



Manningham






Quarterly Report 2020/21

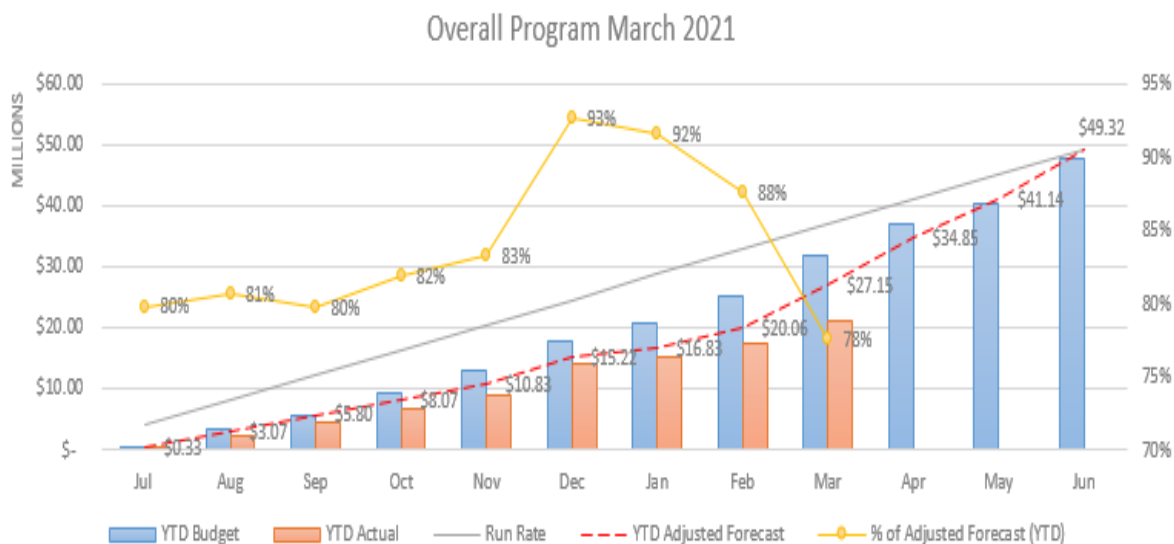
Quarter 3: January - March 2021

Key information on Manningham Council's performance and governance for the Quarter

1. Capital Works


\$49.91m	Adopted Budget
-\$2.46m	Budget Adjustment
\$47.45m	Updated Forecast

 262 Projects Total	 29 Projects Completed	 7 Projects Delayed / Incomplete	 164 Projects On Schedule	 62 Projects To Start	44.4% Program Completed
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VALUE OF
CAPITAL WORKS
\$21.08m


CAPITAL INCOME
& GRANTS
\$7.39

↓ 23.4%

CAPITAL WORKS
VARIANCE
\$6.07m

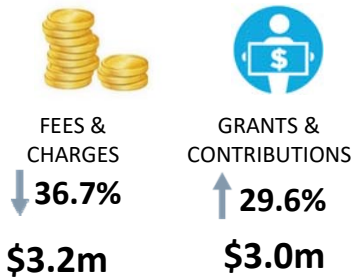
Spotlight

- The adopted 2020/21 capital budget was \$49.91m. The current budget forecast of \$47.45m takes into account an initial adjustment, as a result of over expenditure in 2019/20 and a range of income adjustments and new grants that have been realised over the first nine months of the financial year.
- Total capital expenditure to the end of March 2021 was \$21.08m which is 77.6% of the end of March cash flow target. This is still slightly ahead of 2019/20 expenditure levels, despite some impact from Covid-19 on some projects. Project Managers are indicating that they are confident of meeting this year's expenditure measures.
- 11% of the 262 projects in the 2020/21 program have been completed. A number of large contracts were awarded this quarter, and it is anticipated this will enable strong expenditure in the next quarter.
- Seven of the 262 projects are at risk for delivery by the end of the financial year. This is due to a delay in planning, approval or consultation for these projects. The proposed MC² Exterior project will not be delivered this financial year, due to external factors. In the meantime, funding from this and other at risk projects is being diverted to other new and existing projects in Council's capital works program.

