for one person may be considered unfair for another.

In considering what rating approaches are equitable, Council needs to have regard to the principles of taxation which are:

- **Wealth tax principle:** This principle implies that the rates paid are dependent upon the value of a ratepayers' real property, and have no correlation to the individual ratepayer's consumption of services or the perceived benefits derived by individual ratepayers.
- **Equity:** does the tax burden fall appropriately across different classes of ratepayers?
- **Benefit principle:** where the distribution of benefits is not uniform, should those who benefit more contribute more?
- **Capacity to pay:** should those ratepayers with greater economic capacity contribute more?
- **Simplicity**
 - Is the system practical and cost effective to administer?
 - Is the system simple to understand and comply with?
- **Efficiency:** does the rating methodology significantly distort property ownership or development decisions, or result in inflated demand for services and hence additional costs to Council?
- **Sustainability:** does the system generate sustainable, reliable revenues for Council and is it durable and flexible in changing conditions?

Simultaneously applying all of these taxation principles is an impossible task and therefore trade-offs between these taxation principles are necessary. The challenge for Council is to determine an appropriate balance between competing considerations.

In developing that balance, Council should also consider the role that pricing instruments other than rates, such as user fees and service charges, play in dealing with the issue of equity.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**What Rates and Charges may a Council declare?**

A council may declare the following rates and charges on rateable land:

- a) general rates
 - Uniform rate
 - Differential rates
- b) a municipal charge
- c) service rate or service charge
- d) special rate or special charge

General Rates

A general rate is applied to all rateable properties and can be set as a uniform rate or a number of differential rates.

Uniform Rate

A uniform rate is a single rate in the dollar that is applied to the value of all rateable properties.

Council has adopted a uniform rate for many years, with an exception in 2012/13 when a differential rate was introduced for Electronic Gaming Machine lands (EGM). The EGM differential rate was discontinued in the 2013/14 Budget.

Advantages of a Uniform Rate

- Equitable distribution of rate burden
- Efficient to administer
- Transparent and easy to understand

Disadvantages of a Uniform Rate

- Might not be perceived as equitable as it does not take into account the level of access or benefit that a ratepayer derives from Council services

It is proposed that General rates continue to be charged by the application of a uniform rate for all properties. The average increase for rate payers is set at a maximum of 2.0% by the State Government for 2017/18.

Differential Rates

Differential rates are different rates in the dollar that can be applied to different classes of rateable properties.

A Council may, but is not required to, apply differential rates. Manningham does not currently apply differential rates.

In considering the introduction of differential rates Council must assess how their introduction contributes to the equitable and efficient carrying out of its functions compared to the use of uniform rates, and have considered the consequential impact on the broader municipality.

When setting the Budget, Council must give consideration to introduce a differential rate for Farm Land and Retirement Village land. Their use is however not made compulsory.

If a Council declares a differential rate it must specify:

- the objectives of the differential rate.
- the characteristics of the type or classes of land that it relates to.
- the rate and amount of rates payable in relation to each type or class of land.

The highest differential rate is capped at four times the lowest differential rate.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**Advantages of Differential Rates**

- Can give Council flexibility to distribute the rate burden between groups of ratepayers, linking it with capacity to pay and other factors
- Allows Council to reflect the unique circumstances of some land classes where the application of a uniform rate may create an inequitable outcome (e.g.. Farming enterprises).
- Allows Council discretion in the imposition of rates to 'facilitate and encourage appropriate development of its municipal district in the best interest of the community'.

Disadvantages of Differential Rates

- A lower differential rate for one group results in a higher rates burden for all others.
- The impossibility of measuring relative levels of access and consumption across the full range of council services in order to determine what level of differential rate is appropriate or equitable.
- Differential rates can be confusing to ratepayers
- Complexity to administer

Council has considered the introduction of a differential rate as part of the 2017/18 Budget development. It is proposed that differential rates not be introduced for any class of land in the 2017/18 Annual Budget. Council considers that the granting of a rate reduction to one ratepayer group is not equitable on the grounds that it shifts the burden onto other ratepayers. The general rate represents a contribution toward the cost of providing universally accessible services and infrastructure - it does not and cannot reflect the level of services consumed or benefits derived by a ratepayer group.

It is proposed that Council does not implement differential rates.

Municipal Charge

A municipal charge may be levied to cover some of the administrative costs of the Council. The municipal charge is a flat charge applied to all rateable properties excluding Cultural & Recreational Lands. Council does not currently levy a municipal charge.

Advantages of a Municipal Charge

- Each ratepayer evenly contributes toward identified administration costs

Disadvantages of a Municipal Charge

- A municipal charge skews the rate burden toward lower value properties (lower value property owners pay a higher percentage of their total rates and charges bill as a fixed charge, therefore their rate bill would most likely be higher than what it is now).

It is proposed that Council does not implement a Municipal Charge.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**Service Rate and Service Charge**

A council may declare a service rate or an annual service charge or any combination of such a rate and charge for any of the following services:

- a) the provision of a water supply
- b) the collection and disposal of refuse
- c) the provision of sewage services
- d) any other prescribed service.

Manningham City Council currently declares a service charge for the collection and disposal of refuse (the waste charge). The waste charge is calculated to recover the projected actual costs of collecting and disposing of refuse.

Advantages of a Service Charge

- It is readily understood by residents as a fee for a direct service that they receive.
- It provides equity in the rating system in that all residents who receive exactly the same service level all pay an equivalent amount.
- Ratepayers' can vary their charge through choosing a range of waste bin options.

Disadvantages of a Service Charge

- A fixed charge to a low valued property comprises a far greater proportion of the overall rates than it does to a more highly valued property.

It is proposed that Council continues to levy an annual service charge for the Waste service. The fixed Waste charge is proposed to increase by 3.5% over the 2016/17 charge. A ratepayer may vary the charge depending on the waste option chosen.

Rebates/Waivers/Concessions

Council may grant a rebate or concession in relation to a rate or charge to assist in the proper development of the municipal district, preserve buildings or places that are of historical or environmental interest, or to restore or maintain buildings or places of historical, environmental, architectural or scientific importance.

Council currently grants a \$60.00 rebate to holders of a "Low Income" Health Care Card. Holders of a State Government pension card may also access a State Government funded Pension Rebate of \$218.30 and a further \$50.00 rebate towards the cost of the Fire Services Property Levy (2016/17 value).

Advantages of a rebates or concessions

- Can give Council flexibility to distribute the rate burden between groups of ratepayers, linking it with capacity to pay

Disadvantages of rebates or concessions

- A rebate or concession for one group results in a higher rates burden for all others.
- The impossibility of measuring relative levels of access and consumption across the full range of council services in order to determine what level of rebate or concession may be rate equitable.
- Can be confusing to ratepayers and complex to administer.

It is proposed that Council continues to apply:

a) a rebate for Low Income Health Care Card holders (set at \$61.20 for 2017/18)

b) a rate concession for Council owned recreation facilities that are operated by community based organisations.

No other rebates or waivers are proposed.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**Financial Hardship**

Council has a range of Financial Hardship provisions to assist ratepayers who are experiencing financial hardship. The objectives of these provisions are to ensure:

- appropriate assistance is granted to ratepayers enduring genuine financial hardship
- all applications for rate and levy relief are treated respectfully and in a confidential manner
- ratepayers experiencing genuine financial hardship situations are aware of their legal entitlements and also make them aware of initiatives developed by Manningham City Council and its service providers.
- a flexible approach to the timing of debt payments, the writing off or not charging of interest.

The financial hardship provisions include a Rate Payment Agreement that acknowledges the ratepayer's financial position, waiver of interest and legal costs, deferment of rates and charges to a mutually agreed date and a partial rate rebate where a rate charge increases by over 30% as a consequence of a general revaluation.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

15. Summary of other strategies

This section sets out summaries of the strategies that have been developed and incorporated into the Strategic Resource Plan including borrowings, infrastructure and service delivery.

15.1 Borrowings

In March 2014, Council adopted a Loan Borrowing Strategy with the objective to set in place the arrangements that protect and enhance the financial sustainability of Council through sound financial management practices. The Strategy came into effect on 25 March 2014. The overarching philosophy of the strategy is that loans create a liability which is a first call on rates. Therefore Council will not substitute loan borrowings for revenue, and as such Council will only consider taking loans where the forecast budgets provide revenues sufficient to service and repay loan commitments.

In November 2014, Council participated in a Local Government Bond issue to support its superannuation liability funding requirements. Under this arrangement, Council entered into a 5 year interest only loan bond with a value of \$7.28 million with the intention to repay 50 per cent in November 2019 and a new loan/bond facility taken out for a further 5 years for the remaining 50 per cent.

For the 2017/18 year, Council is not proposing debt repayment and to take out any new borrowings. The table below sets out future proposed borrowings, principal repayments, interest paid and loan balances as at 30 June.

Year	New Borrowings \$'000	Principal Paid \$'000	Interest Paid \$'000	Balance 30 June \$'000
2016/17	-	-	309	7,279
2017/18	-	-	309	7,279
2018/19	-	-	309	7,279
2019/20	-	(3,639)	219	3,639
2020/21	-	-	154	3,639

The table below shows information on borrowings specifically required by the Regulations.

	2016/17 \$'000	2017/18 \$'000
Total amount borrowed as at 30 June of the prior year	7,279	7,279
Total amount proposed to be borrowed	-	-
Total amount projected to be redeemed	-	-
Total amount of borrowings as at 30 June	7,279	7,279

15.2 Asset Management Strategy

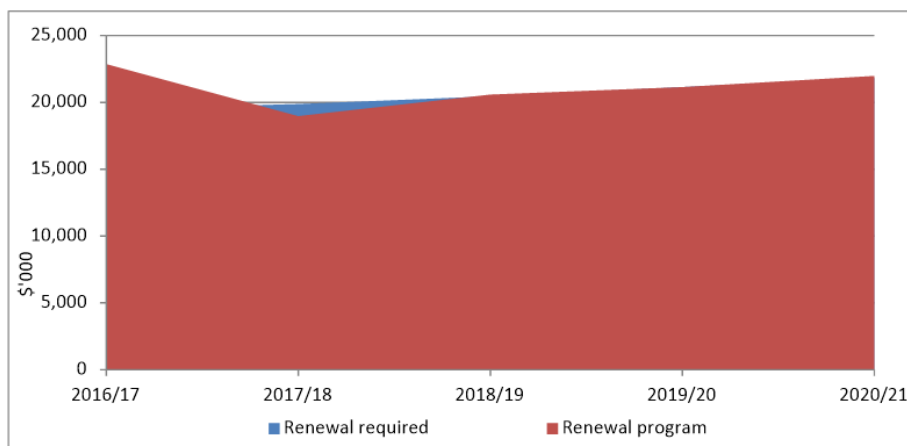
The Council has developed an Asset Management Strategy based on the knowledge provided by various Asset Management Plans, which sets out the capital expenditure requirements of Council for the next 10 years by class of asset, and is a key input to the SRP. It predicts infrastructure consumption, renewal needs and considers infrastructure needs to meet future community service expectations. The Strategy has been developed through a rigorous process of consultation and evaluation. The key aspects of the process are as follows:

- Long term capital planning process which integrates with the Council Plan, Strategic Resource Plan and Annual Budget processes
- Identification of capital projects through the preparation of asset management plans
- Prioritisation of capital projects within classes on the basis of evaluation criteria
- Methodology for allocating annual funding to classes of capital projects
- Business Case template for officers to document capital project submissions.

A key objective of the Asset Management Strategy is to maintain or renew Council's existing assets at desired condition levels. If sufficient funds are not allocated to asset renewal then Council's investment in those assets will reduce, along with the capacity to deliver services to the community.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

The graph below sets out the required and actual asset renewal over the life of the current SRP. As part of Council's response to the rate cap, Council introduced Budget principles to provide 33 per cent of each year's rate revenue to fund the capital program and to give priority to funding asset renewal expenditure before expending funds on new assets. This new budget principle is reflected in the graph below which shows that apart from 2017/18, the renewal program is greater than renewal required throughout the period. Refer to Section 4 for asset renewal indicator.



In updating the Asset Management Strategy for the 2017/18 year, the following influences have had a significant impact:

- Reduction in the amount of cash and investment reserves to fund future capital expenditure programs
- Reduced availability of Federal and State funding for upgrade of infrastructure and other capital investment projects
- The enactment of the *Road Management Act 2004* removing the defence of non-feasance on major assets such as roads
- Compliance with building and statutory regulations for the renewal and upgrade of Council buildings and facilities
- Community needs and expectations, changes in standards and growth in the city

The following table summarises Council's forward outlook on capital expenditure including funding sources for the next four years.

Year	Summary of funding sources					
	Total Capital	Grants	Reserve	Asset Sales	Council Cash	Borrowings
				\$'000		
2016/17	57,032	5,280	9,003	3,000	39,749	-
2017/18	35,830	2,870	3,966	1,393	27,601	-
2018/19	30,836	1,550	1,518	650	27,118	-
2019/20	32,761	1,380	1,502	1,527	28,352	-
2020/21	35,752	1,913	1,926	360	31,553	-

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

In addition to using cash generated from its annual operations, borrowings and external contributions such as government grants, Council has significant cash or investment reserves that are also used to fund a variety of capital projects. These reserves are either 'statutory' or 'discretionary' cash reserves. Statutory reserves relate to cash and investments held by Council that must be expended on a specific purpose as directed by legislation or a funding body, and include contributions to car parking, drainage and public resort and recreation. Discretionary cash reserves relate to those cash and investment balances that have been set aside by Council and can be used at Council's discretion, even though they may be earmarked for a specific purpose.

15.3 Service delivery

The key objectives in Council's Strategic Resource Plan (referred to in Section 13) which directly impact the future service delivery strategy are to maintain existing service levels and delivery of capital works program. The Rating Information (see Section 14) also refers to modest rate increases into the future. With these key objectives as a basis, a number of internal and external influences have been identified through discussions with management which will have a significant impact on the scope and level of services to be provided over the next four years.

The general influences affecting all operating revenue and expenditure include the following:

	2017/18	2018/19	2019/20	2020/21
	%	%	%	%
Consumer Price Index	2.00	2.25	2.50	2.50
Building Price Index	4.00	4.00	4.00	4.00
General rate increases	2.00	2.25	2.50	2.50
Standard waste charge	3.50	3.50	3.50	7.50
Combine rates bill average property with standard waste	2.16	2.38	2.61	3.05
Property growth	0.70	0.70	0.70	0.70
Government funding	<2.00	<2.00	<2.00	<2.00
Fees and charges	3.00	3.25	3.50	3.50
Investment return	2.40	2.40	2.50	2.50

As well as the general influences, there are also a number specific influences which relate directly to service areas or activities. The most significant changes in these areas are summarised below.

Citizen Connect Services

In August 2016, Council endorsed Citizen Connect - a program that puts the customer/citizen at the centre of operation and thinking. The program will deliver a centralised contact centre as well as an organisation wide Customer Relationship Management. The team will be the first point of contact for a broad range of services including community services, local laws, rates, engineering, health, waste management and general council information. To help deliver this new program, \$4.68 million has been allocated for 2017/18.

Litter Collection Services

To improve the amenity of the municipality, Council is increasing the litter collection service level by adding a further \$100,000 towards this function.

Landscape maintenance and grass verge mowing service

To improve the amenity of the municipality, Council is applying a further \$500,000 towards maintaining and improving landscaped gardens and to increase service delivery in the mowing of grass verges along major roads.

Aged & Disability Services

The model of Aged & Disability Services is subject to funding from the Commonwealth and State Governments. The Commonwealth Government now plans, funds and administers programs and services for people over 65 years of age through the Commonwealth Home Support Program and Victoria for people under 65 years of age through the Community Care Program for Younger People. The National Disability Insurance Scheme is scheduled to rollout in Manningham as of November 2017.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**Valuation Services**

The Council is required to revalue all properties within the municipality every two years. The last general revaluation was carried out as at 1 January 2016 effective for the 2016/17 year and the next revaluation will be undertaken as at 1 January 2018. An allowance of \$0.12 million has been made every two years commencing in 2017/18 to meet the additional cost of resources to complete the revaluation process.

Statutory Planning

To help process a high level of planning permit applications additional resources, including 2 staff, have been applied in the 2017/18 Budget to improve the permit turn around times. This comes on top of additional resourcing applied the 2015/16 and 2016/17 budgets.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**Appendix A**
Fees and charges schedule

This appendix presents the fees and charges of a statutory and non-statutory nature which will be charged in respect to various goods and services provided during the 2017/18 year.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Social & Community Services	Maternal and Child Health	Parent Education Program	MCC resident		29.00	29.90	Yes
			Non resident		42.00	43.30	Yes
			HealthCare Card Holder		11.00	11.30	Yes
	Early Years at MC ²	Child Care	Full week	Monday to Friday (8:00 am - 6:00 pm)	510.00	521.00	No
			Full individual days	8:00 am - 6:00 pm	104.00	106.00	No
			Public holidays		as above	as above	No
		Late Fee	A late fee will be charged for the late collection of children after 6:00 pm		25.00	26.00	No
Business, Culture and Venues	Public Halls	Doncaster Playhouse	Bond		525.00	540.80	No
			Hire Per performance (5 hours)		410.00	422.30	Yes
			Rehearsal per hour		82.00	84.50	Yes
			Bump in/Bump out		82.00	84.50	Yes
			Use of piano		50.00	51.50	Yes
		Manningham Art Studios	Bond		100.00	103.00	No
			Studio 1 Casual Commercial		107.00	110.20	Yes
			Studio 1 Regular Commercial		95.00	97.90	Yes
			Studio 1 Casual Community		75.00	77.30	Yes
			Studio 1 Regular Community		69.00	71.10	Yes
			Studio 2 Casual Commercial		40.00	41.20	Yes
			Studio 2 Regular Commercial		24.00	24.70	Yes
			Studio 2 Casual Community		21.00	21.60	Yes
			Studio 2 Regular Community		12.00	12.40	Yes
			Studio 3 Casual Commercial		24.00	24.70	Yes
			Studio 3 Regular Commercial		18.00	18.50	Yes
			Studio 3 Casual Community		12.00	12.40	Yes
			Studio 3 Regular Community		8.00	8.20	Yes
			Studio 4 Casual Commercial		43.00	44.30	Yes
			Studio 4 Regular Commercial		24.00	24.70	Yes
			Studio 4 Casual Community		21.00	21.60	Yes
			Studio 4 Regular Community		12.00	12.40	Yes
			Studio 5 Casual Commercial		24.00	24.70	Yes
			Studio 5 Regular Commercial		18.00	18.50	Yes
			Studio 5 Casual Community		12.00	12.40	Yes
			Studio 5 Regular Community		8.00	8.20	Yes
			Studio 6 Casual Commercial		58.00	59.70	Yes
			Studio 6 Regular Commercial		46.00	47.40	Yes
			Studio 6 Casual Community		30.00	30.90	Yes
			Studio 6 Regular Community		24.00	24.70	Yes
		Manningham Art Gallery	Gallery 1 - Community hire fee	minimum 4 weeks	1,430.00	1,472.90	Yes
			Gallery 2 - Community hire fee	minimum 4 weeks	1,430.00	1,472.90	Yes
			Gallery 1 - Commercial hire fee	minimum 4 weeks	1,650.00	1,699.50	Yes
			Gallery 2 - Commercial hire fee	minimum 4 weeks	1,650.00	1,699.50	Yes
			Both Galleries - Community hire fee	minimum 4 weeks	2,200.00	2,266.00	Yes
			Both Galleries - Commercial hire fee	minimum 4 weeks	2,530.00	2,605.90	Yes

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Business, Culture and Venues (cont.)	Public Halls (cont.)	All Halls	Insurance - Alcohol		58.00	59.70	Yes
			Insurance - No Alcohol		38.50	39.60	Yes
			Insurance - Regular Hire		24.00	24.70	Yes
		MC² (Doncaster and Templestowe Rooms) (Bulleen, Warrandyte and Donvale Rooms)	Community Hire	per hour	30.00	30.90	Yes
			Commercial Hire	per hour	35.00	36.10	Yes
			Community Hire	per hour	22.00	22.70	Yes
			Commercial Hire	per hour	28.00	28.80	Yes
			Insurance (Regular Hire)		24.00	24.70	Yes
		Ajani Community Hall	Bond Casual Hire		500.00	515.00	No
			Bond Regular Hire		300.00	309.00	No
			Casual Hire Commercial	per hour	126.00	129.80	Yes
			Casual Hire Community/Private	per hour	72.00	74.00	Yes
			Casual setup charge - max 2 hrs	per hour	40.00	41.00	Yes
			Regular Hire Commercial	per hour	35.00	36.00	Yes
			Regular Hire Community	per hour	27.00	27.80	Yes
		Ajani Centre	Bond Casual Hire		500.00	515.00	No
			Bond Regular Hire		300.00	309.00	No
			12hr Hire		900.00	927.00	Yes
			Casual Hire Commercial	per hour	170.00	175.00	Yes
			Casual Hire Community/Private	per hour	100.00	103.00	Yes
			Casual setup charge - max 2 hrs	per hour	60.00	62.00	Yes
			Regular Hire Commercial	per hour	44.00	45.30	Yes
			Regular Hire Community	per hour	31.00	31.90	Yes
		Currawong Bush Park (Conference Centre)	Casual Hire Commercial Conference Room	per day	215.00	221.00	Yes
			Casual Hire Community/Private Conference Room	per day (Mon-Fri)	180.00	185.00	Yes
			Casual Hire Community	half day	100.00	103.00	Yes
			Casual Hire Commercial Conference Room	Evening hire (6pm-11pm) Mon/Fri	155.00	159.50	Yes
			Casual Hire Community/Private Conference Room	Evening hire (6pm-11pm) Mon/Fri	110.00	113.00	Yes
			Casual Hire Commercial Conference Room	Weekend hire (per day)	250.00	257.50	Yes
			Casual Hire Community/Private Conference Room	Weekend hire (per day)	230.00	237.00	Yes
		Currawong Bush Park (Environment Centre)	Casual Hire Commercial	per day	150.00	154.50	Yes
			Casual Hire Community/Private	per day	110.00	113.00	Yes
			Casual Hire Commercial	Weekend hire (per day)	190.00	195.00	Yes
			Casual Hire Community/Private	Weekend hire (per day)	145.00	149.00	Yes
			Camping fee per person	per night	15.00	15.50	Yes

