



Manningham

Quarterly Report 2019/20

Quarter 2: October - December 2019

Key information on Manningham Council's performance and governance for the Quarter

1. Capital Works



306

Projects
Total



53

Projects
Completed



13

Projects
Delayed /
Incomplete



135

Projects
On Schedule



105

Projects
To Start

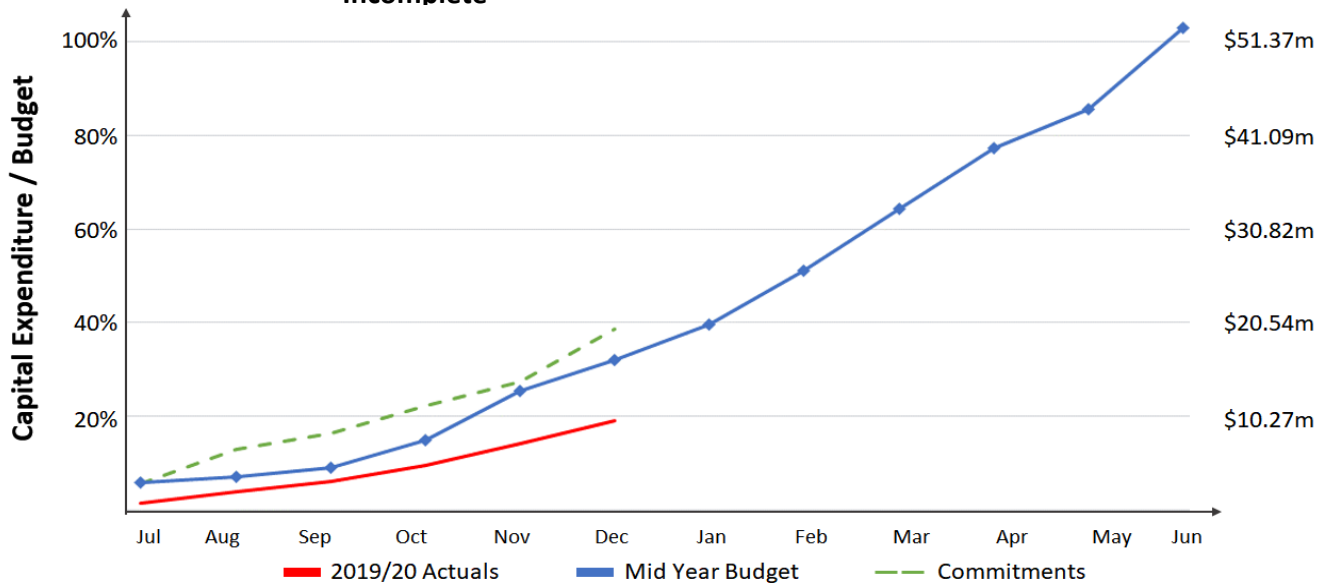
18.5%

Program
Completed

\$50.34m Adopted Budget

\$1.10m Extra Funds

\$51.44m Updated Forecast



VALUE OF
CAPITAL WORKS

\$9.54 m



CAPITAL INCOME
& GRANTS

↓ **9.9%**



CAPITAL WORKS
VARIANCE

↓ **\$4.90m**

Spotlight

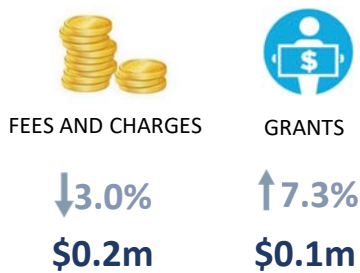
- The Capital Works Program is providing greater detail and transparency by reporting capital works sub-projects as well as capital works projects. During Quarter 2, an additional 93 sub-projects were identified, scoped and added into the Program bringing the total number of projects to be undertaken in 2019/20 to 306.
- At the end of December, 53 projects had been completed, with a further 135 started and progressing well. \$9.54 million in works have been undertaken equating to 18.5% of the overall Program. As the above graph indicates a further \$10 million in funding has been committed, indicating a strong pipeline of works for delivery.
- Most projects carried forward from 2018/19 are well advanced or at practical completion.
- A mid-year review undertaken in December has resulted in the re-allocation of \$7.6 million in funding from at-risk projects to projects more easily be completed this financial year.
- Overall project summary shows that the Capital Works for the quarter includes 45% Renewal, 35% New, 15% upgrade and 5% expansion.