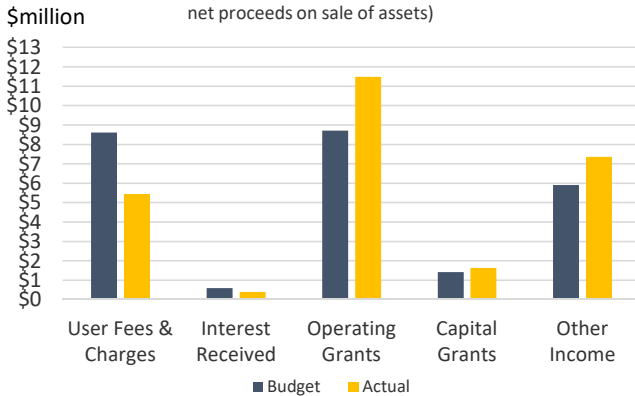
2. Finance

Period ending 31 March 2021			
	Revenue	Expenses	Surplus
YTD Budgeted	134.2m	94.8m	39.4m
YTD Actual	136.0m	96.9m	39.1m
FY Forecast	145.3m	133.7m	11.6m

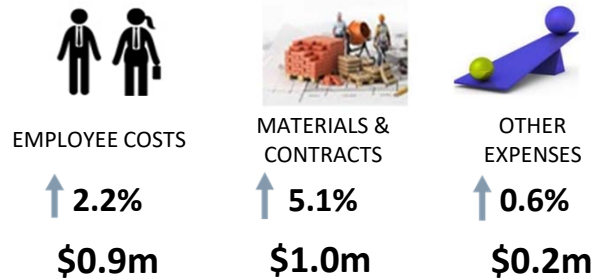
Revenue Variation



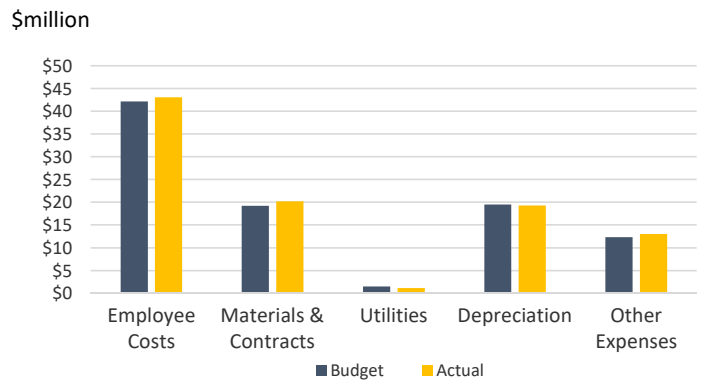
Year to Date Revenue
(excluding rates & charges and net proceeds on sale of assets)