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Business, Culture and Venues (cont.)	Public Halls (cont.)	East Doncaster Hall/Koonarra Hall/Wonga Park Hall/Heimat Centre (individual rooms)/Domeney Recreation Centre (Rooms 4 & 5)/Templestowe Memorial Hall and Senior Citizens Centres	Bond Casual Hire		500.00	515.00	No
			Bond Regular Hire		300.00	309.00	No
			Casual Hire Commercial	per hour	89.00	91.50	Yes
			Casual Hire Community/Private	per hour	56.00	57.50	Yes
			Casual setup charge - max 2 hrs	per hour	38.00	39.00	Yes
			Regular Hire Commercial	per hour	27.00	27.80	Yes
			Regular Hire Community	per hour	23.00	23.70	Yes
		(Individual Smaller Rooms) Senior Citizens Centres, Domeney Recreation Centre and Templestowe Memorial Supper Room	Bond Casual/Regular Hire		100.00	103.00	No
			Casual Hire Commercial/Private	per hour	40.00	41.00	Yes
			Casual Hire Community	per hour	28.00	28.80	Yes
			Regular Hire Commercial	per hour	27.00	27.80	Yes
			Regular Hire Community	per hour	18.00	18.50	Yes
		The Pines Learning Centre (Function Room)	Bond Casual Hire		500.00	515.00	No
			Bond Regular Hire		300.00	309.00	No
			Casual Hire Commercial	per hour	170.00	175.00	Yes
			Casual Hire Community/Private	per hour	100.00	103.00	Yes
			Regular Hire Commercial	per hour	44.00	45.30	Yes
			Regular Hire Community	per hour	31.00	31.90	Yes
		(Smaller Rooms) Pines Learning Centre	Bond Casual/Regular Hire		100.00	103.00	No
			Casual Hire Commercial	per hour	48.00	49.40	Yes
			Casual Hire Community/Private	per hour	40.00	41.00	Yes
			Regular Hire Commercial	per hour	35.00	36.00	Yes
			Regular Hire Community	per hour	25.00	25.70	Yes
	Bus Rental		Bond		500.00	515.00	No
			Community only	half day	90.00	93.00	Yes
			Community only	per day	170.00	175.00	Yes
			Community only	per weekend	305.00	314.00	Yes
			Community only	per week	800.00	824.00	Yes
	Buildings and Room Hire - Weekdays	Manningham Function Centre Council Chambers Manningham Function Centre Heide Room Manningham Function Centre Room 1 Manningham Function Centre Room 1 Manningham Function Centre Room 2 Manningham Function Centre Room 2 Manningham Function Centre Room 3 Manningham Function Centre Room 3 Manningham Function Centre Rooms 1 and 2 Manningham Function Centre Rooms 1, 2 and 3		Mon - Fri per hour	91.10	93.80	Yes
				Mon - Fri per hour	75.60	77.90	Yes
				Mon - Fri 6.00am to 5.00pm per hour	160.40	165.20	Yes
				Mon - Fri 5.00pm to 12.00am per hour	160.40	165.20	Yes
				Mon - Fri 6.00am to 5.00pm per hour	139.70	143.90	Yes
				Mon- Fri 5.00pm to 12.00am per hour	139.70	143.90	Yes
				Mon - Fri 6.00am to 5.00pm per hour	112.80	116.20	Yes
				Mon - Fri 5.00pm to 12.00am per hour	112.80	116.20	Yes
				Mon - Fri 5.00pm to 12.00am per hour	246.30	253.70	Yes
				Mon- Fri 5.00pm to 12.00am per hour	375.70	387.00	Yes

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Business, Culture and Venues (cont.)	Buildings and Room Hire - Weekends	Manningham Function Centre Rooms 1 and 2		Friday, Saturday and Sunday per day	3,105.00	3,198.10	Yes
		Manningham Function Centre Rooms 1, 2 and 3		Friday, Saturday and Sunday per day	3,679.40	3,789.80	Yes
		Manningham Function Centre Rooms 2 and 3		Friday, Saturday and Sunday per day	3,591.50	3,699.20	Yes
		Manningham Function Centre Council Chambers		Per hour (weekend) only if catering and in conjunction with other booking	225.60	232.40	Yes
		Manningham Function Centre Heide Room		Per hour (weekend) only in conjunction with other hire	91.10	93.80	Yes
Aged and Disability Support Services	Food Services	Meals on Wheels	3 course meals (delivered)	Agency purchased meals for Packaged Clients (Full Cost Recovery)	32.00	33.00	Yes
			3 course meals (delivered)	Delivered direct by Food Services, Manningham City Council	-	-	No
				Low Rate	9.50	9.80	No
				Medium Rate	20.00	20.60	No
				High rate	30.00	30.90	No
	General Home Care			- Low Rate	7.00	7.20	No
				- Medium Rate	15.50	16.00	No
				- High Rate	46.00	47.40	No
	Personal Care Service			- Low Rate	5.50	5.70	No
				- Medium Rate	10.00	10.30	No
				- High Rate	46.00	47.40	No
	Respite Care Service			- Low Rate	4.50	4.60	No
				- Medium Rate	7.00	7.20	No
				- High Rate	46.00	47.40	No
	Assisted Transport			per day	5.00	5.20	No
	Planned Activity Groups - High	Church Rd Centre		per day (No Transport)	13.00	13.20	No
	Manningham Activities for Special Kids	School Holiday Care		per day (With Transport)	15.00	15.70	No
	Social Support		Fee depends on nature of activity	Range of Specific Activities	27.00	28.00	No
					4.00	4.10	No
					5.00	5.20	No
					6.00	6.20	No
	Service cancellation fees	All services	Late cancellation fees may apply		6.50	6.70	No
					-	-	No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
City Strategy	Planning Scheme	Fees for Planning Scheme Amendments	Advertising notice of approval (per letter)		2.10	7.00	No
			Advertising other fee (one sign erected on site)	In line with Statutory Planning charges	200.00	200.00	No
			Advertising other fee (two signs erected on site)	In line with Statutory Planning charges	250.00	250.00	No
			Advertising other fee (three signs erected on site)	In line with Statutory Planning charges	300.00	300.00	No
			Advertising other fee (four signs or more erected on site)	In line with Statutory Planning charges	350.00	350.00	No
			Notice of Approval - print media (set fee)	Gov. Gaz = \$280 / Leader \$1500	516.50	550.00	No
			Notice of Exhibition - print media	Charge is on-charged exactly, not a set fee.	-	-	No
			Notice of exhibition (per property)	Up to 100 properties	2.10	7.00	No
				From 101 to 500		5.00	
				From 500 plus properties		3.50	
			Advertising-Planning-Registered Fee (per letter)		2.10	7.00	No
			Stage 1 Pre-exhibition (Request to consider an amendment)	Statutory charge set by Department of Environment, Land, Water and Planning (DELWP)	825.90	2,871.60*	No
			Stage 2 - Exhibition	Statutory charge set by DELWP For considering up to 10 submissions which request a change to an amendment	825.90	14,232.70*	No
				For considering 11 to 20 submissions which request a change to an amendment		28,437.60*	No
				For considering in excess of 20 submissions which request a change to an amendment		38,014.40*	No
			Stage 3 Adoption	Statutory charge set by DELWP	542.30	453.10*	No
			Stage 4 Approval	Statutory charge set by DELWP	825.90	453.10*	No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Health and Local Laws	Animal Registration - Statutory	Dog Registrations - Reduced Fee	Sterilised		49.00	50.50	No
		Dog Registrations - Full Fee	Non sterilised		147.00	151.40	No
		Cat Registrations - Reduced Fee	Sterilised		32.00	33.00	No
		Cat Registrations - Full Fee	Non sterilised		135.00	139.00	No
		Late Registration Fee			10.00	10.30	No
		Dangerous Dog			195.00	200.80	No
		Restricted Breed Dog			195.00	200.80	No
		Menacing Dog			195.00	200.80	No
		Pet Register Information	per entry inspected		16.00	16.50	No
		Animal trap - hire (cat)	2 weeks (refundable deposit \$60)	deposit only	60.00	61.80	Yes
		Impounded Animal Release Fees	Release Fees (business hours)		85.00	87.60	No
			Release Fees (after hours)			131.40	No
			Sustenance charge per day		15.00	15.50	No
			Business day per hour	for larger animals	75.00	77.30	No
			Weekend and Public holidays		150.00	154.50	No
		Float Charge (per animal)			190.00	195.70	No
		Release Fee - Small animal (per day)			16.00	16.50	No
		Release Fee - Large animal (per day)			35.00	36.10	No
		Cat Boarding Fee			15.00	15.50	Yes
		Domestic Animal Businesses			250.00	257.50	No
	Fixed Permit Fees	Advertisements and Graffiti - Permit Fees	(per year)		110.00	113.30	No
		Rubbish Hoppers - Permit Fees	(per year)		680.00	700.40	No
		Charity Clothing Bins - Permit Fees	(per bin)		110.00	113.30	No
		Residential Parking Permit			57.00	58.70	No
		Residential Parking Permit		additional	110.00	113.30	No
		Traders Parking Permits - Permit Fees	per permit	Applications greater than 30	26.00	26.80	No
		Traders Parking Permits - Permit Fees	per permit	Applications less than 30	57.00	58.70	No
		Tradesman Parking Permit - Permit Fees	per month		30.00	30.90	No
		Recreational Vehicles - Permit Fees			110.00	113.30	No
		Aquarena Medical Parking Permit Zone	per permit		57.00	58.70	No
		Animals			110.00	113.30	No
		Camping on Private Property			110.00	113.30	No
		Noise Permit			110.00	113.30	No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Health and Local Laws (cont.)	Fixed Permit Fees (cont.)	Advertisements			110.00	113.30	No
		Dogs & Cats			110.00	113.30	No
		Poultry and Pigeons			110.00	113.30	No
	Food Act	Class 1 (Standard FSP) - Registration Fee	High Risk Premises using a Standard FSP	New categories for food businesses	720.00	740.00	No
		Class 1 (Standard FSP) - Transfer Fee			360.00	370.00	No
		Class 1 (Standard FSP) - Transfer Report			230.00	240.00	No
		Class 1 (Standard FSP) - Plan Approval			200.00	210.00	No
		Class 1 (Non Standard FSP) - Registration Fee	High Risk Premises using a Non Standard FSP		435.00	445.00	No
		Class 1 (Non Standard FSP) - Transfer Fee			217.50	222.50	No
		Class 1 (Non Standard FSP) - Transfer Report			230.00	240.00	No
		Class 1 (Non Standard FSP) - Plan Approval			200.00	210.00	No
		Class 2 (Standard FSP) - Registration Fee	Moderate Risk Premises using a Standard FSP		465.00	475.00	No
		Class 2 (Standard FSP) - Transfer Fee			232.50	237.50	No
		Class 2 (Standard FSP) - Transfer Report			230.00	240.00	No
		Class 2 (Standard FSP) - Plan Approval			200.00	210.00	No
		Class 2 (Non Standard FSP) - Registration Fee	Moderate Risk Premises using a Non Standard FSP		370.00	380.00	No
		Class 2 (Non Standard FSP) - Transfer Fee			185.00	190.00	No
		Class 2 (Non Standard FSP) - Transfer Report			230.00	240.00	No
		Class 2 (Non Standard FSP) - Plan Approval			200.00	210.00	No
		Class 2 >20EFT (Standard FSP) - Registration Fee	Moderate Risk Premises with > 20 EFT using a Standard FSP		940.00	970.00	No
		Class 2 >20 EFT(Standard FSP) - Transfer Fee			470.00	485.00	No
		Class 2 >20 EFT(Standard FSP) - Transfer Report			280.00	290.00	No
		Class 2 >20EFT(Standard FSP) - Plan Approval			270.00	280.00	No
		Class 2 >20EFT(Non Standard FSP) - Registration Fee	Moderate Risk Premises with >20EFT using a Non Standard FSP		640.00	660.00	No
		Class 2 >20EFT(Non Standard FSP) - Transfer Fee			320.00	330.00	No
		Class 2 >20EFT(Non Standard FSP) - Transfer Report			280.00	290.00	No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Health and Local Laws (cont.)	Food Act (cont.)	Class 2 >20EFT(Non Standard FSP) - Plan Approval			270.00	280.00	No
		Class 2 Community Group (Standard FSP) - Registration Fee	Community Group using a Standard FSP		200.00	205.00	No
		Class 2 Community Group (Standard FSP) - Transfer Fee			100.00	102.50	No
		Class 2 Community Group (Standard FSP) - Transfer Report			145.00	150.00	No
		Class 2 Community Group (Standard FSP) - Plan Approval			175.00	180.00	No
		Class 3 - Registration Fee	Moderate to Low Risk Premises using a Minimum Records		300.00	310.00	No
		Class 3 - Transfer Fee			150.00	155.00	No
		Class 3 - Transfer Report			230.00	240.00	No
		Class 3 - Plan Approval			195.00	200.00	No
		Class 3 (Community Group) Registration Fee	Moderate to Low Risk Community Group using a Minimum Records		175.00	180.00	No
		Class 3 (Community Group) - Transfer Fee			87.50	90.00	No
		Class 3 (Community Group) - Transfer Report			145.00	150.00	No
		Class 3 (Community Group) - Plan Approval			175.00	180.00	No
		Class 2 Home based Business Plan Approval		Significant time spent / inspections to assist home based to set up / comply with standards	95.00	180.00	No
		Class 3 Home Based Business Plan Approval		Significant time spent / inspections to assist home based to set up / comply with standards	65.00	180.00	No
		Class 2 Food Vehicle (business)		New state wide registration system now in operation	465.00	475.00	No
		Additional class 2 food vehicle (business)			230.00	240.00	No
	Mobile / Temporary Food Premises	Class 3 Food Vehicle (business)			300.00	310.00	No
		Additional class 3 food vehicle (business)			150.00	155.00	No
		Class 2 community group Food Vehicle			185.00	190.00	No
		Additional class 2 community group food vehicle			95.00	100.00	No
		Class 3 community group Food Vehicle			165.00	170.00	No
		Additional class 3 community group food vehicle			85.00	90.00	No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Health and Local Laws (cont.)	Mobile / Temporary Food Premises (cont.)	Class 2 Temporary food premises (business)			195.00	200.00	No
		Additional class 2 Temporary food premises (business)			100.00	105.00	No
		Class 3 Temporary food premises (business)			175.00	180.00	No
		Additional class 3 Temporary food premises (business)			90.00	95.00	No
	Public Health and Wellbeing Act	Registration Fee	High - Skin penetration		300.00	310.00	No
			Moderate- Beauty		280.00	290.00	No
			Low- Hairdressing	one off notification from 1 March 2016	150.00	160.00	No
			2nd Registration		70.00	75.00	No
			3rd Registration		40.00	45.00	No
		Plan Approval	High - Skin penetration	New classification in use	205.00	210.00	No
			Moderate- Beauty		195.00	200.00	No
			Low- Hairdressing		185.00	190.00	No
		Transfer Fee	High - Skin penetration	New classification in use - 50% of rego fee	150.00	155.00	No
			Moderate- Beauty		140.00	145.00	No
			Low- Hairdressing	one off notification from 1 March 2016	100.00	160.00	No
		Transfer Report	High - Skin penetration	New classification in use	205.00	210.00	No
			Moderate- Beauty		195.00	200.00	No
			Low- Hairdressing		175.00	180.00	No
		Prescribed Accommodation Renewal Fee	<20 beds		240.00	250.00	No
			20 - 40 beds		320.00	330.00	No
			>40 beds		420.00	440.00	No
		Prescribed Accommodation Transfer Fee	<20 beds		120.00	125.00	No
			20 - 40 beds		160.00	165.00	No
			>40 beds		210.00	220.00	No
		Prescribed Accommodation Transfer Inspection & Report	Inspection Report <20		165.00	170.00	No
			Inspection Report <40		185.00	190.00	No
			Inspection Report >40		195.00	200.00	No
		Prescribed Accommodation Plan Approval	<20		175.00	180.00	No
			<40		185.00	200.00	No
			>40		195.00	220.00	No
		Caravan Parks Registration Fee	<25	Fee unit per Act (\$13.94) x 17	231.20	236.98	No
			25 < 50	Fee unit per Act (\$13.94) x 34	462.40	473.96	No
			50 < 100	Fee unit per Act (\$13.94) x 68	924.80	947.92	No
		Caravan Parks Transfer Fee	<25	Fee unit per Act (13.94) x 5	68.00	69.70	No
			25 < 50	Fee unit per Act (13.94) x 5	68.00	69.70	No
			50 < 100	Fee unit per Act (13.94) x 5	68.00	69.70	No
		Caravan Transfer Inspection Report			240.00	250.00	No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Health and Local Laws (cont.)	Parking	For a period longer than fixed	Road Safety (General) Regulations 1999	state govt determines these fees (0.5 penalty unit)	76.60	78.90	No
		Contrary to conditions so fixed	Road Safety (General) Regulations 1999	state govt determines these fees (0.5 penalty unit)	76.60	78.90	No
		Fail to park within a single bay	Road Safety (General) Regulations 1999	state govt determines these fees (0.5 penalty unit)	76.60	78.90	No
		In a no parking area	Road Safety (General) Regulations 1999	state govt determines these fees (0.5 penalty unit)	76.60	78.90	No
		Leave vehicle other than manner indicated	Road Safety (General) Regulations 1999	state govt determines these fees (0.5 penalty unit)	76.60	78.90	No
		Parking	Construction works zone	Per bay, per day		7.00	No
		Other infringement	Road Safety (General) Regulations 1999	state govt determines these fees (0.5 penalty unit)	76.60	78.90	No
	Local Laws	For any infringements under Local Laws	Manningham General and Health Local Laws		200.00	206.00	No
		For any infringements under Local Laws (Corporation)	Manningham General and Health Local Laws		500.00	515.00	No
	Local Laws and Traders	Shopping Trolley Recovery			55.00	56.70	No
		Real Estate/advertising board sign release fee			100.00	103.00	No
		Placing goods and furniture on footpaths	less than 6 square metres		250.00	257.50	No
			in excess of 6 square metres (per sq. metre)		70.00	72.10	No
		Signs			110.00	113.30	No
		Craft market stalls			110.00	113.30	No
		Local Law - General Permit Fee			110.00	113.30	No
	Footpath	Placing goods and furniture on footpaths	less than 6 square metres		250.00	257.50	No
			in excess of 6 square metres (per sq. metre)		71.00	73.10	No
		Signs			110.00	113.30	No
		Craft market stalls			110.00	113.30	No
		Local Law - General Permit Fee			110.00	113.30	No
		Footpath occupation - real estate agents	per company, per annum	open for inspection boards etc.	540.00	556.20	No
		Footpath occupation - BBQ and food sampling	Permit, per m2		110.00	113.30	No
		Obstructions - Permit Fees			110.00	113.30	No
		Impounded Vehicle	Release fee		160.00	164.80	No
			daily charge		25.00	25.80	No
	Parks	Towing Fee		description change	155.00	159.60	No
		Use of reserves - Permit Fees	per day		110.00	113.30	No
	Other	Blackberry Control - 1/4 acre			165.00	170.00	No
		Blackberry Control - One acre			290.00	298.70	No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Health and Local Laws (cont.)	Vaccines	Hepatitis B Vaccines - Adult	per dose	Price based on wholesale price + profit margin	25.00	25.00	Yes
		Hepatitis B Vaccines - Child	per dose	Price based on wholesale price + profit margin	23.00	23.00	Yes
		Hepatitis A Vaccines - Adult	per dose	Price based on wholesale price + profit margin	80.00	80.00	Yes
		Twinrix Vaccines - Adult	per dose	Price based on wholesale price + profit margin	80.00	80.00	Yes
		Flu Vaccine (Not at risk Group)	per dose	Price based on wholesale price + profit margin	25.00	25.00	Yes
		Flu Vaccine (Not at risk Group- children)	per course (2 doses)	Price based on wholesale price + profit margin	25.00	25.00	Yes
		Pneumococcal (Not at risk group)	per dose	Price based on wholesale price + profit margin	50.00	50.00	Yes
		Diphtheria, tetanus, pertussis (Boostrix)	per dose	Price based on wholesale price + profit margin	50.00	50.00	Yes
		Chickenpox	per dose	Price based on wholesale price + profit margin	65.00	65.00	Yes
		Meningococcal C	per dose	Price based on wholesale price + profit margin	80.00	80.00	Yes
		Immunisation assessment & catch up advice	per child	New fee due to increased demand resulting from new Family payment requirements & overseas clients (305 requests in 2016) GP's also referring clients to Council then GP vaccinates and recovers rebate. This additional service costs Council approx. \$10,000 annually.		25.00	
	Other Charges	Busking permit fee	per day		-	-	No
		Circuses and carnivals on Council/Crown land			550.00	566.50	No
		Public entertainment permit	Festivals, street parties etc.		110.00	113.30	No
		No standing signs	per day, also deposit and commercial centres excess		110.00	113.30	No
		Mobile Cranes - Permit Fees	per month		1,550.00	1,596.50	No
		Sale of Goods - Permit Fees	per day		110.00	113.30	No
		Solicit or Collect - Permit Fees	per day		110.00	113.30	No
		Storing Vehicles & Machinery - Permit Fees	per year		110.00	113.30	No
		Camping on Private Property - Permit Fees			110.00	113.30	No
		Camping on Council Land - Permit Fees	per day		110.00	113.30	No
		Filming	per hour		110.00	113.30	No
		New Installation and Major Alterations	Domestic		400.00	410.00	No
	Septic Tank Domestic	Minor Alteration	Domestic		215.00	220.00	No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Health and Local Laws (cont.)	Septic Tank Commercial	Commercial Installation and Alteration	Commercial - \$10.00 per \$100 of cost of system		-	-	No
		Sand analysis			125.00	130.00	
		Copy of existing septic tank system plan	per plan		35.00	35.00	No
		On-site location of existing septic tank system			240.00	250.00	No
		Fire Prevention			-	-	Yes
	Fire Prevention	Blackberry Control - Quote	Hourly rate \$110.00 per hour		-	-	Yes
		Standard Block	Administrative Fee		425.00	437.80	No
		Double Block	Administrative Fee		540.00	556.20	No
		Acre Block	Administrative Fee		780.00	803.40	No
Statutory Planning	Planning Permit Application	Inaccessible	Hourly rate \$110.00 per hour		-	-	No
		Advertising - Planning - Other fee	up to 10 properties notified plus the erection of up to 2 signs			500.00	Yes
		Advertising - Planning - Single Dwelling fee *no fee for notices only	up to 10 properties plus the erection of up to 2 signs			400.00	Yes
		Advertising Other fee	per additional		6.00	7.00	Yes
		Advertising Other fee	per additional sign			85.00	Yes
		Advertising Other fee	up to 10 notices		160.00	180.00	Yes
		Amend an application	after notice has been given	Statutory Fee	102.00	105.10	No
		Secondary Consent Amended Plans	Single Dwelling under \$100,000		340.00	500.00	Yes
		Secondary Consent Amended Plans	VicSmart or dev cost less than \$10,000			150.00	Yes
		Secondary Consent Amended Plans	All other			800.00	Yes
		Application for Planning Permit	use only (includes liquor licence, signage applications etc.)	Statutory Fee	502.00	517.10	No
		Create, vary or remove a restriction or create, remove a ROW		Statutory Fee	541.00	557.20	No
		Create, vary or remove an easement (not ROW), or vary or remove condition of easement		Statutory Fee	404.00	416.10	No
		Extension of Time	All single dwellings, VicSmart or works less than \$10,000		320.00	350.00	Yes
		Extension of Time	All other			600.00	Yes
		General Enquiries			110.00	140.00	Yes
		Heritage Enquiries			110.00	140.00	Yes
		Infringement Notice, Planning	For an Individual	Statutory Fee	738.00	760.10	No
		Landscape Bond	For a Corporation	Statutory Fee	1,476.00	1,520.30	No
		Refundable	per dwelling, as a condition of permit		1,550.00	1,600.00	No
		Maintenance Deposit	value of work		-	-	No
		Refundable			-	-	No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Statutory Planning (cont.)	Planning Permit Application (cont.)	Multiple Dwelling	\$1,000,000 - \$7,000,000	Statutory Fee	1,153.00	1,187.60	No
			\$10,000 - \$250,000	Statutory Fee	604.00	622.10	No
			\$10,000,000 - \$50,000,000	Statutory Fee	8,064.00	8,305.90	No
			\$250,000 - \$500,000	Statutory Fee	707.00	728.20	No
			\$500,000 - \$1,000,000	Statutory Fee	815.00	839.40	No
			\$7,000,000 - \$10,000,000	Statutory Fee	4,837.00	4,982.10	No
			<\$10,000	Statutory Fee	102.00	105.10	No
			>\$50,000,000	Statutory Fee	16,130.00	16,613.90	No
		Open Space Contribution	Varies between 2% to 5% of site value		-	-	No
		Outstanding Works	Bond (to enable issuing a statement of compliance)	There is no standard fee for this in Statutory Planning	-	-	No
		Photocopying A1			11.00	15.00	Yes
		Photocopying A3			2.00	3.00	Yes
		Photocopying A4			1.00	1.50	Yes
		Plan Certification Fee (Statutory)	\$100 plus a fee per lot	Statutory Fee	100.00	103.00	No
		Property Search	Provide issue dates and permit preambles		185.00	190.00	Yes
		Copies of Planning Permits and Approved plans	Includes up to 5 A1 plans, extra charges for additional A1 plans		160.00	170.00	Yes
		Realign Common Boundary or Consolidate Lots		Statutory Fee	386.00	397.60	No
		Remove Restriction if land has been used for develop 2 plus years		Statutory Fee	249.00	256.50	No
		Section 173 Agreement	Administration		300.00	330.00	Yes
			Preparation		830.00	860.00	Yes
		Section 173 Agreement	Amend or end an agreement	Statutory Fee	620.30	638.90	No
			Consent under an agreement Single Dwelling. (No charge for vegetation removal for bushfire protection)		340.00	500.00	Yes
		Section 173 Agreement	Consent under an agreement other than Single Dwelling. (No charge for vegetation removal for bushfire protection)			860.00	Yes
		Single Dwelling	\$10,000 - \$100,000	Statutory Fee	239.00	246.20	No
			>\$100,000	Statutory Fee	490.00	504.70	No
		Subdivide Existing Building		Statutory Fee	386.00	397.60	No
		Subdivide Land		Statutory Fee	781.00	804.40	No
		Subdivide Land into 2 Lots		Statutory Fee	386.00	397.60	No
		To change a permit (other than for a single dwelling)	1. To change the statement of what the permit allows.	Statutory Fee	492.00	506.80	No
			2. To change any or all of the conditions which apply to the permit.	Statutory Fee	502.00	517.10	No
			3. Any other amendment not specified	Statutory Fee	502.00	517.10	No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Statutory Planning (cont.)	Planning Permit Application (cont.)	Vegetation Removal	1 tree	Modified Fee	34.00	57.00	No
			2-5 trees	Modified Fee	68.00	115.00	No
			6 plus trees	Statutory Fee	102.00	188.20	No
	Title Search Fee	Title Search	Title Search		50.00	55.00	Yes
			Pre Application Meeting (Multi Unit/Commercial Development)		260.00	350.00	Yes
			Single Dwelling			260.00	Yes
	PreApplication Service	Amend a Planning Permit	Community event sign		50.00	51.50	Yes
			use only (includes liquor licence, signage applications etc.)	Statutory Fee	502.00	517.10	No
			Amend a Permit to Create, vary or remove a restriction or create, remove a ROW	Statutory Fee	502.00	517.10	No
	Sign	Amend a Permit to Create, vary or remove an easement (not ROW), or vary or remove condition of easement		Statutory Fee	502.00	517.10	No
	Amendments to Permits	Amend a Permit for Multiple Dwelling	\$1,000,000 - \$7,000,000	Statutory Fee	815.00	839.40	No
			\$10,000 - \$250,000	Statutory Fee	604.00	622.10	No
			\$10,000,000 - \$50,000,000	Statutory Fee	815.00	839.40	No
			\$250,000 - \$500,000	Statutory Fee	707.00	728.20	No
			\$500,000 - \$1,000,000	Statutory Fee	815.00	839.40	No
			\$7,000,000 - \$10,000,000	Statutory Fee	815.00	839.40	No
			<\$10,000	Statutory Fee	102.00	105.10	No
			>\$50,000,000	Statutory Fee	815.00	839.40	No
		Amend a Permit for a Single Dwelling	\$10,000 - \$100,000	Statutory Fee	239.00	246.20	No
			>\$100,000	Statutory Fee	490.00	504.70	No
		Amend a Permit to Subdivide Existing Building		Statutory Fee	386.00	397.60	No
		Amend a Permit to Subdivide Land		Statutory Fee	502.00	517.10	No
		Amend a Permit to Subdivide Land into 2 Lots		Statutory Fee	386.00	397.60	No
		To change a permit (other than for a single dwelling)	1. To change the statement of what the permit allows.	Statutory Fee	502.00	517.10	No
			2. To change any or all of the conditions which apply to the permit	Statutory Fee	502.00	517.10	No
			3. Any other amendment not specified	Statutory Fee	502.00	517.10	No
	Amend a Permit for Vegetation Removal	Vegetation Removal	1 tree	Modified Fee	34.00	57.00	No
			2-5 trees	Modified Fee	68.00	115.00	No
			6 plus trees	Statutory Fee	102.00	188.20	No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Building Services	Building Surveying	Residential building permit document search & copy fee			108.95	111.65	No
		Commercial building permit document search & copy fee			163.50	167.60	No
		Certificate search & copy fee			51.00	52.30	No
		Additional copies of documents			POA	POA	No
		Report and Consent Applications (Part 4 Dispensation Fee)		Prescribed - regulations	255.60	262.00	No
		Property Information 326(1), (2) & (3)		Prescribed - regulations	50.90	52.20	No
		Lodgement Fee (residential and commercial)		Prescribed - regulations minimum	38.15	39.15	No
		Section 29A certificates		Prescribed - regulations	63.85	65.45	No
		Planning referrals			52.25	53.55	No
		Swimming Pool inspection fee and Compliance report			766.65	785.85	Yes
		Variation to building permit (amended documentation)		Subject to nature of amendments and time needed to assess and approve	POA	POA	Yes
		Request to finalise Lapsed Permits (minor works)			198.25	203.25	Yes
		Request to finalise Lapsed Permits			408.70	418.90	Yes
		Request for Building Inspection or additional required inspection		Fee for each additional mandatory building inspection or to resolve a lapsed permit	163.50	167.60	Yes
		Occupancy Permit (POPE)		Base fee of \$660, depending on type of event and other factors	POA	POA	No
		315 request for 12 month building permit extension			198.25	203.25	Yes
		Building Permit fees			POA	POA	Yes