2. Finance

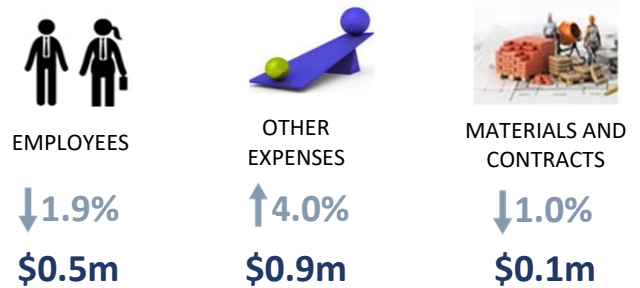
	Revenue	Expenses	Surplus
Budgeted *	\$125.5m	\$62.4m	\$63.1m
Actual	\$125.8m	\$62.8m	\$63.0m

* Adopted Budget

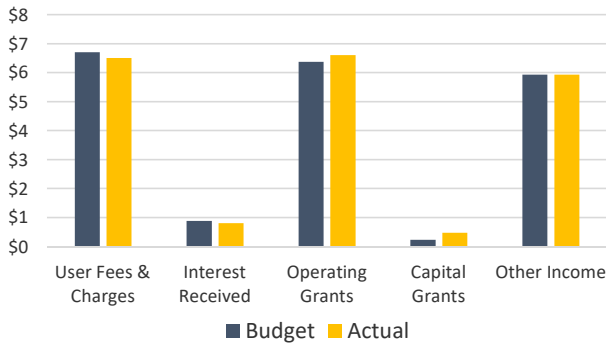
Revenue Variation



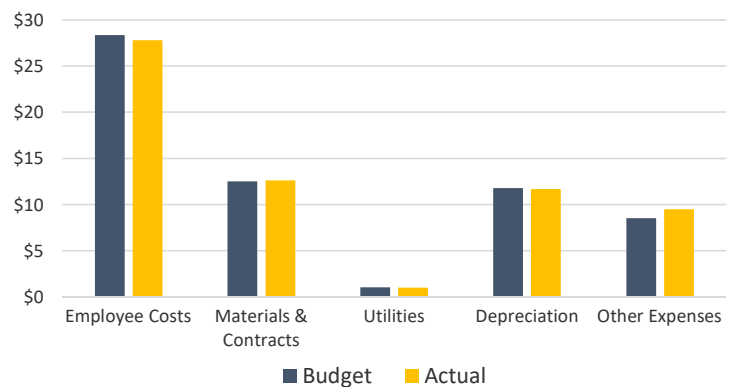
Expenses Variation



\$million
Year to date Revenues
(excluding rates & charges and net proceeds on sale of assets)

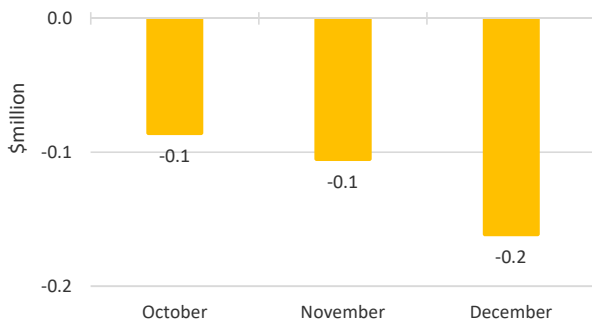


\$million
Year to date Expenses



Operating Result (Quarter)