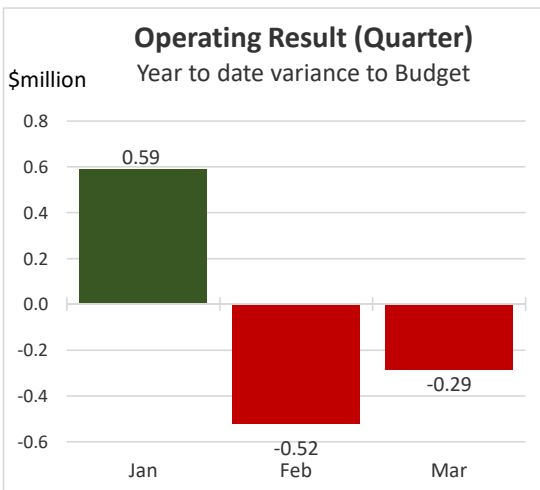
Expense Variation



Year to Date Expenditure



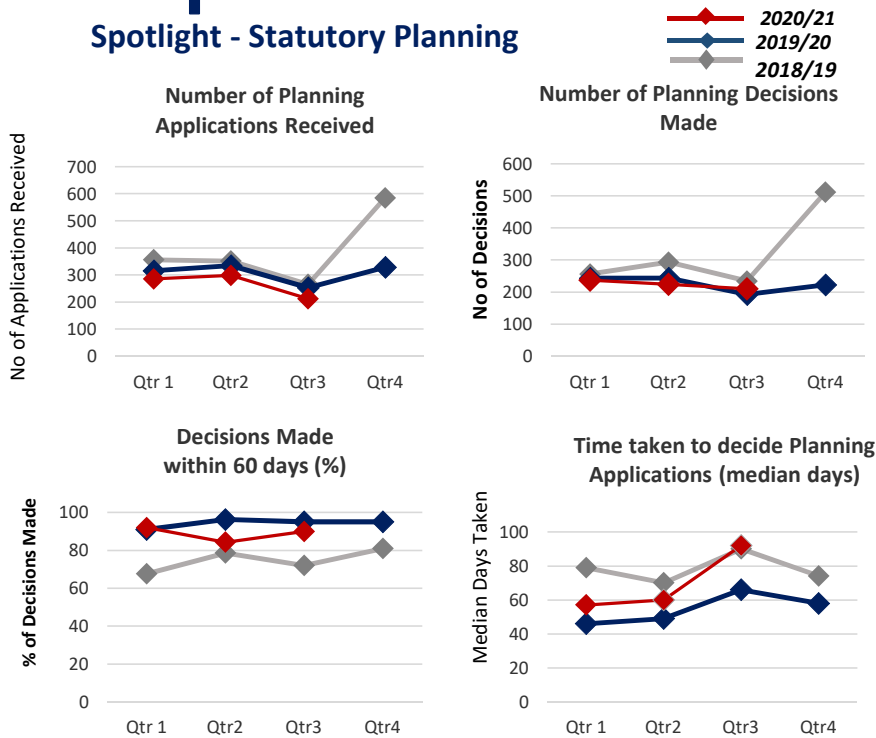
Spotlight



- At the end of March 2021, Council was \$288k or 0.7% unfavourable compared to the year-to-date (YTD) adopted budget. The unfavourable variance is mainly due to Fees & User Charges income which are \$2.78 million unfavourable due to the impact of COVID-19 on Council's services. Employee Costs \$918k are unfavourable due to the unbudgeted costs associated with the Working for Victoria Program and for Personal Protective Equipment. Materials & Contracts are also \$973k unfavourable, while Legal Expenses, Software Licences and Insurance costs are also unfavourable in Other Expenses.
- These are offset by Grants and Subsidies income being \$2.77 million favourable. This relates to unbudgeted funding received for the Working for Victoria Program from the State Government and unbudgeted Commonwealth Government support funding for the COVID-19 Meals Program under the Commonwealth Home Support Program (CHSP). The funding for these two programs will be expended by Council during the 2020/21 financial year. In addition, \$500k has been received from the Local Councils Outdoor Eating & Entertainment Package funding agreement.
- The Full Year Forecast Surplus is currently anticipated to be \$11.61 million which is \$1.02 million lower than the Full Year Adopted Budget Surplus of \$12.63 million.

3. Corporate Performance

Spotlight - Statutory Planning

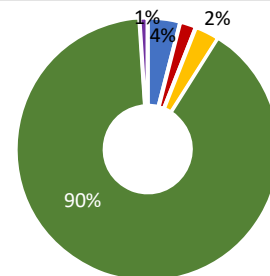


Organisation Performance

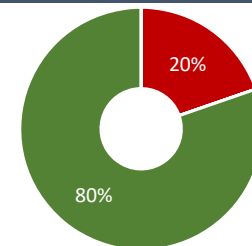
Progress during the Quarter



Action Performance



KPI Performance Indicators (KPIs)



Council is within target to deliver 97.0% of actions and 80.3% of KPI's

Statutory Planning

Although, there was a slight decrease in the number of planning applications received for Quarter 3 mostly due to the post-Christmas holiday period, planning applications have continued to be processed in a timely manner with an improvement in decision make within 60% days.

Council Plan 2017-2021

Our Council Plan has five themes: Healthy Community, Liveable Places and Spaces, Resilient Environment, Prosperous and Vibrant Economy and Well Governed Council. Goals for each theme were developed with the community and partners and progressed through actions and Major Initiatives, which are significant pieces of work. For 2020/2021 there are 14 Major Initiatives. 12 Major Initiatives are either on track or ahead of schedule. Two initiatives are behind schedule - Local planning is responsive to need and planning laws' has one out of three components deferred with the Municipal Development Contributions Plan now scheduled for completion in 2021, following completion of the Community Infrastructure Plan. Tram Road safety improvements are also behind due to negotiations with the Department of Transport. Progress on all the Major Initiatives is detailed in the following pages.