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Parks and Recreation	Council Sports Fields	Sport Fields - Winter Hire	Grade 1 Seasonal Charge		2,345.60	2,416.00	Yes
			Grade 2 Seasonal Charge		1,849.80	1,905.30	Yes
			Grade 3 Seasonal Charge		790.00	813.70	Yes
			Grade 4 Seasonal Charge		784.50	808.00	Yes
			Level 1 Pavilion Seasonal Charge		662.90	682.80	Yes
			Level 1 Pavilion Seasonal sub let Levy		3,341.20	3,441.40	Yes
			Level 2 Pavilion Seasonal Charge		426.50	439.30	Yes
			Level 3 Pavilion Seasonal Charge		295.30	304.20	Yes
			Casual Ground Charge Commercial Use		364.40	375.30	Yes
			Casual Ground Charge Community Use		182.20	187.70	Yes
			Casual Ground Charge Finals with gate takings		364.40	375.30	Yes
			Casual Ground Charge Commercial use Turf wicket preparation		182.20	187.70	Yes
			Casual Ground Charge Community use Turf wicket preparation		121.50	125.10	Yes
			Casual Ground Charge Finals use Turf wicket preparation		121.50	125.10	Yes
			Casual Pavilion Charge Commercial Use		303.70	312.80	Yes
			Casual Pavilion Charge Community Use		151.90	156.50	Yes
			Casual Pavilion Charge School Use		121.50	125.10	Yes
		Reischieks Reserve Athletic Track	Senior Schools (Local) - (Includes pavilion cleaning charge)		392.40	404.20	Yes
			Junior Schools (Local) - (Includes pavilion cleaning charge)		324.10	333.80	Yes
			Others - (Includes pavilion cleaning charge)		512.30	527.70	Yes
			Carnivals - (Includes pavilion cleaning charge)		649.20	668.70	Yes
		Reischieks Reserve Pavilion	Training per hour (Local)	Minimum 2 hours	54.20	55.80	Yes
			Training per hour (Outside)	Minimum 2 hours	77.50	79.80	Yes
			Hire of Pavilion		426.50	439.30	Yes

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Parks and Recreation (cont.)	Council Sports Fields (cont.)	Sports Fields - Summer	Grade 1 Seasonal Charge		2,345.60	2,416.00	Yes
			Grade 2 Seasonal Charge		1,849.80	1,905.30	Yes
			Grade 3 Seasonal Charge		790.00	813.70	Yes
			Grade 4 Seasonal Charge		784.50	808.00	Yes
			Level 1 Pavilion Seasonal Charge		662.90	682.80	Yes
			Level 1 Pavilion Seasonal sub let Levy		3,341.20	3,441.40	Yes
			Level 2 Pavilion Seasonal Charge		426.50	439.30	Yes
			Level 3 Pavilion Seasonal Charge		295.30	304.20	Yes
			Casual Ground Charge Commercial Use		364.40	375.30	Yes
			Casual Ground Charge Community Use		182.20	187.70	Yes
			Casual Ground Charge Finals with gate takings		364.40	375.30	Yes
			Casual Ground Charge Commercial use Turf wicket preparation		182.20	187.70	Yes
			Casual Ground Charge Community use Turf wicket preparation		121.50	125.10	Yes
			Casual Ground Charge Finals use Turf wicket preparation		121.50	125.10	Yes
			Casual Pavilion Charge Commercial Use		303.70	312.80	Yes
			Casual Pavilion Charge Community Use		151.90	156.50	Yes
			Casual Pavilion Charge School Use		121.50	125.10	Yes
			Donvale #1 Seasonal Turf wicket charge		3,528.40	3,634.30	Yes
			Koonung Res Seasonal Turf wicket charge		4,108.30	4,231.50	Yes
			Schramms #1 Seasonal Turf wicket charge		4,431.80	4,564.80	Yes
			Zerbes Seasonal Turf wicket charge		3,440.20	3,543.40	Yes
			Donvale #2 Seasonal Turf wicket charge		2,723.70	2,805.40	Yes
			Schramms #2 Seasonal Turf wicket charge		2,467.10	2,541.10	Yes
		Anderson Park Synthetic Pitch	Casual Use Local Sporting Club per hour		36.40	37.50	Yes
			Casual Use Local School per hour		36.40	37.50	Yes
			Casual Commercial Use per hour		157.80	162.50	Yes
	Miscellaneous Works Permit	Reserve Crossing Deposit	Minimum	\$23.50 admin charge to apply - Non Statutory. The remaining charge of \$226.50 constitutes a bond, not a fee or charge	24.30	25.00	No
			Maximum	\$23.50 admin charge to apply - Non Statutory. The remaining charge of \$1,976.50 constitutes a bond, not a fee or charge	24.30	25.00	No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Engineering Operations	Waste	Residential Service				-	
		Waste Service Charge	80 litre Garbage, 240 litre Recycle and 240 litre Garden Waste	Annual charge	205.00	212.20	No
		Upsize to 120 litre Garbage	120 litre Garbage	Annual charge	63.00	65.20	No
		Upsize to 360 litre Recycle	360 litre Recycle	Annual charge	30.00	31.00	No
		Additional Garbage	80 litre	Annual charge	136.00	140.80	No
		Additional Recycle	120 litre	Annual charge	160.00	165.60	No
		Additional Garden Waste	240 litre	Annual charge	58.50	60.50	No
		Additional Garden Waste	360 litre	Annual charge	88.00	91.10	No
		Additional Garden Waste	120 litre	Annual charge	77.00	79.70	No
		Additional Garden Waste	240 litre	Annual charge	96.50	99.90	No
		Domestic Change Bin	Fee for change to waste service		45.00	46.50	No
		Special Accommodation		Annual charge		-	
		WasteVS	Waste Donvale RV	Annual charge	143.00	149.50	No
		WasteVI	Waste Doncaster RV	Annual charge	139.00	143.90	No
		WasteSB	Waste Brooklea	Annual charge	1,181.50	1,222.90	No
		WasteSA	Waste Alexandra Gard	Annual charge	1,519.00	1,572.20	No
		WasteWA	Waste Applewood	Annual charge	131.00	143.00	No
		WasteVR	Waste Roseville RV	Annual charge	196.50	207.00	No
		WasteVP	Waste Pinetree RV	Annual charge	155.50	160.90	No
		WasteVT	Waste Templestowe RV	Annual charge	133.00	138.50	No
		WasteSG	Waste Greenslopes	Annual charge	1,966.00	2,034.80	No
			Waste Templestowe Manor	Annual charge	116.50	120.60	No
		Waste2MAL		Annual charge	205.00	212.20	No
			Waste 2 Malcolm Crescent Doncaster				
		Waste28MIT	Waste 28-30 Mitcham Road Donvale	Annual charge	205.00	212.20	No
			Waste 1 Bellevue Avenue Doncaster East	Annual charge	205.00	212.20	No
			Waste 8 Clay Drive Doncaster	Annual charge	205.00	212.20	No
		Garden Waste Recycle Centre				-	
		Chipping and mulching fees (Manningham Residents)	Per Cubic Metre		75.00	77.50	Yes
		Chipping and mulching fees (Non Manningham Residents / Others)	Per Cubic Metre		85.00	87.50	Yes
		Chipping and mulching fees for Front End Loader loading (Manningham Residents)	Per load		10.00	10.00	Yes
		Chipping and mulching fees for Front End Loader loading (Non Manningham Residents / Others)	Per load		15.00	15.00	Yes

Note - Council may review and change prices during the year

105

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Engineering Operations (cont.)	Waste (cont.)	MC2				-	
		MC2-Café		Annual charge	923.20	955.50	No
		MC2-Interact Australia		Annual charge	51.20	53.00	No
		MC2-YMCA		Annual charge	68.30	70.70	No
		MC2-Doncare		Annual charge	488.00	506.10	No
		MC2-Chinese Community Services		Annual charge	169.70	175.60	No
		MC2-Doncaster Kindergarten		Annual charge	163.00	168.70	No
		MC2-Manningham Community Health		Annual charge	89.50	92.60	No
		MC2-Library		Annual charge	1,996.00	2,065.90	No
		Commercial Waste Services		Annual charge		-	
		Commercial Waste Disposal	240 litre	Annual charge	400.00	414.00	No
		Additional Commercial Waste Disposal	240 litre	Annual charge	500.00	517.50	No
		Warrandyte Business Recycling		Annual charge	85.00	88.00	No
	Asset Protection	Asset Protection Permit	Developments where the value of the work is less than or equal to \$1M	Non-Statutory - relates to Manningham Local Law Clause 9.1	250.00	260.00	No
			Developments where the value of the work is greater than \$1M	Non-Statutory - relates to Manningham Local Law Clause 9.1	500.00	515.00	No
		Hoarding Permit	Including an occupancy charge of \$3 per m2 per week capped at \$260 per week. Where occupation is less than 7 days a minimum charge of \$105 will apply.	Non-Statutory - relates to Manningham Local Law Clause 9.1	250.00	260.00	No
	Engineering Works	Vehicle crossing permit	Inspection of vehicle crossing		250.00	260.00	No
		Vehicle crossing permit (reinspection)	Reinspection (per return visit) of vehicle crossing		150.00	155.00	No
		Works within Road Reserve (non utility)	Minor works within road reserve by contractors, etc.	Amount set by Road Management Regulations 2005 - Eng. Ops responsibility	250.00	260.00	No

Note - Council may review and change prices during the year

108

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Engineering & Technical Services	Buildings, Drainage, Roads, and Crossings	Building over easement			207.00	213.00	No
		Connection into Council Drains - Easement	Application, Consent and Supervision		134.50	138.50	No
		Connection into Council Drains - Road Reserve (Footpath)	Application, Consent and Supervision Road Management Act	Amount set by Road Management (Works and Infrastructure) Regulations 2015 - Schedule 1 - 9.3 fee units @ \$13.94 (VicRoads Guide to Working within Road Reserve)	156.40	132.25	No
		Connection into Council Drains - Road Reserve (No Footpath)	Application, Consent and Supervision Road Management Act	Amount set by Road Management Regulations 2015 - Schedule 1 - 6 fee units @ \$13.94 (VicRoads Guide to Working within Road Reserve)	68.00	85.30	No
		Easements, Build Over Easement Preparation Fee	Consent and Legal, Section 173 Local Government Act to encumber, Building Regulations 2006 - Reg. 310		859.00	884.80	No
		Land/Road closure			96.00	98.90	No
		Legal points of discharge	Application and Consent	Building Regulations 2006 - Refer Clause 312 (3) for fee unit - 4.6 fee units	62.00	65.40	No
		OSD systems	Amendments to approved plans		253.00	260.60	No
			Plan checking		253.00	260.60	No
			Recurring inspection fee		119.00	122.60	No
			Supervision		331.00	340.90	No
		Subdivision development work	Plan checking 0.75% of value	Subdivision Act	POA	POA	No
			Supervision 2.5% of value	Subdivision Act	POA	POA	No
		Flood level	Application for flood level information	New charge will only apply once Planning scheme amendment C109 has been adopted.	51.50	53.00	No
		Work Zones	Application to create a Work Zone in front of a development site	Same as Road Closure. New charge for plan checking and administration. Generally triggered by CMP.		98.90	No
		Flood Level Consent Report	Report and Consent	Building Regulations 2006 - Refer Clause 327 for fee unit - 3.67 fee units		52.00	No
	Miscellaneous Works Permit	Works Within Road Reserves - Non minor traffic impact works	2 levels of charges	Amount set by Road Management Regulations 2015 - Schedule 1 - 23.5 fee units @ \$13.94		334.17	No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Financial Services	General	Dishonoured Cheque and Direct Debits Administration Fee			39.00	40.20	No
		Penalty Unit		Penalty units are used in Victoria's Acts and Regulations to define the amount payable for fines for many offences. As of 1 July 2016, one penalty unit is \$155.46 and is determined for the financial year by the Treasurer by notice published in the Government Gazette under the Monetary Units Act 2004. ** The value of the penalty unit is updated on 1 July each year. The 2017/18 value of \$158.56 is an estimate only allowing for a 2.0% CPI escalation.	155.46	158.56	No
		Confirmation of ownership letter	Processed by council rates department		32.80	33.80	No
	Valuation and Rates	Land Information Certificates	statutory	up to 3 working days	25.40	26.00	No
			urgent fee - same/next day	includes statutory fee component + Urgent Fee	74.10	76.00	No
		Debt Recovery	Debt Recovery LG Classic Pac	Debt Collection Recovery Package		49.50	Yes
			Debt Recovery LG Premium Pac			71.50	Yes
		Request to forward details			41.00	42.20	No
		Street Number Change	Maximum		636.55	655.65	No
			Minimum		163.85	168.75	No

* Until the 13 October 2017, the fees for planning scheme amendments will be charged at 50% of the fees set out in regulations (as detailed above).

** LIC's - Value of Fee unit & penalty unit to be fixed by Treasurer by 1 June for financial year commencing 1 July 2017.
2017/18 price increased by 2.5% (estimate only) until fee unit gazetted.

Note - Council may review and change prices during the year

108

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Budget processes

This section lists the budget processes to be undertaken in order to adopt the Budget in accordance with the Local Government Act 1989 (the Act) and Local Government (Planning and Reporting) Regulations 2014 (the Regulations).

Under the Act, Council is required to prepare and adopt an annual budget for each financial year. The budget is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the Regulations which support the Act.

The 2017/18 budget, which is included in this report, is for the year 1 July 2017 to 30 June 2018 and is prepared in accordance with the Act and Regulations. The budget includes financial statements being a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows and Statement of Capital Works. These statements have been prepared for the year ended 30 June 2018 in accordance with the Act and Regulations, and consistent with the annual financial statements which are prepared in accordance with Australian Accounting Standards. The budget also includes information about the rates and charges to be levied, the capital works program to be undertaken, the human resources required, and other financial information Council requires in order to make an informed decision about the adoption of the budget.

A 'proposed' budget is prepared in accordance with the Act and submitted to Council in April for approval 'in principle'. Council is then required to give 'public notice' that it intends to 'adopt' the budget. It must give 28 days notice of its intention to adopt the proposed budget and make the budget available for inspection at its offices and on its web site. A person has a right to make a submission on any proposal contained in the budget and any submission must be considered before adoption of the budget by Council.

With the introduction of the State Governments Rate Capping legislation in 2015 Councils are now unable to determine the level of rate increase and instead must use a maximum rate increase determined by the Minister for Local Government which is announced in December for application in the following financial year.

If a Council wishes to seek a rate increase above the maximum allowable it must submit a rate variation submission to the Essential Services Commission (ESC). The ESC will determine whether the rate increase variation submission has been successful by 31 May. In many cases this will require Councils to undertake 'public notice' on two separate proposed budgets simultaneously, i.e. the Ministers maximum rate increase and the Council's required rate increase.

The final step is for Council to adopt the budget after receiving and considering any submissions from interested parties. The budget is required to be adopted by 30 June and a copy submitted to the Minister within 28 days after adoption. The key dates for the budget process are summarised below:



Budget process	Timing
1. Minister of Local Government announces maximum rate increase	Dec
2. Officers update Council's long term financial projections	Jan/Feb
3. Officers prepare operating and capital budgets	Feb
4. Councillors consider draft budgets at informal briefings	Mar/Apr
5. Proposed budget submitted to Council for approval to advertise	26-Apr
6. Public notice advising intention to adopt budget	28-Apr
7. Budget available for public inspection and comment	28-Apr - 26 May
8. Public submission process undertaken	28-Apr
9. Submissions period closes (28 days)	26-May
10. Submissions received by Council/Committee	5-Jun
11. Submissions considered by Council/Committee	14-Jun
12. Budget and submissions presented to Council for adoption	27-Jun
13. Copy of adopted budget submitted to the Minister	Jul

14 CHIEF EXECUTIVE OFFICER

14.1 Proposed Council Plan 2017 - 2021

File Number: IN17/207

Responsible Director: Executive Manager People and Governance

Attachments: 1 Attachment 1 - Proposed Council Plan 2017 - 2021  

EXECUTIVE SUMMARY

Under section 125 the Local Government Act 1989, Council is required to adopt a four year Council Plan early in its first term. The Council Plan is to be informed by community consultation and as one of the leading documents of Council, articulates the vision, mission and the strategic objectives for Council over its four year term.

The Act also states "a person has a right to make a submission under section 223 on the proposed Council Plan". This report seeks Council's approval of the proposed 2017 – 2021 Council Plan prior to public exhibition with section 223 of the Act.

The proposed Council Plan is presented alongside with the Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021, which detail the major initiatives and initiatives for the upcoming financial year and provide a four year financial forecast.

1. RECOMMENDATIONS

That Council:

- A. Approve-in principle the proposed Council Plan 2017- 2021 for public exhibition according to the requirements of section 223 of the Local Government Act 1989;**
- B. Note the proposed Council Plan 2017- 2021 be placed on public exhibition from Friday 28 April 2017 until Friday 26 May 2017 at which time public submissions will close;**
- C. Appoint the 'Strategic Documents Committee of Council', for the purposes of considering and hearing any submissions from the public on the proposed Council Plan 2017- 2021 and 2017/18 Annual Budget;**
- D. Note that the 'Strategic Documents Committee of Council' consisting of all Manningham Councillors, confer a Special Meeting on Monday 5 June at 7pm in the Council Chamber to hear any verbal submissions in support of a written submission and consider these in addition to any written submissions that are received.**

MOVED: CR ANDREW CONLON

SECONDED: CR MIKE ZAFIROPOULOS

That the Recommendation be adopted.

CARRIED

2. BACKGROUND

Council is required to adopt a Council Plan early in its first term under section 125 of the Local Government Act 1989.

2.1 Preparation for the Council Plan commenced almost a year ago with over 50 events and activities across the year, resulting in over 2400 people sharing their views on what is important in Manningham. Activities included:

- *Café Manningham* set up at events and activities across the municipality including primary and secondary schools, VCAL students, business events and expos, immunisation sessions, festivals, pop-up park, libraries, markets, sporting clubs, activity and shopping centres, learning centres, community centres and all abilities basketball;
- Events including Dapper Day Out, Refugee Event, Aquarena Community Open Day, Relay for Life, Mayoral Ball, Ajani Multicultural Festival, National Tree Day;
- Workshops with community representative groups including the Dementia Alliance Group, the Access and Equity Committee, Interfaith Network Reference Group and the Manningham Community Services Forum;
- A community survey, posted on the Your Say Manningham and advertised in Manningham Matters and the local newspapers;
- Councillor workshops to identify those 'big picture' issues that Councillors believe are most relevant to the community;
- Staff workshops to consolidate officers' expertise and knowledge of the community and its needs;
- Social Media campaign across key Council social media platforms.