Year to date variance to Budget

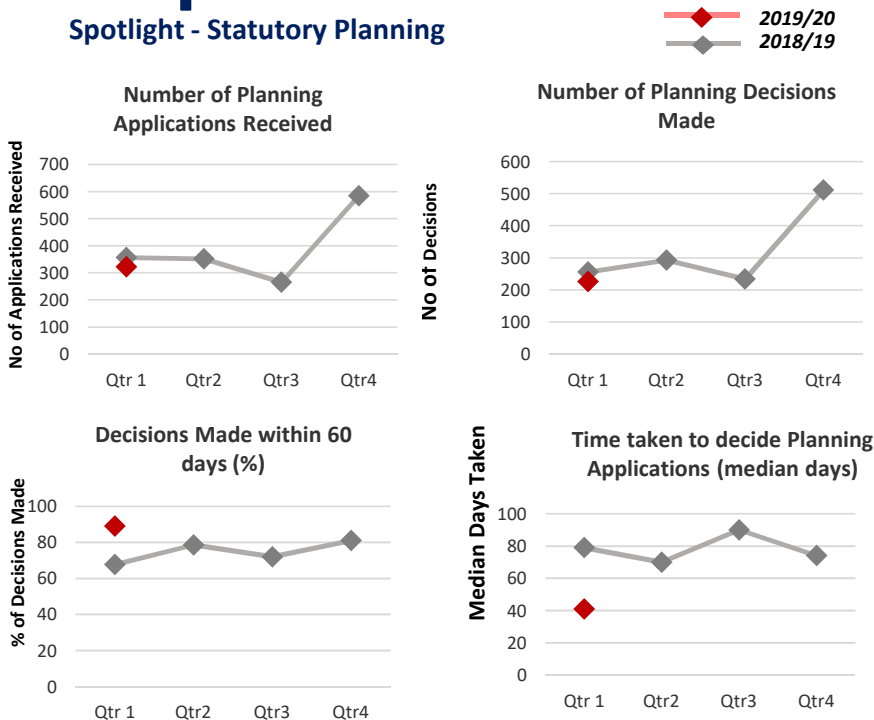


Spotlight

- The Year to December 2019 operating result (income less expenses) ended slightly below the budget target by \$0.2 million or 0.3%.
- The variance primarily relates to lower than budgeted fees and charges mainly in the Function Centre hall hire, planning application fees and higher than budgeted other expenses mainly attributable to costs associated with North East Link Project. These unfavourable variances are partly offset by savings arising from ongoing management of employee costs and higher than budgeted grants.
- Permanent variances for the year have been updated in the Mid-Year Budget review and the report presented to Council in January 2020.

3. Corporate Performance

Spotlight - Statutory Planning

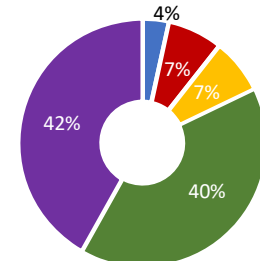


Organisation Performance

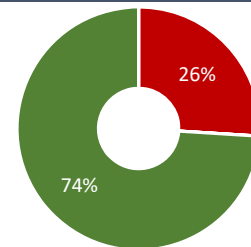
Progress during the Quarter



Action Performance



KPI Performance



Council is within target to deliver 92.8% of actions and 74.0% of KPI's

Statutory Planning

Data to come

Council Plan 2017-2021

The Manningham Council Plan has five themes: Healthy Community, Liveable Places and Spaces, Resilient Environment, Prosperous and Vibrant Economy and Well Governed Council. Goals for each theme were developed in consultation with the community and partners, Councillors and staff. We progress these goals through actions and major initiatives each year.

Major Initiatives are significant pieces of work to deliver on the Council Plan. Delivered over the four years of the Council Plan, new milestones are created when one is completed. In most cases, we aim for 25% progress each quarter to build to 100% completion across the 4 quarters of the financial year. For 2019/20 there are 13 Major Initiatives to progress the 2017-21 Council Plan goals. For Quarter 2, Council is on track with all Major Initiatives, and also within target to deliver 92.8% of Council Plan actions and 74% of Key Performance Indicators.

Full details of previous years progress can be found in our Manningham Annual Report at www.manningham.vic.gov.au

Imagine 2040 Community Consultation

It is important that we plan for the future together. Council has been hearing from the community, business, developers and partners on the needs and wants for Manningham for the next 20 years. We have been hearing about the importance of connection in our community and environment, planning for development, innovation in our response and preparedness to climate changes and protecting our unique balance of city and country.