No	2020/21 Major Initiatives	Measure of Success
Healthy Community		
1	Community Health and Wellbeing	Delivery of activities in the Healthy City Action Plan 2019-2021
2	Promote a connected and inclusive community	Delivery of at least 3 activities by 30 June 2021 including Delivery including endorsement and commencement of Council's new Reconciliation Action Plan.
Liveable Places and Spaces		
3	Responsive Local planning	Local planning is responsive to need and planning laws by facilitating planning scheme amendments considered high priority of the 2018 Planning Scheme Review recommendations. Progress 2 additional major recommendations by June 2021.
4	Parks Improvement Program:	Implementation of Parks Improvement Program works as scheduled: Petty's Reserve, design of Hepburn Road Park and completion of the design for Main Yarra River Trail to Warrandyte by 30 June 2021
5	North East Link Planning.	Successfully collaborate with the NEL project and proponent to pursue environmental, recreation, open space and construction outcomes for Manningham.
6	Road Improvement Program	Complete Program as scheduled including: - Design for Jumping Creek Road reconstruction from Ringwood Warrandyte road to Homestead Road. - Improve safety through installation of traffic signals on Tram Road and Merlin Street. - Design and construction of the new Hepburn Road extension to provide new road and pedestrian connections.
7	Integrated Transport	Deliver short term actions in the Transport Action Plan and the Bus Action Plan including contributing to planning of the Suburban Rail Loop and Doncaster Busway.
8	Community Infrastructure Plan	Develop a long term Community Infrastructure Plan. Draft completed by 30 June 2021
Resilient Environment		
9	Education and Awareness Program	Deliver a minimum of 50 environmental education programs/initiatives for the community on environmental sustainability, biodiversity protection and smarter living, reaching at least 3000 participants.
10	Drainage infrastructure	Continue to upgrade Council drainage infrastructure to protect habitable floor levels and improve community safety with Implementation of priority actions of the Municipal Drainage Plan
11	Lead environmental practices	Develop and commence implementation of a Council Environment Strategy and an Climate Emergency Response Plan
Vibrant and Prosperous Economy		
12	Grow the visitor economy	Partner with regional tourism on events and activities to promote Manningham as a visitor destination
Well Governed Council		
13	Long term sustainability	Prepare a 10 Year Long Term Financial Plan and Annual Budget incorporating key strategies to address the long term sustainability of Council by 30 June 2021
14	Make it easier for citizens to interact with us	Through our Citizen Connect program, we will make it easy for citizens to interact with us, find out information, request a service, provide feedback or report an issue. Implement a suite of customer focused improvements to increase Contact Centre First Contact Resolution (FCR) and improve Customer Satisfaction by 30 June 2021.

4. Major Initiatives

Progress Key
█ Actual
█ Target

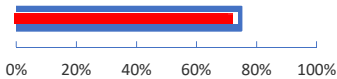
HEALTHY COMMUNITY

1.1 A healthy, resilient and safe community

1.2 A connected and inclusive community



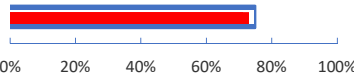
Community Health and Wellbeing



We progressed the Healthy City Action Plan with a number of targeted consultations were held with Council's advisory committees, working groups and networks; and including young people, carers of people with a disability, early years, Wurundjeri Woi-wurrung Corporation and culturally diverse communities



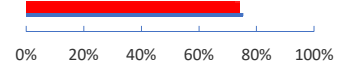
Promote a connected and inclusive community



During the quarter Council's draft Reconciliation Action Plan has been submitted to the Wurundjeri Woi-wurrung Corporation Board and Reconciliation Australia for comment. Planning is also underway for National Reconciliation Week and a culturally diverse communities forum to be held by 30 June.



Community Infrastructure Plan



Community Infrastructure Needs Analysis is complete. Next step is to develop a more refined list of priorities to inform future planning. Project on track

LIVEABLE PLACES AND SPACES

2.1 Inviting places and spaces

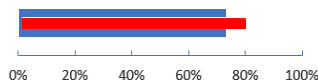
2.2 Enhanced parks, open space and streetscapes

2.3 Well connected, safe and accessible travel

2.4 Well utilised and maintained community infrastructure



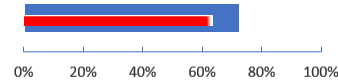
Local planning is responsive to need and planning laws



We are furthering recommendations of the Planning Scheme Review including the translation of local policies into the new Planning Policy Framework (PPF) ready for Council consideration in Quarter 2. Officers continue to advocate for and respond to State Government planning initiatives, including the Bulleen Precinct Landuse Framework Plan and Amendment C125 (Yarra Valley Country Club) which will be the subject of a Panel and Advisory Panel Hearing in January 2021.