2.2 The popular topics emerging from the consultation include:

- Safety and wellbeing are highly valued, with a strong need for Manningham to be inclusive and supportive of our diversity and changing community needs;
- Our environment is valued, from protection of our biodiversity and the balance of city and country through to preparedness and resilience in emergencies;
- Managing the impact of density in our places and spaces including maintaining our amenity, supporting residents to come together and the importance of managing and utilising our parks and reserves and community infrastructure;
- Support in getting around the municipality with public and active transport.
- The community wants Council to listen and involve the community in decision making as well as better communicating current and future plans;
- Council being financially responsible and sustainable in the short and long term.

2.3 Following the feedback, Council has identified priorities across the five key themes: Community, Environment, Places and Spaces, Economy and Council Leadership.

- 2.4 Financial sustainability and the desire for Manningham to be an inclusive and harmonious community featured heavily during the consultation and are reflected in the proposed vision and mission.
- 2.5 The goals in the proposed Plan reflect the feedback resulting from the consultation, alongside existing commitments, legislative requirements, resource availability and trend data for the municipality over the next four years.
- 2.6 To position Council to deliver strong outcomes against each of these goals, actions and target measures has been identified following consideration of each of the themes. This holistic approach will deliver integrated outcomes that better highlight the existing activity of Council. The integrated approach will flow across all the strategic documents including the Council Plan, Generation 2030 Community Plan, budget documents and the Municipal Public Health and Wellbeing Plan.

3. DISCUSSION / ISSUE

- 3.1 The findings of the consultation, together with the requirements of the Local Government Act, have resulted in the development of the proposed Council Plan 2017- 2021 (Attachment 1). It is proposed that Council endorses this document for the purposes of public exhibition in accordance with section 223 of The Act.
- 3.2 The Act requires that Council exhibit the Council Plan for public comment according to the requirements of section 223 of the Act. Under section 223 Council (or a Committee of Council) must consider all written submissions and hear any verbal submissions in support of a written submission received within 14 days after a public notice is published to notify the community that submissions are called for on the matter of the proposed Council Plan
- 3.3 The Strategic Resource Plan is a statutory requirement of the Council Plan that includes the Standard Statements from the Financial Plan and an organisational analysis from the Budget, together with a statement of Council's Human Resources. Given that the Strategic Resource Plan is dependent on budget figures, this document has been incorporated into the Budget and is being submitted to Council for endorsement alongside the Council Plan.

4. COUNCIL PLAN / STRATEGY

- 4.1 As one of the leading documents of Council, the Council Plan and the proposed integrated approach will guide strategy development and support a more streamlined and efficient alignment of strategic documents over the next four years.
- 4.2 Progress against the Council Plan will be reported periodically through the Quarterly CEO Report and the Annual Report.

5. IMPACTS AND IMPLICATIONS

- 5.1 Finance / Resource Implications
The Council Plan has been prepared in alignment with the Annual Budget (incorporating the Strategic Resource Plan 2017-2021)
- 5.2 Communication and Engagement

A Communications Plan is being prepared for the public exhibition period. As part of the promotion, Council will be engaging the community at a number of listening posts across the municipality.

Public notice of the proposed 2017/18 Annual Budget and Council Plan 2017 – 2021 will be published on 28 April 2017 in The Age. Oral submissions will be heard at a Committee of Council meeting, on Monday 5 June at 7:00pm at the Manningham Civic Offices, 699 Doncaster Road, Doncaster.

The Council Plan will be designed, alongside the Healthy City Strategy and budget documents. The design will be finalised following the public exhibition period.


5.3 Timelines

Key dates in the 2017/18 budget process include:

26 April	Council Meeting to adopt Council Plan, Budget and Financial Plan ‘in principle’
28 April	Public exhibition period opens
26 May	Public exhibition period closes
5 June	s223 Committee of Council to hear and consider public submissions
13 June	SBS consider final Council Plan, Annual Budget and Financial Plan
27 June	Council meeting to adopt Council Plan, Annual Budget and Financial Plan

6. DECLARATIONS OF CONFLICT OF INTEREST

No Officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.



1000s = 1
OF VOICES

Proposed Council Plan 2017 - 2021

MANNINGHAM

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About the Council Plan

Over 2400 of our local community added their voice on what's important in Manningham.

The Council Plan was developed following extensive consultation involving the community, business, partners, Councillors and Council staff. This information along with current requirements and future trends are balanced against Council's financial position to determine the Council Plan.

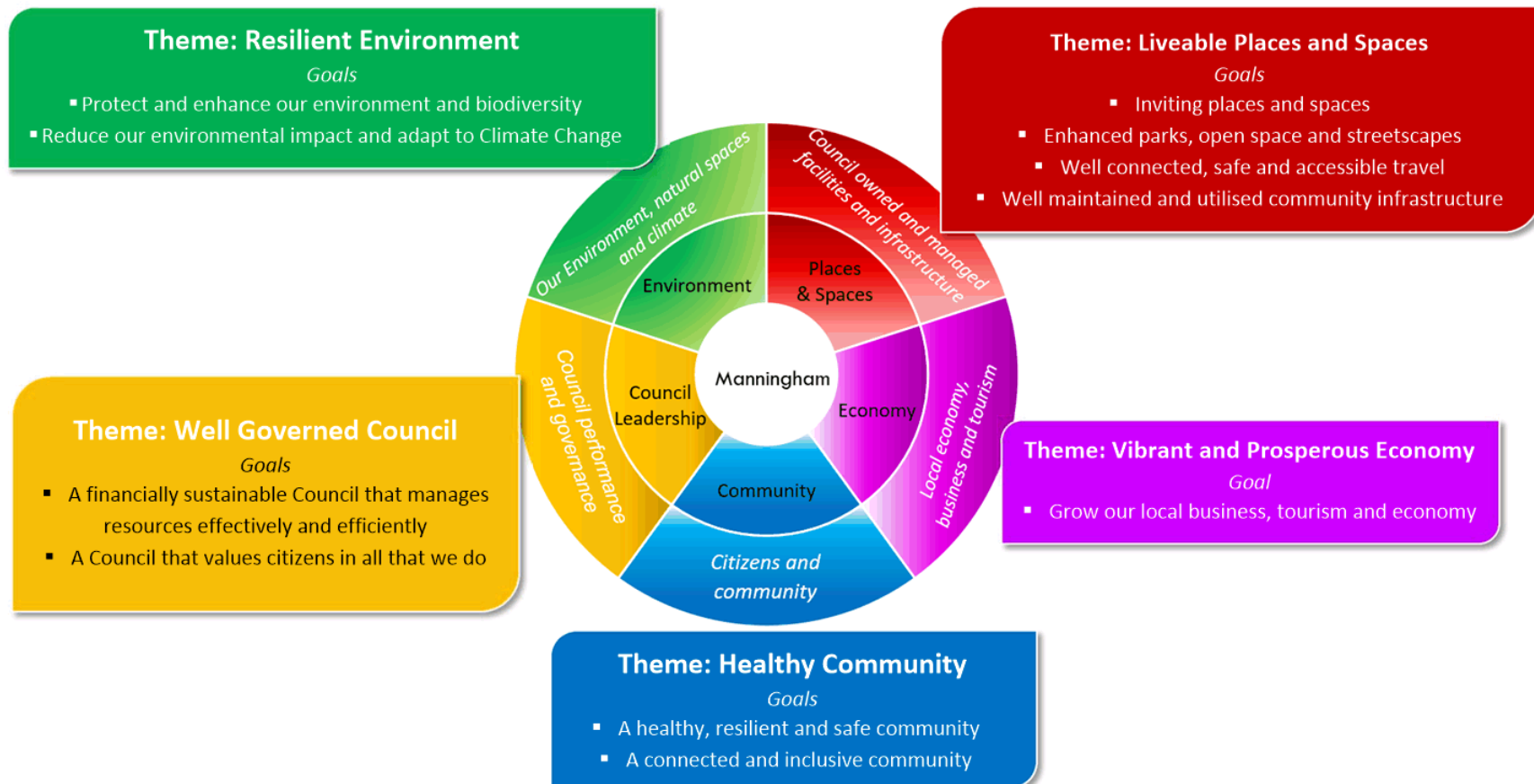
*The Plan will be delivered in partnership with the Generation 2030 Community Plan, the Municipal Public Health and Wellbeing Plan and budget documents **over the next four years.***

Our Plan at a Glance

Vision - A liveable and harmonious City

Mission - A financially sustainable Council that listens, consults and acts with integrity, value and transparency

Themes and Goals below work towards delivering on the vision and mission.



Council Plan development

The Council Plan has been developed in accordance with the requirements in the Local Government Act 1989. Over the past 12 months, in consultation with the local community and other key stakeholders, the Council Plan has been developed to deliver outcomes that are important to the municipality over the next four years.

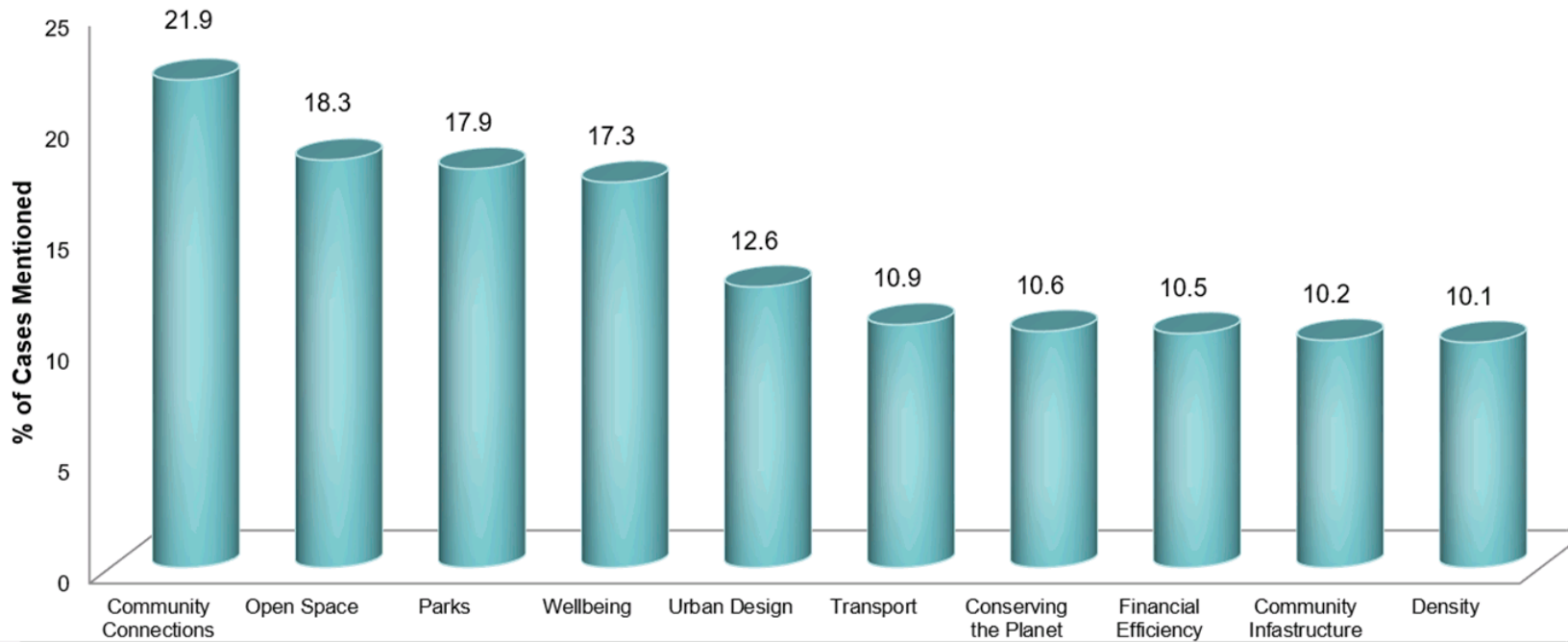


What is Important to You

Over 2400 community members have added their voice on what is important in Manningham.

Since May 2016, Council has set up Café Manningham at over 50 events and activities across the municipality including schools, events, festivals, libraries, shopping centres, community centres and expos.

Following the feedback, Council has identified goals and actions in five key themes: Community, Environment, Places and Spaces, Economy and Council Leadership.



Overall results of the 1000s of Voices consultation throughout Manningham from May 2016 to March 2017

Our Plan to deliver what is important to you



1000s of voices told us what is important...

Eleven priority goals will guide Council activity over the next four years.

To optimise success for every goal, outcomes have been identified from every angle, for our local community, environment, places and spaces, and economy.

We will work smarter with our partners, with a focus on strengthening our citizen's experience through Citizen Connect and achieving a sustainable position for Council in delivering on this Plan.

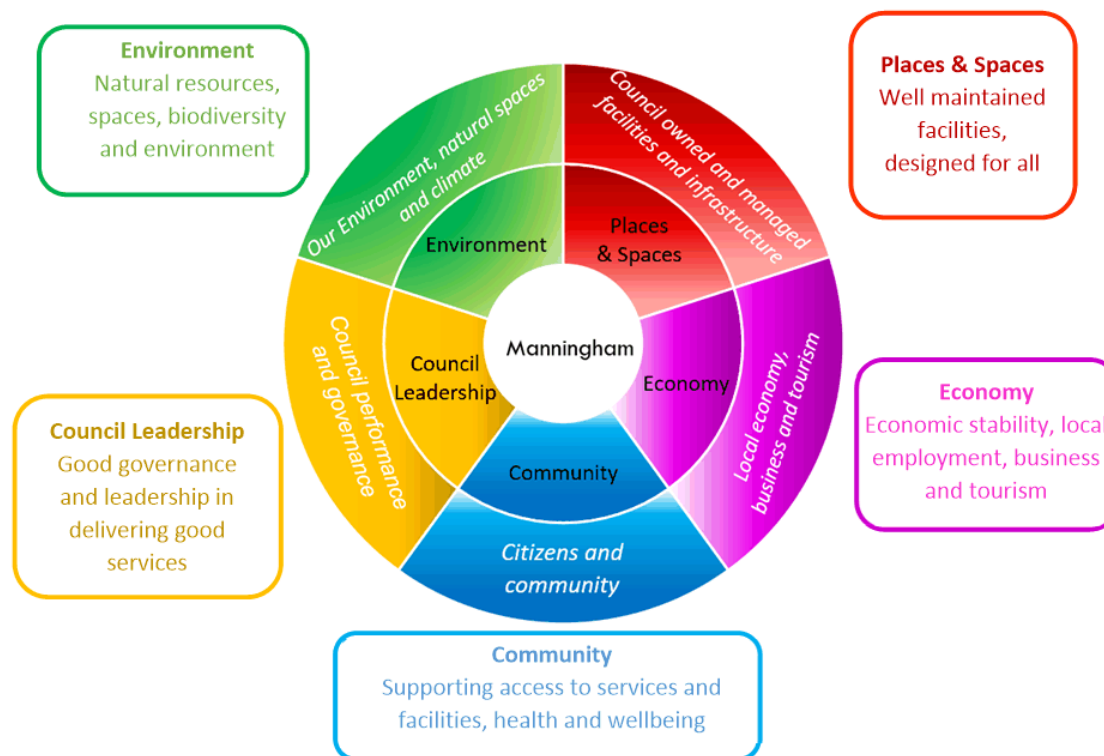
Council is committed to embracing the challenges and opportunities across the local, state and federal landscapes to deliver valued services and facilities effectively and efficiently for the Manningham community.

We would like to thank the local community and staff involved in this planning. Council is proud of this Plan and we look forward to working with all members of our community to deliver *what's important to you*.

Mayor and CEO

How to read the Council Plan

The Council Plan considers every goal from the viewpoint of five themes:



Goals have been developed based on priorities identified in consultation feedback, commitments, legislation, resources and evidence. Goals will be progressed through four year actions. Each year key projects are identified as Major Initiatives and Initiatives, these are embedded in the Plan with a summary on pages 32 and 33.

Progress on the delivery of the Plan will be reported in throughout the years and in the Annual Report.

A snapshot of Manningham

- Manningham is in Melbourne's eastern suburbs, 10 km from Melbourne CBD, at its western boundary in Bulleen.
- The City extends across to Wonga Park in the east at 32 km from the CBD at its furthest boundary
- Manningham has a diverse and multicultural community, which brings a wealth of languages, music, food and cultural traditions to the area
- The City includes suburbs of Bulleen, Doncaster, Doncaster East, Donvale, Park Orchards, Templestowe, Templestowe Lower, Warrandyte, Warrandyte South and parts of Wonga Park, Nunawading and Ringwood North.

Did you know?

- Total land area of 114 square kilometres,
- 17% green open spaces.
- Nonurban areas include the Green Wedge, and are used mainly for rural residential living, conservation and small scale agriculture.



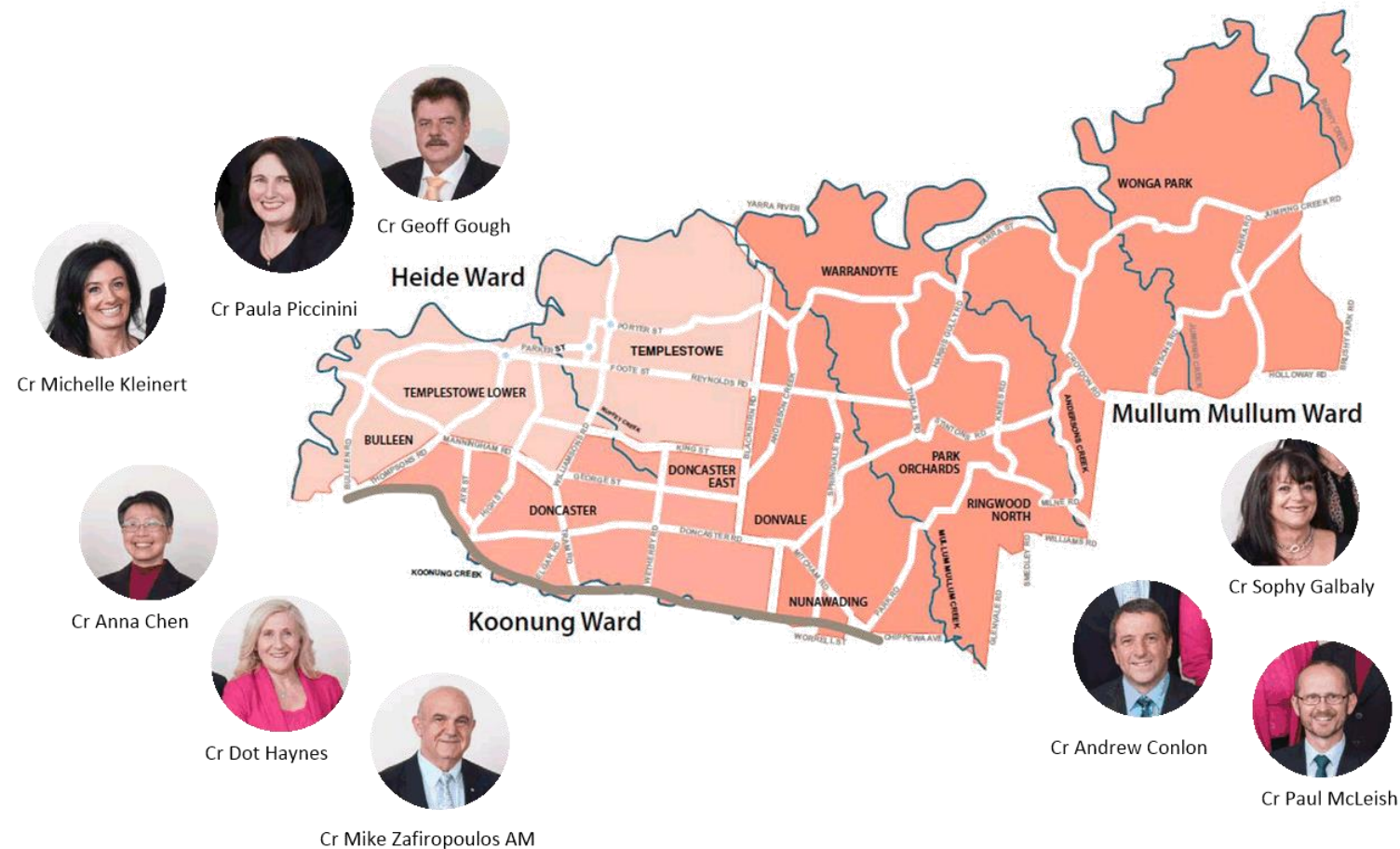
Manningham dates back thousands of years to the Wurundjeri tribe whose way of life was closely linked to the natural environment.

In the late 1830s, the first European settlers began growing wheat, vegetables and grapes before eventually planting orchards throughout the area. The district's real windfall came with the discovery of gold in Warrandyte. By 1851 thousands of fortune hunters were trying their luck panning the streams and digging the rich soil around Harris Gully.

Local government in the area began with the Templestowe District Roads Board in 1856. In 1967, the Shire of Doncaster and Templestowe was proclaimed a City. The City of Manningham was formed in 1994 as a result of local government amalgamations.

Meet the Mayor and Councillors

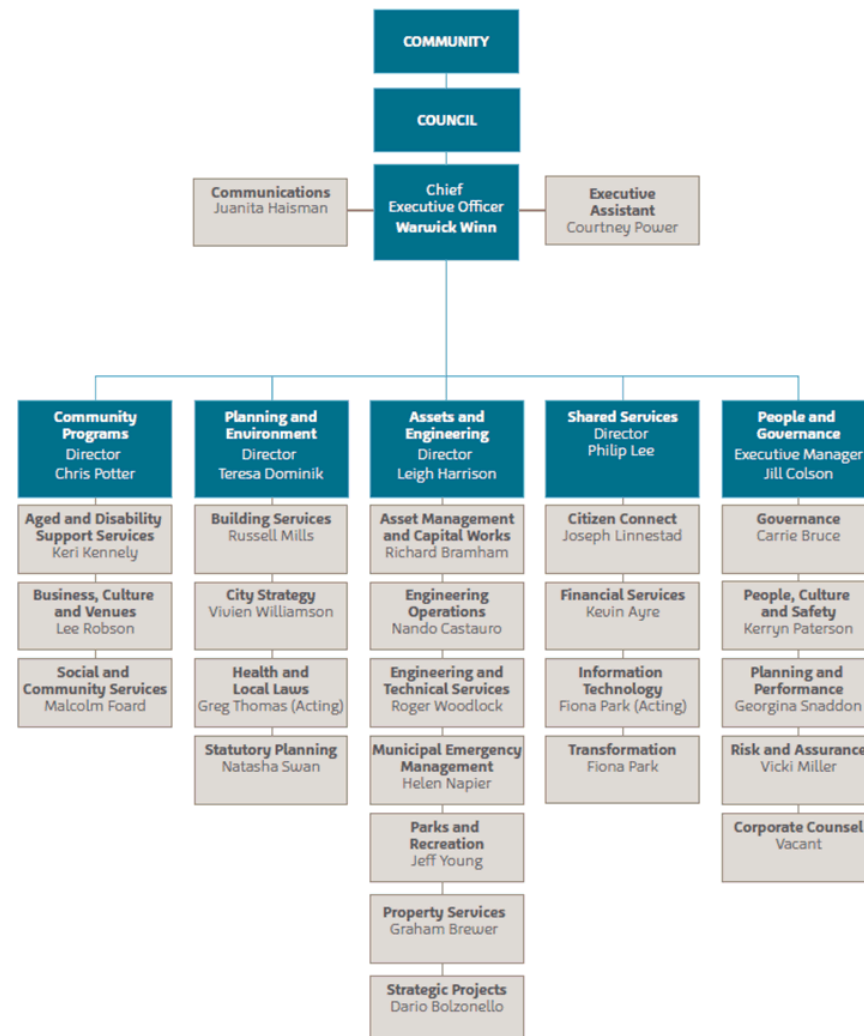
In 2016 Councillors were elected for a four year term. As a group, Councillors are responsible for setting the strategic direction for Manningham City Council.