The Imagine 2040 community consultation was run online and across the municipality from September to October. Information gathered, along with evidence, legislative requirements and expertise, will assist to shape the Liveable City Strategy 2040 and update our Community Vision (Generation 2030).

This information also assists us in our evidence base for the development of very practical actions for our new four year Council Plan, following the Council elections on 24 October 2019.

4. Major Initiatives

Progress Key

 Actual
 Target

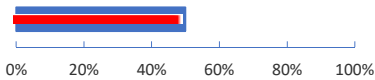
HEALTHY COMMUNITY

1.1 A healthy, resilient and safe community

1.2 A connected and inclusive community



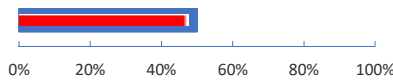
Healthy City Strategy
2017-2021



Implementation of the Action Plan includes accessibility audits of 20 Council buildings, review of Council's Community Grants Program to align with priority areas and increase participation of people with a disability.



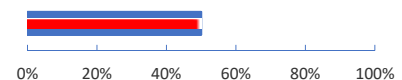
Promote a connected and inclusive community



Successfully held first of four events, in partnership with the Community Connectedness Working Group. Planning for annual pop-up Cinema in February. Met with partners and health planners network to explore a regional approach to address loneliness.



Deliver female friendly facility upgrades in selected Pavilions



Design complete and projects currently out to tender for Bulleen Park, Koonung Park and Timber Ridge. Ready for delivery in Quarters 3 and 4.

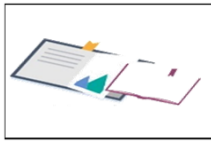
LIVEABLE PLACES AND SPACES

2.1 Inviting places and spaces

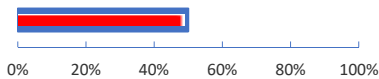
2.2 Enhanced parks, open space and streetscapes

2.3 Well connected, safe and accessible travel

2.4 Well utilised and maintained community infrastructure



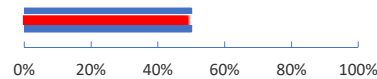
Local planning is responsive to need and planning laws



'Complete 4 Panel Planning Scheme review recommendations (2018):
 1. Doncaster Hill Strategy review (undertaking scoping and visioning)
 2. Translation of Local Planning Policy Framework (by March)
 3. Municipal Developer Contributions Plan (continued development)
 4. Bush Fire Planning (to be undertaken over next 6 months)



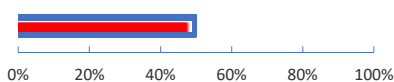
Parks Improvement Program



Landscape Masterplan for Ruffey Lake Park is being drafted following community consultation. Ready for design of missing connections in the Main Yarra Trail to Warrandyte. Finalising Lawford Reserve Management Plan. Detailed design for Petty's Reserve



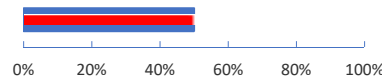
Roads Improvement Program



Road safety projects completed include King/Church Rd, Doncaster pedestrian refuge; Colman Road, Wonga Park and McLachlan St, Templestowe. Oban Rd, Donvale scheduled to commence soon. Undertaking detailed design for Jumping Creek Road, as well as evaluation of recent tender for contractor for next Stage.



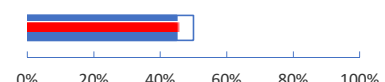
Integrated Transport



Implementation of the Transport Action Plan continues pending the significant impact of the North East Link on transport in the region. The Bus Action Plan is also being implemented to support safe, connected and accessible regional transport.



North East Link Planning



In December, the Minister for Planning released his assessment of the North East Link Environmental Assessment Statement with draft Environment Performance requirements. Council officers are assessing the Minister's report to determine the next steps in pursuit of outcomes for Manningham.

Major Initiatives cont.