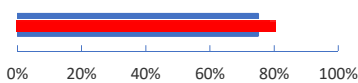
Parks Improvement Program



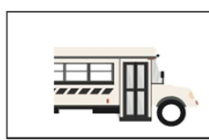
Design works for Hepburn Road Park and tender documentation calling for an Expression of Interest process for the art commission are underway. For the Warrandyte connection to the Main Yarra Trail, a tender process is underway to appoint a contractor to construct the 410 metre shared path along Taroona Avenue in Warrandyte to connect to the Warrandyte River Reserve. Works on this section are expected to start in Quarter 4. The next stage of this shared path connection, from Pound Road to Taroona Avenue, is in the concept design phase, informed by community feedback.



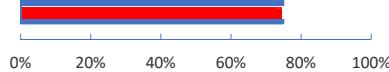
Roads Improvement Program



Road projects at Knees Road and Hepburn underway and scheduled for completing by June 30. Jumping Creek Road (Stage 1) is complete. Design for remaining stages on target to be developed by end of financial year. Tram Road design awaiting Department of Transport approval; negotiations have also delayed construction into next financial year.



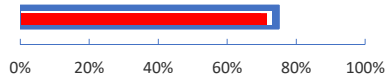
Integrated Transport



We are delivering the short term actions of the Transport Action Plan and Bus Action Plan with input into the Doncaster Hill Framework and Liveable City Strategies and preparing for the Suburban Rail Loop Environment Effects Statement anticipated in early 2021 (subject to government announcement) and we will make submissions to the process



North East Link Project



Council continues to work with NELP on the new Bulleen Park and Ride Facility. The Urban Design and Landscape Plan and Community Engagement Report has been approved by the Minister. We are now working through the various construction traffic impact assessment and urban design outcomes of the Facility.

Major Initiatives cont.

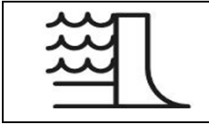
Progress Key



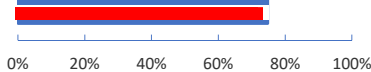
RESILIENT ENVIRONMENT

3.1 Protect and enhance our environment and biodiversity

3.2 Reduce our environmental impact and adapt to climate change



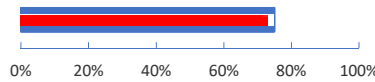
Council Drainage protects habitable floor levels and community safety



Improvements with major projects completed include Lilian Street and David Street, Warrandyte and Rose Avenue, Bulleen. Works in the Hamal Street, Donvale are currently underway with an expected completion in May 2021. The completed works are expected to protect around 10 houses and many more properties that previously flooded during major storms events. Flood mapping data continues to be used to assess new developments.



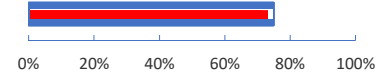
Lead Environmental Practices



A consultant has been appointed to assist in the preparation of the Climate Emergency Plan in response to Council's Climate Emergency declaration. With a Environment Strategy also being prepared, the Strategy and Climate Emergency Plan will be released for public consultation together.



Environmental education and awareness



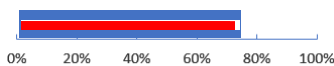
We held community education and awareness programs and events, Doncaster Hill community garden working bees, garden waste disposal and waste drop off days, a Nature Walk, Clean Up Australia Day events, Partnerships events included the 2021 Learning for Sustainability Conference, the Learn 2 Lead Student Leadership program with the 'How to Save Energy at Home' webinar (by the Australian Energy Foundation), an iNaturalist webinar and a Equiculture Horse Property Management Course.

VIBRANT AND PROSPEROUS ECONOMY

4.1 Grow our local business, tourism and economy



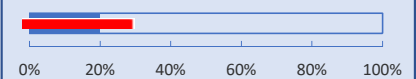
Grow the visitor economy



We continue to support Tourism and related industries as they recommence by working closely with partner Yarra Ranges Tourism to ensure information, support and advice is provided to all operators in a timely fashion. We have been working with operators to obtain all necessary permits and approvals.

Council has also worked with business, local artists and performers to create a series of COVID safe activations to enhance visitation and interest in key locations within Manningham.

Key: Monitoring Progress



Target

Actual

*Target is usually 25% cumulative across the project timeframe

In the example above, the project is 20% complete with a target of 35%

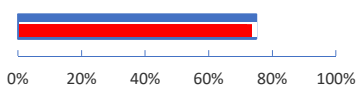
WELL GOVERNED COUNCIL

5.1 A financially sustainable Council that manages resources effectively and efficiently

5.2 A Council that values citizens in all that we do



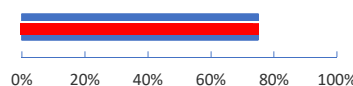
Making it easier for citizens to interact with us



To improve our customer experience, online Live chat was introduced late last year with customers readily using the channel with an average of 85% satisfaction. Results from the voice of customer pulse surveys are informing the intranet and website redevelopment project, as well as other Council processes for swimming pool registrations and Disability Parking Permits.