Meet the Executive Management Team



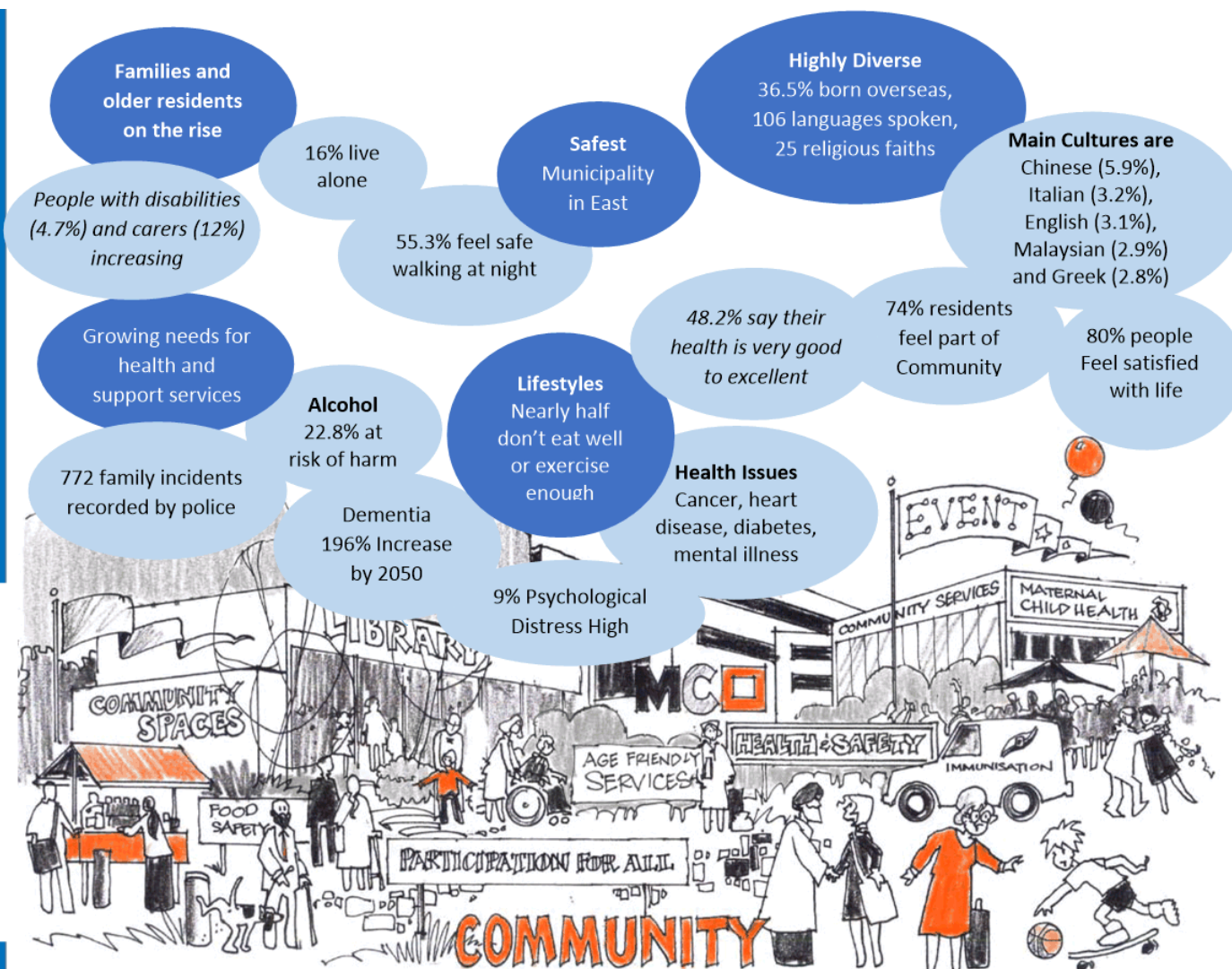
Council's Executive Management Team. Back L – R: Director Community Programs Chris Potter, Director Shared Services Philip Lee, Director Assets and Engineering Leigh Harrison. Front L – R: Director Planning and Environment Teresa Dominik, Chief Executive Officer Warwick Winn, Executive Manager People and Governance Jill Colson.



Healthy Community

Manningham is predicted to increase in population and diversity in the near future, which will bring with it a slight transformation in the mix of people within the community.

For the community this will mean an increased need for services, facilities and safe spaces for children and older adults, as well as provision of transport options and housing.



Through a strong partnership approach, Council will focus on ensuring that people stay healthy and well, can access to the services they need, are connected to their local neighbourhoods, feel safe and live in a harmonious and inclusive community.

Healthy Community

Goal: 1.1:

A Healthy, Resilient and Safe Community

Goal 1.2:

A Connected and Inclusive Community



<p>Generation 2030 Our Community Spirit</p> <p>Council Services Aged and Disability Support Services Art Gallery and Programs Community Events and Programs Community Services Cultural Services Health and local laws, food safety and animal management Library Services Traffic control and school crossings</p>	<p>Legislation and Policy</p> <ul style="list-style-type: none"> ▪ Australian National Action Plan on Women, Peace and Security ▪ Draft National Drug Strategy 2016-2025 ▪ Family Violence Protection Act 2008 ▪ Gender Equality Blueprint, Australian Human Rights Commission ▪ Heatwave policy ▪ National Crime Prevention Framework ▪ National Plan to Reduce Violence against Women and their Children 2010 - 2022 ▪ National Strategy for Disaster Resilience-Council of Australian Governments (COAG) 2011 ▪ Public Health and Wellbeing Act 2008 ▪ Resilient Melbourne Strategy ▪ The National Safe Schools Framework ▪ Victorian Public Health and Wellbeing Outcomes Framework 	<p>Strategic Documents</p> <ul style="list-style-type: none"> ▪ Access, Equity and Diversity Strategy ▪ Affordable Housing Plan 2010 ▪ Ageing Well in Manningham ▪ Community Local Law 2012 ▪ Community Safety Plan 2013 – 2017 ▪ Cultural Strategy 2013 – 2017 ▪ Disability Access and Inclusion Plan ▪ Dementia Friendly Action Plan ▪ Early Years Plan ▪ Gambling Policy 2012 ▪ Gender Equity Action Plan ▪ Metro Access Community Strengthening Plan ▪ Municipal Emergency Management Plan ▪ Municipal Fire Management Plan ▪ Municipal Public Health and Wellbeing Plan ▪ Reconciliation Action Plan
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Goal 1.1: A Healthy, Resilient and Safe Community

Focus Areas:

- A community where everyone aspires to optimal health and wellbeing
- A community that feels safe inside and outside the home
- A strong sense of place with liveable neighbourhoods
- A resilient community prepared for and responsive to emergencies
- Opportunities for lifelong learning, volunteering and feeling part of the community
- A strong and innovative service system that meets community needs
- A community that is active in the prevention of family violence



Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	<ul style="list-style-type: none"> ▪ In partnership, support family and young people to build connections and resilience <ul style="list-style-type: none"> ○ Strengthen youth participation to advise Council on the needs of young people 	Opportunities SOURCE: YMCA / COUNCIL DATA	-/ ↑ (#)
	<ul style="list-style-type: none"> ▪ Deliver local initiatives to support healthy lifestyles through life-long learning, volunteering, recreation and safe choices 	Adults reporting good health status SOURCE: VICTORIAN POPULATION HEALTH SURVEY	-/ ↑ (%)
	<ul style="list-style-type: none"> ▪ Review of the Active for Life Recreation Strategy 	Perception of Safety at Night SOURCE: VICHEALTH	-/ ↑ (%)
	<ul style="list-style-type: none"> ▪ Partner with key stakeholders to strengthen a sense of safety in Manningham ▪ Strengthen community confidence to report family violence and link to support services 	Confidence in Reporting SOURCE: COMMUNITY PANEL	
Places and Spaces	<ul style="list-style-type: none"> ▪ Deliver place making approaches and activities to encourage participation in community life and liveable neighbourhoods ▪ Promote Crime Prevention through Environmental Design 	Belonging to a Local Club or Activity Guidelines implemented in Council Facilities Source: Council Data	-/ ↑ (%)
Environment	<ul style="list-style-type: none"> ▪ Ensure effective preparation, response and recovery for emergency events through the delivery of an Emergency Management Prevention and Preparedness Program 	Households with Emergency Plan SOURCE: MFB	-/ ↑ (%)
Economy	<ul style="list-style-type: none"> ▪ Facilitate a coordinated foodbank to increase access to healthy food 	Opportunities to secure healthy food SOURCE: COUNCIL DATA	-/ ↑ (#)
Leadership	<ul style="list-style-type: none"> • Support local services to deliver a healthy, safe and resilient community <ul style="list-style-type: none"> ○ Major initiative - Plan for the health and wellbeing of the municipality through the adoption and implementation of Healthy City Strategy 2017 – 2021 ○ Initiative - Continue to provide a safe, healthy and accessible city by ensuring our local laws are current with review of the Community Local Law by 30 June 2018 	Service partners engaged in Community Partnerships SOURCE: COUNCIL DATA	-/ ↑ (%)

Goal 1.2: A Connected and Inclusive Community

Focus Areas:

- Inclusive of our community in age, ability and diversity
- Support people to connect and engage in community life
- Housing choices that meet the needs of our community
- A community that has local inclusive employment opportunities
- A community that values respectful relationships and gender equity
- Respect, support and celebrate Aboriginal people, culture and heritage



Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	▪ Deliver an arts and cultural program that creates opportunities for community participation and development	Residents participation SOURCE: COUNCIL DATA	-/ ↑ (%)
	▪ Deliver initiatives for the rights, equality and opportunity of all residents <ul style="list-style-type: none"> ○ Initiative - strengthen opportunities for older people in building a Dementia and Age Friendly City 	Initiatives implemented SOURCE: COUNCIL DATA	-/ ↑ (%)
	▪ Investigate Council becoming part of the 'Welcoming Cities' initiative to foster a sense of belonging and participation for all members of our community.	Implementation of Initiatives SOURCE: COUNCIL DATA	-/ ↑ (%)
	▪ Build Manningham commitment to gender equity practices across the community	Organisations committed SOURCE: COUNCIL DATA	-/ ↑ (#)
Places and Spaces	▪ Housing diversity options for all residents through advocacy and local planning policies	Housing Diversity SOURCE: COUNCIL DATA	-/ ↑ (%)
Environment	▪ Promote the benefits of our quality recreation, relaxation and active spaces to our diverse community to improve wellbeing	Involvement in community initiatives SOURCE: COUNCIL DATA	-/ ↑ (#)
Economy	▪ Deliver initiatives to advocate and promote local employment	Proportion of people with a disability engaged in education and /or work SOURCE: COUNCIL DATA	-/ ↑ (%)
Leadership	▪ Deliver initiatives to strengthen inclusion, and connection of diverse communities: <ul style="list-style-type: none"> ○ Major initiative - adoption and implementation of the 2017-2021 Access, Equity and Diversity Strategy ○ Major initiative - promote gender equity with female friendly facility upgrades in a number of local sporting pavilions. ○ Initiative - ensure Council's communications channels are fit-for purpose for Manningham's diverse CALD community by 31 December 2017 	Initiatives implemented SOURCE: COUNCIL DATA	-/ ↑ (#)

Liveable Places and Spaces

From leafy large blocks in the outer suburbs, past a green wedge, and through to newly evolving high density communities in Doncaster.

It is important that parks, open spaces and streetscapes are maintained to provide people with space to relax, exercise and travel easily from place to place.



Council will focus on managing amenity to create inviting places and spaces, enhanced parks, open space and streetscapes, well connected, safe and accessible travel and well utilised and maintained community infrastructure

Liveable Places and Spaces

Goal: 2.1

Inviting places and spaces

Goal: 2.2

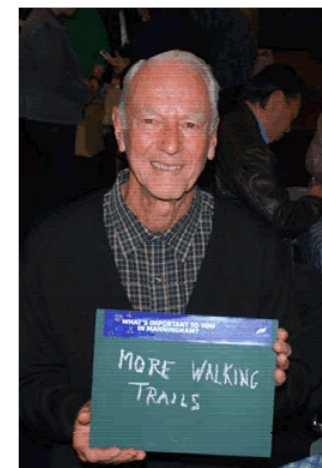
Enhanced parks, open space and streetscapes

Goal: 2.3

Well connected, safe and accessible travel

Goal: 2.4

Well maintained and utilised community infrastructure



Generation 2030 Everything We Need is Local Getting from Place to Place Planning for Where We Live Council Services Building Services Footpaths, vehicle crossings and kerb and channel maintenance Graffiti Removal Line marking Parks and Recreation Roads, streets and bridges Street cleaning Litter pick up Street lighting	Council Services Council Buildings Developer contributions Geographic Information Systems (GIS) Infrastructure Planning Public Transport Signs and street furniture Statutory Planning Strategic Land Use Planning and Development Strategic Projects	Legislation and Policy <ul style="list-style-type: none"> 30 year Infrastructure Plan Disability Act 2006 Metropolitan Open Space Strategy Plan Melbourne 2017 Planning and Environment Act 1987 Road Safety Act 1986 Road Safety Road Rules 2009 Roads Management Act 2004 Subdivision Act Transport Integration Act 2010 	Strategic Documents <ul style="list-style-type: none"> Active for Life Recreation Strategy 2010 Activity Centre Structure Plans Affordable Housing Policy and Action Plan Asset Management Strategy Bushland Management Strategy 2014 Doncaster Hill Strategy 2004 Local Laws - Footpath Trading, Busking, Signage Integrated Transport Strategy Manningham Planning Scheme Municipal Public Health and Wellbeing Plan Neighbourhood and Play space Program Open Space Strategy and Development Program Reserve Management and Development Plans Residential Strategy 2012 Urban Design Principles
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Goal 2.1 Inviting places and spaces

Focus Areas:

- Accessible and connected mixed-use places to recreate, gather and celebrate
- Well designed and managed public spaces and streetscapes that are integrated into future development
- Managing impact of growth on amenity
- Sustainable development balancing our unique balance of city and country
- Developer investment contributes to the amenity of the municipality



Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	<ul style="list-style-type: none"> ▪ Placed-based initiatives that create inviting places and spaces that support people to engage in community life 	Placed-based initiatives Community Satisfaction SOURCE: COUNCIL DATA	- / ↑ (#) - / ↑ (%)
Places and Spaces	<ul style="list-style-type: none"> ▪ Ensure urban design and maintenance retains a high level of amenity for Council owned and managed spaces 	Urban design and maintenance complete SOURCE: COUNCIL DATA	- / ↑ (%)
	<ul style="list-style-type: none"> ▪ Managing impact of growth on amenity 	2/3 growth into activity centres and main roads SOURCE: COUNCIL DATA	- / ↑ (%)
Environment	<ul style="list-style-type: none"> ▪ Ensure local planning is responsive to community need and aligned with local planning laws <ul style="list-style-type: none"> ○ Major initiative - Review the Manningham Planning Scheme by 30 June 2018 	VCAT Decisions upheld SOURCE: PPARS	- / ↑ (%)
Economy	<ul style="list-style-type: none"> ▪ Deliver initiatives to optimise the return on Council owned land and building holdings 	Revenue secured SOURCE: COUNCIL DATA	- / ↑ (%)
Leadership	<ul style="list-style-type: none"> ▪ Ensure planning decisions are timely and appropriate ▪ Work together with the region for better outcomes for Manningham 	Planning decisions made within 60 Days SOURCE: PPARS Regional Partnership Initiatives SOURCE: COUNCIL DATA	- / ↑ (%)

Goal 2.2 Enhanced Parks, Open Space and Streetscapes

Focus Areas

- Accessible and well connected areas that inspire activity, recreation and relaxation
- Optimise sustainability of parks and reserves expansion and enhancement.
- Protect and enhance our parks and reserves
- Well maintained parks and reserves with facilities designed for all

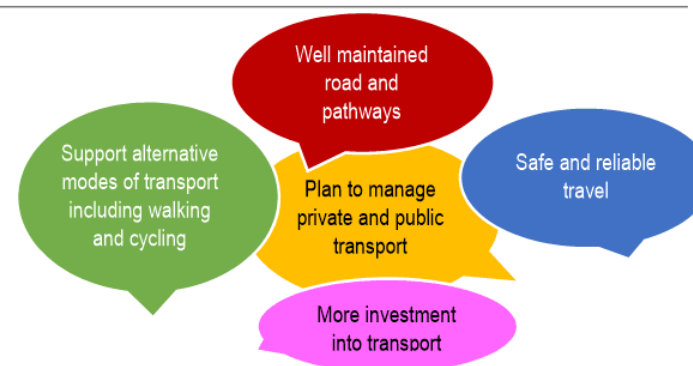


Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	<ul style="list-style-type: none"> ▪ Optimise community enjoyment and participation in our parks, open space and streetscapes through sound design, programs and connectivity <ul style="list-style-type: none"> ○ Improved seating particularly for older people along our linear parks 	Community satisfaction / utilisation SOURCE: COUNCIL DATA	- / ↑ (%)
Places and Spaces	<ul style="list-style-type: none"> ▪ Improvement and maintenance programs implemented to ensure parks, open space and streetscapes are clean and well maintained <ul style="list-style-type: none"> ○ Major Initiative - Implementation of the Parks Improvement Program as scheduled, including Petty's Reserve Sporting , Ruffey Lake Park Management Plan, Lawford Reserve Management Plan (Stage 2) and Main Yarra River Trail to Warrandyte ○ Initiative - increase service levels to park maintenance and roadside amenity and improved litter collection service by 30 June 2018 	Community Satisfaction Rating (median) SOURCE: REGIONAL PARK ASSESSMENT	- / ↑ (%)
Environment	<ul style="list-style-type: none"> ▪ Deliver management and maintenance programs to improve balance between bushfire prevention and protection of biodiversity 	Assessment of weed reduction and roadside vegetation completed SOURCE: COUNCIL DATA	- / ↑ (%)
Economy	<ul style="list-style-type: none"> ▪ Development of open space that contributes to the value of the area 	Valuation SOURCE: COUNCIL DATA	- / ↑ (%)
Leadership	<ul style="list-style-type: none"> ▪ Council ensures sustainable funding and good practice to upgrade and manage parks, reserves and streetscapes 	Funding for open space SOURCE: COUNCIL DATA	- / ↑ (%)

Goal 2.3 Well Connected, Safe and Accessible Travel

Focus Areas

- Well connected, safe and accessible public transport and active options
 - Well planned and maintained roads, pathways and transport infrastructure
 - Improved sustainable transport options to reduce congestion
 - Easier travel to and within Manningham and the wider metropolitan area
 - Pursue a 20 minute neighbourhood (in line with Plan Melbourne where every home will be within 20 minutes of travel of local services and facilities).
- Priorities include Bus Rapid Transit (BRT) service Eastern Freeway - preserving Doncaster Rail corridor, Doncaster Bus improvement, increased SmartBus provision and Improved bus service coverage and frequency.



Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	<ul style="list-style-type: none"> ▪ Develop and deliver transport that is safe, reliable, accessible and affordable for the community for public and active transport options <ul style="list-style-type: none"> ○ Initiative - continue to implement safe pedestrian crossing points priority list 	Perception of Safety / Transport Usage SOURCE: COUNCIL DATA	- / ↑ (%)
Places and Spaces	<ul style="list-style-type: none"> ▪ Deliver parking needs assessment and implement transport infrastructure to address changing demands in Manningham ▪ Continue to improve the road network through the delivery of a targeted pavement resealing and rehabilitation program <ul style="list-style-type: none"> ○ Major Initiative - Improve connectivity through the delivery of the Road Improvement Program, including upgrading Council Link Roads (King Street and Stage 1 of Jumping Creek Road by 30 June 2021) 	Assessment Implementation Sealed Roads below intervention level Community satisfaction with roads SOURCE: COUNCIL DATA AND COMMUNITY SATISFACTION SURVEY	- / ↑ (%) - / ↓ (%) - / ↑ (%)
Environment	<ul style="list-style-type: none"> ▪ Support alternate modes of transport and ensure that pedestrians and bicycle routes are well integrated with connections to public transport and activity centres 	People using sustainable transport options SOURCE: COUNCIL DATA / ABS	- / ↑ (%)
Economy	<ul style="list-style-type: none"> ▪ Advocate for improved transport Investment into the local network 	Funding secured for transport initiatives SOURCE: COUNCIL DATA	- / ↑ (%)
Leadership	<ul style="list-style-type: none"> ▪ Work with regional /state partners to deliver a strategic transport plan for private and public transport in the region <ul style="list-style-type: none"> ○ Major Initiative - Plan developed and implementation commenced by 31 December 2018 	Plan implementation SOURCE: COUNCIL DATA	- / ↑ (%)

Goal 2.4: Well utilised and maintained community infrastructure

Focus Areas:

- Infrastructure that is responsive to changing community, education and sporting needs
- Quality community infrastructure that is well maintained
- Council Infrastructure that is meeting environmental and accessibility standards
- Ensure capital works investment in community facilities to respond to community need
- infrastructure is well utilised and caters to the changing needs of the municipality



Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	<ul style="list-style-type: none"> ▪ Determine and implement fair and sustainable service levels for sporting and community use in Council owned and managed community infrastructure 	Community utilisation of Facilities SOURCE: COUNCIL DATA	-/ ↑ (#)
Places and Spaces	<ul style="list-style-type: none"> ▪ Ensure building and building maintenance of Council's building assets are delivered to a high standard that promotes safe and optimum use ▪ Pursue the possibility of universal design in major construction projects 	Council buildings in good condition Design standards explored in major projects SOURCE: COUNCIL DATA	-/ ↑ (%)
Environment	<ul style="list-style-type: none"> ▪ Support the sustainable design and use of buildings, facilities and infrastructure. 	Facilities ESD compliant Plans and initiatives to ensure and efficient and effective use SOURCE: COUNCIL DATA	-/ ↑ (%) -/ ↑ (#)
Economy	<ul style="list-style-type: none"> ▪ Work closely with local and regional partners to secure financial support for existing and future infrastructure projects. 	Opportunities secured SOURCE: COUNCIL DATA	-/ ↑ (#)
Leadership	<ul style="list-style-type: none"> ▪ Deliver the Annual Capital Works Program to maintain, upgrade and develop Council's assets to address existing and future needs <ul style="list-style-type: none"> ○ Major Initiative - assist in addressing growing demand in indoor sports across Manningham through completion of Mullum Mullum Stadium. Construction completed. Operation and use arrangements in place by 30 June 2018. 	Completion of Capital Works Program SOURCE: COUNCIL DATA	-/ ↑ (%)

Resilient Environment

302 Parks and reserves

151 Play-spaces

Including
destination parks
and playgrounds

714ha
Council mows,
maintains,
waters, tidies

Green Wedge
4000 hectare

Natural Resources

Residential and commercial
water usage is high.
* 466L per household per day

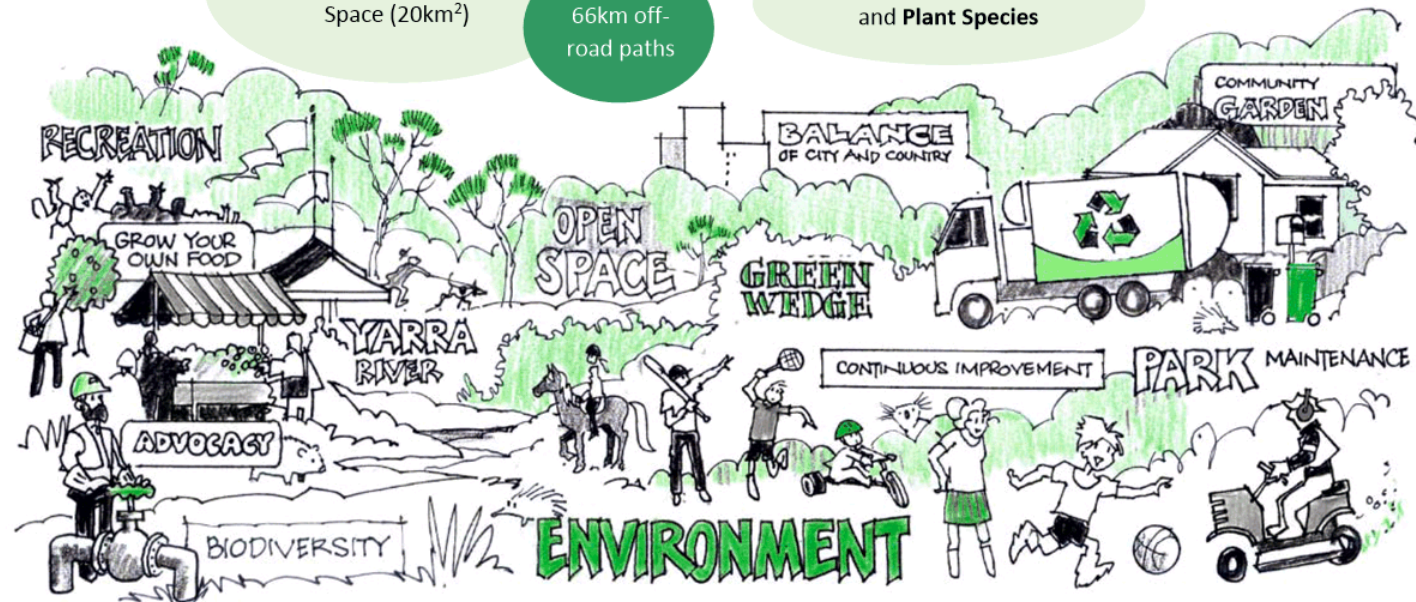
Electricity consumption 6.2
5.4kwh/day
EMR average 5.4kwh/day

18% of Manningham is
classified as Open
Space (20km²)

66km off-
road paths

51 Endangered Animal
and Plant Species

Manningham is well placed to provide the community with exceptional natural environment experiences, with widespread green spaces on offer that support many endangered species.