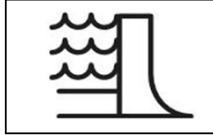
Progress Key



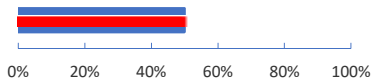
RESILIENT ENVIRONMENT

3.1 Protect and enhance our environment and biodiversity

3.2 Reduce our environmental impact and adapt to climate change



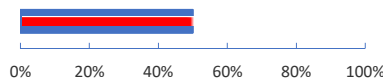
Council Drainage protects habitable floor levels and community safety



A Municipal Drainage Plan is being developed by June 2020. The Plan will encompass a response to flood mitigation. Officers have collated background information. Flood mapping to inform the strategy development has largely been completed.



Environmental education and awareness



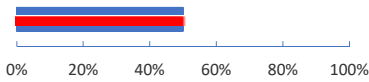
74 environmental events and education was held for 'Spring Outdoors', a regional program brought to you by Manningham, Banyule City Council and Nillumbik Shire Council.

VIBRANT AND PROSPEROUS ECONOMY

4.1 Grow our local business, tourism and economy



Grow the visitor economy, destinations and events



Promoting townships such as Warrandyte; destinations like Yarra River and partner organisations like Heide Museum of Modern Art with #ExploreManningham and partner with Yarra Ranges Tourism. Tourism information stands at Doncaster and Warrandyte libraries

Key: Monitoring Progress



Target █
Actual █

*Target is usually 25% cumulative across the project timeframe
In the example above, the project is 20% complete with a target of 35%

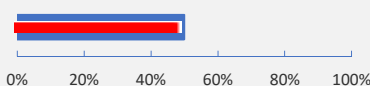
WELL GOVERNED COUNCIL

5.1 A financially sustainable Council that manages resources effectively and efficiently

5.2 A Council that values citizens in all that we do



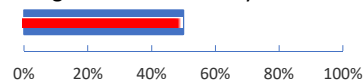
Making it easier for citizens to interact with us



Citizen Connect continues to improve service quality for customers. Results for the quarter include first point of contact to 73% (up from 70%). Also nearing completion of organisational-wide customer service training.



Long Term Sustainability



Permanent variances for the year have been updated in the Mid-Year Budget review and the report presented to Council in January 2020.

5. Councillor Expenses

An allocation of \$12,770 for each Councillor and \$15,375 for the Mayor is budgeted each financial year to reimburse Councillors for expenses incurred while carrying out their official roles.

Significant demands are placed on Councillors in carrying out their civic and statutory roles attending community meetings and events, capacity building and advocacy meetings in pursuit of the best outcomes for the municipality. The Mayor has a slightly higher allowance as she are required to carry out additional civic and ceremonial duties.

The Councillor Allowance and Support Policy guides the reimbursement of Councillor expenses. This budget is all inclusive and covers conferences and training, travel, child minding and information and communications technology expenses. As part of Council's commitment to remaining accountable and transparent, these expenses will be presented to the community each quarter.

Categories include: Travel (including accommodation, cab charges), Car Mileage, Childcare, Information and Communication Technology, Conferences and Training (including professional development, workshops), General Office Expenses (including meeting incidentals), Formal Attendances (including community events and functions) and Other (publications).

Quarter 2, October to December 2019											
Councillor	Travel	Car Mileage	Childcare	Information Communication Technology	Conferences & Training	General Office Expenses	Formal Attendances	Other	Total Qtr	Year to Date	Allowance (Financial Year)
Cr A Chen	\$265	\$592	\$0	\$0	\$0	\$0	\$34	\$0	\$891	\$1,345	\$12,770
Cr A Conlon	\$0	\$560	\$0	\$218	\$0	\$0	\$0	\$50	\$829	\$1,138	\$12,770
Cr S Galbally	\$48	\$1,192	\$0	\$0	\$0	\$0	\$0	\$0	\$1,240	\$1,448	\$12,770
Cr G Gough	\$50	\$237	\$0	\$117	\$0	\$0	\$0	\$0	\$405	\$1,516	\$12,770
Cr D Haynes	\$46	\$0	\$0	\$0	\$0	\$0	\$581	\$0	\$628	\$2,194	\$12,770
Cr M Kleinert	\$721	\$154	\$0	\$182	\$227	\$88	\$80	\$0	\$1,452	\$1,605	\$12,770
Cr P McLeish (Mayor)	\$0	\$287	\$0	\$0	\$0	\$0	\$171	\$0	\$458	\$917	\$14,505*
Cr P Piccinini	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0	\$0	\$1,500	\$1,565	\$13,640*
Cr M Zafiroopoulos (Deputy Mayor)	\$39	\$731	\$0	\$273	\$0	\$0	\$0	\$30	\$1,073	\$1,361	\$12,770