Long Term Sustainability



The 10 year long term financial plan is being informed through our new deliberative community engagement process. The Plan and the 2021/22 Budget are developed in line with key budget principles to maintain long term financial sustainability and strategies to address rate capping, the financial impact of State Government restrictions associated with COVID-19 on Council services and the Community and other financial challenges.

5. Councillor Expenses

An allocation of \$12,770 for each Councillor and \$15,375 for the Mayor is budgeted each financial year to reimburse Councillors for expenses incurred while carrying out their official roles.

Significant demands are placed on Councillors in carrying out their civic and statutory roles attending community meetings and events, capacity building and advocacy meetings in pursuit of the best outcomes for the municipality. The Mayor has a slightly higher allowance as they are required to carry out additional civic and ceremonial duties.

The Councillor Allowance and Support Policy guides the reimbursement of Councillor expenses. This budget is all inclusive and covers conferences and training, travel, child minding and information and communications technology expenses. As part of Council's commitment to remaining accountable and transparent, these expenses will be presented to the community each quarter.

Categories include: Travel (including accommodation, cab charges), Car Mileage, Childcare, Information and Communication Technology, Conferences and Training (including professional development, workshops), General Office Expenses (including meeting incidentals), Formal Attendances (including community events and functions) and Other (publications).

Quarter 3, January - March 2021

Councillor	Travel	Car Mileage	Childcare	Information Communication Technology	Conferences & Training	General Office Expenses	Formal Attendances	Other	Total Qtr	Year to Date	Allowance (Pro-rata)	Allowance (Financial Year)
Cr A Chen (Deputy Mayor)	\$0	\$96	\$0	\$0	\$0	\$0	\$0	\$0	\$96	\$282	\$8,799	\$12,898
Cr A Conlon (Mayor)	\$0	\$0	\$0	\$0	\$0	\$109	\$0	\$0	\$109	\$324	\$9,994	\$14,650
Cr D Diamante	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,670	\$2,670	\$2,670	\$8,799	\$12,898
Cr G Gough	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,799	\$12,898
Cr M Kleinert	\$53	\$0	\$0	\$145	\$0	\$0	\$0	\$0	\$199	\$562	\$8,799	\$12,898
Cr C Lange	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,799	\$12,898
Cr T Lightbody	\$0	\$408	\$0	\$0	\$0	\$0	\$0	\$0	\$408	\$448	\$8,799	\$12,898
Cr L Mayne	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,799	\$12,898
Cr S Mayne	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,799	\$12,898

Notes for the Quarter

New Councillors were sworn in on 10 November 2020. Allowances for the remainder of financial year is on a pro-rata basis.

6. CEO Expenses

The Chief Executive Officer incurs various expenditure while carrying out duties relating to the CEO role. Expense categories related specifically to the CEO role are travel, conferences and seminars and miscellaneous. Gifts declared are also included in this report although not an expense to Council. The CEO is required to be transparent in the use of Council resources as per the Employee Code of Conduct.

Quarter 3, January - March 2021

	Travel	Food and Beverage	Conferences and Seminars	Gifts declared	Miscellaneous	Total Qtr	Total Year
Andrew Day	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0.00	\$0.00

Notes:

All costs are GST exclusive

Expense categories

Travel

This category covers costs associated with assisting the CEO in meeting transport costs incurred whilst attending meetings, functions and conferences. This includes taxi services, uber services, car parking fees, airfares, accommodation costs etc.

Food and Beverage

This category covers costs associated with food or beverages that directly relate to the CEO role within a professional context.

Conferences and Seminars

This category covers registration fees associated with attendance by the CEO at conferences, functions and seminars. Meetings such as these are normally held by local government related organisations, professional bodies and institutions, educational institutions and private sector providers on areas and events which support the role of the CEO or impact on the City in general.

Gifts Declared

This category relates to any gifts that exceed the token gift threshold (\$50.00) that the CEO is required to declare as per the Token Gift Policy. This category is not added to the total expenses as it is a declaration not a cost to Council.

Miscellaneous

This category relates to any other costs associated with the CEO role not covered by the categories above.