Council will work with our community and partners to protect and enhance our valued environment and biodiversity, as well as reduce our environmental impact and adapt to climate change

Resilient Environment

Goal: 3.1

Protect and enhance our environment and biodiversity

Goal: 3.2

Reduce our Environmental Impact and Adapt to Climate Change



Generation 2030 Protect Our Natural Resources Council Services Natural and Built Environment Open Space and Recreation Planning Septic Tank Compliance Underground Drains Waste Services	Legislation and Policy <ul style="list-style-type: none"> Protecting Victoria's Environment – Biodiversity 2036 Plan Native vegetation clearing regulations Resilient Framework Emergency Management 	Strategic Documents <ul style="list-style-type: none"> Bushland Management Strategy 2014 Climate and Energy Plan Climate Change 2020 Domestic Wastewater Plan 2011 Drainage Strategy Green Wedge Strategy and Action Plan 2020 Open Space Strategy 2014 Municipal Emergency Management Plan Reserve Management and Development Plans Securing the Future Adaptation Plan Strategic Water Management Plan 2008
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Goal 3.1 Protect and enhance our environment and biodiversity

Focus Areas:

- Foster community partnerships in protecting natural spaces, parks, rivers and creeks
- Sustainable development encompassing living, business and community facilities
- Support the protection of the green wedge and natural spaces
- Improve local economy in the green wedge
- Sustainable management, monitoring and enhancement for the natural environment



Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	<ul style="list-style-type: none"> ▪ Support the community to deliver programs and activities to protect and enhance biodiversity values across land in Manningham <ul style="list-style-type: none"> ○ Major initiative - deliver education and awareness program on environmental sustainability, biodiversity protection and smarter living by 30 June 2018 	Volunteer Hours SOURCE: COUNCIL DATA	-/ ↑ (#)
Places and Spaces	<ul style="list-style-type: none"> ▪ Deliver initiatives to ensure sustainable land use and protection of landscape and natural heritage assets 	Projects completed SOURCE: COUNCIL DATA	-/ ↑ (%)
Environment	<ul style="list-style-type: none"> ▪ Initiatives to advocate and protect Manningham's natural spaces, rivers, creeks and green wedge 	Plan Implementation SOURCE: COUNCIL DATA	-/ ↑ (%)
Economy	<ul style="list-style-type: none"> ▪ Advocate for an improved long term future and viability in the Green Wedge through economic and tourism opportunities 	Local GDP SOURCE: ABS / REMPLAN	-/ ↑ (\$)
Leadership	<ul style="list-style-type: none"> ▪ Lead and educate the community in environmental services and programs 	Community Initiatives SOURCE: COUNCIL DATA	-/ ↑ (#)

Goal 3.2 Reduce our Environmental Impact and Adapt to Climate Change

Focus Areas:

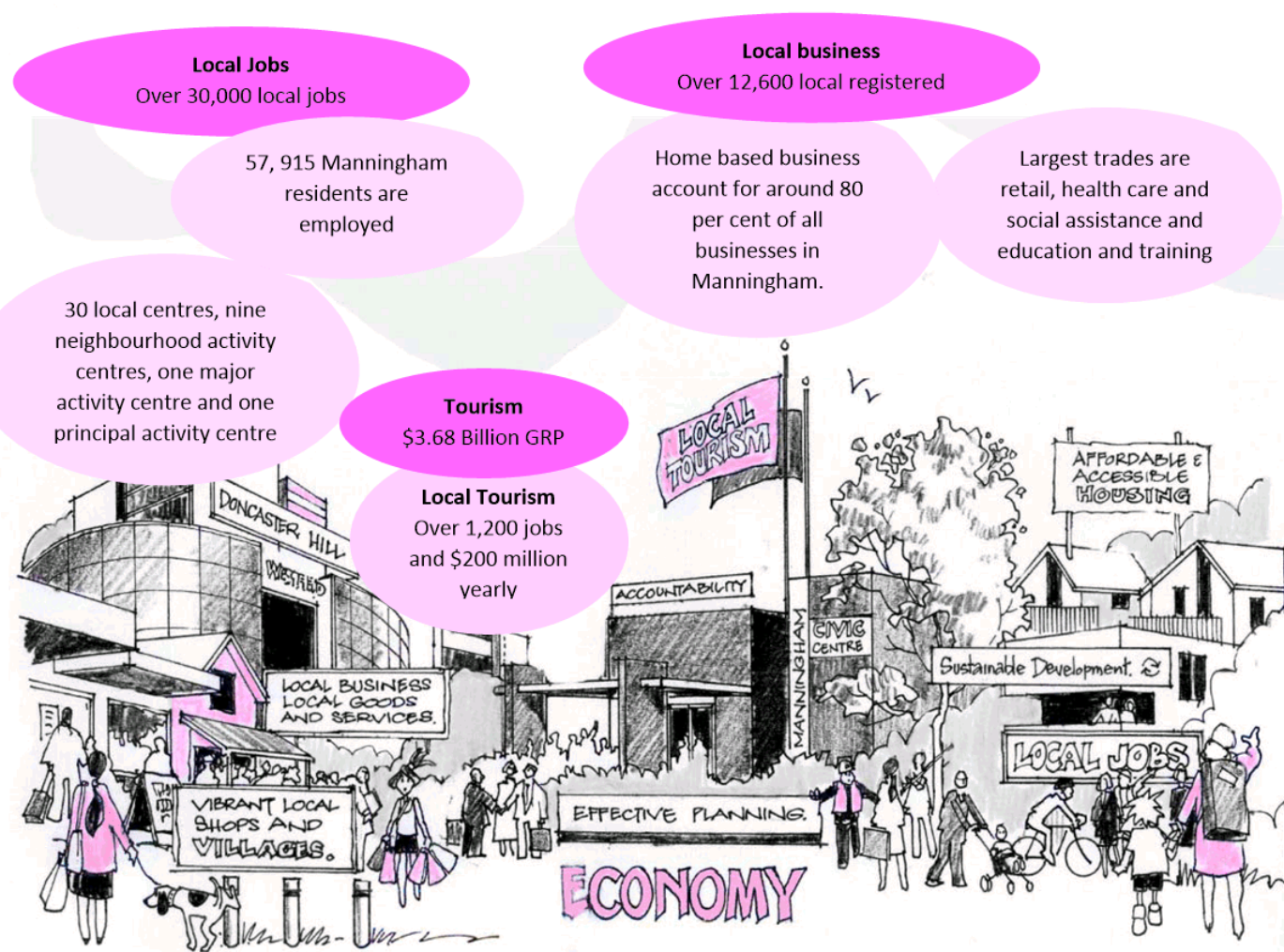
- Build community awareness and support of environmental issues
- Optimise the management of our energy, waste and water
- Manage natural spaces to remove threats and revegetate
- Support sustainable green business
- Demonstrate leadership in sustainable and innovative environmental practices



Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	<ul style="list-style-type: none"> ▪ Deliver a sustainability program to educate, empower and engage the community in reducing its environmental impact and adapting to climate change 	Annual participation in environmental sustainability programs SOURCE: COUNCIL DATA	-/ ↑ (#)
Places and Spaces	<ul style="list-style-type: none"> ▪ Activities and programs that support sustainable use of energy, water and waste <ul style="list-style-type: none"> ○ Major Initiative – Manage and maintain Bolin Bolin Billabong Integrated Water Management Facility to supply harvested stormwater for sports grounds irrigation. Complete construction by 30 September 2017 ○ Major Initiative – Progress upgrade of Council drainage infrastructure to protect habitable floor levels and improve community safety on schedule ▪ Improved litter collection and disposal programs along roadsides <ul style="list-style-type: none"> ○ Initiative - continue to maximise Councils' waste resource recovery rate by a reduction in residual waste to landfill compared to the previous year ○ Initiative - Improve energy and carbon efficiency in Council owned and managed buildings 	Initiatives implemented SOURCE: COUNCIL DATA Increased energy savings Reduce Council greenhouse gas emissions by 20% by year 2020. SOURCE: COUNCIL DATA	-/ ↑ (#)
Environment	<ul style="list-style-type: none"> ▪ Ensure plans are responsive to protect and prepare our environment for emergency, bushfire disaster 	Plans completed in time SOURCE: COUNCIL DATA	-/ ↑ (%)
Economy	<ul style="list-style-type: none"> ▪ Support local business to improve environmental and sustainable outcomes through inclusion in regional programs 	Number of businesses in NAGA supported programs SOURCE: COUNCIL DATA	-/ ↑ (%)
Leadership	<ul style="list-style-type: none"> ▪ Demonstrate leadership in sustainable and innovative environmental practices e.g. solar panels 	Environmental initiatives for Council Buildings and Assets SOURCE: COUNCIL DATA	-/ ↑ (#)

Vibrant and Prosperous Economy

Manningham is a unique balance of city and country with an active regional economy. With a low commercial and industrial base there are opportunities to strengthen the tourism and visitor destinations Manningham has a strong local business network, supporting strip shops and activity centres as well as home businesses



Council strives to support the local economy to grow, with local business and activity centres vibrant and prosperous with a strong visitor economy

Vibrant and Prosperous Economy

Goal: 4.1

Grow local business and economy



Generation 2030

Everything We Need is Local

Council Services

Economic Development and Tourism
Function Centre and Hall Hire

Guiding Legislation

- Active for Life Recreation Strategy (2010)
- Consumer Affairs
- Doncaster Hill Strategy (2004)
- Economic Development
- Integrated Transport Strategy (2010)
- Local Government Act 1989
- Municipal Public Health Plan (2009)
- Municipal Strategic Statement
- Residential Strategy
- The Green Wedge Action Plan (2011)

Our Key Strategies

- Activity Centre Strategy
- Busking Permits
- Economic Development Strategy
- Footpath Trading Guidelines
- Local Activity Centres Plan
- Strategic Tourism Plan

Goal 4.1 Grow our local business, tourism and economy

Focus Areas:

- Develop tourism through promotion of the unique character of Manningham
- Suitable mix of commercial land to stimulate business diversity
- Strengthen accessibility and viability in activity centres for retail, employment and community.
- Leverage private and public investment opportunities through Precinct Investment Plans
- Foster the greater Melbourne East economy



Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	<ul style="list-style-type: none"> ▪ Foster knowledge and innovation in the business community through the delivery of Business Development Program 	Participants at events Participant satisfaction SOURCE: COUNCIL DATA	-/ ↑ (#) -/ ↑ (%)
	<ul style="list-style-type: none"> ▪ Strengthen creative industries to harness new opportunities for cultural tourism 	Local Cultural Tourism SOURCE: ABS / GDP DATA	-/ ↑ (%)
Places and Spaces	<ul style="list-style-type: none"> ▪ Implement improvements to strengthen accessibility and viability in activity centres for retail, employment and community. <ul style="list-style-type: none"> ○ Initiative – Review of the Vibrant City Strategy to develop local business, attract investment and visitors to the municipality and foster the local economy by 30 June 2018 	Investment in activity centres SOURCE: COUNCIL DATA	-/ ↑ (%)
Economy	<ul style="list-style-type: none"> ▪ Develop tourism investment opportunities <ul style="list-style-type: none"> ○ Major Initiative – Deliver the Destination Melbourne Plan to create opportunities for visitor destinations and events within Manningham that engage both residents and external visitors by 30 June 2018 	Key destination visitor numbers SOURCE: DESTINATION MELBOURNE AND REMPLAN	-/ ↑ (#)
Leadership	<ul style="list-style-type: none"> ▪ Collaborate with regional partners to foster the growth of greater Melbourne East economy and create a mix of land to stimulate business diversity in the region 	Reliance on rate revenue growth SOURCE: COUNCIL DATA	-/ ↓ (%)

Well Governed Council



Goal: 5.1

A financially sustainable Council that manages resources effectively and efficiently

Goal: 5.2

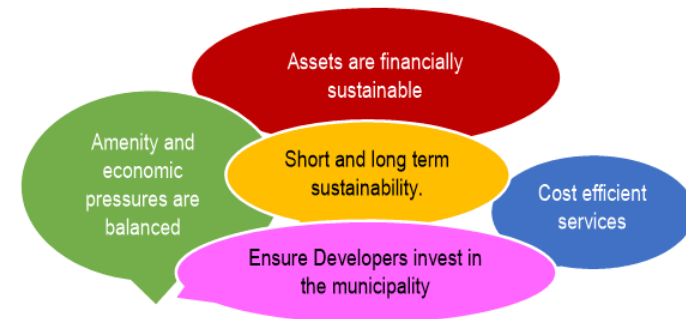
A Council that values citizens in all that we do

<p>Generation 2030 A responsive Council which leads through effective planning, advocacy, transparency and accountability</p> <p>Council Services Councillors and Chief Executive Communications and Engagement Citizen Connect People, Culture and Safety Shared Services (Risk Management, Records Management, Financial Services, IT Transformation) Strategic Governance, Planning and Performance</p>	<p>Guiding Legislation</p> <ul style="list-style-type: none"> ▪ Charter of Human Rights and Responsibilities Act 2006 ▪ Equal Opportunity Act ▪ Local Government Act 1989 ▪ Fair Work Act ▪ Occupational Health and Safety Act 2004 and Regulations 2007 	<p>Our Key Strategies</p> <ul style="list-style-type: none"> ▪ Asset Management Plans ▪ Manningham's Community Local Law 2013 ▪ Municipal Strategic Statement ▪ Risk Management Framework ▪ Special Rates and Charges Policy ▪ Strategic Resource Plan and Budget documents ▪ Ten Year Financial Strategy
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Goal 5.1: A financially sustainable Council that manages resources effectively and efficiently

Focus Areas:

- A sustainable suite of services and activities are delivered for our citizens
- A Council that is responsible in future planning
- A Council that models excellence through innovation, effectiveness and efficiency
- Proactive approach to delivering a financially sustainable position



Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	<ul style="list-style-type: none"> ▪ Develop and deliver accessible and affordable services and facilities for the community 	Service Cost Indicators SOURCE: COUNCIL DATA (LGPRF)	- / ↓ (\$)
Places and Spaces	<ul style="list-style-type: none"> ▪ Identify initiatives to savings and stronger return on investment in Council owned and managed places and spaces 	Initiatives identified and implemented SOURCE: COUNCIL DATA	- / ↑ (%)
Environment	<ul style="list-style-type: none"> ▪ Ensure that future land use planning balances amenity and economic pressures 	Adherence to relevant laws SOURCE: COUNCIL DATA	- / ↑ (%)
Economy	<ul style="list-style-type: none"> ▪ Establish and Implement a Developer Contribution Plan (DCP) Strategy for the City for future growth and provision of amenities 	Savings achieved Standards improvements SOURCE: COUNCIL DATA	- / ↑ (%)
Leadership	<ul style="list-style-type: none"> ▪ Deliver a financially sustainable position in the short and long term <ul style="list-style-type: none"> ○ Major Initiative - prepare a 10 Year Long Term Financial Plan that incorporates key strategies to address the financial sustainability of Council by 30 June 2018 	Financial Indicators within expected range SOURCE: VAGO / LGPRF	(%)

Goal 5.2 A Council that values citizens in all that we do

Focus Areas:

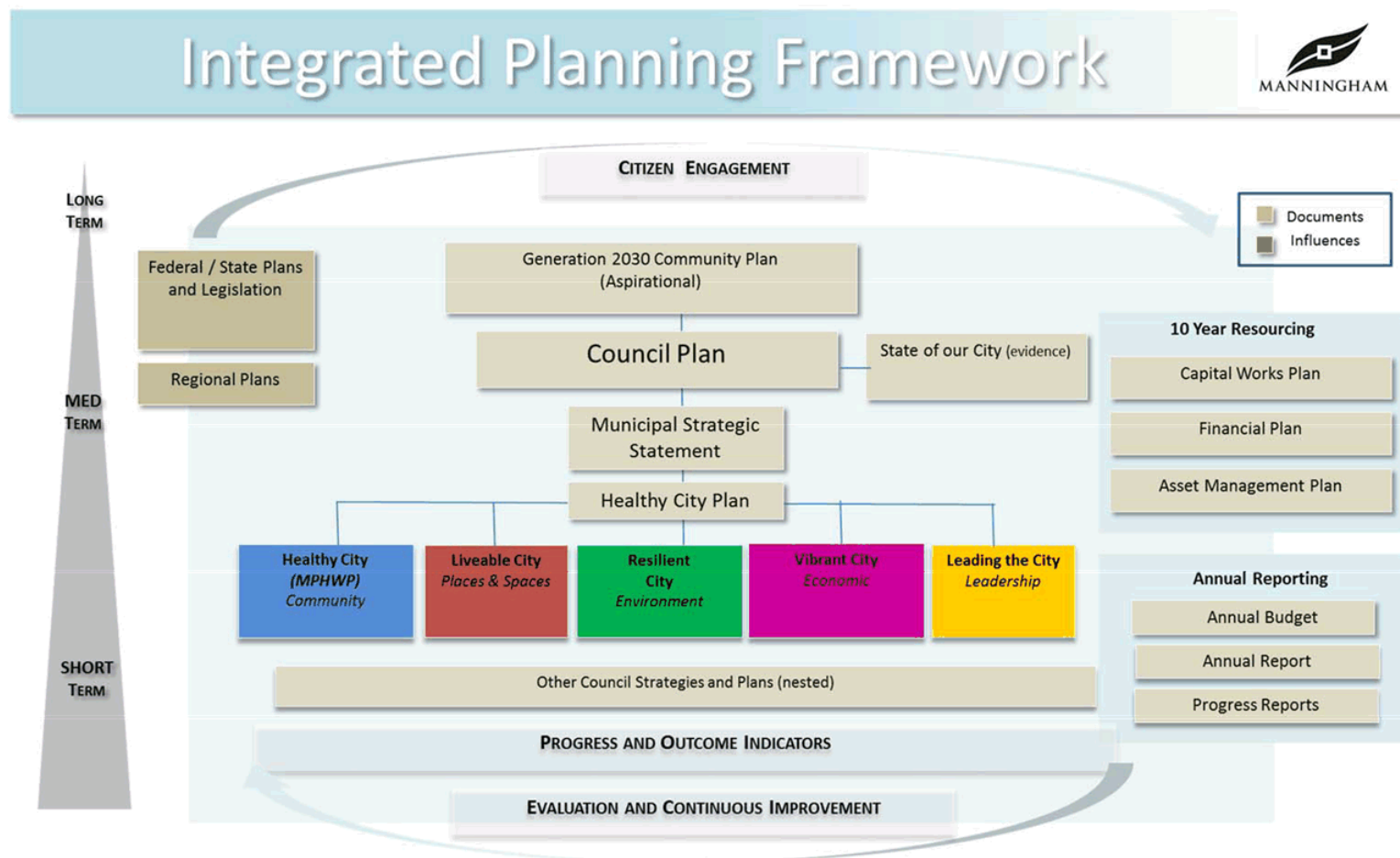
- Information and decision making that meets our communities needs
- Our municipality is supported to thrive
- Stewardship in preparing and responding to emergency and environmental changes
- Council services and activities are delivered efficiently and efficiently for our citizens
- An organisation that is responsive and strives for local citizens to be engaged and well informed in Council activities



Theme	How we can achieve	The Measure	4 Year Target
Community	Communication and Engagement that encourages participation in decision making	Engagement opportunities SOURCE: COUNCIL DATA	-/ ↑ (#)
Places and Spaces	Protect and promote community safety, the environment and the amenity of the municipality.	LGPRF- Food safety Animal management SOURCE: COUNCIL DATA	-/ ↑ (%)
Environment	Delivering an all-hazards, consequence focussed and collaborative approach to emergency management with regional partners.	Partnerships Engaged SOURCE: COUNCIL DATA	-/ ↑ (#)
Economy	Deliver a quality service system that delivers valued, consistent and improved service	KPI and Actions met SOURCE: COUNCIL DATA	-/ ↑ (%)
Leadership	Deliver valued, consistent and improved service experiences for our citizens: <ul style="list-style-type: none"> Major Initiative - Through Citizen Connect, make it easy for citizens to interact with us, find out information, request a service, provide feedback or report an issue. Phase 1 completed by June 2018 Major Initiative - Deliver IT transformation to ensure technology, infrastructure and systems to supports the organisation to meet statutory and service delivery requirements. Initiative - Support residents and business to manage their Council business online. Deliver increased online capacity for planning, footpath trading, food and health businesses by 30 June 2018 Partner with the federal government to ensure that residents are supported through the transition of NDIS. Arrangements embedded by 30 June 2018 (*subject to federal government timelines) 	Community satisfaction with engagement and communications SOURCE: COUNCIL DATA	-/ ↑ (%)
	Deliver sound governance and leadership in transparency, accountability and decision making	Governance Indicators SOURCE: COUNCIL DATA (LGPRF)	(%)

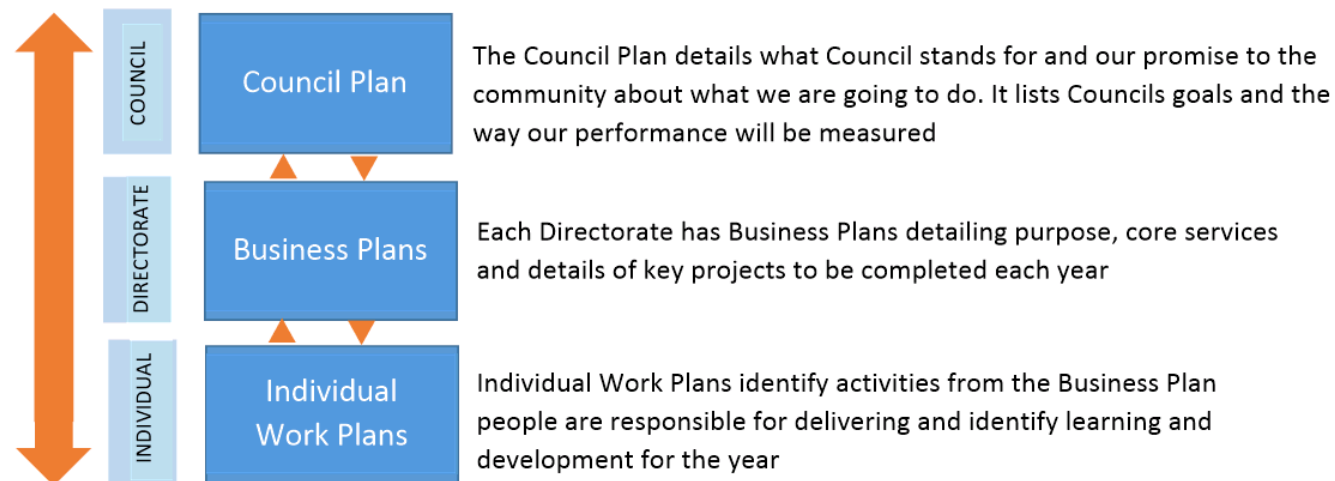
Planning and Reporting Framework

All Council business aims to align to the Council Plan, in partnership with key resourcing and reporting documents, as illustrated below.