Notes for the Quarter

- \$13.65 GST was incorrectly applied to Cr Chen's Travel expenses and will be corrected next quarter.
- A pro rata adjustment to allowances of Cr McLeish and Cr Piccinini reflects the change in Mayor from Cr Piccinini to Cr McLeish on 7 November 2019.

6. CEO Expenses

The Chief Executive Officer incurs various expenditure while carrying out duties relating to the CEO role. Expense categories are travel, conferences and training (including professional development), gifts declared and miscellaneous). The CEO is required to be transparent in the use of Council resources as per the Employee Code of Conduct.

Quarter 2, October - December 2019

Chief Executive	Travel	Food & Beverage	Conferences & Training	Gifts declared	Miscellaneous	Total Qtr	Year to Date
Andrew Day	\$99	\$88	\$70	\$0	\$0	\$257	\$506

Note: All costs are GST exclusive

Expense categories

Travel

This category covers costs associated with assisting the CEO in meeting transport costs incurred whilst attending meetings, functions and conferences. This includes taxi services, uber services, car parking fees, airfares, accommodation costs etc.

Food and Beverage

This category covers costs associated with food or beverages that directly relate to the CEO role within a professional context.

Conferences and Training

This category covers registration fees associated with attendance by the CEO at conferences, functions, seminars and one-off or short-term training courses. Meeting such as these are normally held by local government related organisations, professional bodies and institutions, educational institutions and private sector providers on areas and events which support the role of the CEO or impact on the City in general.

Gifts Declared

This category relates to any gifts that exceed the token gift threshold (\$50.00) that the CEO is required to declare as per the Token Gift Policy.

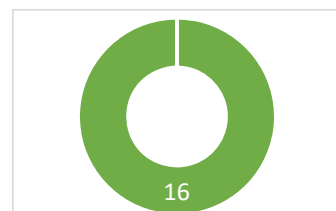
Miscellaneous

This category relates to any other costs associated with the CEO role not covered by the categories above.

7. CEO Key Performance Indicators

All deliverables are to be completed by 30 September 2020, unless otherwise stated

● Complete
 ● On Track
 ● Monitor
 ● Off Track



Area	Priority Deliverables	Status
Strategic Leadership and Advocacy	1) A long term vision for Manningham (Community Vision 2040, Liveable City Strategy 2040 including Doncaster Hill)	●
	2) Progression of a long term Community Infrastructure Plan	●
	3) Implement an Advocacy Plan to support the long term vision	●
	4) Extent to which Manningham Council's vision for North East Link is effectively represented	●
Delivery of Council Plan	5) 90% of Council Plan initiatives delivered	●
Delivery of Capital Works Program	6) 90% Capital Works Program delivered	●
Service Delivery	7) A service review program is developed to create a suite of services that is fit for purpose and delivers value to our community	●
	8) Progression of Council's property investment portfolio	●
	9) Annual Environmental report and delivery of a report on Council's fleet usage and opportunities	●
Drive Innovation	10) Support for Learning Innovation and Technology Committee to develop a futures paper.	●
	11) Continued progression of online services and major IT enhancements-MS Dynamics Customer Relationship Management system progressed	●
	12) Long term investment plan for IT/Transformation	●
Drive Accountability	13) Business planning, budgetary capital works and performance planning cycles are reviewed and in place	●
Values Driven Organisation	14) 'Public value' proposition is developed and integrated into decision making	●
	15) The Citizen Connect program is progressed to make it easier for our citizens to interact with us	●
	16) Newly formed internal Diversity Working Group is supported, with the development of an action plan and a focus on gender equity, age, CALD, LGBTIQ, and disability.	●