Line of Sight

The goals and actions in the Council Plan flow achieve Line of Sight through planning, monitoring and reporting our outcomes.



Council will strengthen delivery of outcomes for our local community

Efficiency and sustainability

Council has adopted a sustainable approach to services and activities in response to the State Government's 'Fair Go' Rate Cap. We will strive to continuously improve to deliver strong outcomes.

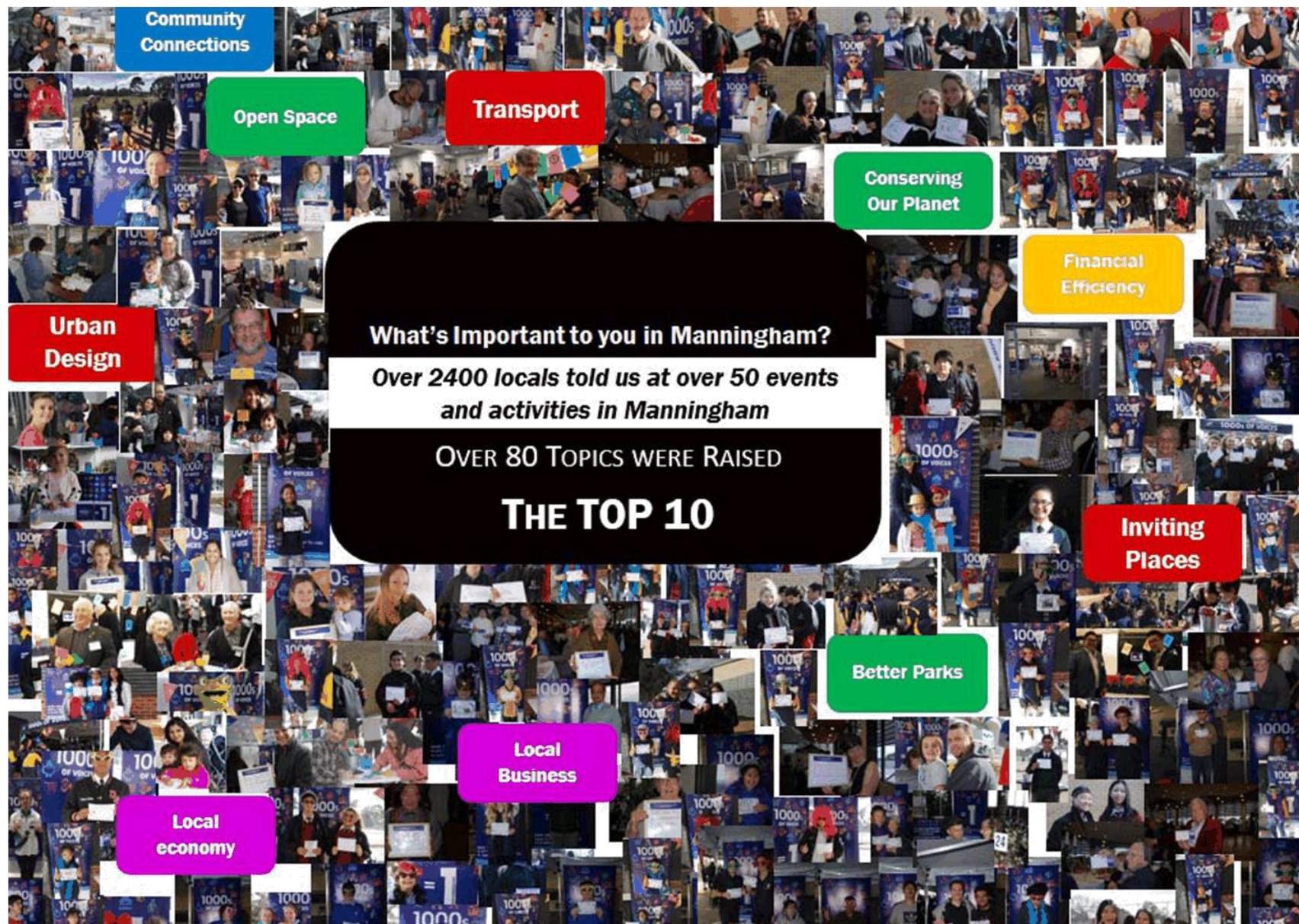
Planning and performance

Council has a strong commitment to delivering a valued suite of services and infrastructure effectively and efficiently that provides quality and value for our citizens.

Proposed Annual Major Initiatives and Initiatives - key projects in 2017/18 to support four year actions detailed under each goal throughout the Plan

Themes and Goals		Initiative	Measure
1	Healthy Community		
1.1.	A healthy, resilient and safe community	(Major) Plan for the health and wellbeing of the municipality (1)	Meet the legislative requirements by adopting the 2017 - 2021 Healthy City Strategy
		Continue to provide a safe, healthy and accessible city by ensuring our local laws are current (2)	Mid-term review of the Community Local Law
1.2.	A connected and inclusive community	(Major) Promote a connected and inclusive community through 2017 – 2021 Access, Equity and Diversity Strategy.(3)	Adoption of the 2017 - 2021 Access, Equity and Diversity Strategy
		(Major) Promote gender equity with delivery of female friendly facility upgrades in a number of local Pavilions. (4)	Delivery of upgrades on time and within budget.
		Strengthen opportunities for older people in building a Dementia and Age Friendly City (5)	Progress with implementation of initiative
		Ensure Council's communications channels are fit-for purpose for Manningham's diverse CALD community (6)	Completed by 31 December 2017
2	Liveable Places and Spaces		
2.1.	Inviting Places and Spaces	(Major) Ensure local planning is responsive to community need and aligned with local planning laws (7)	Review of the Manningham Planning Scheme by 30 June 2018
2.2.	Enhanced parks, open space and streetscapes	(Major) Implementation of Parks Improvement Program: <ul style="list-style-type: none"> ▪ Petty's Reserve ▪ Ruffey Lake Park Management Plan ▪ Lawford Reserve Management Plan (Stage 2) ▪ Completion of the Main Yarra River Trail to Warrandyte (8) 	Implementation of Parks Improvement Program works as scheduled.
		Increase service levels to park maintenance and roadside amenity and improved litter collection service (9)	Increased service levels delivered by 30 June 2018
2.3.	Well connected, safe and accessible travel	(Major) Develop and Deliver a new Integrated Transport Strategy for private and public transport in the region (10)	Plan developed and commenced implementation of priorities by 31 December 2018
		(Major) Improve connectivity through delivery of the Road Improvement Program including: <ul style="list-style-type: none"> ▪ Upgrade Council Link Roads ▪ Stage 1 of Jumping Creek Road (11) 	Staged works completed as programmed: <ul style="list-style-type: none"> - King Street by 31 December 2019 - Jumping Creek Road by 30 June 2021
		Continue to implement the safe pedestrian crossing points priority list (12)	Projects completed as programmed
2.4.	Well utilised and maintained community infrastructure	(Major) Assist in addressing growing demand in indoor sports across Manningham through completion of Mullum Mullum Stadium. (13)	Construction completed. Operation and use arrangements in place by 30 June 2018.

Themes and Goals		Initiative	Measure
3	Resilient Environment		
3.1.	Protect and enhance our environment and biodiversity	(Major) Deliver education and awareness program on environmental sustainability, biodiversity protection and smarter living.(14)	Annual Program delivered by 30 June 2018.
3.2.	Reduce our environmental impact and adapt to climate change	(Major) Continue to upgrade Council drainage infrastructure to protect habitable floor levels and improve community safety (15)	Drainage upgrade program be progressed and completed on schedule.
		(Major) Manage and maintain the Bolin Bolin Billabong Integrated Water Management Facility to supply harvested stormwater for sports ground irrigation (16)	Construction completed by 30 September 2017. Ongoing maintenance and management delivered to meet performance indicators.
		Continue to maximise Councils' waste resource recovery rate (17)	Reduction in residual waste to landfill compared to previous year.
		Improve energy and carbon efficiency in Council owned and managed buildings (18)	Increased energy savings delivered by 30 June 2018. Reduce Council greenhouse gas emissions by 20% by year 2020
4.	Vibrant and Prosperous City		
4.1.	Grow our local business, tourism and economy	(Major) Grow the visitor economy and create opportunities for visitor destinations and events within Manningham that engage both residents and external visitors (19)	Implementation of Destination Management Plan by 30 June 2018
		Implementation of the Vibrant City Strategy to develop local business, attract investment to the municipality and foster the local economy. (20)	Complete the review and commence implementation of the Strategy by 30 June 2018
5	Well Governed Council		
5.1.	A financially sustainable Council that manages resources effectively and efficiently	(Major) Prepare a 10 Year Long Term Financial Plan incorporating key strategies to address the long term sustainability of Council (21)	Completion of the Plan 30 June 2018
5.2	A Council that values citizens in all that we do	(Major) Through our Citizen Connect program, we will make it easy for citizens to interact with us, find out information, request a service, provide feedback or report an issue. (22)	Implementation (Phase 1): Centralised Contact Centre by August 2017 Customer Relationship Management by June 2018
		Support residents and business to manage their Council activity online (including planning, footpath trading, food and health (23)	Deliver increased online capacity by 30 June 2018
		Work with customers to support them through the transition of National Disability Insurance Scheme (NDIS). (24)	Transitional arrangements embedded by 30 June 2018 (*subject to federal government timelines)
		Ensure Council's communications channels are fit-for purpose for Manningham's diverse CALD community (25).	Review of channels undertaken and actions implemented by 31 December 2017.



14.2 Manningham Quarterly Report 2016/17. Quarter 3: January - March 2017

File Number: IN17/227

Responsible Director: Executive Manager People and Governance

Attachments: 1 Attachment 1 - Quarterly Report Q3, 2017 [↓](#) 

EXECUTIVE SUMMARY

The Quarterly Report streamlines key organisational indicators and many of the reporting requirements under the Local Government Performance Reporting Framework (LGPRF). The report enables greater transparency to monitor and track key aspects of council's performance for continuous improvement purposes.

1. RECOMMENDATION

That Council note the Manningham Quarterly Report for Quarter 3, 2017.

MOVED: CR PAULA PICCININI
SECONDED: CR ANDREW CONLON

That the Recommendation be adopted.

CARRIED

2. BACKGROUND

The report has been developed to streamline current reporting to meet the requirements under the Local Government Performance Reporting Framework (LGPRF).

3. DISCUSSION / ISSUE

The report is produced on a quarterly basis for Council (September, December, March, June).

Highlights for the quarter include an increase in statutory planning (decisions within 60 days) and all the major initiatives are on track to reach their measures of achievement.

4. DECLARATIONS OF CONFLICT OF INTEREST

No Officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

Manningham

Quarterly Report 2016/17

Quarter 3: January - March 2017

1. Capital Works

\$50.7m Adopted Budget
\$6.3m Extra Funds
\$57m Updated Forecast



103

Projects
Total



17

Projects
Completed



37

Projects
Delayed /
Incomplete



43

Projects
On Schedule

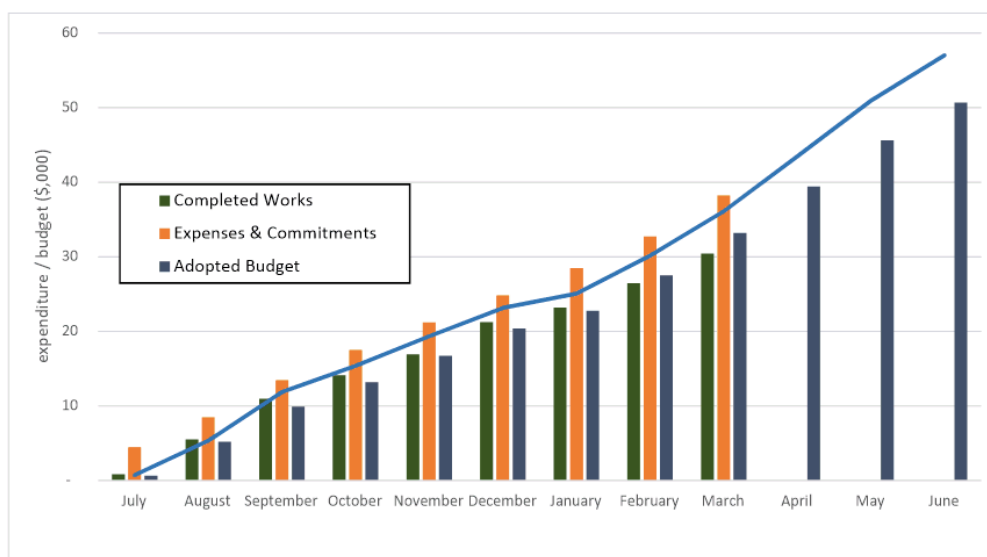


6

Projects
To Start

60%

Program
Completed



VALUE OF
CAPITAL WORKS
\$30.46m



CAPITAL WORKS
VARIANCE
\$-2.75m



CAPITAL INCOME
& GRANTS
↑ 14%

Spotlight



Colman Park Pavilion upgrade and Mullum Mullum Linear Park Trail (stage 3) construction works will not be completed on time due to scoping, consultation and approval delays.

2. Finance

	Revenue	Expenses	Surplus
Budgeted	\$120.4m	\$84.1m	\$36.3m
Actual	\$123.3m	\$83.3m	\$39.9m

Revenue Variation



USER FEES &
CHARGES

↑ 2.8%
\$0.3m



RATES & WASTE
CHARGES

↓ 0.4%
\$0.4m



DEVELOPERS
CONTRIBUTIONS

↑ 84.8%
\$2.8m

Expenses Variation



EMPLOYEES

↓ 1.5%
\$0.6m



MATERIALS &
CONTRACTS

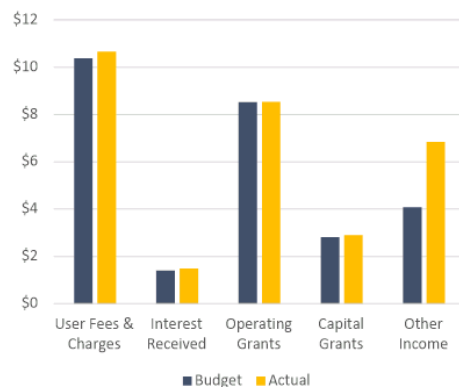
↑ 0.2%
\$0.0m



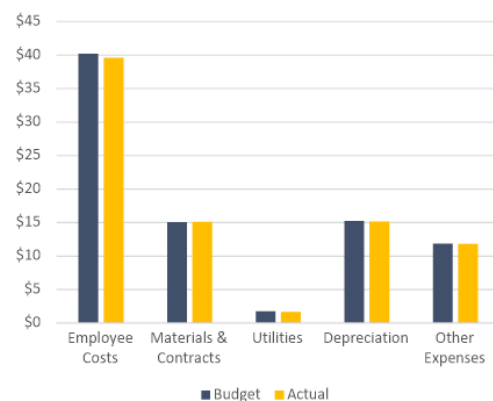
OTHER
VARIANCES

↓ 0.7%
\$0.2m

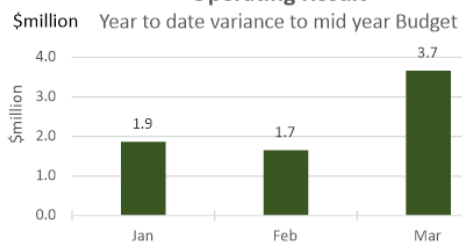
\$million Year to date Revenues
(excluding rates and charges)



\$million Year to date Expenses



Operating Result

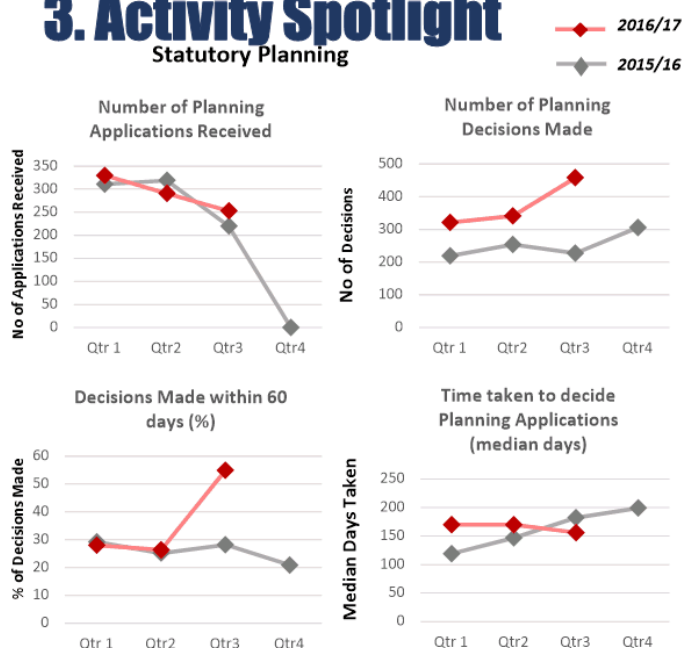


Spotlight

Council is ahead of the 2016/17 mid year review budget by \$3.7 million or 10.1%. The key variance relates to additional developers contributions of \$2.8 million.

3. Activity Spotlight

Statutory Planning

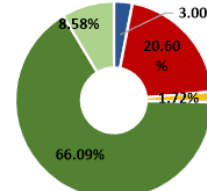


Organisation Performance

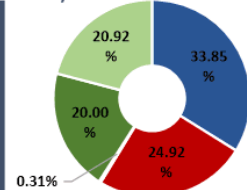
Progress during the Quarter

Monitor (Yellow), On Track (Green), Off Track (Red), No Targets (Blue), Exceeding Target (Light Green)

Action Performance



Key Performance Indicators

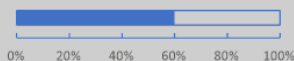


Council is within target to deliver 77.7% of actions and 74.8% of KPI's

Major Initiatives



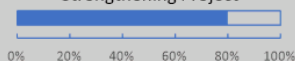
Mullum Mullum Creek Linear Park



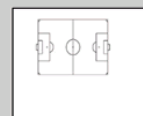
Trail works have been delayed due to weather (rain has made the area inaccessible) and access restrictions due to Yarra Valley Water Sewer construction. Estimated time for completion is September 2017



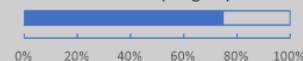
Live Well Bulleen Community Strengthening Project



Activities included improvement of Bulleen Library signage, Bulleen Neighbourhood community event and Pop Up cinema event. Planning for Bulleen Block Party on 23 April and Ajani Multicultural Event on 29 April.



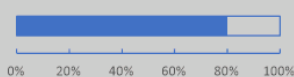
Building Mullum Mullum Stadium (Stage 1)



Stage 1 on track to reach target of 40% construction of the Mullum Mullum stadium completed by 30 June 2017. Majority of ground works are completed and the concrete works to commence.



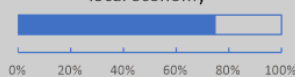
Transport Advocacy



Working with regional partners to support a proposal for Bus Rapid Transit. Preparing to undertake a Bus Network Review to determine opportunities for improvement, and identify where advocacy efforts should be focused.



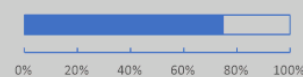
Growing and supporting the local economy



Subscribers to Business E-news reached 99% of target, the Local Business Directory to 44% of target for new listings and the Business Development Program has delivered 29 events with 978 attendees to date.



Council Plan and Healthy City Plans



Proposed Council Plan and Healthy City Strategy are completed in time for review by Council in preparation for Public Exhibition from 26 April - 28 May 2017.

4. CEO Key Performance Indicators

Further information will be presented by the CEO at the mid-year performance review

● Complete ● On Track ● Off Track

Key Performance Indicator (KPI)	Measures	Status
1. Citizen Connect Develop a holistic customer service programme that establishes a whole of business model that drives the Council to deliver modern and best practice customer experiences across all services. This is a four year initiative.	1) Citizen Connect Start Up programme developed and recommendations presented to Council for endorsement by August 2016. 2) Launch of multi-channel Contact Centre by end of August 2017.	● ●
2. Rate Capping and Future Readiness Develop a robust sustainable organisational strategy that will include the thorough analysis of possible future scenarios including the forecasting of operational and capital spending trends, revenue and future service options.	3) EOI for study completed by end of August 2016. 4) Study and analysis completed by November 2016. 5) Strategy options presented to new Council for consideration and agreement by March 2017	● ● ●
3. Business Planning and Reporting Establish a high performance People and Governance function, responsible for administrative support, integrated corporate planning and business planning/reporting. Develop a CEO cross functional reporting system that provides an overview of the major activities and key operational metrics and projects for reporting to the Council on a regular basis.	6) Review and re alignment process completed by November 2016. 7) The 2017/18 Council Plan agreed and approved by Council as per the schedule defined by the new Council. 8) Robust and succinct reporting to Council established by March 2017	● ● ●
4. Information Technology Review the IT strategy and resources. Develop a strategy for a multi-year investment to upgrade the Information Technology (IT) infrastructure and systems, and lead the organisation to deliver the strategy.	9) IT Resource Review to be undertaken and reported to Council for endorsement by August 2016 10) Deliver the 4 year strategy in a timely and effective manner	● ●
5. Records Management Review the current Records Management system. As a matter of priority, develop and implementation of a Records Management system (major area of risk) strategy to consider future integration with the Citizen Connect customer service programme.	11) Records Management system strategy completed by August 2016 12) Records Management system implementation complete by June 2017	● ●
6. Property Services Review and implement the findings of the Property Services review conducted in June 2015 to enable the optimum management of Manningham's property assets. Include ways of operating assets efficiently as part of the implementation of this review.	13) Review and re alignment process completed by November 2016 14) Strategic review to be undertaken and high level options paper reported to Council for consideration and endorsement by March 2017	● ●
7. Communications Undertake a review of the Communications and Marketing function and strategy	15) Functional review completed by November 2016. 16) Strategic review & re alignment completed by February 2017 17) Establish Community engagement capability in support of the new Council Plan	● ● ●

4. CEO Key Performance Indicators

Further information will be presented by the CEO at the mid-year performance review

● Complete ● On Track ● Off Track

Key Performance Indicator (KPI)	Measures	Status
8. Strategic Planning Establish a Developer Contribution Plan (DCP) Strategy for the City for future growth and provision of amenities is underway. Once completed present to Council and seek endorsement and commence implementation. Full review of Planning permit processes.	18) DCP Options paper presented to Council by April 2017 19) By August 2017 increase the number of planning applications processed within 60 days by 10% from 2015/16 times	● ●
9. Leadership Develop an approach and then implement strategies to improve the staff engagement and performance. Develop a succession plan for the senior leadership positions in the organisation and undertake to identify the talent within this cohort and identify strategies to retain and development this talent pool.	20) Develop an agreed value driven road map for Manningham City Council, including staff and Councillors. Road Map discussed and agreed with new council by end of November 2016. 21) Programme and launch of agreed organisational value set by end of June 2017 22) Conduct a pulse staff survey in April 2017 and a full survey April 2018 23) Comprehensive approach to personal development planning to be embedded within new business planning approach. Directorate level succession planning and specific actions in individual performance plans to support retention and development. Framework agreed with staff by June 2017.	● ● ● ●
10. Government Stakeholder Relationships Develop a strategy for accessing federal and state funding for strategic initiatives for the City. Clear business cases to support that strategy need to be developed, examples include public and road transport, public open space continuity and management, environmental and heritage protection, waste management.	24) Devise a plan to develop the strategies and business cases needed to meet the strategic priorities identified by the new Council. 26) To enable long term advocacy action, the business case(s) identified are to be presented to Council by June 2017. 27) Clearly defined future transport vision to be produced for Council's consideration and formal endorsement by end of November 2017.	● ● ●

14.3 Record of Assembly of Councillors - April 2017

File Number:	IN17/190
Responsible Director:	Executive Manager People and Governance
Attachments:	<ol style="list-style-type: none">1 Manningham Charitable Fund Grants Panel 1 February 2017 ↓ 2 Municipal Emergency Management Planning Committee 3 February 2017 ↓ 3 Access & Equity Advisory Committee Meeting 6 February 2017 ↓ 4 Council Meeting Briefing 28 March 2017 ↓ 5 Access & Equity Advisory Committee Meeting 3 April 2017 ↓ 6 Strategic Briefing Session 11 April 2017 ↓ 7 Senior Citizens Reference Group Committee 12 April 2017 ↓ 8 Strategic Briefing Session 18 April 2017 ↓ 

EXECUTIVE SUMMARY

Section 80A of the Local Government Act 1989 requires a record of each meeting that constitutes an Assembly of councillors to be reported to an ordinary meeting of Council and those records to be incorporated into the minutes of the Council Meeting.

1. RECOMMENDATION

That Council note the Records of Assemblies for the following meetings and that the records be incorporated into the minutes of this Council Meeting:

- **Manningham Charitable Fund Grants Panel Meeting – 1 February 2017**
- **Municipal Emergency Management Plan Committee Meeting – 3 February 2017**
- **Access & Equity Advisory Committee Meeting – 6 February 2017**
- **Council Meeting Briefing – 28 March 2017**
- **Access & Equity Advisory Committee Meeting – 3 April 2017**
- **Strategic Briefing Session – 11 April 2017**
- **Senior Citizens Reference Group Committee – 12 April 2017**
- **Strategic Briefing Session – 18 April 2017**

MOVED: CR PAULA PICCININI
SECONDED: CR GEOFF GOUGH

That the Recommendation be adopted.

CARRIED

2. BACKGROUND

- 2.1 An Assembly of Councillors is defined in the Local Government Act 1989 as a meeting of an advisory committee of the Council, if at least one councillor is present, or a planned or scheduled meeting of at least half of the Councillors and one member of the Council staff which considers matters that are intended or likely to be:-
- 2.1.1 The subject of a decision of the Council; or
- 2.1.2 Subject to the exercise of a function, duty or power of the Council that has been delegated to a person or committee but does not include a meeting of the Council, a special committee of the Council, an audit committee established under section 139, a club, association, peak body, political party or other organisation.
- 2.2 An advisory committee can be any committee or group appointed by Council and does not necessarily have to have the term 'advisory' or 'advisory committee' in its title.

Written records of Assemblies are to include the names of all Councillors and members of Council staff attending, a list of matters considered, any conflict of interest disclosures made by a Councillor and whether a Councillor who has disclosed a conflict of interest leaves the Assembly for the item in which he or she has an interest.

3. DISCUSSION / ISSUE

- 3.1 The Assembly records are submitted to Council, in accordance with the requirements of Section 80A(2) of the Local Government Act 1989. The details of each of the following Assemblies are attached to this report.
- Manningham Charitable Fund Grants Panel Meeting – 1 February 2017
 - Municipal Emergency Management Plan Committee Meeting – 3 February 2017
 - Access & Equity Advisory Committee Meeting – 6 February 2017
 - Council Meeting Briefing – 28 March 2017
 - Access & Equity Advisory Committee Meeting – 3 April 2017
 - Strategic Briefing Session – 11 April 2017
 - Senior Citizens Reference Group Committee – 12 April 2017
 - Strategic Briefing Session – 18 April 2017

4. DECLARATIONS OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

Record of an Assembly of Councillors

Manningham City Council

Manningham Charitable Fund Grants Panel

Meeting Date: 1 February 2017
Venue: Civic Centre, Mullum Mullum Room, Doncaster
Starting Time: 5.30pm

1. Councillors Present:

Councillor Michelle Kleinert (Mayor) – Heide Ward
Councillor Anna Chen – Koonung Ward

Officers Present:

Chris Potter – Director Community Programs
Gregory Cleave - Executive Officer-Arts, Culture and Venues

2. Disclosure of Conflicts of Interest

No disclosures were made

3. Items Considered

- 3.1 Manningham Charitable Fund – Current Financial Position
- 3.2 Process for distribution of funds in 2017
- 3.3 General Business

Finishing Time: 6.30pm

Record of an Assembly of Councillors

Manningham City Council

Municipal Emergency Management Planning Committee

Meeting Date: 3 February 2017
Venue: Council Chamber, Civic Office, 699 Doncaster Rd, Doncaster
Starting Time: 10am

1. **Councillors Present:**
Councillor Andrew Conlon – Mullum Mullum Ward

Officers Present:
Helen Napier – Municipal Emergency Management Coordinator
Esther Daniel – Emergency Management Officer
Ella Pontiac – Capital Works Scheduler (Proxy for Richard Bramham)
Jan Loughman - Coordinator Social Planning and Community Development
John O'Brien - Assets and Environment Coordinator
Noel McMahon - Media Co-ordinator

2. **Disclosure of Conflicts of Interest**
Nil

3. **Items Considered**
3.1. Confirmation of November Minutes
3.2. Actions Arising From Previous Minutes
3.3. Correspondence
3.4. Update of Contacts
3.5. December Storm Event
3.6. Training and Exercising
3.7. Community Awareness/Resilience Initiatives
3.8. Review of Risks – Flash Flood
3.9. Sub-committee and Agency Reports

Finishing time -The meeting ended at 11.56 am

Record of an Assembly of Councillors

Manningham City Council

ACCESS & EQUITY ADVISORY COMMITTEE

Meeting Date: Monday 6 February 2017
Venue: Civic Office, Function Room 3, 699 Doncaster Road, Doncaster
Starting Time: 5.00pm

1. **Councillors Present:**
Councillor Sophie Galbally – Mullum Mullum Ward

Officers Present:

Malcolm Foard
Jan Loughman
Jon Adams
Kirsten Reedy

2. **Disclosure of any Conflict of Interest**
No disclosures were made

3. **Items Considered**
- 3.1 NDIS update
 - 3.2 Consultation Workshop on the development of the 2017-2021 Access Equity and Diversity Strategy
 - 3.3 Implementation Update – Access Equity and Diversity Strategy and Disability Access and Inclusion Plan
 - 3.4 Organisation and Community Representative Updates

Finishing Time: 7.00pm

Record of an Assembly of Councillors

Manningham City Council

Council Meeting Briefing Session

Meeting Date: 28 March 2017
Venue: Council Chamber, Civic Office, 699 Doncaster Rd, Doncaster
Starting Time: 6.00pm

1. Councillors Present:

Councillor Michelle Kleinert (Mayor) – Heide Ward
Councillor Mike Zafiropoulos (Deputy Mayor) – Koonung Ward
Councillor Anna Chen – Koonung Ward
Councillor Andrew Conlon – Mullum Mullum Ward
Councillor Sophy Galbally – Mullum Mullum Ward
Councillor Geoff Gough – Heide Ward
Councillor Dot Haynes – Koonung Ward
Councillor Paul McLeish – Mullum Mullum Ward
Councillor Paula Piccinini – Heide Ward

Officers Present:

Acting Chief Executive Officer, Ms Jill Colson
Director Assets & Engineering, Mr Leigh Harrison
Director Community Programs, Mr Chris Potter
Director Planning & Environment, Ms Teresa Dominik
Director Shared Services, Mr Philip Lee
Acting Executive Manager People & Governance – Ms Kerry Patterson

2. Notification Of Conflicts Of Interest – Nil
3. Planning Application PL16/026408 at 195-197 Manningham Road, Templestowe Lower for the construction of a part 3-storey and part 4-storey apartment building containing 27 dwellings over one basement level of car parking, the creation of access to a road in a Road Zone, Category 1 and a reduction in the provision of onsite car parking (1 visitor space) Response to Manningham Road, Bulleen petition
4. Planning Application PL16/026260 at 799 - 801 Doncaster Road and 1 Lauer Street, Doncaster for the construction of a 3-storey apartment building containing 37 dwellings over two levels of basement car parking, and the alteration of access to a road in a Road Zone Category 1 (removal of two crossovers in Doncaster Road)
5. Amendment C114 to the Manningham Planning Scheme: 42 Walker Street Doncaster- Removal of Restrictive Covenant
6. State Government Review of Bushfire Management Overlay
7. Open Space and Streetscape Advisory Committee - Review of Terms of Reference
8. Proposed Lease of Park Reserve Pavilion, 17 Park Avenue, Doncaster
9. Adoption of Manningham's Amended Road Management Plan – 2017
10. King Street Stage 1 Special Charge Scheme - Declaration and Levy
11. 383-395 Manningham Road, Doncaster - Sale of Land
12. Resilient Melbourne Strategy
13. Strategic Risk Register Report to Council - six month period ending 31 December 2016
14. Municipal Association of Victoria (MAV) Advocacy Motions - State Council Meeting May 2017
15. Delegations - Statutory Review and Bi-annual Update 2017
16. Appointment of Authorised Officer - Planning and Environment Act 1987 - March 2017
17. Record of Assembly of Councillors - March 2017
18. Documents for Sealing - 28 March 2017
19. Notice of Motion by Cr Sophy Galbally (NOM No. 2/2017)

The meeting ended at 6:45pm

Record of an Assembly of Councillors

Manningham City Council

ACCESS & EQUITY ADVISORY COMMITTEE

Meeting Date: Monday 3 April 2017
Venue: Civic Office, Function Room 3, 699 Doncaster Road, Doncaster
Starting Time: 5.00pm

1. **Councillors Present:**
Councillor Sophie Galbally – Mullum Mullum Ward

Officers Present:

Malcolm Foard
Jan Loughman
Jon Adams
Tina Beltramin

2. **Disclosure of any Conflict of Interest**
No disclosures were made

3. **Items Considered**
- 3.1 NDIS update
 - 3.2 Consultation Workshop – supporting the engagement of people from diverse backgrounds with regards to the NDIS
 - 3.3 Implementation Update – Access Equity and Diversity Strategy and Disability Access and Inclusion Plan
 - 3.4 Organisation and Community Representative Updates

Finishing Time: 7.00pm

Record of an Assembly of Councillors

Manningham City Council

Strategic Briefing Session

Meeting Date: 11 April 2017
Venue: Council Chamber, Civic Office, 699 Doncaster Rd, Doncaster
Starting Time: 6.30pm

1. Councillors Present:

Councillor Mike Zafiropoulos (Deputy Mayor) – Koonung Ward
Councillor Anna Chen – Koonung Ward
Councillor Andrew Conlon – Mullum Mullum Ward
Councillor Sophy Galbally – Mullum Mullum Ward
Councillor Geoff Gough – Heide Ward
Councillor Dot Haynes – Koonung Ward
Councillor Paul McLeish – Mullum Mullum Ward
Councillor Paula Piccinini – Heide Ward

Apologies from Councillors

Cr Michelle Kleinert (Mayor)

Executive Officers Present:

Jill Colson, Acting Chief Executive Officer;
Philip Lee, Director Shared Services
Teresa Dominik, Director Planning & Environment;
Kerryn Paterson, Executive Manager People & Governance.

Other Officers in Attendance:

Kevin Ayre, Group Manager Financial Services
Georgina Snaddon, Senior Planning and Performance Advisor
Malcolm Foard, Manager Social and Community Services
Vicki Martinez, Social Planning and Development Officer
Vivien Williamson, Manager Economic and Environmental Planning
Carrie Bruce, Senior Governance Advisor

2. Disclosure of Conflicts of Interest

There were no disclosures of conflict of interest.

3. Communications & Media Report

4. Forward Agenda

5. Proposed 2017/18 Annual Budget incorporating the Strategic Resource Plan 2017/18 to 2020/21

6. Draft Council Plan 2017 – 2021

7. Draft Healthy City Strategy 2017/21 and membership of Healthy City Advisory Committee

8. Municipal Wide Open Space Contribution Rate

9. Rural Areas Discretionary Land Uses Strategy

10. Yarra Valley Country Club and Former Bulleen Drive-In Site: request to Minister for Planning

11. 5 Ians Grove, Templestowe Lower - Interim Heritage Protection

The meeting ended at 10:35pm

Record of an Assembly of Councillors

Manningham City Council

Senior Citizens Reference Group

Meeting Date: Wednesday 12 April 2017
Venue: Council Chamber, Civic Office, 699 Doncaster Rd, Doncaster
Starting Time: 9.30am

1. **Councillors Present:**
Councillor Dot Haynes – Koonung Ward

Officers Present:
Catherine walker, Social support Coordinator

2. **Disclosure of Conflicts of Interest**
No conflicts of interest was declared.

3. **Items Considered**
- 3.1 Guest speakers presented on the role of the Multicultural Liaison Officer and Shop Holder Trading
 - 3.2 Senior Citizens Reference Group Terms of Reference – yearly review
 - 3.3 Feedback - Dementia Awareness Community Session 5 April 2017
 - 3.4 Nominations for Victoria senior of the Year Awards
 - 3.5 Club feedback
 - 3.6 Promotion of activities

Finishing time
The meeting ended at 11.15am

Record of an Assembly of Councillors

Manningham City Council

Strategic Briefing Session

Meeting Date: 18 April 2017
Venue: Council Chamber, Civic Office, 699 Doncaster Rd, Doncaster
Starting Time: 6.30pm

1. Councillors Present:

Councillor Mike Zafiropoulos (Deputy Mayor) – Koonung Ward
Councillor Anna Chen – Koonung Ward
Councillor Andrew Conlon – Mullum Mullum Ward
Councillor Sophy Galbally – Mullum Mullum Ward
Councillor Geoff Gough – Heide Ward
Councillor Dot Haynes – Koonung Ward
Councillor Paul McLeish – Mullum Mullum Ward
Councillor Paula Piccinini – Heide Ward

Apologies from Councillors:

Councillor Michelle Kleinert (Mayor) – Heide Ward

Executive Officers Present:

Jill Colson, Acting Chief Executive Officer
Leigh Harrison, Director Assets & Engineering
Chris Potter, Director Community Programs
Teresa Dominik, Director Planning & Environment
Kerryn Paterson, Executive Manager People & Governance

Other Officers in Attendance:

Barbra Gaiotto, Coordinator Sports and Recreation
Graham Brewer, Manager Property Services

2. Disclosure of Conflicts of Interest

No disclosures of conflict of interest were made.

3. Items Considered

- 3.1 Communications & Media Report
- 3.2 Forward Agenda
- 3.3 Mullum Mullum Stadium Pricing Schedule
- 3.4 Deep Creek Reserve – Consultation Regarding use of Floodlight for Baseball Competition
- 3.5 Sale of 27A Firth Street, Doncaster - Lawford Laneway
- 3.6 Community Partnership funding for Eastern Community Legal Centre and Access Health
- 3.7 Amendment C109 – Review of Land Subject to Inundation Overlay and Special Building Overlay – Progress Report
- 3.8 Road Management Plan and Infrastructure Condition Audit – February 2017
- 3.9 Amendment C112 to Manningham Planning Scheme – 775-779 Doncaster Road, Doncaster – Removal of Restrictive Covenant – Consideration of Panel Report
- 3.10 Draft Ruffey Creek Linear Park Management Plan
- 3.11 Village Avenue- Petition to Review the Existing Parking Restrictions within the Shopping Care Park
- 3.12 Municipal Wide Open Space Contribution Rate – Amendment C115 Request for Authorisation
- 3.13 Manningham Quarterly Report 2016/17. Quarter 3: January – March 2017

The meeting ended at 8.55pm

14.4 Documents for Sealing - 26 April 2017

File Number: IN17/189
Responsible Director: Executive Manager People and Governance
Attachments: Nil

EXECUTIVE SUMMARY

The following documents are submitted for signing and sealing by Council.

1. RECOMMENDATION

That the following documents be signed and sealed:

**Consent Agreement to Build Over an Easement
Section 173 of the Planning and Environment Act 1987
Council and D Robilotta
148 Swanston Street, Templestowe Lower**

**Consent Agreement to Build Over an Easement
Section 173 of the Planning and Environment Act 1987
Council and C & S Jacobs
32 Larnoo Drive, Doncaster East**

**Deed of Surrender
Council and Swanston Street Gymnasium Inc.
71 McGowans Road, Donvale**

**MOVED: CR ANDREW CONLON
SECONDED: CR SOPHY GALBALLY**

That the Recommendation be adopted with the addition of the following agreement:

**Consent Agreement to Build Over an Easement
Section 173 of the Planning and Environment Act 1987
Council and D Louey, HW Liang and Y Zhao
15 Fromhold Drive, Doncaster.**

CARRIED**2. BACKGROUND**

The Council's common seal must only be used on the authority of the Council or the Chief Executive Officer under delegation from the Council. An authorising Council resolution is required in relation to the documents listed in the Recommendation section of this report.

3. DECLARATIONS OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

15 URGENT BUSINESS

15.1 Determination of Mayoral and Councillor Allowances

File Number: IN17/235
Responsible Director: Executive Manager People and Governance
Attachments: Nil

EXECUTIVE SUMMARY

In accordance with section 74 of the Local Government Act 1989 (the Act), Council is required to review and determine the level of Mayoral and Councillor allowances within the period of 6 months after a general election or by the next 30 June, whichever is later. Further, a person has a right to make a submission under section 223 of the Act in respect of a review of allowances. This report proposes to retain allowances at their current level and to commence the public submission process in accordance with section 223 of the Act.

1. RECOMMENDATION

- A. That Council endorse in principle a Mayoral allowance of \$76,521 with a \$7,269 superannuation contribution, and a Councillor allowance of \$24,730 with a \$2,349 superannuation contribution.
- B. That public notice of the proposed Mayoral and Councillor allowances be given by inviting submissions to be made in accordance with sections 74(4) and 223 of the Local Government Act 1989.
- C. That a Committee comprising all Councillors be appointed to consider all submissions received.
- D. Following consideration of all submission, a report recommending the Mayoral and Councillor allowances be presented to a meeting of the Council on Tuesday 27 June 2017.

MOVED: CR PAUL MCLEISH
SECONDED: CR PAULA PICCININI

That the Recommendation be adopted.

CARRIED

2. BACKGROUND

- 2.1 The Mayor and Councillors are entitled to receive remuneration in the form of an allowance in accordance with the Act.
- 2.2 The Council must review and determine the level of allowance within the period of 6 months after a general election or by the next 30 June, whichever is later. The allowance set will remain in effect for the full term of the Council being 2016-2020 subject to an annual review by the Minister for Local Government.

3. DISCUSSION / ISSUE

- 3.1 The Victorian Government sets the upper and lower limits for all allowances paid to the Mayor and Councillors by Order in Council. The order specifies 3 categories of Council based on population and total recurrent revenue. Manningham City Council is deemed a Category 2 Council.
- 3.2 The allowance range for a Category 2 Council, approved by the Minister for Local Government and applicable from 1 December 2016 is:
- Mayor: up to \$76,521 per annum
 - Councillors: \$10,284 - \$24,730 per annum
- 3.3 There is also a legislative requirement for an amount equivalent to the superannuation guarantee under Commonwealth taxation legislation (currently 9.5%) to be paid in addition to the allowance.
- 3.4 At least once every year, the Minister for Local Government reviews the limits and ranges of Mayoral and Councillor allowances. The review must have regard to movements in salaries of executives within the meaning of the Public Administration Act 2004. Council must increase its Mayoral and Councillor allowances in accordance with the adjustment factor specified by the Minister. The most recent adjustment of 2.5% was gazetted on 24 November 2016.
- 3.5 In reviewing allowances, a Council may determine to either retain its current allowances or vary them to a different amount within the range and limit applicable to Category 2. Given the scale and complexity of Council's operations, it is proposed that the current allowance level be retained at the upper limit of Category 2; acknowledging that both allowances will be subject to annual review by the Minister for Local Government.

4. COUNCIL PLAN / STRATEGY

The provision of Mayoral and Councillor allowances in meeting its strategic objectives in the Council Plan.

5. IMPACTS AND IMPLICATIONS**5.1 Finance / Resource Implications**

The provision of Mayoral and Councillor allowances is provided for in Council's adopted 2016/17 and the proposed 2017/18 Annual Budget.

5.2 Communication and Engagement

Section 74(4) of the Act provides that a person has a right to make a submission under section 223 of the Act in respect of a review of allowances.

Council must give public notice specifying that the Mayoral and Councillor allowances are being reviewed and invite submissions. The Act provides that the submission period must be open for at least 28 days from the date of publication of the notice. Submissions received will be considered by a committee appointed by Council for that purpose.

Notice will be placed in the local press and on Council's website inviting submissions.

5.3 Timelines

Key dates in this statutory review include:

26 April 2017 – Council to endorse allowances in principle for public consultation

5 June 2017 – Submissions period closes

Public submissions hearing in accordance with s.223 of the Act – date to be determined following closing of submissions.

27 June 2017 – Council meeting to determine and adopt allowances

6. DECLARATIONS OF CONFLICT OF INTEREST

No Officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

16 WRITTEN QUESTIONS FROM THE PUBLIC

There were no written questions from the public.

17 COUNCILLORS' QUESTION TIME

There were no questions from Councillors.

18 CONFIDENTIAL REPORTS

MOVED:	CR ANDREW CONLON
SECONDED:	CR SOPHY GALBALLY
<p>That the Council consider this matter in closed Council as public disclosure may be prejudicial to the interests of the Council and/or other parties as provided in S89(2)(e) of the Local Government Act concerning proposed developments.</p>	
<p style="text-align: right;">CARRIED</p>	

The Meeting was closed to the public at 8:29pm to consider the following reports and was re-opened at 8:46pm.

18.1 Mullum Mullum Stadium Pricing Schedule

This information has been designated in writing as confidential information by the Chief Executive Officer pursuant to S77(2)(c) of the Local Government Act 1989. The relevant ground applying is S89(2)(e) of the Act concerning proposed developments.

The meeting concluded at 8:47pm.

Chairperson
CONFIRMED THIS 30 MAY 2017